

# ALLAN HANCOCK COLLEGE

## Academic Senate Meeting

Minutes for Tuesday, March 15, 2022

4:00 – 6:00 p.m.

Zoom Meeting: <https://hancockcollege.zoom.us/j/95506515929>

**AS PRESIDENT:** A. Restrepo

**VOTING MEMBERS PRESENT:** H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, K. Dutra, H. Elliott, A. Fox, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwiak, A. Koch, G. Marquez, M. McGill, T. Nuñez, C. Pavone, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**STUDENT REPRESENTATIVE:**

**GUESTS:** D. DeGroot, L. Manalo, R. Ramirez, R. Adams, E. Biely, M. Lau, P. Murphy, R. Curry, P. McGuire, Y. Teniente, F. Patrick, R. Andres

1. **Call to Order. [2] (AR)**

2. **Rollcall.**

3. **Public Comments. [3-minute limit per individual]**

L. Manalo asked if the curriculum summary report would be on the next agenda.

4. **Approval of Minutes from 2/15/2022. \* [5] (NJW)**

**Motion:** R. Bryant / C. Hite

**Discussion:**

**Yes:** 26 - H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, K. Dutra, H. Elliott, A. Fox, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwiak, A. Koch, G. Marquez, M. McGill, T. Nuñez, C. Pavone, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**Abstain:** 1 - T. Nuñez

**No:** 0

5. **President's Remarks. [5] (AR)**

A. Restrepo shared that Senate Exec recommends getting Senate business done before the semester is over and requests that we schedule an extra meeting on March 29<sup>th</sup>. It is crucial to get this work done, and he hopes that the Senate agrees. This meeting will include the AP&P report, the Program Review committee update and information items from Student Services.

### CONSENT

6. **Approval of continued remote (Zoom) meetings of the Academic Senate. [5] (AR)**

7. **Approval of Innovation Fund application process. [5] (NJW)**

*- The Innovation Fund are mini-grants up to \$10,000 that faculty can apply for as individuals or across disciplines. It has been made possible with \$25,000 each from Student Equity and Achievement Program (SEAP), Strong Workforce Program (SWP), and Guided Pathways annual funding. Instructions and applications are on the Teams site.*

**Motion:** R. Bryant / A. Koch

**Discussion:**

**Yes:** 25 - H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, K. Dutra, H. Elliott, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. McGill, T. Nuñez, C. Pavone, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**Abstain:** 2 - A. Fox, G. Marquez

**No: 0**

### **ACTION ITEMS**

**8. AP 7121 Full Time Faculty Hiring \* [15] (T. Roepke/R. Ramirez)**

*- This is a new AP specific to hiring full-time faculty*

**Motion: R. Bryant / T. Roepke**

**Discussion:**

**Yes: 27** - H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, K. Dutra, H. Elliott, A. Fox, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwiak, A. Koch, G. Marquez, M. McGill, T. Nuñez, C. Pavone, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**Abstain: 0**

**No: 0**

**9. AP 7125 Part-Time Faculty Hiring \* [10] (T. Roepke/R. Ramirez)**

*- This is a new AP specific to hiring part-time faculty*

**Motion: R. Bryant / M. Arvizu-Rodriguez**

**Discussion:**

**Yes: 27** - H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, K. Dutra, H. Elliott, A. Fox, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwiak, A. Koch, G. Marquez, M. McGill, T. Nuñez, C. Pavone, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**Abstain: 0**

**No: 0**

### **INFORMATION (FOR FUTURE ACTION/APPROVAL)**

**10. BP/AP 3420 Equal Employment Opportunity and Staff Diversity \* [10] (T. Roepke/R. Ramirez)**

T. Roepke shared that this is a revision necessary because of recently revised language now includes the new BP/AP 7120 and recent legislative changes.

**11. BP/AP 4105 Distance Education \* [20] (F. Patrick)**

This policy has implications for accreditation. There are no changes to the BP. The AP has recommended changes from the league and has changed based on Title 5. An addition of a statement on page 3 guides faculty to monitor and ensure regular and substantive contact. Another addition is the paragraph requiring that faculty are certified before teaching online courses. L. Manalo asked for clarity around the "peer review" process. The DE committee developed language for a peer review process and is looking to standardize the process to ensure and monitor effective contact in online courses. That peer review process will come to Senate for approval. L. Manalo asked how we could approve this BP/AP before clarifying the Peer Review process. The recommendation is to focus on Section B of the OEI Rubric. A. Fox asked if the certification process would change as we offer different modalities. F. Patrick said that the certification process would be a Senate decision. J. Scarffe asked about consistency in the language of substantive versus effective. F. Patrick responded that substantive is a legacy term. T. Nuñez from the English department stated that some faculty voluntarily participate in the peer-review process. The peer-review process and the DE certification process needs to be approved by Senate. Because the implications included in the AP involve FA, H. Elliot suggested we wait on approving the AP. Please share this with departments and let them know that ASE will meet with FA and R. Curry to clarify the peer review and certification processes.

**12. AB 705 Equitable Placement and Completion Improvement Plan \* [25] (Senators and Department Chairs from Math & English Depts/B. Curry/P. Murphy)**

This item is before the Senate because the Senate president must sign this document based on approval from Senate members. He asked the English and Math faculty to share their perspective on the options and

rationale for those decisions. R. Curry introduced E. Biely from IE, who also was part of this process. P. Murphy started by contextualizing AB 705 timeline. Colleges are no longer allowed to place students in courses based on tests, only HS coursework. The AB 705 task force reviewed data that indicated a disproportionate impact and discovered that we are out of compliance with AB 705 in terms of throughput. Decisions made in this document were based on input from both English and Math department faculty and are interested in this being on the Senate agenda to get broader awareness. The Chancellor's office recommendations include providing support services for success in transfer-level courses. D. DeGroot pointed out this may affect prerequisites and advisories listed in course outlines. L. Campos wanted clarity about the Math department's decision not to support Option #3 to keep the lower-level algebra courses. L. West shared that with appropriate support, students can be successful, which may impact their decision to transfer. K. Runkle stated that many students are not interested in transferring to universities, and the decision made does not serve those students. Please share this with your department to see if you have any feedback.

### **REPORTS AND DISCUSSIONS (NON-ACTION ITEMS)**

**13. Accreditation update [5] (ASE).**

- Membership and procedures concerning the accreditation process. (ASE) The process is continuing. A co-chair for Standard IV has been recruited.

- Update (T. Passage, B. Stokes, NJW, ASE) T. Passage shared that the members of Standard II are "chugging along." He feels confident that they can get a draft completed by the end of the week. N. Ward shared that Standard III will also share the drafts. J. Scarffe shared that the drafts are near complete in Standard I. P. Murphy shared that on March 31<sup>st</sup>, there will be an accreditation information session about the standards, participants, and opportunities to provide feedback.

**14. CCPD councils and committees' reports [5 each unless otherwise indicated]**

- N/A

**15. Future Agenda Items and Department Suggestions.**

- Agenda items should be sent to the Academic Senate Executive Committee by noon on Tuesday before the next Academic Senate meeting.

**16. Adjourn.**

*Next Academic Senate Meeting: March 29, 2022. Agenda Items due by March 22, 2022, @ noon.*

\* Documents available on Senate SharePoint.

\*\*Documents are available in the previous Senate meeting's SharePoint folder.