

ALLAN HANCOCK COLLEGE

Academic Senate Meeting

Minutes for Tuesday, April 5, 2022

4:00 – 6:00 p.m.

Zoom Meeting: <https://hancockcollege.zoom.us/j/95506515929>

AS PRESIDENT: A. Restrepo

VOTING MEMBERS PRESENT: –H. Alvarez, T. Aye, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Nuñez, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, [Dr. C. Diaz, proxy] L. West

STUDENT REPRESENTATIVE:

GUESTS: R. Curry, T. Passage, L. Becerra-Valencia, P. McGuire, P. Murphy, F. Patrick, E. Biely

1. **Call to Order. [2] (AR)**
2. **Rollcall.**
3. **Public Comments. [3-minute limit per individual]**

Ana Gomez – DEI Task Force retreat on April 8th

4. **Approval of Minutes from 3/1/2022. * [5] (NJW)**

Motion: R. Bryant / A. Koch

Discussion:

Yes: 26 - H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Nuñez, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, [Dr. C. Diaz, proxy] L. West

Abstain: 1 - Aye

No: 0

5. **President's Remarks. [5] (AR)**

1. Departments should be deciding on senators for next year. Meetings will happen in person.
2. Spring plenary for state Academic Senate is Thursday-Saturday this week – opportunity to attend – let Academic Senate Exec know today.

CONSENT

6. **Approval of continued remote (Zoom) meetings of the Academic Senate. [5] (AR)**

Motion: R. Bryant / A. Koch

Discussion:

Yes: 24 - H. Alvarez, T. Aye, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Gomez de Torres, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Nuñez, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, [Dr. C. Diaz, proxy]

Abstain: 2 – A. Fox, L. West

No: 1 - K. George

ACTION ITEMS

7. AP 4255 Dismissal and Readmission * [5] (J. Tuan/N. Ornelas)

Accreditation required review cycle

Motion: R. Bryant / J. Tuan

Discussion:

Yes: 27 - H. Alvarez, T. Aye, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Nuñez, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, [Dr. C. Diaz, proxy] L. West

Abstain: 0

No: 0

8. BP/AP 4250 Probation, Dismissal, and Readmission * [5] (J. Tuan/N. Ornelas)

BP/AP content is the same; edits were made to simplify language, reviewed Student Services Council

Motion: R. Bryant / J. Tuan

Discussion:

Yes: 27 - H. Alvarez, T. Aye, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Nuñez, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, [Dr. C. Diaz, proxy] L. West

Abstain: 0

No: 0

9. BP 4070 Auditing and Auditing Fees * [5] (J. Tuan/N. Ornelas)

Accreditation required a review cycle only, reviewed Student Services Council, no changes were made

Motion: A. Koch / R. Bryant

Discussion:

Yes: 27 - H. Alvarez, T. Aye, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Nuñez, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, [Dr. C. Diaz, proxy] L. West

Abstain: 0

No: 0

10. BP/AP 5050 Student Success Support Program* [5] (J. Tuan/N. Ornelas)

BP/AP revised to align with AB 705, reviewed Student Services Council and Counseling faculty

Motion: R. Bryant / M. Brunét

Discussion:

Yes: 27 - H. Alvarez, T. Aye, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Nuñez, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, [Dr. C. Diaz, proxy] L. West

Abstain: 0

No: 0

11. BP 4106 Nursing Programs * [5] (J. Raybould-Rogers/B. Curry)

BP is new, language is from the league, and has been reviewed by the Nursing faculty and ASE

Motion: R. Bryant / A. Koch [with the addition of the word “prospective”]

Discussion:

Yes: 27 - H. Alvarez, T. Aye, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Nuñez, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, [Dr. C. Diaz, proxy] L. West

Abstain: 0

No: 0

12. BP/AP 4922 Minimum Class Size * [5] (J. Raybould-Rogers/B. Curry)

Accreditation required review cycle

Motion: A. Koch / T. Nuñez

Discussion:

Yes: 27 - H. Alvarez, T. Aye, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Nuñez, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, [Dr. C. Diaz, proxy] L. West

Abstain: 0

No: 0

13. Definitions of Distance Education (DE) modalities. * [5] (AR)

DE modalities defined

Motion: L. West / M. Arivzo-Rodriguez [Approve with West's addition – "Online with *Scheduled* In-Person Proctored Assessment" definition, without the last sentence of the existing OPA definition.]

Discussion:

1. West said the Math faculty would like to remove "no fixed time" from the "Online with In-Person Proctored Assessment" description.
2. Restrepo clarified that the language is from the statewide senate, although this document is for AHC. A class with a fixed time would fit under "hybrid." An alternative would be to add a category.
3. West suggested adding the "Online with *Scheduled* In-Person Proctored Assessment" definition without the last sentence of the existing OPA definition.
4. Cl. Diaz suggested a different name to distinguish between #3 & #4 because both use "Flex" and also that the acronyms are very similar "FH" and "HF." Curry and Restrepo clarified that the student-facing names could be different from those used to negotiate working conditions.
5. Roepke asked if the F2F instructor uses Canvas, does that affect the modality label? Curry responded that if it is F2F, it is not DE regardless of whether out-of-class technology is required. Similarly, a one-off decision to move the class to Zoom does not make it a "hybrid" or DE course.
6. Campos asked when definitions would come into force. Curry responded that these would be available once FA negotiations were completed.
7. Restrepo clarified that if any scheduled instruction is online, it is DE.
8. **Yes: 26** - H. Alvarez, T. Aye, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Nuñez, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, [Dr. C. Diaz, proxy] L. West

9. Abstain: 1 - C. Hite

10. No: 0

14. AB 705 Equitable Placement and Completion Improvement Plan * [20] (Senators and Department Chairs from Math & English Depts/B. Curry/P. Murphy)

This item was tabled from AS meeting on 03-29-22 for more discussion about the options

Motion: J. Tuan/ T. Roepke: *Authorize the president's signature AND pass a resolution expressing*

concern about the potential impact of AB 705 on students, faculty, and college

Discussion:

1. J. Jozwiak mentioned proposed new language – AB 1705 - that would amend AB 705. Not opposed to Restrepo signing it. She would like a Senate resolution expressing disagreement with the new AB 1705
2. J. Tuan shared a recent experience with a high school senior hoping to come to AHC to be an electrician. The high school algebra or college Algebra 1 requirement was an obstacle since AHC does not offer Algebra 1, and the student did not have algebra in high school.
3. A. Koch encouraged reliance on – and wants to learn more from - Math and English instructors because they have the experience with this. Asked what the consequences would be of choosing option 3.
4. L. Campos offered comments from the Counseling faculty. She questioned pushing students into unnecessary math classes and asked if the document be submitted without Restrepo's signature to indicate dissatisfaction?
5. R. Curry clarified that it has been submitted already to Chancellor's office and is now being circulated for signature.
6. T. Nunez described mixed feelings in the English department but agreed by the majority to continue offering pre-transfer courses.
7. J. Jozwiak asked whether all non 101 level classes would be moved to noncredit.
8. M. Arvizo-Rodriguez expressed concern that students will be harmed by removing pre-transfer level credit classes and whether option three would better serve our students. Perhaps select pre-transfer level classes could be offered.
9. H. Elliott asked about what AHC can do to help students.
10. R. Curry explained that the Math department is trying to adjust offerings and better direct students into the best classes.
11. J. Tuan commended the video Jozwiak shared, especially the information about college-level pre-transfer classes. She also asked whether other colleges have data showing success with this.
12. Curry & Murphy responded that such data are not available. Murphy clarified that results are sort of baked into the criteria. If a student doesn't want to take a transfer-level class, they might not enroll if such a class is required. There is some talk about keeping developmental courses, but where students would have to appeal to register.
13. Curry clarified that faculty are under no obligation to lower standards to get students to pass.
14. Roepke mentioned the need for basic math skills for CTE programs.
15. Murphy clarified that noncredit classes are an option for basic skills.
16. Campos explained that transfer requirements for athletes going out of state don't match AB705
17. Hull provided AB 1705 language showing increased enrollment and throughput rates in transfer-level courses.

Yes: 24 - H. Alvarez, T. Aye, R. Bryant, L. Campos, R. Chaudhari, C. Diaz, H. Elliott, A. Fox, A. Gomez de Torres, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, T. Nuñez, K. Runkle, M. Arvizo-Rodriguez, T. Roepke, J. Scarffe, M. Segura, J. Tuan, N. Ward, [Dr. C. Diaz, proxy] L. West

Abstain: 3 - Cl. Diaz, M. McGill, K. George

No: 0

INFORMATION (FOR FUTURE ACTION/APPROVAL)

15. **Program Review process proposal * [10] (P. McGuire, Program Review Committee)**

P. McGuire presented a description of the new process for program review.

This item will come up for a vote at the next meeting, so please discuss it with departments.

1. A. Gomez de Torres asked whether it is a problem if senate approval of the assessment cycle comes after the approval of the process. McGuire said it would not be a problem.
2. A. Restrepo clarified that peer review for DE has to be about the course and program improvement, not about faculty evaluation.
3. P. McGuire clarified that the current proposal is just about the structure. Ward described how “regular and substantive” interaction fits into the process.

16. BP/AP 4105 Distance Education * [20] (F. Patrick)

BP/AP has implications on Accreditation, and edits include revisions to be consistent with current practices

1. F. Patrick highlighted the following changes: definition to match Title V; instructor contact section added, most language from Title V; definitions for substantive and regular contact also from Title V; changes to course approval / separate course approval; addition of CEM section; addition of “Ensuring Regular and Substantive Interaction” and training component sections; addition of instructor training and qualifications [addition of training section is a response to previous Accreditation]
2. Kudos from R. Curry for work on this.
3. N. Ward commends effort; she has some questions about different training components depending on how much online teaching a faculty member will be doing. F. Patrick clarified that the first module is using Canvas, second is DE pedagogy.

17. Senate Policy on Regular and Substantive Interaction * [10] (ASE)

1. A. Restrepo shared the previous “regular and substantive instructor initiated contact” policy. Also shared proposed new language around “regular and substantive interaction for DE.”
2. A. Restrepo highlighted that this policy is the purview of the Academic Senate under Title V and board policy.
3. A. Restrepo reviewed the proposed policy, including the “best practices” section.
4. A. Gomez de Torres said the strike-through version is available for senators to review in addition to the “clean” new version.

REPORTS AND DISCUSSIONS (NON-ACTION ITEMS)

18. Ensuring Regular and Substantive Interaction [15] (F. Patrick/AR/ASE)

1. A. Restrepo – reiterated the need to come up with a process for course peer review and reminded us that it is not connected to faculty evaluation

19. Accreditation update [5] (ASE).

- Membership and procedures with respect to the accreditation process. (ASE)
- Update (T. Passage, B. Stokes, NJW, ASE)
- Stokes/Passage: On Thursday, March 31, the Accreditation Information and Input Sessions were held, where co-chairs presented the main themes, observations, and potential improvement plans for their Standards. Faculty are encouraged to visit the college’s Accreditation website to review and comment on the current drafts of the Standards. The college’s “Accreditation” website can be accessed from the drop-down menu on the college’s main website. Once at the Accreditation website, select the “2023 ISER First Drafts” link at the left to review and comment on the various Standards. The Standards will be open for comments until April 14.

20. CCPD councils and committees’ reports [5 each unless otherwise indicated]

- N/A

21. Future Agenda Items and Department Suggestions.

Agenda items should be sent to the Academic Senate Executive Committee by noon on the Tuesday prior to the next Academic Senate meeting.

22. Adjourn. 6:08

Next Academic Senate Meeting: April 19, 2022. Agenda Items due by April 12, 2022 @ noon.

*** Documents available on Senate SharePoint.**

****Documents available in previous Senate meeting's SharePoint folder.**