

# ALLAN HANCOCK COLLEGE

## Academic Senate

Agenda for Tuesday, April 6<sup>th</sup>, 2021, Zoom◇, 4:00-6:00 T

◇<https://hancockcollege.zoom.us/j/8990785265>

**AS PRESIDENT:** G. Bierly

**VOTING MEMBERS PRESENT:** H. Alvarez, R. Bryant, R. Chaudhari, Cl. Diaz, H. Elliott, A. Fox, K. George, Ana Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, A. Koch, M. Lehne, M. McGill, B. Murtha, A. Omidasalar, A. Restrepo, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

**STUDENT REPRESENTATIVE:?**

**GUESTS:** D. DeGroot, L. Manalo, K. Walthers, M. Grando, P. Murphy, P. McGuire, S. Crosby, F. Patrick, A. Caddell, A. Specht, R. Curry, J. Scarffe, L. Rios, E. Murray, Jr., J. Reyes, T. Passage

### 1. Call to Order [2] (Bierly)

### 2. Public Comment [5-minute limit]

K. Walthers thanked T. Passage for his time as Senate President and the rest of AS for stepping up. He shared that the food share program disseminated food for over 1000+ families. He appreciated the efforts of students, staff, administration, and faculty. Also, the campus vaccination center was very active in supporting vaccines being given to the community this week. He visited LVC, and the new HEPA filter system is in place. K. Walthers is optimistic for the fall semester, and we are making significant progress in getting students supported. He is very appreciative that AS and FA have been meeting with the cabinet to work on how to address getting back to campus. J. Scarffe reported that ASCCC Plenary has three resolutions regarding the 3 OER resolutions and briefly explained those recommended our support. She encourages OER in overall master planning processes. N. Ward presented the Valley of Light public art project that she was recently selected to design. This project is sponsored by the County of Santa Barbara Arts Commission and is scheduled to be installed on the SBC government campus in Santa Maria later this summer.

### ACTION

### 3. \*Approval of Minutes [5]

Correction needed for Item #7: A. Fox stated that the Biology program is concerned about field trips, not the Chemistry program.

**Motion:** B. Bryant / A. Omidasalar

**Discussion:**

**Yes: 21** - H. Alvarez, R. Bryant, R. Chaudhari, H. Elliott, A. Fox, Ana Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, M. Lehne, M. McGill, B. Murtha, A. Omidasalar, A. Restrepo, K. Runkle, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

**No:** 0

**Abstain:** 3 - Cl. Diaz, A. Koch, K. George

### POINT OF ORDER [20]

4. Senate Executive Committee Reassignments (Senate Exec) T. Passage stepped down for family reasons, and the rest of Senate Exec felt that they could not step into this role at this time. Gary B. agreed to step in as Senate President for two months.
5. Senate Exec Election Results: H. Elliot and N. Ward were re-elected; A. Restrepo was elected to Senate Exec member. All will serve a two-year term.

### INFORMATION

6. President's Remarks

Senate Exec went to the Board of Trustees to report a recent lack of shared governance and deliver a document about faculty's concerns for fall 2021. They have been meeting with Cabinet and FA for fall planning. L. West asked about how to get involved; G. Bierly recommended that faculty email Senate Exec with concerns.

**7. \*AP 5140 Disabled Student Programs and Services (LAP) [10] (Crosby)**

—*Updates to our DSPTS (LAP) Board Policy and Administrative Procedure.*

This AP has updates to meet Title 5 language for academic adjustments, accommodations, and course substitutions. A math substitution form is being developed, and how a committee to evaluate would be established.

**8. \*Course Enrollment Maximums Process [10] (Restrepo)**

—*A proposal for establishing, altering, and housing pedagogical Course Enrollment Maximums.*

A. Restrepo presented the results of the CEM task force and the process for establishing and modifying CEMs for new courses. The job was to craft a document that would describe the process and the form needed to propose new courses or modify existing courses. He was very appreciative of the commitment of the team and the process of developing the document and supports the shared governance process in this project. R. Curry was appreciative of the work done. Please share this with your department for discussion and action at our next meeting.

**9. Update Regarding Fall Planning [15] (Curry/Senate Exec)**

—*An update to senators regarding planning for Fall 2021.*

R. Curry shared that the District is currently being “held harmless” by the state regarding FTES and our funding. He stated that our decision for teaching should be viewed through the equity lens. The decision of teaching modality is specific to your course, the discipline, and the department. He acknowledges that faculty need to teach the way they deem best for students and the subject. He recommends building a process that allows for the decisions to be made by faculty as the experts. FT FA, PFA, Senate Exec, and Admin have met three times to decide how classes will be offered in the fall. The Schedule reflects a face-to-face modality, and he recognizes that we might not be able to do that based on the County Public Health Guidelines. His goal is to let faculty decide how to manage teaching by considering hybrid as a pedagogically viable modality. If we can work out the logistics (course design, space, technology), we want to decide as soon as possible. H. Elliot thanked Dr. Curry for his research on blended learning and referred to the ASCCC resolution’s definition of hybrid with reference to synchronous and asynchronous language. H. Elliot recommended that we adopt the ASCCC’s definitions of Hybrid instruction. R. Curry recommends that the Senate make this decision quickly and that the ASCCC document is taken back to departments for discussion. L. Manalo asked how this definition affects our CORs. R. Curry said the course would need a DL or ERT attribute to teach in these modalities – which they do. L. Manalo asked if all the “hybrid” courses would need to be modified for fall. R. Curry said that the emergency declaration would most likely be in place for fall. L. Manalo asked about starting ERT and then coming back in person would be an issue for classroom scheduling. R. Curry shared that that is why we build the Schedule as F2F. L. Campos asked if the Schedule is still being released next week. R. Curry stated that YES, with a note that change may happen. L. Campos stated that a course shows ERT or F2F students would have been prepared for that modality for the semester. M. Arvizu-Rodriguez stated that schedule changes for ERT or hybrid courses would need to be communicated to students. R. Curry stated that the District is looking for several ways to get the message out to students. A. Fox asked about the course caps and planning for fall. L. Manalo stated that facility cleanings would need to be addressed. A. Restrepo referred to the ASCCC document and expressed concern about our ability to keep it simple for students - Hybrid, On-Site, or DL. M. Arvizu-Rodriguez, asked about hybrid and the logistics of how the course cap is addressed if they need to be split up into A and B sections. C. Hite asked for clarity if ERT courses are permissible for fall. R. Curry in limited cases, and should be decided by what is best for students. H. Elliot asked if we approve hybrid and the emergency goes away in the fall, what is the impact on AP&P? R. Curry stated that we would have to address that in the fall. K. Runkle asked about pedagogically viable modality for service faculty and if they decide it is viable, it does not necessarily mean that that is how it is offered. She recommended that we develop the

Schedule and identify our best guess as to how to serve students optimally. L. West shared that in her department about zooming into a lab class as faculty. Can we have an option for ERT if faculty need to zoom in based on the lack of locally qualified faculty? R. Curry responded that it comes down to what students want. and will take some time to tease out what works – the Schedule will reflect ERT, Hybrid, F2F, and DL. L. Campos shared that some students will participate more online. L. West asked how we clarify hybrid. A. Restrepo recommended that we say hybrid and faculty will identify that with students. H. Elliot shared that hybrid is defined as synchronous or asynchronous. We need to identify specific instructions. Please go back to your department to discuss so that we can vote at our next meeting.

**10. \*Teaching Modalities Framework [15] (Curry/Senate Exec)**

—An exploration of teaching modalities to expand frameworks for Fall 2021.

**11. \*ASCCC Resolutions [5] (Bierly)**

—A link at the state Senate’s Spring Plenary resolutions.

N. Ward recommended support for #10.01, 21.01, and 11.01. H. Alvarez will be attending and encouraged faculty to review the document and provide input to him directly.

**12. \*LOAC Proposal: Rubrics [10] (West)**

—A proposal to move from a 3 point to a 2/4 point rubric.

Referred to the slide deck and referenced what we have already voted to support. The current action items they would like to modify the Planning Step. The current process states that we are required to use a 3 point scale. They propose a change from 3 to 2 or 4 points (did not meet, nearly met, met, or exceeded), and faculty can choose. Please share this with your departments to vote at our next meeting. The Ask to Senate is “how do you want your data to look and how do you want your data parsed out? The LOAC reps should be discussing this at department meetings. L. Manalo asked about the data options – do we need to be a global decision or be a program level. She recommended a set of choices on the graph style. N. Ward asked if there was a way to have a menu of data choices and graph styles.

She stated that it is essential as we design this for the new SPOL system. A. Restrepo asked about aggregated and disaggregated data. The committee would like to know how you want it parsed out. C. Hite asked for clarity on the rubric headers.

**13. \*College Council Resolutions [5] (Bierly)**

—Anti- Asian-American and Pacific Islander Hate Resolution

—CCC Diversity Equity & Inclusion Awareness Month

Please share these with your departments and report out at our next meeting. L. West suggested that an introduction be included at the top of this document to reference why these resolutions are being proposed. A. Restrepo shared that this was adopted at College Council pending approval at Senate. N. Ward clarified that this would go to the Board of Trustees as a first reading, and the final vote will be held for the support from Senate. K. Runkle asked if Senate would have a different resolution. H. Elliot said we could support this as a joint resolution if it is the same statement. Please share this with your departments.

## **COUNCIL/COMMITTEE REPORTS [10]**

**14. Distance Learning, Program Review**

—Reports from councils’/committees’ faculty co-chairs/chairs or faculty representatives.

F. Patrick, co-chair DL Committee: In the fall, Hancock will no longer be in an ERT situation. That means that any course that has an online component (online, online synchronous, hybrid, etc.) will require the normal qualifications to be taught. Instructors will need to demonstrate Canvas basic technical competencies to access their courses on Canvas in the fall semester. Instructors need to demonstrate a list of features in the shell of every course in Canvas, and they can use this page to learn those features. Also, instructors teaching courses with an online component will need to have gone over the AHC Distance Education Guidelines and Policies before teaching a course with an online component.

You can check with your department chair to see if you have met either of these requirements. If you want to use Canvas in the fall, make sure you have met with the Distance Learning department staff and demonstrated Canvas competency. Contact Fred Patrick if you need to go over the Distance Education Guidelines and Policies before the fall semester. The DL office hours are Tuesdays, Wednesdays, and Thursdays from 9am to 10am and 2pm to 3pm.

P. McGuire, co-chair, presented that the Program Review Committee is looking for Senate input and approval to simplify the process and still meet the institutional requirements. The committee would like to change the name to Program Development and develop the process and tools to launch in the Fall of 2021. The redesigned process identifies five core aspects of program planning informed by faculty inquiry, dialog, and data. P. McGuire shared that the only accreditation issue is duplication of programs. He shared that there will be a basic framework established with consistent questions, and depending on the core aspect being explored that year, the questions will change. The goal is to have this be a planning process rather than just a review process to establish resources needed for student success. P. McGuire is asking Senate if they feel that we are on the right path, then it would be okay for programs to wait to participate in the new process. The existing annual update will be used this spring, and the existing process will be available for fall, if desired. The next meeting is on May 9<sup>th</sup>, and faculty are welcome. G. Bierly suggested that we bring the questions to the next meeting. This item will come back to the next Senate meeting.

\* documents on Senate Sharepoint