

ALLAN HANCOCK COLLEGE  
Academic Senate

Minutes for Tuesday, December 3, 2019  
Boardroom (B100), 4:00 – 6:00 p.m.

**1. Meeting called to order at 4:00 p.m.**

**AS PRESIDENT:** T Passage

**VOTING MEMBERS PRESENT:** H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, A. Fox, K. George, L. Haddad, C. Hite, M. Hull, A. Koch, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

**STUDENT REPRESENTATIVE:**

**GUESTS:** A. Specht, R. Curry

**2. Public Comment: [5 per item]**

**3. \*Approval of Minutes (Ward)**

*Approval of the 11-05-19 minutes. Minutes were posted, and copies were made available.*

**Motion:** G. Bierly / A. Koch

**Discussion:**

**Yes: 20** - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, A. Fox, K. George, L. Haddad, C. Hite, M. Hull, A. Koch, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

**No: 0**

**Abstain: 0**

**CONSENT**

**4. \*2021-2022 Academic Calendar [10] (McComas)**

*(Reviewing the proposed 2021-2022 Academic Calendar)*

**Motion to pull this item from the Consent Agenda:** G. Bierly / L. Bradbury

J. Tuan asked if faculty and students had been polled about the alignment of Hancock's spring break with local schools so that there are not as many student absences. The data about spring break holidays at area schools did not indicate wildly different dates. H. Alvarez stated that this question is essential for our low-income students who are parents. J. Tuan stated that our student population from the surrounding area indicates that 36% are from Santa Maria, 18% are from Lompoc, and 18% are from Orcutt. Faculty stated that Hancock might consider aligning our spring break with our area schools. M. Segura stated that the Orcutt Union and SM Bonita have agreed to align their spring breaks. C. Hite stated that in 2011, spring break was in the 13th week and asked why it changed. J. Tuan stated that it was set up to be midway between the semester and helped to define Term 3 and Term 4. T. Passage stated that he would bring this

information to the calendar committee for further discussion.

**Yes: 20** - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, A. Fox, K. George, L. Haddad, C. Hite, M. Hull, A. Koch, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

**No: 0**

**Abstain: 0**

**Motion to Amend the motion to make a recommendation to the Calendar Committee to have spring break align with the majority of the school districts:**

A. Restrepo / G. Bierly

**Yes: 16** - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, K. George, M. Hull, A. Koch, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward

**No: 1** – L. Haddad

**Abstain: 3** – C. Hite, L. West, A. Fox

**Vote on Amended Motion**

**Yes: 16** - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, K. George, M. Hull, A. Koch, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward

**No: 3** - C. Hite, L. Haddad, A. Fox

**Abstain: 1**- L. West

**ACTION**

**5. \*Ed2Go Non-Credit Fee Based Courses [10] (Ramirez-Gelpi)**

*(Renew previous fee-based programs offered through Ed2Go)*

**Motion to table this item for further discussion:**

**Discussion:** Applied Behavioral Sciences faculty stated that there were several duplications in the proposal related to AHC courses in Event Management. R. Lovell shared with Senate that he felt that these certificates would not be valued in the field. A. Koch stated that there was no alignment with the Spanish program and coursework. H. Alvarez stated that low-income students would not get financial aid for these fee-based courses and would be disproportionately affected. He asked if this is how the institution wants to address Equity at Hancock College.

**Yes: 20** - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, A. Fox, K. George, L. Haddad, C. Hite, M. Hull, A. Koch, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

**No: 0**

**Abstain: 0**

**Motion to move to #8 up on the Agenda**

**Yes: 20** - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, A. Fox, K. George, L. Haddad, C. Hite, M. Hull, A. Koch, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

**No:**

**Abstained: 0**

**8. Course Packets [15] (Johnson & Rivera)**

J. Johnson from Follett spoke to Senate about the Course Packs information packets that were sent to all departments and faculty. She stated that some faculty had put their course packets online for students to access for free. Subsequently, sales for course packets are down. They want the reproduction of course packets to stay with Campus Graphics. Follett is looking for feedback from faculty as to how to best serve students and faculty. R. Curry stated that he does not believe giving students material via online documents does not violate the agreement with Follett. L. West stated that her faculty had stated there is not enough time for modifications between fall and spring for revisions. T. Passage suggested that Senate members go back to departments for more feedback.

**6. \*BP/AP 4100 Graduation Requirements for Degrees and Certificates [15] (Quaid-Maltagliati)**

*(Reviewing the proposed change to remove the major coursework residency requirement and adding league language to the AP.)*

**BP & AP Motion:** L. West / T. Roepke

**Discussion:**

**Yes: 19** - H. Alvarez, G. Bierly, R. Bryant, A. Caddell, R. Chaudhari, A. Fox, K. George, L. Haddad, C. Hite, M. Hull, A. Koch, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, J. Tuan, N. Ward, L. West

**No: 0**

**Abstain: 1**- L. Bradbury

## **INFORMATION**

### **7. President's Remarks**

T. Passage thanked faculty for their service as members of the Academic Senate.

A. Specht, Director of IT, spoke to faculty about the new web site roll-out after the first of the year. If faculty need to update program websites and need assistance, contact Phil Hammer. He shared with faculty that depending on the faculty's role at the college; you may be asked for Multi-Factor Authentication (via a text, email, app, or the ITS Help Desk.) Anyone can opt-in for this step that significantly protects accounts. Once this passcode is entered, and faculty are using the same computer and the same browser, it is good for seven days.

### **9. \*AP 3415 Immigration Enforcement Activities [15] (TBD)**

AP 3415 is a new AP that came out of Student Services and is required by law AB 21. If Immigration Officers come onto campus, they should be directed to the Presidents' office.

### **10. \*AP 5017 Responding to Inquiries of Immigration Status [15] (TBD)**

AP 5017 is a new AP that came out of Student Services and is required by law AB 21. If Immigration Officers come onto campus, they should be directed to the Presidents' office.

### **11. \*Academic Integrity Committee [15] (Passage)**

The English department is interested in re-establishing this committee because of a resurgence of plagiarism. T. Passage asked Senate if they want to resurrect this committee. Faculty stated that a lot of the recommendations from the previous committee were institutionalized in AP

5520. Please share with your department and see if there is any interest in resurrecting this committee.

**Other**

**Council and Committee Reports**

**Meeting adjourned at 6:00 p.m.**

Minutes respectfully submitted by N. Ward, AS Secretary

\*documents on Senate group site

\*\*links provided on group site and/or in email