ALLAN HANCOCK COLLEGE
Academic Senate

Minutes for Tuesday, October 1, 2019
Boardroom (B100), 4:00 – 6:00 p.m.

1. Meeting called to order at 4:00 p.m.

AS PRESIDENT: T. Passage

> **VOTING MEMBERS PRESENT**: H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, H. Elliott, P. Estrada, A. Fox, B. Friedrich, K. George, L. Haddad, C. Hite, A. Koch, M. McGill, B. Murtha, G. Phelan, A. Restrepo, M. Segura, C. Stevens, J. Tuan, N. Ward, L. West

> **STUDENT REPRESENTATIVE:**

> **GUESTS**: R. Rantz, L. Metaxas, S. Butler, Petra Gomez, T. Gashaw, J. Scarffe, P. Murphy

Motion to Amend the Agenda to include a Guest Presentation: G. Bierly / J. Tuan
Discussion:
Yes: 23 - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, H. Elliott, P. Estrada, A. Fox, B. Friedrich, K. George, L. Haddad, C. Hite, A. Koch, M. McGill, B. Murtha, G. Phelan, A. Restrepo, M. Segura, C. Stevens, J. Tuan, N. Ward, L. West
No: 0
Abstentions: 0

Guest Presentation:
Theodros Gashaw, membership director for Faculty Association of California Community Colleges (FACCC), gave a presentation about his involvement with the association. The FACCC focuses on advocacy for the faculty voice in state legislation. Some of the items that the association is not in support of include the current funding formula and the new online community college. He stated that the new online community college is purported to be costing the state $140 million and is hosting online programs that are in direct competition with courses currently taught at other CCC's. The FACCC has a weekly email and hosts events of interest to faculty. T. Gashaw is interested in future opportunities to engage with and support AHC faculty. The association is currently offering a promotion for a 3-year membership at the 1-year price. M. Segura inquired about benefits and issues specific to PT faculty. He expressed support on issues, including paid office hours and medical benefits.

2. Public Comment: [5 per item] A. Restrepo spoke to Senate about his concerns regarding Hancock continuing to be a dual-platform campus. IT leadership has expressed issues indicating a lack of support of Apple OS in the classroom and faculty offices. Senate members discussed when ten years ago, this issue was raised and resulted in a vote of no confidence in the administration. The faculty agreed that there should be choices based on program needs and individual preference. T. Passage suggested that the Senate confirm that we are a dual-platform campus.

J. Tuan invited everyone to the 10th anniversary of EOPS. This event will be held on 10/10/2019 in G-106. She also mentioned that the Dare to Dream Center had scheduled a week of activities.

3. *Approval of Minutes (Ward)
Approval of the 09-03-19 minutes. Minutes were posted, and copies were made available.

Motion: R. Bryant / G. Bierly
Discussion:
Yes: 22 - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, H. Elliott, P. Estrada, A. Fox, B. Friedrich, K. George, C. Hite, A. Koch, M. McGill, B. Murtha, G. Phelan, A. Restrepo, M. Segura, C. Stevens, J. Tuan, N. Ward, L. West
No: 0
Abstain: 1 – L. Haddad

TABLED
(returning tabled items to be an action items at next meeting)

1. ***AP 7211 Equivalency to Minimum Qualifications [10] (ASE)**

2. ***Academic Senate Goals for 2019-2020 [10] (ASE)**
    L. Haddad inquired if the Senate goals could be added to during the year. L. West suggested that we go with what we have and revisit them next year because of the assessment piece at the end. A. Restrepo added that he felt that since they were goals, they could be modified as we go. C. Hite asked if these are goals that the Senate has oversight on or goals that we are recommending. One goal for Senate came out of Fine Arts and will be submitting one to add to the list. G. Phelan questioned which goals we can measure. Please email any additional recommendations to T. Passage.

    Motion to table Action Items #1 and #2 and add them to Action Items at the next regular meeting: G. Bierly / R. Brandt

    Yes: 23 - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, H. Elliott, P. Estrada, A. Fox, B. Friedrich, K. George, L. Haddad, C. Hite, A. Koch, M. McGill, B. Murtha, G. Phelan, A. Restrepo, M. Segura, C. Stevens, J. Tuan, N. Ward, L. West
    No: 0
    Abstain: 0

ACTION:

3. ***AP 7150 Administrator Evaluations [15] (McCann)**
    (*voting on the changes made to AP 7150 regarding the evaluation cycle for administrators)* Changes to the AP include language that the comprehensive evaluation involves a survey that would go to any faculty or staff who is currently supervised by that administrator every 3-years versus every 1-year. Faculty discussed that administration could benefit from that initial feedback cycle of an annual evaluation for the first 3-years, and then it could be taken once every 3-years. Faculty added language in the last round of revisions of this AP that all faculty be able to participate in the annual survey across all constituents. In the past, Senate Exec would get a list and send out a note to all faculty to

participate if they are interested. L. West spoke to the influx of new initiatives and how decisions impact many across campus.

The following recommendations were proposed and voted on:
1. Recommendation of a comprehensive annual evaluation for the first 3-years, and then it would move to a 3-year cycle.
2. Recommendation of a comprehensive annual evaluation for the first 2-years and then go to a 3-year cycle.
3. Recommendation of a comprehensive annual evaluation for the first 3-years and then go to a 2-year cycle.

Tally for recommendation of 3/3:
Yes: 11

Tally for recommendation of 2/3:
Yes: 4

Tally for recommendation of 3/2:
Yes: 5

Motion to recommend that the comprehensive evaluation for the first 3-years and every 3-years after:
Yes: 22 - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, H. Elliott, P. Estrada, A. Fox, B. Friedrich, K. George, L. Haddad, C. Hite, A. Koch, M. McGill, B. Murtha, G. Phelan, M. Segura, C. Stevens, J. Tuan, N. Ward, L. West
No: 0
Abstain: 1 – A. Restrepo

4. **Student Learning Outcomes Assessment [15] (West)**
   (voting to show support of a new assessment methodology as a pilot or to continue with current assessment protocols) Faculty inquired who was going to pilot this change in assessments and wanted clarification that assessments during the fall semester are voluntary. L. West stated that there would no longer be eLumin training. The pilot programs this fall are Culinary Arts, Geography, Architecture, and CBIS. C. Hite asked for clarity what is the expectation for the rest of the faculty. L.West stated that the fall 2019 plan is not to assess but to go back to departments and talk about what works best for the programs in that department.

   Motion to support the request by LOAC to course assessments on hold and implement a pilot to assess program learning outcomes only during the fall semester: A. Koch / P. Estrada

   Yes: 22 - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, H. Elliott, P. Estrada, A. Fox, B. Friedrich, K. George, L. Haddad, C. Hite, A. Koch, B. Murtha, G. Phelan, A. Restrepo, M. Segura, C. Stevens, J. Tuan, N. Ward, L. West
   No: 0
   Abstain: 1 – M. McGill

INFORMATION

5. **President's Remarks [10] (Passage)**
   T. Passage attended the Guided Pathways conference and found the material presented and opportunities to network with other faculty involved with this initiative to be beneficial. He stated that the panel on "Why I dropped my course" was particularly impressive.
   The faculty prioritization process is underway this fall.

6. **New Changes to the Scheduling of Classes [15] (Curry/Rantz)**
   (a review of administration policy regarding class scheduling)
   R. Curry was unable to attend and requested that R. Rantz and L. Metaxas present this item. R. Rantz stated that scheduling is a very dynamic activity, and Hancock is looking to ways that it can be improved to help students graduate. His research over the summer indicated that our schedule looks like a shotgun approach. Some classes are offered in the morning, some in the afternoon, and others at night. He stated that he saw many situations where courses were competing for the same students, and he is concerned about students who work part-time. He recommended a "program block" concept where programs offer courses either only in the morning or only in the afternoon and that the college considers offering blocks for GE courses and blocks for labs. Faculty asked if he encountered resistance, how that was managed, and how Deans will know if this approach is successful. He answered that we could look at how many courses are canceled for low enrollment, and the length of time to completion. Faculty responded that with multiple initiatives happening, the direct impacts of this approach would be challenging to measure A. Restrepo asked if this is a form of implementing predictive scheduling. T. Passage asked if "blocks" were specific days or specific times of the day. G. Bierly stated that more logical blocks would be days of the week, not mornings versus afternoons - like M/W or T/Th. L. Metaxas stated that when she was Chair, some flexibility in scheduling was necessary. C. Hite suggested that we survey students who may reveal a better picture.

7. **Programs Undergoing Vitality Review [10] (Passage)**
   (a look at the 3 programs undergoing review)
   Three programs are undergoing Program Vitality review: Entrepreneurship, Family and Consumer Sciences, and Electronics. Electronics has completed the first part of the Program Vitality process and is ready for the second part as outlined in the AP. The precondition from the AP is that there is a current program review. Senate recommends that the process, as stated in the AP, is followed for all programs undergoing a Program Vitality review.

8. ***AP 5203 Lactation Accommodation [10] (Tuan)**
   (reviewing the last section of the AP for implications on faculty)
   This AP is new and only affects students. The FA contract protects faculty. The last sentence stated that students should not incur an academic penalty. Please read and get feedback from your department. Senate members requested that the reference to Ed Code be included.

9. **Senate Policy on the Presentation of Items [15] (Passage)**
   (president to propose a policy where items for senate need an informed presenter)
   The last item was skipped due to lack of time and will be presented on the next agenda.

Other

Council and Committee Reports

Meeting adjourned at 6:00 p.m.

Minutes respectfully submitted by N. Ward, AS Secretary

<div align="right">

*documents on Senate group site
**links provided on group site and/or in email

</div>