

# ALLAN HANCOCK COLLEGE

## Academic Senate

Minutes for Tuesday, November 6, 2018  
Boardroom (B100), 4:00 – 6:00 p.m.

### 1. Meeting called to order at 4:00 p.m.

**AS PRESIDENT:** M. Allegre

**VOTING MEMBERS PRESENT:** H. Alvarez, M. Arvizu-Rodriguez, G. Bierly, L. Bradbury, A. Caddell, R. Chaudhari, A. Fox, L. Haddad, M. Hull, M. McGill, T. Passage, G. Phelan, A. Ramirez, A. Restrepo, M. Segura, C. Stevens, V. Tobin, K. Treur, J. Tuan N. Ward, L. West

**STUDENT REPRESENTATIVE:**

**GUESTS:** D. DeGroot, L. Manalo, M. Quad-Maitagliati, K. Garcia

### 2. Public Comment: [5 per item]

J. Tuan attended the Equity Summit had more buttons to share with faculty to support messages of inclusion. A. Restrepo stated concern about the shared governance structure and how transparently the councils are working. He said that it may be all of the new co-chairs in many committees and wonders if it is due to a lack of training or lack of knowledge of shared governance. M. Allegre responded that many are temporary and Senate Exec will look into addressing this concern.

### 3. \*Approval of Minutes (Ward)

Approval of the 10-02-18 minutes.

**Motion:** G. Bierly/ A. Restrepo

**Discussion:**

**Yes:** 22 - H. Alvarez, M. Arvizu-Rodriguez, G. Bierly, L. Bradbury, A. Caddell, R. Chaudhari, A. Fox, L. Haddad, M. Hull, M. McGill, T. Passage, G. Phelan, A. Ramirez, A. Restrepo, M. Segura, C. Stevens, V. Tobin, K. Treur, J. Tuan N. Ward, L. West

**No:** 0

**Abstain:** 0

### ACTION:

#### 4. \*BP/AP 4040 Library and Learning Support Services [10]

Note: Agenda references BP 4400 – should be 4040. There were minor grammatical changes to the BP and tactical changes were made for consistency (library to libraries, literacy versus competency etc.) The AP now references conforming to the Reader Privacy Act.

**Motion for the BP:** T. Passage / G. Bierly

**Discussion:**

**Yes:** 22 - H. Alvarez, M. Arvizu-Rodriguez, G. Bierly, L. Bradbury, A. Caddell, R. Chaudhari, A. Fox, L. Haddad, M. Hull, M. McGill, T. Passage, G. Phelan, A. Ramirez, A. Restrepo, M. Segura, C. Stevens, V. Tobin,

K. Treur, J. Tuan N. Ward, L. West

**No:** 0

**Abstain:** 0

**Motion for the AP:** G. Bierly / T. Passage

**Discussion:**

**Yes:** 22 - H. Alvarez, M. Arvizu-Rodriguez, G. Bierly, L. Bradbury, A. Caddell, R. Chaudhari, A. Fox, L. Haddad, M. Hull, M. McGill, T. Passage, G. Phelan, A. Ramirez, A. Restrepo, M. Segura, C. Stevens, V. Tobin, K. Treur, J. Tuan N. Ward, L. West

**No:** 0

**Abstain:** 0

## **INFORMATION**

### **5. President's Remarks [10] (Allegre)**

M. Allegre gave some updates regarding Faculty Prioritization and Equipment Prioritization. There is less money available than in past years. There were only 2 new faculty requests; 5 requests were updates of last year's submissions. They have all been ranked and will be blended into the list from last year. Retirements are not part of this list. These processes are in progress. Tomorrow the Chancellor will be on campus in the Severson Theater for a Meet and Greet. Senate members are invited to participate and ask questions. Last spring the Academic Senate passed a vote of no confidence in the Chancellor. There was a meeting of College Council to identify the various categorical funds and to examine their balances and eligibility criteria in preparation for the new resource allocation model and performance-based funding. The latter was presented by the Chancellor's office without much consultation and is part of the reasons for the vote for no confidence. AHC has to develop goals that address those measures of success and these are directly related to what happens on campus for our students. Our goals are dictated by these measures and will affect the entire college. M. Allegre will send out the link to the "Visions for Success" for faculty to review.

### **6. Faculty Symposium Proposal [15] (Humphreys)**

D. Humphreys presented the proposal for the Faculty Symposium. This proposal was first introduced in 2017 and has been resurrected. The symposium has three purposes:

- 1) to promote scholarship among faculty;
- 2) the Symposium would be open to faculty, community members and students who may be involved with shared expertise and can bring together support for community;
- 3) students get to see faculty involved in inquiry outside of the classroom, so students get to share in the joy of discovery and feel part of something new.

The structure of this event is designed to start in the morning, light food, a keynote speaker and then sessions, lunch, the presenters agree to write up the summary, and this becomes part of the history of the college. Dates and projected costs are being discussed. His intention is for faculty to be involved and to design this as a PD opportunity for all faculty. Topics come up from faculty based on the overarching theme. He is interested in a committee being formed and this being developed over the spring semester. He stated that in his previous role at a campus

in Ohio the committee was established by the PD committee. M. Allegre said that we should try to work with him while he is here. He also presented ideas about Recognition for Outstanding Service among faculty. He provided a document as a sample that gives structure to honor our peers on behalf of the college and the community. There would be similar awards for part-time faculty, staff, agents of change. He believes there is the motivation when you see your peers recognized for their service. M. Allegre asked that we take both proposals back to our departments to discuss and get involved in for a future conversation.

### **7. OER Low Cost Designation [15] (Scarffe)**

J. Scarffe is the project director for the Zero Textbook Costs program. She presented the proposal for defining a Low-Cost Textbook (LCT) designation in the class schedule. Currently, there is an icon on the class schedule that indicates ZTC as mandated by the state. They are proposing that an LCT icon designation be added for required materials at a student cost below a certain threshold. The current definition of "Low Cost" is a cumulative value of \$40 and below to qualify and needs to be available for all students (this amount is not set in stone at this time; CSU's have a limit of \$50.). The program is trying to address economically disadvantaged students. Some courses may not be able to reach this mark. Faculty need to keep in mind the expectations of the UC's and CSU's for articulation for transfer. D. DeGroot stated if the LCT is comparable and downloadable the transfer institutions can review these for transfer. L. Manalo inquired about how it would show up in the Course Outline of Record. Questions also arose about the process with AP&P and catalog updates. This could be developed as a Senate Policy with procedures. Please share with your department for feedback.

### **8. Late Adds [15] (Matagliati)**

M. Matagliati spoke about a significant increase in the number of late admissions to classes. She is proposing that we end late admissions one week after the census date except in rare cases, such as hospitalization. Auditing is not allowed at Hancock, and many requests arise from situations where students have attended class all semester without actually having been enrolled.. She is getting requests to add students as late as week twelve, although it peaks at week four or five. This has been presented to the Deans and Department Chairs, then Student Services Council, and amounts to hundreds of students each semester. She is requesting that these allowances are no longer made after week four and that there be an appeal process established. If a student cannot pay, they should reach out to Student Services for emergency funding. M. Allegre inquired if there is a BP/AP where this policy could be housed. This problem is represented by all groups, new faculty, long-time faculty, chairs, etc. Please share with your departments, a vote will be taken at our next meeting.

### **9. Fall Plenary Report [15] (Allegre/DeGroot)**

M. Allegre presented a brief report from Fall Plenary. She spoke of facets of the student-centered funding formula, the development of the 115th online college, and "Improving participatory governance with the Chancellor." M. Allegre read the resolutions related to this topic. D. DeGroot stated that 4 resolutions regarding the online college were approved by acclamation and are a strong push to get faculty voices heard. Allegre reminded senators that the "Meet and Greet" with Chancellor Oakley is scheduled for 4pm on Wednesday. All Senate members are requested to attend. D. DeGroot stated that the Guided Pathways topic was popular and several breakout sessions were devoted to different aspects of this initiative. M. Allegre will post the resolutions and will send an email with a link to the resolutions. Please share with your department and bring any questions to the Senate.

### **Other**

### **Council and Committee Reports**

**Meeting adjourned at 6:00 p.m.**

Minutes respectfully submitted by N. Ward, AS Secretary

\*documents on Senate group site  
\*\*links provided on group site and/or in email