

ALLAN HANCOCK COLLEGE

Academic Senate

Minutes for Tuesday, February 20, 2018
Boardroom (B100), 4:00 – 6:00 p.m.

1. Meeting called to order at 4:00 p.m.

AS PRESIDENT: M. Allegre

VOTING MEMBERS PRESENT: M. Arvizu-Rodriguez, G. Bierly, D. Blanchard, A. Caddell, Chris Diaz, Cynthia Diaz, K. Dutra, H. Elliott, P. Estrada, B. Friedrich, C. Hite, M. Hull, D. Madrid, B. Murtha, G. Phelan, A. Restrepo, T. Roepke, K. Runkle, V. Tobin, J. Tuan, E. West

STUDENT REPRESENTATIVE: Ramon D. Morales Rios

GUESTS: Bob Curry, Dave DeGroot, Larry Manalo

1. Call to Order: Marla announced that for the present AS materials are available on the Outlook site. Soon there will be a Team Site on the new portal. Anyone who is not able to access files because they have not been listed as members of the group should contact Marla.

2. Public Comment: None

3.*Approval of Minutes (Murtha)
Approval of the 12-5-17 minutes.

Motion/2nd: G. Bierly/D. Blanchard
Discussion:

Yes: 15- M. Arvizu-Rodriguez, G. Bierly, D. Blanchard, R. Bryant, A. Caddell, K. Dutra, H. Elliott, P. Estrada, M. Hull, B. Murtha, G. Phelan, T. Roepke, K. Runkle, V. Tobin, J. Tuan

No: 0

Abstain: 6 – Chris Diaz, Cynthia Diaz, C. Hite, A. Restrepo, D. Madrid, E. West

ACTION

4. BP 7341 Sabbaticals (approval of board policy and procedures)

Motion: Bierly/Estrada

Discussion: M. Allegre explained that this BP needs approval in preparation for ratification of new faculty contract. Present vote is for the BP only; timelines and procedures will be in senate policy. There is a separate AP addressing administrative sabbaticals.

Yes: 19 - M. Arvizu-Rodriguez, G. Bierly, D. Blanchard, A. Caddell, Chris Diaz, Cynthia Diaz, K. Dutra, H. Elliott, P. Estrada, B. Friedrich, C. Hite, M. Hull, B. Murtha, G. Phelan, T. Roepke, K. Runkle, V. Tobin, J. Tuan, E. West

No: 0 - Blanchard

Abstain: 2 – D. Madrid, A. Restrepo

5. Joining 2018 OEI Cohort (approval of resolution)

Discussion: R. Curry updated Senate on the progress of the college's application to join the OEI Consortium. The consortium requires a resolution from the academic senate voicing support. The application is due March 1. With the application, the college is agreeing to hit certain benchmarks including 10% of online sections being made available to the consortium; that number increases incrementally to 20% after 4 semesters. C. Hite asked whether admission into the consortium compelled programs to participate. Curry answered no, participation is voluntary and will be determined by each individual program. R. Morales Rios (student) asked whether AHC students would be displaced by students enrolling from other campuses. Curry answered no. Curry emphasized that membership in the consortium establishes some "best practices," improves courses, and provides training to faculty. D. Degroot stated that last year the college voluntarily adopted the practices described by the consortium and integrated them into faculty peer review process. L. Manalo asked if the specific courses being submitted to the consortium had been determined. Curry answered, not yet. L. Manalo asked about identifying OEI courses in the Course Catalog and Class Schedule.

Motion: Bierly/Tuan

Yes: 21 M. Arvizu-Rodriguez, G. Bierly, D. Blanchard, A. Caddell, Chris Diaz, Cynthia Diaz, K. Dutra, H. Elliott, P. Estrada, B. Friedrich, C. Hite, M. Hull, D. Madrid, B. Murtha, G. Phelan, A. Restrepo, T. Roepke, K. Runkle, V. Tobin, J. Tuan, E. West

No: 0

Abstain: 0

6. A P & P Summary Report (approval of March 2018 curriculum report)

Discussion: K. Runkle pointed out correction needed for Film 109 which is a 3-unit class.

Motion: D. Blanchard/ B. Friedrich

Yes: 21- M. Arvizu-Rodriguez, G. Bierly, D. Blanchard, A. Caddell, Chris Diaz, Cynthia Diaz, K. Dutra, H. Elliott, P. Estrada, B. Friedrich, C. Hite, M. Hull, D. Madrid, B. Murtha, G. Phelan, A. Restrepo, T. Roepke, K. Runkle, V. Tobin, J. Tuan, E. West

No: 0

Abstain: 0

INFORMATION

7. President's Remarks [15] (Allegre)

At the **Planning Retreat**, there was much greater participation by faculty and students. A report is forthcoming from IEC (institutional effectiveness).

The **Guided Pathways** group is putting together a Work Plan and will be calling on faculty volunteers. D. Degroot mentioned a particular focus, meta-majors which provide some guidance for students who have not determined a major and are interested in exploring various fields. Meta-majors provide students some direction and guidance while preserving community college's traditional role as a place to explore and discover interests.

Faculty Hiring has begun on positions opened by retirements. There are no new positions. Three programs which completed their Program Review and Annual Updates are now eligible for the second round of prioritization and their positions were added to the list. Some programs without fulltime faculty are hiring outside faculty to perform the necessary Program Reviews (Electronics, Photography). It's difficult to anticipate how the Promise will affect enrollment next year; it is anticipated that programs like Math and English will be in high demand. One senator asked what it means for the Faculty Prioritization list to "roll over" from year to year. M. Allegre answered that all positions that qualify will be evaluated in the context of the campus's needs. L. West expressed the need for the hiring process to be initiated at the beginning of the season so that the choice of good candidates is large. M. Allegre concurred and

emphasized the importance of the Faculty Prioritization list for exactly that purpose.

8. Program Review Annual Update

The form for the annual update of program review has been completed and is much improved. Senators need to take the form to departments for feedback and action at the next senate meeting. Since the annual update is due in April and some departments are beginning the process, the form will be available to use before its formal adoption. Suggestions for changes should be directed to P. McGuire (cc M. Allegre).

9. AP 5520 Student Disciplinary Procedures

SSC has modified AP5520, incorporating changes requested by academic senate to have (1) disciplinary panels chaired by academic faculty in cases of academic integrity, and (2) different levels of disciplinary penalties. This is an action item for the next meeting. Senators need to take both versions (the Academic Senate draft and the SSC proposal) of the policy to departments for discussion.

11. Academic Calendar 2019-2020 & 2020-2021

The proposed calendars are printed. Senators need to take them to departments for feedback. Concerns must be directed to Rob Jorstad asap as the calendar is due this week.

12. Technology Council Report

A. Restrepo reported on the future of TAC (Technology Advisory Committee). He provided some history on the role of TAC in overseeing use of Measure I funds, providing oversight, making recommendations, asking questions. He cited 3 major concerns: (1) Currently TAC is inactive and some members want to dissolve it. Restrepo thinks that faculty should have representation and input on decisions. (2) Some analog technology is becoming harder to purchase and maintain and ITS wants to stop servicing some of this equipment. This may have serious ramifications for faculty whose media are available only on obsolete formats. (3) He called for a TIG (Technology Innovation Group) to focus on classroom technology including research into how technology is being utilized at the elementary, high school, and university levels.

10. BP/AP 5500 Standards of Student Conduct

These policies need to be taken to departments for feedback. BP and AP look similar. AP is "pretty straightforward." The change requested by Academic Senate regarding recording in the classroom has been re-incorporated (see 30). A good deal of language has been added to the AP regarding the definition of academic dishonesty. Faculty were urged to read the document closely.

Meeting adjourned at 5:53 p.m.

Minutes respectfully submitted by R.Murtha, AS Secretary

*documents on Senate group site

**links provided on group site and/or in email