

# ALLAN HANCOCK COLLEGE

## Academic Senate

Minutes for Tuesday, February 6, 2018  
Boardroom (B100), 4:00 – 6:00 p.m.

### 1. Meeting called to order at 4:00 p.m.

**AS PRESIDENT:** M. Allegre

**VOTING MEMBERS PRESENT:** H. Alvarez, G. Bierly, D. Blanchard , R. Bryant, A. Caddell, Chris Diaz, Cynthia Diaz, H. Elliott, P. Estrada, A. Fox , C. Hite, M. Hull, B. Murtha, G. Phelan, T. Roepke, K. Runkle, V. Tobin, J. Tuan, M. Yavari

**STUDENT REPRESENTATIVE:** Ramon D. Morales Rios

**GUESTS:** Dr. Walthers, Wendy Sutter, Bob Curry, Tom Lamica, Dave DeGroot, Sofia Ramirez Gelpi, Lynn Becerra Valencia, Carol Moore

**2. Guest Speaker:** Dr. Walthers spoke on several topics. Faculty hiring: The budget only allows for filling openings generated by retirements. The position in photography will be opened as a one-year temporary position. There are 3 fulltime positions open in biology; however it is not certain that 3 qualified candidates will be found, so one of these positions may be opened to another department demonstrating need. Bachelor's Degree at AHC: He also is working on initiating a Baccalaureate program at AHC in conjunction with Cal Poly in conjunction with AB 19. Faculty are not currently involved in the discussions but their involvement will be substantial as project moves forward. Changes in management pay schedule: Positions of Mike Black and Rex Van Den Berg required new descriptions of a new law that limits out-of-class pay. The VP of Operations position has been eliminated. Fine Arts building: Architects for the fine Arts building are currently estimating cost of \$52 million, far more than their original estimate of \$39 million. Dr. Walthers is demanding an explanation for the discrepancy. The Administration is committed to the project, but funding may become an issue. It may be necessary to turn to the public for a bond, possibly adjusting current bond structure. Faculty are needed to voice their support in the community. New myhancock portal: Dr. Walthers applauded Carol Moore and the campus staff for their performance during the new portal rollout. There was a question about the college cancelling classes with fewer than 15 students enrolled during week 3 of the term. Dr. Walthers stated that no classes have been cancelled but that the campus needs to reexamine the notion that 15 students is enough to sustain a section. Currently we have 103 sections of fewer than 15 students. While enrollment is down 300 students from last Spring, we are offering only 15 fewer sections.

3. Public Comment: M. Yavari asked why the faculty prioritization process is not being followed in hiring. M. Allegre answered that there is not funding for new faculty positions, only replacements for retirement. The prioritization process applies to new positions.

4. Portal Update. Carol Moore explained the rollout of the new portal and some of the difficulties faculty and students encountered. It was necessary to implement the portal because other programs on campus (including financial aid and DegreeWorks) required it. Faculty were asked to assist in addressing problems in a recent email. It's important for both students and faculty to remember to sign out when they access the portal on a public computer. If faculty/staff find that items are difficult to locate, contact Carol and she can make them accessible via the Search function on the front page.

## **5.\*Approval of Minutes (Murtha)**

Approval of the 11-21-17 minutes.

**Motion/2nd:** G. Bierly/B.Bryant

**Discussion:**

**Yes:** 14- G. Bierly, D. Blanchard, R. Bryant, A. Caddell, H. Elliott, A. Fox , C. Hite, M. Hull, B. Murtha, G. Phelan, T. Roepke, K. Runkle, V. Tobin, J. Tuan

**No:** 0

**Abstain:** 5 – Chris Diaz, Cynthia Diaz, C. Hite, P. Estrada, M. Yavari,

## **ACTION**

### **6. BP 7310 Favoritism (Roepke)**

M. Allegre gave introductory and explanatory remarks in reply to the request from student rep R. Morales. This policy has been reviewed and discussed several times, initially under the name Nepotism. It is not a 10+1 item requiring Senate approval, but the HR Council values and desires faculty input. Previously the possibility of excluding faculty from the policy was discussed. HR council rejected the ideas of excluding any category of employees.

**Motion:** Bierly/ Yavari

**Discussion:** The concern was repeated that the policy opens a “can of worms” about issues that are routinely handled by departments. It was clarified that policy is primarily concerned with avoiding conflict in supervisory and evaluative capacities and does not affect hiring. It was noted that the policy has been narrowed significantly in scope/wording from the original text. A question was raised whether the policy should have language stating that the District steps in only when recusal fails to solve such problems within departments. No changes were made to the language.

**Yes:** 14 - G. Bierly, R. Bryant, A. Caddell, H. Elliott, P. Estrada, A. Fox , C. Hite, M. Hull, B. Murtha, G. Phelan, T. Roepke, V. Tobin, J. Tuan, M. Yavari

**No:** 1 - Blanchard

**Abstain:** 4 – Chris Diaz, Cynthia Diaz, K. Runkle, H. Alvarez

## **INFORMATION**

### **7. President’s Remarks [15] (Allegre)**

An additional \$200,000 has been made available to Strong Workforce funding. The deadline for proposing projects has been extended to Feb. 28, 2018. Programs applying for funding must be up-to-date with Program Review. Margaret and Patrick McGuire are available to help with paperwork for those wishing to submit projects.

Departments need to review listing of courses in College Now. The list operates as the first step in establishing courses for Concurrent Enrollment, and some high school campuses are requesting courses that are not approved for Concurrent Enrollment. Departments should plan on having this conversation in future.

The college is moving forward in hiring a new chief of police. The process will begin after Spring Break. Individuals interested in serving on the committee should speak to Marla.

The Distance Learning Committee recommends campus participation in the CCC Online Education Initiative which requires a resolution from the Academic Senate. B. Curry updated

the senate on the committee's progress, discussed the purpose and goals of the initiative, and the advantages of membership.

### **8. BP 7341 Sabbaticals**

The goal of this BP is to combine sabbaticals for administrators and faculty under a single BP. Processes, timelines, and criteria for faculty sabbaticals fall under the purview of the AS. The number of sabbaticals available and compensation fall under the purview of the Faculty Association. BP 7341 will be an action item at the next meeting.

### **9. AP & P Update**

Dave DeGroot explained that currently AP&P has no chair. Larry has agreed to temporarily cover some of the duties while the Technical Review Committee covers others. However a new chair is needed, which requires a new job description clarifying duties, roles, and responsibilities. Position comes with .80 reassigned time. Committee will be seeking candidates. Interested parties should contact members of AP&P.

10. The Institutional Planning Retreat takes place Friday, February 9. The agenda is posted. Also Guided Pathways meeting takes place Thursday February 8 in G106.

### **Other**

### **Council and Committee Reports**

**Meeting adjourned at 6:00 p.m.**

Minutes respectfully submitted by R.Murtha, AS Secretary

\*documents on Senate group site  
\*\*links provided on group site and/or in email