

FALL 2021

ALLAN HANCOCK COLLEGE

Community Education | Schedule of Classes

SPECTRUM



UNLOCK YOUR POTENTIAL

Classes begin
August 16, 2021



Welcome to Community Education

Community Education houses the noncredit and community services programs at Allan Hancock College.

The noncredit department offers tuition-free noncredit courses in basic skills, citizenship, English as a second language, home economics, health and safety, parenting, courses for older adults, courses for adults with disabilities, short-term vocational education, and workforce preparation programs.

Community Education also provides an excellent array of community service fee-based programming.



Would you like to learn and/or improve your English; earn a vocational certificate, prepare for the High School Diploma equivalency (i.e. GED or HiSET); prepare for U.S. citizenship; upgrade job skills; strengthen your reading, writing, or math skills; and/or prepare to transfer to credit programs at the college? If yes, the Community Education noncredit programs are the answer!

No matter what your educational journey is, the Community Education staff is here to welcome you and lead you to the right path, the one that's meant for you.

Community Education

800 S. College Drive, building S, Santa Maria, CA 93454-6399 | 805-347-7553 | Fax: 805-352-1046
Apply/register online anytime at www.hancockcollege.edu/communityed

Cashiering services end 30 minutes prior to building closure.

Business hours:

Monday - Thursday
Friday

8 a.m. – 7:30 p.m.
8 a.m. – 7 p.m.

Hours are subject to change.
Visit www.hancockcollege.edu/communityed
for current hours of operation.

Board of Trustees

Jeffery C. Hall, president	Alejandra Enciso Medina
Gregory A. Pensa, vice president	Hilda Zacarías
Suzanne Levy, Ed.D.	Jacqlyn Rayas, student trustee

Superintendent/President

Kevin G. Walthers, Ph.D.

**Aprende a leer,
escribir y hablar
en inglés.**

Matrícula gratuita





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QUESTIONS? WE ARE ALWAYS HERE TO HELP

If you have questions or need help with completing your admission and registration forms, our staff is available by phone, email, text message, or in person at our office. We are open Monday through Thursday from 8 a.m. to 7:30 p.m., and on Fridays from 8 a.m. to 7 p.m.



Call us

at 805-347-7553



Fax us

at 805-352-1046



Email us

at CommunityEducation@hancockcollege.edu



Send us a text

at 805-221-8997, or by entering CommunityEducation@hancockcollege.edu.



Find us on Facebook

at AHC Community Educaiont & Noncredit Counseling



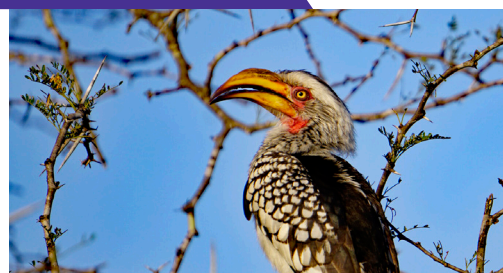
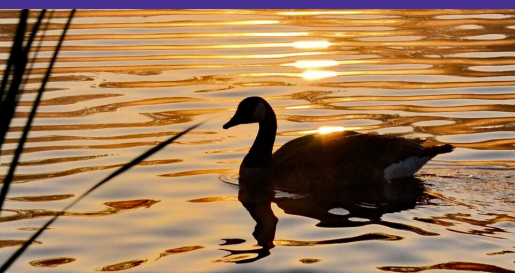
Visit us

at Community Education, building S
800 S. College Drive
Santa Maria, CA 93454-6399



Visit our website for more information
www.hancockcollege.edu/communityed

Photos by Community Education students Janet Ford, Laurie Pemberton, and Terii Richard.





Stay Up To Date

Class schedules may change.

Check our website for the latest information.

While Allan Hancock College Community Education is set to welcome you back in person this fall, our plans may change to align with CDC, state, and local guidelines regarding social distancing and indoor capacity. Please visit our website at www.hancockcollege.edu/communityed for the most up-to-date information on classes and regulations.

Allan Hancock College Community Education anticipates welcoming students back to the classroom this fall. We hope to provide students with a safe and healthy environment to build new skills and unlock their potential.

For new and returning students who may not feel comfortable with in-person courses yet, a limited number of remote courses will be offered by instructors. Please check our printed and online class schedule for complete details.

Our faculty and staff will continue to monitor CDC, state, and local regulations regarding in-person gatherings. Social distancing and face masks or other face coverings may be required for the safety of all. Please check our website for the most up-to-date information and requirements.

If government regulations require it, in-person classes may be shifted to remote instruction partway through the semester. Students would attend remote classes through Zoom, a free-to-use online video calling service. You will receive a link to access the class from your instructor. Students can download and use Zoom from any desktop computer, laptop, iPad or tablet, or any smartphone with an internet connection.

Este horario puede cambiar. Manténgase actualizado en nuestro sitio web.

Allan Hancock College Community Education anticipa que los estudiantes regresarán al salón de clases este otoño. Estamos comprometidos a brindarles a los estudiantes un campus saludable para desarrollar nuevas habilidades y descubrir su potencial.

Para los estudiantes que aún no se sientan cómodos con los cursos en el aula, Community Education ofrecerá un número limitado de cursos remotos. Consulte nuestro horario de clases en línea para obtener detalles completos.

Nuestra facultad y personal están monitoreando las regulaciones locales, estatales y de los CDC con respecto a las reuniones en persona. Es posible que se requiera distanciamiento social y máscaras faciales u otras cubiertas faciales para la seguridad de todos. Visite nuestro sitio web para obtener información y requisitos.

Si las regulaciones gubernamentales lo requieren, las clases presenciales se pueden cambiar a instrucción remota a mitad del semestre. Las clases se reúnen con Zoom, un servicio gratuito de videollamadas en línea. Su instructor le enviará un enlace para acceder a la clase. Los estudiantes pueden descargar y hacer zoom desde cualquier computadora de escritorio, computadora portátil, iPad o tableta, o cualquier teléfono inteligente con conexión a Internet.



How to Search for Community Education Classes Online

Classes printed in this Spectrum are subject to change. Up-to-the-minute class information can be found online via the online class search.

- 1 Visit www.hancockcollege.edu and select **Search Classes** on the home page.
- 2 Select **FALL** of the relevant year and click the **Select a Term** button.
- 3 Next, select **Community Education (noncredit) courses** or **Community Service/Fee-Based** and then click the **Select Class Type** button.
- 4 Classes offered in various community centers may be listed as **Off Campus**. Select **Off Campus** in the campus search box for locations near you.*

*Note: Community Education plans to offer both in-person and off campus classes this fall. Select "All" for all available locations at this time. This printed class schedule is subject to change.

- 5 Click **Submit** at the bottom of the screen.
- 6 Each class is identified with a 5-digit numbering system called the **CRN**. Click on the blue **CRN number** for additional class details.



Class Schedule Search for: **Fall 2021**

1. Highlight a Term
 2. Click on Select a Term
 3. Choose Class Type
 4. Click on Select Class Type

2. Select A Term

3. Credit
 Community Education
 Community Service/Fee-Based

Select Class Type

Subject: <all>
 BASK Basic Skills (NC)
 CITZ Citizenship (NC)
 DISA Adults with Disabilities (NC)
 HEAL Health and Safety (NC)

Course Number: _____
 CRN: _____
 Title: _____

Instructor: <all>
 Aguilera, Virginia
 Aleman, Florentino
 Ambriz Delgado, Alberto

Session: <all>
 Day
 Evening
 Distance Learning

Open Classes Only: No: Yes: Partly Onsite/Partly Online Only: No: Yes:

Distance Learning Only: No: Yes:

Start Time: Hour: 05 Minute: 00 am/pm: am
 End Time: Hour: 11 Minute: 00 am/pm: pm
 Days: Mon: Tue: Wed: Thu(R): Fri: Sat: Sun(L):
 Start Month: <all>

Campus: <all>
 Lompoc Valley Center
 Off Campus
 Online

Off Campus Building: <all>
 ATKINC - Atkinson Community Ctr
 CNTRYO - Country Oaks Care Center
 DEWCSC - Dick DeWees Cmnty Cntr
 ELWINM - Elwin Mussell Senior Center

Time of Day: Any: Day: Evening: WeekEnd:

Submit Reset

Status	CRN	Cred		Meeting Time	Campus
Open	10345	0.0	M	05:00pm - 08:55pm	Lompoc Valley Center
			AND W	05:00pm - 08:55pm	Lompoc Valley Center



¡Prepárese Para Un Futuro Mejor!

Visite el departamento de Consejería de No Crédito para aprender acerca de las diferentes oportunidades y servicios disponibles en Allan Hancock College:

- Orientación
- Evaluación y colocación en clases
- Consejería y asesoría (académica, de carreras y personal)
- Desarrollo de plan estudiantil
- Asistencia para inscribirse a clases
- Talleres
- Recorridos del colegio
- Ayuda para llenar la solicitud FAFSA/Acta de Sueño de California (CA Dream Act)



Para más información

o para hacer una cita con un consejero, favor de llamar una de las oficinas de Consejería de No Crédito en:

SANTA MARIA CAMPUS

edificio A y edificio S
800 South College Dr.
Santa Maria, CA 93454
805-922-6966 ext. 3740

Santa Ynez Valley Center

Santa Ynez Valley Union High School
2975 East Hwy 246
Santa Ynez, CA 93460
805-922-6966 ext. 3355

LOMPOC VALLEY CENTER

edificio 2-111
One Hancock Dr.
Lompoc, CA 93436
805-922-6966 ext. 5178

Para obtener más información sobre los clases y programas de Allan Hancock College Community Education, escúchenos en Radio Oaxaca en el 1600 AM Y 92.9 FM, cada miércoles de las 11:45 a.m. a las 12 p.m.

Discover and Explore Your Educational Opportunities!

Visit the Noncredit Counseling department to learn about the different opportunities and services available at Allan Hancock College:

- Orientation
- Assessment and placement
- Counseling and advising (academic, career, and personal)
- Student educational planning (SEP)
- Registration assistance
- FAFSA/CA Dream Act assistance
- Workshops
- Campus tours

For more information

or to schedule an appointment with a counselor, please call one of our Noncredit Counseling locations:

SANTA MARIA CAMPUS

building A and building S
800 South College Dr.
Santa Maria, CA 93454
805-922-6966 ext. 3740

Santa Ynez Valley Center

Santa Ynez Valley Union High School
2975 East Hwy 246
Santa Ynez, CA 93460
805-922-6966 ext. 3355

LOMPOC VALLEY CENTER

building 2-111
One Hancock Dr.
Lompoc, CA 93436
805-922-6966 ext. 5178

Tune in to Radio Oaxaca, 1600 AM and 92.9 FM, Wednesdays from 11:45 a.m. to 12 p.m. to learn more about Allan Hancock College Community Education.

Class Cancellations

Classes with less than 15 students attending will be canceled. Please help us avoid class cancellations. Register online EARLY and attend class regularly. The college reserves the right to cancel noncredit classes with low enrollment at any time during the semester.



FEE-BASED CLASSES LISTED WITH ENROLLMENT FEE

To receive a copy of the Fee-Based Admission & Registration Form, visit us online at www.hancockcollege.edu/communityed and click on the “Noncredit Student Resources and Forms” link on the left side of the page.

You can submit the form by:

- faxing it to 805-352-1046
- mailing it to:
Community Education
Allan Hancock College
800 South College Dr.
Santa Maria CA 93454-6399
- or bringing it to Community Education (building S) in person.

Payment of all fees (enrollment and materials) are due at the time of registration. Registration forms are not accepted in class. For more information, call Community Education at 805-347-7553.

COLLEGE FOR KIDS

How do I register my child?

Submit a paper copy of the Fee-Based & College for Kids Admission & Registration Form by mail, fax, or in-person at Community Education (building S). Forms are available online at www.hancockcollege.edu/communityed/forms.php. Payment of all fees (enrollment and materials fees) are due at the time of registration. Students are encouraged to register at least one week before the class start date to avoid class cancelation. Students are not allowed to attend class if they are not registered. Registration is not accepted in class.

Is my child old enough to enroll?

The age requirements for each class vary from 4 to 18 years. All classes are co-ed.

Days, Times, and Holidays

Classes meet Monday through Saturday at varying times and start on varying dates.

Please read the class schedule carefully. Classes start throughout the semester.

FEE-BASED CLASSES

COLLEGE FOR KIDS

CFK 8000 | Beginning Ballet I

This is a beginning class for students with no previous ballet training. Learn basic ballet exercises, positions, and steps at the ballet barre and from the center of the floor. Ages: 6-12 *Course Fee: \$192*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20794	FB CBC-23	Yolar-Groppetti, M A	M W	4:00pm- 4:55pm	09/07-12/04	All fees due at the time of registration.

CFK 8001 | Beginning Ballet II

This is a more advanced beginning class for the young dancer who has had at least one year of ballet training. Learn more center floor combinations and steps, and prepare for Intermediate Ballet. Ages: 7-13 *Course Fee: \$192*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20795	FB CBC-33	Grimnes, C	M W	4:00pm- 4:55pm	09/07-12/04	All fees due at the time of registration.

CFK 8002 | Intermediate Ballet I

This is an intermediate class for the student with at least two full years of previous ballet training. Learn intermediate level steps and combinations at the ballet barre and center. Ages: 8-18 *Course Fee: \$192*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20796	FB CBC-33	Grimnes, C	M W	5:00pm- 5:55pm	09/07-12/04	All fees due at the time of registration.

CFK 8003 | Intermediate Ballet II

This is an intermediate class for the student with at least three full years of previous ballet training. Students learn more advanced steps and combinations at the ballet barre and center. Ages: 10-18 *Course Fee: \$236*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20797	FB CBC-33	Grimnes, C	T	4:00pm- 4:55pm	09/07-12/04	All fees due at the time of registration.
AND	FB CBC-33	Grimnes, C	AND R	4:00pm- 5:25pm	09/07-12/04	All fees due at the time of registration.

CFK 8004 | Intermediate/Advanced Ballet

This class is designed for the upper-intermediate dancer transitioning into the advanced level of ballet. Students must have completed at least four years of previous ballet training and have instructor approval to enroll. One class will be danced on pointe. Students in this class must also enroll in Intermediate Pointe. Hair must be worn in a bun. Ages: 12-18 *Course Fee: \$288*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20798	FB CBC-33	Grimnes, C	T	5:00pm- 6:25pm	09/07-12/04	All fees due at the time of registration.
AND	FB CBC-33	Grimnes, C	AND R	4:00pm- 5:25pm	09/07-12/04	All fees due at the time of registration.

CFK 8007B | Pre-Pointe/Beg/Int Pointe

This class is designed for students who have received instructor approval to enroll and who have completed at least three years of previous ballet training. All students in this class must also be enrolled in Intermediate Ballet I/Intermediate Ballet II. Ages: 12-18. *Course Fee: \$96*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21256	FB CBC-23	Aldrich, R L	F	4:00pm- 4:55pm	09/07-12/04	All fees due at the time of registration.

CFK 8009 | Advanced Ballet/Pointe

This most advanced ballet class requires instructor approval to enroll. Students should have at least five years of previous ballet training. Two classes will be danced on pointe. Hair must be worn in a bun. Ages: 12-18 *Course Fee: \$384*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20799	FB CBC-33	Grimnes, C	T	5:00pm- 6:25pm	09/07-12/04	All fees due at the time of registration.
AND	FB CBC-33	Grimnes, C	AND R	5:30pm- 6:55pm	09/07-12/04	All fees due at the time of registration.
AND	FB CBC-23	Grimnes, C	AND S	9:00am- 9:55am	09/07-12/04	All fees due at the time of registration.

CFK 8014 | Beginning Tap

Students learn simple tap steps, combinations, and movement in this introductory tap class. No previous dance training needed. Ages: 6-12 *Course Fee: \$96*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20800	FB CBC-33	Yolar-Groppetti, M A	S	10:00am-10:55am	09/07-12/04	All fees due at the time of registration.

CFK 8016 | Introduction to Ballet

Introduce your child to the fun and beauty of ballet and watch his or her self-esteem bloom! In this class, young students learn simple ballet steps, combinations, and creative movement. Ages: 4-5 *Course Fee: \$72*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20801	FB CBC-33	Yolar-Groppetti, M A	S	9:15am- 9:55am	09/07-12/04	All fees due at the time of registration.

CFK 8017 | Intro to Hip-Hop & Jazz Funk

This introductory hip-hop and jazz class in the contemporary funk-style focuses on learning simple steps, combinations, and creative movement. Class encourages self-esteem through dance. Ages: 4-5 *Course Fee: \$78*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20802	FB CBC-23	Aldrich, R L	T	4:15pm- 4:55pm	09/07-12/04	All fees due at the time of registration.

CFK 8021 | Beg/Int Ballet Folklorico

Learn basic folkloric steps, combinations, and concepts of stage presence. Students learn dances of different Mexican regions including Jalisco, Chihuahua, and Veracruz. No class one day in October TBA. All fees due at the time of registration. *Course Fee: \$88*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20803	FB D-118	Vega, M	S	9:00am- 9:55am	09/07-12/04	Ages 6-9
20804	FB D-118	Vega, M	S	10:00am-10:55am	09/07-12/04	Ages 10-15

CFK 8026 | Beginning Hip-Hop/Jazz

This is an introductory hip-hop and jazz class for the student with no previous dance training. Hip-Hop is a form of contemporary street dance and funk with its roots in jazz. Students learn basic warm-ups, steps, and combinations. All fees due at the time of registration. *Course Fee: \$192*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20805	FB CBC-23	Aldrich, R L	T R	5:00pm- 5:55pm	09/07-12/04	Ages 6-10

CFK 8030 | Int/Adv Contemporary Dance

Students learn advanced steps and combinations in both jazz and modern dance styles. This class requires at least three years of previous training in either ballet, jazz, modern, or any combination. Ages: 11-18 All fees due at the time of registration. *Course Fee: \$192*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20806	FB CBC-23	Yolar-Groppetti, M A	M W	5:00pm- 5:55pm	09/07-12/04	

CFK 8052 | Intermediate Tap

This class is for students who have had at least two years of tap experience. Learn intermediate level steps and combinations across and at the center of the floor. Ages: 10-18 *Course Fee: \$96*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21013	FB D-118	Yolar-Groppetti, M A	S	8:00am- 8:55am	09/07-12/04	All fees due at the time of registration.

CFK 8053 | Intermediate Hip-Hop & Jazz

This is an intermediate level dance class for those with dance experience. Movements are more challenging than the previous level. New moves and styles will be explored. Ages: 10-14 *Course Fee: \$192*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21014	FB CBC-23	Aldrich, R L	T R	6:00pm- 6:55pm	09/07-12/04	All fees due at the time of registration.

CFK 8054 | Advanced Hip-Hop & Jazz

This class will build on what students have learned in the intermediate level class. Movements are more advanced and challenging and will be drawn from current dance styles that are popular today. Ages 14-18 *Course Fee: \$192*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21015	FB CBC-33	Aldrich, R L	T R	7:00pm- 7:55pm	09/07-12/04	All fees due at the time of registration.

CFK 8055 | Strength & Endurance for Dance

Students will learn individual and group exercises designed to strengthen the body and build endurance. Movements are specifically for dancers. Ages: 10-18 *Course Fee: \$96*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21016	FB CBC-23	Aldrich, R L	F	5:00pm- 5:55pm	09/07-12/04	All fees due at the time of registration.

CFK 8223 | Creative Art Lab for Youth

Students will learn the art history of drawing and a variety of drawing techniques to create their own art pieces. They will be introduced to three famous artists; Leonard Da Vinci, Vincent Van Gogh and Hector Gonzales for inspiration. Techniques will be shading, etching, quick sketch, and still life drawing. Students will be able to practice self-expression by creating unique art pieces at the end of each week. Students are highly encouraged to wear paint friendly clothes. All fees due at the time of registration. *Course Fee: \$126*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21785	FB W-9	Quesada, M D	T R	3:30pm- 6:25pm	09/14-09/30	Ages 7-12

CFK 8400 | Beginning Tennis

This class will teach students the necessary knowledge and skills to become proficient enough to enjoy the game of tennis and participate at the beginning level. Fundamental strokes, strategy, and fun will be emphasized. Tennis rackets will be provided for those that need it. One can of tennis balls should be brought to the first lesson. If you would like to purchase your own racket before class begins please contact the instructor for advice on your purchase. All fees due at the time of registration. *Course Fee: \$56*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21017	FB COURTS-TENNIS	Ortiz, P D	S	11:00am-11:55am	08/16-10/09	Ages 7-12

CFK 8401 | Intermediate Tennis

This course is designed to teach students intermediate tennis skills through various activities and drills designed to teach more advanced movements and strokes including various spins and strategy shots. Players will further develop consistency and control of groundstrokes and volleys. Tennis rackets will be provided. One can of Wilson or Penn tennis balls should be brought to the first class meeting. It is recommended that students have taken beginning tennis or have previous tennis experience. All fees due at the time of registration. *Course Fee: \$56*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21257	FB COURTS-TENNIS	Ortiz, P D	S	10:00am-10:55am	08/16-10/09	Ages 7-12
21786	FB COURTS-TENNIS	Ortiz, P D	S	9:00am- 9:55am	08/16-10/09	Ages 13-17

CAREER TRAINING

CSCT 8005 | Become a CA Notary Public

This class provides new or previously commissioned Notary Publics with the education and skills to pass the state proctored examination, detect fraud, and be successful in a new career. There is a growing need for notaries in the expanding financial, real estate, business, and law professions. Become a valuable employee or own your own business. For new applicants and notaries who need to renew their commissions, this class meets the 6-hour class requirement mandated by law in 2005. Bring a driver's license or photo I.D. card and #2 pencils. Materials fee of \$49 for the study guide and workbook payable to the instructor in class. Exam fee of \$40 payable to the CA Secretary of State. Enrollment fee \$65.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21024	FB H-104	STAFF	S	8:00am- 5:30pm	10/30-10/30	All fees due at the time of registration.

CSCT 8006 | Loan Signing Specialist

California's real estate industry needs notaries who would like to become loan document signing specialists. This course familiarizes the student with duties and responsibilities of the loan signing specialist, documents in the loan package, how to manage appointments with buyers, and how to market your business. Materials fee of \$49 for the study guide, workbook and handouts. Optional exam and certificate fee \$35. Materials fees payable to instructor in class. Enrollment fee \$36.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21023	FB K-23	STAFF	R	5:30pm-10:00pm	10/28-10/28	All fees due at the time of registration.

CSCT 8030 | Social Media for Businesses

Learn how to promote, engage, and gain new customers, donors, and develop business relationships by using social media in your business or nonprofit. Specific advice and tips are given for using Facebook, Twitter, LinkedIn, YouTube, Pinterest, blogging, review sites (YELP, Travel Advisor), and other consistently evolving, cutting-edge technology. *Course Fee: \$56*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21837	FB S-101	STAFF	S	1:00pm- 5:00pm	09/18-09/25	All fees due at the time of registration.

FITNESS

CSFT 8000 | Physical Fitness Lab

This aerobic exercise and weight training class is offered in a lab setting. It is recommended for those with prior aerobic exercise and weight training experience. One orientation session is required for all students enrolled in the PFL. A student ID is required. Please visit bldg. S if you do not have a Student ID. *Course Fee: \$46*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20810	FB N-13	Dutra, K J		TBA	08/16-12/02	Lab hours: M-Th 8am-8pm (Closed 2:30-3:30pm), Fri 8am-1pm & Sat 9am-12pm. All fees due at the time of registration.

CSFT 8005 | Swim Lab

This class offers a fun and easy way to increase cardiovascular capacity and muscle tone. Swimming laps can be performed at different intensities as dictated by overall conditioning, age, and physical limitations. One orientation session is required for all students enrolled in the PFL. A student ID is required. Please visit bldg. S if you do not have a Student ID. Lab hours are: Monday/Wednesday 9 a.m.-2 p.m. and 5-7 p.m. Tuesday/Thursday 9 a.m.-1 p.m. and 5-7 p.m. Friday 9 a.m.-1 p.m. All fees due at the time of registration. *Course Fee: \$46*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20813	FB N-POOL	Stevens, C W		TBA	08/16-12/02	

CSFT 8021 | Beginning Yoga

Combine basic stretching and simple yoga postures to restore and renew the mind and body. Students increase flexibility, improve balance and strength, reduce stress and fatigue, and gain endurance and peace of mind. Modifications are offered making this class suitable for all levels of fitness. This class is perfect for a person who wants to start or resume an exercise program. Bring an exercise mat, towel, and water to class. Wear comfortable clothing. *Course Fee: \$48*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20814	FB CBC-33	Mann, S F	F	5:30pm- 6:25pm	08/16-10/09	All fees due at the time of registration.
21787	FB CBC-23	Mann, S F	R	10:00am-10:55am	08/16-10/09	All fees due at the time of registration.

CSFT 8030 | Beginning Tai Chi

Tai Chi exercise are very simple, low impact movements that increase flexibility, balance, range of motion, vitality, relaxation, mental focus, strength and overall well being. Each student can learn at his/her own pace in a relaxed, noncompetitive atmosphere. The exercises are safe for all ages. *Course Fee: \$48*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20815	FB CBC-23	Mann, S F	R	9:00am- 9:55am	08/16-10/09	All fees due at the time of registration.

MUSIC

CSMU 8000 | Symphonic Band

This is a class for students who want to play and perform in a community band. The band performs a concert for the public every six weeks. *Course Fee: \$20*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20816	FB E-12	Olivieri, G R		TBA	08/16-12/04	All fees due at the time of registration.

PERSONAL DEVELOPMENT

CSPD 8008 | Awakening the Consciousness

Are you suffering? Depressed about the shallowness of modern life and materialism? When we experience a more expanded state of consciousness, we can live from a place of empowerment instead of at the effect of our circumstances. Awakening the consciousness is historically referred to in terms of achieving Gnosis, Nirvana, or Enlightenment - the process of experiencing illumination. Students can expect a sense of waking up from a dream or a long sleep, an excitement about life's deeper possibilities and purposes. Students also learn definite steps to take to get on the path of developing a higher consciousness. *Course Fee: \$53*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21260	FB K-12	Hupp, J E	M	6:00pm- 8:25pm	11/15-11/29	All fees due at the time of registration.

CSPD 8083 | Beekeeping: Diseases/Parasites

Learn to successfully manage beehives by recognizing bee diseases and identifying appropriate treatments to maintain a healthy hive. Practicing healthy and sanitary beekeeping techniques also supports the health of the beehive by respectfully treating it as a system or superorganism. Become skilled in limiting, reducing, and ending disease processes before they become a disaster! *Course Fee: \$63*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20997	FB S-112	Hupp, J E	S	9:00am-11:55am	11/06-11/20	All fees due at the time of registration.

CSPD 8091 | Financial Literacy

In this course, students will learn tools and methods to gain financial control. Covering topics such as how to build a budget, basic tax saving strategies, increase your credit score, retirement planning, etc. to prepare for a successful financial future. *Course Fee: \$56*

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21838	FB C-37	Zarate Ubario, M	T R	6:00pm- 8:00pm	10/05-10/14	All fees due at the time of registration.



Register now for Fall 2021 classes.

Students can register online or in person!

Online

STEP #1 - APPLY FOR ADMISSION.

If you have never taken noncredit classes at Hancock, you can apply for admission by visiting www.hancockcollege.edu/communityed and clicking on Noncredit Student Resources and Forms. You may fax, mail, or bring forms in-person to Community Education (building S).

If you have taken classes at Hancock before but were not enrolled at Hancock in fall 2020 or spring 2021, you may need to reapply.

You may receive in-person assistance with the application process by visiting Community Education (building S) at the Santa Maria campus or Building 1 at the Lompoc Valley Center.

If you took classes at Hancock during fall 2020 or spring 2021, you can proceed to **Step #2**.

STEP #2 – CLEAR ANY OUTSTANDING FEES.

If you owe the college any fees, or if you have any unfulfilled obligations (non-returned books, unpaid parking tickets, etc.), you won't be able to register for classes. Make sure that all outstanding fees and obligations have been taken care of.

If you do not owe any fees and do not have any outstanding obligations, you can proceed to **Step #3**.

STEP #3 – ORIENTATION AND SEP

Meet with a counselor to discuss your educational goals and complete a Student Educational Plan (SEP). See page 6 for contact information. With an educational plan, you are ready for **Step #4**.

STEP #4 – REGISTER FOR CLASSES

You can register for classes online by going to the myHancock portal. Enter your username and password to log in. On the portal, scroll down to the REGISTRATION section and select the "Register Add /Drop Classes" link. You may also register for classes by visiting Community Education in person, picking up a registration form, or requesting that one be US mailed or emailed to you.

Welcome to Community Education

Noncredit classes at Community Education help you build important job skills, improve your basic computer skills, learn English as a second language, and more! Our students learn skills that prepare them for promotions or for new careers, and often transition into for-credit college courses.

To look for classes, apply to Community Education, or register for noncredit courses, use the buttons below:

FIND A NONCREDIT CLASS

SUBMIT AN APPLICATION

REGISTER FOR CLASSES

APPLY & REGISTER

In Person

⚠️ COVID-19 ADVISORY

If we are still operating under COVID-19 guidelines, students visiting college locations in person are required to maintain social distancing and wear a face covering. We recommend that you first call, text, fax, email, or chat with us for questions.

To register for a class in person, visit Community Education (building S) on the Santa Maria campus or Building 1 at the Lompoc Valley Center.

Business hours for Community Education on the Santa Maria campus are:

Monday - Thursday	8 a.m. to 7:30 p.m.
Friday	8 a.m. to 7 p.m.

Cashiering services end 30 minutes prior to building closure.

Allan Hancock College will be closed and classes will not be held during the following dates: September 6, 2021; November 11, 2021; November 25 to 27, 2021.

In-Person Registration Policy:

Staff can process registration forms for students who register in person. A student can submit a registration form on behalf of another student, but this form will be processed later in the day, and not at the time of submission.

Payment of Fees

Community Education students who register for classes must pay all registration fees at the time of registration, or they will be dropped from the class(es).

Students have two options for payment:

1. Pay online with a credit card at the time of registration.
2. Pay in person at Community Education (building S) during posted business hours on the day of the registration transaction.

Third Party Payer for All Classes

If your enrollment and/or materials fees will be paid on your behalf by an employer, company, or organization, please contact Business Services at 805-922-6966 ext. 3451 at least two weeks in advance of the class start date to coordinate payment.



Start your own family childcare business

TAKE YOUR FIRST STEP WITH ALLAN HANCOCK COLLEGE COMMUNITY EDUCATION

Do you enjoy working with children? Would you like to be able to set your own hours and wages? Do you want to become a professional business owner?

This fall, Allan Hancock College Community Education invites you to prepare for a career as an in-home family childcare provider by registering for our new Family Childcare License Preparation program. Our skilled instructors will teach you everything you need to know to launch your own business in one of the state's fastest growing fields.

Students will learn how to provide quality care for infants and toddlers; explore California licensing procedures, marketing techniques, contracts and fees, and other aspects of operating an independently owned business from their home; and how to create a child-friendly daycare setting.

Our instructors will teach students how to effectively communicate to meet the needs of the children, and how build a relationship with parents and children. They will also receive hands-on training for health, safety and nutrition regulations, policies, and procedures.

Students who complete all five courses will receive a noncredit certificate in operating a childcare business and will be prepared to apply for certification with the state.

Interested students can call 805-347-7553 for more information, or can email their questions to CommunityEducation@hancockcollege.edu



Courses Offered Fall 2021

VOCE 7300	Family Childcare Business	21797	SM	I-213	Suarez, M D	S	9:00am-12:50pm	08/28-09/11
VOCE 7302	Developmental Needs of a Child	21799	SM	I-213	Regalado, S.	S	9:00am-12:50pm	09/18-10/23
VOCE 7303	Infant and Toddler Care	21922	SM	I-213	Regalado, S.	S	9:00am-12:50pm	10/30-12/04



Regístrese hoy para las clases de otoño 2021.

¡Inscripción está disponible en línea o en persona!

En línea

PASO # 1 - CÓMO SOLICITAR LA ADMISIÓN

Si nunca ha tomado clases sin crédito en Hancock, los estudiantes pueden comenzar el proceso de solicitud en hancockcollege.edu/communityed. Deben hacer clic en el enlace "Recursos y formularios para estudiantes sin crédito" para acceder al formulario de inscripción. Puede enviar los formularios por fax o por correo, o traerlos en persona a Community Education (edificio S).

Si ha tomado clases en Hancock antes, pero no se inscribió en Hancock en el otoño de 2020 o la primavera de 2021, es posible que deba volver a presentar una solicitud.

Pueden recibir asistencia en persona con el proceso de solicitud visitando Community Education (edificio S) en el campus de Santa María o en el Edificio 1 del Lompoc Valley Center.

Si tomó clases en Hancock durante el otoño de 2020 o la primavera de 2021, puede continuar con el **Paso 2**.

PASO # 2 - ELIMINE CUALQUIER CARGO EXCEPCIONAL.

Si debe cuotas universitarias o si tiene obligaciones incumplidas (libros no devueltos, multas de estacionamiento no pagadas, etc.), no podrá inscribirse en nuevas clases. Asegúrese de que se hayan resuelto todas las tarifas y obligaciones pendientes.

Si no debe ninguna tarifa y no tiene obligaciones pendientes, puede continuar con el **Paso 3**.

PASO # 3 - ORIENTACIÓN Y SEP

Reúnase con un consejero para discutir sus metas educativas y completar un Plan Educativo Estudiantil (SEP). Consulte la página 6 para obtener información de contacto. Con un plan educativo, está listo para el **Paso 4**.

PASO # 4 - REGÍSTRESE PARA LAS CLASES

Puede registrarse para las clases en línea en el portal myHancock. Ingrese su nombre de usuario y contraseña para iniciar sesión. En el portal, desplácese hacia abajo hasta la sección REGISTRO y seleccione el enlace "Registrarse, agregar / abandonar clases". También puede inscribirse en las clases visitando Community Education en persona, recogiendo un formulario de registro o solicitando que le envíen uno por correo o correo electrónico.

Welcome to Community Education

Noncredit classes at Community Education help you build important job skills, improve your basic computer skills, learn English as a second language, and more! Our students learn skills that prepare them for promotions or for new careers, and often transition into for-credit college courses.

To look for classes, apply to Community Education, or register for noncredit courses, use the buttons below:

FIND A NONCREDIT CLASS

SUBMIT AN APPLICATION

REGISTER FOR CLASSES

En Persona

⚠ Aviso de COVID-19

Si continuamos operando con órdenes de salud pública contra COVID-19, los visitantes deben mantener una distancia saludable y usar una máscara. Le recomendamos que llamen, envíen un mensaje de texto, un fax o un correo electrónico con sus preguntas antes de visitar.

Para inscribirse en una clase en persona, visite Community Education (edificio S) en el campus de Santa María, o en el Edificio 1 del Lompoc Valley Center.

Horas de oficina para Community Education (edificio S) en el campus de Santa María son:

Lunes a jueves de 8 a.m. a 7:30 p.m.

Viernes de 8 a.m. a 7 p.m.

Los servicios de cajera terminan 30 minutos antes del cierre del edificio.

Allan Hancock College estará cerrado y las clases no se reúnen durante la fecha indicada: **6 de septiembre de 2021; 11 de noviembre de 2021; 25 al 27 de noviembre de 2021.**

Política de registro en persona:

Nuestra personal puede procesar los formularios de inscripción para los estudiantes que se inscriban en persona. Un estudiante puede enviar un formulario de inscripción en nombre de otro estudiante, pero este formulario se procesará más tarde en el día y no en el momento de la presentación.

Pago de tarifas

Los estudiantes de Community Education que se inscriban para las clases deben pagar todas las tarifas al momento de inscripción, o serán eliminados de la(s) clase(s).

Los estudiantes tienen dos opciones de pagar:

1. Pague en línea con una tarjeta de crédito al momento de inscribirse.
2. Pague en persona en Community Education (edificio S) durante el horario publicado el día de la transacción de registro.

Pagador externo para todas las clases

Si un empleador, empresa, u organización pagará sus tarifas de inscripción y/o materiales en su nombre, comuníquese con Servicios Comerciales al 805-922-6966 ext. 3451 al menos dos semanas antes de la fecha de inicio de la clase para coordinar el pago.

How to Read the Class Schedule

1 VOCE 7101 | Computers and You: Level 2 2

Designed to build on the skills mastered in Computers & You Level 1. Includes Microsoft Word, Internet, basic Email skills (using Outlook.com), and an introduction to Excel and PowerPoint.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
41089	OFF REMOTE-ERT	Gonzalez, C G	M W	7:00pm- 8:55pm	08/16-12/06
41090	SM S-101	Aleman, F	T R	6:00pm- 8:55pm	08/16-12/06

Bilingual

- Course Number
- Course Title
- Course Reference Number/CRN
- Location
LVC = Lompoc Valley Center
SM = Santa Maria
OFF = Off Campus
ERT = Attend virtually via Zoom during scheduled meeting times

- Building-Room number
ERT = Emergency Remote Teaching
S-101 = bldg. S - Room 101
LVC2-201 = bldg. 2 - Room 201
- Instructor
- Day(s) class meets
M=Monday/lunes
T=Tuesday/martes
W=Wednesday/ miércoles

- Time class meets
TBA = To Be Arranged
- Dates class meets
- Notes
R=Thursday/jueves
F=Friday/viernes
U=Sunday/domingo

NONCREDIT CLASSES

BASIC SKILLS

BASK 7004A | Supervised Tutoring

This course provides students with class-specific tutorial assistance, study strategies, self-confidence building strategies, and critical thinking skills necessary for success in the classroom. Students seeking a greater understanding of course material benefit from this small-group environment, which is conducive to skill building.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21308	SM L-111	Healy, E A		3 hrs/week	08/16-12/04 Hours: Mon-Th 9am-8pm & Fri 9am-3pm

BASK 7005 | High School Equivalency Exam Preparation

This course is designed to help students prepare for the High School Equivalency Exam such as the GED or HI SET. Students learn the core knowledge and skills needed to pass each of the High School Equivalency Tests. The content areas covered will be Language Arts--Reading/Writing, Mathematics, Science, and Social Studies. Students will also receive instruction in developing test-taking skills and career and college-readiness skills.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21722	SM S-101	Wambolt, L I	M W	9:00am-11:55am	08/16-12/06 Bilingual/Computer Based
21723	SM S-108	Garcia, K L	M W	1:00pm- 3:55pm	08/16-12/06 Bilingual
21724	SM S-101	Wambolt, L I	M W	6:00pm- 8:55pm	08/16-12/06 Bilingual
21725	SM S-103	Garcia, K L	T R	9:00am-11:55am	08/16-12/09 Bilingual/Computer Based
21726	SM S-101	Aleman, F	T R	6:00pm- 8:55pm	08/16-12/09 Bilingual/Computer Based
21727	SM W-31	Gonzalez, C G	T R	7:00pm- 9:55pm	08/16-12/09 English only instruction

BASK 7006A | GED Test Prep: Math Reasoning

The course is designed to help students successfully pass the computerized General Educational Development (GED) Mathematical Reasoning Test either in English or Spanish. Students receive instruction in mathematical reasoning skills needed for the test.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
20789	SM S-101	Wambolt, L I	M W	1:00pm- 3:55pm	08/16-12/06 Bilingual

BASK 7008A | Success in College Lab

This open-entry, open-exit study lab provides high-risk students with general study skills applicable to specific courses. Students receive tutorial assistance, learn study strategies, and receive assistance to support credit class academic success. Although this lab is designed primarily for the student athlete, anyone 18 or over can attend.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
20790	SM K-11A	Campos, M L		TBA	08/23-12/02

BASK 7011 | Basic Math

This open-entry basic math course is designed to help students increase their math skills so they may enroll in the math section for the High School Equivalency Exam Preparation course. The math course covers basic functions of arithmetic including whole numbers, multiplication, fractions, decimals, and percent. Students will apply operations with numbers to real world problems and interpret the answers in a real life context.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21728	SM S-112	STAFF	T R	6:00pm- 8:55pm	08/16-12/09

BASK 7012 | Basic Reading and Writing

Learn basic reading, writing, and grammar skills; build vocabulary; improve spelling; and increase reading comprehension in this course designed for students who read and write at grade levels below 8th grade. Students learn the reading and writing skills needed to enroll in High School Equivalency Exam Preparation courses: Language Arts, Science, Social Science, and Math.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21788	SM S-112	Garcia, K L	M W	6:00pm- 8:55pm	08/16-12/06

BASK 7013 | High School Equivalency Exam Preparation

Acquire basic computer skills and become familiar with test-taking tools required for the High School Equivalency Exam such as the GED or Hi SET. Topics covered include directional tools, calculator basics, formula sheet, symbol selector, use of a mouse, word processing skills, keyboarding, short answer, fill-in-the-blank, and more. Students learn how to setup online accounts with official test providers and register for tests.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
20793	SM S-101	Wambolt, L I	M W	5:00pm- 5:55pm	08/16-12/06

BASK 7014 | Mathematics Lab

In this open laboratory setting, students receive one-on-one instruction in specific requested areas and guided practice sessions on varied mathematical topics. This class is designed as a supplementary lab for students who need additional instructional assistance to successfully complete any Allan Hancock College mathematics class. Lab hours: M-Th 9am-8pm, Fri 9am-2pm & Sat 11am-4pm.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
20449	SM M-101	Astacio Rivera, J J		TBA	08/23-12/09

BASK 7015 | Reading and Writing Lab

In this open laboratory setting, students receive one-on-one instruction in specific requested areas of reading and writing. The class is designed as a supplementary lab for students who need additional instructional assistance to successfully complete any reading or writing assignment for an Allan Hancock College class or for a college application. Lab hours: M-Th 9am-8pm, Fri 9am-3pm & Sat 9am-1pm

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21006	SM L-101C	Healy, E A		TBA	08/23-12/09

CITIZENSHIP

CITZ 7000A | Preparation for Citizenship

Students learn about the Constitution, government, history, and geography of the United States in preparation for the United States Citizenship and Immigration Services (USCIS) required oral interview and exam. The class also familiarizes students with requirements and exclusions for citizenship.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
20808	SM S-103	Lopez, M	T R	6:00pm- 8:55pm	08/16-12/04
20809	LVC 2-203	Uribe Colima, A	M W	6:00pm- 8:55pm	08/16-12/04
21258	SM K-21	Predazzi, B N	M W	6:00pm- 8:55pm	08/16-12/04

CITZ 7000B | Preparation for Citizenship

Students learn about the Constitution, government, history, and geography of the United States in preparation for the United States Citizenship and Immigration Services (USCIS) required oral interview and exam. The class also familiarizes students with requirements and exclusions for citizenship.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21259	SM C-34	Lopez, M	S	9:00am-11:55am	08/16-12/04	Bilingual
21832	SM C-35	Clardy, D L	F	6:00pm- 8:55pm	08/16-12/04	English only

ADULTS WITH DISABILITIES

DISA 7001A | Independent Living Skills

Designed for adults with developmental disabilities, this course improves the student's knowledge of basic skills necessary to function more independently in the home, work, and community environment. These courses are cosponsored by and taught on location at the Vocational Training Center and at Life Options and Vocational Resource Center (LOVARC). It is recommended that students in this course are currently receiving case management services from Tri-Counties Regional Center or California Department of Rehabilitation and are actively enrolled in services at VTC Enterprises. Please contact VTC for additional information.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20817	OFF VTCSM-COMMUNITY	Sterling, S M	MTWRF	2:30pm-3:30pm	08/16-12/04	
20818	OFF VTCSM-COMMUNITY	Sterling, S M	MTWRF	10:30am-11:30am	08/16-12/04	
20821	OFF VTCSM-COMMUNITY	Smith, C L	MTWRF	9:00am-10:00am	08/16-12/04	

DISA 7002A | Vocational Skills Training

Designed for adults with developmental disabilities, this course teaches proficiency in foundation skills, workplace competencies, appropriate social behavior, and work habits. It is recommended that students in this course are currently receiving case management services from Tri-Counties Regional Center or California Department of Rehabilitation and are actively enrolled in services at VTC Enterprises. Please contact VTC for additional information.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20826	OFF VTCSM-COMMUNITY	Smith, C L	MTWRF	1:00pm-2:00pm	08/16-12/04	

HEALTH AND SAFETY

HEAL 7021 | Balance and Mobility

This class is designed for older adults identified as low-to-moderate risk for falls. Class activities target specific balance problems in a challenging, but safe training environment. This class is not intended to replace physical therapy.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21426	SM CBC-33	Claverie, K J	MW	8:55am-10:10am	08/16-10/11	
21428	SM CBC-33	Claverie, K J	MW	8:55am-10:10am	10/13-12/06	

HEAL 7101 | Mature Driver Improvement

Successful completion of this eight-hour course that focuses on driving skills may entitle students age 55 and older to a 5 to 10 percent reduction in their auto insurance premiums from many California insurance companies. Class size is limited to 30 students.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20830	SM C-32	Grindy, R A	S	8:30am-12:25pm	08/21-08/28	

HEAL 7104 | Stress Management

Stress is not bad for you, your reaction to it is! This course teaches you to be less susceptible to the negative physical and emotional reactions to life's stresses. Discover how to use stress to your advantage. Learn effective coping skills, communication skills, and relaxation exercises.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20831	SM K-12	Hupp, J E	M	6:00pm- 7:55pm	10/18-11/08	

HOME ECONOMICS

HOEC 7100A | Beginning Clothing Construction

Course begins with the first steps of selecting fabrics and patterns and making adjustments for good fit. Hand and machine sewing techniques appropriate for beginners are demonstrated and practiced. Students learn timesaving methods that use modern notions and equipment and provide professional looking results.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20833	OFF ATKINC-AC1	Jaquez, A V	S	9:00am-12:55pm	08/16-12/04	Bilingual

HOEC 7101A | Clothing Construction 2

Building on the basics, a wider variety of techniques are demonstrated for greater creativity and problem solving while working with a broader range of styles and fabrics. With the goal of gaining confidence and skill, students practice with special sewing machine feet, the overlock/serger, creative stitches and special tools.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20999	OFF ATKINC-AC1	Jaquez, A V	F	1:30pm- 5:25pm	08/16-12/04	Bilingual

HOEC 7102A | Sewing Studio-Open Lab

Students have access to modern sewing machines and equipment to create sewn items of their choice in an open lab/studio setting. Instructor provides individualized assistance, as needed, and demonstrates techniques relating to student interests.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20834	LVC LVC3-109	D'Atri, M	M	9:00am-12:55pm	08/16-12/04	
21000	OFF ATKINC-AC1	Jaquez, A V	F	9:00am-12:55pm	08/16-12/04	Bilingual
21001	OFF LHBPGU-CLASSROOM	Jaquez, A V	T	6:00pm- 9:55pm	08/16-12/04	Bilingual

HOEC 7103A | Clothing Alterations

Students develop practical skills in fitting, altering, and restyling ready-to-wear clothing for women, men and children. Students learn the basics of altering clothing for clients, with an emphasis on building speed and increasing fit expertise. Client relations, pricing of services and further education needed to own an alterations business are discussed.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20836	LVC LVC3-109	D'Atri, M	T	1:00pm- 4:55pm	08/16-12/04	Bilingual

HOEC 7106A | Modern Tailoring Techniques

Students practice tailoring techniques that are faster and easier than traditional tailoring methods, yet yield professional, well-fitting results. Through use of fusible interfacings, fashion industry short cuts, precise sewing, and couture details, students create a custom-made, tailored jacket that will provide many years of use.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21304	OFF ATKINC-AC1	Gabel, M	M	8:00am-11:55am	08/16-12/04	
21729	OFF LHBPGU-CLASSROOM	Jaquez, A V	R	6:00pm- 9:55pm	08/16-12/09	Bilingual

HOEC 7108A | Serger Sewing

Students of all sewing levels learn how to use a home serger/overlock and coverstitch machine to achieve professional looking seams, hems, and garment details while significantly saving time and effort. Students start with the basics of threading and adjusting tension and advance to creative techniques of embellishing with decorative threads.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20837	OFF ATKINC-AC1	Gabel, M	M	12:30pm- 3:25pm	08/16-12/04	

HOEC 7112A | Clothing Construction 3

Students learn how to plan, fit, and sew challenging projects that may include tailored garments, formalwear, or students' own designs. Building support and shape into garments, customizing patterns and applying couture and designer techniques are practiced. Surface embellishment and structural design features are shown to inspire student creativity.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20839	LVC LVC3-109	D'Atri, M	W	1:30pm- 5:25pm	08/16-12/04	
21002	OFF LHBPUGU-CLASSROOM	Jaquez, A V	W	6:00pm- 9:55pm	08/16-12/04	Bilingual

HOEC 7151A | Quilting

Learn the art of quilting! Explore traditional methods, new techniques, appliqué, speed-piecing, and a variety of finishing techniques. Create pillows, wall hangings, samplers, bed quilts, or work on an individual project. Beginning-to-advanced students are welcome.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20840	OFF BLTSRC-COMMUNITY	Missamore, P K	W	7:00pm- 9:55pm	08/16-12/04	
20841	LVC LVC3-109	Missamore, P K	M	6:30pm- 9:25pm	08/16-12/04	
20842	OFF ELWINM-CLASSROOM	Missamore, P K	T	6:00pm- 8:55pm	08/16-12/04	
20843	OFF TBA	Porter, B A	T	9:00am-11:55am	08/16-12/04	
20844	OFF TBA	Porter, B A	T	noon - 2:55pm	08/16-12/04	
20845	SM S-110	Lopez, B C	S	9:00am-11:55am	08/16-12/04	

HOEC 7164A | Crochet and Knitting

Learn basic through advanced knitting and crochet stitches and their combinations, how to read patterns, how to make garments, plus other needle arts as requested. Materials and project ideas are discussed at the first class. All experience levels welcome.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20846	OFF TEMPLBE-CLASSROOM	Porter, B A	W	noon - 2:55pm	08/16-12/04	
20847	OFF TEMPLBE-CLASSROOM	Porter, B A	W	9:00am-11:55am	08/16-12/04	

NONCREDIT ENGLISH AS A SECOND LANGUAGE

NESL 550 | Fundamentals of Grammar

This course is designed to help students use beginning grammatical forms in reading, writing, and oral/aural contexts. This course requires one lab hour per week. Student lab work includes, but is not limited to, the following: completion of computer-assisted activities as well as assigned grammar, vocabulary, reading, writing, and listening exercises. This is a mirrored course; it is offered at the same time and place as the credit course. Noncredit and credit students take the class together with one instructor and complete the same coursework. No credit is given for this course.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21294	SM S-108	Nishimori, M K	T R	noon - 1:20pm	08/16-12/09	
AND	SM C-11	Nishimori, M K	AND T	1:30pm- 2:20pm	08/16-12/09	

NESL 551 | Intermediate Grammar

This course is designed to help students understand and use intermediate grammatical forms in reading, writing, and oral/aural contexts. This course requires one lab hour per week. Student lab work includes, but is not limited to the following: completion of computer-assisted activities as well as assigned grammar, vocabulary, reading, writing, and listening exercises. This is a mirrored course; it is offered at the same time and place as the credit course. Noncredit and credit students take the class together with one instructor and complete the same coursework. No credit is given for this course.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21730	OFF REMOTE-ERT	Nishimori, M K	M W	6:00pm- 7:20pm	08/16-12/09	
AND	OFF REMOTE-ERT	Nishimori, M K	AND M	7:30pm- 8:20pm	08/16-12/09	

NESL 7000 | Intro to English Pre-A

This is a high-beginning literacy course in Noncredit ESL (NESL). In this course, high-beginning literacy skills are developed and reinforced for students with limited-to-no educational background. Students begin to develop listening, speaking, reading, and writing abilities for life, academic, and career skills.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
20883	SM TBA	Gutierrez, J	MTWR	9:00am-11:50am	10/11-12/04
20884	SM S-109	Gutierrez, J	MTWR	7:00pm- 9:50pm	08/16-10/09
20885	SM S-109	Gutierrez, J	MTWR	7:00pm- 9:50pm	10/11-12/04
21021	SM TBA	Gutierrez, J	MTWR	9:00am-11:50am	08/16-10/09
21502	SM W-18	Chakshiri, A B	T R	7:00pm- 9:50pm	08/16-12/04
21731	OFF REMOTE-ERT	STAFF	MTWR	7:00pm- 9:50pm	08/16-10/09
21732	OFF REMOTE-ERT	STAFF	MTWR	7:00pm- 9:50pm	10/11-12/04

NESL 7001 | Intro to English A

This is a low-beginning course in Noncredit ESL (NESL). Students develop low-beginning listening, speaking, reading, and writing abilities for life, academic, and career skills.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
20886	SM S-109	Lester, J E	MTWR	9:00am-11:50am	08/16-10/09
20888	SM S-104	Franklin, S	MTWR	7:00pm- 9:50pm	08/16-10/09
20889	OFF REMOTE-ERT	Faries, M J	MTWR	9:00am-11:50am	08/16-10/09
21270	SM S-109	Lester, J E	MTWR	9:00am-11:50am	10/11-12/04
21271	SM S-104	Franklin, S	MTWR	7:00pm- 9:50pm	10/11-12/04
21272	OFF REMOTE-ERT	Faries, M J	MTWR	9:00am-11:50am	10/11-12/04
21733	SM W-9	Leon, H L	T R	7:00pm- 9:50pm	08/16-12/04
21734	OFF REMOTE-ERT	Faries, M J	MTWR	7:00pm- 9:50pm	08/16-10/09
21735	OFF REMOTE-ERT	Faries, M J	MTWR	7:00pm- 9:50pm	10/11-12/04

NESL 7003 | Intro to English B

This is a high-beginning course in Noncredit ESL (NESL). Students develop high-beginning listening, speaking, reading, and writing abilities for life, academic, and career skills. This course is designed for students who have completed Intro to English A or fulfilled entry requirements by taking a placement test.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
20895	SM S-108	Aguilera, V	MTWR	9:00am-11:50am	08/16-10/09
20897	SM S-108	Aguilera, V	MTWR	7:00pm- 9:50pm	08/16-10/09
20902	OFF REMOTE-ERT	Papworth, L L	MTWR	9:00am-11:50am	08/16-10/09
21275	SM S-108	Aguilera, V	MTWR	9:00am-11:50am	10/11-12/04
21276	OFF REMOTE-ERT	Papworth, L L	MTWR	9:00am-11:50am	10/11-12/04
21277	SM S-108	Aguilera, V	MTWR	7:00pm- 9:50pm	10/11-12/04
21736	OFF REMOTE-ERT	Ambriz Delgado, A	MTWR	7:00pm- 9:50pm	08/16-10/09
21737	OFF REMOTE-ERT	Ambriz Delgado, A	MTWR	7:00pm- 9:50pm	10/11-12/04
21738	SM C-35	Fleischer, I B	T R	7:00pm- 9:50pm	08/16-12/04

NESL 7005 | Intro to English C

This is a low-intermediate course in Noncredit ESL (NESL). Students develop low-intermediate listening, speaking, reading, and writing abilities for life, academic, and career skills. This course is designed for students who have completed Intro to English B or fulfilled entry requirements by taking a placement test.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
20903	SM S-104	Uitti, R A	MTWR	9:00am-11:50am	08/16-10/09
20904	OFF REMOTE-ERT	Walters, J L	MTWR	9:00am-11:50am	08/16-10/09
20905	SM M-127	McSparron, E T	MTWR	7:00pm- 9:50pm	08/16-10/09
20906	OFF REMOTE-ERT	STAFF	MTWR	7:00pm- 9:50pm	08/16-10/09
20907	OFF REMOTE-ERT	STAFF	MTWR	7:00pm- 9:50pm	10/11-12/04
21282	SM S-104	Uitti, R A	MTWR	9:00am-11:50am	10/11-12/04
21283	SM M-127	McSparron, E T	MTWR	7:00pm- 9:50pm	10/11-12/04
21285	OFF REMOTE-ERT	Walters, J L	MTWR	9:00am-11:50am	10/11-12/04

NESL 7007 | Intro to English D

This is a high-intermediate course in Noncredit ESL (NESL). Students develop high-intermediate listening, speaking, reading, and writing abilities for life, academic, and career skills. This course is designed for students who have completed Intro to English C or fulfilled entry requirements by taking a placement test.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
20908	SM S-105	Larosa, A	MTWR	9:00am-11:50am	08/16-10/09
20909	SM S-105	Chamberlain, J S	MTWR	7:00pm- 9:50pm	08/16-10/09
20910	SM S-105	Chamberlain, J S	MTWR	7:00pm- 9:50pm	10/11-12/04
21488	SM S-105	Larosa, A	MTWR	9:00am-11:50am	10/11-12/04
21739	OFF REMOTE-ERT	Beres, C W	MTWR	9:00am-11:50am	08/16-10/09
21740	OFF REMOTE-ERT	Beres, C W	MTWR	9:00am-11:50am	10/11-12/04
21741	OFF REMOTE-ERT	Beres, C W	MTWR	7:00pm- 9:50pm	08/16-10/09
21742	OFF REMOTE-ERT	Beres, C W	MTWR	7:00pm- 9:50pm	10/11-12/04

NESL 7009 | Bridge from Noncredit to Credit

This course is designed for students with high-intermediate to low-advanced English language skills who want to transition over to credit classes. Emphasis is placed on English fluency in reading, writing, listening, and speaking. Students will practice being credit students by completing homework assignments, taking a midterm and final, communicating with the instructor about their goals, progress, and grades, and participating in on-campus events and services.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21743	SM C-34	Keiser, A E	T R	9:00am-11:50am	08/16-12/04
21744	SM K-25	Beckelhymer, K A	T R	7:00pm- 9:50pm	08/16-12/04

NESL 7020 | Spanish Literacy

This is a low-beginning literacy course that develops Spanish literacy skills. Students learn to recognize and produce letter sounds, and read and write common vocabulary words and basic sentences. English literacy skills are gradually introduced. This class emphasizes culturally appropriate curriculum.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21745	SM C-34	Heredia-Vital, B A	M W	6:00pm- 8:50pm	08/16-12/04
21746	SM S-110	Dominguez, A G	M W	6:00pm- 8:50pm	08/16-12/04
21747	SM K-24	Dominguez, A G	T R	6:00pm- 8:50pm	08/16-12/04

NESL 7040 | Conversation for Beginning ESL

Build your confidence in speaking English! Practice the conversational skills needed in real-life situations and daily tasks. This beginning-level class focuses on communication with an emphasis on vocabulary, pronunciation, and grammar. This course is appropriate for level A and B students.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21295	SM S-104	Ambriz Delgado, A	T R	noon - 1:50pm	08/16-10/09
21748	SM S-104	Ambriz Delgado, A	T R	noon - 1:50pm	10/11-12/04
21749	OFF REMOTE-ERT	Ambriz Delgado, A	M W	noon - 1:50pm	08/16-10/09
21750	OFF REMOTE-ERT	Ambriz Delgado, A	M W	noon - 1:50pm	10/11-12/04
21751	SM S-104	Franklin, S	T R	5:00pm- 6:50pm	08/16-10/09
21752	SM S-104	Franklin, S	T R	5:00pm- 6:50pm	10/11-12/04
21753	OFF REMOTE-ERT	Ambriz Delgado, A	M W	5:00pm- 6:50pm	08/16-10/09
21754	OFF REMOTE-ERT	Ambriz Delgado, A	M W	5:00pm- 6:50pm	10/11-12/04

NESL 7041 | Conversation for Intermediate

Build your confidence in speaking English! Practice the conversational skills needed in real-life situations and daily tasks. This intermediate-level class focuses on communication with an emphasis on vocabulary, pronunciation, and grammar. This course is appropriate for level C and D students.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21296	SM S-105	Keiser, A E	TR	noon - 1:50pm	08/16-10/09
21755	SM S-105	Keiser, A E	TR	noon - 1:50pm	10/11-12/04
21756	OFF REMOTE-ERT	Keiser, A E	MW	noon - 1:50pm	08/16-10/09
21757	OFF REMOTE-ERT	Keiser, A E	MW	noon - 1:50pm	10/11-12/04
21758	SM S-105	Walters, J L	TR	5:00pm- 6:50pm	08/16-10/09
21759	SM S-105	Walters, J L	TR	5:00pm- 6:50pm	10/11-12/04
21760	OFF REMOTE-ERT	Walters, J L	MW	5:00pm- 6:50pm	08/16-10/09
21761	OFF REMOTE-ERT	Walters, J L	MW	5:00pm- 6:50pm	10/11-12/04

NESL 7060 | ESL Instructional Lab

The ESL language lab provides self-paced, instructor-guided support to supplement classroom instruction. Students practice listening, speaking, reading, and writing skills. Software available includes Rosetta Stone, Reading Plus, Burlington English, MyEnglishLab by Future, Side by Side, and AIM Center access.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21287	OFF REMOTE-ERT	Beres, C W		TBA	08/16-12/04 Lab hours: Mon 12-2:50pm & Wed 4-6:50pm

OLDER ADULTS

OLDR 7100 | Sensory Awareness

This sensory awareness class is designed to engage the five senses in order to sustain mental/cognitive acuity. Activities include discussions centered on current events and topics of interest. Music, storytelling, touch, aroma, and taste experiences provide focus and stimulation.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21789	OFF HILLVU-COMMUNITY	Eastey, K M	W	10:00am-11:55am	08/16-12/04
21790	OFF LUISOC-MAIN HALL	Eastey, K M	R	1:45pm- 4:00pm	08/16-11/18
21791	OFF SMCARE-COMMUNITY	Eastey, K M	M	10:00am- noon	08/16-12/06
21792	OFF MERLGR-GARDEN	Eastey, K M	TR	10:00am-11:00am	08/16-12/09
21793	OFF HILLVU-COMMUNITY	Parker, T M	T	10:00am-11:55am	08/16-12/04
21794	OFF CNTRYO-COMMUNITY	Parker, T M	T	1:30pm- 3:25pm	08/16-12/04

OLDR 7101B | Crafts for Seniors

Learn to work with one or all of the following craft media in this survey of crafts class: clay, paper, fabric, and paint. Some classes have a materials fee. This course is intended for older adults.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21312	OFF VILLAM-COMMUNITY	SantaCruz, D G	F	10:45am- noon	08/16-10/22

OLDR 7200A | Int. Watercolor Painting

Expand your knowledge of watercolor and aquamedia techniques, develop your personal painting style, and enhance creative thinking in this inspirational class. Demonstrations, challenging projects, and creative exercises build ability and confidence. Appropriate for all with a basic knowledge of watercolor.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21263	OFF LUISOC-MAIN HALL	Ostapiuk, E A	T	1:00pm- 3:55pm	08/16-12/04

OLDR 7209A | Botanical Illustration

Explore drawing and/or watercolor and learn to create accurate renderings of plants, ranging from fruits and vegetables to weeds and wildflowers. Review examples of the classic scientific style in botanical illustration and the use of realistic plant images in contemporary, fine art. Exercises range from quick sketches to finished compositions. Beginners are welcome.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
20865	SM S-110	Johnson, S K	W	1:00pm- 3:55pm	08/16-12/04

OLDR 7211A | The Joy of Drawing

Drawing is the foundation of visual communication and can only be learned through practice. Students explore the use of charcoal, colored pencil, graphite, and ink to develop graphic fluency. Exercises help students give form and definition, convey volume, define planes, give movement and direction, and articulate emotion through drawing.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21265	SM S-110	Durham, W	T	1:30pm- 4:25pm	08/16-12/04

OLDR 7212A | Watercolor Painting

Beginning-to-advanced painters learn basic and advanced watercolor techniques. Explore art history, color theory, design elements, color mixing, brush techniques, luminous transparent wash techniques, and simple elements of composition.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21262	LVC LVC3-109	Ostapiuk, E A	R	1:30pm- 4:25pm	08/16-12/09

OLDR 7213 | Painting in Oils and Acrylics

Learn how to paint your favorite subjects. This class covers the basics of oil and acrylics, from the beginning drawing to the finished painting. Beginning through experienced painters who wish to work with oils and acrylic media are welcome.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21834	OFF DEWCSC-CLASSROOM	Easton, S	T	9:00am-11:55am	08/16-12/04
21835	SM S-110	Easton, S	F	1:00pm- 3:55pm	08/16-12/04

OLDR 7214 | Ceramics 1

This course serves as an introduction to ceramics materials, concepts and processes, including design principles, creative development, and ceramic terminology. Low-fire clay and glaze processes using hand-building forming techniques will be emphasized. These practices will help students to improve fine/gross motor skills, enhance mental acuity, enhance creativity, foster socialization, and increase appreciation for the arts among older adults.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21762	SM F-12	Brown, T	M W	9:30am-10:50am	08/16-12/09
AND	SM F-12	Brown, T	AND M W	11:00am-12:20pm	08/16-12/09

OLDR 7215 | Mixed Media 1

An exploration of a variety of traditional and distinctly unique 2-dimensional art media as they relate to drawing and painting mediums. This course is designed to enhance mental/physical skills and fosters socialization.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21763	SM F-11	Hood, J R	T R	9:30am-10:50am	08/16-12/09
AND	SM F-11	Hood, J R	AND T R	11:00am-12:20pm	08/16-12/09

OLDR 7216 | Ceramics 2

A continuation of Ceramics 1 and low-fire clay and glaze processes, using the potter's wheel, extruder, making and using molds, graphic design with low-fire colored glazes. This course is designed to enhance mental/physical skills and fosters socialization.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21796	SM F-12	Vosburg, C M	T R	4:45pm- 6:05pm	08/16-12/09
AND	SM F-12	Vosburg, C M	AND T R	6:15pm- 7:35pm	08/16-12/09

OLDR 7400 | Mixed Ensemble

Designed to give singers with varying degrees of musical experience the opportunity to rehearse and perform standard choral literature in a broad range of styles, including a cappella and instrumentally accompanied works. Performances are scheduled throughout the semester with an emphasis on community outreach. This course is designed to enhance mental/physical skills and fosters socialization.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21764	SM E-11	Dechaine, N P	T	12:45pm- 2:50pm	08/16-12/09
AND	SM E-11	Dechaine, N P	AND R	12:45pm- 2:50pm	08/16-12/09

PARENTING

PARN 7002 | Topics of Parenting

This lab course covers a wide range of parent education topics including hands-on experience on good parenting skills. This course is mandatory for all parents whose children are enrolled in Allan Hancock College's Campus Children's Center.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21765	OFF REMOTE-ERT	Suarez, M D		TBA	08/16-12/04	Meets 8 hrs per semester

PHOTOGRAPHY

PHTO 7205 | Photography for Online Sales

A photography course designed to introduce students to small product photography techniques useful for posting advertisements on eBay, Craigslist, or other online sites. Topics to be covered are camera settings, using a tripod, basic lighting techniques, selecting backgrounds, subject placement, and editing and prepping images for posting online.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21766	SM S-103	STAFF	F	9:00am-12:55pm	09/10-09/17	

VOCATIONAL EDUCATION

VOCE 7035A | Jewelry Making & Repair

Discover how easy it is to make a ring or pendant and perform simple jewelry repairs. Topics include jewelry restoration, restringing pearls or beads, silversmithing, and goldsmithing. Materials Fee: \$10

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
20870	SM S-110	Guzman, A	T	6:00pm- 9:55pm	08/16-12/04	

VOCE 7100 | Computers and You: Level 1

Learn the basics of using a computer. Understanding computer lingo, what to look for when buying a computer and an introduction to Windows - opening and saving files, Word Processing & the Internet.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21767	SM S-101	Gonzalez, C G	S	9:00am-12:55pm	08/16-10/09	Bilingual
21768	SYV SYVC-R3	Uribe, A J	T R	6:30pm- 8:25pm	08/16-10/09	Bilingual

VOCE 7101 | Computers and You: Level 2

Designed to build on the skills mastered in Computers & You Level 1. Includes Microsoft Word, Internet, basic Email skills (using Outlook.com), and an introduction to Excel and PowerPoint.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21769	SM S-101	Wambolt, L I	F	9:00am-12:55pm	08/16-10/09	Bilingual
21770	SM S-101	Gonzalez, C G	S	9:00am-12:55pm	10/11-12/04	Bilingual
21771	SYV SYVC-R3	Uribe, A J	T R	6:30pm- 8:25pm	10/11-12/04	Bilingual

VOCE 7105 | Intro to Microsoft Word

Designed for beginning to intermediate computer users who would like to learn many of the features of Word, while creating letters, certificates, flyers, labels and more.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21772	SM S-101	Wambolt, L I	F	9:00am-12:55pm	10/11-12/04	Bilingual

VOCE 7107 | Intro to Microsoft Excel

Students learn the basics of Excel: creating spreadsheets, formulas, charts, and more.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21773	OFF REMOTE-ERT	Bergstrom Smith, J	M W	11:45am-12:45pm	08/16-12/04	

VOCE 7108 | Computer Skills Lab

Designed for the person wanting to upgrade their computer skills. This is a great place to learn at your own pace using a manual or practice what you are learning in other computer classes. This lab allows for the flexibility of designing your own schedule by choosing the hours you wish to attend.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21774	SM S-103	Aleman, F	MW	6:00pm- 8:55pm	08/16-10/09	Bilingual
21775	SYV SYVC-R3	Antles, N B	MW	8:30am-11:25am	08/16-12/04	
21776	SM S-103	Aleman, F	MW	6:00pm- 8:55pm	10/11-12/04	Bilingual

VOCE 7109 | Microsoft Windows

Introduction to Windows, the most widely used computer operating system. Learn to customize the desktop, organize files, transfer files and photos from one device to another, perform basic photo editing, use OneDrive (cloud) services, and Windows Apps.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21777	SM S-103	Bergstrom Smith, J	F	1:30pm- 4:25pm	09/03-10/08	
21778	LVC LVC2-118	Bergstrom Smith, J	T	6:00pm- 8:55pm	10/12-11/16	

VOCE 7111 | Email

Learn to use Microsoft Outlook E-mail, Calendaring, and Contacts functions. Learn to send and receive mail, add contacts, set appointments and reminders, create distribution groups, and more.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21779	LVC LVC2-118	Bergstrom Smith, J	T	6:00pm- 8:55pm	08/31-10/05	
21924	OFF REMOTE-ERT	Bergstrom Smith, J	T R	11:30am-12:25pm	10/05-12/02	

VOCE 7112 | Intro to Microsoft PowerPoint

Students will learn the basics of creating PowerPoint slide shows for business, home and volunteer use. Students will create slides, and add pictures, animation, and music to their presentations.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21780	OFF ATKINC-AC2LAB	Gonzalez, C G	MW	7:00pm- 8:55pm	10/11-11/03	Bilingual

VOCE 7113 | Intro to Microsoft Publisher

Students will learn to create flyers, tri-folds, business cards, calendars, cards, envelopes & labels for business, volunteer, or home use.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21781	SM S-103	Mercado-Gomez, R	S	9:00am-11:55am	08/28-10/02	Bilingual

VOCE 7300 | Family Childcare Business

Interested in operating a family childcare business? Learn about California licensing procedures, marketing techniques, contracts and fees and other aspects of operating an independently-owned-business. This course is module 1 of 5 needed to complete a noncredit certificate in operating a childcare business.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21797	SM I-213	Suarez, M D	S	9:00am-12:50pm	08/28-09/11	

VOCE 7302 | Developmental Needs of a Child

Understanding the development needs of children is important to establishing a child-friendly home daycare setting. Topics covered include children and discipline, culturally inclusive learning environments, inclusion of children with special needs, and age appropriate activities. This course is module three of five needed to complete a noncredit certificate in operating a childcare business.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21799	SM I-213	Regalado, S.	S	9:00am-12:50pm	09/18-10/23	

VOCE 7303 | Infant and Toddler Care

Providing quality care for infants and toddlers begins with knowing how to setup appropriate features in the home environment and how to communicate effectively to meet the needs of the children. Learn strategies to build a relationship with the parents and child. This course is module 4 of five needed to complete a noncredit certificate in operating a childcare business.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS	
21922	SM I-213	Regalado, S.	S	9:00am-12:50pm	10/30-12/04	

VOCE 7400B | Beginning Floral Design

Develop a designer's eye for floral artistry and learn to create attractive floral arrangements. Learn about design concepts such as color, line, texture, and shape. Also, learn plant identification, care, and seasonal availability of various flowers and greens. Students create arrangements to take home weekly. Materials Fee: \$60

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
20881	SM I-216	Dickson, E H	W	6:00pm- 9:55pm	08/18-09/22

VOCE 7401B | Floral Design: Beyond Basics

Build on skills learned in Beginning Floral Design by practicing new techniques while refining your eye for design. Continue exploring color, line, texture, and shape. Experiment with new ideas and watch your confidence and creativity bloom. Students create arrangements to take home weekly. Materials Fee: \$80

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
20917	SM S-110	Dickson, E H	R	6:30pm- 9:25pm	09/30-12/02

VOCE 7405 | Floral Seasonal Celebrations

Create a festive atmosphere in your home for the season through the use of fresh flowers, greenery, and decorative items. Design concepts such as color, line, texture, and shape are demonstrated. Projects include centerpieces, novelty designs, permanent botanicals, and fresh florals, all with a seasonal theme. Students create arrangements to take home weekly. Materials Fee: \$80

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
20882	SM S-112	Dickson, E H	W	1:00pm- 3:55pm	10/11-12/04

VOCE 7606B | Fruit Trees: Care and Pruning

This course introduces novice and expert gardeners to the principles of pruning commonly grown fruit trees. Learn about fertilizing and watering techniques, insect and disease control methods, when and where to prune, and when to seek professional help.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21782	OFF REMOTE-ERT	Baldizon, R A	M W	7:00pm- 8:55pm	10/11-11/17

WORKFORCE PREPARATION

WKPR 7000 | Planning Your Next Job/Career

This course is designed for individuals who wish to explore new approaches to work and career opportunities. Students examine their work histories, identify marketable employment skills, and develop work-related goals.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21524	SM S-103	Smith, V D	S	9:00am-12:55pm	11/06-11/06

WKPR 7001 | Planning a Job Search

In this course, students have an opportunity to plan a job search strategy based on their life and work goals, their strengths, and past experiences. Students construct a resume from the "bottom up" and a systematic campaign for marketing themselves in a competitive job market.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21525	SM S-103	Smith, V D	S	9:00am-12:55pm	11/13-11/13

WKPR 7002 | Impression Management

In this course, students learn impression management concepts that apply to the workplace and life in general. Emphasis is on managing the interview and the job search process as well as using impression management to accomplish career goals.

CRN	LOCATION	INSTRUCTOR	DAYS	TIMES	MEET DAYS
21526	SM S-103	Smith, V D	S	9:00am-12:55pm	11/20-11/20

Changing the Odds in a Socially Distant Space

How the Santa Barbara Foundation supported Community Education during the COVID-19 Pandemic.



When the COVID-19 pandemic reached Santa Barbara County in March 2020, many Allan Hancock College Community Education students were unsure whether they would be able to continue their education.

Many students had to put their educational or vocational pursuits on hold to provide childcare or family care. Some had difficulty accessing remote classes after the college transitioned to Zoom lectures. Others thought programs were paused until it was safe to attend in-person courses on the college campus or in the community.

Thanks to the generosity of the Santa Barbara Foundation and the Robert O. Dougan grant, AHC Community Education was able to support student outreach and enrollment during a period of great uncertainty and confusion for our students.

“Since 1928, the Santa Barbara Foundation has championed the philanthropic efforts of the people of Santa Barbara County, identifying the areas of greatest need and bringing together generous donors with those who do standout work in the nonprofit community,” said Sofia Ramirez-Gelpi, dean of Academic Affairs. “Allan Hancock College is honored to continually be a recipient for grant funding to advance the hopes and dreams of our community.”

One way the Robert O. Dougan grant helped with outreach was by allowing AHC Community Education to connect with Spanish-speaking students via social media, like Facebook, Instagram, and YouTube, as well through traditional print and broadcast mediums.

Community Education was also able to leverage social media marketing and digital interaction to reach more than 90,000 potential students who were interested in learning English as a second language, receiving their high school diploma equivalency, preparing to become U.S. citizens, building important vocational skills, and transitioning to for-credit programs.


The financial award also helped produce larger, more informative community publications and class listings. The expanded publications allowed Community Education to highlight our Career Development and College Preparation programs in greater depth and provide prospective students with important information on our modified operating and enrollment procedures in both English and Spanish.

When opportunities for in-person outreach were available during the later stages of the pandemic, the Robert O. Dougan grant provided the necessary funding to produce targeted outreach material. For example, AHC Community Education was able to distribute class and registration information to more than 10,000 families through our on-campus Emergency Food Distribution site. Later, when the college hosted a community vaccination site, our staff were also able to distribute registration material to farmworkers and other interested community members.

We are grateful for the support of the Santa Barbara Foundation and the Robert O. Dougan grant, which helped AHC Community Education connect to students, families, and our Spanish speaking community in a safe and responsible manner during the height of an unprecedented public health crisis.

To learn more about the Santa Barbara Foundation, a community foundation for all of Santa Barbara County, please visit: SBFoundation.org.





CONOCIMIENTOS BÁSICOS EN COMPUTACIÓN Y EN MICROSOFT OFFICE CERTIFICADOS

Más es posible

Gracias a Allan Hancock College Community Education

ESTOS CERTIFICADOS OFRECEN:

- Lo último acerca de cómo trabajar con hojas de cálculo, navegar en Internet y usar un procesador de texto.
- La oportunidad de aprender a usar el paquete de Microsoft Office, el software de productividad más utilizado en el mercado.

¡Gana más!

La mayoría de las carreras de hoy en día requieren habilidades de computación sólidas. ¡Puedes ganar \$19 por hora como empleado de oficina o representante de atención al cliente, o \$22 por hora como asistente administrativo!

¡Todas las clases tienen matrícula gratuita!

Allan Hancock College Community Education

ofrece una gran variedad de programas gratuitos y sin crédito, así como también programas de bajo costo.

Contacto:

- 📞 805-347-7553
- 💬 805-221-8997
- ✉ CommunityEducation@hancockcollege.edu
- 🌐 www.hancockcollege.edu/communityed





HOW TO GET HELP BY TEXT

When you enroll in noncredit courses at Allan Hancock College, you will receive a welcome text message from Community Education staff. We will ask for your language preference (i.e. English, Spanish) and note it in your profile.

You can text "HELP" at any time to get your ID number, our office hours, registration information, and other help. We also send announcements and reminders via text and share resources like the laptop lending program, food share distributions, and more.

You can opt out at any time by texting STOP.

CÓMO RECIBIR AYUDA POR MENSAJE DE TEXTO

Cuando se inscribe en una clase sin crédito en Allan Hancock College, el personal de Community Education le enviará un mensaje de bienvenida. Le preguntaremos cuál es su idioma preferido (inglés, español) y lo agregaremos a su perfil de estudiante.

Puede obtener su número de identificación (número H), nuestro horario de atención, información de registro y otra asistencia enviando un mensaje de texto con la palabra "AYUDA." También enviamos anuncios y recordatorios por mensaje de texto y compartimos recursos disponibles para los estudiantes.

Puede dejar de recibir nuestros mensajes de texto en cualquier momento enviando STOP.

¿PREGUNTAS? ESTAMOS AQUÍ PARA AYUDARLO

Si tienes preguntas o necesitas ayuda con tus formularios, nuestro personal está disponible por teléfono, correo electrónico, mensaje de texto o en persona en nuestra oficina. Estamos abiertos de lunes a jueves de 8 a.m. a 7:30 p.m., y los viernes de 8 a.m. a 7 p.m.



Llámenos

al 805-347-7553



Enviémos un fax

al 805-352-1046



Envíenos un correo electrónico

por CommunityEducation@hancockcollege.edu



Envíenos un texto

al 805-221-8997, o use el correo electrónico CommunityEducation@hancockcollege.edu.



Encuétranos en Facebook

a AHC Community Education & Noncredit Counseling



Visítenos

a Community Education, edificio S
800 S. College Drive
Santa Maria, CA 93454-6399



Para más información visite nuestra página web
www.hancockcollege.edu/communityed



BE A HERO TO A CHILD

TRAINING FOR POTENTIAL AND CURRENT LICENSED RESOURCE PARENTS AND RESOURCE FAMILY APPLICANTS

Are you a current licensed resource parent or resource family applicant? Community Education's Foster and Kinship Care Education program offers free workshops and training classes for current licensed resource parents and resource family applicants.

The trainings and workshops count towards the required hours of training for current licensed resource parents and resource family applicants mandated by the Santa Barbara County Department of Social Services, and prepares participants to help meet the developmental, behavioral, emotional, and educational needs of children and youth in the foster care system.

"You really get the chance to learn all these new and important skills you need to become a foster parent," said Community Education Technician and foster parent Anna Quesada Harrison. "These classes are a great way to really find out what foster parenting is all about."

Training and workshop topics include Behavior Management, Psychotropic Medication, Trauma-Informed Care, Commercial Sexual Exploitation of Children, and many more. These classes are available on both weekdays and Saturdays.

For Harrison, who has been a foster parent for the last five years, the trainings also provide a place to meet other foster parents in a supportive environment.

"It's a wonderful opportunity to meet other foster parents who are sharing the same journey as you are," said Harrison. "You see that you're not alone, and that you're not the only one going through these challenges and new situations."

For more information about the Community Education's Foster and Kinship Care Education program and dates, times, and locations, contact the FKCE program at fkce@hancockcollege.edu or visit www.hancockcollege.edu/communityed/foster.php





When do classes start?

The fall 2021 term begins August 16, 2021. However, each class has a specific start date. Look for your specific class start date via your registration confirmation, this publication, or via the online class search.



While we are planning to return to in-person instruction, some courses may be offered remotely or converted to remote instruction to protect the health and safety of our students, staff, and faculty.

Classes offered remotely will be designated as REMOTE-ERT (Emergency Remote Teaching). ERT learning takes place in real time, which means you will interact with your instructor and classmates during your specific class times each week. Your instructors may use video conferencing, teleconferencing, live-chatting, and/or live-streaming lectures. Instructors may use applications like Canvas, email, ConxED, Zoom, Google Drive, etc. to communicate course lessons, activities, and assessments. Overall, ERT is like attending class from your home. Any in-person classes held on campus will meet current local, state, and federal health guidelines to ensure the health and safety of all participants. For the latest information about Community Education classes at AHC, call 805-347-7553 or visit www.hancockcollege.edu/communityed.

What if I missed the start of classes?

Most noncredit classes are “open entry” and students can enroll up to three weeks into the class term, as long as there is space available. Registration for most noncredit classes will close by Friday of the third week of classes.

What happens if I don't attend class?

Attending class regularly is important for your success. Instructors must clear their class rosters to remove non-attending and/or no-show students. Also, students who miss three (3) consecutive class meetings during the semester/term without notifying the instructor may be dropped from the class. **And lastly, not attending class results in potential class cancelations.**

Class Cancelations

Classes with less than 15 students attending will be canceled. Please help us avoid class cancelations. Register EARLY and attend class regularly. The college reserves the right to cancel classes with low enrollment at any time during the semester.

Multiple Enrollment Policy

Students who wish to enroll in multiple sections of the same course in the same term will need to complete an appeals form. All appeals are reviewed by the dean of Community Education within five business days.

Parking

Parking permits are required when classes are in session for all vehicles parked on the Santa Maria campus, Santa Ynez Valley Center, and at the Lompoc Valley Center between the hours of 8 a.m. and 10 p.m., Monday through Thursday, and 8 a.m. to 4 p.m. on Friday. Students and visitors may park in white-lined stalls only. Purchasing a parking permit does not imply or guarantee a parking space.

- Allan Hancock College parking permits are not required for off-campus locations.
- One-day permits (\$2) may be purchased from vending machines located near the campus parking lots on the Santa Maria campus and the Lompoc Valley Center.

The district assumes no liability or responsibility for the loss, theft, or damage to your vehicle. Additional parking information is available at registration and the Allan Hancock College Police Department. Please make sure to check campus police website at www.hancockcollege.edu/police for the most up to date information on parking regulations

**CONNECT WITH YOUR
COMMUNITY!**





Community Education Student Identification Card

Allan Hancock College provides free photo ID cards to all registered noncredit students. Student ID Cards are needed to access labs, tutoring, library resources and also provides discounts to the Pacific Conservatory Theatre (PCPA). In addition, student ID cards may be utilized in the community where student discounts are applicable. Students should be prepared to show their current schedule of classes when requesting an ID.

All ID cards are available during normal business hours at the following locations:

- Lompoc Valley Center Student Services, Building 1
- Santa Maria campus Admissions and Records, building A
- Santa Maria campus Community Education, building S

Noncredit and Community Service (Fee-Based) Classes

Community Education offers two types of classes: noncredit and Community Service (fee-based).

- Noncredit classes are tuition free (Education Code 84757). However, some noncredit classes have optional materials fees consistent with Title 5 regulations.
- Community Service (fee-based) classes do not receive public funding. These classes charge an enrollment fee to remain self-supporting, as required by the Title 5 regulations.

Refunds and Cancelations

When a noncredit class with a materials fee, or a fee-based class, are canceled BEFORE the start of the term, you will receive a refund automatically.

Students who find it necessary to drop individual classes or withdraw from school will receive a refund if classes are dropped within 10 percent of the scheduled class time. The deadlines for your classes are listed online under your student account schedule bill. Registration refunds will be processed by request only (paper refund request form or online request).

It is the students' responsibility to drop themselves from any courses if they no longer want to attend or participate, and to do so within the refund deadline.

When a fee-based class is canceled BEFORE the start of the term, you will receive a refund automatically. If you drop a fee-based class after it has started, please complete a Refund Request form within the established guidelines mentioned above. For more information on the college's refund policy, including the refund request form, visit www.hancockcollege.edu/fees/refunds.php

Transferring Fees

Transferring fees from one class to another is not allowed.

Accommodating Special Needs

Allan Hancock College is committed to offering support and access to students with special educational needs. Accommodations can be provided through the Learning Assistance Program (LAP). For information on services offered and how to apply, visit hancockcollege.edu/lap or call 805-862-3290 ext. 3274 to make an appointment.

Open Class Policy

It is the policy of the Allan Hancock Joint Community College District that, unless specifically exempt by statute, every course, course section, or class, wherever offered and maintained by the district, shall be fully open to enrollment and participation by any person who has been admitted to the college and meets such prerequisites as may be established pursuant to Title 5 of the California Code of Regulations.

Limited English language skills is not a barrier to admission to the college and for participation in its academic and vocational programs.

Injury/Accident Disclaimer

By enrolling voluntarily in any of our classes, you assume the risk and responsibility for any injury or accident that may be associated with class-related activities.

Spectrum Schedule Information

Every effort has been made to assure the accuracy of this printed schedule of classes. Classes and programs offered, together with other matters contained herein, are subject to change without notice. The college further reserves the right to add, amend, or repeal any of its rules, regulations, policies, or procedures consistent with applicable laws. Some courses may be established for the term after publication of this printed schedule of classes. For the most current class information, visit Class Search at www.hancockcollege.edu.

The Allan Hancock Joint Community College District ("District") is committed to equal opportunity in employment and all access to institutional programs and activities. The District, and each individual who represents the District, shall provide access to its employment opportunities, services, classes, and programs without regard to national origin, religion, age, sex or gender, gender identity, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, or military and veteran status of any person, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

OUR MISSION: Allan Hancock College fosters an educational culture that values equity and diversity and engages students in an inclusive learning environment. We offer pathways that encourage our student population to achieve personal, career, and academic goals through coursework leading to skills building, certificates, associate degrees, and transfer.

For campus map see p. 39

DISCOVER, LEARN, & GROW



Career Development and College Preparation Certificate Programs

Our career development and college preparation certificate programs will help you achieve your goals and take you to the next level.

You will learn how to

- Communicate effectively in English
- Successfully use email, social media, and the Internet
- Complete career searches and create the best resume/interview impression
- Find a job or receive a promotion
- Transition to credit programs at the college

You can also

- Develop or improve career-oriented skills
- Learn valuable office computer applications
- Prepare for U.S. citizenship
- Prepare for high school diploma equivalency certification
- Learn the knowledge needed to help your children with their homework

Certificate Programs

Community Education offers a wide range of certificates to help with your career or professional development. Start here and go anywhere!

- Advanced ESL
- Basic ESL
- Basic Skills (Reading, Writing, Math)
- Beginning Computer Skills
- Career Preparation
- Commercial Truck Driving
- Green Landscaping and Gardening
- Microsoft Office Basics
- Secondary Education/High School Equivalency Exam Preparation
- Vocational ESL Introduction to Early Childhood Studies
- Vocational ESL Family Childcare License Preparation
- Introduction to Early Childhood Studies
- Family Childcare License Preparation

For more information regarding certificate requirements, call a noncredit counselor today! Call 805-922-6966 ext. 3740 or email noncreditcounseling@hancockcollege.edu to request information or a virtual appointment.

DESCUBRE, APRENDE Y CRECE



Programas de certificación de desarrollo profesional y preparación universitaria

Nuestros programas de desarrollo profesional y preparación universitaria lo ayudarán a cumplir sus metas educativas y llegar al siguiente nivel.

Aprenderás como

- Comunicarse eficazmente en inglés
- Utilice el correo electrónico, las redes sociales e Internet.
- Complete búsquedas de carreras y cree el mejor currículum/entrevista
- Encuentre un trabajo u obtenga un ascenso.
- Transición a programas de créditos universitarios.

También podrías

- Desarrollar o mejorar habilidades de tu carrera.
- Aprenda aplicaciones de oficina y computación
- Prepárese para la ciudadanía estadounidense
- Prepararse para la certificación de equivalencia de diploma de escuela secundaria
- Aprenda las habilidades para ayudar a sus hijos con la tarea.

Programas de certificado

Community Education ofrece varios certificados para ayudarlo con su carrera o desarrollo profesional.

- ESL avanzado
- ESL básico
- Habilidades básicas (lectura, escritura, matemáticas)
- Habilidades informáticas básicas
- Preparación profesional
- Conducción de camiones comerciales
- Paisajismo y jardinería verde
- Habilidades básicas de Microsoft Office
- Preparación para exámenes de educación secundaria/ equivalencia de escuela secundaria
- Introducción vocacional de ESL al estudio de la primera infancia
- Preparación vocacional de ESL para la licencia de cuidado infantil en el hogar
- Introducción a los estudios de la primera infancia
- Preparación de la licencia de cuidado infantil familiar

Para obtener más información sobre los requisitos de los certificados, ¡llame hoy mismo a un consejero para programas sin crédito! Llame al 805-922-6966 ext. 3740 o envíe un correo electrónico a noncreditcounseling@hancockcollege.edu para solicitar información o una cita virtual.



Ed2Go



Are you interested in a new career or upgrading your skills?

Community Education has partnered with Ed2Go to provide career-related, fully online courses. We have an array of fully online courses that may help you meet your goals including Grant Writing, Exploring Careers, Spanish for Law Enforcement, Spanish for Medical Personnel, Growing Plants for Fun and Profit, and many more! For more course information, including descriptions, dates, fees, and to register online, go to www.ed2go.com/ahc. For more questions call 805-347-7553.



AHC Community Education Ed2Go Online Classes

AHC Community Education has partnered with Ed2Go in order to offer a wide range of highly interactive courses that you can take entirely over the internet.

A to Z Grant Writing Series* \$199

Learn all there is to know about writing grants, fundraising, and organizing a grant writing campaign. This group of online classes is ideal for those wanting to learn more about managing fundraising. Bundle*

A to Z Grant Writing* \$115

Learn how to research and develop relationships with potential funding sources, organize grant writing campaigns, and prepare proposals.

A to Z Grant Writing II - Beyond the Basics* \$115

Sharpen your grant research skills, write the most important sections of grant applications, and learn the types of grants available.

Accounting Fundamentals Series** \$199

If you're interested in increasing your financial awareness while also gaining a marketable skill, this series of courses is perfect for you. You will learn the basics of double-entry bookkeeping, while also learning how to analyze and record financial transactions, as well as prepare various financial reports at the end of the fiscal period. Bundle**

Accounting Fundamentals** \$115

Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

Accounting Fundamentals II** \$115

Give yourself skills that are in high demand by exploring corporate accounting.

Achieving Success with Difficult People \$115

Learn how to have more successful relationships with difficult bosses, coworkers, students, neighbors, or relatives.

Building Teams That Work \$115

What are the secrets to managing successful teams in the workplace? Explore communication techniques and problem-solving skills that will help you get your team on track in no time.

Business and Marketing Writing \$115

Write great marketing copy to improve your company's image and your chances of getting hired or promoted.

Creating Mobile Apps with HTML5 \$115

Learn to use HTML5, CSS3, JavaScript, jQuery, and Web APIs to create cross-platform mobile apps and mashups.

Distribution and Logistics Management \$115

Learn how to improve your company's distribution and logistics management activities, increase customer satisfaction, and improve operational throughput.

Effective Business Writing \$115

Improve your career prospects by learning how to develop powerful written documents that draw readers in and keep them motivated to continue to the end.

Effective Selling \$115

Learn the secret to converting a potential customer into a long-term asset. Find out how to lay the groundwork for repeat business and your future success.



End of Life Care \$114

This course will enhance the knowledge and skills of health care professionals and individuals who work with or care for those experiencing a terminal illness.

Explore a Career as a Paralegal \$115

Find out if a paralegal career is the perfect choice for you, as you explore the fundamentals of U.S. law and legal terminology.

Explore a Career as a Pharmacy Technician \$115

Master the skills that will prepare you for an entry-level position as a pharmacy tech or clerk and discover the steps you can take to become a Certified Pharmacy Technician (CPHT).

Explore a Career as an Administrative

Medical Assistant \$115

Learn what it takes to have a successful career as an administrative medical assistant. This course explores the job of an administrative medical assistant (AMA) in a doctor's office from appointment scheduling and chart creation to medical billing and coding to give you an inside-view of the job.

Explore a Career in Medical Coding \$115

Learn how to use the CPT manual and the ICD-10-CM to find medical codes for any disease, condition, treatment, or surgical procedure.

Explore a Career in Medical Transcription \$115

Learn how to transcribe the medical reports most often used in healthcare today and discover how to get started and advance as a medical transcriptionist.

Explore a Career in Nursing \$115

Learn what it takes to become an LPN or RN, and discover all of the exciting and rewarding opportunities awaiting you in the field of nursing.

Fundamentals of Technical Writing \$115

Learn the skills you need to succeed in the well-paying field of technical writing.

Growing Plants for Fun and Profit \$100

This course will teach you everything you need to prosper in the backyard nursery business.

High Speed Project Management \$115

Learn to deal with the realities of managing projects at supersonic speeds despite truncated timelines, inadequate staffing, and skimpy budgets.

How to Start Your Own Business in Health and Healing \$66

Learn virtually everything you need to know to start a health and wellness business, including marketing, financing, and creating a business plan.

Human Resource Management Suite*** \$299

These courses will teach you how to handle basic human resource functions, how to attract and retain top talent to be competitive in the global marketplace, as well as how to turn your company into a high performance workplace to increase profits, achieve a high rate of success, and become a desirable workplace. Bundle***

High Performance Organization*** \$115

This course will teach you how to turn your company into a High-Performance Organization (HPO), which can help to increase profits, a high rate of success, and become a desirable workplace.

Talent and Performance Management*** \$115

This course will prepare you for a career as a Talent Management professional. You will learn key issues facing organizations and their ability to attract and retain top talent in order to compete in a global marketplace.

Understanding the Human Resources Function*** \$115

Learn to handle basic human resource functions to ensure the best possible results.

Instructional Design Training \$79

This self-paced course will teach you the concepts and applications of instructional design.

Introduction to Creating, Styling, and Validating Forms \$159

This course will teach you how to create, style, and validate web forms using HTML, CSS, and JavaScript.

Introduction to Google Analytics \$115

Learn how to track and generate traffic to your website, create reports, and analyze data with Google's free, state-of-the-art Web analytics tools.

Introduction to Nonprofit Management \$115

Develop the skills and strategies you need to become an integral part of one of America's fastest growing service sectors.

**Legal and Ethical Issues in Healthcare** \$72

Explore the legal and ethical risks healthcare professionals face, including issues related to HIPAA rules, medication errors, social media and healthcare, organ donation, and workplace violence.

Medical Office Basics Suite**** \$395

In this program you'll learn the knowledge and skills you need to jump start your career in a variety of medical offices. This multi-course program includes Medical Terminology, Medical Math skills, Compliance of Health Insurance Portability and Accountability Act (HIPAA), and Spanish for Medical Professionals. Bundle****

HIPAA Compliance**** \$115

Learn how to comply with the duties, rights, and responsibilities of HIPAA, ARRA HITECH.

Medical Math**** \$115

Master the math skills you need to succeed in the medical field ranging from calculating dosages to using scientific formulas. The hands-on activities in this course will help you perform day-to-day math tasks quickly and easily.

Medical Terminology:**A Word Association Approach****** \$115

Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

Spanish for Medical Professionals**** \$115

Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key healthcare words and phrases.

Mindfulness \$80

Learn about mindfulness and meditation, mindfulness and happiness, mindful eating, mindful movement (walking, yoga, Tai Chi, and Qigong), and mindful relationships.

Nonprofit Fundraising Essentials \$115

Learn the basics of fundraising for nonprofit organizations, from annual and special fund drives to more advanced projects involving corporate and foundation relations, major gifts, and planned giving.

Project Management Fundamentals \$115

Gain the skills you'll need to succeed in the fast-growing field of project management.

Purchasing Fundamentals \$115

Improve your company's bottom line by mastering the fundamentals of purchasing.

Spanish for Law Enforcement \$115

Master the fundamentals of the Spanish language by practicing basic conversational skills and learning essential Spanish terminology for law enforcement situations.

Speed Spanish I \$115

Learn six easy recipes to glue Spanish words together into sentences, and you'll be engaging in conversational Spanish in no time.

Start a Pet Sitting Business \$115

Discover how to translate your love of animals into a fun and profitable career.

Start an Online Business \$115

Learn how to leverage the Internet to start your own online business and build a website to sell your traditional and digital products and services.

Starting a Consulting Practice \$115

Find out how you can earn income by sharing your training or knowledge with others.

Supply Chain Management Fundamentals \$115

Master the fundamentals of supply chain management and prepare for internationally recognized certification examinations.

**For more information and to register for any of these courses, visit: www.ed2go.com/ahc
Ed2Go course offerings may change. For the most up to date offerings go to the link above.**

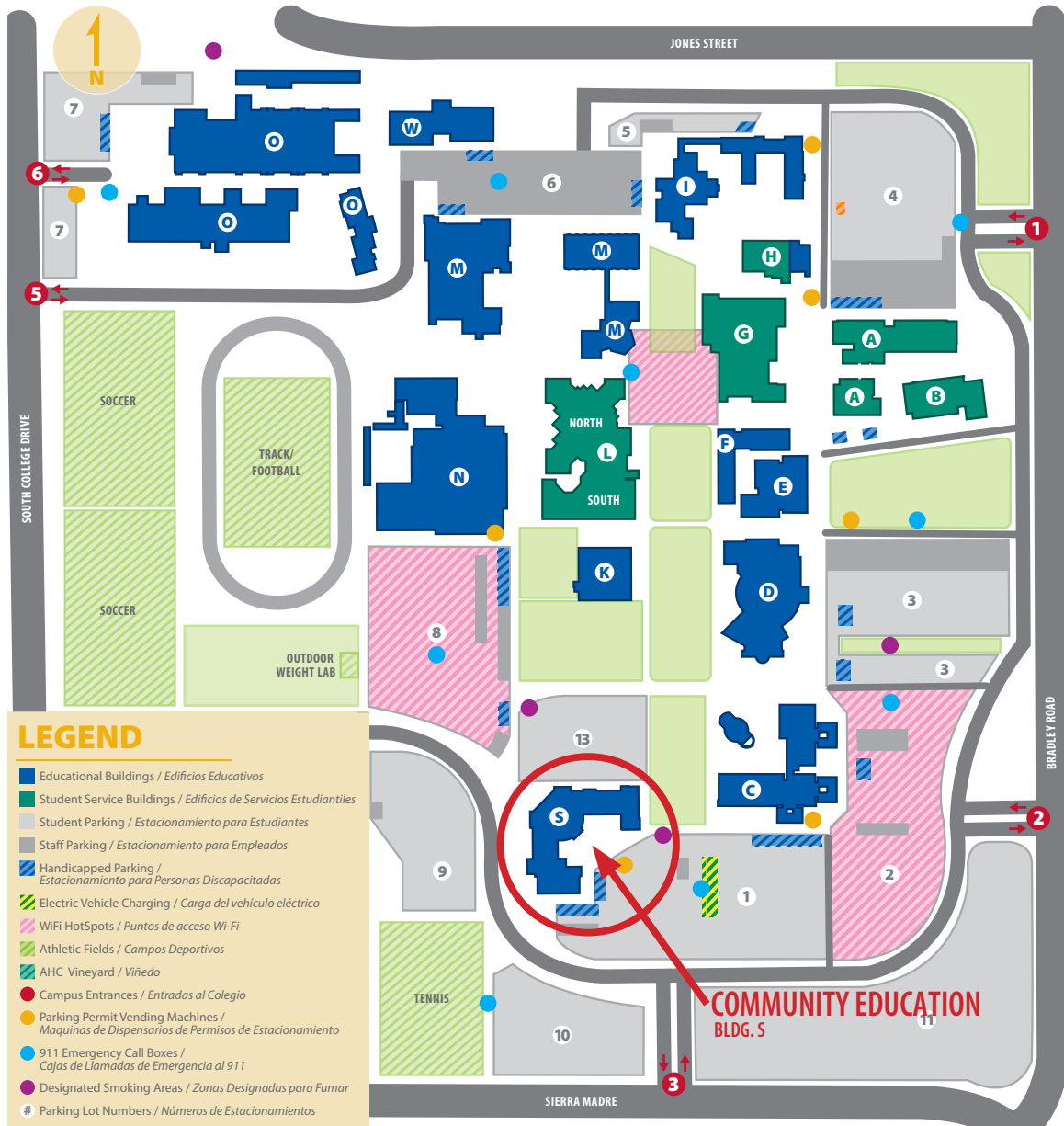


On-Campus Addresses

AHC Lompoc Valley Center	One Hancock Dr	Lompoc
AHC Santa Maria Campus	800 S College Dr	Santa Maria
AHC Santa Ynez Valley Center	2975 East HWY 246	Santa Ynez
Columbia Business Center (CBC)	900 E Stowell Rd	Santa Maria

Off-Campus Addresses

AAAKDN	AAA Kindness Care Home	3811 Dominion Rd	Santa Maria	COMMUNITY RM
ADAME	Adam Elementary School	500 W Windsor St	Santa Maria	CAFETERIA
ALVINE	Alvin Elementary School	301 E Alvin Ave	Santa Maria	CLASSROOM
ARLNJH	Arellanes Jr High School	1890 Sandalwood Dr	Santa Maria	CLASSROOM
ATKINC	Atkinson Community Ctr	1000 N Railroad Ave	Santa Maria	MAIN CLASSROOM
		CHILDCARE RM	AC2 LAB	AC1
ATRDGV	Atterdag Village of Solvang	636 Atterdag Rd	Solvang	COMMUNITY RM
BATLSE	Battles Elementary School	605 E Battles Rd	Santa Maria	CLASSROOM
BSALTA	Blue Sky Center	1000 Perkins Rd	New Cuyama	ALTA CONF
BLTSRC	Buellton Senior Ctr	164 W Highway 246	Buellton	COMMUNITY RM
BONITA	Bonita Elementary School	2715 W Main St	Santa Maria	CLASSROOM
CNTRYO	Country Oaks Care Ctr	830 E Chapel St	Santa Maria	COMMUNITY RM
CYMAHS	Cuyama Valley High School	2300 Hwy 166	New Cuyama	COMPUTER LAB
DEWCSC	Dick DeWees Cmnty Cntr	1120 W Ocean Ave	Lompoc	CLASSROOM
ECJHS	El Camino Jr High School	219 W El Camino St	Santa Maria	ROOM A
ELWINM	Elwin Mussell Senior Ctr	510 E Park Ave	Santa Maria	CLASSROOM
FARLWN	Fairlawn Elementary School	120 N Mary Dr	Santa Maria	CAFETERIA
FESLER	Fesler Jr. High School	1100 E Fesler St	Santa Maria	CLASSROOM
GLDNIV	Golden Inn & Village	860 Refugio Rd	Santa Ynez	AC ROOM
GRCBLO	Grace Baptist Church of Lompoc	1009 E Pine Ave	Lompoc	HALL
HILLVU	Hillview Residence	3705 Hillview Rd	Orcutt	COMMUNITY RM
LIBRTY	Liberty Elementary School	1300 Sonya Ln	Santa Maria	CLASSROOM
LHBPGU	Little House by the Park	4681 11th Street	Guadalupe	CLASSROOM
LOVARC	Life Options & Voc Resource Ctr	123 North D St	Lompoc	CLASSROOM
LUISOC	Luis Oasis Senior Ctr	420 Soares Ave	Orcutt	MAIN HALL
MERLGR	Merrill Gardens	1220 N Suey Rd	Santa Maria	GARDEN RM
				WELLNESS RM
MEXTCR	Marian Extended Care Ctr	1530 E Cypress St	Santa Maria	COMMUNITY RM
MILLER	Miller Elementary School	410 E Camino Colegio	Santa Maria	CLASSROOM
NWLVC	Newlove Community Ctr	1619 S Thornburg St	Santa Maria	COMMUNITY RM
OAKLEY	Oakley Elementary School	1120 W Harding Ave	Santa Maria	CLASSROOM
ONTIVE	Ontiveros School	930 W Rancho Verde	Santa Maria	ROOM D-18
OTQUIL	Old Town Quilt Shop	165 W Clark Ave #A	Orcutt	CLUB HOUSE
PLMGVL	Palm Grove Apartments	31 Palm Dr	Lompoc	COMMUNITY
RBRUCE	Robert Bruce Elementary School	601 W Alvin Ave	Santa Maria	CLASSROOM
RICEES	Rice Elementary School	700 Vickie Ave	Santa Maria	CLASSROOM
RIVTWN	Riverview Townhomes	220 Calle Cesar Chavez	Guadalupe	COMMUNITY RM
SMPLLR	Santa Maria Public Library	421 S McClelland St	Santa Maria	LEARNING RM
SLMGPR	Senior Living Res. Magnolia	4630 Song Ln	Orcutt	COMMUNITY RM
SNCHZE	Sanchez Elementary School	804 Liberty St	Santa Maria	CLASSROOM
SMCARE	Santa Maria Care Center	820 W Cook St	Santa Maria	COMMUNITY RM
SMHS	Santa Maria High School	901 S. Broadway	Santa Maria	CLASSROOM
SMTERR	Santa Maria Terrace	1405 E Main St	Santa Maria	LIVINGROOM
SMWISD	Santa Maria Wisdom Ctr	2255 S Depot St	Santa Maria	COMMUNITY RM
TMPLEBE	Temple Beth El	1501 E Alvin Ave	Santa Maria	CLASSROOM
VILLAM	Villa Maria Care Ctr	425 E Barcellus Ave	Santa Maria	COMMUNITY RM
VTCLOM	Vocational Training Ctr	124 North I St	Lompoc	SUITES A & B
VTCSM	Vocational Training Ctr	2445 A St	Santa Maria	BLDG 2
WRC	Workforce Resource Ctr	1410 S Broadway	Santa Maria	SANTA CLARA RM



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Campus Addresses

- AHC Lompoc Valley Center
One Hancock Dr., Lompoc
- AHC Santa Maria Campus
800 S College Dr., Santa Maria
- AHC Santa Ynez Valley Center
2975 East HWY 246, Santa Ynez
- Columbia Business Center (CBC)
900 E Stowell Rd., Santa Maria

Allan Hancock College (USPS #6445) (Vol. 10, Issue #4) is published seven times per year in January, April, May, June, July, November and December by Public Affairs & Publications, 800 South College Dr., Santa Maria CA 93454. Periodicals Postage Paid at Santa Maria, California. POSTMASTER: Send address corrections to Public Affairs and Publications, 800 South College Dr., Santa Maria CA 93454.

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