

Program Requirements:

"Program Requirements" specify the courses required for this program. See suggested course sequence for additional information.

A major of 36 units is required for the associate in science degree.

Required core courses (27 units):

COURSE	TITLE	UNITS
<input type="checkbox"/> BUS 110	Business Law	3
<input type="checkbox"/> CBOT 305	Legal Office Procedures	3
<input type="checkbox"/> CWE 149	Cooperative Work Experience OCCUPATIONAL	1 - 8.0 units
<input type="checkbox"/> PLGL 101	Intro to Paralegal Studies	3
<input type="checkbox"/> PLGL 102	Criminal Law & Procedure	3
<input type="checkbox"/> PLGL 103	Civil Litigation	3
<input type="checkbox"/> PLGL 104	Legal Research & Writing	3
<input type="checkbox"/> PLGL 105	Legal Analysis & Writing	3
<input type="checkbox"/> PLGL 106	Case Management	3
<input type="checkbox"/> PLGL 107	Ethics for Paralegals	1

Plus a minimum of 9 units selected from the following:

COURSE	TITLE	UNITS
<input type="checkbox"/> PLGL 108	Wills and Trusts	3
<input type="checkbox"/> PLGL 109	Family Law	3
<input type="checkbox"/> PLGL 110	Intellectual Property Law	3
<input type="checkbox"/> PLGL 111	Tort Law for Paralegals	3
<input type="checkbox"/> PLGL 112	Corporations, Partnership, LLC	3
<input type="checkbox"/> RE 302	Legal Aspects Of Real Estate	3

Suggested Course Sequence

The "Suggested Course Sequence" is an example of how to complete the requirements plus any additional general education that may be needed. If you would like to create a personalized Student Education Plan (SEP), schedule a meeting with a counselor.

FALL SEMESTER (YEAR 1)

Course	Title	Units
<input type="checkbox"/> ENGL 100	Writing in Career/Tech Fields OR	4
<input type="checkbox"/> ENGL 101	Freshman Composition: Exposition	4
<input type="checkbox"/> PLGL 101	Intro to Paralegal Studies	3
<input type="checkbox"/> PLGL 102	Criminal Law and Procedure	3
<input type="checkbox"/> AHC Grad Req	Dance or Physical Activity	.5-3
<input type="checkbox"/> AHC GE Req	Area 6: Ethnic Studies	3

Total Units 12.5 -15

Tasks:

- Complete Career Exploration
- Meet with Counselor (SEP)
- Visit library and tutoring
- Review Financial Aid Requirements
- Apply AHC Scholarship

SPRING SEMESTER (YEAR 1)

Course	Title	Units
<input type="checkbox"/> PLGL 103	Civil Litigation	3
<input type="checkbox"/> PLGL 104	Legal Research and Writing	3
<input type="checkbox"/> AHC GE REQ	Area 4A: Social and Behavioral Sciences	3
<input type="checkbox"/> AHC GE REQ	Area 4B: United States History and Government	3
<input type="checkbox"/> AHC GE Req	Area 2: Mathematical Concepts and Quantitative Reasoning	3-5

Total Units 15-17

Tasks:

- Set up Jobspeaker
- Attend Career Exploration Day
- FAFSA or Dream Act due March 2
- Apply AHC Scholarship

FALL SEMESTER (YEAR 2)

Course	Title	Units
<input type="checkbox"/> BUS 110	Business Law	3
<input type="checkbox"/> CBOT 305	Legal Office Procedures	3
<input type="checkbox"/> PLGL 105	Legal Analysis and Writing	3
<input type="checkbox"/> PLGL 107	Ethics for Paralegals	1
<input type="checkbox"/> ELECTIVE	MAJOR ELECTIVE	3
<input type="checkbox"/> AHC GE REQ	Area 3: Arts and Humanities	3
<input type="checkbox"/> AHC GE REQ	Area 1B: Oral Comm. and Critical Thinking	3

Total Units 19

Tasks:

- Meet with a Counselor
- Develop Resume at Career Center
- Review Financial Aid Requirements
- Apply for AHC Scholarship

SPRING SEMESTER (YEAR 2)

Course	Title	Units
<input type="checkbox"/> WEE 149	Work Experience Education: Occupational	1 - 8
<input type="checkbox"/> PLGL 106	Case Management	3
<input type="checkbox"/> ELECTIVE	MAJOR ELECTIVE	3
<input type="checkbox"/> ELECTIVE	MAJOR ELECTIVE	3
<input type="checkbox"/> AHC GE REQ	Area 5: Natural Science	3-4
<input type="checkbox"/> AHC GE REQ	Area 7: Living Skills	3

Total Units 15-16

Tasks:

- Apply for Degree with Counseling
- Utilize Job Search Resources
- FAFSA or Dream Act due March 2
- Attend Job Fair/Career Expo. Day