
LAW ENFORCEMENT ACADEMY



APPLICATION PACKET Sponsored Recruit

September 2025

Lompoc Valley Campus
Public Safety Training Complex
One Hancock Drive - Building 5
Lompoc, CA 93436
805-922-6966 ext. 3284
Fax: 805-737-0319



LAW ENFORCEMENT ACADEMY

Dear Prospective Academy Recruit:

The Allan Hancock College Basic Law Enforcement Academy has earned a reputation for quality training. Our distinguished instructors have played an important role in developing the program, but it is the students that make the program truly successful. Since the Academy was established in 1968, over 1,700 students have graduated from the program with approximately ninety percent attaining law enforcement positions with agencies in California and other states. They have proven to be well trained to perform the multifaceted duties required of peace officers. Many of our graduates have been promoted to high-ranking positions within their organizations.

Our primary goal at the Academy is to prepare you to be a fully capable and employable law enforcement officer. To accomplish this, you will need to understand what it takes to be a peace officer, and the dedication required to complete Academy training. This information packet will provide you with information on Academy expectations, admissions procedures, and general standards for employment.

Our staff is available to assist with questions you may have regarding the training and admission requirements. We hope you will see the advantages of beginning your law enforcement career at Allan Hancock College Law Enforcement Academy, your first step to success.

David Whitham
Director, Public Safety

Academy Staff
David Whitham, Director-Public Safety
Marc Hammill, Academy Coordinator
Alison Martinez, Academy Coordinator
Lisa Hernandez, Program Technician



APPLICATION INSTRUCTIONS

The beginning of a law enforcement career and your first step to success starts with completing the Allan Hancock College (AHC) Law Enforcement Academy Application Packet. The information you provide in the Application Packet will be used to determine your suitability to be accepted to the Academy.

- It is your responsibility to complete the application packet and provide all required information.
- All application documents must be completed in black ink or typed.
- You must respond to all items and questions. If an item or question does not apply to you, write "N/A" (not applicable in the space provided for your response).
- Any application that is incomplete or missing information will not be processed and will be returned to the applicant for completion

The Academy can accommodate up to forty students. Law enforcement agencies have the first priority for student vacancies, co-sponsored students are given second priority for vacancies, and the remaining vacancies are held open for independent students. Students (hereafter referred to as Recruits) applying for acceptance to/or enrolled in the Academy are classified into three categories:

Sponsored Recruit:

Sponsored Recruit - hired by a law enforcement agency prior to the start of the Academy, is being paid while attending the Academy and has passed a background investigation. After graduating from the Academy, this recruit enters the agency field training officer program (FTO). **(First priority on acceptance to the Academy)**

ACADEMY ENTRANCE MINIMUM REQUIREMENTS

- Must be 21 years of age at the start of firearms training in the Academy (applies to independents)
- Must possess a current and valid state issued driver's license
- Must not have any conviction of a crime classified as a felony

For additional information, refer to the Frequently Asked Questions.

APPLICATION PACKET CHECKLIST

All Recruits must complete the Sponsored Academy Application Packet. Any application packet that is incomplete will not be processed and will be returned to the applicant for completion.

- 1) **Agency Cover Letter:** See attached sample
- 2) **Application Cover Sheet:** Complete entire form with most current information.
- 3) **Driver's License:** All Recruits must have a valid driver's license to attend the entirety of the Academy and must submit a copy of their Driver's License (enlarged to 200%).
- 4) **Medical Suitability Declaration POST 2-363 Form:** All Recruits must complete and provide the form to a physician for completion and signature.
- 5) **Academy Release of Liability and Indemnification Agreement:** All Recruits must sign and date.
- 6) **AHC Acknowledgment and Assumption of Potential Risk:** All Recruits must sign and date.
- 7) **Authorization to Release Information:** All Recruits must sign and date.
- 8) **Publicity Release:** All Recruits must sign and date.
- 9) **Firearms Disclosure:** All Recruits must sign and date.
- 10) **Other Law Enforcement Academy Attendance:** All Recruits must complete and sign.
- 11) **Application Packet and Background Check Certification:** All Recruits must complete.
- 12) **DD214:** All Recruits must submit a copy, if they served in the Military.

After completing and signing all required documents submit your application in person or by postal mail to Allan Hancock College, Public Safety Training Complex, Attn: Lisa Hernandez, One Hancock Drive, Bldg. 5-110, Lompoc, CA 93436, or by email to lhernandez@hancockcollege.edu.

Our clerical staff will work with your agency to complete the application process; co-sponsored/sponsored recruit(s) are registered back office, and your agency will be billed according to the provided agency letter.

Completion of LE 321/322 - Basic Law Enforcement Academy (20.0 college units), meets the requirements necessary to obtain a Certificate of Achievement.

Any questions regarding the Academy application packet should be directed to the Public Safety Program Technician at 805-922-6966 ext. 3284.

Academy applicants are eligible to apply for Financial Aid. For additional information contact [Financial Aid](#) at (805) 922-6966 ext. 3200 or by email at finaid@hancockcollege.edu. Early application for Financial Aid is strongly encouraged.

Recruits/students with Disabilities may contact the AHC Learning Assistance Program at 805-922-6966 ext. 3274. The Learning Assistance Program provides individualized support services for students with learning, psychological, physical, communication, and other disabilities as prescribed by the Learning Assistance Program specialist. Recruits/Students with Disabilities must apply and be approved for reasonable accommodations **prior** to the start of the Academy.



APPLICATION COVER SHEET

PRINT or TYPE ALL INFORMATION

Last Name: _____ First: _____ MI: _____ AHC Student ID: _____

DOB: _____ / _____ / _____ SSN: _____ - _____ - _____

Other name(s) Used: _____

Home Phone: (____) _____ Cell Phone: (____) _____

Home Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

EMERGENCY CONTACT INFORMATION

Name: _____ Relationship: _____

Preferred Phone#: (____) _____ Other Phone#: (____) _____

Physician's Name/Medical Clinic: _____

Physicians/Medical Clinic Address: _____

Phone Number: _____

Agency Contact Information (Sponsored/Co-Sponsored Recruits ONLY)

Agency: _____ Rank/Name: _____

Preferred Phone#: (____) _____ Other Phone#: (____) _____

SAMPLE AGENCY COVER LETTER

AGENCY LETTERHEAD

Allan Hancock College
1 Hancock Drive
Lompoc, CA 93436

Attn: Lisa Hernandez

The _____ intends to fully sponsor Recruit _____ through the Allan Hancock Basic Law Enforcement Academy Class #____. Recruit _____ will be employed as a non-sworn trainee with our department while attending the academy and will be receiving a salary and medical/dental/vision benefits. Recruit _____ will also be covered by employer paid Workers Compensation and Disability insurance as required by law. Please send a bill for the following fees to:

- Enrollment fees: LE321 (\$460), LE322 (\$460) and LE426 (\$23)
- Health Fee: \$27.00 waived (if under employer insurance plan)
- Student ID: \$0.00 no charge
- Material Fee: \$399.31 (duty gear bag, all recruits Ind./Sponsored are issued)
- Duty Gear: \$85.00-\$185.00 (depending on what the agency supplies)
- Misc: \$152.00 (shotgun rental and taser/less-lethal supplies)
- Ammunition: Shotgun ammo (\$480.00), 223 ammo, 1500 rounds (\$550.00) Both Optional
- **Parking Permit Fee: \$20.00 for Fall and Spring Semesters. This fee will not be added to the agency bill. All Recruits must purchase a parking permit via their my-hancock student account.**

I verify that the _____ has completed the following inquiries for the suitability of employment as a Peace Officer under Penal Code Section 830.1 for Recruit _____ within our Law Enforcement Division:

- Current and valid California Class C Driver's License with no restrictions (copy of license attached).
- Medical clearance with no restrictions (Form POST 2-363) see next page.
- Clear Criminal history with no felony or misdemeanor violations as determined through a background investigation in compliance with the Commission on Peace Officer Standards and training.
- Is not prohibited by law from possessing firearms and ammunition.
- Verified academically prepared through PELLETB testing or similar.
- Verified physically prepared through testing

I will be the primary point of contact for academy staff and can be reached via the following methods:

Sincerely,

HIRING DEPARTMENT

ADDRESS	CITY	STATE	ZIP

Suitability Declaration - to be maintained in the background investigation file

Instructions to the Physician:

- This form is to be completed and submitted to the hiring department.
- The hiring department will maintain this Medical Suitability Declaration page in the individual's background investigation file. **Do not include medical information on this page.**

Medical Suitability Declaration

CANDIDATE'S NAME	BIRTH DATE	LAST 4 DIGITS OF SSN

On _____, I completed a pre-employment medical screening evaluation
[DATE OF EVALUATION]
on the above-named peace officer candidate, in accordance with POST Commission [Regulation 1954](#). The evaluation was conducted using the medical screening procedures and evaluation criteria outlined in subsection 1954(c) and the required sources of information identified in subsection 1954(d), including:

1. Job information provided by the hiring department,
2. Medical history statement completed by the candidate, and
3. Relevant medical records provided by the candidate and/or medical health professional, if warranted and obtainable.

Based on the results and findings of that evaluation:

☐ **I certify** that the candidate is free from any physical condition that might adversely affect their ability to exercise the powers of a peace officer and is medically suitable to perform the peace officer duties and responsibilities as defined and provided by the hiring department either without any accommodations, or provided that the specified work restrictions, limitations, or reasonable accommodations can be implemented. *(Describe any work restrictions, limitations, or reasonable accommodation requirements on a supplemental medical information page. The supplemental page is to be maintained as a confidential medical record, separate from the background investigation file.)*

☐ **I cannot certify** that the candidate is medically suitable to perform the peace officer duties and responsibilities as defined and provided by the hiring department.

Physician's Signature ► _____

PHYSICIAN'S PRINTED NAME	MEDICAL LICENSE NUMBER		
EMAIL ADDRESS	PHONE NUMBER		
ADDRESS	CITY	STATE	ZIP



RELEASE OF LIABILITY AND INDEMNIFICATION AGREEMENT

I acknowledge that the Allan Hancock Joint Community College District, Law Enforcement Training Program may include physically demanding and strenuous training activities. Furthermore, related training activities involve risks of serious injuries, even death. Nevertheless, I hereby voluntarily assume all risks of any and all loss, injury, illness, death, or damage to myself or my property that might be suffered while participating in the training. I understand that entering into this agreement is a condition of my participation and that I will deem to have accepted these terms and conditions of my participation.

I hereby agree, for myself, my heirs, successors, assigns, executor, personal representative, and estate, to release, waive, discharge, defend, indemnify, and hold harmless the Allan Hancock Joint Community College District, and their respective employees, agents, officers and my fellow students from any and all liability, claims, demands, causes of action, charges, expenses, and attorney fees (including attorney fees to establish the right to indemnity or in urged on appeal) resulting from my involvement and participation in the training, whether caused by any negligent act or omission of any fellow students, and/or the college's respective employees, agents, and officers or otherwise, regardless whether such negligence was active or passive and past present or future. I understand and agree that this release, waiver, discharge, and agreement to defend, indemnify, and hold harmless applies to all loss, injury, illness, death, or damage to me or my property resulting from my participation and involvement in the Allan Hancock Joint Community College District, Law Enforcement Training Program.

This agreement cannot be waived or altered; it affects your rights and obligations if injury or loss occurs during your participation in any activity sponsored by Allan Hancock Joint Community College District, Law Enforcement Training Program.

I acknowledge that I have read the foregoing and that I am fully aware of the legal consequences of this agreement, including that it prevents me from suing my fellow students, the district, and their respective employees, agents, or officers if I am injured or damaged as result of participation in the **Basic Law Enforcement Academy**.

Student's Name/Print

Student's Signature

Date



ACKNOWLEDGMENT AND ASSUMPTION OF POTENTIAL RISK

Use with all sports, recreation, and high risk classes, i.e., athletics, public safety, performing arts, labs, dance.

_____ wishes to participate in the Allan Hancock Joint
(PRINTED NAME)

Community College District sponsored activity(ies) of LE 321/322 Basic Law Enforcement Academy.

I understand and acknowledge that these activities, by their very nature, pose the potential risk of serious injury/illness to individuals who participate. I understand and acknowledge that some of the injuries/ illnesses that may result from participating in these activities include, but are not limited to, the following:

- | | | | |
|--------------------|-----------------------|---------------------|--------------------------|
| 1. sprains/strains | 3. unconsciousness | 5. paralysis | 7. death |
| 2. fractured bones | 4. head/back injuries | 6. loss of eyesight | 8. communicable diseases |

I understand and acknowledge that participation in these activities is completely voluntary and as such is not required by the District.

I understand and acknowledge that in order to participate in these activities, I agree to assume liability and responsibility for any and all potential risks that may be associated with participation in such activities.

I understand, acknowledge, and agree that the District, its employees, officers, agent, or volunteers, shall not be liable for any injury/illness suffered by me as a result of my actions that is incidental to and/or associated with preparing for and/or participating in the activity(ies).

Unless otherwise advised, I understand that I am responsible for my own transportation to and from the activity(ies) and the college assumes no liability for loss or injury resulting from my transportation, and any person driving a personal vehicle is not an agent of the District. Although the college may assist in coordinating the transportation, any assistance and/or recommendations provided may not be mandatory.

If the college is providing transportation but I do not use the transportation, I am responsible to make my own transportation arrangements, and the college assumes no responsibility or liability of any kind.

I have no known medical condition that may pose a health and/or safety risk to me or others by participating in the activity(ies).

I acknowledge that I have carefully read this ACKNOWLEDGMENT AND ASSUMPTION OF POTENTIAL RISK form and that I understand and agree to its terms.

Student Signature

Date

Parent's Signature (if minor)

Date

IMPORTANT NOTE: Before a student will be allowed to participate in the above activity(ies), a signed Acknowledgment and Assumption of Potential Risk form must be on file each semester and retained within the department for 14 months from the end of activity per the statute of limitation (Gov. Code Sec. 911.2).

AUTHORIZATION TO RELEASE INFORMATION

I understand that investigative-consumer reports may be requested and may include information as to my character, general reputation, personal characteristics, mode of living, academic or professional credential verification, job performance, experience and reasons for termination.

I understand this information will assist in the assessment of my qualifications and may include, but is not limited to, my academic, performance, attendance, achievement, disciplinary, employment history, military service history, criminal history record, and residential history.

I hereby authorize Allan Hancock College Law Enforcement Academy to make any investigations and obtain information relating to my activities from schools, employers, military services, criminal justice agencies, residential management agents, or other sources of information.

I understand that Allan Hancock College Law Enforcement Academy may be requesting information concerning my worker's compensation claims, motor vehicle operations history, and criminal history from various private and public sources along with other public records available.

I understand that Allan Hancock College Law Enforcement Training Program, Basic Law Enforcement Academy may need to release information relating to my activities in the Basic Law Enforcement Academy to the California Peace Officers Standards and Training (POST) to maintain regulatory compliance.

I understand that Allan Hancock College Law Enforcement Training Program, Basic Law Enforcement Academy may release all information relating to my activities in the Basic Law Enforcement Academy to my (co)sponsoring agency.

I hereby authorize sources of information or custodians of records to release information pertaining to me upon request by Allan Hancock College Law Enforcement Academy.

I acknowledge that a facsimile (FAX) or photographic copy of this authorization will be as valid as the original.

I acknowledge that I have carefully read and reviewed all the provisions above and have voluntarily agreed to sign this authorization.

Signature

Date

Print Full Legal Name

AKA/Other Name(s) Used

Date of Birth

Social Security Number



PUBLICITY RELEASE FORM

I hereby grant my consent to Allan Hancock College to use my name and my likeness, whether in still or moving pictures, my photograph and/or other reproduction, including my voice and features, with or without my name for any editorial, promotion, trade, business or other purpose whatsoever, including testimonial and endorsement advertising. Allan Hancock College may exercise its rights in any way it sees fit for its productions, for advertising and for other purposes. I hereby waive any right to approve the finished photograph, audio recording or video, or any copy that might be used in conjunction with the finished product. I understand I will receive no compensation for photographs, audio recordings or videos used and/or reused.

Please print clearly

NAME _____ **PHONE** _____

STREET ADDRESS _____ **CITY** _____ **ZIP** _____

EMAIL _____ **MAJOR** _____

SIGNATURE _____ **DATE** _____

FIREARM DISCLOSURE

Have you ever been arrested or convicted of any public offense which would prevent you from legally possessing a firearm? _____ No _____ Yes

If "Yes," list the location, offense(s), date(s), court disposition, and any other pertinent details.

I certify under the penalty of perjury, I have never been convicted of a crime classified as a felony or any of the misdemeanors enumerated in sections 29800(b), 29805, 29815(a), 29820, 29825(a), 29825(b), 29900(a) and 29900(b) of the California Penal Code in the State of California or any other state or political subdivision of the United States of America, nor do I currently have any criminal action pending against me that is classified as a felony or any of the misdemeanors enumerated in sections 29800(b), 29805, 29815(a), 29820, 29825(a), 29825(b), 29900(a) and 29900(b) of the California Penal Code.

I understand that any falsification of information on this Law Enforcement Academy application or Firearm Disclosure may result in my disqualification from attending or a dismissal with prejudice from the Law Enforcement Academy.

Print Full Legal Name

Signature

Date

HAVE YOU EVER ATTENDED A LAW ENFORCEMENT ACADEMY

Yes _____ No _____ If yes, name of Academy: _____

Address: _____

Dates of attendance: _____

Did you graduate? _____ Yes _____ No

If no, explain why: _____

APPLICATION PACKET AND BACKGROUND CHECK CERTIFICATION

I hereby certify that I have personally completed the Academy Application Packet and the Background Check through my agency, and all statements made are true and complete to the best of my knowledge and belief. I understand that any misstatement of material fact may subject me to disqualification and/or dismissal from the Allan Hancock College Law Enforcement Academy.

Print Full Legal Name

Signature

Date

POST WORKBOOK ORDERING SITE AND INSTRUCTIONS

1. Log on to the Workbook ordering site hosted by FedEx Kinko's at:
https://docstore.fedex.com/post_ca
2. Click on: **Select Documents From Your Online Catalog**
3. Select folder: **Becoming An Exemplary Peace Officer**
Enter: **1** in the Quantity box
Click On: **Add to Cart**
4. Select folder: **Learning Domain Workbooks**
Enter: **1** in the Quantity box for each Workbook LD 01- LD 43 (Workbook LD 14 has been eliminated. Do not order LD 60-LD 63)
Click On: **Add to Cart**
5. Select folder: **Student Scenario Manual**
Enter **1** in the Quantity box
Click On: **Add to Cart**
6. Click On: **Continue**
7. Enter your **Contact Information** and **Payment Method** (A credit card is required to purchase the Workbooks)
8. Click on: **Continue** and follow any additional instructions.

NOTE: The cost for all books is approximately \$259.00.

No Cost Option

*** You also have the option of going to the Law Enforcement Academy page on the college web site and downloading the workbooks to your laptop or tablet ***

*** If we convert all manual to the digital format and issue laptop computers, the POST workbooks will be downloaded to the computers***

NEED HELP WITH PLACING YOUR ORDER

CALL: 1-800-GoFedEx (1-800-463-3339)
customerrelations@fedexkinkos.com

ACADEMY UNIFORM SPECIFICATIONS AND PURCHASING INSTRUCTIONS

Uniform requirements for the Allan Hancock College Law Enforcement Academy:

Class A	Long sleeve shirt, tie, duty pants, boots, duty gear	Inspections, Graduation
Class B	Short sleeve shirt, duty pants, boots, duty gear	Standard Daily Uniform
Class C	Polo (or sweatshirt), tactical BDUs, boots, duty gear	Range
Class C Modified	T-shirt, tactical BDUs, boots or athletic shoes, duty gear if required.	ARCON
PT	PT shirt (or sweatshirt), running shorts, athletic shoes	PT and ARCON

As an Academy Recruit, you will need to purchase the following equipment with the following specifications:

1. **Uniform Shirt:** Department issued shirt, wash and wear polyester blend material with permanent military creases. The uniform shirt shall have button down shirt flap pockets with Velcro closures, shoulder epaulets and badge tab. Agency patches must be sewn on sleeves ½ inch from the shoulder seam and centered. Minimum of one shirt long sleeve shirt is needed. Minimum of 3 short sleeve shirts are needed.
2. **Uniform Pants:** Department issued wash and wear polyester blend pants. Minimum of three pairs are needed.
3. **Tactical Pants:** Department issued tactical BDU pants. Polyester/cotton blend, six pocket style with button or Velcro pocket closers (no snaps). Minimum of one pair needed.
4. **Polo Shirt:** Black (or tan for Sheriff) polo purchased through All American Screen Printing.
5. **Trouser Belt:** Black basket weave belt.
6. **Black plain toe boots:** Lace-up, leather (HiTech, 5.11 or comparable) nylon uppers are optional. The boots must be able to hold a high gloss shine and may have an inside zipper. Minimum of one pair needed.
7. **Tie:** Standard clip-on black uniform tie.
8. **Tie Bar:** Department issued tie bar.

9. **Name Plate:** Agency name plate.

10. **Duty Jacket:** Department issued duty jacket (e.g. Tact Squad) with agency patches sewn on sleeves ½ inch from the shoulder seam and centered.

11. **Running Shoes:** High quality running shoes (e.g. Nike, Asics, New Balance, etc.) must be specifically designed for running. Cross trainers, basketball, court shoes are not approved.

You may order your uniforms from any uniform store or police uniform catalog as long as the items meet the Academy uniform specifications. Below is a listing of uniform providers. Often, the local uniform stores will sew on your patches for free if you purchase your uniform items from them. Be sure to take the Academy uniform specifications sheet with you when purchasing uniforms items to ensure that you are getting the proper item.

The following vendors are suggested:

<u>SAN LUIS OBISPO AREA</u> RANGEMASTER (uniforms and boots) 149 Granada Drive, Suite #A, San Luis Obispo, 805-545-0322 TEMPLETON UNIFORMS (uniforms and boots) 3850 Ramada Dr. #A-1B, Paso Robles, 805-434-0814	<u>SANTA MARIA AREA</u> CARRS BOOT SHOP - (boots only) 1515 South Broadway, Santa Maria, CA 805-922-5228
<u>VENTURA AREA</u> ON-DUTY UNIFORMS – (uniforms and boots) 4572 Telephone Road #920, Ventura, CA 805-650-3889 <u>LOMPOC AREA</u> THE SHACK – (uniforms and boots) 129 W. Central Ave. #D, Lompoc, CA 805-737-9600	<u>INTERNET VENDORS</u> GALL’S UNIFORMS 1-800-477-7766 (uniforms and boots) www.galls.com LONG BEACH UNIFORMS 1-888-424-3938 (uniform and boots) www.longbeachuniform.com LA POLICE GEAR 1- 661-294-9499 (uniform and boots) www.lapolicgear.com BOTACHTATICAL 1-323- 443-3997 (uniform and boots) www.botachtactical.com

Additional Equipment

Sponsored recruits may wear their agency duty gear or rent from the academy.

1. **Duty Gear:** Black basket weave: holster, key case, magazine pouch, baton ring, collapsible baton and holder, two handguff cases and handcuffs, radio holder, flashlight ring.
2. **Firearms:** The Academy can issue a 9mm Glock 17 handgun (see rental fee). The handgun will be issued at the range and turned in at the conclusion of each range training day. You are not allowed to take the handgun home or off campus grounds. Sponsored/co-sponsored Recruits shall use their Agency issued firearm. In lieu of using the Academy issued Glock, Independent Recruits are authorized to use their own handgun (this is not an Academy requirement). Handguns must meet the following criteria:

Caliber: 9 mm (.40 caliber or .45 caliber may be authorized; however, Recruits will have to purchase their own ammunition).

Barrel Length: Not less than 3.8 inches nor longer than 5 inches.

Modifications: Handguns may not have any after-market modifications that are extreme in nature or that would make it unsuitable to carry as an on-duty weapon.

Authorization: Prior to being used in the Academy firearms training, the handgun must be inspected and approved by an Academy Firearms Instructor.

Approved Handguns: The handguns listed in the chart below are the approved handguns for Academy use by Independent Recruits.

Manufacturer	Model or Caliber
Sig-Sauer	P226, P229, P239, P250
Springfield Armory	XD9 Service, XD9 Tactical
Glock	17, 19, 20, 23, 30, 32
Smith and Wesson	M&P9, M&P40
Beretta	92F, 96F
Heckler & Koch	USP 40 caliber or 9mm

3. **Ammunition:** Each recruit will need the following ammunition to complete firearms training:
 - a. **Handgun** – 2500 duty rounds
 - b. **Shotgun** – 500 00 Buck rounds
 - c. **Rifle** – 400 .223 rounds
4. **Duty Bag:** A black duty bag (included in material fee).
5. **Flashlight:** A flashlight (included in material fee).

Additional Required Academy Uniform Items To Be Purchased by the Recruit or Agency:

1. Academy T-Shirts (four black t-shirts are recommended)
2. Academy Sweatshirt (one sweatshirt is required)
3. Academy Running Shorts: (one pair of running shorts required)
4. Navy blue Academy Cap (two required for independents, optional for sponsored)
 - a. Sponsored/Co-sponsored recruits shall have two agency ball caps.
5. Blue Lycra® compression type shorts (one pair of blue Lycra® type shorts recommended)
6. Academy Polo, black or tan with name on front and back (one required)
7. Sweatpants, black (one required)
8. Beanie or night cap, black (one required)

The above items are purchased at:

All American Screen Printing
304 E. Oak St.
Santa Maria, CA 93454 (805)925-0878
<https://www.storessimple.com/allamerican/ahcleacademy>

For questions contact Jennifer Jamison at 805-925-0878
or by email: allamericanscreenprint@vtc-sm.org

Additional Required Academy Shoe Item To Be Purchased by the Recruit or Agency:

"The Allan Hancock College Law Enforcement Academy requires recruits to wear don mat shoes during Arrest and Control (ARCON) when training in the mat room (Learning Domain 33). Mat shoes are worn to reduce the risk of injury to the recruit's toes/feet and to provide ample grip during training. Mat shoes must be closed-toed, have a non-marking sole, of a professional color and pattern, and of a design that does not promote wear and tear on mats.

In fulfillment of this requirement, the Allan Hancock College Law Enforcement Academy mandates wrestling shoes, or their equivalent, made by a reputable and established brand (e.g., Nike, Asics, Rudis, Adidas, etc.). Mat shoes are to be worn only on the mats. Mat shoes cannot be worn off the mats, nor in the facilities, hallways, or outdoors, etc."

LAW ENFORCEMENT ACADEMY
FEE SCHEDULE - SPONSORED
RECRUIT
 (Effective Spring 2026)

FEE	AMOUNT	EXEMPTIONS AND WAIVERS
(FEES SUBJECT TO CHANGE)		For additional information on college related fees and exemptions visit the Allan Hancock College website
Enrollment Fees - \$46.00/Unit LE 321 (10), LE322 (10), LE426 (.5)	\$ 920.00/ \$943.00 w/Patrol Rifle Course	Fee Waiver CCPG-formerly BOGG or other approved exemption) Non-California Resident (Contact the Academy office)
Health Fee (mandatory)	waived	
Student ID (mandatory)	No charge	
Parking Permit Fee	\$ 20.00	Students must purchase a parking permit via my-hancock student account.
Materials Fee (mandatory)	\$ 399.31	See attached list
Duty Gear*	\$ 60.00- \$185.00	Agency may choose to rent some equipment from the academy, i.e., radio, SIRT weapon, holder, gear. See attached list.
Ammunition and Weapon Rental Fee *	\$ 152.00-\$1212.00	Agency may provide own ammo, vest, and firearm. Recruits will use academy shotgun and Taser supplies. (\$152) Agency supplies live Taser for exposure.
Grand Total	\$1551.31 - \$2759.31	Academy will Invoice Agency

Uniform Fees: \$700.00 (approximate)
 LD Book Fees: Download free version or \$259.00 (approximate)



ACADEMY REFUND FORM

Updated 10/03/2025 (Effective Spring 2026)

Student H # _____

*Fees are subject to change per semester or correction of fees

		LE321		LE322- No fees all fees charged to LE321	
<u>MATERIAL FEES</u> – 21055000-8877(M237)		Independent	Sponsored	Independent	Sponsored
1	CPR Micro Shield	\$ 9.95	\$ 9.95		
2	Gear bag	\$ 33.14	\$ 33.14		
3	Rechargable flashlight	\$ 17.00	\$ 17.00		
4	Report Forms (5 pads)	\$ 14.30	\$ 14.30		
5	Line guide template	\$ 7.95	\$ 7.95		
6	Wirebound Notebooks (6 total)	\$ 11.49	\$ 11.49		
7	AA batteries, SureFire Batteries, CO2	\$ 9.80	\$ 9.80		
8	3 in 1 Traffic template	\$ 25.00	\$ 25.00		
9	Field note pads (9)	\$ 9.00	\$ 9.00		
10	Diagnostic pen light	\$ 3.00	\$ 3.00		
11	Safety eyewear	\$ 4.00	\$ 4.00		
12	Mouth guard	\$ 1.00	\$ 1.00		
13	Gold name plate (independents)	\$ 9.00	-		
14	All Recruit Manuals	\$ 105.92	\$ 105.92		
15	Shoulder Patches (5 pair)	\$ 20.00	-		
16	USB drive	\$ 3.65	\$ 3.65		
17	Water Hydration Pack	\$ 25.00	\$ 25.00		
18	Pocket Brainbook	\$ 17.95	\$ 17.95		
19	Emotional Survival, Total Money Makeover	\$ 36.94	\$ 36.94		
20	Master Lock 1780 (Set your own combo)	\$ 25.99	\$ 25.99		
21	Runner mesh ball cap	\$ 10.00	\$ 10.00		
22	Emotional Intelligence 2.0	\$ 15.03	\$ 15.03		
23	Handcuff key (long style)	\$ 13.20	\$ 13.20		
TOTAL \$		428.31	\$ 399.31		

No refund after first day of Academy.

		DUTY GEAR FEE – 21055004-8877 (M233)		Independent	Sponsored
		Independent	Sponsored	Independent	Sponsored
1	Full Leather Gear	\$ 100.00	\$ -	\$	\$
2	Radio and holder	\$ 25.00	\$ 25.00	\$	\$
3	Ballistic Vest	\$ 25.00	\$ -	\$	\$
4	SIRT/Glock Weapon and Tac Light	\$ 35.00	\$ 35.00	\$	\$
		\$ 185.00	\$ 60.00	\$	\$

		AMMUNITION FEE – 21055000-8877 (M234)		Independent	Sponsored	Independent	Sponsored
		Independent	Sponsored	Independent	Sponsored	Independent	Sponsored
1	9mm weapon rental	\$ 25.00		\$			
2	Shotgun Rental	\$ 25.00	\$ 25.00	\$	\$		
3	Taser, cartridges, batteries, less lethal	\$ 127.00	\$ 127.00	\$	\$		
4	9mm (1500 rounds)	\$ 555.00					.23/round
5	12 ga buckshot (400 rounds)	\$ 480.00	\$			\$	1.2/round

TOTAL \$ 1212.00 \$ 212.00

Full refund prior to 1st day of Range.

TOTAL \$ 1825.31 \$ 611.31

Derrick Miller, Equipment Specialist

Date: _____