

# ECS: Program Director/Administration Emphasis Certificate of Achievement

## **Program Requirements:**

"Program Requirements" specify the courses required for this program. See suggested course sequence for additional information.



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## **Suggested Course Sequence**

The "Suggested Course Sequence" is an example of how to complete the requirements plus any additional general education that may be needed. If you would like to create a personalized Student Education Plan (SEP), schedule a meeting with a counselor.

| SUMMER SEMESTER (YEAR 1) |                                    |       |
|--------------------------|------------------------------------|-------|
| Course                   | Title                              | Units |
| ☐ ECS 103                | Introduction to Early<br>Childhood | 3     |
| Total Units              |                                    | 3     |
| Tasks                    |                                    |       |

| FALL SEMESTER (YEAR 1)  |  |        |
|-------------------------|--|--------|
| Course                  | Title  | Units  |
| ☐ ECS 100               | Child Growth and<br>Development                        | 3      |
| ☐ ECS 104               | Principles and Practices of<br>Teaching Young Children | 3      |
| ☐ ELECTIVE  Total Units | MAJOR ELECTIVE (LIST A)                                | 3<br>9 |

### Tasks:

- · Complete Career Exploration
- · Meet with Counselor (SEP)
- · Visit library and tutoring
- · Review Financial Aid Requirements
- · Apply AHC Scholarship

| SPRING SEMESTER (YEAR 1) |  |       |
|--------------------------|--|-------|
| Course                   | Title  | Units |
| ☐ ECS 101                | Child, Family and Community                    | 3     |
| ☐ ECS 105                | Observation and Assessment                     | 3     |
| ☐ ECS 115                | Care and Education for<br>Infants and Toddlers | 3     |
| ☐ ELECTIVE               | MAJOR ELECTIVE (LIST B)                        | 3     |
| Total Units              |  | 12    |
| Tacker                   |  |       |

### Tasks:

- · Set up Jobspeaker
- Attend Career Exploration Day
- · FAFSA or Dream Act due March 2
- · Apply AHC Scholarship

| SUMMER SEMESTER (YEAR 2) |                                       |       |
|--------------------------|---------------------------------------|-------|
| Course                   | Title                                 | Units |
| ☐ ECS 102                | Child Health, Safety and<br>Nutrition | 3     |
| Total Units              |                                       | 3     |
| Tasks                    |                                       |       |

| FALL SEMESTER (YEAR 2) |   |       |
|------------------------|---|-------|
| Course                 | Title   | Units |
| ☐ ECS 106              | Introduction to Early<br>Childhood Curriculum | 3     |
| ☐ ECS 116              | Teaching in a Diverse Society                 | 3     |
| ☐ ECS 149              | Cooperative Work Experience: Occupational     | 1 - 8 |
| Total Units            |   | 7-15  |
| T                      |   |       |

#### Tasks

- · Develop Resume at Career Center
- · Meet with Counselor
- · Review Financial Aid Requirements
- · Apply for AHC Scholarship



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| SPRING SEMESTER (YEAR 2) |  |        |
|--------------------------|--|--------|
| Course                   | Title  | Units  |
| ☐ ECS 111                | Administration I: Programs in<br>Early Childhood Education               | 3      |
| ☐ ECS 118                | Practicum: Preschool   | 3      |
| ☐ ECS 120                | Adult Supervision and<br>Mentoring In Early Childhood<br>Education       | 2      |
| ☐ ECS 149                | Cooperative Work Experience: Occupational                                | 1 - 8  |
| ☐ ECS 150                | Administration II: Personnel and Leadership in Early Childhood Education | 3      |
| Total Units              |  | 12 -19 |

### Tasks:

- · Apply for Certificate
- Utilize Job Search Resources
- · FAFSA or Dream Act due March 2
- · Attend Job Fair/Career Expo. Day

| SUMMER SEMI | ESTER (YEAR 3)            |       |
|-------------|---------------------------|-------|
| Course      | Title                     | Units |
| ☐ ECS 119   | Practicum: Infant/Toddler | 3     |
| Total Units |                           | 3     |
| Tasks       |                           |       |