

Dear Prospective Vocational Nursing Student:

Thank you for your continued interest in our Licensed Vocational Nursing program commencing in January. This application is for applicants who currently possess an AHC LVN waitlist number. A completed application packet needs to be received by the Health Sciences Department no later than June 30th, 2024, end of day or if mailed, post marked by due date. **Please do not** call the office for information about your application. We cannot release information via telephone or email. We will contact all applicants one time for an opportunity to fix an issue with their application.

Applications need to be turned in one of the following ways:

1. You may hand deliver your packet to the Health Sciences office mailbox on the Santa Maria campus. (Mailbox located opposite M132 office door on the wall, **do not** slide under the door)
2. You may mail in your application: Allan Hancock College ~ Attn: Health Sciences Department (M132) ~ 800 S College Drive ~ Santa Maria, CA 93454. (Post marked on or before due date)

Packet needs to be turned in complete in an envelope.

No back to back printing, must be on 8 ½ x 11 paper

It is recommended if you mail in your application, that you send it certified and registered. By doing this, it gives you a tracking number for you to track that it has reached the college.

Thank you,

The Health Sciences Team

To remain on the waitlist, you must meet the following requirements:

1. **Submit** a complete LVN program application to the health sciences office by June 30.
2. **Be currently** licensed through the California Department of Health Services (DHS) or Board of Vocational Nursing and Psychiatric Technicians (BVNPT) as a DHS Certified Nurse Assistant or California BVNPT Psychiatric Technician. A copy of your current and valid CNA Certificate or Psychiatric Technician License must be turned in with this application. **Expired CNA certificates will not be accepted.** You must keep a current and valid certificate until the first day of the LVN program (recommended until you receive your LVN license).
3. **AHC transcripts or transcripts from other colleges**
 - If you have taken any course at AHC since the last application period or you had coursework in process towards your ADN requirements, please submit your AHC unofficial transcripts with the application.
 - If any of the courses were taken at any other college, you must submit official transcripts from those colleges to Admissions and Records first, so they can be evaluated and transcribed, then place in the AHC portal. Once they are placed in your portal, you will then submit the AHC unofficial transcript, as well as a set of official transcript with this application. Please submit all pages of the unofficial.

You will not need to turn in a transcript of any kind if you have not taken courses or you did not have any in process courses since last application period.

NO OTHER UNOFFICIAL TRANSCRIPTS FROM ANOTHER COLLEGE WILL BE ACCEPTED.

APPLICATION NOTICE:

1. Notifications of status into the LVN program will be **mailed by the end of the day, July 31, 2024.** **Please do not call AHC or the office for application status or letter status, information will not be released over the phone or email.** Be patient, the mail may take up to a week to get to you.
2. Accepted students will be given detailed instructions in their letter regarding the Pharmacology course that will start in August (Fall before Spring LVN program starts).
3. All applicants will need to return their acceptance statement and prerequisite evaluation by the deadline given in the packet to secure their position on the waitlist. Those not responding by the deadline will forfeit their spot on the waitlist.
4. All packet requirements are subject to change based on our contracted facility agreements, as well as the state requirements for the program. Any changes will reflect in your health packet emailed in November.

ONCE ACCEPTED

1. Students who will begin the program in January will be sent a packet to be completed before the start of the LVN program (packet emailed in November). This includes a physical exam and immunizations completed with proof of titers or boosters.
Documentation will be required for the following immunizations:
 - Tuberculin skin test (expires annually on date given and must be kept current during the entire program). Positive PPD requires a standard negative chest film with medical consultation. (Expires every 2 years)
 - Diphtheria, Pertussis, and Tetanus Toxoid (DPT)
 - Measles, Mumps, Rubella (MMR)
 - Hepatitis B Series Vaccine
 - Varicella (chicken pox – be sure to mention to your physician if you have had them)
 - Flu Vaccine October – March (expires every year and must be kept current during the entire program)
 - COVID 19 series
2. A current and valid CPR certification must be maintained by the student throughout the entire nursing program. **Only Healthcare Provider OR BLS Healthcare will be accepted.**
3. You will be **required** to do a background check and drug screening once accepted into the program. The screenings are not a requirement for admission to the program, however a negative drug screening is a requirement for our facilities. Thus, failure on a screening constitutes as an attempt to the nursing programs and a forfeit of your seat. A student may have a total of two (2) attempts in the nursing programs.
 - Implications For Nursing Licensure By A State Regulatory Body - Please note that fingerprinting is required for licensure as a California Vocational Nurse. Persons who have been convicted of a felony are subject to close scrutiny by the Board of Vocational Nursing on an individual basis. The board may refuse to issue a license even after successful completion of the NCLEX-PN if a background check reveals a significant infraction. Specific policy regarding procedures of the Board of Vocational Nursing is available from that Board. Call (916) 263-7800, should you have any questions or concerns about such policy.

DRESS CODE

Your appearance will reflect the hospital and college standards and indicates to patients and co-workers your pride and interest in your profession. These standards are maintained by personal neatness and cleanliness, by wearing only the authorized uniform and by avoiding the use of elaborate jewelry and cosmetics. Details will be included in the information packet once you are accepted.

1. REMINDER - Seating procedure for the RN program:

Students seated in the current LVN program, at Allan Hancock College who have completed all RN prerequisites and met the merit based admissions criteria will have priority seating into the RN program commencing the following year. All ADN & BRN degree requirements need to be met as well (speak with a counselor for specifics, recommended Carissa Perales)

2. Merit based admission criteria:

All Registered Nursing applicants need to meet merit based admission requirements (all AHC LVN students will take this test after LVN graduation even if you are not going on to the RN program) in addition to prerequisite courses and ADN requirements. Screening of applications will include looking at cumulative GPA, number of science repetitions (Anatomy, Physiology and Microbiology), and score obtained on the merit based admissions test. **Any student with more than 4 repeats in science pre-requisite courses is ineligible to apply for the Allan Hancock College ADN program.**

The MBA test is based off of your LVN knowledge

For your convenience, the merit based admission criteria table is available on the nursing webpage (<https://www.hancockcollege.edu/nursing/rn.php>). The merit based admissions test is based on your LVN knowledge. Any student who fails to meet the admission criteria will have an opportunity to meet with the RN Program Director to develop an individual plan for remediation. There is no remediation for students not meeting the criteria of more than 4 science repeats.

LICENSED VOCATIONAL NURSING PROGRAM ESTIMATED STUDENT FEES

Pre-Enrollment Expenses	
PHYSICAL EXAM – private physician	Variable Cost
IMMUNIZATIONS – Hep B Series, Varicella, DPT, MMR, Flu Vaccine, TB, COVID Series	Variable Cost
BACKGROUND CHECK – Corporate Screening	\$48.00
DRUG SCREENING – Med Plus Central Coast on Depot Street (AKA Dignity Health Urgent Care)	\$55.00
AHC STUDENT ID CARD WITH PICTURE	FREE
NURS 310 – Pharmacology – Fall – tuition (3 units @\$46), student fees, textbook estimate, Parking	\$350.00
CPR FOR HEALTHCARE PROVIDERS EMS 306 (\$23 ½ unit) (\$11.50 material fee) (\$25.50 textbook)	\$55.75 (AHC)
SKILLS KIT	\$85.00 (est)
IDENTIFICATION NAME PIN	\$5.00
UNIFORM (One Set (Patch, Pants, Shirt, Shoes))	\$200.00 (est)
WATCH (Not digital, must have seconds hand)	\$30.00
STETHOSCOPE (Prestige Medical/Littman’s recommended)	\$30.00
ANEROID SPHYGMOMANOMETER (Prestige Medical/Littman’s recommended)	\$30.00
COMPUTER INTERNET (Mandatory)/PRINTING SUPPLIES	\$100.00
Total is estimated excluding variable costs	\$990.67
Spring Semester	
TUITION (17.5 units @ \$46/unit for residents)	\$805.00
PARKING (\$2.00 PER DAY OR \$20.00 FOR SEMESTER)	\$20.00
HEALTH FEE (\$23), STUDENT CENTER FEES (\$1 PER UNIT/\$10 MAX), STUDENT REP FEE (\$2 OPTIONAL)	\$35.00
REQUIRED SPRING TEXTBOOKS	\$790.00 (est)
MISCELLANEOUS SUPPLIES – flash drive, notebooks, pens, paper	\$10.00
Total is estimated	\$1,795.00
Summer Semester	
TUITION (10 units @ \$46/unit for residents)	\$460.00
PARKING (\$2.00 PER DAY OR \$10.00 FOR SEMESTER)	\$10.00
HEALTH FEE (\$20), STUDENT CENTER FEES (\$1 PER UNIT/\$10 MAX), STUDENT REP FEE (\$2 OPTIONAL)	\$32.00
REQUIRED SPRING TEXTBOOKS	\$100.00 (est)
Total is estimated	\$602.00
Fall Semester	
TUITION (16.5 units @ \$46/unit for residents)	\$760.00
PARKING (\$2.00 PER DAY OR \$20.00 FOR SEMESTER)	\$20.00
IV THERAPY (3 units @ \$46, Textbook \$75, Certification \$50)	\$275
HEALTH FEE (\$23), STUDENT CENTER FEES (\$1 PER UNIT/\$10 MAX), STUDENT REP FEE (\$2 OPTIONAL)	\$35.00
REQUIRED FALL TEXTBOOKS	\$200.00 (est)
Total is estimated	\$1,290.00
State Licensure Fees	
NCLEX PRE-TEST (Usually held in Fall semester)	\$40.00
EXAM APPLICATION, FINGERPRINTING AND NCLEX EXAM FOR LICENSURE	\$420.00
INITIAL LICENSE (PAID AFTER THE PROGRAM ENDS)	\$333.00
Total is estimated	\$793.00

TOTAL ESTIMATED COSTS TO ACHIEVE LICENSED VOCATIONAL NURSING LICENSE

\$5,458.75 (excluding variable costs)

Prices are subject to change

A completed application packet consists of:

Application filled out in its **entirety**.

1. Official U.S. colleges/universities transcripts - Students who have attended other accredited colleges/universities are required to submit all official transcripts to the Admissions and Records Office for an evaluation prior to applying to the nursing program. This process can take weeks once the college has received them, please plan accordingly. This application requires a set of official transcripts, separate from the admissions and records set, just as you did the first time applying.
2. Your unofficial AHC transcripts. This can be printed from your my.hancock account, it is the “my unofficial transcript” link on the student tab. You may submit your Official AHC transcript in place of the unofficial printout (not recommended, use your free college transcripts for the state board requirement at the end of the program). You are required to turn in one or the other, but not both. Before you print and attach AHC unofficial, you must have other college transcripts transferred over and in your portal first.
3. Copy of your current and valid California CNA Certification or Psychiatric Technician License. You may print out from the CDPH/BVNPT website, be sure details such as expiration are printed. No other forms of proof can be turned in.

(Note: CNA certification/Psych. Tech License must be kept current and valid until the first day of the LVN program. It is recommended to keep your certificate/licensure current until you receive your LVN license.)

Questions may be directed to the Health Sciences office by emailing healthsciences@hancockcollege.edu, please read this packet thoroughly.

FINANCIAL AID

It is the responsibility of all applicants to check with the Financial Aid Office regarding loans, scholarships, state and federal grants. If you have not already applied...**DO IT NOW!**

**Remember - Packet needs to be turned in complete in an envelope. No back to back printing, must be on 8 ½ x 11 paper.
Please make a copy of your packet if you wish to have the information for the future**

Applications are reviewed after closing date. Please type or print clearly.
This application will only be used for the 2025 LVN application pool.

Personal Information			
Full Name:			
First	Middle	Last	
Other first or last names that you may have or go by			
Mailing Address:			
Street Address			Apartment/Unit #
City	State	ZIP Code	
Primary Phone:		Secondary Phone:	
Social Security or Tax ID Number:		Birth Date:	
AHC Student #		Email Address	
Every box in this application is mandatory			
Admission Information			
Previous waitlist number -			
Any other coursework taken since last application period must have proper paperwork attached, did you turn in the proper paperwork?			
CNA/PT License number / expiration -			

List any courses taken since the last application period (If you run out of space, add a separate piece of paper with the same information and attach to the application packet.)

Last Application Period			
Course	Semester/Yr Complete	Grade / Units Received	Where was the course taken

Understanding and acknowledgement checklist:

- I have filled out this application accurately and to the best of my knowledge.
- My official transcripts from other colleges have been sent to Admissions and Records and have been transcribed and are in my portal. I will submit a second set of official transcripts from other colleges with this application, if I have taken other course work since last application period.
- I understand I must turn in my unofficial transcripts from AHC, if I have taken courses since the last application period OR if I had coursework in process.
- I understand that notification letters will be mailed out to the address on this application by the end of the day on **July 31, 2024**. I will not contact the office regarding my application status or notification letter mailing.
- I understand that I must take the Merit Based Admissions test at the end of my LVN year. If moving onto the RN program and I must meet the MBA criteria in order to be considered for the RN program.
- The Health Sciences Department does not make copies; it is my responsibility to make copies of all paperwork prior to turning in the application packet.
- I must notify the Health Sciences office **immediately** of any changes to my address and/or telephone number until the first day of the program start date. If my information changes after the first day of the program I will make the necessary changes on the next application the following year.

I hereby affirm, under penalty of dismissal, that all information supplied on this application is accurate and complete. If you list a college or university, you must turn in a transcript.

SIGNATURE: _____ **DATE:** _____

For office use only:

Application filled out completely: ___ Yes ___ No / _____

AHC unofficial attached: ___ Yes ___ No / _____

Other college transcripts processed through A&R: ___ Yes ___ No ___ Only AHC

Official transcripts attached: ___ Yes ___ No

License: ___ CNA ___ Psych Tech ___ NATAP / Expiration: _____

Notes:
