

Dear Future Vocational Nursing Student:

Thank you for your interest in the Licensed Vocational Nursing (LVN) program at Allan Hancock College! This fast-paced, hands-on program immerses students in the heart of healthcare, preparing them to make a real impact. Tailored for compassionate, quick-thinking problem solvers, our LVN program provides the essential skills needed to deliver critical patient care with confidence and expertise.

This application is for reapplicants who currently have an AHC LVN waitlist number.

The Health Sciences Department must receive a completed application packet by the end of the day on June 30, 2025, or, if mailed, it must be postmarked by the deadline.

For confidentiality reasons, we cannot provide application updates via phone or email. Applicants will be contacted once if corrections are needed to the application.

Significant changes have been made to the math prerequisite and general education requirements for LVN and RN applicants this year. The new math prerequisite will apply to **all new** applicants and reapplicants beginning with the 2026 application period. For this year, Math 331 or higher will be accepted; however, a transfer-level math course must be completed for the 2026 application cycle. For those planning to pursue a bachelor's degree, at this time, statistics is the lowest level math accepted to meet the math requirement.

Please review the contents of this application packet thoroughly prior to submitting your application and supporting documents. Make and keep a copy of all documents you turn into the office for your reference.

If you have questions regarding the program, please look at the Nursing website
<https://www.hancockcollege.edu/pathways/health-sciences/nursing.php>

Sincerely,

Tawnya Karstrom
Program Specialist

healthsciences@hancockcollege.edu

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To be considered for the LVN program, please submit the attached application along with all required documents on or before June 30, 2025, end of day. This application is specific to the current application period. Be sure to thoroughly review the entire packet and submit a complete application.

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- Submit a completed LVN program application by the deadline date.
 - Incomplete applications: Applicants will receive one email notification at the address listed on their application. If the required corrections are not made by the deadline, the application will not be accepted.
- All applicants must hold a current license through the California Department of Health Services (DHS) or the Board of Vocational Nursing and Psychiatric Technicians (BVNPT) as either a DHS Certified Nurse Assistant or a California BVNPT Psychiatric Technician.
 - A copy of your valid certificate or license must be submitted with your application.
 - **Expired or in process of state renewal certificates or licenses will not be accepted.**
 - No contact will be made, if application will not be accepted, your letter will state accordingly. You must maintain a current and valid certificate until the first day of the LVN program (we recommend keeping it valid until you obtain your LVN license)
- If coursework was taken since last year at any other college, Admissions and Records must have the latest transcripts on file. This must be done even if courses were taken not toward your Nursing path. The program application must also have the latest official transcripts attached to the application when turned in. Without this, your application is incomplete.
 - AHC unofficial transcripts must be turned in to reflect the latest courses and GPA if coursework was taken. Only AHC unofficial will be accepted.
- No transcripts need to be turned in if you did not take any courses since Spring of last year.
- Application notifications of status for the LVN program will be **mailed by the end of the day, July 31, 2025**. **Please do not call AHC or the office for application status or letter status, individual information will not be released over the phone or email.** Be patient, the mail may take up to a week to get to you.
- Accepted students will be given detailed instructions in their letter regarding the Pharmacology course that will begin in August. Waitlisted students will be given a new waitlist number that will be lower than they had.
- All applicants will need to return their acceptance statement and prerequisite evaluation by the deadline given in the packet to secure their position. Those not responding by the deadline will forfeit their spot either in the program or on the waitlist.
- All packet requirements are subject to change based on our contracted facility agreements, as well as the state requirements for the program. Any changes will reflect in your health packet emailed in November.

- Once accepted, students a health packet will need to be completed by the due dates. The packet includes a physical exam, and immunizations completed with proof of titers or boosters.
- Documentation will be required for the following immunizations:
 - Tuberculin skin test (expires annually on date given and must be kept current during the entire program). Positive PPD requires a standard negative chest film with medical consultation. (Expires every 2 years)
 - Diphtheria, Pertussis, and Tetanus Toxoid (DPT)
 - Measles, Mumps, Rubella (MMR)
 - Hepatitis B Series Vaccine
 - Varicella (chicken pox – be sure to mention to your physician if you have had them)
 - Flu Vaccine October – March (the flu must be given between these dates to be compliant with our facilities)
- A current and valid CPR certification must be maintained by the student throughout the entire nursing program(s). **Healthcare Provider OR BLS Healthcare is required.**
- A background check and drug screening must be completed by our facility by the deadline dates.
 - The screenings are not a requirement for admission to the program, they are required by our contractual agreement.
 - The drug screening must be negative to proceed in the program. A failed or diluted test counts as an attempt and results in forfeiture of your seat. Students are allowed only one drug screening per year and a maximum of two (2) total attempts in the nursing programs.
 - The background check must be free of infractions, probations, or pending court cases. Misdemeanor charges within the past seven years will be reviewed by the department and may result in non-admittance or dismissal from the program. Felony convictions will result in automatic non-admittance.
 - **Implications For Nursing Licensure By A State Regulatory Body** - Please note that fingerprinting is required for licensure as a California Vocational Nurse. Persons who have been convicted of a felony are subject to close scrutiny by the Board of Vocational Nursing on an individual basis. The board may refuse to issue a license even after successful completion of the NCLEX-PN if a background check reveals a significant infraction. Specific policy regarding procedures of the Board of Vocational Nursing is available from that Board. Call (916) 263-7800, should you have any questions or concerns about such policy.

- A mandatory kit must be purchased.
- A strict dress code is required. Your appearance will reflect the hospital and college standards and indicates to patients and co-workers your pride and interest in your profession. These standards are maintained by personal neatness and cleanliness, by wearing only the authorized uniform and by avoiding the use of elaborate jewelry and cosmetics. Details will be included in the information packet once you are accepted.

REMINDER - Students seated in the current LVN program, at Allan Hancock College who have completed all RN prerequisites and met the merit-based admissions criteria will have priority seating into the RN program commencing the following year. All ADN & BRN degree requirements need to be met as well (speak with a counselor for specifics)

- Students seated in the current LVN program, at Allan Hancock College who have completed all RN prerequisites and met the merit-based admissions criteria will have priority seating in the RN program commencing the following year. All ADN & BRN degree requirements need to be met as well (speak with a counselor for specifics)
- All Registered Nursing applicants must meet merit-based admissions criteria, including prerequisite courses and ADN requirements. All AHC LVN students must take this test after LVN graduation, regardless of whether they plan to enter the RN program. Application screening for the RN test will consider cumulative GPA, the number of repeats in science courses (Anatomy, Physiology, and Microbiology), and the merit-based admissions test score. Students with more than four repeats in science prerequisite courses are ineligible to apply for the Allan Hancock College ADN program. The MBA test is based off of your LVN knowledge.

For your convenience, the merit-based admission criteria table is available on the nursing website. The merit-based admissions test will be based on your LVN knowledge. Any student who fails to meet the admission criteria will have an opportunity to meet with the RN Program Director to develop an individual plan for remediation. There is no remediation for students not meeting the criteria of more than 4 science repeats.

- It is the responsibility of all applicants to check with the Financial Aid Office regarding loans, scholarships, state and federal grants. Applying is free.

IF you are an F-I international student, the Board of Vocational Nursing and Psychiatric Technicians (BVNPT) requires all students taking the NCLEX exam for an LVN license to have a Social Security Number (SSN); an Individual Taxpayer Identification Number (ITIN) is not accepted. For LVN licenses, the BVNPT allows students working toward citizenship to use a Tax ID to start the application, but they must become citizens to obtain their final LVN license.

Licensed Vocational Nursing Program Estimated Student Fees

Fall Prior to Spring Expenses	
NURS 310 – Pharmacology – Tuition (3 units @ \$46/unit for residents) Textbook—\$98	\$236.00
PARKING (\$2.00 PER DAY OR \$20.00 FOR SEMESTER)	\$20.00
HEALTH FEE (\$26), STUDENT CENTER FEES (\$1 PER UNIT/\$10 MAX), STUDENT REP FEE (\$2 OPTIONAL)	\$31.00
Total is estimated excluding variable costs	\$287.00
Health Packet Expenses	
PHYSICAL EXAM – private physician	Variable Cost
IMMUNIZATIONS – Hep B Series, Varicella, DPT, MMR, Flu Vaccine, TB	Variable Cost
AHC STUDENT ID CARD WITH PICTURE	FREE
IDENTIFICATION NAME PIN—First one free	FREE
UNIFORM (Shoes) - 3 top and bottom scrubs paid for by the College—\$350 savings	\$50.00 (est)
CPR FOR HEALTHCARE PROVIDERS EMS 306 (\$23 ½ unit) (\$13.46 material fee) (\$25.25 textbook)	\$61.71 (AHC)
BACKGROUND CHECK – Corporate Screening	\$49.92
DRUG SCREENING – Med Plus Central Coast on Depot Street (AKA Dignity Health Urgent Care)	\$55.00
SKILLS KIT	\$100.00 (est.)
STETHOSCOPE (Prestige Medical/Littman's recommended)	\$50.00 (est)
Total is estimated excluding variable costs	\$366.63
Spring Semester	
TUITION (17.5 units @ \$46/unit for residents)	\$805.00
PARKING (\$2.00 PER DAY OR \$20.00 FOR SEMESTER)	\$20.00
HEALTH FEE (\$26), STUDENT CENTER FEES (\$1 PER UNIT/\$10 MAX), STUDENT REP FEE (\$2 OPTIONAL)	\$38.00
REQUIRED FALL TEXTBOOKS—New through AHC	\$800.00 (est)
Total is estimated	\$1663.00
Summer Semester	
TUITION (10 units @ \$46/unit for residents)	\$460.00
PARKING (\$2.00 PER DAY OR \$10.00 FOR SEMESTER)	\$10.00
HEALTH FEE (\$22), STUDENT CENTER FEES (\$1 PER UNIT/\$10 MAX), STUDENT REP FEE (\$2 OPTIONAL)	\$34.00
REQUIRED FALL TEXTBOOKS—New through AHC	\$100.00 (est)
Total is estimated	\$604.00
Fall Semester	
TUITION (16.5 units @ \$46/unit for residents)	\$759.00
PARKING (\$2.00 PER DAY OR \$20.00 FOR SEMESTER)	\$20.00
HEALTH FEE (\$26), STUDENT CENTER FEES (\$1 PER UNIT/\$10 MAX), STUDENT REP FEE (\$2 OPTIONAL)	\$38.00
REQUIRED FALL TEXTBOOKS—New through AHC	\$600.75 (est)
IV THERAPY STATE CERTIFICATION—optional	\$50.00
NCLEX PRE-TEST (Usually held in Fall semester)	\$40.00
Total is estimated	\$1507.75
State Licensure Fees	
EXAM APPLICATION (\$300)/FINGERPRINTING (\$49) AND NCLEX EXAM FOR LICENSURE (\$300)	\$649.00
INITIAL LICENSE (PAID AFTER THE PROGRAM ENDS)	\$300.00
Total is estimated	\$949.00

Updated 3/12/25

TOTAL ESTIMATED COSTS FOR THE LICENSED VOCATIONAL NURSING PROGRAM
\$4,428.38 (excluding variable costs)

STATE LICENSURE FEES ADD'L \$949.00

Applications are reviewed after closing date. Please type or print clearly.
This application will only be used for the 2026 LVN application pool.

Personal Information	
The name you provide on this application must match the name in the college system. If they do not match, the college system name will be used.	
Full Name: (Last, Middle, First)	
Other Name: (AKA or Alias)	
Mailing Address:	
City/ST/Zip:	
Home Phone:	Cell Phone:
Social Security or Tax ID Number:	Birth Date:
AHC Student #H	Email Address
EVERY BOX IN THIS APPLICATION IS MANDATORY	
Admission Information	
Previous waitlist number –	

List any courses taken since the last application period (If you run out of space, add a separate piece of paper with the same information and attach to the application packet.)

Last Application Period			
Course	Semester/Yr Complete	Grade / Units Received	Where was the course taken

When you applied for admissions to the college, all other colleges, universities you have attended should have been listed. Those listed must match your application. You must have one official transcript per college attached to this application. Official means in an unopened envelope. When you turn in your application and supporting documents, there can be NO in process of transcripts or grades.

The application and required documentation must be hand-delivered to the W Building, Office W-111, or placed in the M100/200 building mailbox directly across from the M132 office door. Alternatively, you can mail the documents to the college, addressed to the attention of Tawnya Karstrom.

Understanding and acknowledgement checklist:

- ☐ I understand that an official transcript(s) from other colleges need to be sent to Admissions and Records for transcription and I will submit a second set of official transcripts from other colleges with this application, if I have taken other course work since last application period.
- ☐ I understand I must turn in my unofficial transcripts from AHC, if I have taken courses since the last application period OR if I had coursework in process. No other college unofficial transcript is valid.
- ☐ I understand that notification letters will be mailed out to the address on this application by the end of the day on **July 31, 2025**. I will not contact the office regarding my application status or notification letter mailing.
- ☐ I understand that I must take the Merit Based Admissions test at the end of my LVN year. If moving onto the RN program, I must meet the MBA criteria to be considered for the RN program.
- ☐ The Health Sciences Department does not make copies; it is my responsibility to make copies of all paperwork prior to turning in the application packet.
- ☐ I must notify the Health Sciences office **immediately** via email of any changes to my personal information. If my information changes after the first day of the program I will make the necessary changes on the next application the following year.
- ☐ I must reapply every year until I am given a seat in the program. I must abide by all new requirements stated in future applications.
- ☐ My application packet is complete, or I understand that my application will not be considered.

I certify that I have read and understand the statements made in this application packet. To the best of my knowledge, the information provided is true and complete. I acknowledge that any false or misleading information may result in denial of admittance.

Signature

Date

Application does not guarantee that applicants have satisfied minimum criteria

For office use only:

Application filled out completely: ____ Yes ____ No / _____

Prerequisites Complete: (Eng 101 / Math 331 / Psych 101 / Anatomy / Phys): ____ Yes ____ No / _____

Number of Repeats: Anatomy _____ Phys _____ Micro _____

Other College Transcripts processed through A&R: ____ Yes ____ No ____ Only AHC Unofficial Transcripts attached: ____ Yes ____ No

License: ____ CNA ____ Psych Tech NATAP / Expiration: _____

Application approved: _____

Notes:

Application items to be turned in as an entire packet

Check	Item	What to turn in
	Application	2-pages
	Official college transcript from other colleges – if applicable	Official means in an unopened envelope
	Allan Hancock College unofficial transcripts – if applicable	Printed from your AHC portal showing all courses taken at AHC as well as the transferred courses from all other colleges.
	CNA Certificate/Psych Tech License	Copy must be current, valid and unencumbered showing expiration date. This can be printed from the CDPH/BVNPT website if no card

If this application packet is not complete with ALL paperwork above, you may not turn in an application. Be proactive with ensuring you have everything required.