

Dear Future Registered Nursing Student:

Thank you for your interest in the Registered Nursing (RN) program at Allan Hancock College!

This program trains the next generation of healthcare heroes—fluent in both patient care and critical thinking. It is for people who are naturally driven to help others—even when it’s hard, messy, or emotionally tough.

This application is for NEW applicants ONLY who do not currently have an AHC RN waitlist number and not in our current LVN program.

The Health Sciences Department must receive a completed application packet by the end of the day on July 31, 2026, or, if mailed, it must be postmarked by the deadline.

For confidentiality reasons, we cannot provide application updates via phone or email. Applicants will be contacted once if corrections are needed to the application via email.

Significant changes have been made to the math prerequisite and general education requirements for LVN and RN applicants. The updated math requirement has been in effect since January 2025 and applies to all applicants beginning with this application period.

The college also released updated General Education requirements, and applicants have been notified through the college portal. In addition, these changes have been posted on the website and included in application materials to allow time to complete the new requirements.

For this application cycle, Math 100 level or higher is required. For applicants planning to pursue a bachelor’s degree, statistics is currently the lowest-level math course accepted to meet the math requirement.

Please review the contents of this application packet thoroughly prior to submitting your application and supporting documents. Make and keep a copy of all documents you turn into the office for your reference.

If you have questions regarding the program, please look at the Nursing website
<https://www.hancockcollege.edu/pathways/health-sciences/nursing.php>

Sincerely,
Tawnya Karstrom
Program Specialist
healthsciences@hancockcollege.edu

To be considered for the RN program, please submit the attached application along with all required documents on or before July 31, 2026, end of day. This application is specific to the current application period. Be sure to thoroughly review the entire packet and submit a complete application. A randomized lottery will take place for new applicants only. The waitlist number will go down every year that you apply until you are given a seat.

Eligibility and Application Requirements

To apply, you must first complete the college admissions process and have a myHancock account with a username, password, and student ID number (H#). During this process, you will send over ALL official transcripts from ALL other colleges.

- Submit a completed RN program application by the deadline date.
 - Incomplete applications: Applicants will receive one email notification at the address listed on their application. If the required corrections are not made by the indicated email deadline, the application will be disregarded.
- Applicants must hold a current, valid and unencumbered California LVN license through the Board of Vocational Nursing and Psychiatric Technicians (BVNPT). Proof must be turned in with this application and must have expiration and issuance date on the printout.
- Applicants must be a U.S. high school graduate or have an equivalent qualification, such as a GED (General Educational Development) or CHSPE (California High School Proficiency Examination).
 - U.S. High School Transcripts: As a first-time applicant you must submit an official, unopened U.S. high school transcript, GED, or CHSPE with the application. Copies or electronic transcripts to the department will not be accepted.
 - Transcripts submitted to the AHC Admissions and Records office **are not required unless** an AP course from high school is being used for equivalency. If this is the case, you must still attach an official transcript to the application.
- Applicants who do not hold an AA degree or higher must submit an official high school transcript or equivalent with their application.

Cont. on next page

Cont.

- Applicants must turn in official transcript(s) from all other colleges with this application AND with AHC Admissions and Records, if applicable. The program and the college work in separate systems. Copies or electronic transcripts to the department will not be accepted. AHC Admissions and Records is the designated office for receiving electronic transcripts.
 - AHC Admissions and Records must have the latest transcripts on file so you can receive credit for courses taken elsewhere. Without courses showing in your portal, you do not have credit for them with the program. You are sent an email from AHC Admissions & Records when received and completed.
 - The RN program application must have the latest official transcripts from all other colleges attached to the application. Without these documents your application is incomplete.
 - All college prerequisite coursework must show completion at time of application; no “in progress” prerequisite courses will be accepted.
 - Payment for the Merit-Based Admissions Test must now be made in person at the Cashier Services Office on the Santa Maria campus. Phone, fax, and online credit card payments are no longer accepted.
- Print out and submit your AHC unofficial transcript (all pages) showing completion of academic prerequisites with a grade of “C” or better.
 - English C1000 - Academic Reading and Writing / Previously 101 - Freshman Composition
 - Math 100 – Statistics is the bachelor requirement (read page one regarding math)
 - Psychology C1000 - Introduction to Psychology/ Previously 101 – General Psychology
 - Biology 124 - Anatomy with lab
 - Biology 125 - Physiology with lab
 - Biology 128 – Microbiology with lab

Please note: The transcriber does not accept emailed or unofficial transcripts. Official transcripts must be provided through the proper systems. It may take several weeks for your transcripts to arrive and be transferred into AHC system. If you would like credit for any course(s) taken towards your ADN, it must show on your AHC unofficial printout. Your unofficial transcript print out must be date stamped within the last month.

ADN Requirements - A bachelor’s degree does not override BRN requirements. (COMM 101 or COMM 102 and ANTH 101 or SOC 101 are required for the Board of Registered Nursing licensure, regardless of a bachelor’s degree, and cannot be waived.)

NO OTHER UNOFFICIAL TRANSCRIPTS FROM ANY OTHER COLLEGE IS ACCEPTED

Foreign High School/College/University Transcripts

Before you decide to pay to have your foreign transcripts evaluated, please contact the AHC Admissions and Records office to determine if your course work will be accepted.

Foreign College/University transcripts will be accepted if evaluation reports have been certified by NACES® (National Association of Credential Evaluation Services) & AICE® (Association of International Credential Evaluators). Completed coursework will be considered for lower-division unit credit ONLY if the foreign institution is listed in the American Council on Education (ACE) Book.

If you are submitting COLLEGE/UNIVERSITY transcripts, make sure that the evaluation is “Detailed or Comprehensive” and that it includes the following items:

- Name of the Institution, dates attended, degrees earned, and graduation dates
- Course/Subject Level Identification (lower and upper division, etc.)
- Overall Grade Point Average
- List the semester unit value and grade equivalencies

The official transcript(s) must be mailed to: Allan Hancock College, Attn: Transcript Evaluator, 800 S. College Drive, Santa Maria, CA 93454 OR you may walk your transcripts into the Admissions & Records Dept. (building A)

You may skip the evaluation process above and take your GED to speed up the process.

Once you have all application requirements completed and together, hand-deliver to the packet to the Santa Maria campus, W Building, Office W-11, or place your packet in the mailbox outside the office door on the wall. It is best to have all paperwork secure and together when dropping it off. We do not provide any staples, paperclips or envelopes.

Alternatively, you can mail the documents to the college, addressed to the attention of Tawnya Karstrom/Health Sciences Department.

Allan Hancock College Health Sciences office is NOT responsible for lost or misdirected applications. Copies of all required documents and documentation for mailing should be kept in case proof of completion by the filing deadline is needed.

No information will be given over the phone or email regarding application status. Applications received after July 31 will only be accepted if the post mark is on or before July 31.

Merit-Based Admissions (MBA) Criteria – Registered Nursing (ADN) Program

To be eligible, applicants must:

- Complete all prerequisite course requirements.
- Meet eligibility requirements for the merit-based admissions exam.
- Have no more than four repeats total in Anatomy, Physiology, or Microbiology before earning a grade of “C” or better.
- Create or update an ATI (Assessment Technologies Institute) account prior to testing.
- Understand that admission ranking is based on:
 - Overall cumulative GPA
 - Number of science course repetitions
- Review the official merit-based criteria table available on the Allan Hancock College nursing webpage.

Merit-Based Admissions Exam Attempts

Applicants are permitted **two attempts** to meet the required cut score:

First Attempt

- Completed during the initial application period.

Second Attempt

- If the first attempt is unsuccessful, applicants must:
 - Meet with the Program Director (or designee) no earlier than March 1, 2027
 - Complete a required remediation plan before the next application cycle opens

Failure to meet the cut score after the second attempt will result in permanent ineligibility for the Allan Hancock College nursing program.

Exam Registration Process

To register for the merit-based admissions exam:

1. Complete the required exam registration form.
2. Submit the form and payment to the Cashier Services Office in person before the test date.
3. The Cashier’s Office will take payment and give you a receipt. Turn in a copy.

Important:

Your nursing application must be fully completed and submitted in advance to be eligible for testing. Waiting until the final day of the application period may delay processing and prevent exam eligibility.

*To receive testing accommodations, the Program Director must receive official notification from the Learning Assistance Program (LAP).

Understanding the LVN to RN Bridge Seating Procedure

Our LVN to RN bridge program is for our current LVN class at Allan Hancock College. Students seated in the current LVN program who have completed the following requirements by June 30, will be given priority seating in the next RN class:

- All RN pre-requisites
 - ADN and BRN degree Requirements
 - Meet and pass the merit-based admission test
 - Applicants with military education and experience related to the practice of nursing may have priority into the RN program (limited to two seats per year). Refer to the website for more information and requirements on SB 466.
 - Qualified new candidates completing other VN programs and qualified LVN applicants from the community will be considered for the remaining seats in the program via the waitlist. Subsequent classes will be filled as indicated above from the AHC LVN class and then from the wait list. New applicants waitlist numbers are assigned through a computerized random selection (lottery) process and placed at the end of the current waitlist. Every year that you re-apply, your waitlist number will be closer to acceptance.
-

Once you have been accepted:

- Students who will begin the program in January will be sent a health packet to be completed before the start of the RN program (packet emailed in October). This includes a physical exam, and immunizations completed with proof of titers or boosters. Documentation will be required for the following immunizations:
 - Tuberculin skin test (expires annually on date given and must be kept current during the entire program). Positive PPD requires a standard negative chest film with medical consultation. (Expires every 2 years)
 - Diphtheria, Pertussis, and Tetanus Toxoid (DPT)
 - Measles, Mumps, Rubella (MMR)
 - Hepatitis B Series Vaccine
 - Varicella (chicken pox – be sure to mention to your physician if you have had them)
 - Flu Vaccine October - March (You must submit proof of a valid flu vaccine from the current flu season, even if previous documentation hasn't technically expired.)
- A current and valid CPR certification must be maintained by the student throughout the entire nursing program. **Only Healthcare Provider or BLS are accepted.**

- All students given a seat in the program are required to do a background check and drug screening prior to starting the program.
 - The drug screening must be negative to proceed in the program. A failed or diluted test counts as an attempt and results in forfeiture of your seat. Students are allowed only one drug screening per year and a maximum of two (2) total attempts in the nursing programs.
 - The background check must be free of infractions, probations, or pending court cases. Misdemeanor charges within the past seven years will be reviewed by the department and may result in non-admittance or dismissal from the program. Felony convictions will result in automatic non-admittance.
- Implications For Nursing Licensure By A State Regulatory Body - Please note that fingerprinting is required for licensure as a California Vocational Nurse. Persons who have been convicted of a felony are subject to close scrutiny by the Board of Vocational Nursing on an individual basis. The board may refuse to issue a license even after successful completion of the NCLEX-PN if a background check reveals a significant infraction. Specific policy regarding procedures of the Board of Vocational Nursing is available from that Board. Call (916) 263-7800, should you have any questions or concerns about such policy.
- **Dress Code:** A student's appearance reflects the clinical facility and college standards and indicates to patients and co-workers your pride and interest in your profession. These standards are maintained by personal neatness and cleanliness, by wearing only the authorized uniform and by avoiding the use of elaborate jewelry and cosmetics. Details will be included in the information packet once you are accepted.
- **Financial Aid:** It is the responsibility of all applicants to check with the Financial Aid Office regarding loans, scholarships, state and federal grants.

If you decide to mail in your paperwork and it is not received by the office, you must provide copies of all required documents and documentation of the mailing as proof of mailing by the application deadline. Applications received in the office after July 31 date stamp will not be considered.

If there are changes to your status, address, email or phone number, it is in your best interest to notify the office via email as soon as possible so there are no delays in information getting to you.

(Note: VN licensure must be current, valid, and unencumbered at the time of application and remain current, valid, and unencumbered throughout the entire program, meaning no probationary licenses will be accepted.)

Registered Nursing Program Estimated Student Fees

Application Expenses	
MERIT BASED ADMISSIONS EXAM	\$76.00
Total is estimated excluding variable costs	\$76.00
Health Packet Expenses	
PHYSICAL EXAM – private physician	Variable Cost
IMMUNIZATIONS – Hep B Series, Varicella, DPT, MMR, Flu Vaccine, TB	Variable Cost
AHC STUDENT ID CARD WITH PICTURE	FREE
IDENTIFICATION NAME PIN—First one free	FREE
UNIFORM (Shoes) - (3 top and bottom scrubs paid for by the College—\$350 savings)	\$50.00 (est)
CPR FOR HEALTHCARE PROVIDERS EMS 306 (\$23 ½ unit) (\$13.46 material fee) (\$26.25 textbook)	\$55.75 (AHC)
BACKGROUND CHECK – Corporate Screening	\$49.92
DRUG SCREENING – Med Plus Central Coast on Depot Street (AKA Dignity Health Urgent Care)	\$55.00
SKILLS KIT	\$96.00
Total is estimated excluding variable costs	\$306.67
Spring Semester	
TUITION (CA RESIDENT) (13.5 units @ \$46/unit)	\$621.00
PARKING (\$2.00 PER DAY OR \$20.00 FOR SEMESTER)	\$20.00
HEALTH FEE (\$28), STUDENT CENTER FEES (\$1 PER UNIT/\$10 MAX), STUDENT REP FEE (\$2 OPTIONAL)	\$38.00
REQUIRED SPRING TEXTBOOKS—New through AHC	\$504.00
Total is estimated	\$1183.00
Fall Semester	
TUITION (CA RESIDENT) (13 units @ \$46/unit)	\$598.00
PARKING (\$2.00 PER DAY OR \$20.00 FOR SEMESTER)	\$20.00
HEALTH FEE (\$28), STUDENT CENTER FEES (\$1 PER UNIT/\$10 MAX), STUDENT REP FEE (\$2 OPTIONAL)	\$38.00
REQUIRED FALL TEXTBOOKS—New through AHC	\$504.00 (new AHC)
Total is estimated	\$1160.00
State Licensure Fees	
APPLICATION FOR LICENSURE	\$300.00
FINGERPRINTING	\$70.00
Total is estimated	\$370.00

Updated 5/12/26

TOTAL ESTIMATED COSTS TO ACHIEVE REGISTERED NURSING LICENSE
\$3,095.67 (excluding variable costs) Prices are subject to change

Applying for: ADN OR 30 Unit Option* AHC Student ID# _____

*Please refer to the California Board of Registered Nursing for details regarding the 30-unit option. All prerequisite requirements and waitlist times remain the same. (if you are interested, you must meet with the Director of the nursing program prior to turning in an application)

Personal Information

All applicants must use their legal name exactly as it appears on their government-issued identification.

First Name: _____ MI _____ Last Name _____

Mailing Address: _____

City _____ State _____ Zip _____

Preferred Phone Number: _____

Social Security or Tax ID Number: _____ Birth Date: _____

Email Address: _____

(only use one for correspondence)

Other names used (including maiden name, previous legal names, or name changes): _____

Career goal: _____

Current employer and position: _____

Confidential Applicant Survey

Federal and state mandates require that we compile summary data on the gender and ethnicity of applicants. To assist us in complying with this requirement we are requesting that you complete the below.

Please identify the ethnicity you most identify with or the one that best represents your background. This is for demographic purposes and will help us better understand our student population.

- | | |
|---|---|
| <input type="checkbox"/> African American / Black | <input type="checkbox"/> Hispanic / Latino |
| <input type="checkbox"/> American Indian / Alaska Native | <input type="checkbox"/> Native Hawaiian |
| <input type="checkbox"/> Asian | <input type="checkbox"/> Other Pacific Islander |
| <input type="checkbox"/> Other Asian | <input type="checkbox"/> Caucasian / White |
| <input type="checkbox"/> South Asian / Indian, Pakistani etc. | <input type="checkbox"/> Mixed race |
| <input type="checkbox"/> Filipino | |

Gender _____ Preferred language at home _____

Allan Hancock Joint Community College District strictly prohibits discrimination based on race, color, ancestry, religion, gender, national origin, age, physical or mental disability, medical condition, marital status, or sexual orientation. Additionally, information about an applicant's name is kept confidential and is not shared with any other agency.

List All Colleges/Universities Attended After High School

College/University	City & State	Dates Attended	List Degree

If you list any colleges or universities on your application or with the college, you are required to submit official transcripts to the Admissions and Records Office and include an official copy with this application. You must also print your Allan Hancock College (AHC) unofficial transcript so staff can verify how your previous coursework was evaluated. If your external coursework has not been officially transcribed by AHC, your application will not be accepted. Transcribed coursework will appear on your unofficial transcript in your student portal.

Nursing Prerequisite Courses – You must fill in

Required Prerequisites	Semester / Year	Grade	Course Name if different from AHC	Where was the course taken
LVN Program				
ENGLISH C1000/101 (Freshman Comp.)				
MATH _____ Any math 100 level Statistics highly recommended				
PSYCH. C1000/101 (General Psychology)				
BIOLOGY 124 (Human Anatomy)				
BIOLOGY 125 (Human Physiology)				
BIOLOGY 128 (Microbiology)				

Understanding and acknowledgement checklist:

- I understand that I am required to provide proof of completion and/or equivalency of all prerequisites with a grade of "C" or better through my AHC unofficial transcripts.
- I acknowledge that my official transcripts from all other colleges are processed through Admissions and Records before I submit my unofficial AHC transcripts showing completion of these prerequisites.
- I understand that notification letters will be mailed out to the address I put on this application by the end of the day on **August 31, 2026**. (If you give clear information regarding your address, you will receive a letter)
- I will submit the MBA test form and payment as outlined in this packet. I understand it is my responsibility to arrive on time for the MBA test on the scheduled date and to present a valid photo ID. I acknowledge that my application is not complete until all requirements are fulfilled. I also understand that I must meet and pass the Merit-Based Admission (MBA) criteria to be considered for placement on the RN program waitlist.
- I understand I must possess a current, valid, and unencumbered California LVN License and attach a copy to this application packet.
- I must reapply every year until I am given a seat in the program. I must abide by any new requirements on future applications.
- No individual student information will be released over the phone or email.
- If I mail in my application packet with all required documents, I will mail it with a tracking number for my verification of delivery. If proof needs to be shown, this is the **only** verification accepted as proof.
- The Health Sciences Department does not make copies; it is my responsibility to make copies of all paperwork prior to turning in the application packet.
- My application packet is complete.

I certify that I have read and understand the statements made in this application packet. To the best of my knowledge, the information provided is true and complete. I acknowledge that any false or misleading information may result in denial of admittance.

SIGNATURE: _____ **DATE:** _____

Applications are reviewed after application closing date. Status notification will be mailed by the end of the day **August 31, 2026**. Please type or print clearly. This application will only be used for this 2027 RN application pool.

Merit Based Admissions Exam Form

All new applicants are required to take the Merit-Based Admissions (MBA) exam as part of the application process for the Allan Hancock College Registered Nursing Program. Students only need to take the exam once if they pass on their first attempt. If a student does not pass, they are allowed one retest. Payment for the MBA exam is required. The current exam fee is \$76.00, and payment must be made through the college Cashier Services Office. Do not wait until the final day of the application period to submit payment and required forms.

Test Date and Time (No other test date will be scheduled)

- o **Friday, August 7, 2026. 10:00 AM -1:00 PM**

Instructions:

1. Complete the form below and print it.
2. Submit payment and your completed form in person at the Cashier Services Office in Santa Maria.

Day of Test - The ATI PN Predictor is a 180 minutes (3 hour) test that will be held in the computer lab (Building M100 / Room M-116). You will need to bring:

- o Valid picture ID (Driver's license, Passport, Military ID)
- o Scratch paper and pencil (if you desire) – Paper will be turned in at the end of the test. NO calculators are allowed.

Name

H

AHC Student ID Number

Phone

Signature

Date

You must have an account with ATI to take this test. If you already have an account with ATI, you will not need to create a new account, but it would be best to update your information.

<https://www.atitesting.com/Home.aspx>

Cashier Services Office Instructions:

1. Please process and place in budget code (FOAP) 1-110001-BHS-431100-123010

1. Detail Code **RNEX**

Any questions, please contact the Health Sciences office at ext. 3384.

Students traveling from out of town may pay for the test on the day of the exam. However, the payment receipt must be submitted to the Health Sciences Department (W-11) before the exam begins. Late arrival to the exam will not be permitted. The Cashier Services Office and the Health Sciences office opens at 8:00 a.m. There are no refunds for not showing up to the test.

Application items to be turned in as an entire packet

Check	Item	What to turn in
	Application	3-pages
	Official U.S. high school transcript/GED, if applicable	Official means in an unopened envelope
	Official college transcript from other colleges, if applicable	Official means in an unopened envelope
	Allan Hancock College unofficial transcripts	Printed from your AHC portal showing all courses taken at AHC as well as the transferred courses from all other colleges.
	Print out of LVN license	Copy must be current, valid and unencumbered showing expiration date. This can be printed from the BVNPT website.
	MBA Test payment	You must have this paid for prior to test. Attach a receipt of payment.