

**Program Requirements:**

"Program Requirements" specify the courses required for this program. See suggested course sequence for additional information.

**A total of 3 units is required for the certificate.**

**Required core courses (2 units):**

<b>COURSE</b>	<b>TITLE</b>	<b>UNITS</b>
<input type="checkbox"/> BUS 369	Employment Law	0.5
<input type="checkbox"/> BUS 370	Ethics and Integrity	0.5
<input type="checkbox"/> BUS 371	Sexual Harassment Prevention	0.5
<input type="checkbox"/> BUS 373	Forming a Small Business	0.5

**Plus a minimum of 1 unit selected from the following:**

<b>COURSE</b>	<b>TITLE</b>	<b>UNITS</b>
<input type="checkbox"/> BUS 372	Workplace Diversity	0.5
<input type="checkbox"/> BUS 374	Business Incorporation	0.5
<input type="checkbox"/> BUS 375	Patents and Copyrights	0.5
<input type="checkbox"/> BUS 396	Performance Measurement	0.5

**or the following 3 unit course:**

<b>COURSE</b>	<b>TITLE</b>	<b>UNITS</b>
<input type="checkbox"/> BUS 390	Business Entrepreneurship Law	3

## Suggested Course Sequence

The "Suggested Course Sequence" is an example of how to complete the requirements plus any additional general education that may be needed. If you would like to create a personalized Student Education Plan (SEP), schedule a meeting with a counselor.

FALL SEMESTER (YEAR 1)		
Course	Title	Units
<input type="checkbox"/> BUS 390	Business Entrepreneurship Law or	3
<input type="checkbox"/> BUS 369	Employment Law	0.5
<input type="checkbox"/> BUS 370	Ethics and Integrity	0.5
<input type="checkbox"/> BUS 371	Sexual Harassment Prevention	0.5
<input type="checkbox"/> BUS 373	Forming a Small Business and select two of the following courses	0.5
<input type="checkbox"/> BUS 372	Workplace Diversity or	0.5
<input type="checkbox"/> BUS 374	Business Incorporation or	0.5
<input type="checkbox"/> BUS 375	Patents and Copyrights or	0.5
<input type="checkbox"/> BUS 396	Performance Measurement	0.5
<b>Total Units</b>		<b>3</b>

### Tasks:

- Complete Career Exploration
- Meet with Counselor (SEP)
- Visit library & tutoring
- Review Financial Aid Req.
- Apply for Certificate with Counseling
- Utilize Job Search Resources