

**Program Requirements:**

"Program Requirements" specify the courses required for this program. See suggested course sequence for additional information.

**A major of 36 units is required for the associate in science degree.**

**Required core courses 30 units.**

COURSE	TITLE	UNITS
<input type="checkbox"/> ACCT 131	Financial Accounting 1	3
<input type="checkbox"/> ACCT 132	Financial Accounting 2	3
<input type="checkbox"/> BUS 101	Introduction to Business	3
<input type="checkbox"/> BUS 102	Marketing	3
<input type="checkbox"/> BUS 104	Business Organization and Management	3
<input type="checkbox"/> BUS 107	Human Relations in Business	3
<input type="checkbox"/> BUS 110	Business Law	3
<input type="checkbox"/> BUS 160	Business Communications	3
<input type="checkbox"/> BUS 302	Essentials of Management	3
<input type="checkbox"/> CBIS 101	Computer Concepts & Applications	3
or		
<input type="checkbox"/> CBIS 142	Microsoft Access-Comprehensive	3
or		
<input type="checkbox"/> CBOT 333	Business Desktop Publishing	3

**Plus a minimum of 6 units selected from the following:**

COURSE	TITLE	UNITS
<input type="checkbox"/> BUS 103	Advertising	3
<input type="checkbox"/> BUS 106	Small Business Management	3
<input type="checkbox"/> BUS 111	Internet Marketing	3
<input type="checkbox"/> BUS 140	Survey of International Business	3
<input type="checkbox"/> BUS 303	Sales And Marketing	3
<input type="checkbox"/> BUS 149	Cooperative Work Experience: Occupational	1 - 8.0 units

## Suggested Course Sequence

The "Suggested Course Sequence" is an example of how to complete the requirements plus any additional general education that may be needed. If you would like to create a personalized Student Education Plan (SEP), schedule a meeting with a counselor.

### FALL SEMESTER (YEAR 1)

Course	Title	Units
<input type="checkbox"/> ACCT 131	Financial Accounting 1	3
<input type="checkbox"/> BUS 101	Introduction to Business	3
<input type="checkbox"/> BUS 102	Marketing	3
<input type="checkbox"/> ENGL 101	Freshman Composition: Exposition	4
<input type="checkbox"/> AHC Grad Req	Health Education or First Aid	3
<input type="checkbox"/> AHC Grad Req	Dance or Physical Activity	.5-3
<b>Total Units</b>		16.5-19

#### Tasks:

- Complete Career Exploration
- Meet with Counselor (SEP)
- Visit library & tutoring
- Review Financial Aid Req.
- Apply AHC Scholarship

### SPRING SEMESTER (YEAR 1)

Course	Title	Units
<input type="checkbox"/> ACCT 132	Financial Accounting 2	3
<input type="checkbox"/> BUS 107	Human Relations in Business	3
<input type="checkbox"/> CBIS 101	Computer Concepts & Applications	3
<input type="checkbox"/> AHC Grad Req	Math Competency	3-5
<input type="checkbox"/> AHC GE REQ	Category 3: Humanities	3
<b>Total Units</b>		15-17

#### Tasks:

- Set up Jobspeaker
- Attend Career Exploration Day
- Complete the FAFSA or Dream Act by March 2
- Apply AHC Scholarship

### FALL SEMESTER (YEAR 2)

Course	Title	Units
<input type="checkbox"/> BUS 104	Business Organization and Management	3
<input type="checkbox"/> BUS 110	Business Law	3
<input type="checkbox"/> BUS 302	Essentials of Management	3
<input type="checkbox"/> AHC GE REQ	Category 1: Natural Science	3-4
<input type="checkbox"/> AHC GE REQ	Category 5: Living Skills	3
<b>Total Units</b>		15-16

#### Tasks:

- Meet with a Transfer Counselor
- Develop Resume at Career Center
- Review Financial Aid Requirements
- Apply for AHC Scholarship

### SPRING SEMESTER (YEAR 2)

Course	Title	Units
<input type="checkbox"/> BUS 160	Business Communications	3
<input type="checkbox"/> Elective	Major Elective Group 1	3
<input type="checkbox"/> Elective	Major Elective Group 2	3
<input type="checkbox"/> AHC GE REQ	Category 2A: Social Sciences	3
<input type="checkbox"/> AHC GE REQ	Category 2B: American History or Government	3
<b>Total Units</b>		15

#### Tasks:

- Apply for Degree with Counseling
- Utilize Job Search Resources
- Complete FAFSA or Dream Act by March 2
- Attend Job Fair/Career Exploration Day