

Accounting Certificate of Achievement

Program Requirements:

"Program Requirements" specify the courses required for this program. See suggested course sequence for additional information.

Accounting Certificate of Achievement

Suggested Course Sequence

The "Suggested Course Sequence" is an example of how to complete the requirements plus any additional general education that may be needed. If you would like to create a personalized Student Education Plan (SEP), schedule a meeting with a counselor.

SUMMER SEMESTER (YEAR 1)				
Course	Title	Units		
☐ ACCT 131	Financial Accounting 1	3		
Total Units		3		
Tasks				

FALL SEMESTER (YEAR 1)			
Course	Title	Units	
☐ ACCT 132	Financial Accounting 2	3	
☐ ACCT 170	Introduction to Tax Accounting	3	
☐ CBIS 141	Microsoft Excel- Comprehensive	3	
Total Units	·	9.0	

Tasks:

- · Complete Career Exploration
- Meet with Counselor (SEP)
- · Visit library and tutoring
- · Review Financial Aid Req.
- · Apply AHC Scholarship

SPRING SEMESTER (YEAR 1)			
Course	Title	Units	
☐ ACCT 140	Managerial Accounting	3	
☐ ACCT 150	Introduction to Accounting Information Systems	3	
☐ ACCT 160	Introduction Financial Statement Analysis	3	
Total Units		9	
Tacke:			

Tasks

- · Set up Jobspeaker
- · Attend Career Exploration Day
- Utilize Job Search Resources
- · Complete the FAFSA or Dream Act by March 2
- · Apply for Certificate (counseling)