



# 2009 ANNUAL REPORT TO THE BOARD OF TRUSTEES



# BOND MEASURE | CITIZENS' OVERSIGHT COMMITTEE



Presented February 16, 2010

# Letter From The Chair



As Chair of the Allan Hancock College Citizens' Oversight Committee, it is my pleasure to introduce the third Annual Report to the Board of Trustees of the Measure I Bond program. The Board of Trustees of the Allan Hancock Joint Community College District established this committee in Section 3 of Resolution No. 06-35 and approved on August 15, 2006, in compliance with Education Code Section 15278 and Proposition 39. Our first meeting was held on November 7, 2006, and we have since met quarterly.

Each meeting of the Citizens' Oversight Committee has been informative and productive. We have reviewed each Quarterly Financial Report to include Income Statements, Projects List, and the Project Expenditure Summary. AHC staff has been very helpful in providing timely information to us and fulfilling our requests for additional information when needed. We have conducted campus site tours of current and future projects. In our estimation, stemming from the committee's oversight activities and the independent financial and performance audits referenced in the following pages, the district is in compliance with the requirements of Article XIII A, Section 1(b) (3) of the California Constitution.

With this report, the bond oversight committee members assure voters that Measure I bond expenditures have been properly made and only for projects identified in the bond measure. I trust you find the Annual Report interesting, informative, and comprehensive.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Dworaczyk", written over a light blue background.

**Terry Dworaczyk**  
Chair of the Citizens' Oversight Committee

A large, semi-transparent blue-tinted background image showing a group of graduates in black gowns and caps, some holding a banner that says "ALL HANCOCK COLLEGE".

On the cover:  
Campus scene, Bow-Wow event, campus scene,  
Commencement, Highway 1 campus vineyard

## Bond Measure I Overview

Northern Santa Barbara County residents voted June 6, 2006, to approve Measure I, the \$180 million general obligation facilities bond to improve Allan Hancock College. Funding from the bond is helping the college modernize technology, upgrade the failing infrastructure of decades-old classrooms and labs, and build new teaching and learning spaces.

Measure I was presented to voters under the provision of Proposition 39, stipulating that at least 55 percent of voters approve a measure for its passage. It passed by 56.9 percent of the vote.

## The Citizens' Oversight Committee

As promised to voters and required by law, on August 15, 2006, the Allan Hancock College Board of Trustees adopted Resolution No. 06-35, establishing the Measure I Citizens' Oversight Committee.

The laws governing implementation of the Citizens' Oversight Committee require a minimum of seven members be selected based on criteria established by Proposition 39:

- One active member from the following: a business organization representing the business community located in the district; a senior citizens' organization; a bona-fide taxpayers association; a support organization for the college; and, a student enrolled in a community college support group.
- Two members of the community at-large.

Members of the Citizens' Oversight Committee are appointed for one- or two-years terms and may not serve more than two consecutive terms. Members serve without compensation. Meetings are scheduled quarterly. Meetings are held in the Captain's Room, building B, on the Santa Maria campus. They are open to the public and subject to the Brown Act.

<b>Meetings held to date:</b>	November 7, 2006	February 5, 2008	May 5, 2009
	February 6, 2007	May 6, 2008	August 4, 2009
	May 1, 2007	August 5, 2008	November 3, 2009
	August 7, 2007	November 4, 2008	February 2, 2010
	November 6, 2007	February 3, 2009	

<b>Planned meetings for 2010:</b>	May 4, 2010	August 3, 2010	November 2, 2010
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The agenda, minutes, and all reports for Measure I Citizens' Oversight Committee meetings are posted on the college's Web site, <http://www.hancockcollege.edu>. Click on the green "Bond Measure I" icon on the home page.



Architect's rendering: Public Safety Complex

## Citizens' Oversight Committee members

- **Terry Dworaczyk, Chair**, 2008-2010, an active member of a business organization (served 2006-2008).
- **David Schmarje, Vice Chair**, 2008-2010, an active member of a senior citizens' organization (served 2006-2008).
- **Douglas Brandt**, 2009-2010, a student enrolled and active in a community college support group (Mathematics, Engineering, and Science Achievement (MESA) Club).
- **Greg Castle**, 2009-2010, a current student (served 2008-2009).
- **Erik Frost**, 2008-2010, community at-large representative.
- **Joannie Jamieson**, 2008-2010, an active member of a support organization for the college (Allan Hancock College Foundation) (served 2006-2008).
- **Vera Mae Lacuesta**, 2009-2010, a student enrolled and active in a community college support group (Mathematics, Engineering, and Science Achievement (MESA) Club).
- **Barbara Nelson**, 2008-2010, community at-large representative (served 2006-2008).
- **Hugh J. Rafferty**, 2008-2010, an active member of a taxpayers association.



Superintendent/President José M. Ortiz (standing 2nd from left) with Citizens' Oversight Committee members.

Standing left to right:  
Greg Castle, José M. Ortiz,  
Terry Dworaczyk, Hugh J. Rafferty.

Seated left to right:  
Douglas Brandt, Eric Frost,  
Joannie Jamieson, Vera Mae Lacuesta.

Not pictured: David Schmarje,  
Barbara Nelson.

The following members completed their service on the Citizens' Oversight Committee. We thank them for their time and dedication.

- **George E. Baker, Jr.**, 2007-2008, student representative
- **Andrew Maldonado**, 2006-2007, student representative
- **John "Jack" Pellerin**, 2006-2008, taxpayers association representative
- **Felipa Velasco**, 2007-2009, student representative
- **Milton L. Washington**, 2006-2007, student representative
- **Camillo Wilde**, 2006-2008, community-at-large representative

## Measure I Citizens' Oversight Committee contact information

To contact Allan Hancock College regarding Bond Measure I, or members of the Citizens' Oversight Committee, please write, call, or email Ms. Rebecca Alarcio, Director of Public Affairs and Publications, 800 South College Drive, Santa Maria, CA 93454-6399, Phone: (805) 922-6966 ext. 3280, Email: [ralarcio@hancockcollege.edu](mailto:ralarcio@hancockcollege.edu).

## Measure I online

To learn more about Measure I, including news articles and information materials, go to [www.hancockcollege.edu](http://www.hancockcollege.edu) and click on the green "Bond Measure I" icon on the home page.

## Period covered by the report

This report covers the time period of January 1, 2009, to December 31, 2009.

## Statement of purpose/responsibilities of the Citizens' Oversight Committee

The Measure I Citizens' Oversight Committee, with members representing the various facets of our communities, serves as the representatives of local residents to monitor the expenditures of Measure I funds. The Citizens' Oversight Committee reviews the progress and expenditure reports to ensure that bond proceeds were expended only for the purposes set forth in the Measure I bond, and reports their findings annually to the Allan Hancock College Board of Trustees via this report.



## Report on independent financial and performance audits

The district has received, and the Citizens' Oversight Committee has reviewed, the financial and performance audit for the Measure I Bond Construction Fund for the fiscal year ending June 30, 2009. Glenn, Burdette, Phillips & Bryson, an independent auditing firm, prepared the report to comply with Proposition 39 accountability within the California Constitution.

Glenn, Burdette, Phillips & Bryson stated, "In our opinion, the financial statements referred to above present fairly, in all materials respects, the respective financial position of the Measure I Bond Construction Fund of the Allan Hancock Joint Community College District as of June 30, 2009, and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America."



Physics classroom

## Financial compliance confirmation

All expenditures authorized by Measure I have been reviewed by the Citizens' Oversight Committee to ensure the money was spent only on improvement projects as required by Proposition 39. All funds expended from Measure I will be audited annually by an independent accounting firm.

The Citizens' Oversight Committee has reviewed expenditures and projects, and finds the district is in compliance with the requirements of Article XIII A Section 1(b)(3) of the California Constitution and consistent with the district's approved Measure I local bond measure.



CoastHills Federal Credit Union supports public safety complex construction

## Measure I partnerships

Thanks to local community and state support, the college has been able to leverage Measure I dollars to stretch even further. The Orfalea Foundation has donated time and expertise to help design a new Children's Center outdoor learning space. This remodel and expansion project located on the Santa Maria campus, when complete, will be designated as a model outdoor classroom demonstration site.

In addition, CoastHills Federal Credit Union donated \$5,000 to the Public Safety Complex construction in memory of Wray Stitch, a past CoastHills board member and supporter of Allan Hancock College and its Lompoc Valley Center. Also, the college's Associated Student Body Government set aside \$30,000 to provide outdoor furniture for the Santa Maria Campus Commons area upgrade. And finally, the state is providing \$16.5 million in matching funds to help with the construction of the One Stop Student Services building set to break ground spring 2010.

## High ratings earned again for Measure I Bond second issuance

On October 15, 2009, Allan Hancock College issued \$29,999,556.30 in general obligation bonds from its Measure I bond authorization. Of this amount \$25,625,000 in bonds were issued as Build America Bonds (BABs). BABs are a new type of bond made available to municipal issuers under the federal stimulus American Recovery and Reinvestment Act of 2009 (ARRA). By participating in the Build America Bonds, it is estimated that local taxpayers will save approximately \$1.8 million over the life of the bonds. The \$30 million issued from this new bond sale will be used over the next two years to fund the next stage of Measure I projects.

In October 2009, Standard and Poor's issued an AA- rating on the district's series 2009B bonds, an upgrade from the A+ rating issued in August 2006 for the first bond issuance. The raised rating reflects strong reserves and the district's recent history of good financial performance, despite a challenging state funding environment. Moody's Investors Service awarded an A1 rating, which reaffirmed the prior A1 rating.

## Measure I projects status

The time period for this report is 12 months from January 1, 2009, to December 31, 2009.

### Capital construction projects

#### January 2009

One Stop Student Services Center final design drawings in review at Division of State Architect (DSA)

Public Safety Complex and Childcare Center Addition cost estimates reviewed by user groups and acceptable changes given to MVE Institutional to reduce costs to fit into approved budgets

#### February 2009

MVE Institutional developed a more efficient building configuration for the Public Safety Complex with a less expensive site layout that preserves essential training facilities and reduces construction work by 25 percent to bring the project within budget

**March 2009**

One Stop Student Services Center final design drawing review completed by DSA. Steinberg Architects incorporated DSA responses into construction documents for final resubmittal to DSA

Budget allocation for the Fine Arts Complex and Theatre Arts project (remodel of buildings E and F) approved

Preliminary budget allocation for Industrial Technology project and the Physical Education/Athletics project approved



**April 2009**

Authorization to file the notice of completion for the audio visual systems for buildings M and S (Science and Community Education Buildings) project approved

**May 2009**

Preliminary plan designs for the Public Safety Complex and Childcare Center Addition projects approved

Steinberg Architects awarded design services contract for the Fine Arts Complex and Theatre Arts project

Initial Project Proposal (IPP) for the Industrial Technology Project approved

**June 2009**

Steinberg Architects receive DSA approval for One Stop Student Services Center working drawings

**July 2009**

Steinberg Architects prepare the final construction documents for bidding of the One Stop Student Services Center project

**September 2009**

MVE Institutional modified the building floor plan design of the ChildCare Center Addition with the discontinuance of the parent participation program

**November 2009**

Draft IPP presented for the Physical Education/Athletics project

**December 2009**

Revised design for the Childcare Center Addition project approved

Bid opening for the One Stop Student Services Center held

**Maintenance projects**

**January 2009**

Building C roof, paint, flooring, and Americans with Disabilities Act (ADA) upgrades plans reviewed by the district and DSA

Design review and scope meeting conducted with user group for building D roof, Heating, Ventilation, & Air Conditioning (HVAC), and ADA upgrades project

AE Group Mechanical Engineers, Inc. completed plans for building M300 HVAC upgrades, phase II project



Santa Maria campus Commons upgrade

**February 2009**

Steinberg Architects continue design and site investigation for the underground utilities phase of the campus upgrade to the Voice Over Internet Protocol (VOIP) and underground utilities project. A concept design presentation made to the Facilities Advisory Committee

AE Group Mechanical Engineers, Inc. completed installation of the M300 HVAC units and conducted startup

**March 2009**

Penfield & Smith completed a 50 percent working drawing of the parking lot 1 expansion, phase II project for district review

Building C roof, paint, flooring, and ADA upgrades project drawings revised for resubmittal to DSA

Penfield & Smith submitted plans to DSA of the parking lot 1 expansion, phase II project

Revised budget for the campus upgrade to VOIP and underground utilities project approved

Preliminary budget allocation to complete the campus upgrade to VOIP and underground utilities project; building C roof, paint, flooring, and ADA upgrades project; and parking lot 1 expansion, phase II project approved. Reallocation of scheduled maintenance funds to capital construction projects placed remaining scheduled maintenance projects on hold

**April 2009**

Bids published for the parking lot 1 expansion, phase II and the building C roof, paint, flooring, and ADA upgrades project with job walks for both projects conducted

Bids published for the campus upgrade VOIP and underground utilities project

**May 2009**

Electrocraft, Inc. completed all aspects of phase I energy project

Vernon Edwards Constructors awarded the building C roof, paint, flooring, and ADA upgrades project. Temporary modulars for offices installed to house staff for the duration of the project

Rockwood General Contractors awarded the parking lot 1 expansion, phase II project

**June 2009**

Construction began on building C roof, paint, flooring and ADA upgrades and parking lot 1 expansion, phase II

C.S. Legacy awarded the underground utilities phase of the campus upgrade to VOIP and underground utilities project



Building C upgrades

- July 2009** Construction continued on the three scheduled maintenance projects: building C roof, paint, flooring, and ADA upgrades, parking lot one expansion, phase II, and campus upgrade to VOIP and underground utilities
- August 2009** Phase I of building C roof, paint, flooring, and ADA upgrades project, which included the classroom area of the complex, substantially completed and occupancy of the building began for the fall 2009 semester  
  
Phase I of the parking lot 1 expansion, phase II project, which includes the north parking lot, substantially completed and use of the lot began for the fall 2009 semester
- October 2009** Major walkways of the campus upgrade to VOIP and underground utilities project installed
- December 2009** Phase II of parking lot one expansion electrical transformer and new light standards operational

**Technology projects**

**The Phoenix Project (mainframe replacement)**

**January 2009** Resolved critical Integrated Financial and Administrative Solution (IFAS) financial system issues and prepared user training material. Completed input of credit course master into Banner student system

**February 2009** Conducted 35 IFAS user training classes and performed the final migration of the financial data off the mainframe into the IFAS servers. Held focus group discussions on the new Luminis web portal

**March 2009** Went live March 12 on the new IFAS financial system. Created spring 2009 credit schedule in Banner student system as a baseline

**April 2009** Started the design of the new Luminis staff portal. Finalized the decision to switch from the current Chancellor Office's CCC Apply program to the Banner admissions program

**May 2009** Conducted a business process analysis to design how the new Banner student accounts and IFAS financial system can operate together

**June 2009** Developed scripts for migrating academic history from the old student system to the Banner system in 2010. Ordered the Banner production hardware

**July 2009** Met with the Santa Barbara County Education Office to discuss an electric bridge between their system and the new IFAS human resources/payroll system. Reviewed a working model of the new Luminis staff portal

**August 2009** Copied 6,500 employee demographic records from the mainframe human resources system to IFAS so both systems can be maintained in parallel



Academic Resource Center

- September 2009** Completed a review of the Santa Barbara City College custom Banner add-on module for handling failure to pay. Integrated new Luminis staff portal into college network
- October 2009** Held training class on new room scheduler product, Astra Schedule
- November 2009** Started to create student Hancock email accounts for summer 2010 classes
- December 2009** Developed launch material for new staff portal

**Technology & Instructional Equipment  
Modernization Project**

- January 2009** Purchased two servers to manage the network subnets for better security
- February 2009** Developed a draft of a laptop loaner procedure for staff and faculty



Applied design media lab

- March 2009** Purchased electronic music lab keyboards and software, life & physical science lab mechanical oscillators and optics sets, and campus graphics offset press and plate maker
- April 2009** Purchased counseling online appointment program, industrial technology auto brake and HVAC training units, Pacific Conservatory of the Performing Arts (PCPA) sound design system, and Workforce Resource Center replacement file server
- May 2009** Purchased classroom response systems (clickers), building C data network upgrade, and science and community education backup audio visual system
- June 2009** Purchased replacements for 28 classroom podium computers and replacements for 4 Lompoc Valley Center data projectors
- July 2009** Purchased audio visual replacement system for humanities complex forum classroom and Web design services for college Web site
- August 2009** Purchased a network security firewall, Lompoc Valley Center office replacement computers, and fine arts photography lab computers
- September 2009** Purchased high volume scanners for IFAS human resources system
- October 2009** Purchased fine arts creative design software and computers, PCPA communication system, and music program computers
- November 2009** Purchased film class editing stations, industrial technology engine test room, and counseling computers
- December 2009** Purchased services for athletics Web site design and setup, end-zone camera, and services to integrate Blackboard with Banner for grades and class rosters

# Allan Hancock Joint Community College District General Obligation Bond Expenditure Report

September 1, 2006 - December 31, 2009

Total General Obligation Bond Authorization .....	\$180,000,000
Series A Issuance .....	\$ 68,000,000
Series B and B1 Issuance .....	\$ 29,999,556
<b>General Obligation Bond Balance to be Issued .....</b>	<b>\$82,000,444</b>
<b>REVENUE</b>	
Series A Issuance .....	\$ 68,000,000
Premium on Sale of Bonds Issuance A .....	\$ 528,271
Series B and B1 Issuance .....	\$ 29,999,556
Premium on Sale of Bonds Issuance B and B1 .....	\$ 115,261
Interest .....	\$ 5,613,333
<b>TOTAL AVAILABLE REVENUE .....</b>	<b>\$104,256,421</b>
<b>EXPENDITURES (January 1 - December 31, 2009)</b>	
Cost of Issuance Series B and B1 .....	\$ 115,003
Project Management .....	\$ 1,196,762
Public Safety Complex .....	\$ 330,248
Skills Center .....	\$ 1,971
Science/Health Occupations Complex .....	\$ 183,499
One-Stop Student Services Center .....	\$ 528,262
Industrial Technology Modernization/Addition .....	\$ 34,500
Child Care Center Addition .....	\$ 44,646
Facilities and Utilities Master Plan .....	\$ 60,191
Physical Education Addition .....	\$ 51,000
Parking Lot One Expansion .....	\$ 1,018,688
Bldg C Roof, Paint, Flooring - ADA .....	\$ 1,160,246
Phase I Energy Projects .....	\$ 496,270
Bldg D Roof and HVAC - ADA .....	\$ 125,005
M300 HVAC Upgrades .....	\$ 224,309
Roof Repair/Replace Bldgs. E,F,G, M300 .....	\$ 455,793
Fire Alarm/Emergency Call System Upgrade .....	\$ 23,220
Campus Upgrade to VOIP .....	\$ 1,370,234
Phoenix Project .....	\$ 1,971,877
Instructional Equipment Modernization .....	\$ 372,273
Technology Equipment Modernization .....	\$ 635,847
<b>TOTAL EXPENDITURES 2009 .....</b>	<b>\$10,399,844</b>
Total Prior Period Expenditures .....	\$ 27,281,989
<b>GRAND TOTAL EXPENDITURES .....</b>	<b>\$37,681,833</b>
<b>ENDING BALANCE .....</b>	<b>\$66,574,588</b>

## Allan Hancock College Joint Community College District Board of Trustees

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.....

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