



How to Register for the Math Center

Step 1: Log into myHancock

The screenshot shows the myHancock student portal homepage. At the top, there is a blue header with the myHancock logo. Below the header is a navigation menu with a search bar. The main content area features a grid of service icons: Academic Calendar, Appointment Services, Canvas, Class Search, DegreeWorks, Directory, Email, Health Portal, Jobspeaker, Library, OneDrive, Online Orientation, Student Life, and Student Services. A 'Texts and Emergency Alerts' icon is positioned below the grid. On the right side, there is a 'Pictures Of The Week' and 'Wi-Fi Access' section with a 'Manage Pictures' dropdown. Below this, there are links for 'Student ID', 'Change myHancock Password', 'Update My Email and Contact Information', 'Change My Major', 'Change My Name or Social Security Number', 'Get Technical Support', and 'How to forward my student email to a personal account'. At the bottom, there is a 'Campus Announcements' section with the message 'There were no announcements found.' The Windows taskbar is visible at the very bottom.

Students Home

portal.hancockcollege.edu/students/Pages/default:

myHancock

Menu

MyHancock Portal ▸ Students

Home

Search myHancock

Pictures Of The Week **Wi-Fi Access**

Academic Calendar Appointment Services Canvas Class Search DegreeWorks Directory Email

Health Portal Jobspeaker Library OneDrive Online Orientation Student Life Student Services

Texts and Emergency Alerts

Manage Pictures ▾

Student ID:

[Change myHancock Password](#)

[Update My Email and Contact Information](#)

[Change My Major](#)

[Change My Name or Social Security Number](#)

[Get Technical Support](#)

[How to forward my student email to a personal account](#)

Campus Announcements

There were no announcements found.

Step 2: Click on “Register Add/Drop Classes”

The screenshot shows the myHancock website interface. At the top is a dark blue header with the myHancock logo. Below the header is a navigation menu with a 'Menu' button and a breadcrumb trail: 'MyHancock Portal > Students > Home'. A grid of 18 service icons is displayed, including Academic Calendar, Appointment Services, Canvas, Class Search, Degree Works, Directory, Email, Health Portal, Jobspeaker, Library, OneDrive, Online Orientation, Student Life, Student Services, and Texts and Emergency Alerts. Below the icons is a 'Campus Announcements' section with the text 'There were no announcements found.' The main content area is divided into three sections: 'Registration', 'Student Account', and 'Transcripts'. The 'Registration' section is highlighted with a dark blue background and contains a list of links. The 'Register Add/Drop Classes' link is highlighted with a green border and a red arrow pointing to it. The 'Student Account' section contains a list of links. The 'Transcripts' section contains a list of links.

myHancock

Menu

MyHancock Portal > Students

Home

Academic Calendar Appointment Services Canvas Class Search Degree Works Directory Email Health Portal Jobspeaker

Library OneDrive Online Orientation Student Life Student Services Texts and Emergency Alerts

Campus Announcements

There were no announcements found.

Registration

- Register Add/Drop Classes
- Change My Major / Educational Goal
- My Class Schedule
- My English and Math Placement
- My English as a Second Language (ESL) Placement
- My Enrollment Verification Certificate
- My Registration Date
- My Waitlist Position
- Pass/No Pass Option
- Search for Classes
- Videos on How to Register for a Class

Student Account

- Pay My Fees
- Purchase My Parking Permit
- Select BankMobile Refund Preference
- Refund Request
- Schedule/Fees/Deadlines
- Cashier Services

Transcripts

- My Unofficial Transcript
- Order My Official Transcript

Step 3: Select term you are registering for

Welcome Back to AHC!

Please select the term for which you are intending to register:

Summer 2022
 Fall 2022

Please complete the following questions before registering for your classes.

You will be given an opportunity to review and update important contact information in addition to your major and educational goals.

The survey information is required by the state and is kept anonymous.

Thank you.



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Step 4: Click on “Register for Classes”

The screenshot shows a web browser window with the following elements:

- Browser Tabs:** Allan Hancock College | Commur, Students Home, Registration.
- Address Bar:** banprod5.hancockcollege.edu/StudentRegistrationSsb/ssb/registration/registration
- Header:** ellucian logo and a settings gear icon.
- Breadcrumbs:** Student • Registration
- Section Title:** Registration
- Content Area:**
 - What would you like to do?** (Section header)
 - Register Add/Drop Classes:** Search and register for your classes. You can also view and manage your schedule. (This link is highlighted with a green box and a red arrow points to it.)
 - Plan Ahead:** Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
 - Browse Classes:** Looking for classes? In this section you can browse classes you find interesting.

Step 5: Select Fall 2022 Term

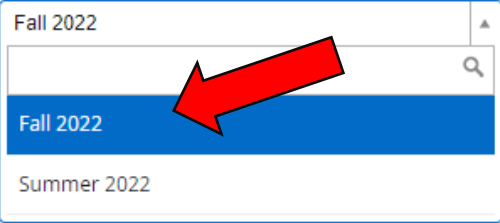
ellucian

[Student](#) • [Registration](#) • [Select a Term](#)

Select a Term

Terms Open for Registration

Fall 2022
Fall 2022
Summer 2022



Step 6: Click on “Enter CRNs”

The screenshot shows a web browser window with the URL `banprod5.hancockcollege.edu/StudentRegistrationSsb/ssb/classRegistration/classRegistration`. The page title is "Register for Classes" and the breadcrumb trail is "Student > Registration > Select Term > Register for Classes". A red arrow points to the "Enter CRNs" tab in the navigation menu. Below the navigation, the main content area is titled "Enter Course Reference Numbers (CRNs) to Register" and shows "Term: Summer 2022". There is a text input field for "CRN", a "+ Add Another CRN" link, and an "Add to Summary" button. A "Submit" button is visible at the bottom right of the page.

Step 7: Type “20394” into box, then click “Add to Summary”

The screenshot shows the ellucian registration interface. At the top, the breadcrumb trail is [Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#). The main heading is **Register for Classes**. Below this, there are tabs for [Find Classes](#), **Enter CRNs**, [Plans](#), and [Schedule and Options](#). The active section is titled **Enter Course Reference Numbers (CRNs) to Register** for the **Term: Fall 2022**. It features a text input field containing **20394** and a corresponding label **Mathematics Lab BASK 7014, A**. A red box highlights the text **Insert CRN: 20394**. Below the input field is another empty **CRN** input field, a **+ Add Another CRN** link, and an **Add to Summary** button. A second red box highlights the text **Click “Add to Summary”**. The bottom portion of the screenshot shows a **Class Schedule for Fall 2022** with tabs for **Schedule** and **Schedule Details**. The **Schedule** tab is active, displaying a grid with columns for **Sunday**, **Monday**, **Tuesday**, **Wednesday**, **Thursday**, **Friday**, and **Saturday**, and rows for **6am**, **7am**, and **8am**. A **Summary** panel is visible on the right side of the schedule grid.

Step 8: Click “Submit” once *Mathematics Lab* status is “Pending”

The screenshot shows the ellucian registration system interface. At the top, there is a blue header with the ellucian logo and user profile icons. Below the header, a breadcrumb trail reads: Student • Registration • Select a Term • Register for Classes. The main heading is "Register for Classes". Underneath, there are tabs for "Find Classes", "Enter CRNs" (which is active), "Plans", and "Schedule and Options".

The "Enter CRNs" section is titled "Enter Course Reference Numbers (CRNs) to Register" and shows "Term: Fall 2022". It contains a text input field for "CRN" and a button labeled "+ Add Another CRN" and "Add to Summary".

Below this, there are two panels. The left panel is titled "Class Schedule for Fall 2022" and shows a grid with columns for days of the week (Sunday to Saturday) and rows for times (6am, 7am, 8am). The right panel is titled "Summary" and contains a table with the following data:

Title	Details	Hour	CRN	Schedule Typ	Status	Action
Mathematics Lab	BASK 701...	0	20394	Lab	Pending	Registered via Web

At the bottom of the summary panel, there is a summary line: "Total Hours | Registered: 15 | Billing: 15 | CEU: 0 | Min: 0 | Max: 20.5". A red arrow points to a "Submit" button located at the bottom right of the interface.

Step 9: Confirm “Registered” status

The screenshot displays the ellucian registration interface. At the top, the ellucian logo is visible on the left, and a settings gear and user profile icon are on the right. Below the header, a breadcrumb trail reads: Student • Registration • Select a Term • Register for Classes. The main heading is "Register for Classes", with sub-tabs for "Find Classes", "Enter CRNs" (which is active), "Plans", and "Schedule and Options".

The "Enter CRNs" section is titled "Enter Course Reference Numbers (CRNs) to Register" and specifies the term as "Fall 2022". It features a text input field for a CRN, a "+ Add Another CRN" link, and an "Add to Summary" button.

Below this, a "Class Schedule for Fall 2022" table is shown with columns for days of the week (Sunday through Saturday) and rows for times (6am, 7am, 8am). A "Panels" dropdown is located at the bottom left of this section.

On the right side, a "Summary" panel is open, displaying a table of registered classes. The "Status" column for the "Mathematics Lab" class is highlighted with a red circle and contains the text "Registered". The "Action" column for this class shows a dropdown menu with "None" selected. At the bottom of the summary panel, a summary line reads: "Total Hours | Registered: 15 | Billing: 15 | CEU: 0 | Min: 0 | Max: 20.5". A "Submit" button is located at the bottom right of the interface.

Title	Details	Hour	CRN	Schedule Typ	Status	Action
Mathematics Lab	BASK 701...	0	20394	Lab	Registered	None

Total Hours | Registered: 15 | Billing: 15 | CEU: 0 | Min: 0 | Max: 20.5