

ANNUAL REPORT OF ACCOMPLISHMENTS/OUTCOMES – 2015-2016

Council/Committee: LEARNING OUTCOMES & ASSESSMENT COMMITTEE – STUDENT SERVICES

Date of Report: May 12, 2016

Names of Members:	Josie Cabanas	Diana Perez	Stephanie Robb
	Jessica Parker	Luis Ayala	Sharon Alldredge
	Alex Bell	Kiri Villa	Petra Gomez
	David Hernandez	Raul Aldama	Ashley Brackett
	Julie Vasques	Greg Deleon	Mayra Morales
	Cynthia Paz	Nancy Hernandez	Liz West

Names of Co-Chairs: Juanita Tuan; Mayra Morales

1)	Prior Year Follow Up: The council identified challenges and issues in the 2014-15 annual report (attached).
a)	Provide specific examples of council actions taken to meet the challenges identified. If no action taken, provide current status (e.g., ongoing, suspended, referred to College Council).
	<ul style="list-style-type: none"> • Last year's challenge was the need for clarification and define Liaison's roles in Annual Program Review Update and Comprehensive Program Review. Trainings were offered throughout the year but were not student services specific. Status- ongoing. • Another challenge was too many forms and unclear about what is required and what is optional. All student services are now using the same forms/templates for SLO's and are aware of what is required. Status-resolved.
b)	For items referred to other councils as institutional items, provide your council's understanding of the status of each item.
	N/A
2)	Summarize the actions and accomplishments this year (2015-16) related to your council's functions
	<ul style="list-style-type: none"> • Offered an informational workshop to liaisons on the latest eLumen version. • Successful retention of identified liaisons in all student services programs, full participation from student services. • All student services programs have completed SLOs, created SLOs, and created assessment plans. • All departments are current with 6 year assessment plan and mapping form. • Continued to provide student services SLO retreats. • Various student services departments completed Comprehensive Program Reviews. • LOAC-SS co-chairs facilitated five SLO retreats (two at department level and three for all student services departments).
3)	Briefly identify any challenges encountered by your council in fulfilling its functions during the 2015-16 year.
	<ul style="list-style-type: none"> • Need additional training for student services Liaison's to understand/review the

<p>importance of SLO's in Annual Program Review Update and Comprehensive Program Review.</p> <ul style="list-style-type: none"> • Need hands on training on the new eLumen version.
<p>4) What specific institutional improvement needs have been identified by your council to be forwarded to College Council for consideration?</p>
<ul style="list-style-type: none"> • Better connection and process between student learning outcomes, resource allocation, and program review. • Continue to improve communication and participation within departments in SLOs & assessment cycle.
<p>a) What intentional and deliberate steps can your council take to address challenges and/or needed improvements? (Make note of those above).</p>
<ul style="list-style-type: none"> • Provide info sessions for student services Liaison's to understand/review the importance of SLO's in Annual Program Review Update and Comprehensive Program Review. • Provide hands on training on the new eLumen version. • Continue to promote learning outcomes as a way for faculty/staff to have meaningful dialogue to improve student success. • Continue to provide training on the learning outcomes cycle. • Continue to provide support by visiting departments as needed.
<p>b) What actions should College Council take to facilitate improvement of challenges for the institution as a whole?</p>
<p>Streamline process and reduce redundancy of forms and information required in reports.</p>