

ANNUAL REPORT OF ACCOMPLISHMENTS/OUTCOMES – 2015-2016

Council/Committee: LEARNING OUTCOMES & ASSESSMENT COMMITTEE – ACADEMIC AFFAIRS

Date of Report: APRIL 12, 2016

Names of Members:

Liz West	Chris Hite	Julia Raybould-Rodgers
Alice Caddell	Andria Keiser	Holly Stromberg
Anne Cremarosa	Mayra Morales	Chris Straub
Ken George	Scia Maumausolo	Michael Huggins
Kathy Headtke	Derek Mitchem	

Names of Co-Chair: Liz West

1) Prior Year (2014-2015) Follow Up:

a) Provide specific examples of committee actions taken to meet the challenges identified. If no action taken, provide current status (e.g., ongoing, suspended, referred).

- While we identified the need to remove the ILO mapping from basic skills and remedial courses by vetting it through our department faculty, it got stuck at Student Learning Council and in fact forwarded onto Basic Skills Committee. Due to timing of this process, it is now tabled until fall. *This item was discussed all year at most meetings. The current status is still unknown. Two of the effected groups voted in support of a graduated mapping (introduction, progression, mastery) and one group opposed the item. The item was discussed at Academic Senate, but no vote was taken and it has not resurfaced on their agenda. Maybe next year Liz will revisit AS and seek their input. Then take it around the cycle again.*
- Changing a SLO through the process in CurricUNET seems to be troublesome. Liz tried to change one and it got stuck. We are not aware of this process being successful yet in any discipline. *Resolved. A revised process is in place with corrected language. Several faculty have changed their SLOs only using the streamline process. It can be as quick as a week.*
- Our goal had been to coordinate with program review this semester and provide faculty a co-facilitated professional development opportunity with Senate regarding program review. The committee was unable to work with us due to their own goals and timing. *Again this item is still pending. The program review committee developed and presented a revised annual update to Senate and it was not accepted. Additional revisions were requested so the form did not get updated in spring. There is discussion about having Patrick McGuire, chair of the PR committee work this summer with a small committee to revise the comprehensive and annual update so it can be vetted through AS in fall to be in line with what is required by accreditation. Also, LOAC had discussed the idea of piloting a few faculty to use eLumen for an online program review process to see if it would work for our needs. We already have the software and there would be no additional cost, except in training, if we brought a consultant to SM. The pilot group met once but then hesitation from AS was shared, and the decision was made to spend time reviewing all online options for program review, to create a rubric and share with AS, to make sure we are not selecting eLumen if it doesn't meet our needs. With another visit from the eLumen consultant in April, more faculty were able to see what eLumen can currently provide and we will most likely continue to develop the comparison chart this summer, but there is discussion about running a small pilot in fall.*

b)	For items referred to other committees or councils, provide your understanding of the status of each item.
	<ul style="list-style-type: none"> • Program review – update to include a more efficient use of eLumen and SLOs data. <i>see above comment</i> • Program review – go digital, either with eLumen or some other company. <i>see above comment</i>
2)	Summarize the actions and accomplishments this year (2015-2016) related to your committee’s functions and goals.
	<ul style="list-style-type: none"> • Disseminated <i>How to Change a SLO</i> process through all departments, via department visits in spring 2016 • Created a team to review the ILO 6 Scientific Literacy recommendations. The team revised the rubric and worked with faculty on reviewing the mapping from their courses to ILO. Roadblocks included the inability to pay stipend from district funds due to contract language and eLumen demographics were not available in time to run the reports disaggregated and getting data was difficult. • Reported on ILO 4 split from last year’s team at both professional development session and first invitation to report results at the planning retreat in November. • Successfully recruited PT faculty, first FT noncredit faculty, and student representative onto committee. • New SLOs Brochure for faculty was created and shared. • Institutional Assessment Plan (IAP) revised, pending approval. • eLumen Demographics were implemented into eLumen for spring. • Piloted evening hours for faculty training. • Updated to myHancock Assessment channel based on feedback from part time faculty and created SLOs & Assessment: Tips, Training & Tidbits dropdown list • Inclusion of Noncredit faculty in LOAC-AA. • Held a joint retreat in January with LOAC-SS. • Andria Keiser presented to LOAC-AA on her Cultural Competence SLO conference.
3)	Briefly identify any challenges encountered by your committee during the 2015-2016 year.
	<ul style="list-style-type: none"> • While we identified the need to remove the ILO mapping from basic skills and remedial courses by vetting it through our department faculty, it got stuck at Student Learning Council. After multiple attempts to move this through, ESL and Math have now voted to include the assessment levels, but waiting to get vote from English. • Although Academic Senate has a representative at LOAC-AA there seems to be little communication between the groups. AS has indicated that all items regarding SLOs must go through them. It would be nice if they attended meetings or had a time for SLOs at the beginning of their meetings so Liz (or LOAC-SS) could provide a quick update. LOAC has no idea how AP&P does it. • Suggestions or ideas brought forth to LOAC often get lost at AS. The wait to get on the calendar is quite long. Also, even if an item is discussed it may not be voted on – such as the basic skills mapping issue. In short the disconnected and lengthy process makes it challenging to have effective and viable change. • A Concurrent Enrollment Handbook was created, went through Academic Senate and then provided to the new concurrent enrollment faculty. LOAC-AA was not consulted, although SLOs are mentioned in the handbook. The current wording sounds like these faculty will be asked to give their data to department chairs although chairs cannot enter the data. Again this is an example of how not communicating with AS has led to misinformation or confusion.

<p>4) What specific <i>institutional improvement needs</i> have been identified by your committee to be forwarded to the Student Learning Council and/or College Council for consideration?</p>
<ul style="list-style-type: none"> • More communication. Please see note above. Liz attends SLC and has gone to AS when asked. Still there seems to be a communication gap between LOAC and AS. • More timely review of items sent forward. Yet again an item waited for several months to get on the calendar at AS. This leads to time spent at meetings saying “this item is still pending at the next stop in the process”. • Similar to last year many committee members feel frustrated. We develop goals at our retreat, meet monthly and share goals with SLC. Yet the timeline for making changes is long and momentum is lost.
<p>a) What intentional and deliberate steps can <i>your committee</i> take to address challenges and/or needed improvements?</p>
<ul style="list-style-type: none"> • Continue to promote learning outcomes as a way for faculty to have meaningful dialogue about education. • Continue to visit the departments each year.
<p>b) What actions should Student Learning and/or College Council take to facilitate improvement of challenges for the <i>institution as a whole</i>?</p>
<ul style="list-style-type: none"> • Encourage a member of Academic Senate to attend one committee meeting each term (or year) to hear directly from committee about concerns, challenges, and/or progress. • At SLC have sub-committees report out what they working on or need assistance with.