

ANNUAL REPORT OF ACCOMPLISHMENTS/OUTCOMES – 2014-2015

Council/Committee: LEARNING OUTCOMES & ASSESSMENT COMMITTEE – ACADEMIC AFFAIRS

Date of Report: APRIL 24, 2015

Names of Members:	Liz West	Ann Lucas	Richard Seidenberg
	Alex Bell	Holly Stromberg	Chris Pavone
	Alice Caddell	Patrick McGuire	Scia Maumausolo
	Anne Cremarosa	Andrea Sanders	Deb Annibali/Ken George
	Julia Raybould-Rodgers	Leslie Mosson	Juanita Tuan

Names of Co-Chairs: Liz West

1) Prior Year (2013-2014) Follow Up:

a) Provide specific examples of committee actions taken to meet the challenges identified. If no action taken, provide current status (e.g., ongoing, suspended, referred).

- Unable to successfully review and implement any ILO Information Literacy and Technology recommendations before annual cycle to assess again begins. Need to create a template for assessment so that assessment teams identify not only the recommendations but ideas on how to implement the changes.

The template has been created. Also a team was put together after much discussion about the recommendation to split the ILO. Now the ILO has two sub-categories and the team asked faculty to pick either ILO 4A or ILO 4B. We are expecting a report from the team by the end of May.

b) For items referred to other committees or councils, provide your understanding of the status of each item.

2) Summarize the actions and accomplishments this year (2014-2015) related to your committee's functions and goals.

- Facilitated the approval of the *How to Change a SLO process* through Student Learning Council and College Council and posted it to myHancock docs library and Learning Outcomes website.
- Converted and began training faculty on the latest version of eLumen.
- Visited departments in the fall to check in and update them on LOAC-AA business, including ILO #4 Split proposal.
- Created a team to review the ILO 4 recommendation to split. The team created/revised the rubrics to reflect the two new sub-categories. Also they will be collecting data.
- Eliminated faculty stipends to make committee function more in line with other committees on campus.
- Created an *Annual Timeline for SLOs and Assessment* to assist faculty with important assessment related timelines and why they are important.
- Implemented a new "Making it Matter" format for Assessment Day, and held a session

led by Ana Gomez and Sofia Ramirez Gelpi about “Using Data Effectively” for their program review.

- Revised LOAC-AA functions to better align with current practices of committee.

3) Briefly identify any challenges encountered by your committee during the 2014-2015 year.

- While we identified the need to remove the ILO mapping from basic skills and remedial courses by vetting it through our department faculty, it got stuck at Student Learning Council and in fact forwarded onto Basic Skills Committee. Due to timing of this process, it is now tabled until fall.
- Changing a SLO through the process in CurricUNET seems to be troublesome. Liz tried to change something and has gotten stuck. We are not aware of this process being successful yet in any discipline.
- Our goal had been to coordinate with program review this semester and provide faculty a co-facilitated professional development opportunity with Senate regarding program review. The committee was unable to work with us due to their own goals and timing.

4) What specific *institutional improvement needs* have been identified by your committee to be forwarded to the Student Learning Council and/or College Council for consideration?

- More communication. Our committee sometime is unaware that our proposals or suggestions have been taken to College Council or the Board. When we make progress and forward opportunities onto SLC, items are considered one at a time (at different meetings) and then we lose track on where they are and what is being approved and when.
- More timely review of items sent forward.
- Our inability to make change. We meet monthly and have developed goals that are shared with SLC. When we try to make progress on those goals, additional levels of approval have to happen, they lose momentum. Faculty are frustrated.

a) What intentional and deliberate steps can *your committee* take to address challenges and/or needed improvements?

- While we identified the need to remove the ILO mapping from basic skills and remedial courses by vetting it through our department faculty, it got stuck at Student Learning Council and in fact forwarded onto Basic Skills Committee. Due to timing of this process, it is now tabled until fall.
 - Liz will contact Basic Skills Committee to get on their first agenda in September.
- Changing a SLO through the process in CurricUNET seems to be troublesome. Liz tried to change something and has gotten stuck. We are not aware of this process being successful yet in any discipline.
 - Work with Rebecca to clarify the process and procedures of changing a SLO in a timely fashion and educate faculty on that process.
- Our goal had been to coordinate with program review this semester and provide faculty a co-facilitated professional development opportunity with Senate regarding program review. The committee was unable to work with us due to their own goals and timing.
 - Patrick is our LOAC-AA rep that also sits on the program review committee. Make sure to get information back on the progress of their committee and continue to make the request for training opportunities.

- Continue to promote learning outcomes as a way for faculty to have meaningful dialogue about education.
- Continue to visit the departments each fall.

b) What actions should Student Learning and/or College Council take to facilitate improvement of challenges for the *institution as a whole*?

- Have a once a month “Highlights of the Decisions Made on Campus” newsletter.
- At least one co-chair of SLC could attend one committee meeting each term (or year) to hear directly from committee about concerns, challenges, and/or progress.