

YEARLY PLANNING DISCUSSION TEMPLATE

General Questions

Program Name ___Human Services___ **Academic Year** 25-26

1. Has your program mission or primary function changed in the last year?

Yes, there is a continuation of program modifications which serves to provide student-centered courses and scheduling that are in alignment with workforce trends, career-training, and up-to-date curriculum.

2. Were there any noteworthy changes to the program over the past year? (eg, new courses, degrees, certificates, articulation agreements)

Yes, there has been a new course created, HUSV 100: Introduction to Social Work, that has been approved and will be offered Fall '26. There are 5 course proposals and 2 programs to be submitted. The is the merging of 2 courses (HUSV 102 and HUSV 103) that will be replaced with HUSV 109. HUSV 180/181 and HUSV 190/101 (practicum/seminar courses) will be submitted by the end of the semester. The Social Work and Human Services AS-T and the Wellness Coach Certificate of Achievement will also be submitted.

3. Is your two-year program map in place and were there any challenges maintaining the planned schedule?

Yes, there were no challenges, however, there is an upcoming need due to recent legislation that will affect the program pathway of the Substance Abuse and Treatment Studies, which will also result in other program impacts. With the upcoming proposals, this will be resolved.

4. Were there any staffing changes?

There has been 1 new part-time faculty member that was hired.

5. What were your program successes in your area of focus last year?

Courses have been scheduled to meet changing student needs, offering courses at different times throughout the day and every two semesters to help boost enrollment. With the updates to the HUSV programs, there will be a request to offer courses in other modalities.

Learning Outcomes Assessment

- a. Please summarize key results from this year's assessment.

PLO HUSV-1: a total of 4 students were assessed for HUSV 120 (4 > 70% standards) resulting in 100%. HUSV 130 assessed 2 students (1 > 70% standard and 1 < 70% standard) resulting in 50%. HUSV 135 assessed 11 students (8 > 70% standard and 3 < 70% standard) resulting in 72.73%.

PLO HUSV-2: HUSV 110 assessed 17 students (16 > 70% standard and 1 < 70% standard) resulting in a 94.12%. HUSV 101 assessed 22 students (14 > 70% standard and 8 < 70% standard) resulting in only 63.64%.

- b. Please summarize your reflections, analysis, and interpretation of the learning outcome assessment and data.

This data shows the overall average of 76.36%, above the 70% target goal. HUSV 101 results were to be expected, as students often drop or stop attending the intro level course. Many students who take this course are returning students or first-time non-traditional students who may struggle with the requirements of the course and college expectations. The remaining courses that were assessed are consistently showing students performing well and completing their courses at an above standard level.

- c. Please summarize recommendations and/or accolades that were made within the program/department.
N/A

- d. Please review and attach any changes to planning documentation, including PLO rubrics, associations, and cycles planning.
N/A

Distance Education (DE) Modality Course Design Peer Review Update (Please attach documentation extracted from the *Rubric for Assessing Regular and Substantive Interaction in Distance Education Courses*)

- a. Which courses were reviewed for regular and substantive interactions (RSI)?

N/A

- b. What were some key findings regarding RSI?

N/A

- Some strengths:

- Some areas of possible improvement:

c. What is the plan for improvement?

N/A

CTE two-year review of labor market data and pre-requisite review

a. Does the program meet documented labor market demand?

Yes. The program has lowered the number of units for the Substance Abuse and Treatment Studies certificate of achievement to allow for students to complete timelier. There is also discussion within the Advisory Committee of creating a Peer Support Specialist certificate of achievement to meet local industry needs.

b. How does the program address needs that are not met by similar programs?

The HUSV programs will offer multiple options that will meet the needs of both the students (degree or certificate) and the community labor market.

c. Does the employment, completion, and success data of students indicate program effectiveness and vitality? Please, explain.

It currently indicates the program has requires many changes to improve overall success and effectiveness. However, given the level of modifications the program has been undergoing, it is hopeful that the program will continue to grow and attract students.

d. Has the program met the Title 5 requirements to review course prerequisites, and advisories within the prescribed cycle of every 2 year for CTE programs and every 5 years for all others?

N/A

Area of Focus Discussion Template

ENROLLMENT TRENDS AND EFFICIENCY

Enrollment Trends and Efficiency – look for areas of growth or decline, relationship to the college and similar programs, and head count (enrollment and full-time equivalents for students and full-time equivalents faculty). Sample activities include the following:

Possible topics:

- Review FTES, headcount and enrollment trends disaggregated by population groups.
- Assess trends in productivity.
- Review retention and success rates by modality and disaggregated by population groups.
- Analyze the throughput of students from every completion and assess time to completion and disproportionate impact.
- Collaborate with guided pathways success teams to determine if programmatic barriers exist.
- Establish program goals for success rates.

1. What data were analyzed and what were the main conclusions?

Student success and retention, FTEs and efficiencies were assessed.

Allan Hancock College 24-25 academic school year resulted in a 75% success rate and 89% retention rate. The Human Services (HUSV) program held a 76% success and 86% retention rate. The comparison shows that the program is currently following similar trends of the general student population. Specifically focusing on course modality: HUSV online traditional resulted in a 79% success rate with 86% retention, with similar data for in-person at 75% success and 86% retention. This shows there is an overall similar performance level for both modalities, with online slightly more successful.

In addition, AHC overall efficiency grand total was close to the average 15 value, at 12.5%. HUSV program grand total was slightly lower at 10.5% efficiency. This may conclude a slight issue with productivity of the program.

2. Based on the data analysis and looking through a lens of equity, what do you perceive as *challenges* with student success or access in your area of focus?

Accessibility has been a huge challenge in the program, involving confusion of certificate pathways, unit requirements, modalities, and limited opportunities for pursuing high level education. Historically the HUSV program has had many different offerings of certificates, which many students have voiced confusion over, as well as a misunderstanding of relevance to the job market. Many certificates have since been deactivated, one having been modified (Substance and Abuse Treatment, and another that is at the proposal level (HUSV: General).

The modified certificates reflect a more appropriate number of units, from 45+ to 21. This is to help with accessibility and provide opportunities for students who would like to progress in their existing positions or pursue something more quickly. Two new degrees are at the proposal level, one of which is an AS-T. This will provide students the opportunity to continue their education at a CSU level.

3. What are your plans for change or *innovation*?

Modify student learning outcomes to be more culturally responsive and relevant to job market as well as up-to-date information. There will be a continued focus on student-centered scheduling and course offerings as well as additional degree opportunities that will allow accessibility to the student.


4. How will you *measure* the results of your plans to determine if they are successful?

Through recent developed surveys, HUSV program coordinator will be able to evaluate existing, prospective/incoming students, which will help identify needs and whether those needs are being addressed. In addition to survey data, identifying ongoing retention and success rates, as well as efficiency values, will support measurement of these areas.


Validation for Program Planning Process: If you have chosen to do the Validation this year, please explain your process and the findings.

1. Who have you identified to validate your findings? (Could include Guided Pathway Success Teams, Advisory Committee Members, related faculty, industry partners or higher education partners)
2. Are there specific recommendations regarding the core topic responses from the validation team?

Program Review Signature Page:


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Program Review Lead

May 14, 2026
Date


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Vice President, Academic Affairs

Jun 15, 2026
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HUSV Enrollment Trends and Efficiency_25-26

Final Audit Report

2026-06-15

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