

YEARLY PLANNING DISCUSSION TEMPLATE

General Questions

Program Name EOPS+ programs Academic Year 2023-2024

1. Has your program mission or primary function changed in the last year?

No changes to mission or primary functions. Changes of EOPS+ Directors let to some staff feeling uneasy in not knowing what will happen next.

2. Were there any noteworthy changes to the program over the past year? (eg, new courses, degrees, certificates, articulation agreements)

Newly programs under the umbrella of EOPS--Rising Scholars and Phoenix Scholars--have had staff vacancies that limited programming and halted program timeline. Inconsistent leadership, changes of different EOPS+ Directors caused disruption, but overall team kept programs moving forward.

Pandemic changed face-to-face student interactions and students like to have the choice to meet virtually or in-person.

Learning Outcomes Assessment

- a. Please summarize key results from this year's assessment.

No official programming assessment was done this year. The new director is learning and evaluating internal processes to review and avoid unintended consequences that can become barriers to students. Interpreting reporting and creating data informed decisions is the beginning. In the first month of the director, counselors and director met with Institutional Research Office to review success rates and information on Anatomy courses. As a result, director hired 2 Anatomy tutors for EOPS students-one for Saturday, another one available during school hours.

- b. Please summarize your reflections, analysis, and interpretation of the learning outcome assessment and data.

EOPS+ programs have had several directors in the last few years, changing the office and team dynamics. Programming and vision changed with each director but EOPS staff still had the responsibility to assist students in meeting program requirements. Under this new director, data-driven decisions have been made from a student lens when evaluating students' academic progression. Specialists will need to start tracking in AY24-25 how many EOPS applications are being rejected and the reasoning behind them. In addition, data will be collected on counselor visits per counselor and by time. There is a cheat sheet that helps the front desk schedule appointments, but it needs to be evaluated by how SuccessNet permits scheduling appointments.

- c. Please summarize recommendations and/or accolades that were made within the program/department.

EOPS team is passionate and their expertise shows when working with students. Unfortunately one of the specialist passed away in February and the whole team honored that person by serving her students and honoring her at the EOPS+ Annual Banquet. Over 300 applications were processed in one semester. One recommendation that worked well is having all programming dates scheduled for the semester ahead of time. This will need to continue with all 7 programs. The Student Services Survey (Spring 2024) highlights out of 349 responses, 56% of the students have used EOPS+ at least 1 time. It is also important to note that out of 493 responses 56% (276.08) are part-time students, taking less than 12 units and 44% (216.92) are full-time taking 12 or more units.

- d. Please review and attach any changes to planning documentation, including PLO rubrics, associations, and cycles planning.

Reevaluating the number of student learning outcomes and reducing down to the following three:

1. All students will develop a student education plan.
2. Students will be able to complete priority registration.
3. Students will be able to meet deadlines and requirements as contracted in EOPS

3. Were there any staffing changes?

There has been a few staffing changes, starting with EOPS+ Director getting hired at the end of September 2023. Staff openings included 2 specialists and 1 supervisor for the justice impacted programs, 1 office service technician, 1 EOPS assistant, and 1 EOPS specialist. Also, front desk student workers are now reporting to director.

4. What were your program successes in your area of focus last year?

Tracking of EOPS applications for the semester revealed over 300 students applied in one semester. This is a huge accomplishment for EOPS staff who processed that many applications.

CTE two-year review of labor market data and pre-requisite review

5. Does the program meet documented labor market demand?
6. How does the program address needs that are not met by similar programs?
7. Does the employment, completion, and success data of students indicate program effectiveness and vitality? Please, explain.
8. Have recommendations from the previous report been addressed?