

Annual Planning Retreat 2025

Date: March 7

Location: Far Western Restaurant

Retreat Focus: The retreat will focus on Key Performance Indicators (KPIs) and Council and Committees Pathways to Decision-Making (CCPD). Discussions will center on enhancing participation, communication, efficiency, and decision implementation across the college.

Agenda

Check-In & Light Breakfast Refreshments **8:30 - 9:00 AM**

- Networking and informal discussion before the retreat begins.

MORNING SESSION – STRATEGIC PRIORITIES & KPIS **9:00 AM - 12:00 PM**

Welcome & Opening Remarks **9:00 - 9:20 AM**

- Facilitators: Kevin Walthers and Craig Bach
- Topics:
 - Introduction & Purpose of the Retreat
 - Overview of the Day's Agenda
 - Connecting KPIs to Governance & Student Success

Strategic Priorities – Student Education Plan (SEP) Completion **9:20 – 10:10 AM**

- Overview and Strategies Update on the Unit Completion SEP (Genevieve Siwabessy) 20 Mins
- Small Group Discussion 30 Mins
 - Reflect on how this initiative connects to your work and discuss an actionable strategy that you or your department can implement to support students through this effort.
 - Think of practical, immediate steps that can contribute to movement and progress.
- Document insights and ideas from your conversation on the tabletop notepads.

Strategic Priorities – Math & English Year 1 Completion **10:10 – 11:00 AM**

- Overview and Strategies Update on the Unit Completion KPI (Bob Curry) 20 Mins
- Small Group Discussion 30 Mins
 - Reflect on how this initiative connects to your work and discuss an actionable strategy that you or your department can implement to support students through this effort.
 - Think of practical, immediate steps that can contribute to movement and progress.
- Document insights and ideas from your conversation on the tabletop notepads.

Break **11:00 - 11:10 AM**

Strategic Priorities – 9 Units in Term 1 Completion	11:10 – 12:00 AM
i. Overview and Strategies Update on the Math/English KPI (Bob Curry)	20 Mins
ii. Small Group Discussion	30 Mins
– Reflect on how this initiative connects to your work and discuss an actionable strategy that you or your department can implement to support students through this effort.	
– Think of practical, immediate steps that can contribute to movement and progress.	
iii. Document insights and ideas from your conversation on the tabletop notepads.	

LUNCH & NETWORKING	12:00 - 1:00 PM
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AFTERNOON SESSION – CCPD & IMPLEMENTATION	1:00 PM - 4:00 PM
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Addressing CCPD Challenges: From Ideas to Action	1:00 – 2:00 PM
i. Overview of CCPD Activity	10 Minutes
ii. Small Group Activity: Strategy Identification	40 Minutes
– Each group will be assigned an identified challenge area (e.g., communication, participation, and efficiency) and provided a list of strategies to address challenges in that area.	
– Identify 1 – 3 priorities from the strategies list using an impact-feasibility matrix.	
– The identified strategies will be aggregated across all small groups working within an area.	
iii. Whole Group Discussion	10 Minutes
– Discuss insights and main points.	

Break	2:00 - 2:15 PM
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From Decisions to Action	2:15 - 3:45 PM
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i. Overview of strategic plan implementation.	15 minutes
ii. Small Group Activity Identifying Barriers	60 minutes
• Each table will be assigned one of the prioritized CCPD strategies.	
• Review the CCPD - Evaluation Summary and Recommendations - Effectiveness and Institutional Barriers to Implementation handouts.	
• Complete the Steps to Building a Decision Implementation and Accountability Framework worksheet.	
iii. Whole Group Debrief Overcoming Barriers	15 minutes
Groups share their top 3 barriers. Facilitate discussion and prioritize the most impactful barriers.	

Closing Remarks & Adjournment	3:45 - 4:00 PM
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- Final reflections & takeaways
- Appreciation & Next Steps