

# YEARLY PLANNING DISCUSSION TEMPLATE

## General Questions

**Program Name** Administration of Justice **Academic Year 2022-2023**

1. Has your program mission or primary function changed in the last year?  
No, there have been no changes to the program mission over the past year.

The program mission of the Administration of Justice (AJ) Program mirrors Allan Hancock College (AHC's) mission by enhancing all AJ students, prizing equity and diversity with a solid educational platform, preparing students for either an Associate of Science degree or the pathway for those to transfer to a higher institution and/or an immediate employment in this career field, including the certified Law Enforcement Academy. The AJ program specifically focuses on the fundamental processes of the criminal justice system coupled with the changing laws of our society.

The Associate of Science (AS) degree and (AS) degree for transfer, aligns with the criteria for CSU and UC universities and the program prepares students for employment in the criminal justice system.

2. Were there any noteworthy changes to the program over the past year? (eg, new courses, degrees, certificates, articulation agreements)

The Administration of Justice program is continuing its transitional period to enhance our educational platform; thereby, providing additional pathways for each student.

Identifying trends and maintaining current occupational assessments used for the industry:

- AJ 106, patrol procedures was added to the curriculum of courses to provide the students with industries and preparations for the law enforcement academy.
- AJ 115 (AJ 315), Introduction to Criminology, was aligned to provide an additional transferable component.
- AJ 149, Cooperative Work Experience was added to provide the students with college credits while employed in the field of study, providing an additional platform for a degree.
- Bi-annual Administration of Justice advisory committee meeting.
- Various equipment purchases.
- Various technology assistance from the public affairs section promoting the educational platform.
- CTE designation and implementation (Fall 2023).

## Learning Outcomes Assessment

- a. Please summarize key results from this year's assessment.

It was previously discovered and due to the vacant position of the full-time faculty in the program, vacated in 2019, there were no annual assessments from 2016 through 2020 which gauged the success of the program and identify trends.

With the position of the full-time faculty member in August 2022, the Student learning objectives (SLO's) and Program Learning Objectives (PLO's) were analyzed and adjusted to reflect each course in the program. Those learning objectives have been shared with all part-time faculty to ensure the integrity of the courses and program.

- b. Please summarize your reflections, analysis, and interpretation of the learning outcome assessment and data.

### **The graduate of the Associate in Science for Transfer in Administration of Justice will:**

- Understand the interdisciplinary nature of criminal justice issues in law enforcement, courts, and corrections.
- Effectively communicate key terms, concepts, and theories in criminal justice.
- Reflect critically on criminal justice policy and its relationship in society.

### **The graduate of the Associate in Science in Administration of Justice will:**

- Have a fundamental knowledge of the criminal justice system and its primary components

### **STUDENT LEARNING OBJECTIVES-ADMINISTRATION OF JUSTICE -revised 2023**

- AJ101 SLO1 - Understand the role and function of the law enforcement component system.
- AJ101 SLO2 - Understand the role and function of the court system.
- AJ101 SLO3 - Understand the role and function of the corrections system.
  
- AJ115 SLO1 - Understand the role and function of criminology.
- AJ115 SLO2 - Compare and contrast theories of crime causation.
- AJ115 SLO3 - Understand research methods and the use of statistics in criminology.
  
- AJ102 SLO1 - Identify the stages of the trial process.
- AJ102 SLO2 - Understand the concepts of due process.
  
- AJ103 SLO1 - Understand the purpose and sources of criminal law.
- AJ103 SLO2 - Understand crime classifications and elements.
- AJ103 SLO3 - Understand criminal Intent and defenses to criminal prosecution.
  
- AJ104 SLO1 - Understand and differentiate the types of evidence.
- AJ104 SLO2 - Understand how evidence is introduced and how it may be excluded during a criminal trial.

- AJ105 SLO1 - Demonstrate problem solving strategies for addressing community crime problems.
- AJ105 SLO2 - Identify strategies for building partnerships and trust in the community.
- AJ 106 SLO1 - Demonstrate proper application for police activities, related to patrolling and responding to incidents.
- AJ 106 SLO2 - Understand the importance of effective patrol, community relations, building trust within the community and projecting professionalism.
- AJ 106 SLO3 - Develop skills in applying learned topics within patrol procedures
- AJ111 SLO1 - Understand the role of crime scene investigation.
- AJ111 SLO2 - Understand evidence collection techniques and methods.
- AJ111 SLO3 - Understand the role and function of the crime lab and forensics.
- AJ120 SLO1 - Understand the role and function of juvenile law and procedures
- AJ120 SLO2 - Compare and contrast the adult criminal law and procedures with juvenile law and procedures.
- AJ120 SLO3 - Identify juvenile crime reduction programs and strategies.
- AJ130 SLO1 - Understand the role and function of probation and parole.
- AJ130 SLO2 - Understand the role and function of jails and prisons.
- AJ130 SLO3 - Understand the role and function of alternative sentencing programs.
- AJ 149 SLO1-Develop and apply personal skills, attitudes, and competencies I the workplace and within-course related activities.
- AJ 149 SLO2-Write and complete Specific, Measurable, Achievable, Relevant and Timely (SMART) objectives related to new or expanded workplace responsibilities.
- AJ149 SLO3-Demonstrate effective communication and technological awareness through the use of technologies (internet), email and telephone) in ways appropriate to the course.
- AJ150 SLO1 - Describe the role of forensics as it relates to the criminal justice system.
- AJ150 SLO2 - Describe the processes for collection, preservation and analyzing DNA. ballistic. body fluids and fingerprint evidences.

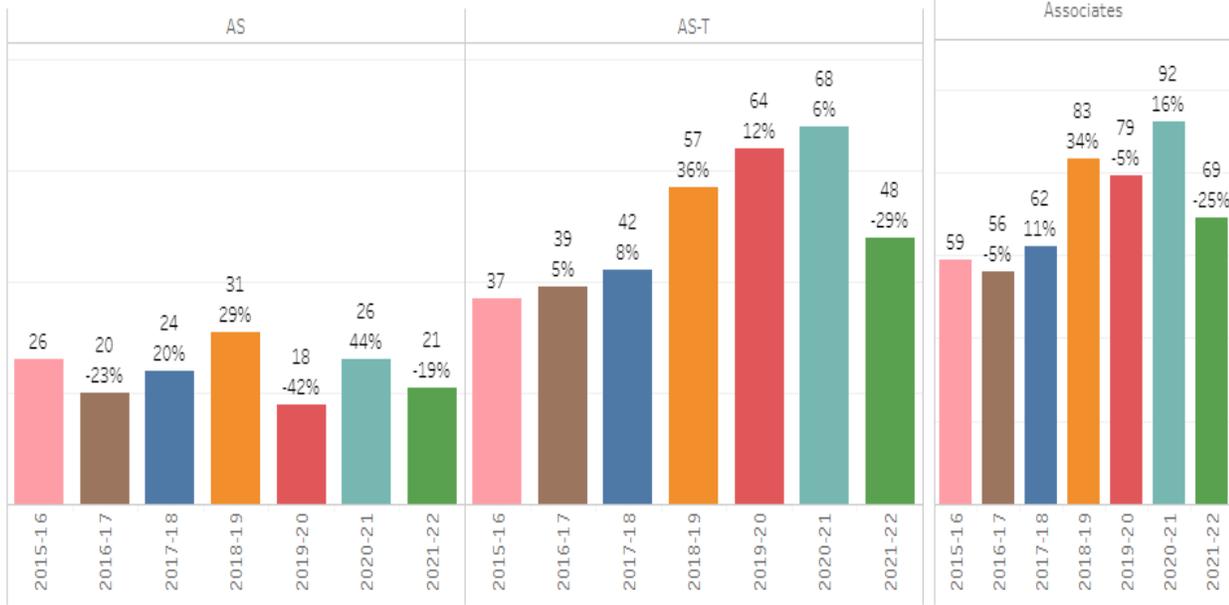
c. Please summarize recommendations and/or accolades that were made within the program/department.

Program modifications have been proposed for the Administration of Justice Associate of Science degree and the transfer degree as to align with CSU transfer opportunities and address the industries modifications for employment. These program mapping corrections were addressed below.

- Minor Program Modification: Administration of Justice - associate in science  
Under courses:
  - Major Course Modification: AJ 115 - Introduction to Criminology (moved from AJ 315)
  - New Course Proposal: AJ 149 - Cooperative Work Experience

## Program: Administration Of Justice | Degree Detail - Unduplicated

% change year to year



## Success & Retention

Success %

Retention %

	2017-18	2018-19	2019-20	2020-21	2021-22
AHC ALL	74% 88%	73% 88%	72% 82%	74% 88%	71% 86%
Grand Total	77% 93%	81% 92%	83% 91%	84% 95%	82% 90%
AJ101 ALL	71% 91%	76% 90%	82% 90%	82% 96%	77% 88%
AJ102 ALL	77% 93%	82% 89%	85% 91%	88% 93%	79% 90%
AJ103 ALL	87% 97%	81% 94%	64% 83%	75% 92%	87% 94%
AJ104 ALL	65% 92%	75% 86%	93% 97%	89% 96%	78% 92%
AJ105 ALL	94% 96%	95% 97%	95% 97%	88% 94%	92% 98%
AJ111 ALL	90% 96%	94% 98%	81% 91%	92% 95%	88% 93%
AJ120 ALL	68% 93%	78% 88%	68% 90%	71% 94%	79% 82%
AJ130 ALL	82% 93%	89% 96%	91% 95%	86% 93%	75% 83%
AJ150 ALL	90% 95%	84% 92%	91% 92%	97% 97%	88% 92%
AJ315 ALL	70% 87%	80% 87%	83% 83%	83% 88%	83% 86%
TOTAL ALL	77% 93%	81% 92%	83% 91%	84% 95%	82% 90%

- d. Please review and attach any changes to planning documentation, including PLO rubrics, associations, and cycles planning.

None Required.

3. Is your two-year program map in place and were there any challenges maintaining the planned schedule?

The 2-year map is in place for the Administration of Justice program; however, the data shown in the degree pathways is not current with the courses offered, or the pattern for courses for the student(s) to complete their process within the 2-year guideline.

Program and course modifications have been submitted and the program is awaiting final approvals.

There are other challenges as the program faces regarding student enrollment and core courses cancelled which delays the student in meeting their individual educational goals.

4. Were there any staffing changes?

In the spring of 2019, the full-time faculty for the program retired. The retirement impacted several programs because core courses are also required for a degree of transfer programs. To cover the impact, a part-time faculty member enhanced his participation, often in an overload capacity, which was not sustainable in a long term setting due to contractual issues. In August of 2022, a full-time faculty member was selected and directs the program.

With the inception of the COVID pandemic, other issues became visible with the birth of formats such as "Zoom." This technology placed a burden on some instructors as they elected to leave the college. Distant learning/education became the norm, but recently as the college began in-person courses once again, students elected to continue in an on-line forum which caused distress towards the program. The program hired three additional instructors for the on-line format to accommodate student success.

5. What were your program successes in your area of focus last year?

The realignment and continued program evaluation will serve our students and continue to build their skills, ultimately gaining employment within the industry. The interest in continuing our transfer degree system, AS degree while supporting different modalities will mark for a successful program.

## CTE two-year review of labor market data and pre-requisite review

### 6. Does the program meet documented labor market demand?

Yes, courses are designed to provide students the opportunities to build skills and have relevant experiences that will serve industry job opportunities.

Program/T...	Administration of Justice / 210500		
Areas of In...	Public Services		
Survey Qu...	(Multiple values)		
Survey year	(All)		
		Survey Percentages	
			# %
Q1	How satisfied are you with the education and training you received at [Field-CollegeName]?	Very Satisfied	38 52%
		Satisfied	21 29%
		1	14 19%
Q3	>2019 What was the one PRIMARY reason you studied..	Earn a certificate or degree AND transfer	22 100%
Q5	What program of study (certificate, or major) were you pursuing at our college?	Criminal Justice / Administration of Justice	55 82%
		6	12 18%
Q9	As part of your coursework or training at our college, did you participate in an internship or other formal wo..	No	52 80%
		1	13 20%
Q11	After completing your coursework, did you transfer to another college or university?	Yes, I transferred to a different college, IN THE SAME FIELD OF STUDY	28 43%
		No, I did not transfer	23 35%
		2	14 22%
Q12	Was this a two-year or four-year college or university? - Selected Choice	Four-year college or university	29 73%
		2	11 28%
Q15	What was the main impact that your coursework had on your employment? - Selected Choice	No impact on my employment	22 65%
		Prepared me for a possible new job	12 35%
Q16	What best describes your current employment status?	Employed At One Job	32 74%
		2	11 26%
Q19	How closely related to your field of study is your current job?	Not Close	21 66%
		Very Close	11 34%
Q20	Is your current employment: Less than 20 hours, greater than 20 hours, or 40+ hours	40+ hours	20 56%
		>20 hours	16 44%
Q21	Is your current employment: Permanent, Temporary, o..	Permanent	21 100%

## Top Industries that Employ Police and Sheriff's Patrol Officers

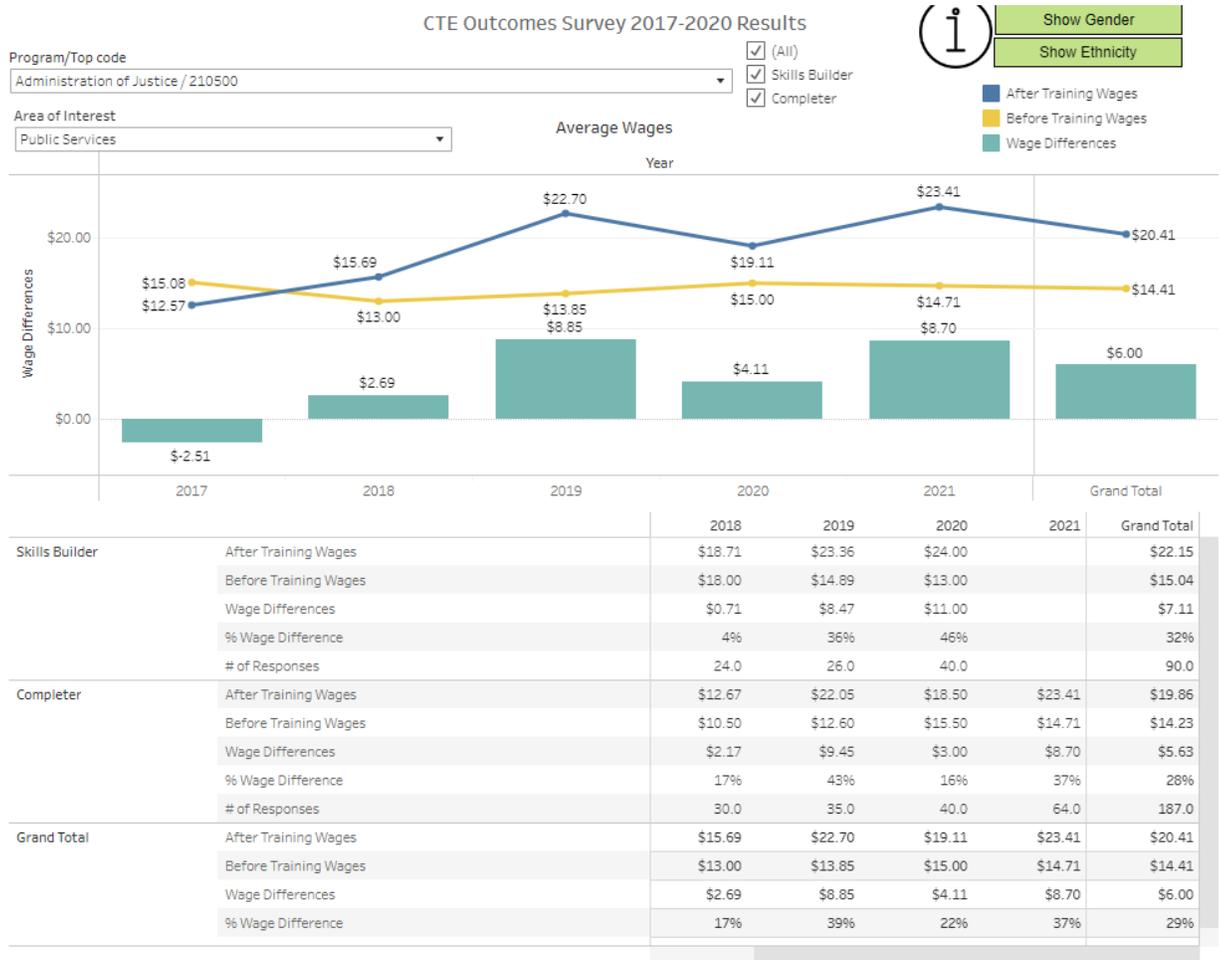
Industry Code (NAICS)	Industry Title	2020 #	2030	Numeric Change	Percentage Change
999300	Local Government, Excluding Education and Hospitals	58,800	61,700	2,900	4.9%
999200	State Government, Excluding Education and Hospitals	6,300	6,400	100	1.6%
611300	Colleges, Universities, and Professional Schools	1,500	1,600	100	6.7%
999100	Federal Government, Excluding Post Office	1,400	1,400	0	0.0%
611200	Junior Colleges	400	400	0	0.0%
611100	Elementary and Secondary Schools	100	100	0	0.0%

7. How does the program address needs that are not met by similar programs?

Each of the Administration of Justice courses are designed through the history, theories, processes and updated technology to offer students the opportunity to immediately enter the workforce for this chosen study.

8. Does the employment, completion, and success data of students indicate program effectiveness and vitality? Please, explain.

Yes, the courses are designed to provide student opportunities to build skills and have relevant experiences that serve entry level job opportunities. The employment outlook as indicated in #6 above shows a 4.7 to 6.7% growth (2020 stats).



9. Has the program met the Title 5 requirements to review course prerequisites, and advisories within the prescribed cycle of every 2 year for CTE programs and every 5 years for all others?

The CTE program for this program, as of the Spring 2023, has completed the analysis and has recently been implemented. No 2-year prescribed cycle is applicable.

10. Have recommendations from the previous report been addressed?

N/A

Based on the narratives for the prompts above, what are some program planning initiatives and resources needed for the upcoming years? Use the tables below to fill in **NEW** resources and planning initiatives. ***This section is only used if there are new planning initiatives and resources requested.***

<b>Mission</b>	The program mission of the Administration of Justice (AJ) Program mirrors Allan Hancock College (AHC's) mission by enhancing all AJ students, prizing equity and diversity with a solid educational platform, preparing students for either an Associate of Science degree or the pathway for those to transfer to a higher institution and/or an immediate employment in this career field, including the certified Law Enforcement Academy. The AJ program specifically focuses on the fundamental processes of the criminal justice system coupled with the changing laws of our society.	
<b>Goals</b>	To understand and have the ability to understand the knowledge of the criminal justice system and its primary components.	
<b>Actions/ Resource Request</b>	Gather volunteers from students and teachers to tutor at community center. Budget: \$500 for supplies.	

New Program Planning Initiative	
<b>Title:</b>	<i>Law Enforcement duty belt with accruements</i>
<b>Planning years:</b>	2024-2025
<b>Description:</b>	
<p>The success levels of each Administration of Justice course within the program indicates that students need to not only master the fundamental knowledge of the criminal justice system and its primary components, but accelerate to a hands-on experience by weaving through dynamic scenarios. Having a law enforcement duty belt would allow students to learn how to align themselves with the industry.</p>	
<b>Resources:</b>	
<p><b>Priority Level:</b> Low Medium <b>High</b>  <b>Resource Type:</b> <b>Equipment</b> Staff Faculty Supplies and Materials  <b>Quantity:</b> 7 <b>Per Item Price:</b> \$482.30 <b>Price with taxes/shipping, etc.:</b> \$524.51  <b>Description:</b>            LytHarvest 8-in-1 Police Duty Belt Kit with Pouches, Law Enforcement Utility Belt Rig</p> <p><a href="https://www.amazon.com/LytHarvest-Enforcement-Security-Equipment-Basketweave/dp/B08LV67PB4/ref=sr_1_6?hvadid=634543123346&amp;hvdev=c&amp;hvlocphy=9031752&amp;hvnetw=g&amp;hvqmt=b&amp;hvrnd=9450182597165973621&amp;hvtargid=kwd-75555454688&amp;hydadcr=9690_13624074&amp;keywords=police%2Bbasketweave%2Bduty%2Bbelt&amp;qid=1684522423&amp;sr=8-6&amp;th=1">https://www.amazon.com/LytHarvest-Enforcement-Security-Equipment-Basketweave/dp/B08LV67PB4/ref=sr_1_6?hvadid=634543123346&amp;hvdev=c&amp;hvlocphy=9031752&amp;hvnetw=g&amp;hvqmt=b&amp;hvrnd=9450182597165973621&amp;hvtargid=kwd-75555454688&amp;hydadcr=9690_13624074&amp;keywords=police%2Bbasketweave%2Bduty%2Bbelt&amp;qid=1684522423&amp;sr=8-6&amp;th=1</a></p>	

New Program Planning Initiative	
<b>Title:</b>	Penal Code reference books
<b>Planning years:</b>	2024-2025
<p>The success levels of each Administration of Justice course within the program indicates that students need to not only master the fundamental knowledge of the criminal justice system and its primary components, but accelerate the educational environment with updated criminal law reference materials</p>	

**Resources:**

**Priority Level:** Low Medium **High**

**Resource Type:** Equipment Staff Faculty Supplies and Materials

**Quantity:** 5

**Per Item Price:** 102.00

**Price with taxes/shipping, etc:** 556.55

**Description:** California Penal Code 2023 edition

[https://www.google.com/shopping/product/16134345114974776447?q=California+Penal+Code+Online&prds=epd:15968044527478274205,eto:15968044527478274205\\_0,pid:7903816747470281437&sa=X&ved=0ahUKEwjc1MmdjIL\\_AhWqIEQIHdQADEUQ9pwGCAU](https://www.google.com/shopping/product/16134345114974776447?q=California+Penal+Code+Online&prds=epd:15968044527478274205,eto:15968044527478274205_0,pid:7903816747470281437&sa=X&ved=0ahUKEwjc1MmdjIL_AhWqIEQIHdQADEUQ9pwGCAU)

**Resources:**

**Priority Level:** Low Medium **High**

**Resource Type:** Equipment Staff Faculty Supplies and Materials

**Quantity:** 5

**Per Item Price:** 40.99

**Price with taxes/shipping, etc:** 223.65

**Description:** California Vehicle Code 2023 edition

[https://www.google.com/shopping/product/14045143853933539602?q=2023+california+vehicle+code+code+quick+reference+for+citation+book&prds=epd:14897582582216322947,eto:14897582582216322947\\_0,pid:180456129032331309&sa=X&ved=0ahUKEwiOxYXLjL\\_AhXtLUQIHtbuCLwQ9pwGCAU](https://www.google.com/shopping/product/14045143853933539602?q=2023+california+vehicle+code+code+quick+reference+for+citation+book&prds=epd:14897582582216322947,eto:14897582582216322947_0,pid:180456129032331309&sa=X&ved=0ahUKEwiOxYXLjL_AhXtLUQIHtbuCLwQ9pwGCAU)

**Resources:**

**Priority Level:** Low Medium **High**

**Resource Type:** Equipment Staff Faculty Supplies and Materials

**Quantity:** 10

**Per Item Price:** 39.95

**Price with taxes/shipping, etc:** 434.50

**Description:** Law Enforcement manual. 2023

<https://www.amazon.com/gp/buy/spc/handlers/display.html?from=cheetah>

**New Program Planning Initiative**

<b>Title:</b>	Scenario simulation equipment
<b>Planning years:</b>	2023-2024

The success levels of each Administration of Justice course within the program indicates that students need to not only master the fundamental knowledge of the criminal justice system and its primary components, but accelerate to a hands-on experience by weaving through dynamic scenarios. Simulation equipment such as “tasers”, batons, handguns provide the student with simulated equipment to provide a hands-on approach to the learning environment

**Resources:**

**Priority Level:** Low Medium **High**

**Resource Type:** Equipment Staff Faculty Supplies and Materials

**Quantity:** 7

**Per Item Price:** 59.99

**Price with taxes/shipping, etc:** 419.93

**Description:** simulation taser

<https://www.galls.com/blueguns-taser-m26-with-taser-cam-training-gun?PMSRCE=GAPLA>

**Resources:**

**Priority Level:** Low Medium High

**Resource Type:** Equipment Staff Faculty Supplies and Materials

**Quantity:** 7

**Per Item Price:** 42.48

**Price with taxes/shipping, etc:** 297.36

**Description:** Monadock MON-5101

<https://www.copsplus.com/viewcart.php>

**Resources:**

**Priority Level:** Low Medium High

**Resource Type:** Equipment Staff Faculty Supplies and Materials

**Quantity:** 2

**Per Item Price:** 31.95

**Price with taxes/shipping, etc:** 103.54

**Description:** Rubber training revolver

[https://www.google.com/shopping/product/1?q=training+weapons+for+law+enforcement&prds=epd:18065424198207126795,eto:18065424198207126795\\_0,pid:18065424198207126795,rsk:PC\\_15651746620672715660&sa=X&ved=0ahUKEwjJ6NWbloL\\_AhXtJEQIHTkmC8EQ9pwGCAY](https://www.google.com/shopping/product/1?q=training+weapons+for+law+enforcement&prds=epd:18065424198207126795,eto:18065424198207126795_0,pid:18065424198207126795,rsk:PC_15651746620672715660&sa=X&ved=0ahUKEwjJ6NWbloL_AhXtJEQIHTkmC8EQ9pwGCAY)

**New Program Planning Initiative**

<b>Title:</b>	Crime scene investigation
<b>Planning years:</b>	2023-2024

The success levels of each Administration of Justice course within the program indicates that students need to not only master the fundamental knowledge of the criminal justice system and its primary components, but accelerate to a hands-on experience by weaving through dynamic scenarios. Crime scene investigation plays a vital part in the student’s ability to utilize the classroom environment to scenario-based learning.

**Resources:**

**Priority Level:** Low Medium **High**  
**Resource Type:** **Equipment** Staff Faculty Supplies and Materials  
**Quantity:** 5  
**Per Item Price:** 444.15                      **Price with taxes/shipping, etc:** 2,578.90  
**Description:** Master Crime Scene Investigation Kit

[https://www.google.com/shopping/product/1?q=investigative+materials&prds=epd:11948375564169068220,eto:11948375564169068220\\_0,pid:11948375564169068220&sa=X&ved=0ahUKewiF\\_6WWI4L\\_AhUANEQIHd6AA5oQ9pwGCAc](https://www.google.com/shopping/product/1?q=investigative+materials&prds=epd:11948375564169068220,eto:11948375564169068220_0,pid:11948375564169068220&sa=X&ved=0ahUKewiF_6WWI4L_AhUANEQIHd6AA5oQ9pwGCAc)

**Resources:**

**Priority Level:** Low Medium **High**  
**Resource Type:** **Equipment** Staff Faculty Supplies and Materials  
**Quantity:** 1  
**Per Item Price:** 695.00                      **Price with taxes/shipping, etc:** 695.00  
**Description:** Advanced Laser Trajectory Finder Kit

<https://www.sirchie.com/advanced-laser-trajectory-finder-kit.html>

**Resources:**

**Priority Level:** Low **Medium** High  
**Resource Type:** **Equipment** Staff Faculty Supplies and Materials  
**Quantity:** 10  
**Per Item Price:** 98.42                      **Price with taxes/shipping, etc:** 984.20  
**Description:** Hunter Latent Print Kit KHC500

<https://www.sirchie.com/hunter-latent-print-kit.html#>

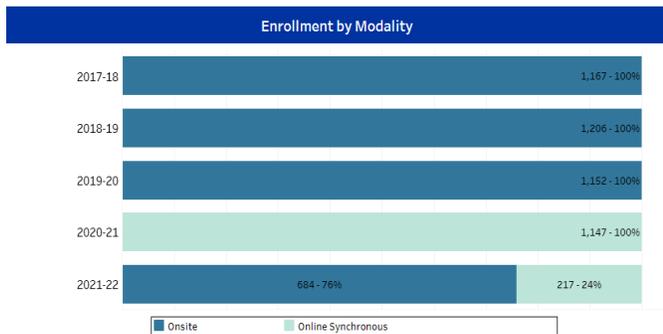
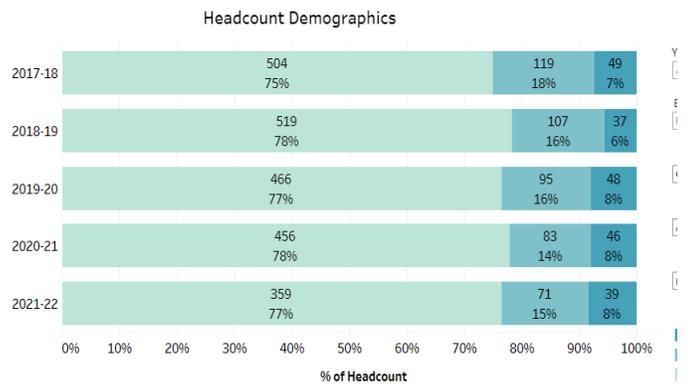
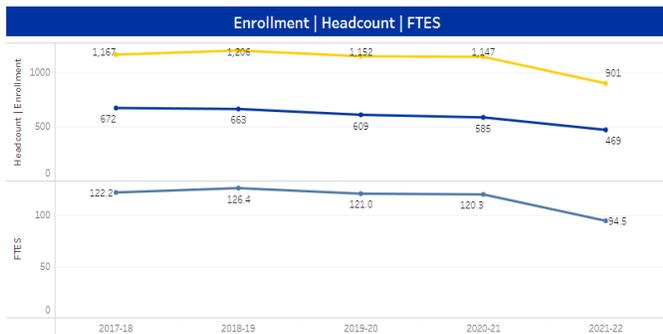
# Area of Focus Discussion Template

## ENROLLMENT TRENDS AND EFFICIENCY

### 1. What data were analyzed and what were the main conclusions?

As the college moves away from the recent pandemic, and in-person courses were again offered, the importance to analyze the Administration of Justice (AJ) program to ensure proper efficiency noted the selection for this academic calendar year.

Noticeably, the enrollment/headcount for most AJ courses offered in relation to past academic years. Notably the relation between our demographics is notably apparent. On average, the program has sustained a 18-23% down turn. As we transitioned from a 100% online synchronous environment to 24% on-line course offerings were also noted. Last, arguably further societal influences may play a particular influence in the enrollment trends.



	2017-18		2018-19		2019-20		2020-21		2021-22	
	Headcount	% Total								
Asian	1.0	0%	5.0	1%	5.0	1%	1.0	0%	1.0	0%
Black	16.0	2%	5.0	1%	11.0	2%	4.0	1%	5.0	1%
Filipino	7.0	1%	4.0	1%	3.0	0%	5.0	1%	2.0	0%
Hispanic	504.0	75%	519.0	78%	466.0	77%	456.0	78%	359.0	77%
Native Am	3.0	0%	2.0	0%	2.0	0%	5.0	1%	2.0	0%
Pac Isl	4.0	1%	6.0	1%	2.0	0%	2.0	0%	3.0	1%
Two or More	18.0	3%	18.0	3%	12.0	2%	11.0	2%	14.0	3%
Unknown	2.0	0%	2.0	0%	13.0	2%	18.0	3%	12.0	3%
White	119.0	18%	107.0	16%	95.0	16%	83.0	14%	71.0	15%
<b>Grand Total</b>	<b>672.0</b>	<b>100%</b>	<b>663.0</b>	<b>100%</b>	<b>609.0</b>	<b>100%</b>	<b>585.0</b>	<b>100%</b>	<b>469.0</b>	<b>100%</b>

### 2. Based on the data analysis and looking through a lens of equity, what do you perceive as *challenges* with student success or access in your area of focus?

As the review of our success and retention for the program, we remain at a 72% success rate for students completing the courses and an 86% retention rate. Continued enhancement of each course is crucial

### Success & Retention

Success %

Retention %

		2017-18		2018-19		2019-20		2020-21		2021-22	
AHC	ALL	74%	88%	73%	88%	72%	82%	74%	88%	71%	86%
Grand Total		77%	93%	81%	92%	83%	91%	84%	95%	82%	90%
AJ101	ALL	71%	91%	76%	90%	82%	90%	82%	98%	77%	88%
AJ102	ALL	77%	93%	82%	89%	85%	91%	88%	93%	79%	90%
AJ103	ALL	87%	97%	81%	94%	64%	82%	75%	92%	87%	94%
AJ104	ALL	66%	92%	75%	86%	83%	97%	89%	96%	70%	92%
AJ105	ALL	94%	96%	95%	97%	95%	97%	86%	94%	92%	98%
AJ111	ALL	90%	96%	94%	98%	81%	91%	92%	95%	88%	93%
AJ120	ALL	68%	93%	78%	88%	68%	90%	71%	94%	75%	82%
AJ130	ALL	82%	93%	89%	96%	91%	95%	86%	93%	75%	83%
AJ150	ALL	90%	95%	84%	92%	91%	92%	97%	97%	88%	92%
AJ315	ALL	70%	97%	80%	97%	82%	92%	82%	98%	82%	96%
TOTAL	ALL	77%	93%	81%	92%	83%	91%	84%	95%	82%	90%

### 3. What are your plans for change or *innovation*?

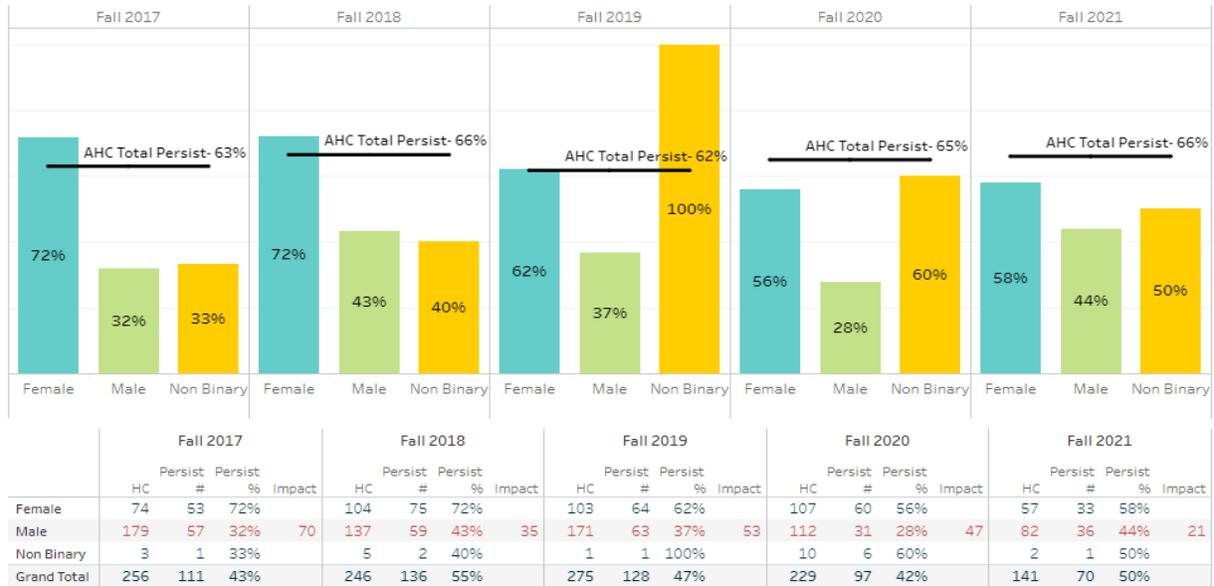
- Continue to attract students to the program by our “College Now” and “Concurrent Enrollment” programs to enhance our student interest and enrollment.
- As the asynchronous course offerings have provided the flexibility for student’s success, this modality will continue to be assessed to ensure of the impact for this program is meeting the goals and needs of the students and the program.
- Career Technical Education which provides students with internship possibilities is in its implementation stage. With the assistance of the college’s career center, the Administration of Justice program, AJ Advisory committee, and our industry partners, this provides an additional avenue for student success and enthusiasm.



- d. Partnership with local law enforcement agencies for their citizens academy provides students to become involved in their community affairs provide their voice for positive changes in policies and procedures with Law Enforcement agencies.

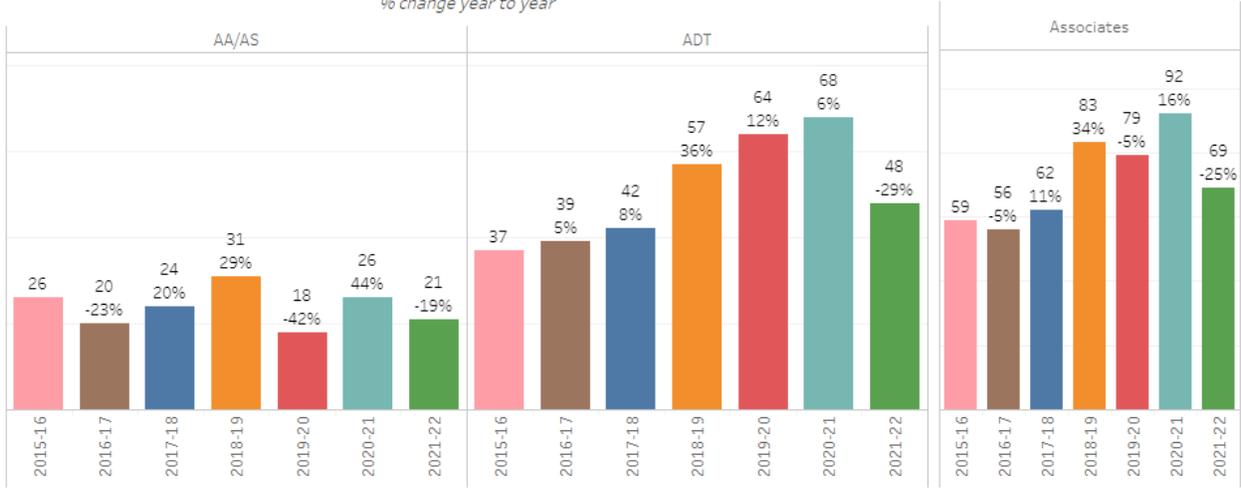


First time AHC students  
Persistence % fall to spring



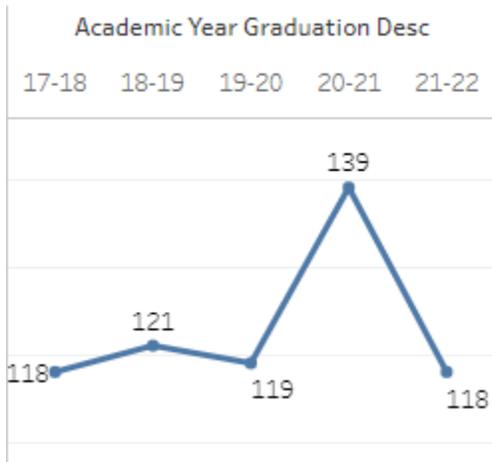
Program: Administration Of Justice | Degree Summary - Unduplicated  
*% change year to year*

Degrees Total

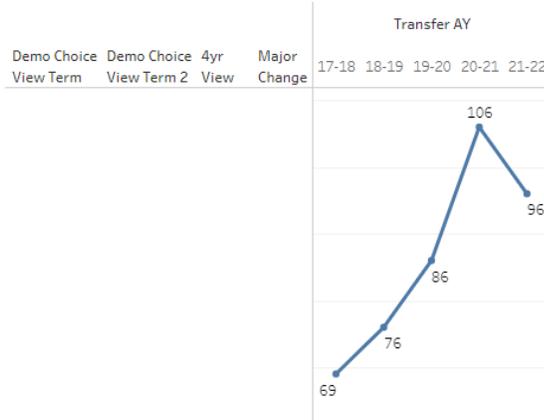


DEGREE EARNED

Transfer to UC/CSU



Students transferring to a 4yr school  
 Data sorted by academic year of transfer



Based on the narratives for the prompts above, what are some program planning initiatives and resources needed for the upcoming years? Use the tables below to fill in **NEW** resources and planning initiatives. ***This section is only used if there are new planning initiatives and resources requested.***

<b>Mission</b>	The program mission of the Administration of Justice (AJ) Program mirrors Allan Hancock College (AHC's) mission by enhancing all AJ students, prizing equity and diversity with a solid educational platform, preparing students for either an Associate of Science degree or the pathway for those to transfer to a higher institution and/or an immediate employment in this career field, including the certified Law Enforcement Academy. The AJ program specifically focuses on the fundamental processes of the criminal justice system coupled with the changing laws of our society.	
<b>Goals</b>	To understand and have the ability to understand the knowledge of the criminal justice system and its primary components.	
<b>Actions/ Resource Request</b>	Gather volunteers from students and teachers to tutor at community center. Budget: \$500 for supplies.	

<b>New Program Planning Initiative</b>	
<b>Title:</b>	<i>Law Enforcement duty belt with accruements</i>
<b>Planning years:</b>	<i>2024-2025</i>
<b>Description:</b>	
The success levels of each Administration of Justice course within the program indicates that students need to not only master the fundamental knowledge of the criminal justice system and its primary components, but accelerate to a hands-on experience by weaving through dynamic scenarios. Having a law enforcement duty belt would allow students to learn how to align themselves with the industry.	

**Resources:**

**Priority Level:** Low Medium **High**

**Resource Type:** **Equipment** Staff Faculty Supplies and Materials

**Quantity:** 7 **Per Item Price:** \$482.30 **Price with taxes/shipping, etc.:** \$524.51

**Description:**

LytHarvest 8-in-1 Police Duty Belt Kit with Pouches, Law Enforcement Utility Belt Rig

[https://www.amazon.com/LytHarvest-Enforcement-Security-Equipement-Basketweave/dp/B08LV67PB4/ref=sr\\_1\\_6?hvadid=634543123346&hvdev=c&hvlocphy=9031752&hvnetw=g&hvqmt=b&hvrnd=9450182597165973621&hvtargid=kwd-7555454688&hydadcr=9690\\_13624074&keywords=police%2Bbasketweave%2Bduty%2Bbelt&qid=1684522423&sr=8-6&th=1](https://www.amazon.com/LytHarvest-Enforcement-Security-Equipement-Basketweave/dp/B08LV67PB4/ref=sr_1_6?hvadid=634543123346&hvdev=c&hvlocphy=9031752&hvnetw=g&hvqmt=b&hvrnd=9450182597165973621&hvtargid=kwd-7555454688&hydadcr=9690_13624074&keywords=police%2Bbasketweave%2Bduty%2Bbelt&qid=1684522423&sr=8-6&th=1)

**New Program Planning Initiative**

<b>Title:</b>	Penal Code reference books
<b>Planning years:</b>	2024-2025

The success levels of each Administration of Justice course within the program indicates that students need to not only master the fundamental knowledge of the criminal justice system and its primary components, but accelerate the educational environment with updated criminal law reference materials

**Resources:**

**Priority Level:** Low Medium **High**

**Resource Type:** Equipment Staff Faculty Supplies and Materials

**Quantity:** 5

**Per Item Price:** 102.00 **Price with taxes/shipping, etc:** 556.55

**Description:** California Penal Code 2023 edition

[https://www.google.com/shopping/product/16134345114974776447?q=California+Penal+Code+Online&prds=epd:15968044527478274205,eto:15968044527478274205\\_0,pid:7903816747470281437&sa=X&ved=0ahUKEWjc1MmdjIL\\_AhWqIEQIHdQADEUQ9pwGCAU](https://www.google.com/shopping/product/16134345114974776447?q=California+Penal+Code+Online&prds=epd:15968044527478274205,eto:15968044527478274205_0,pid:7903816747470281437&sa=X&ved=0ahUKEWjc1MmdjIL_AhWqIEQIHdQADEUQ9pwGCAU)

**Resources:**

**Priority Level:** Low Medium **High**

**Resource Type:** Equipment Staff Faculty Supplies and Materials

**Quantity:** 5

**Per Item Price:** 40.99 **Price with taxes/shipping, etc:** 223.65

**Description:** California Vehicle Code 2023 edition

[https://www.google.com/shopping/product/14045143853933539602?q=2023+california+vehicle+code+code+quick+reference+for+citation+book&prds=epd:14897582582216322947,eto:14897582582216322947\\_0,pid:180456129032331309&sa=X&ved=0ahUKEwiOxYXLjoL\\_AhXtLUQIHtBuCLwQ9pwGCAU](https://www.google.com/shopping/product/14045143853933539602?q=2023+california+vehicle+code+code+quick+reference+for+citation+book&prds=epd:14897582582216322947,eto:14897582582216322947_0,pid:180456129032331309&sa=X&ved=0ahUKEwiOxYXLjoL_AhXtLUQIHtBuCLwQ9pwGCAU)

**Resources:**

**Priority Level:** Low Medium High

**Resource Type:** Equipment Staff Faculty Supplies and Materials

**Quantity:** 10

**Per Item Price:** 39.95

**Price with taxes/shipping, etc:** 434.50

**Description:** Law Enforcement manual. 2023

[https://www.amazon.com/gp/buy/spc/handlers/display.html? from=cheetah](https://www.amazon.com/gp/buy/spc/handlers/display.html?from=cheetah)

**New Program Planning Initiative**

**Title:** Scenario simulation equipment

**Planning years:** 2023-2024

The success levels of each Administration of Justice course within the program indicates that students need to not only master the fundamental knowledge of the criminal justice system and its primary components, but accelerate to a hands-on experience by weaving through dynamic scenarios. Simulation equipment such as “tasers”, batons, handguns provide the student with simulated equipment to provide a hands-on approach to the learning environment

**Resources:**

**Priority Level:** Low Medium **High**

**Resource Type:** Equipment Staff Faculty Supplies and Materials

**Quantity:** 7

**Per Item Price:** 59.99

**Price with taxes/shipping, etc:** 419.93

**Description:** simulation taser

<https://www.galls.com/blueguns-taser-m26-with-taser-cam-training-gun?PMSRCE=GAPLA>

**Resources:**

**Priority Level:** Low Medium High

**Resource Type:** Equipment Staff Faculty Supplies and Materials

**Quantity:** 7

**Per Item Price:** 42.48

**Price with taxes/shipping, etc:** 297.36

**Description:** Monadock MON-5101

<https://www.copsplus.com/viewcart.php>

**Resources:**

**Priority Level:** Low Medium High

**Resource Type:** Equipment Staff Faculty Supplies and Materials

**Quantity:** 2

**Per Item Price:** 31.95

**Price with taxes/shipping, etc:** 103.54

**Description:** Rubber training revolver

[https://www.google.com/shopping/product/1?q=training+weapons+for+law+enforcement&prds=epd:18065424198207126795,eto:18065424198207126795\\_0,pid:18065424198207126795,rsk:PC\\_15651746620672715660&sa=X&ved=0ahUKEwj6NWbloL\\_AhXtJEQIHTkmC8EQ9pwGCAY](https://www.google.com/shopping/product/1?q=training+weapons+for+law+enforcement&prds=epd:18065424198207126795,eto:18065424198207126795_0,pid:18065424198207126795,rsk:PC_15651746620672715660&sa=X&ved=0ahUKEwj6NWbloL_AhXtJEQIHTkmC8EQ9pwGCAY)

**New Program Planning Initiative**

**Title:** Crime scene investigation

**Planning years:** 2023-2024

The success levels of each Administration of Justice course within the program indicates that students need to not only master the fundamental knowledge of the criminal justice system and its primary components, but accelerate to a hands-on experience by weaving through dynamic scenarios. Crime scene investigation plays a vital part in the student's ability to utilize the classroom environment to scenario-based learning.

**Resources:**

**Resources:**

**Priority Level:** Low Medium **High**

**Resource Type:** Equipment Staff Faculty Supplies and Materials

**Quantity:** 5

**Per Item Price:** 444.15

**Price with taxes/shipping, etc:** 2,578.90

**Description:** Master Crime Scene Investigation Kit

[https://www.google.com/shopping/product/1?q=investigative+materials&prds=epd:11948375564169068220,eto:11948375564169068220\\_0,pid:11948375564169068220&sa=X&ved=0ahUKEwiF\\_6WWI4L\\_AhUANEQIHd6AA5oQ9pwGCAc](https://www.google.com/shopping/product/1?q=investigative+materials&prds=epd:11948375564169068220,eto:11948375564169068220_0,pid:11948375564169068220&sa=X&ved=0ahUKEwiF_6WWI4L_AhUANEQIHd6AA5oQ9pwGCAc)

**Resources:**  
**Resources:**

**Priority Level:** Low Medium **High**  
**Resource Type:** **Equipment** Staff Faculty Supplies and Materials  
**Quantity:** 1  
**Per Item Price:** 695.00                      **Price with taxes/shipping, etc:** 695.00  
**Description:** Advanced Laser Trajectory Finder Kit

<https://www.sirchie.com/advanced-laser-trajectory-finder-kit.html>

**Resources:**  
**Resources:**

**Priority Level:** Low **Medium** High  
**Resource Type:** **Equipment** Staff Faculty Supplies and Materials  
**Quantity:** 10  
**Per Item Price:** 98.42                      **Price with taxes/shipping, etc:** 984.20  
**Description:** Hunter Latent Print Kit KHC500

<https://www.sirchie.com/hunter-latent-print-kit.html#>

Program Review Signature Page:

*Kurt Kruse*

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Program Review Lead

\_\_\_\_\_

Date

*mpitch m-cann*

\_\_\_\_\_

Program Dean

\_\_\_\_\_

Date

*[Signature]*

\_\_\_\_\_

Vice President, Student Services

\_\_\_\_\_

Date

# 2022-2023 AJ Program Review Yearly Planning Update and Enrollment Trends and Efficiency Discussion Topic - Kurt Kruse May 2023

Final Audit Report

2023-07-20

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By:	Danielle Rivera (danielle.rivera@hancockcollege.edu)
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