

Equivalency Certification for Noncredit Basic Skills - Reading/Writing

Name: _____ Department: Community Education
Semester/Year: _____ Discipline/Area: _____

Criteria for Equivalency: The applicant named above meets the criteria for equivalency. This has been verified by review of the applicant's official college transcripts and other materials. (Attach documents used to verify candidate's qualifications.)

Minimum Qualifications:

A bachelor's degree in English, literature, comparative literature, composition, linguistics, speech, creative writing, or journalism, or a bachelor's degree in any discipline and twelve semester units of coursework in teaching reading.

Criteria for Equivalency:

- A bachelor's degree in any discipline and two years of professional experience related to the subject of the course taught.
- A California teaching credential authorizing instruction in the subject area with two years of professional experience related to the area of assignment and course work in the specific subject.

Rationale: Explain how the applicant's qualifications meet the selected guideline. Qualifications must be verified with appropriate documentation.

Signature of Candidate	Date
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I have reviewed all documentation and recommend approval of regular equivalency certification.			
Signature of Department Chair	Date	Signature of Dean	Date
Signature of Appropriate Academic Vice President	Date	Signature of Committee Chair Professional Standards Committee	Date