



**INVESTMENT COMMITTEE MEETING
Tuesday, August 25, 2015 ~ 3:00 p.m.**

Allan Hancock College Foundation
Mark J. Smith Meeting Room – Building R
936 S. College Drive, Santa Maria, California

- 1. Call to Order**
 - 2. Roll Call**
 - 3. Public Comment**
Public comment not pertaining to specific agenda items is welcome at this time. If you wish to speak to any item listed, please complete a Request to Speak Card available from the executive director. It is suggested that speakers limit themselves to 5 minutes.
 - 4. Approval of Agenda**
 - 4.A. Agenda for August 25, 2015**
Action - Motion___Second___Vote___Abstentions___
 - 5. Approval of Minutes**
 - 5.A. Minutes of June 23, 2015** **1 - 3**
Action - Motion___Second___Vote___Abstentions___
 - 6. Portfolio Review**
 - 6.A Morgan Stanley**
 - 7. Committee Business**
 - 7.A Northern Trust Proposal – Lois Pisacane, Vice President** **5**
Action - Motion___Second___Vote___Abstentions___
 - 7.B. Fiscal Year 2014-15 General Operations Budget - Executive Director's salary** **6 - 7**
Action - Motion___Second___Vote___Abstentions___
 - 7.C. Virginia S. Miller Trust – Foundation bequest** **8 - 9**
Action - Motion___Second___Vote___Abstentions___
 - 8. Review Financial Statements**
 - 8.B. Summary of Portfolio Allocation – 6/30/2015** **10**
 - 8.C. Statement of Operations – 6/30/2015** **11**
 - 8.D. Balance Sheet – 6/30/2015** **12**
 - 8.E. Contributions Report – 6/30/2015** **13**
 - 8.A. President’s Circle Budget – 6/30/2015** **14**
 - 8.F. General Operations Budget – 6/30/2015** **15**
 - 8.G. Check Registers – 6/30/2015** **16**
- Approval of Financial Statements**
Action - Motion___Second___Vote___Abstentions___

INVESTMENT COMMITTEE MEETING

Tuesday, August 25, 2015 ~ 3:00 p.m.

Allan Hancock College Foundation
Mark J. Smith Meeting Room – Building R
936 S. College Drive, Santa Maria, California

10. Date for Next Investment Committee Meeting

10.A. Thursday, September 22, 2015, 3:30 p.m., AHC Foundation, Mark Smith Meeting Room

11. Adjournment of Investment Committee

11.A. Adjournment of Investment Committee Meeting

Action - Motion___Second___Vote___Abstentions___

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Allan Hancock College Foundation office at (805) 925-2004. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.



Jeff Cötter, Executive Director

**ALLAN HANCOCK COLLEGE FOUNDATION
INVESTMENT COMMITTEE MEETING
Minutes of June 23, 2015**

A regular meeting of the Investment Committee was held on June 23, 2015, at 3:30 p.m. at the Allan Hancock College Foundation, Mark J. Smith Meeting Room, 936 S. College Drive, Santa Maria, CA.

1. MEETING CALLED TO ORDER

The meeting was called to order by Mr. Jeff Cotter at 3:30 p.m on behalf of Mr. Guy Walker who was delayed.

2. ROLL CALL

Investment Committee members present: M. Black, J. Cerny, G. Johnson, B. Lotwala, G. Walker

Investment Committee members absent: P. Hesse

Staff present: J. Cotter, M. Cox

3. PUBLIC COMMENT

There were no requests from the public to address the committee.

4. APPROVAL OF AGENDA

Mr. Cotter asked committee members to review the agenda for today's meeting and called for a motion to approve.

MOTION: On a motion by Director Black, seconded by Director Johnson, the Investment Committee approved the agenda on a roll call vote as follows:

Ayes: Black, Cerny, Johnson, Lotwala

Noes: None

Abstentions: None

5. APPROVAL OF MINUTES

Mr. Cotter asked committee members to review the minutes of March 24, 2015, and called for a motion to approve.

MOTION: On a motion by Director Lotwala, seconded by Director Johnson, the Investment Committee approved the minutes of March 24, 2015, meeting as submitted.

Ayes: Black, Johnson, Lotwala

Noes: None

Abstentions: Cerny

6. PORTFOLIO REVIEW

Morgan Stanley: Endowments: The committee reviewed the Morgan Stanley (MS) Performance Report for the consolidated investment portfolios dated May 31, 2015. The equity managers are up .26% for the current month, 2.87% for the current year, and 5.11% average for the last 12 months. Total ending value is \$4,807,230. *General Operation/Non-Endowments:* The Consulting Group Advisor fund up .20% for the current month, and 4.53% for the last 12 months, and the value is \$648,032. *Patricia J. Boyd Fund:* The committee reviewed the performance of the Consulting Group Advisor fund. On May 31, 2015, the total ending value of the investment is \$2,279,449. The fund is up 9.33% since the investment inception.

7. COMMITTEE BUSINESS

7.A. Review Investment Sub-committee notes of April 2, 2015: An Investment sub-committee meeting took place on April 2, 2015, and was attended Mr. Walker, Dr. Terry Dworaczyk, Mr. Lotwala, Mr. Cotter and Mrs. Cox. The purpose of the meeting was to discuss pending agenda item. As a result of the meeting, each item of discussion was placed on the Investment Committee agenda for June 23, 2015.

7.B. Investment Committee Name Change: The Investment Committee not only reviews and recommends investment policies and actions, but also has the fiduciary responsibility of the foundation's budgets. The committee recommended changing the name Investment Committee to Finance Committee. The

foundation's bylaws will be changed to reflect the change. A recommendation will be made to the Executive Committee and the full board to change the name of the Investment Committee to Finance Committee.

MOTION: On a motion by Director Lotwala, seconded by Director Cerny, the Investment Committee approved changing the name of the Investment Committee to Finance Committee. (Ayes: Black, Cerny, Johnson, Lotwala; Noes: None; Abstentions: None)

7.C. Investment Policy Statement: The purpose of the foundation's Investment Policy Statement is to provide guidance to all related parties as to how the funds of the foundation shall be managed. The policy shall be reviewed and updated on an annual basis by Investment Committee members. Members of the committee will sign and date this policy to certify that they have reviewed the document and updated it where appropriate. The document will be approved by the Board of Directors.

At the Investment Sub-committee meeting held on Thursday, April 2, 2015, the committee discussed a change to page 4, Asset Class – and recommended removing the *Optimal Allocation* column. The committee reviewed and discussed the policy and recommended removing the *Optimal Allocation* column on page 4 of the policy.

MOTION: On a motion by Director Johnson, seconded by Director Lotwala, the Investment Committee approved a change on page 4 of the Investment Policy Statement by removing the Optimal Allocation column. (Ayes: Black, Cerny, Johnson, Lotwala, Walker; Noes: None; Abstentions: None)

7.D. Proposed Monthly Meeting Time or Day Change: The Investment Committee meetings are scheduled for the fourth Tuesday of each month at 4 p.m. The committee does not always have adequate time to accomplish all agenda items. The committee recommended changing the start time to an earlier start time depending on the agenda.

7.E. Rabobank Wealth Management Review: The Allan Hancock College Foundation invested \$4 million in October 2013, as part of the *Patricia J. Boyd Fund* endowment. At the Investment Committee meeting held on January 27, Rabobank Wealth Management's Vice President, Mr. Todd McGinley, updated the committee on the investment and defined the current investment is conservative – *Income & Moderate Growth*. Mr. McGinley recommended either 1) *Balanced* with asset class ranges: cash: 0 – 20%, fixed income: 25% - 65%; equities: 25 - 65%; and real assets: 0 – 35%; or 2) *Appreciation* with asset class ranges: cash: 0 – 20%, fixed income: 10 – 50%; equities: 35 – 75%; and real assets: 0 – 35%.

Mr. Felix Hernandez, Vice President, Facilities and Operation, addressed the Investment Committee at the March 24, 2015, meeting and the anticipated ground-breaking construction date of the Fine Arts Complex. He shared the anticipated ground-breaking construction date of the Fine Arts Complex will be during the fall 2017.

Upon determination of an approximate ground-breaking Fine Arts Complex construction date, the committee discussed Rabobank Wealth Management investment objectives. After discussion, the committee recommended changing the present investment strategy of *Income & Moderate Growth* to *Balanced*.

MOTION: On a motion by Director Cerny, seconded by Director Black, the Investment Committee approved changing the Rabobank Wealth Management's investment strategy from *Income & Moderate Growth* to *Balanced*. (Ayes: Black, Cerny, Johnson, Lotwala, Walker; Noes: None; Abstentions: None)

7.D. Six-Month Review of Investment Managers: A recommendation by the Investment Sub-committee to the Investment Committee is to have the investment managers attend and review investment performances twice annually. The committee discussed their fiduciary responsibility as committee members and recommended the investment managers update the committee on a quarterly basis.

MOTION: On a motion by Director Lotwala seconded by Director Black, the Investment Committee approved investment managers attend and review investment performances quarterly. (Ayes: Black, Cerny, Johnson, Lotwala, Walker; Noes: None; Abstentions: None)

7.E. LPL Financial Update: Mr. John Ross is the LPL Financial Registered Principal for Santa Maria and manages the foundation's LPL Financial investment accounts. Mr. Ross has shared with staff about his intention to retire in approximately one year. His succession plan recommends Monarch Wealth Management, Santa Barbara, CA. Monarch Wealth Management has an advisory relationship with LPL Financial. The Monarch team is led by three individuals who have a combined twenty-five years of investment management experience. The transition to Monarch Wealth Strategies will require approximately one year. The Monarch Wealth Strategies' team members are Mr. Aaron Clark, Mr. Brian Johnson, and Ms. Kimberly Horn.

The committee discussed meeting the Monarch Wealth Strategies team, requested staff request the team's references and background information. No action was taken at this time.

7.E. Vanguard Investments: In 1993, Florence E. Young, a resident of Santa Maria, notified AHC President/Superintendent Dr. Ann Foxworthy that she had established a trust in which she had placed all of her personal assets and had named the Allan Hancock College Foundation as beneficiary and sole successor trustee.

On June 12, 2003, Mrs. Young passed away at the age of 86. As successor trustee for this trust, the foundation began the process of taking over responsibility as trustee, including settling the final affairs of Mrs. Young. At the time of her death, her trust was as cash, tax-free bonds, and equity mutual funds, with a market value of approximately \$953,000, held in Vanguard. Since her death, there has been no change to the Vanguard investment holdings, is considered a *no load/no fees* account, does not have a financial advisor, and the corporate office is located in Valley Forge, PA. Further, it was noted the investment is not within the parameters of the investment policy statement.

The Florence E. Young Trust was set-up as a *Florence E. Young Endowment* and is a quasi-endowment whose principal and proceeds are designated for unrestricted purposes of the foundation.

The committee discussed transferring the Vanguard account to a local brokerage firm and the importance of keeping within the foundation's investment policy statement. The committee requested that staff invite a Northern Trust representative to present a proposal at the next Investment Committee meeting scheduled for July 7, 2015. No action was taken at this time.

7.E. Format of Mailings for Investment Committee Meetings: The committee discussed receiving future Investment Committee agenda packets as a *pdf*. Some members prefer receiving a hardcopy of the agenda; some prefer receiving as a *pdf*. Staff will continue mailing to those that prefer a hardcopy.

JOINT SESSION WITH EXECUTIVE COMMITTEE began at 5:25 p.m.

Executive committee members joining meeting: T. Dworaczyk, J. Everett, B. Manning, V. Moya, B. Poole, G. Pensa, G. Schragar

Absent: Dr. Kevin Walthers

FINANCIAL STATEMENTS

President's Circle Budget: Staff reviewed the proposed President's Circle budget for the 2015-16 fiscal year. The projected opening balance on July 1, 2015, is \$125,000, and the projected revenue is \$175,000 which includes the Young Endowment Pledge. The budgeted expenses are \$300,000. The budget for the period ending May 31, 2015, reflects a total income of \$167,416, with expenses of \$29,705, and net revenue/expense \$137,711. Staff reviewed upcoming committed projects that include Campus Art -

\$10,000, Dean's Awards - \$1,500, Life Science Lab Assistant - \$15,000, Support for CARE - Foster Youth Program - \$15,000, and the Enology Viticulture Program - \$3,000.

Portfolio Summary: Staff reviewed the Portfolio Summary dated 5/31/2015, which reflects \$2,473,988 in general operations, restricted and scholarship funds; \$7,789,897 invested in endowment funds, and \$13,025,994 of the *Patricia J. Boyd Fund* invested at Rabobank Wealth Management, Northern Trust and Morgan Stanley. The net assets are \$23,290,488.

Statement of Operations: For the period ending 5/31/2015, the fund balance for the general operations fund was \$388,715; the restricted fund was \$1,979,878, the scholarship fund was \$677,153, the endowment balance was \$18,115,774, and the endowment revenue/expense was \$2,125,620. The total fund balance for the period was \$23,287,139.

Balance Sheet: For the period ending 5/31/2015, in reviewing the statement it was noted that the total current assets were \$23,290,487, total current receivables were \$608, total liabilities were \$3,348, and total liabilities and fund balance were \$23,290,487.

Contributions Report: For the period ending 5/31/2015, the total contributions were \$907,511.

General Operations Budget: For the period ending 5/31/2015, in reviewing the general operations budget statement, income for the year-to-date was \$207,704, with expenses of \$174,201 and the fund balance was \$388,715. Staff informed the committees that the foundation received word from Business Services stating the district will not invoice the foundation for the Executive Director's salary in the amount of \$50,000.

Check Register: For the period ending 3/31/2015, 4/30/2015 and 5/31/2015; there were no questions.

MOTION: On a motion by Director Dworaczyk, seconded by Director Poole, the Investment and Executive Committees approved the financial statements and reports as submitted. (Ayes: Black, Cerny, Dworaczyk, Johnson, Lotwala, Manning, Moya, Poole, Pensa, Schragger, Walker; Noes: None; Abstentions: None)

DATE FOR NEXT MEETING

The next Investment Committee meeting will be Tuesday, July 7, 2015, at 4 p.m., Allan Hancock College Foundation, Mark Smith Conference Room, at 936 S. College Drive, Santa Maria, CA.

ADJOURNMENT

With no further business to bring before the committee, the meeting was adjourned at 5:35 p.m.

MOTION: On a motion by Director Black, seconded by Director Johnson, the Investment Committee adjourning the session at 5:35 p.m. (Ayes: Black, Cerny, Dworaczyk, Johnson, Lotwala, Manning, Moya, Poole, Pensa, Schragger, Walker; Noes: None; Abstentions: None)

To: Investment Committee	ACTION
From: Jeff Cotter	August 25, 2015
Subject: Northern Trust Proposal – Louis Pisacane, Vice President	

BACKGROUND

Mr. Louis Pisacane, CFA, CIMA, Vice President of Northern Trust, will be presenting a proposal to the committee. The committee will discuss transferring the Vanguard account to Northern Trust. The Vanguard account does not have a financial advisor and the corporate office is located in Valley Forge, PA. A motion will be needed if the committee recommends transferring the account.

FISCAL IMPACT

None.

RECOMMENDATION

Upon review and agreement, a motion is necessary to approve closing the Vanguard account and transferring the funds to Northern Trust.

To: Investment Committee	ACTION
From: Jeff Cotter	August 25, 2015
Subject: Operating Budget Fiscal Year 2014-15 - Executive Director's Salary	

BACKGROUND

The foundation's 2014-15 general operations budget includes an expense item for the Executive Director's salary in the amount of \$50,000. The foundation received an email from Shelly Allen, Administrative Services, at the direction of Michael Black, stating the district will not invoice the foundation for the salary expense. Dr. Walthers has requested the \$50,000 be transferred to a *One-Time Funding* restricted account within the foundation. The purpose of the *One-Time Funding* restricted account is for community outreach while promoting and advertising Allan Hancock College. Several sponsorships have been acquired since the start-up of the *One-Time Funding* restricted account.

The committee will be asked to formally approve a motion to transfer \$50,000 from the operating budget into the *One-Time Funding* restricted account. Attached is a memo prepared by foundation staff addressed to Dr. Walthers requesting his approval of the transfer for the committee's review.

FISCAL IMPACT

None.

RECOMMENDATION

Upon review and agreement, a motion is necessary to transfer the Executive Director's \$50,000 salary from the operating budget to the *One-Time Funding* restricted account.



OFFICERS

Terry Dworaczyk, Ed.D., *President*
Valerie Moya, *Vice President*
Bob Poole, *Secretary*
Guy R. Walker, *Treasurer*
John Everett, *Past President*

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COLLEGE TRUSTEE REPRESENTATIVES

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COLLEGE REPRESENTATIVES

Kevin G. Walthers, Ph.D.,
Superintendent/President
Michael Black, *Interim Associate Superintendent/Vice President, Administrative Services*
Donna Bishop, *Faculty*
Norberto Rasgado, *Student*

FOUNDATION STAFF

Jeff Cotter, *Executive Director*
Marlyn Cox
Annie Looyesen
Toni McCracken

July 8, 2015

To: Dr. Kevin Walthers
Superintendent/President
Allan Hancock College

From: Jeff Cotter
Executive Director

Re: Foundation's 2014-15 General Operations Budget Revision

The 2014-15 foundation general operation's budget includes an expense item "Executive Director's salary" in the amount of \$50,000.

An email to Marlyn Cox from Shelly Allen dated June 9, 2015, at the instruction of Michael Black, stating the district will not invoice the foundation for the "Executive Director's salary" expense line item.

A telephone call to Marlyn Cox from Melinda Martinez on Tuesday, July 7, 2015, on behalf of Dr. Walthers, with a request for the foundation to "transfer out" the \$50,000 to a newly created restricted account called "One-Time Funding."

As this is a change to the foundation's general operations budget for 2014-15, a couple of things need to happen:

1. Marlyn needs written authorization from Dr. Walthers to complete the transfer.
2. The Investment Committee will need to formally approve the transfer at the August 25, 2015, regular meeting.

A handwritten signature in black ink, appearing to be 'Jeff Cotter', written over a horizontal line.

To: Investment Committee	ACTION
From: Jeff Cotter	August 25, 2015
Subject: Virginia S. Miller Trust – Foundation Bequest	

BACKGROUND

On August 18, 2015, the foundation received notice from the Law Office of Laura Hoffman King, Orcutt, CA, that the foundation is legally entitled as a beneficiary or legal heir of *The Virginia S. Miller Trust* dated January 10, 2006. On May 18, 2015, Virginia S. Miller passed away. The foundation was not aware of being named in the trust and does not know Ms. Miller. The trust states the Allan Hancock College Foundation will receive a \$25,000 distribution.

The trust does not describe how the \$25,000 is to be used. Staff is recommending the gift be designated for the *STEM Federal Endowment*. The STEM Federal grant matches contributions up to \$250,000. To date, the *STEM Federal Endowment* principal balance is \$379,116.40. The remaining balance to be raised is \$35,441.80.

The committee will discuss how the \$25,000 trust distribution will be designated. A motion will be needed if the committee recommends designating the gift for the *STEM Federal Endowment*.

FISCAL IMPACT

None.

RECOMMENDATION

Upon review and agreement, a motion is necessary to approve designated the \$25,000 distribution from *The Virginia S. Miller Trust* for the *STEM Federal Endowment*.

**FIRST AMENDMENT
TO THE VIRGINIA S. MILLER TRUST DATED JANUARY 10, 2006**

VIRGINIA S. MILLER, as Settlor of The Virginia S. Miller Trust Dated January 10, 2006 (the "Trust"), pursuant to power contained in Article 3, Section 3.01 of the Trust, does hereby amend the Trust as follows:

1. Settlor hereby revokes Section 5.03 of Article 5 in its entirety and replaces it as follows:

"5.03. Disposition of Trust Upon Death of Settlor.

- (a) On the death of the settlor, the trustee shall distribute free and clear of the trust all of settlor's tangible personal property, including but not limited to, settlor's car, antique secretary desk, antique bedroom set, all of settlor's jewelry, settlor's clothing, household furniture and furnishings, books and other tangible articles of a household or personal nature, not otherwise specifically disposed of by this Trust or in any other manner, together with any insurance on said property to settlor's cousin, JEAN THORNLUND. If JEAN THORNLUND fails to survive the settlor, this gift shall lapse and become part of the residue of the trust estate. This gift shall be free of taxes and debts.
- (b) On the death of the settlor, the trustee shall make the following distributions:
 - (i) \$8,000 to REBECCA WARREN;
 - (ii) \$25,000 to BARBARA CROMWELL;
 - (iii) \$25,000 to SHIRLEY WURSTER;
 - (iv) \$25,000 to THE ALLAN HANCOCK COLLEGE FOUNDATION;
 - (v) \$50,000 to THE GOOD SAMARITAN SHELTER, INC. OF SANTA MARIA;
 - (vi) \$50,000 to THE SANTA MARIA VALLEY HUMANE SOCIETY; and
 - (vii) \$50,000 to THE BOYS & GIRLS CLUB OF SANTA MARIA VALLEY.

In the event that any of the aforementioned beneficiaries predeceases the settlor or in the case of an entity, no longer exists at the time of the settlor's death, the gift shall lapse and be distributed according to the residue of the trust estate.

ALLAN HANCOCK COLLEGE FOUNDATION
 Summary of Portfolio Allocation
 January 1, 2015 - December 31, 2015

GENERAL OPERATIONS, RESTRICTED and SCHOLARSHIPS	Beginning Market Value 01/01/15	Ending Market Value 6/30/2015
Morgan Stanley Active Assets-Cash, .020%	\$ 1,692,020.24	\$ 1,977,635.21
Morgan Stanley, Consulting Group Advisor	637,183.83	634,673.33
Rabobank - Checking	162,865.41	325,106.42
Rabobank - Credit Card	10,614.16	19,227.08
Cash on Hand	100.00	100.00
Sub-Total	\$ 2,502,783.64	\$ 2,956,742.04

ENDOWMENTS	Investment Basis	Beginning Market Value 01/01/15	Ending Market Value 6/30/2015	Total Market Value Change YTD
Morgan Stanley	\$ 2,984,748.17	\$ 4,069,985.21	\$ 4,749,648.54	\$ 79,663.33
LPL Financial	854,408.37	1,406,161.37	1,433,875.04	27,713.67
Osher-Bartleson Fund Endowment	100,000.00	149,689.78	147,554.18	(2,135.60)
Vanguard (Young Quasi Endowment)	641,557.78	1,305,382.03	1,324,952.43	19,570.40
LPL Financial	13,000.00	40,706.27	38,041.34	(2,664.93)
Sub-Total	\$ 4,593,714.32	\$ 7,571,924.66	\$ 7,694,071.53	\$ 122,146.87

PATRICIA J. BOYD FUND				
Rabobank Wealth Management	\$ 4,000,000.00	\$ 4,141,183.78	\$ 4,213,976.73	\$ 72,792.95
Northern Trust	6,000,000.00	6,294,695.57	6,383,608.24	88,912.67
Morgan Stanley	2,115,776.55	2,221,560.86	2,237,643.20	121,866.65
Sub-Total	\$ 12,115,776.55	\$ 12,657,440.21	\$ 12,835,228.17	\$ 283,572.27

\$ 22,732,148.51

Total General Opr, Restricted, Scholarships & Endowments	\$ 23,374,286.74
Accounts Receivable	13,643.00
Total Assets	\$ 23,387,929.74
Total Liabilities - Accounts Payable	437,686.00
Net Assets	\$ 23,825,615.74

Investment Allocation Summary - Endowments	Target	Allocation Current Period
Morgan Stanley		
Stocks, ETFs, CEFs, Mutual Funds	65%	62.91%
Fixed Income	35%	33.72%
Bonds		
Cash		3.37%
		100.00%

LPL Financial		
Stocks, ETFs, CEFs, Mutual Funds	65%	62.83%
Fixed Income	35%	31.67%
Bonds		
Cash		3.50%
		98.00%

Vanguard		
Stocks, ETFs, CEFs, Mutual Funds	65%	74.80%
Fixed Income	35%	
Bonds		5.30%
Cash		19.90%
		100.00%

Consolidated Summary of Allocation Endowments	Target	Allocation Current Period
Stocks, ETFs, CEFs, Mutual Funds	65%	66.85%
Fixed Income	35%	21.80%
Bonds		1.77%
Cash		8.92%
		99.33%

Investment Allocation Summary - Patricia J. Boyd	Target	Allocation Current Period
Rabobank Wealth Mgmt - P.J. Boyd Fund		
Stocks,ETFs,CEFs, Mutual Fds.	65%	53.09%
Fixed Income	35%	43.34%
Bonds		
Cash		3.57%
		100.00%

Northern Trust - P. J. Boyd Fund		
Stocks,ETFs,CEFs, Mutual Fds.	65%	65.80%
Fixed Income	35%	32.80%
Bonds		
Cash		1.60%
		100.00%

Morgan Stanley - P. J. Boyd Fund		
Stocks,ETFs,CEFs, Mutual Fds.	65%	60.85%
Fixed Income	35%	36.95%
Bonds		
Cash		2.20%
		100.00%

Consolidated Summary of Allocation - Boyd	Target	Allocation Current Period
Stocks,ETFs,CEFs, Mutual Fds.	65%	59.85%
Fixed Income	35%	37.70%
Bonds		0.00%
Cash		2.46%
		100.00%

ALLAN HANCOCK COLLEGE FOUNDATION
STATEMENT OF OPERATIONS BY SUBFUND
FOR THE PERIOD ENDING 06/30/2015

	Cash Admin	Rounded to the Nearest General Operations	Restricted	Dollar Scholar- ships	Endowment Principal	Endowment Rev/Exp	Total
REVENUE:							
Contributions	0	15,713	330,664	482,343	513,877	0	1,342,597
Contributions non-cash	0	0	0	0	0	0	0
Interest and dividends	0	22,700	0	0	0	526,474	549,174
Gain/Loss on sale of investments	0	8,214	0	0	0	355,514	363,727
Change in asset portfolio	0	-21,669	0	0	0	-654,706	-676,375
Royal/Other/Bad Debt Recov.	0	0	10,261	1,560	0	0	11,821
Total revenue	0	24,958	340,925	483,903	513,877	227,281	1,590,944
EXPENDITURES:							
Scholarships	0	0	0	561,151	0	0	561,151
Student Assistance	0	0	7,630	0	0	0	7,630
District/College Support	0	0	616,377	0	73,345	5,516	695,238
Salaries	0	122,968	0	0	0	0	122,968
Employee benefits	0	12,907	0	0	0	0	12,907
Supplies and materials	0	27,704	58,961	1,109	0	0	87,774
Contracted personal services	0	6,931	4,179	0	0	0	11,111
Travel and conference	0	6,381	11,424	0	0	0	17,805
Memberships and permits	0	1,194	0	0	0	0	1,194
Technology Services	0	0	0	0	0	0	0
Telephone	0	684	0	0	0	0	684
Contracts and leases	0	18,902	542	0	0	0	19,443
Postage and advertising	0	2,933	10	0	0	0	2,943
Bank/brokerage charges	0	3,367	45	3	0	147,881	151,296
Miscellaneous expense	0	0	17,480	2,045	0	0	19,525
Building and equipment	0	307	0	0	0	0	307
Credit Card Disc. Fees	0	862	0	0	0	0	862
Total expenditures	0	205,140	716,649	564,307	73,345	153,397	1,712,838
Net income(loss)	0	-180,182	-375,724	-80,404	440,532	73,884	-121,894
OTHER FINANCING SOURCES/OUTGO:							
Transfers in	0	188,356	96,195	251,399	2,007,809	0	2,543,760
Transfers out	0	53,237	62,492	79,048	2,002,174	416,957	2,613,908
Net transfers	0	135,120	33,703	172,351	5,635	-416,957	-70,148
Net inc/dec in fund bal	0	-45,062	-342,021	91,947	446,167	-343,073	-192,042
FUND BALANCE:							
Fund equity, July 1	0	355,212	1,997,487	737,574	17,885,740	2,166,272	23,142,285
Current balance	0	310,150	1,655,466	829,521	18,331,907	1,823,199	22,950,243

ALLAN HANCOCK COLLEGE FOUNDATION
BALANCE SHEET BY SUBFUND
FOR PERIOD ENDED 06/30/2015

	Cash Admin	Rounded to the Nearest General Operations	Restricted	Dollar Scholar- ships	Endowment Principal	Endowment Rev/Exp	Total
ASSETS							
Cash and securities							
Claim on Cash	-8,754,754	312,234	2,012,025	828,771	3,778,525	1,823,199	0
Claim on Cash-Treasury	0	0	0	0	0	0	0
Checking	1,917,230	0	0	0	285,512	0	2,202,742
Credit Card	19,227	0	0	0	0	0	19,227
Cash on hand	100	0	0	0	0	0	100
Investment cash	167,198	0	0	0	558,956	0	726,154
Investment securities	5,883,454	0	0	0	13,111,256	0	18,994,710
FMV increase/decrease	767,546	0	0	0	663,809	0	1,431,355
Total cash & securities	0	312,234	2,012,025	828,771	18,398,059	1,823,199	23,374,287
Receivables							
Due from other funds	0	184	0	750	420	0	1,354
Accrued interest receivable	0	0	0	0	12,289	0	12,289
Payroll taxes receivable	0	0	0	0	0	0	0
Total receivables	0	184	0	750	12,709	0	13,643
Total assets	0	312,417	2,012,025	829,521	18,410,768	1,823,199	23,387,929
LIABILITIES							
Accounts payable	0	343	1,064	0	0	0	1,407
Payroll taxes payable	0	0	0	0	0	0	0
Due other funds	0	1,924	355,495	0	78,861	0	436,280
Total liabilities	0	2,267	356,559	0	78,861	0	437,686
FUND BALANCE							
Fund equity FYB	0	355,212	1,997,487	737,574	17,885,740	2,166,272	23,142,285
Current income/loss	0	-45,062	-342,021	91,947	446,167	-343,073	-192,042
Total fund balance	0	310,150	1,655,466	829,521	18,331,907	1,823,199	22,950,243
Total liab & fund balance	0	312,417	2,012,025	829,521	18,410,768	1,823,199	23,387,929

**Allan Hancock College Foundation
Contributions & Fundraising
July 1, 2014 through June 30, 2015**

Account	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
General Operations	150	125	180	5,279	1,207	2,004	2,075	358	278	678	248	265	12,848
Restricted	12,219	22,804	28,372	8,883	19,056	82,915	20,242	21,145	28,137	27,105	7,563	3,620	282,061
Fundraising & Ticket Sales										4,567	5,704		10,271
Scholarships	23,362	11,530	38,032	12,903	13,477	16,960	52,048	52,392	69,496	37,888	9,446	146,369	483,903
Endowments	7,709	91,150	2,200	13,360	2,899	59,075	14,150	1,190	2,485	10,090	20,090	1,150	225,549
Patricia J. Boyd Fund												285,512	285,512
President's Circle	2,251	6,834	2,667	2,451	1,543	9,659	6,125	2,309	3,092	4,726	2,309	4,309	48,275
In-Kind Donations													
MONTHLY TOTALS	45,690	132,443	71,451	42,876	38,182	170,613	94,641	77,393	103,488	85,054	45,360	441,226	
CURRENT YTD TOTALS	\$ 45,690	\$ 178,133	\$ 249,585	\$ 292,461	\$ 330,643	\$ 501,257	\$ 595,898	\$ 673,291	\$ 776,779	\$ 861,833	\$ 907,511	\$ 1,354,736	\$ 1,348,418
PRIOR YEARS													
July 13-June 14	42,409	116,948	155,370	1,414,840	1,474,199	2,996,721	3,106,603	3,207,593	3,295,008	3,442,349	3,532,073	4,230,595	
July 12-June 13	28,055	61,970	356,466	422,405	509,789	610,027	852,388	1,116,792	1,218,417	11,580,468	11,637,422	11,662,226	
July 11-June 12	33,575	85,689	131,502	181,446	214,460	242,187	327,473	580,070	629,195	667,556	694,581	774,867	
July 10-June 11	33,237	119,259	168,275	240,841	262,359	389,282	474,512	520,734	559,245	610,414	862,539	907,673	
July 09-June 10	76,076	188,161	227,180	331,314	358,234	472,884	506,820	528,843	577,141	597,819	715,628	941,725	
July 08-June 09	68,637	127,337	187,331	254,313	282,414	565,024	592,970	609,746	661,090	848,526	1,018,528	1,053,236	
July 07-June 08	45,107	126,207	172,587	299,483	514,684	641,357	679,931	711,203	765,748	848,526	1,000,629	1,070,666	
July 06-June 07	99,807	202,598	246,726	330,210	419,424	807,361	847,622	898,492	925,869	1,036,458	1,075,487	1,098,427	
July 05-June 06	98,646	335,755	393,848	463,476	491,535	601,929	683,955	713,831	814,389	852,245	915,543	1,125,361	
July 04-June 05	78,667	150,074	221,555	302,251	365,176	567,844	590,148	613,987	673,291	797,996	851,703	951,050	
July 03-June 04	78,436	161,345	250,851	325,196	399,677	680,662	714,421	727,671	757,531	817,265	899,968	938,647	
July 02-June 03	75,261	121,934	191,280	359,263	392,300	693,094	740,946	754,027	788,449	914,786	962,885	1,940,867	

NOTES:
a) Report does not include investment portfolio activity.
b) Report does not include outstanding pledges.

ALLAN HANCOCK COLLEGE FOUNDATION

To: Investment Committee	ACTION
From: Jeff Cotter	August 25, 2015
Subject: President's Circle 2014-15 Budget for period ending June 30, 2015	

BACKGROUND

Mr. Cotter will report on the *President's Circle* budget for the period ending June 30, 2015.

INCOME	2014-15 Approved Budget	2014-15 Actual
Opening Balance, 7/1/2014		123,450
Contributions	75,000	48,275
Young Endowment Pledge	100,000	
TOTAL INCOME	\$ 175,000	\$ 171,725

EXPENSES

Foundation operating budget	11,250	8,677
Transfers to District	157,750	50,795
Supplies, Equipment, Advertising	500	5,258
Food Supplies	2,000	1,911
Public Relations/Recognition	2,500	2,028
Printing	500	1,438
Insurance - Marvel Art display		1,000
Postage/Courier/Credit Card Fees	500	43
TOTAL EXPENSES	175,000	71,150
NET REVENUE/EXPENSE	\$.00	\$ 100,575

Committed/Designated Projects: Campus art - \$10,000; Dean's Awards - \$1,500; Life Science Lab Assistant - \$8,650; Support for CARE - Foster Youth Program - \$4,368.

ALLAN HANCOCK COLLEGE FOUNDATION

General Operations Budget

July 1, 2014 - June 30, 2015

	2014-15 Approved Budget	6/30/2015 2014-15 YTD Rev & Exp	100% Final 2014-15 Percentage Budget
REVENUE			
General Operations - Contributions	15,000	15,713	105%
General Operations - Contributions non-cash			
General Operations - Interest	20,000	22,700	114%
Administration Fee - 1.5%	90,000	90,323	100%
President's Circle Campaign	11,250	8,676	77%
Consulting Group Advisor - Gain/Loss, Dividends	40,000	(13,455)	-34%
Marian Hancock Trust	30,000	30,000	100%
F. Young Endowment Proceeds	40,000	40,000	100%
Madson Endowment Proceeds	3,000	5,625	188%
Transfers In & Tix Revenue - Scholarship Banquet	3,000	13,732	458%
TOTAL GENERAL OPERATIONS REVENUE	\$ 252,250	\$ 213,314	85%
EXPENSES			
Executive Director	50,000		0%
Staff Salaries	116,482	115,368	99%
Staff Health/Welfare Benefits	7,600	7,600	100%
Staff Payroll Taxes/Insurance	12,309	12,907	105%
Sub Total Staff Salaries & Benefits	\$ 186,391	\$ 135,875	73%
Public Relations	200	76	38%
Operational Supplies	5,050	7,078	140%
Printing	9,000	5,368	60%
Food Supplies	5,000	2,950	59%
Consultants, Service Contracts	12,800	12,134	95%
Conference Expense	5,500	6,009	109%
Business Travel Expense	1,000	556	56%
Dues and Memberships	800	995	124%
Licenses, Permits, Filing Fees	150	199	133%
Telephone	1,150	684	59%
Maintenance Agreements	400	410	102%
Equipment Leases & Agreements	550	617	112%
Postage and Courier Services	3,250	2,688	83%
Advertising	1,000		0%
Bank Service Charges & Brokerage Fees	3,900	4,229	108%
Equipment & Computer Software	13,500	11,792	87%
Scholarship Banquet		16,717	
Transfer Out - President's One-Time Funding		50,000	
Sub Total Operating Expenses	\$ 63,250	\$ 122,501	194%
TOTAL GENERAL OPERATING EXPENSES	\$ 249,641	\$ 258,376	103%
Net Revenue/Expense	\$ 2,609	\$ (45,062)	
Beginning Fund Balance, July 1	\$ 355,212	\$ 355,212	
CURRENT FUND BALANCE	\$ 357,821	\$ 310,150	

Allan Hancock College Foundation
Check Register
Check Dates from 6/1/2015 to 6/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
BENNETT, TIM	Trustees CCLC Conference	83122150 5210	314.73		
			314.73	FN	00017561
BUSINESS CARD	Docuteam - shredding	83111300 4520	60.00		
	I'm ALL In sunglasses	83111300 4520	472.71		
	McDonalds banner for Science	83111300 4520	227.33		
	Constant Contact mthly fee	83111300 5112	52.25		
	Gift cards for EOPS/CARE	83122058 5170	400.00		
			1,212.29	FN	00017562
BUSINESS CARD	FDTN OFFICE SPPLS	83111300 4520	37.01		
	FDTN OFFICE SPPLS	83111300 4520	17.30		
	GREETING CARDS	83111300 4520	23.39		
	FDTN OFFICE SPPLS	83111300 4520	2.59		
	BRD OF DIR QTRLY MTG FD SPPLS	83111300 4710	10.87		
	TBLCLTH CLEANING	83111300 4710	45.30		
			136.46	FN	00017563
COTTER, JEFF	Travel to San Diego Conference	83111300 5210	274.40		
			274.40	FN	00017564
COX, MARLYN J	REPLENISH PETTY CASH	83111300 4710	92.07		
			92.07	FN	00017565
JONES, BERNARD	Annual CCLC Conference	83122150 5210	324.06		
			324.06	FN	00017566
LAHR, LARRY	Annual CCLC Conference	83122150 5210	303.10		
			303.10	FN	00017567
Looyson, Ann M.	RMB AHCF AND AHC BANNERS	83111300 4520	648.00		
			648.00	FN	00017568
PENSA, GREG	Annual CCLC Conference	83122150 5210	334.16		
			334.16	FN	00017569
Walthers, Kevin Glen	Annual CCLC Conference	83122150 5210	303.13		
			303.13	FN	00017570
West Covina Nurseries	Sch Banq & Commencement stage	83122085 4520	1,370.09		
			1,370.09	FN	00017571
ALLAN HANCOCK COLLEGE	RMB POLE BANNER	83111300 4520	688.00		

Allan Hancock College Foundation
Check Register
Check Dates from 6/1/2015 to 6/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	RMB STD WRKR MATH DEPT LAB	83122111 5850	950.00		
	RMB LVC CMPS FOLDING CHRS	83122150 5850	6,015.41		
	FN Banner Scholarship	83132265 9181	1,500.00		
	FN Banner Scholarship	83132588 9181	1,347.50		
	FN Banner Scholarship	83132917 9181	500.00		
			<u>11,000.91</u>	FN	00017572
Benevolent & Protective Order of the Elks 1538	SCHOLARSHIP BANQUET FOOD	83111400 4710	10,154.50		
			<u>10,154.50</u>	FN	00017573
Brackett, Ashley	RMB CAREER MENTOR PROG FD SPPL	83122840 4710	32.31		
			<u>32.31</u>	FN	00017574
Grand Performance Music	Sound system for 2015	83111400 5112	850.00		
			<u>850.00</u>	FN	00017575
JAY CEE TROPHY CO INC	AHC Film Fest awards	83122063 4520	235.42		
			<u>235.42</u>	FN	00017576
OFFICE DEPOT CREDIT PLAN	FDTN OFFICE SUPPLIES FY15	83111300 4520	70.95		
	FDTN OFFICE SUPPLIES FY15	83111300 4520	73.88		
			<u>144.83</u>	FN	00017577
Ornelas, Nohemy	RMB WELCOME VIDEO SHIRT	83122150 4520	72.91		
			<u>72.91</u>	FN	00017578
PARTY PLACE & RENTAL CENTER	Stage, table & chairs rental	83111400 5690	3,322.80		
			<u>3,322.80</u>	FN	00017579
VISION CENTER OF SANTA MARIA	STUDENT VISION EXAM & FRAMES	83123235 4520	30.00		
			<u>30.00</u>	FN	00017580
VISION CENTER OF SANTA MARIA	STUDENT VISION EXAM & FRAMES	83123235 4520	50.00		
			<u>50.00</u>	FN	00017581
VISION CENTER OF SANTA MARIA	Vision Analysis & Frames	83123235 4520	100.00		
			<u>100.00</u>	FN	00017582
ALLAN HANCOCK COLLEGE	RMB VETERANS RESOURCE CENTER	83122654 5850	7,414.16		
			<u>7,414.16</u>	FN	00017583
Margarita Adventures LLC	EOPS Staff retreat	83122058 5210	552.50		

Allan Hancock College Foundation
Check Register
Check Dates from 6/1/2015 to 6/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			552.50	FN	00017584
ALLAN HANCOCK COLLEGE	HENRY MAYO NEWHALL FDTN GRNT	83122112 5850	1,382.40		
	RMB PRINTING	83122150 4540	202.86		
			1,585.26	FN	00017585
DAL PORTO, JUDITH	RMB CHLDRNS CTR CEREMONY	83122098 4520	63.17		
	CHLDRN CTR CEREMONY FD SPPLS	83122098 4710	208.46		
			271.63	FN	00017586
REENA HERRERA	RMB FOSTER KINSHIP SPPLS	83122098 4520	133.94		
			133.94	FN	00017587
VERIZON	FDTN PHONE FY15	83111300 5540	52.91		
			52.91	FN	00017588
VISION CENTER OF SANTA MARIA	STUDENT VISION EXAM & FRAMES	83123235 4520	100.00		
			100.00	FN	00017589
		Total Amount:	41,416.57		
		Reversals:	0.00		
		Grand Total:	41,416.57		