



**Executive Committee Meeting**  
**Wednesday, January 18, 2023 ❖ 4 – 5 p.m.**  
**Allan Hancock College – Building B, Captain’s Room**

**AGENDA**

	<b>Page</b>	<b>Tentative Time</b>
1. Call to Order		4:00 p.m.
2. Roll Call		
3. Public Comment		
<i>This section of the agenda is intended for members of the public to address the Executive Committee on items involving the Foundation that are being considered. Please note that directors are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda. If you wish to speak to any item listed, please complete a Request to Speak Card available from the executive director. It is suggested that speakers limit themselves to five minutes.</i>		
4. Approval of Agenda for January 18, 2023 (ACTION)		4:01 p.m.
5. Approval of Minutes for October 27, 2022 (ACTION)	1-3	4:02 p.m.
6. Executive Director’s Report (Information)		4:05 p.m.
7. Consent Agenda (ACTION)		4:10 p.m.
<i>Consent agenda items are consistent with adopted policies and approved practices of the Foundation and are deemed routine in nature. They will be acted upon by a vote in one motion without discussion unless members of the board request an item’s removal from the consent agenda.</i>		
7.A. Advancement Committee Chair Resignation – Mike Gibson	4	
7.B. Finance Committee – Mike Gibson	5	
7.C. Board Member Resignation – Steve Popkin	6	
7.D. Foundation Staffing Update– Marisol Diaz	7	
7.E. Foundation Staffing Update– Tracy McKee	8	
8. Governance and Nominations		4:15 p.m.
8.A. Board Member Term Ends – Jim Bray (Information)	9	
8.B. Board Member Term Ends – Peggy Hesse (Information)	10	
9. Finance Committee (ACTION)	11	4:25 p.m.
9.A. Contributions Report - 9/1/2022– 11/30/2022	12	
9.B. Statement of Operations - 11/30/2022	13	
9.C. Statement of Financial Position - 11/30/2022	14	
9.D. General Operations Budget - 11/30/2022	15	
9.E. Consideration of Endowment Scholarship & Program Funding	16	
9.F. Review of Investment Policy Plan (re: Cryptocurrency)	17	



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10. Advancement Committee (Information)		4:40 p.m.
10.A. Foundation Giving Report and Promise Campaign Update	18	
10.B. President’s Circle Subcommittee Report	19	
10.C. Scholarship Subcommittee Report	20	
11. AHC Foundation Employee Handbook (ACTION)	21	4:45 p.m.
12. Board Retreat Update	22	4:50 p.m.
13. Quarterly Board Meeting – January 26, 2022 – Agenda Review (Information)	23-24	4:57 p.m.
14. Consideration of New Business (Information)		4:58 p.m.
15. Next Meeting – April 19, 2023, 4-5 p.m.		
16. Adjourn (ACTION)		5:00 p.m.

*In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Allan Hancock College Foundation office at (805) 925-2004. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.*

A handwritten signature in blue ink, appearing to read "Jon Hooten", positioned above a horizontal line.

Jon Hooten, Executive Director  
Allan Hancock College – College Advancement

Executive Committee Members:

- Maggi Daane President, Chair
- Judith Dale, Vice President
- Judy Frost, Treasurer
- Debra Hood, Secretary
- Jim Bray, Director
- Lee-Volker Cox, Director
- Jeff Hall, AHC Trustee
- Kevin Walthers, AHC President/Superintendent

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*The mission of the Allan Hancock College Foundation is to operate for the advancement of education by raising funds and building community support to meet the needs of the college in the areas of scholarships, capital/infrastructure projects and program support.*