



**Executive Committee Meeting**  
**Wednesday, July 16, 2025 ♦ 4 – 5 p.m.**  
**Allan Hancock College – Captain’s Room**

**AGENDA**

	<b>Page</b>	<b>Tentative Time</b>
1. Call to Order		4:00 PM
2. Roll Call		
3. Public Comment		
<i>This section of the agenda is intended for members of the public to address the Executive Committee on items involving the Foundation that are being considered. Please note that directors are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda. If you wish to speak to any item listed, please complete a Request to Speak Card available from the executive director. It is suggested that speakers limit themselves to five minutes.</i>		
4. Approval of Agenda for July 16, 2025 (ACTION)	1-2	4:01 PM
5. Approval of Minutes for March 19, 2025 (ACTION)	3-5	
6. Executive Director’s Report		4:05 PM
7. Governance and Nominations Committee		
7A. Director Resignation – Debra Hood		4:10 PM
7B. New Student Representative - -Annabelle Ruiz (ACTION)	6	
7C. 2025-2026 Slate of Officers (ACTION)	7	
7D. 2025-2026 Calendar of Meetings and Events (ACTION)	8-9	
7E. 2025-2026 Committee and Chairs (ACTION)	10	
8. Finance Committee		4:25 PM
8.A. Review and Approval of Financial Statements through 5/31/2025 (ACTION)	11-15	
8.B Administrative Fee (ACTION)	16	
9. Advancement Committee (Information)		4:45 PM
9.A. Foundation Giving Report	17	
9.B. President’s Circle Campaign	18	
9.C. Scholarship Subcommittee Report	19	
9.D. Santa Ynez Listening Party	20	
9.E. Nipomo & Guadalupe Listening Parties	21	
9.F Hancock Honors Update	22	



**Executive Committee Meeting**  
**Wednesday, July 16, 2025 ♦ 4 – 5 p.m.**  
**Allan Hancock College – Captain's Room**

10. Foundation Staffing Update- Alex Ruiz Guerrero (ACTION)	23	
11. Board Meeting – July 24, 2025– Agenda Review (ACTION)	24-25	4:57 PM
12. Working Meeting – September 25, 2025 – Agenda Review (ACTION)	26	
13. Consideration of New Business (Information)		4:58 PM
14. Next Meeting – November 12, 2025 4-5 p.m.		
15. Adjourn (ACTION)		5:00 PM

*In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Allan Hancock College Foundation office at (805) 925-2004. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.*

A handwritten signature in black ink, appearing to read "JH", located above the signature line.

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Jon Hooten, Executive Director  
Allan Hancock College – College Advancement

**Executive Committee Members:**

Judith Dale, President/Chair  
Debra Hood, Vice President  
Mike Gibson, Treasurer  
Tim Harrington, Secretary  
Erica Jane Flores, Director  
Kevin Walthers, AHC President/Superintendent

**ALLAN HANCOCK COLLEGE FOUNDATION  
A REGULAR MEETING OF THE EXECUTIVE COMMITTEE  
Minutes of March 19, 2025, 4:00 – 5:00 p.m.**

A regular Executive Committee meeting was held at Allan Hancock College – Bldg. B, 102.

**1. Call to Order**

Foundation board president, J. Dale, called the meeting to order at 4:00 p.m.

**2. Roll Call**

*Committee Members Present:* Judith Dale, Erica Flores, Mike Gibson, Tim Harrington, Debra Hood, Kevin Walthers

*Committee Members Absent:*

*College Staff Present:* Jon Hooten

*Recorder:* Marisol Diaz

**3. Public Comment – None**

**4. Approval of Agenda for March 19, 2025 (ACTION)**

**MOTION:** On a motion by M. Gibson, seconded by D. Hood, the agenda was approved by a unanimous voice vote.

**5. Approval of Minutes for November 13, 2024 (ACTION)**

**MOTION:** On a motion by L. V. Cox, seconded by D. Hood, the minutes were approved by a unanimous voice vote.

**6. Approval of Minutes for Special Meeting on January 30, 2025 (ACTION)**

**MOTION:** On a motion by D. Hood, seconded by E. Flores, the minutes were approved by a unanimous voice vote.

**7. Executive Director's Report**

J. Hooten shared information about a new bequest that will benefit scholarships.

K. Walthers shared exciting news regarding the recent announcement that Cal Poly is committed to providing at least four baccalaureate degrees on the Allan Hancock College campus that will benefit this community.

**8. Governance and Nominations Committee**

**8.A. Leadership and Succession Planning (ACTION)**

D. Hood gave an overview of the Governance and Nominations Committee's discussion regarding the board self-governing in a way that provides stable and predictable leadership. Some ideas included training and recruitment of leadership, board development workshops, and better understanding of each committee's responsibilities. The Governance and Nominations Committee recommends to Executive Committee to create two-year terms for officers and recommends the Vice President as the next President. The past president will remain as an at-large-member on the Executive Committee to provide any necessary support.

**MOTION:** On a motion by M. Gibson, seconded by E. Flores, the committee approves this recommendation and will send to the board for approval. This was approved by a unanimous voice vote.

## **8.B. 2025-2026 Officers and Chairs Survey**

A short survey about leadership interests will be sent to all board directors in the coming weeks and will include the responsibilities of each committee.

## **9. Finance Committee**

### **9.A. Review and Approval of Financial Statements through 1/31/2025 (ACTION)**

The Executive Committee reviewed financial statements through January 31, 2025.

**MOTION:** On a motion by E. Flores, seconded by D. Hood, the financial statements were approved as submitted by a unanimous voice vote.

### **9.B. Auditors 2023-2024 IRS Form 990 Report (ACTION)**

Representatives from CWDL, Certified Public Accountants, prepare the Internal Revenue Service's Form 990 as part of the Foundation's annual audit.

**MOTION:** On a motion by M. Gibson seconded by E. Flores, the Executive Committee approved the 2023-2024 IRS Form 990 Report as submitted and will be forwarded to the board for approval.

### **9.C. Approval of Proposed 2025-2026 Operating and All Fund Budgets (ACTION)**

J. Hooten reviewed the presented 2025-2026 budget which includes a 3% COLA for staff salaries.

**MOTION:** On a motion by M. Gibson, seconded by D. Hood, the Finance Committee approved the 2025-2026 Operating and all Fund Budget as presented, and will be forwarded to the Executive Committee and board for approval.

## **10. Advancement Committee**

### **10.A. Foundation Giving Report**

J. Hooten reviewed the Foundation Giving Report highlighting a significant increase in unrestricted giving and a substantial jump in President's Circle donations compared to last year.

### **10.B. President's Circle Campaign**

J. Hooten gave an update on the new President's Circle campaign and shared that staff will work on expanding this report.

### **10.C. Scholarship Subcommittee Report**

The scholarship subcommittee finished reading and ranking applications and have begun awarding. There was a significant increase in applications compared to last year. Save the date for the Scholarship Ceremony on May 22, 2025.

### **10.D. Outreach Events**

J. Hooten shared that the Advancement Committee talked about the purpose of the listening parties which will aim to invite new people from the community to learn about Hancock. Four events were identified, including one in April at Marian Medical Regional Center, one in June in the San Ynez Valley, one in July in Santa Maria, and one in October in Nipomo/South San Luis Obispo County.

### **10.E. Hancock Honors**

J. Hooten discussed the upcoming Hancock Honors event, emphasizing its purpose as a social gathering rather than a fundraising event. This year, the goal is to expand sponsorships to include new organizations.

## **11. Administrative Fee on Promise Fund**

At the last Finance Committee meeting, they discussed the potential impact of a 1.5% administrative fee on the Promise endowment, to support Foundation general operations as the college will be decreasing its contribution to the Foundation by 10%. No action was taken at that time but will continue this conversation at their next meeting.

**12. New Staff Position (ACTION)**

J. Hooten discussed plans to start alumni engagement at Hancock, noting that it's an emerging trend among California community colleges. The new staff position, Alumni Relations Manager, will be created to develop programming, build relationships, and engage with alumni. The Foundation office currently has 400,000 records which need to be cleaned and analyzed to determine the initial data set for alumni engagement.

**MOTION:** On a motion by E. Flores, seconded by M. Gibson, the new staff position was approved by a unanimous voice vote.

**13. Board Meeting March 27, 2025 – Agenda Review (ACTION)**

**MOTION:** On a motion by D. Hood, seconded by M. Gibson, the agenda for the March 27, 2025, meeting of the Board of Directors was approved by a unanimous voice vote.

**14. Discussion Meeting May 15, 2025 – Agenda Review (ACTION)**

**MOTION:** On a motion by M. Gibson seconded by E. Flores, the agenda for the May 15, 2025, Board of Directors discussion meeting was approved by a unanimous voice vote.

**15. Consideration of New Business**

None

**16. Next Meeting – July 16, 2025, 4-5 p.m.**

**17. Adjourn (ACTION)**

**MOTION:** On a motion by M. Gibson seconded by T. Harrington, the meeting was adjourned at 5:03 p.m. by a unanimous voice vote.

<b>To: Executive Committee</b>	<b>ACTION</b>
<b>From: Jon Hooten, Executive Director AHC Foundation</b>	<b>July 16, 2025</b>
<b>Subject: 2025-2026 New Student Representative</b>	

**BACKGROUND**

Annabelle Ruiz is the incoming Associated Student Body Government President, which typically serves as the student representative on the Foundation board.

**RECOMMENDATION**

Staff recommend the Executive Committee accept Annabelle Ruiz as the student representative for the 2025-2026 fiscal year and forward it to the board of directors for approval.

<b>To: Executive Committee</b>	<b>ACTION</b>
<b>From: Jon Hooten, Executive Director AHC Foundation</b>	<b>July 16, 2025</b>
<b>Subject: 2025-2026 Slate of Officers</b>	

**BACKGROUND**

The slate of officers for the 2025-2026 fiscal year is presented for approval, to be forwarded to the executive committee and board of directors.

- Mike Gibson, President
- Erica Jane Flores, Vice-President
- Paul Cook, Treasurer
- Tim Harrington, Secretary

**RECOMMENDATION**

Staff recommend the Executive Committee accept the 2025-2026 slate of officers as presented and forward to the board of directors for approval.

<b>To: Executive Committee</b>	<b>ACTION</b>
<b>From: Jon Hooten, Executive Director Allan Hancock College Foundation</b>	<b>July 16, 2025</b>
<b>Subject: 2025-2026 Calendar of Meetings and Events</b>	

**BACKGROUND**

The proposed 2025-2026 calendar is recommended for approval. Staff are proposing two committee meetings per week: Governance and Nominations Committee and Advancement Committee will meet Monday and Wednesday of the same week, followed by Finance Committee and Executive Committee meeting Monday and Wednesday of the next week.

**RECOMMENDATION**

Staff recommend the Executive Committee approve the proposed calendar for the 2025-2026 fiscal year and forward it to the board for approval.



Meeting or Event	Day	Date	Time	Location
Hancock Honors	Sa	9/6/2025	5-9 p.m.	Fine Arts Complex
Board of Directors Discussion Meeting	Th	9/25/2025	4-6 p.m.	TBD
Governance and Nominations Committee	M	11/3/2025	11 a.m. - 12 p.m.	Zoom
Advancement Committee	W	11/5/2025	4-5 p.m.	TBD
Finance Committee	M	11/10/2025	2-3:30 p.m.	TBD
Executive Committee	W	11/12/2025	4-5 p.m.	TBD
Board of Directors Business Meeting	Th	11/20/2025	4-6 p.m.	TBD
Board of Directors Discussion Meeting & Retreat	Th	1/29/2026	TBD	TBD
Governance and Nominations Committee	M	3/9/2026	11 a.m. - 12 p.m.	Zoom
Advancement Committee	W	3/11/2026	4-5 p.m.	TBD
Finance Committee	M	3/16/2026	2-3:30 p.m.	TBD
Executive Committee	W	3/18/2026	4-5 p.m.	TBD
Board of Directors Business Meeting	Th	3/26/2026	4-6 p.m.	TBD
Board of Directors Discussion Meeting	Th	5/14/2026	4-6 p.m.	TBD
Annual Scholarship Awards	Th	5/21/2026	TBD	Joe White Gym
Commencement Ceremony	F	5/22/2026	TBD	Football Field
Governance and Nominations Committee	M	7/6/2026	11 a.m. - 12 p.m.	Zoom
Advancement Committee	W	7/8/2026	4-5 p.m.	TBD
Finance Committee	M	7/13/2026	2-3:30 p.m.	TBD
Executive Committee	W	7/15/2026	4-5 p.m.	TBD
Board of Directors Annual Organizational Meeting	Th	7/23/2026	4-6 p.m.	LVC

<b>To: Executive Committee</b>	<b>ACTION</b>
<b>From: Jon Hooten, Executive Director Allan Hancock College Foundation</b>	<b>July 16, 2025</b>
<b>Subject: 2025-2026 Committees and Chairs</b>	

**BACKGROUND**

The Allan Hancock College Foundation's committees for the 2025-2026 fiscal year are presented for approval.

<b><u>Executive Committee</u></b> <ul style="list-style-type: none"> <li>- Mike Gibson (2030), <b>President/Chair</b></li> <li>- Erica Jane Flores (2030), Vice President</li> <li>- Paul Cook (2033), Treasurer</li> <li>- Tim Harrington (2027), Secretary</li> <li>- Judith Dale (2029), Member-at-large</li> <li>- Michael Caroll (2035), Member-at-large</li> <li>- Kevin Walthers</li> </ul>	<b><u>Finance Committee</u></b> <ul style="list-style-type: none"> <li>- Paul Cook (2033), <b>Chair</b></li> <li>- Judy Frost (2027)</li> <li>- Mike Gibson (2030)</li> <li>- Dennis Curran</li> <li>- Keli Seyfert</li> <li>- Manny Molera (2034)</li> <li>- Len Jarrot (2033)</li> </ul>
<b><u>Advancement Committee</u></b> <ul style="list-style-type: none"> <li>- Tim Harrington (2027)</li> <li>- Len Jarrott (2033)</li> <li>- Greg Pensa, <b>Chair</b></li> <li>- Carolyn Baldiviez (2035)</li> <li>- Mike Brady (2035)</li> <li>- Michael Carrol (2035)</li> <li>- Candice Monge (2034)</li> <li>- Suzanne Levy</li> <li>- Kevin Walthers</li> </ul> <b><u>Scholarship Subcommittee</u></b> <ul style="list-style-type: none"> <li>o <b>Tim Harrington (2027), Chair</b></li> <li>o George Grama (2030)</li> <li>o Nichole Dechaine</li> <li>o Christina Hernandez (2034)</li> </ul>	<b><u>Governance and Nominations Committee</u></b> <ul style="list-style-type: none"> <li>- Michael Boyer (2034)</li> <li>- Judith Dale (2029), <b>Chair</b></li> <li>- Christina Hernandez (2034)</li> <li>- Tim Harrington (2027)</li> </ul> <p><i>Note: According to the Foundation's bylaws, a director will term off at the January meeting following their 9<sup>th</sup> year of service. Each director will term off in January of the year listed. These years are based on each director's election date according to board minutes.</i></p>

**RECOMMENDATION**

Staff recommend the Executive Committee accept the 2025-2026 Committees and Chairs as presented and forward to the board for approval.

<b>To: Executive Committee</b>	<b>ACTION</b>
<b>From: Mike Gibson, Chair Finance Committee</b>	<b>July 16, 2025</b>
<b>Subject: Review and Approval of Financial Statements</b>	

**BACKGROUND**

A review of the Allan Hancock College Foundation financial statements.

6.A. Contributions Report	5/31/2025	12
6.B. Statement of Operations	5/31/2025	13
6.C. Statement of Financial Position	5/31/2025	14
6.D. General Operations Budget	5/31/2025	15

**RECOMMENDATION**

Staff recommend approval of the financial statements as submitted and will be forwarded to the board for review and approval.

**Allan Hancock College Foundation  
Contributions  
July 1, 2024 through June 30, 2025**

Account	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
General Operations	\$ 6,508	\$ 70	\$ 25	\$ 6,543	\$ 35	\$ 6,578	\$ 35	\$ 35	\$ 2,035	\$ 6,853	\$ 820		\$ 29,537
Other Local Income	\$ -	\$ 1,201	\$ 30	\$ 3,207	\$ 1,104	\$ 1,929	\$ -	\$ 4,585	\$ 6,039	\$ 14,505	\$ 2,272		\$ 34,872
President's Circle Campaign	\$ 1,031	\$ 3,491	\$ 8,560	\$ 11,813	\$ 8,658	\$ 55,822	\$ 15,122	\$ 3,397	\$ 3,247	\$ 3,393	\$ 2,340		\$ 116,875
Restricted	\$ 23,861	\$ 7,575	\$ 3,025	\$ 430	\$ 1,815	\$ 23,515	\$ 9,160	\$ 24,115	\$ 20,270	\$ 32,806	\$ 41,280		\$ 187,851
Scholarships	\$ 32,404	\$ 32,641	\$ 32,626	\$ 42,920	\$ 29,758	\$ 111,464	\$ 35,481	\$ 25,357	\$ 29,263	\$ 78,406	\$ 26,719		\$ 477,037
Hancock Honors	\$ 166,175	\$ 31,125	\$ 22,317	\$ 33,285	\$ 28,285	\$ 1,035	\$ 835	\$ 835	\$ 15,835	\$ 20,400	\$ 31,900		\$ 352,027
Hancock Promise	\$ 3,512	\$ 4,268	\$ 5,209	\$ 20,749	\$ 249	\$ 10,807	\$ 149	\$ 4,060	\$ 1,149	\$ 130	\$ 168		\$ 50,451
Title V - Hancock Promise	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 50,000
Endowments	\$ 10,000	\$ 200	\$ 50	\$ 100	\$ -	\$ 72,661	\$ -	\$ 2,000	\$ 66,000	\$ 11,000	\$ 1,000		\$ 163,011
<b>MONTHLY TOTALS</b>	<b>\$ 243,491</b>	<b>\$ 80,570</b>	<b>\$ 71,842</b>	<b>\$ 169,048</b>	<b>\$ 69,904</b>	<b>\$ 283,810</b>	<b>\$ 60,782</b>	<b>\$ 64,384</b>	<b>\$ 143,838</b>	<b>\$ 167,493</b>	<b>\$ 106,498</b>	<b>\$ -</b>	<b>\$ 1,461,661</b>
<b>CURRENT YTD TOTALS</b>	<b>\$ 243,491</b>	<b>\$ 324,061</b>	<b>\$ 395,903</b>	<b>\$ 564,951</b>	<b>\$ 634,855</b>	<b>\$ 918,666</b>	<b>\$ 979,448</b>	<b>\$ 1,043,832</b>	<b>\$ 1,187,670</b>	<b>\$ 1,355,163</b>	<b>\$ 1,461,661</b>	<b>\$ -</b>	<b>\$ 1,461,661</b>

**PRIOR YEARS CONTRIBUTIONS**

July 2023 - June 2024	2,898,514
July 2022 - June 2023	1,186,168
July 2021 - June 2022	1,754,527
July 2020 - June 2021	1,912,505
July 2019 - June 2020	3,661,328
July 2018 - June 2019	1,646,016
July 2017 - June 2018	2,547,577
July 2016 - June 2017	1,167,156
July 2015 - June 2016	1,766,065
July 2014 - June 2015	1,354,736
July 2013 - June 2014	4,230,595
July 2012 - June 2013	11,662,226
July 2011 - June 2012	774,867
July 2010 - June 2011	907,673
July 2009 - June 2010	941,725

Final Title V-Hancock Promise \$50,000.00 installment was invoiced October 2024 - Rec'd Nov 2024

**NOTES:**

a) Report does not include investment portfolio activity.

**ALLAN HANCOCK COLLEGE FOUNDATION**  
**STATEMENT OF OPERATIONS**  
**FOR THE PERIOD ENDING 05/31/2025**

	Cash Admin	General Operations	Restricted	Scholar- ships	Endowment Principal	Endowment Rev/Exp	Total
<b>REVENUES:</b>							
Contributions, Gifts, Grants & Endowments	0	209,528	517,781	477,037	213,011	0	1,417,357
Non Cash Contribution	0	0	9,432	0	0	0	9,432
Interest and Investment Income	0	38,408	411	0	0	706,767	745,586
Realized Gain/Loss on Invest	0	7,624	0	0	0	570,324	577,948
Unrealized Gain/Loss on Invest	0	14,144	0	0	0	515,338	529,482
Other Local Revenues	0	1,249	25,778	7,845	0	0	34,872
<b>Total Revenues</b>	0	270,953	553,402	484,883	213,011	1,792,429	3,314,678
<b>EXPENSES:</b>							
Non Bargaining Unit	0	274,344	0	0	0	0	274,344
Benefits	0	62,202	0	0	0	0	62,202
Instructional Printing	0	0	1,517	0	0	0	1,517
Public Relations/Recognitions	0	2,287	13	0	0	0	2,301
Office/Operational Supplies	0	4,482	39,068	0	0	0	43,550
Non Instr Printing	0	6,676	2,148	0	0	0	8,824
Food - Business Meetings/Events	0	17,598	80,748	0	0	0	98,346
In-Kind Food Supplies	0	0	185	0	0	0	185
Indep Contractor (Individuals)	0	21,891	42,688	0	0	0	64,579
Service Contracts (Businesses)	0	23,262	77,737	0	0	0	100,998
In-Kind Service Contracts (Busnss)	0	0	3,302	0	0	0	3,302
Travel - All Travel Costs	0	10,611	4,154	0	0	0	14,765
In-Kind Travel Expense	0	0	946	0	0	0	946
On-Site-Prof. Develop/Webinars	0	1,183	200	0	0	0	1,383
District Community Activities	0	1,250	0	0	0	0	1,250
Foundation Community Activities	0	25,203	5,000	0	0	0	30,203
Dues & Memberships	0	5,677	294	0	0	0	5,971
Non-Tech Licenses, Permits, Fees	0	922	2,161	0	0	0	3,083
Software License/Subscription Agrmt	0	29,767	5,320	0	0	0	35,087
Insurance	0	0	190	0	0	0	190
Laundry/Dry Cleaning	0	35	0	0	0	0	35
Equipment Rental	0	0	2,524	0	0	0	2,524
District/College Support	0	25,084	201,066	0	0	0	226,150
Postage/Express Services	0	2,757	566	0	0	0	3,323
Advertising/Sponsorships	0	3,700	39	0	0	0	3,739
In-Kind Advertising	0	0	5,000	0	0	0	5,000
Bank Service Charges	0	1,168	377	0	0	0	1,545
Merchant Fees	0	0	598	0	0	0	598
Investment Brokerage Fees	0	2,964	0	0	0	152,492	155,456
Cash Over and Short	0	0	0	0	0	0	0
PCPA Support	0	0	14,511	78,680	0	0	93,191
Equipment	0	631	28,323	0	0	0	28,954
Student Assistance	0	0	9,559	0	0	0	9,559
Scholarships	0	2,461	141,497	565,585	0	0	709,542
<b>Total Expenditures</b>	0	526,152	669,732	644,265	0	152,492	1,992,641
<b>Net Income (Loss)</b>	0	(255,200)	(116,330)	(159,382)	213,011	1,639,937	1,322,037
<b>OTHER FINANCING SOURCES/OUTGO:</b>							
Intrafund Transfer-In	0	130,294	226,029	282,174	143,546	0	782,044
Intrafund Transfers-Out	0	19	154,583	2,000	0	625,442	782,044
Other Transfer-In	0	330,337	0	0	0	0	330,337
<b>Net Transfers</b>	0	460,612	71,447	280,174	143,546	(625,442)	330,337
<b>Net Inc/Dec in Fund Bal</b>	0	205,412	(44,883)	120,792	356,557	1,014,495	1,652,374
<b>FUND BALANCE:</b>							
Fund Equity, July 1	0	735,205	1,662,110	836,488	17,531,279	4,617,775	25,382,858
<b>Current Balance</b>	0	940,617	1,617,227	957,280	17,887,836	5,632,270	27,035,232

**ALLAN HANCOCK COLLEGE FOUNDATION**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDING 05/31/2025**

	Cash Admin	General Operations	Restricted	Scholar- ships	Endowment Principal	Endowment Rev/Exp	Total
<b>ASSETS:</b>							
Claim on Cash	(12,322,653)	905,321	1,418,331	957,494	3,409,236	5,632,271	0
AHC Fdtn Mechanics Bank Checking	296,364	0	0	0	0	0	296,364
AHC Fdtn MS Active Assets MM	381,159	0	0	0	0	0	381,159
Petty Cash	0	300	0	0	0	0	300
MS Select UMA Boyd 3740 Inv Cash	0	0	0	0	102,164	0	102,164
MS Select UMA Unrestr 2948 Inv Cash	44,574	0	0	0	0	0	44,574
Monarch With Strategies Pooled Cash	16,323	0	0	0	0	0	16,323
Monarch With Strategies Lahr Cash	0	0	0	0	591	0	591
Monarch With Strtgs HP 3588 Cash	0	0	0	0	65,649	0	65,649
Monarch With Strtgs Young 0897 Cash	0	0	0	0	10,146	0	10,146
MS Select UMA Pooled 1441 Inv Cash	362,277	0	0	0	0	0	362,277
MorgStnly Title V HSI HP 8826 Cash	0	0	0	0	3,222	0	3,222
Pledge Receivable - Current	0	0	1,240	0	0	0	1,240
Pledge Receivable - Non Current	0	0	202,800	0	0	0	202,800
Discount on Pledge Receivable	0	0	(7,980)	0	0	0	(7,980)
Due From Other Funds	0	8,196	0	0	0	0	8,196
Prepaid Items	0	27,713	15,174	0	0	0	42,887
MS Select UMA Boyd 3740 Inv Cost	0	0	0	0	2,219,966	0	2,219,966
MS Select UMA Unrestr 2948 Inv Cost	432,565	0	0	0	0	0	432,565
Monarch With Strategies Pooled Cost	2,247,679	0	0	0	0	0	2,247,679
Monarch With Strategies Lahr Cost	0	0	0	0	58,075	0	58,075
Monarch With Strtgs HP 3588 Cost	0	0	0	0	9,146,486	0	9,146,486
Monarch With Strtgs Young 0897 Cost	0	0	0	0	1,314,776	0	1,314,776
MS Select UMA Pooled 1441 Inv Cost	6,704,803	0	0	0	0	0	6,704,803
Interest in CA Comm Colleges Cost	0	0	0	0	164,132	0	164,132
MorgStnly Title V HSI HP 8826 Cost	0	0	0	0	523,472	0	523,472
MS Select UMA Boyd 3740 Inv FMV Adj	0	0	0	0	517,062	0	517,062
MS Select UMA Unrestr 2948 FMV Adj	94,801	0	0	0	0	0	94,801
Monarch With Strtgs Pooled FMV Adj	150,597	0	0	0	0	0	150,597
Monarch With Strtgs Lahr FMV Adj	0	0	0	0	3,699	0	3,699
Monarch With Strtgs HP 3588 FMV Adj	0	0	0	0	249,573	0	249,573
Monarch With Str Young 0897 FMV Adj	0	0	0	0	65,563	0	65,563
MS Select UMA Pooled 1441 FMV Adj	1,591,511	0	0	0	0	0	1,591,511
MrgStnly Title V HSI HP 8826 FMV Adj	0	0	0	0	34,023	0	34,023
<b>Total Assets</b>	<b>0</b>	<b>941,530</b>	<b>1,629,566</b>	<b>957,494</b>	<b>17,887,836</b>	<b>5,632,271</b>	<b>27,048,696</b>
<b>LIABILITIES:</b>							
Accounts Payable	0	0	12,338	0	0	0	12,338
Sales Tax Payable	0	913	0	0	0	0	913
Due To/From Interchart Scholarshi	0	0	0	214	0	0	214
<b>Total Liabilities</b>	<b>0</b>	<b>913</b>	<b>12,338</b>	<b>214</b>	<b>0</b>	<b>0</b>	<b>13,465</b>
<b>FUND BALANCE:</b>							
Fund Equity FYB	0	735,205	1,662,110	836,488	17,531,279	4,617,775	25,382,858
Current Income/Loss	0	205,413	(44,883)	120,792	356,557	1,014,496	1,652,374
<b>Total Fund Balance</b>	<b>0</b>	<b>940,618</b>	<b>1,617,227</b>	<b>957,280</b>	<b>17,887,836</b>	<b>5,632,271</b>	<b>27,035,232</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>0</b>	<b>941,531</b>	<b>1,629,565</b>	<b>957,494</b>	<b>17,887,836</b>	<b>5,632,271</b>	<b>27,048,697</b>

**Query View**

Fiscal period start date  
Fiscal period end date  
As of Date  
Currency

**Budget Status by Account**

07/01/2024  
06/30/2025  
05/31/2025  
USD

**Query Parameters**

Chart of Accounts	3	Allan Hancock College Foundn
Fund	831001	Fdtn General Operations
Organization	AFN	AHC Foundation
Account	All	
Program	709001	AHC Foundation

Account Expenses	Account Title	Adopted Budget	Adjusted Budget	Year to Date	Available Balance
214000	Non Bargaining Unit	296,007	296,007	289,461	6,546
332000	Classified Non Instr FICA-Soc Scrty	18,352	18,352	17,947	405
336000	Classified Non-Instr FICA-Medicare	4,292	4,292	4,197	95
342000	Classified Non Instr Health & Wlfr	36,240	35,461	28,048	7,413
352000	Classified Non-Instr SUI	1,736	1,736	261	1,475
352500	Classified ETT-Foundation	28	33	31	2
362000	Classified Non Instr Workers Comp	2,368	3,190	3,097	93
395100	Employer Matching of TSA	35,521	23,720	13,042	10,678
451500	Public Relations/Recognitions	1,500	1,987	1,987	0
452000	Office/Operational Supplies	5,000	5,000	2,130	2,870
454000	Non Instr Printing	10,000	9,222	6,754	2,468
471000	Food - Business Meetings/Events	6,000	10,350	9,517	834
511000	Indep Contractor (Individuals)	500	850	650	200
511200	Service Contracts (Businesses)	4,500	7,950	7,730	220
521000	Travel - All Travel Costs	7,800	11,145	10,963	182
522000	On-Site-Prof. Develop/Webinars	0	2,283	2,283	0
522400	Foundation Community Activities	15,000	24,758	24,758	0
531000	Dues & Memberships	3,053	3,690	3,504	186
532000	Non-Tech Licenses,Permits,Fees	2,000	1,000	474	526
532200	Software License/Subscription Agrmt	28,000	29,767	29,767	0
587000	Postage/Express Services	5,000	2,501	2,378	123
588000	Advertising/Sponsorships	7,500	3,724	3,700	24
589200	Bank Service Charges	1,000	1,000	648	352
594000	Cash Over and Short	0	0	0	0
641000	Equipment	1,000	881	631	250
721500	Intrafund Transfers-Out	45,000	38,500	0	38,500

Revenue					
882000	Contributions,Gifts,Grants&Endwmnts	65,000	65,000	29,537	35,463
886000	Interest and Investment Income	0	0	14,415	-14,415
889000	Other Local Revenues	100	100	1,249	-1,149
898200	Intrafund Transfer-In	123,000	123,000	130,322	-7,322
898300	Other Transfer-In	349,297	349,297	330,337	18,960

Revenue Total	537,397	537,397	505,860	31,537
Expenditure Total	537,397	537,397	463,957	73,440
Report Total (of all records)	0	0	41,902	-41,902

**Intra Fund Transfers-Out**

	Budget	Actual
Scholarship Banquet	45,000	0
	<u>45,000</u>	<u>0</u>

**Intra Fund Transfers-In**

Administration Fee @ 1.5%	118,000	123,271
Hancock Promise Gift Fee @ 1.5%	0	2,051
Unrestricted End. Proceeds-Madson	5,000	5,000
Unrestricted Endowment	0	0
Other Transfer-In (District support)	108,735	89,775
Other Transfer-In (District support)	240,562	240,562
	<u>472,297</u>	<u>460,659</u>

<b>To: Executive Committee</b>	<b>ACTION</b>
<b>From: Jon Hooten, Executive Director AHC Foundation</b>	<b>July 16, 2025</b>
<b>Subject: Administrative Fee</b>	

**BACKGROUND**

At the last meeting, the Finance Committee discussed the potential impact of a 1.5% administrative fee on the Promise endowment, to support Foundation general operations.

**RECOMMENDATION**

The Finance committee recommends approval of an administrative fee up to 1.5% on the Promise Endowment determined annually based on the value as of September 30, 2025. Upon approval, this will be forwarded to the board for review and approval.



<b>To: Executive Committee</b>	<b>Information</b>
<b>From: Jon Hooten, Executive Director Allan Hancock College Foundation</b>	<b>July 16, 2025</b>
<b>Subject: Foundation Giving Report</b>	

**Foundation Giving Report**

The Foundation Giving Report provides a comparison of Foundation fundraising revenue for FY 2022-23, 2023-24, and 2024-25 (through January 31, 2025). The numbers below are for fundraising receivables and are reconciled with the foundation's contributions report.

<b><u>Foundation Revenue Comparison</u></b>	<b><u>7/1/22 - 6/30/23</u></b>	<b><u>7/1/23 - 6/30/24</u></b>	<b><u>7/1/24 - 5/30/25</u></b>
Hancock Promise	\$456,867	\$1,791,369	\$50,451
Annual Scholarships	\$399,150	\$363,715	\$477,037
Endowed Scholarships	\$35,750	\$170,974	\$213,011
Endowments (Other)	\$238	\$0	\$0
President's Circle	\$74,827	\$68,374	\$116,875
General Operations	\$30,958	\$47,040	\$29,537
Hancock Honors		\$230,107	\$352,027
Other restricted (Depts, programs, etc.)	\$156,244	\$197,027	\$187,851
	<b>\$1,154,034</b>	<b>\$2,868,606</b>	<b>\$1,426,789</b>

<b>To: Executive Committee</b>	<b>Information</b>
<b>From: Jon Hooten, Executive Director Allan Hancock College Foundation</b>	<b>July 16, 2025</b>
<b>Subject: Unrestricted Giving / President's Circle Campaign</b>	

**President's Circle Campaign**

The 2024-2025 President's Circle Campaign has been successful in converting previous donors from the Hancock Promise Campaign to unrestricted giving, both through proceeds from the Hancock Honors and solicitations through direct mail, email, and in-person solicitations. This revenue is critical for serving students in acute financial distress, funding college priorities as directed through the Office of the President, and expanding fundraising and outreach capacity at the Foundation.

**President's Circle Campaign**

	Revenue	Donors*
FY 23-24	\$68,374	50
FY 24-25 (5/30)	\$116,875	98

\* Not including Hancock Honors sponsors

<b>To: Executive Committee</b>	<b>Information</b>
<b>From: Tim Harrington, Chair Scholarship Subcommittee</b>	<b>July 16, 2025</b>
<b>Subject: Scholarship Subcommittee Report</b>	

**BACKGROUND**

Over 750 people attended the 2025 Scholarship Awards celebration. Both donors and students seemed to enjoy the celebration as we've received positive feedback. Staff have identified what needs to be adjusted for next year and have started planning for the event. The translation services added to the event this year as a great resource for students and their families.

The Foundation awarded a record-breaking \$605,000 to 416 students.

<b>To: Executive Committee</b>	<b>Information</b>
<b>From: Tim Harrington, Chair Scholarship Subcommittee</b>	<b>July 16, 2025</b>
<b>Subject: Santa Ynez Listening Party Review</b>	

**BACKGROUND**

The event on June 3 at Grassini Vineyards was a success. A total of 61 guests attended, and feedback has been positive.

Follow-up has been moderately successful.

- One guest made an outright gift of \$1,200, an increase from his only other gift of \$500.
- Another guest committed to starting a scholarship, and we are continuing conversations about that.
- A business owner is interested in creating a scholarship program for his employees; we are meeting later in the month with his HR department to discuss.
- Another guest increased her annual contribution by \$3,000 to a total of \$8,000.
- We are in conversation with a lapsed donor about renewing her engagement.

All in attendance have received invitations to the Hancock Honors in September and will continue to receive communications from the Foundation.

Many thanks to the board members who invited friends and colleagues to this event. It was a significant outreach event for us.

<b>To: Executive Committee</b>	<b>Information</b>
<b>From: Jon Hooten, Executive Director AHC Foundation</b>	<b>July 16, 2025</b>
<b>Subject: Nipomo and Guadalupe Listening Party</b>	

**BACKGROUND**

Following the January retreat, the Board committed to hosting a cultivation party for potential prospects in Nipomo and Guadalupe. Staff will begin planning the event with board members in those areas following Hancock Honors.

<b>To: Executive Committee</b>	<b>Information</b>
<b>From: Jon Hooten, Executive Director AHC Foundation</b>	<b>July 16, 2025</b>
<b>Subject: Hancock Honors Update</b>	

**BACKGROUND**

Planning for the 2025 Hancock Honors is proceeding well under the steady leadership of Tracy McKee. Hancock alumnus Tracy Labastida, owner of Field-to-Table Catering, will bring continental flavors to the menu, and Petite Fleet will provide an elevated bar experience — including their memorable mobile taps in a converted midcentury mail cart. Music will be provided by DJ Iesha Irene, an LA-based performer whose clients include the NFL Players Association, Apple Music, Disney, NBC, and The Academy of Motion Pictures Museum.

To date, we have secured sponsorships for approximately \$175,000. Last year, we grossed \$283,000 in total sponsorships, which we do not predict we will achieve this year.

<b>To: Executive Committee</b>	<b>AGENDA</b>
<b>From: Jon Hooten, Executive Director College Advancement</b>	<b>July 16, 2025</b>
<b>Subject: Foundation Staffing Update– Alex Ruiz-Guerrero</b>	

**BACKGROUND**

Alex Ruiz-Guerrero joined the Foundation as our Operations Coordinator effective May 28, 2025. They are placed on Step 1 of the Range B salary schedule.

**RECOMMENDATION**

Staff recommends the Executive Committee approve the hiring of Alex Ruiz-Guerrero as full-time Operations Coordinator for the Allan Hancock College Foundation.



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**Notice of Organizational Meeting**  
**Allan Hancock College Foundation Board of Directors**  
Thursday, July 24, 2025  
4:00 p.m. – 6:00 p.m.  
Lompoc Valley Center, RM 1-202  
800 South College Drive, Santa Maria, CA 93454

**AGENDA**

	Page	Tentative Time
1. Call to Order		4:00 PM
2. Roll Call		
3. Public Comment		
<i>Public comment not pertaining to specific agenda items is welcome at this time. If you wish to speak to any item listed, please complete a Request to Speak Card available from the Executive Director. It is suggested that speakers limit themselves to 5 minutes.</i>		
4. Approval of Agenda for July 24, 2025 (ACTION)	1-2	4:02 PM
5. Approval of Minutes for May 15, 2025 (ACTION)	3-4	
6. Welcome and Remarks from President, Judith Dale		
7. Student Spotlight, Annie Ruiz		4:05 PM
8. Board Director Spotlight		
9. Departmental Spotlight		4:30 PM
10. Governance and Nominations Committee		
10A. Director Resignation – Debra Hood		
10B. New Student Representative – Annabelle Ruiz (ACTION)	5	
10C. 2025-2026 Slate of Officers (ACTION)	6	
10D. 2025-2026 Committee and Chairs (ACTION)	7	
10E. 2025-2026 Calendar of Meetings and Events (ACTION)	8	
11. Finance Committee		4:45 PM
11.A. Review and Approval of Financial Statements through 5/31/2025 (ACTION)	9-15	
11.B Administrative Fee (ACTION)	16	
12. Advancement Committee (Information)		5:15 PM



12.A. Foundation Giving Report	17
12.B. President's Circle Campaign	18
12.C. Scholarship Subcommittee Report	19
12.D. Santa Ynez Listening Party	20
12.E. Nipomo/ Guadalupe Listening Party	21
12.F Hancock Honors	22
13. Oral Reports	5:30 PM
13.A. Executive Director, College Advancement – Jon Hooten	
13.B. College Superintendent/President - Kevin Walthers	
13.C. College Trustee – Greg Pensa	
13.D. Faculty Representative – Nichole Dechaine	
13.E. Student Representative – Angela Ruiz	
13.F. Member of the Board of Directors – General Announcements	
14. Consideration of New Business (Information)	5:58 PM
15. Next Meeting – September 25, 2025	
16. Adjourn (ACTION)	6:00 PM

*In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Allan Hancock College Foundation office at (805) 925-2004. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.*



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Jon Hooten, Executive Director  
Allan Hancock College – College Advancement

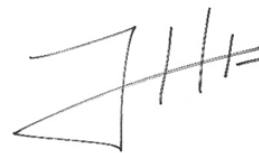
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**Notice of Discussion Meeting**  
**Allan Hancock College Foundation Board of Directors**  
Thursday, September 25, 2025  
4:00 p.m. – 6:00 p.m.  
Lahr Family Boardroom

**AGENDA**

	Page	Time
1. Call to order		4:00 PM
2. Roll Call		
3. Public Comment <i>Public comment not pertaining to specific agenda items is welcome at this time. If you wish to speak to any item listed, please complete a Request to Speak Card available from the Executive Director. It is suggested that speakers limit themselves to 5 minutes.</i>		
4. Approval of Agenda – September 25, 2025(ACTION)		
5. Student Spotlight		4:05 PM
6. Board Director Spotlight		4:25 PM
7. Departmental Spotlight		4:40 PM
8. Board Development		
9. Next Meeting – Thursday, November 20, 2025, 4-6 pm		
10. Adjourn (ACTION)		6:00 PM

*In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Allan Hancock College Foundation office at (805) 925-2004. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.*



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Jon Hooten, Ph.D.  
Executive Director  
Allan Hancock College Foundation