



NOMINATING COMMITTEE MEETING

Monday, July 25, 2016

4- 5 P.M.

Allan Hancock College

Boardroom-Building B100, South College Drive, Santa Maria, California 93454

AGENDA

Page

- 1. Call to Order
- 2. Roll Call
- 3. Public Comment
Public comment not pertaining to specific agenda items is welcome at this time. If you wish to speak to any item listed, please complete a Request to Speak Card available from the executive director. It is suggested that speakers limit themselves to 5 minutes.
- 4. Approval of Agenda
4.A. Agenda for July 25, 2016
Action – Motion ___ Second ___ Vote ___ Abstentions ___
- 5. Approval of Minutes 1-2
5.A. Minutes of March 7, 2016
Action – Motion ___ Second ___ Vote ___ Abstentions ___
- 6. Discussion 3
6.A. Candidates for nomination
6.B. Succession plan for executive board positions
- 7. Set Date for Next Nominating Committee Meeting
- 8. Adjournment of Nominating Committee
Action – Motion ___ Second ___ Vote ___ Abstentions ___

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Allan Hancock College Foundation office at (805) 925-2004. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.

Susan Houghton
Executive Director, College Advancement

Committee Members
Ken Ostini, Chair
Brenda Farias
Henry Grennan
Rob Klug
Mary Nanning

Guest
Valerie Moya, Foundation Board President

**Allan Hancock College Foundation
Nominating Committee Meeting**

Minutes: March 7, 2016

A meeting of the Nominating Committee was held on March 7, 2016, at 4:34 p.m. at the Allan Hancock College Foundation, Mark J. Smith Meeting Room—Building R, 936 South College Drive, Santa Maria, California.

1. Meeting Called to Order

The meeting was called to order at 4:34 p.m. by Mr. Ken Ostini, Committee Chair.

2. Roll Call

Present: Henry Grennan, Mary Nanning, Ken Ostini, Rob Klug, and Dr. Kevin G. Walthers

Absent: Brenda Farias

Foundation Staff present: Annie Looyesen, Toni McCracken

3. Public Comment

There was no public comment.

4. Approval of Agenda

Director Ostini asked members to review the agenda for today's meeting and called for a motion to approve.

Motion: On a motion by Director Nanning, seconded by Director Klug, the agenda was approved as submitted on a roll call vote as follows: Ayes: Grennan, Nanning, Ostini, Klug, Walthers; Nays: None; Abstentions: None

5. Approval of Minutes

Mr. Ostini asked members to review the minutes of the January 11, 2016, meeting and called for a motion to approve.

Motion: On a motion by Director Grennan, seconded by Director Nanning, the minutes were approved as submitted on a roll call vote as follows: Ayes: Grennan, Nanning, Ostini, Klug, Walthers; Nays: None; Abstentions: None

6. Action Items

6.A. The Committee accepted a resignation from Jay Cerny who had to resign due to time constraints at his place of employment.

Motion: On a motion by Director Nanning with regrets, seconded by Director Klug, the Nominating Committee approved the resignation of Jay Cerny on a roll call vote as follows: Ayes: Grennan, Nanning, Ostini, Klug, Walthers; Nays: None; Abstentions: None

6.B. The Committee reviewed a slate of names that were submitted for the Member-At-Large position. Under careful review the committee selected Bob Manning to serve another term.

Motion: On a motion by Director Klug, seconded by Director Nanning, the Nominating Committee approved the election of Bob Manning as the second Member-At-Large to the Executive Committee, on a roll call vote as follows: Ayes: Grennan, Nanning, Ostini, Klug, Walthers; Nays: None; Abstentions: None

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7. Information Items

7.A. Dr. Walthers shared an update on the hiring of the Executive Director of College Advancement. He reported that Mrs. Susan Houghton was offered the position. She is a Cal Poly graduate and worked at Pacific Gas and Electric in San Luis Obispo as their Public Affairs Director. She is currently the Director of Development and Communications at Berkeley. As the Executive Director of College Advancement at AHC, she will be overseeing the Foundation, Public Affairs, Campus Graphics and Institutional Grants. Her name is being forwarded to the Trustees to approve at their March 8th meeting. Her tentative start date is June 1, 2016.

8. Next Meeting

The next meeting of the committee will be determined by the new Executive Director of College Advancement, her duties will begin on June 1.

9. Meeting Adjourned

There being no additional business, the meeting was adjourned at 4:55 p.m.

Motion: On a motion by Director Ostini, seconded by Director Klug, the meeting was adjourned at 4:55p.m. on a roll call vote as follows: Ayes: Grennan, Nanning, Ostini, Klug, Walthers; Nays: None; Abstentions: None

To: Nominating Committee	ACTION & INFORMATION
From: Ken Ostini, Chair	July 25, 2016
Subject: Discussion	

BACKGROUND

ACTION

- 6.A. Candidates for possible nomination
The foundation has received notification from three community members with an interest in joining the foundation board – Frank Campo, Glenn Owen and Rick Velasco.

FISCAL IMPACT

None

POSSIBLE RECOMMENDATION

Upon review and approval, there may be a recommendation to approve the nominations of directors for an initial one-year term and forward to the full board at the July 28 quarterly board meeting.

INFORMATION

- 6.B. Succession plan for executive board positions
Foundation board president, Valerie Moya, will lead discussion to create a succession plan for executive board positions.