

Notice of Discussion Meeting
Allan Hancock College Foundation Board of Directors

Thursday, September 25, 2025
4:00 p.m. – 6:00 p.m.
Allan Hancock College
800 S. College Dr. Bldg O. Room 0-112

AGENDA

	Page	Time
1. Call to order		4:00 PM
2. Roll Call		
3. Public Comment <i>Public comment not pertaining to specific agenda items is welcome at this time. If you wish to speak to any item listed, please complete a Request to Speak Card available from the Executive Director. It is suggested that speakers limit themselves to 5 minutes.</i>		
4. Approval of Agenda – September 25, 2025 (ACTION)	1	
5. Approval of Minutes – July 24, 2025 (ACTION)		
6. Welcome remarks from Executive Director (Information)		4:02 PM
7. Board Spotlight – Erica Jane Flores		4:05 PM
8. Student Spotlight - TBD		4:15 PM
9. Hancock Honors Recap		4:20 PM
10. Departmental Spotlight & Tour Tom Lamica, Dean of Academic Affairs, presentation of CTE program.		4:30 PM
11. Next Meeting – Thursday, November 20, 2025, at 4-6 p.m.		
12. Adjourn (ACTION)		6:00PM

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Allan Hancock College Foundation office at (805) 925-2004. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.



Jon Hooten, Ph.D.

ALLAN HANCOCK COLLEGE FOUNDATION

Annual Organizational Board Meeting

Minutes of July 24, 2025

A regular meeting of the Board of Directors was held on July 24, 2025. This meeting was held at the Lompoc Valley Center, Building 5, Room 111.

1. Call to Order

Foundation President J. Dale, called the meeting to order at 4:08 p.m.

2. Roll Call

Directors Present: Mike Brady, Michael Carroll, Paul Cook, Dennis Curran, Judith Dale, Nichole Dechaine, Erica Flores, Judy Frost, Katie Gorndt, Tim Harrington, Christina Hernandez, Greg Pensa

Directors Absent: Carolyn Baldiviez, Michael Boyer, Mike Gibson, George Grama, Len Jarrott, Suzanne Levy, Manny Molera, Candice Monge, Keli Seyfert, Kevin Walthers

Student Representative: Angela Ruiz (FY24-25), Annie Ruiz (FY25-26)

Foundation Staff Present: Marisol Diaz, Jon Hooten, Tracy McKee, Natalie Rucobo, Alex Ruiz-Guerrero

3. Public Comment

None

4. Approval of Agenda – July 24, 2025 (ACTION)

MOTION: On a motion by J. Frost, seconded by T. Harrington, the agenda was approved by a unanimous voice vote.

5. Approval of Minutes – May 15, 2025 (ACTION)

MOTION: On a motion by M. Carroll, seconded by E. Flores, the minutes for May 15, 2025, were approved as presented by a unanimous voice vote.

6. Welcome Remarks from President and Executive Director (Information)

President J. Dale and Executive Director J. Hooten gave their opening remarks.

7. Student Spotlight, Annie Ruiz (Information)

The new student representative, Annie Ruiz, is a biology major who wants to be a doctor someday. She was awarded the Radiology Scholarship. She succeeds the previous student representative, Angela Ruiz, who is her sister.

8. Board Director Spotlight: Tim Harrington (Information)

The board spotlighted Tim Harrington, highlighting his journey from corporate roles in logistics and business to returning to Hancock for further education, earning a fellowship, and eventually transitioning to a career in academia.

9. Departmental Spotlight – Rena Alspaw (not present)

10. Governance and Nominations Committee

10.A. Director Resignation – Debra Hood

J. Hooten presented D. Hood's resignation to the board effective July 16, 2025

10.B. New Student Representative – Annabelle Ruiz (ACTION)

MOTION: On a motion by E. Flores, seconded by K. Gorndt, the 2025-2026 student representative was approved by a unanimous voice vote.

10.C. 2025-2026 Slate of Officers (ACTION)

MOTION: On a motion by G. Pensa, seconded by J. Frost, the 2025-2026 Slate of Officers was approved by a unanimous voice vote.

10.D. 2025-2026 Committees and Chairs (ACTION)

J. Hooten asked if anyone else would like to join the Scholarship Subcommittee. N. Dechaine noted that participation in the subcommittee is very rewarding. K. Gorndt will now serve on both the Governance committee and Scholarship subcommittee.

MOTION: On a motion by P. Cook, seconded by T. Harrington, the 2025-2026 Committees and Chairs were approved as amended by a unanimous voice vote.

10.E. 2025-2026 Calendar of Meetings and Events

MOTION: On a motion by K. Gorndt, seconded by T. Harrington, the 2025-2026 Calendar of Meetings and Events was approved by a unanimous voice vote.

11. Finance Committee

11.A. Review and Approval of Financial Statements through 5/31/2025 (ACTION)

The board reviewed the contributions report, statement of operations, statement of financial operations, and the general operating budget through 5/31/2025

MOTION: On a motion by T. Harrington, seconded by J. Frost, the financial statements through 5/31/2025 were approved as submitted by a unanimous voice vote.

11.B. Administrative Fee (ACTION)

The committee reviewed the annual administrative fee of up to 1.5%, noting it supports organizational operations and is assessed on the Promise Fund based on trailing values as of September 30.

MOTION: On a motion by M. Brady, seconded by E. Flores, the annual administrative fee up to 1.5% was approved as submitted by a unanimous voice vote

12. Advancement Committee (Information)

12.A. Foundation Giving Report

J. Hooten reviewed the Foundation Giving Report.

12.B. President's Circle Campaign

J. Hooten reviewed the President's Circle Campaign, which has nearly doubled both donors and revenue from the previous year, reaching over \$116,000. The new structure eliminates giving clubs and reflects a simplified approach to reporting.

12.C. Scholarship Subcommittee Report

N. Rucobo reported a record of over \$600,000, awarded to more than 400 students.

12.D. Santa Ynez Listening Party

J. Hooten detailed the success of the Santa Ynez Listening Party.

12.E. Nipomo/ Guadalupe Listening Party

J. Hooten discussed plans for the next Listening Party which could take place in Guadalupe or Nipomo.

12.F. Hancock Honors

J. Hooten gave update on the planning process for Hancock Honors, scheduled for September 6, 2025.

13. Oral Reports (Information)

13.A. Executive Director, College Advancement – Jon Hooten

J. Hooten states Cloverlane made its first gift to support books for LVN students through the lending library and will extend similar support to other nursing students.

C. Hernandez left meeting at 5:47pm

13.B. College Superintendent/President – Kevin Walthers

Absent

13.C. College Trustee – Greg Pensa

G. Pensa states BA/BS programs will be offered through Cal Poly at Hancock's Santa Maria campus, with Cal Poly professors teaching on-site. CSU Channel Islands will also launch a BSN program at Hancock. Metallica has created a scholarship at Hancock for the fire program.

13.D. Faculty Representative – Nichole Dechaine

N. Dechaine notes many high school students are applying for summer sessions and are excited to begin their higher education journey. Planning is underway for Hancock Honors, and the choir recently performed a Mozart piece with the Santa Maria Philharmonic.

13.E. Student Representative – Angela Ruiz

A. Ruiz expressed gratitude to the board and highlighted the impact of what it means to *Change the Odds* for students. She shared that the Marian Hancock Scholarship was especially meaningful as a first-generation graduate, helping ease the stress of tuition costs. A. Ruiz noted the joy of seeing friends receive scholarships and the support received from professors and advisors, emphasizing that Hancock's work truly makes a difference. She now hands the title of Student Representative to her younger sister, Annie Ruiz.

13.F. Members of the Board of Directors – General Announcements

J. Dale expressed gratitude to the Board of Directors for her time as Board President. This is her last meeting as Board President. She is succeeded by M. Gibson as Board President.

14. Consideration of New Business (Information)

None

15. Next Meeting – Thursday, September 25, 2025, 4:00 p.m.- 6:00 p.m.

15. Adjourn (ACTION)

MOTION: On a motion by E. Flores, seconded by P. Cook, the meeting was adjourned at 5:56 p.m. by a unanimous voice vote.