



**ALLAN
HANCOCK
COLLEGE**
Financial Aid Office
800 South College Drive
Santa Maria, CA 93454-6399
(805) 922-6966, Ext. 3200

NAME _____

PHONE # _____

STUDENT ID # **H** _____

2024-25 Independent Verification Worksheet

Your 2024-25 financial aid application was selected for review in a process called verification. You and your spouse, if legally married, must complete and sign this worksheet, attach any required documents, and submit the form and any required documents to the AHC Financial Aid Office. You may be asked for additional information. If you have questions about verification, contact the financial aid office as soon as possible to avoid any delays.

A. Family Information

List the people considered to be in your household. If you need more space, attach a separate page. Include:

- Yourself and your spouse (person to whom you are legally married) - If you are currently separated from your spouse, then do not list your spouse.
- Your children that live with you if you and your spouse will provide more than half of their support from July 1, 2024 through June 30, 2025. Children living apart from you because of college enrollment may be included.
- Other people living with you now if you and your spouse provide more than half of their support and will continue to provide more than half of their support from July 1, 2024 through June 30, 2025.

| Full Name | Age | Relationship |
|----------------------|-----|--------------|
| John Smith (example) | 25 | Spouse |
| | | Self |
| | | |
| | | |
| | | |
| | | |
| | | |

B. 2022 Untaxed Income Information

DO NOT LEAVE BLANK

| | Student | N/A | Spouse | N/A |
|--|---------|--------------------------|--------|--------------------------|
| Tax exempt interest income from IRS Form 1040 Line 2a | \$ | <input type="checkbox"/> | \$ | <input type="checkbox"/> |
| IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans from IRS Form 1040 Schedule 1 line 16 + line 20 | \$ | <input type="checkbox"/> | \$ | <input type="checkbox"/> |
| Untaxed portions of IRA distributions and pensions from IRS Form 1040— (lines 4a minus 4b; if negative, use zero) plus (line 5a minus 5b; if negative, use zero). Exclude rollovers. | \$ | <input type="checkbox"/> | \$ | <input type="checkbox"/> |
| Foreign Earned Income Exclusion from IRS Form 1040 Schedule 1 Line 8d | \$ | <input type="checkbox"/> | \$ | <input type="checkbox"/> |

C. 2022 Income Tax Information

FILERS ONLY

| Student | Spouse | (Check any that apply.) |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | | Your 2022 tax information was transferred from the IRS onto your financial aid application. |
| <input type="checkbox"/> | <input type="checkbox"/> | You will provide our office a signed copy of your 2022 IRS Federal Tax Return OR will request a 2022 IRS Tax Return Transcript(s) along with this form. SEE INSTRUCTIONS BELOW. |
| <input type="checkbox"/> | | You filed a 2022 tax return for a foreign country. You must submit a signed copy of that form to our office. |

| Student | Spouse | | |
|--------------------------|--------------------------|---|--------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Did Not Work and Will not File-You are not required to file a 2022 income tax return, and you had no Income earned from work in 2022. | |
| Student | Spouse | | |
| <input type="checkbox"/> | <input type="checkbox"/> | Did Work and Will not File-You did work in 2022, but you will not and are not required to file a tax return. Attach all 2022 W-2's and complete the table below listing every employer even if the employer did not provide you a W-2 . If more space is needed, attach another page. | |
| Name of 2022 Employers | | Student Earned-2022 | Spouse Earned-2022 |
| | | \$ | \$ |
| | | \$ | \$ |
| | | \$ | \$ |
| | | \$ | \$ |
| | | \$ | \$ |

Instructions for obtaining a 2022 IRS Tax Return Transcript or Verification of Non-Filing:

- Get Tax Return Transcript by Mail - Go to www.irs.gov, under the heading "Get Your Tax Record". Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript."
- If you and your spouse filed separate 2021 IRS Income Tax returns, the IRS DRT cannot be used and signed copies of the **2021 IRS Federal Tax Return(s)** OR **2022 IRS Tax Return Transcript(s)** must be provided for each.
- Get Tax Return Transcript Online - Go to www.irs.gov, under the heading "Get Your Tax Record". Click "Get Transcript online." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript."
- Automated Telephone Request – 1-800-908-9946
- Paper Request Form – If requesting a transcript by paper form, use IRS Form 4506T- EZ or IRS Tax Form 4506-T. Both can be found on www.irs.gov.

D. Sign this Worksheet

By signing this worksheet, you certify that all information reported on this worksheet is complete and correct. If you purposely give false or misleading information, you may be fined, sentenced to jail, or both.

Student's Signature

Date

Spouse's Signature (If applicable)

Date

**Submit this worksheet to the Allan Hancock College Financial Aid Office.
Make a copy of this worksheet and all documents for your records.**