



**ALLAN  
HANCOCK  
COLLEGE**  
Financial Aid Office  
800 South College Drive  
Santa Maria, CA 93454-6399  
(805) 922-6966, Ext. 3200

NAME \_\_\_\_\_

PHONE # \_\_\_\_\_

STUDENT ID # **H** \_\_\_\_\_

## 2024-25 Dependent Verification Worksheet

Your 2024-25 financial aid application was selected for review in a process called verification. You and your parent must complete and sign this worksheet, attach any required documents, and submit the form and any required documents to the AHC Financial Aid Office. You may be asked for additional information. If you have questions about verification, contact the financial aid office as soon as possible to avoid any delays.

### A. Family Information

- 1) List the people considered to be in your parent(s) household. If you need more space, attach a separate page. Include:
- Yourself and your parents (including a stepparent) even if you don't live with your parents –If your parents are currently separated or divorced, then list only the parent whose information you provided on your financial aid application.
  - Your parents' other children if they live with your parent(s) and if your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2024 through June 30, 2025.
  - Other people if they now live with your parents, and your parent(s) and if your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2024 through June 30, 2025.

Full Name	Age	Relationship
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>
		Self

### B. 2022 Untaxed Income Information

**DO NOT LEAVE BLANK**

	Student	N/A	Parent	N/A
Tax exempt interest income from IRS Form 1040 Line 2a	\$	<input type="checkbox"/>	\$	<input type="checkbox"/>
IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans from IRS Form 1040 Schedule 1 line 16 + line 20	\$	<input type="checkbox"/>	\$	<input type="checkbox"/>
Untaxed portions of IRA distributions and pensions from IRS Form 1040— (lines 4a minus 4b; if negative, use zero) plus (line 5a minus 5b; if negative, use zero). Exclude rollovers.	\$	<input type="checkbox"/>	\$	<input type="checkbox"/>
Foreign Earned Income Exclusion from IRS Form 1040 Schedule 1 Line 8d	\$	<input type="checkbox"/>	\$	<input type="checkbox"/>

### C. 2022 Income Tax Information

#### FILERS ONLY

Student	Parent	(Check any that apply.)
<input type="checkbox"/>	<input type="checkbox"/>	Your 2022 tax information was transferred from the IRS onto your financial aid application.
<input type="checkbox"/>	<input type="checkbox"/>	You will provide our office a signed copy of your <b>2022 IRS Federal Tax Return</b> OR will request a <b>2022 IRS Tax Return Transcript(s)</b> along with this form. <b>SEE INSTRUCTIONS BELOW.</b>
<input type="checkbox"/>	<input type="checkbox"/>	You filed a 2022 tax return for a foreign country. You must submit a signed copy of that form to our office.

**Note:** If your parents filed separate 2022 IRS income tax returns, please provide signed copies of their **2022 IRS Tax Return** or **Tax Return Transcript** for each parent.

#### NON-FILERS ONLY- ONLY COMPLETE THIS SECTION IF YOU DID NOT FILE A TAX RETURN

Student	Parent	
<input type="checkbox"/>	<input type="checkbox"/>	Did Not Work and Will not File-You are not required to file a 2022 income tax return, and you had no Income earned from work in 2022.
Student	Parent	
<input type="checkbox"/>	<input type="checkbox"/>	Did Work and Will not File-You did work in 2022, but you will not and are not required to file a tax return. Attach all 2022 <b>W-2's</b> and complete the table below listing every employer even if the employer did not provide you a <b>W-2</b> . If more space is needed, attach another page.

Name of 2022 Employers	Student Earned-2022	Parent Earned-2022
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$

#### Instructions for obtaining a 2022 IRS Tax Return Transcript or Verification of Non-Filing:

- Get Tax Return Transcript by Mail - Go to [www.irs.gov](http://www.irs.gov), under the heading "Get Your Tax Record". Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript."
- If you and your spouse filed separate 2022 IRS Income Tax returns, the IRS DRT cannot be used and signed copies of the **2022 IRS Federal Tax Return(s)** OR **2022 IRS Tax Return Transcript(s)** must be provided for each.
- Get Tax Return Transcript Online - Go to [www.irs.gov](http://www.irs.gov), under the heading "Get Your Tax Record". Click "Get Transcript online." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript."
- Automated Telephone Request – 1-800-908-9946
- Paper Request Form – If requesting a transcript by paper form, use IRS Form 4506T- EZ or IRS Tax Form 4506-T. Both can be found on [www.irs.gov](http://www.irs.gov).

### D. Sign this Worksheet

*You and at least one parent must sign this form. By signing this worksheet, you certify that all information reported on this worksheet is complete and correct. If you purposely give false or misleading information, you may be fined, sentenced to jail, or both.*

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature (required)

\_\_\_\_\_  
Date

**Submit this worksheet to the Allan Hancock College Financial Aid Office.  
Make a copy of this worksheet and all documents for your records.**