

# Non-Resident Tuition Payment Plan



Name \_\_\_\_\_ Student ID # \_\_\_\_\_ Semester \_\_\_\_\_

Local Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Email \_\_\_\_\_ Sport \_\_\_\_\_

Please follow the instructions below to request a payment plan for **Non-Resident** tuition.

All **in-State** fees must be paid at the time of registration. International students are not eligible for a payment plan.

1. You must first register for classes within the guidelines listed below.
2. Submit your payment plan to the Cashier Services Office, Bldg. B, room 207 in person, by email at: studentaccounts\_help@hancockcollege.edu, or by fax at (805) 922-3456, Attention: Cashier Services.
3. Once a payment plan is approved, you will be notified in person, by email or by telephone.
4. If the required payment is not received within 4 days of registering, you will be dropped from all of your courses.

*Please note if classes have already begun, your required payment must be received within 24 hours from registering.*

## Summer session:

- You must register for a minimum of 6 units
- Courses must be 5 weeks or longer
- Fees are due within 4 days or 24 hours, depending on registration date:
  - All In-State fees – (enrollment fee, health fee, student center fee, materials fee, photo ID fee, parking fee, facilities fee)
  - 50% of the non-resident tuition fee
- The payment plan will consist of two equal payments of 25% of the remaining non-resident tuition. Payments will be due on the 5th day of June and July.

## Fall or Spring semester:

- You must register for a minimum of 6 units
- Courses must be 9 weeks or longer
- Fees are due within 4 days or 24 hours, depending on registration date:
  - All In-State fees – (enrollment fee, health fee, student center fee, materials fee, photo ID fee, parking fee, facilities fee)
  - 20% of the non-resident tuition fee
- The payment plan will consist of four equal payments of 20% of the remaining non-resident tuition. Payments will be due on the 5th day of September, October, November and December for fall and February, March, April and May for spring.

If I receive financial aid, any financial aid disbursed to my account will be used to pay off my payment plan first and the remaining amount will be refunded to me through Higher One. I acknowledge that if I am late with a payment, a hold will be placed on my student account which will block any transactions from being processed (i.e. adding/dropping classes or requesting a transcript).

Student signature \_\_\_\_\_ Date \_\_\_\_\_ Phone # \_\_\_\_\_

**Requests will be reviewed Monday–Friday, between 8 a.m. and 4 p.m.** (The office is closed on Fridays during summer session)

### OFFICE USE ONLY

- Out-of-State Residence     Required Units     Required Length of Classes     No Holds on Account

Authorized signature \_\_\_\_\_ Date \_\_\_\_\_

## Fees

Non-Resident Tuition \_\_\_\_\_ \$391.00 per unit

Enrollment Fee \_\_\_\_\_ \$46.00 per unit

Health Fee \_\_\_\_\_ \$22.00 (Summer/Winter) \$26.00 (Fall/Spring)

Student Center Fee \_\_\_\_\_ \$1.00 per unit, up to a maximum of \$10.00  
(per academic year for classes held at the Santa Maria campus)

Student Representation Fee \_\_\_\_\_ \$1.00 per semester (optional)

Student Photo ID card \_\_\_\_\_ \$2.00 per academic year (optional)

Parking Fee \_\_\_\_\_ \$20.00 fall/spring, \$10.00 summer (optional)

Physical Education Fee \_\_\_\_\_ Varies

• A usage fee is charged to those who enroll in some P.E. classes held off campus.  
See online course description for details and specific fees.

Materials Fee \_\_\_\_\_ Varies

• See online course description for individual courses requiring a materials fee.

### Example Non-Resident Tuition Payment Plan

(12 units) Fall Semester

Enrollment Fee (12 units x \$46) \_\_\_\_\_ \$552.00

Health Fee \_\_\_\_\_ \$26.00

Student Center Fee \_\_\_\_\_ \$10.00

Student Rep Fee \_\_\_\_\_ \$2.00

Non-Resident Tuition Fee (12 units x \$391) \_\_\_\_\_ \$4692.00

**Total amount due for semester \_\_\_\_\_ \$5282.00**

### Payment Plan Schedule

Amount Due within 96 hours of Registration \_\_\_\_\_ \$1528.40

Amount Due on September 5th \_\_\_\_\_ \$938.40

Amount Due on October 5th \_\_\_\_\_ \$938.40

Amount Due on November 5th \_\_\_\_\_ \$938.40

Amount Due on December 5th \_\_\_\_\_ \$938.40