ALLAN HANCOCK COLLEGE

DEIA / EEO Committee Notes	Date:	11/29/2023
	Meeting Place:	Sky Room, A-204

Called to order: 10:05AM **Co-Chairs**: LeeAnne McNulty / Lynn Becerra **Note Taker:** Mackenzie Greeley

Members Present: Deborah Pirman, Magdalena Ramos, Patricia Koivisto, Stephanie Aye, Yvonne Teniente, Daisy Garcia, Alicia Delgadillo

Guests:

ACTION	

Agenda No. 1	**EEO Plan**
Discussion:	• The plan is not back from the Chancelor's Office yet and this topic will have to be tabled until next meeting.
Action:	• None currently.
Deadline:	1/30/2024 **Responsibility**: Ruben Ramirez & Stephanie Aye

Agenda No. 2	**DEIA Summit Team**
Discussion:	• Form teams to coordinate each event. Daisy and Institutional Grants will process payments, paperwork. Stipends for faculty and pay for students / staff for additional work is available for working on these projects.
	• High priority work includes scheduling, room reservation, outreach for guest speakers / panelists, presentation of Culturally Inclusive and Humanizing (CIH) Organizational Assessment results, comparison of alternative assessments for institutions of higher education.
	• DEIA Breakfast – tentatively for April 25th & DEIA Summit – tentatively September 26th
Action:	• Organizational assessment comparison – Deborah Pirman
	• CIH Organizational Assessment presentation of results – LeeAnne McNulty / Institutional Effectiveness
	• Team members: Stephanie Aye, Lynn Becerra, Alicia Delgadillo, Patricia Koivisto, Magdelena Ramos
Deadline:	1/30/2024 **Responsibility:** LeeAnne McNulty & Daisy Garcia

Agenda No. 3	**Webinar Presentation**
Discussion:	• Notes are attached from Sunnyvale United Against Hate webinar. Resources are available to make a virtual townhall available to students, staff, and community members.
Action:	• Outreach to Islamic Network Group to organize a virtual townhall for community to assess potential costs and needs for the college.
Deadline:	12/31/2023 **Responsibility:** Mackenzie Greeley

Agenda No. 4	**Schedule Spring Meetings**

Discussion:
- Faculty and students will add their Spring classes to their Outlook Calendar to help facilitate poll for Spring meetings.

Action:

Deadline:	1/15/2024	**Responsibility:**	Daisy Garcia & Mackenzie Greeley

INFORMATION

Agenda No. 5	**CIH Organizational Assessment**

Discussion:
- Preliminary data and high-level overview of some trends with data from the assessment on November 3rd. Theming is being done for qualitative data to present at April 25th DEIA Breakfast. Additional analysis is being evaluated along demographic data and roles at the institution to see how different groups answered questions.
- Recommendations to help with instrument validation include (1) a self-administered survey in which there is no discussion with other participants and (2) same questions answered together as a collective. Participants from the first pilot assessment will not be allowed to participate in the second-round testing in Spring.

Agenda No. 6	**Undocumented DRAFT Review – Ways to Get into College**

Discussion:
- A draft of the process chart has been shared with committee members. All members will review and make recommendations prior to the next meetings.

Agenda No. 7	**Other Committee Pursuits?**

Discussion:
- None currently.

Agenda No. 8	Bellwether Award

Discussion:
- AHC has been nominated and selected for the Bellwether Award as one of ten finalists. LeeAnne and Rick will be presenting their Culturally Responsive Higher Education Curriculum Tool in San Antonio in February to share the work done on campus with faculty.

Adjourned: The meeting adjourned at 11:36AM

Next Meeting: TBD