



**Concurrent Enrollment/College Now! Petition for Enrollment  
2022-2023**

*It is the student's responsibility to obtain all required signatures on this form prior to enrolling. Electronic signatures not accepted.*

Please circle which semester you plan to enroll:      FALL      SPRING      Year: \_\_\_\_\_

**To be completed by the student, using blue or black ink – do not leave ANY section blank**

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_ **MI:** \_\_\_\_\_

**AHC Student ID Number:** **H** \_\_\_\_\_ **Date of Birth:** Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

**10 digit Home Phone Number:** \_\_\_\_\_ or **10 digit Cell Phone Number:** \_\_\_\_\_

**Personal Email address:** \_\_\_\_\_ **High School Grade:** \_\_\_\_\_

**Name of High School you are attending:** \_\_\_\_\_

By signing this form, I, understand and agree to the conditions for enrollment listed on the reverse side of this form. I also understand that I will be administratively dropped for failure to pay fees incurred with my registration transaction. **My signature permits AHC to contact my guidance counselor, my parent, or myself via phone or email regarding any registration transactions associated with this petition.**

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PARENT/GUARDIAN:** I have read the conditions for enrollment and I approve of the courses and conditions under which a high school student may enroll at Allan Hancock College. I understand that failure to comply with rules and regulations may be cause for dismissal. By signing below, I give consent for my child/ward to receive care from Allan Hancock College Health Services as needed or requested. Parental consent is required for ALL **Concurrent Enrollment/College Now!** students. (Consent required in emergencies or cases exempt by law.) **By signing this form, the parent understands AHC cannot release information to the parent or guardian without written authorization from the student that specifically identifies what information may be released. Even if a student is under 18, if the student registers for a college course, the student's written consent is required.**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Emergency Contact Person

\_\_\_\_\_  
Emergency Contact Person Phone Number

**PROPOSED ALLAN HANCOCK COLLEGE COURSES**

(Please list in order of preference – you may not enroll in courses that are not listed below; nor may you enroll in more than 6 units)

Circle Class Period	Course Title & Number (IE: DANC 120)	Units	Approved High School Authorization High School Designee please print and sign
1 2 3 4 5 6 7			Print Name:
Teacher:	CRN:		Signature:
1 2 3 4 5 6 7			Print Name:
Teacher:	CRN		Signature:

**AHC Office Use:** The initials below verify that the AHC staff member has verified the student meets the conditions of CN enrollment for the term listed above:

SGASTDN \_\_\_\_\_ HS Signature \_\_\_\_\_ Verify Courses \_\_\_\_\_ SOATEST if applicable \_\_\_\_\_ AHC SHATERM GPA \_\_\_\_\_

CNOW SFASRPO \_\_\_\_\_ Prerequisite Met, if applicable \_\_\_\_\_ (SOATEST OR SHATERM) AHC Signature: \_\_\_\_\_

SOAHOLD CN Hold Ended: \_\_\_\_\_ SGASADD HSCE Attribute Entered: \_\_\_\_\_

Allan Hancock College **Concurrent Enrollment/College Now!** Conditions for Enrollment 2022-2023

1. All high school students should first meet with their high school counselor or guidance technician to discuss eligibility for enrollment. A principal or designee signature on this Petition for Enrollment is required.
2. The **Concurrent Enrollment/College Now!** program is open to all high school students. **Concurrent Enrollment/College Now!** students may take up to a maximum of **6 units** in summer, fall, and spring semesters and winter intersession.
3. **Concurrent Enrollment/College Now!** students must complete the Allan Hancock College online admissions application, in addition to the **Concurrent Enrollment/College Now!** Petition for Enrollment. This **Concurrent Enrollment/College Now!** Petition for Enrollment is valid for the requested term only.
4. **Concurrent Enrollment/College Now!** students may only enroll in courses on the approved list. **Concurrent Enrollment/College Now!** students must meet the prerequisite for all courses in which they enroll, whether through courses successfully completed or through the appeal process.
5. Students who wish to take courses must meet the stated academic prerequisites or co-requisites. Pre/co requisites are listed in the AHC catalog or current semester class schedule and are marked on the approved list with an asterisk; a ★ next to the course requires an audition.
6. Once a **Concurrent Enrollment/College Now!** student has obtained all of the necessary signatures, he or she must submit their completed **Concurrent Enrollment/College Now!** Petition for Enrollment, along with high school transcripts to their high school concurrent enrollment staff member. *Concurrent enrollment students who are enrolling in PROD 301, only, are not required to provide HS transcripts.*
7. The total number of units earned and grades received while enrolled in Allan Hancock College courses are recorded on the student's college transcript and are part of his/her permanent college record.
8. The enrollment fee is waived for **Concurrent Enrollment/College Now!** students. However, **all other fees apply**, unless otherwise noted in the instructional services agreement between AHC and the specific high school – **Concurrent Enrollment/College Now!** students must verify fees due with their high school.
  - a. If a **Concurrent Enrollment/College Now!** student appeals the unit limitation, and is approved for 12 or more units, **the enrollment fee is no longer waived and ALL fees apply.**
9. Actual registration into specific courses will be processed by AHC Admissions and Records staff, once all Concurrent Enrollment paperwork is submitted.
10. Once enrolled, **Concurrent Enrollment/College Now!** students have the same rights and responsibilities that apply to all enrolled college students. Refer to the Student Records-Family Educational Rights and Privacy Act (FERPA) located in the current college catalog or on the **Concurrent Enrollment/College Now!** information page.
11. Allan Hancock College assumes no responsibility for the attendance records of **Concurrent Enrollment/College Now!** students.
12. A **Concurrent Enrollment/College Now!** student is expected to complete all class requirements, maintain a 2.0 grade point average or higher in all college courses, and adhere to Allan Hancock College's Guidelines for Student Conduct (refer to the College Catalog).
13. **Receiving substandard grades and/or failure to complete course work may result in academic probation as well as affect future financial aid eligibility.**
14. Failure to comply with any of the conditions listed above may result in being administratively dropped from those courses/units and a loss of future **Concurrent Enrollment/College Now!** privileges.
15. High schools will only receive proof of work completed at Allan Hancock College **if the student requests** that an official transcript be mailed to the school once the semester is completed or authorize the high school to obtain the grades by completing a Student Authorization to Release Information form.
16. **Student, Parent, and Principal/Designee—please read the following information carefully:** By entering a college environment, students who are minors will be exposed to educational settings designed for the adult learner that may involve topics that might be considered controversial in the secondary school setting.
17. **HIGH SCHOOL PRINCIPAL OR DESIGNEE:** California Education Code requires that students who still enrolled in high school wishing to enroll at a California Community College must be recommended by their principal or his/her designee. By signing this, the principal or his/her designee has made the determination, based on the appropriate Allan Hancock College assessment, that the student is prepared for and can benefit from college level coursework, and is recommended to enroll in the following courses for the semester noted above, and that the student has exhausted all opportunities to enroll in an equivalent course at his or her school of attendance. The instructor of record is legally prohibited from signing this form as the principal's designee.