

# AHC Minimum Qualifications and Criteria for Equivalency to Teach Noncredit Courses.

## **BASIC SKILLS – INTERDISCIPLINARY**

Minimum Qualifications – A bachelor's degree in any social science, humanities, mathematics, or natural science discipline or in liberal studies, as appropriate for the course.

Criteria for Equivalency:

- A bachelor's degree in any discipline and two years of professional experience, related to the subject of the course taught. OR
- A California teaching credential authorizing instruction in the subject area with two years of professional experience related to the area of assignment and course work in the specific subject.

## **BASIC SKILLS - MATHEMATICS**

Minimum Qualifications – A bachelor's degree in mathematics.

Criteria for Equivalency:

- A bachelor's degree in any discipline and two years of professional experience related to the subject of the course taught. OR
- A California teaching credential authorizing instruction in the subject area with two years of professional experience related to the area of assignment and course work in the specific subject.

## **BASIC SKILLS – READING/WRITING**

Minimum Qualifications:

- A bachelor's degree in English, literature, comparative literature, composition, linguistics, speech, creative writing, or journalism, OR
- A bachelor's degree in any discipline and twelve semester units of college coursework in teaching reading.

Criteria for Equivalency:

- A bachelor's degree in any discipline and two years of professional experience related to the subject of the course taught. OR
- A California teaching credential authorizing instruction in the subject area with two years of professional experience related to the area of assignment and course work in the specific subject.

## **CITIZENSHIP (IMMIGRANT EDUCATION)**

Minimum Qualifications: A bachelor's degree in any discipline and six semester units in American history and institutions.

Criteria for Equivalency:

- A bachelor's degree in any discipline and three years of professional experience related to the area of assignment.

## **ENGLISH AS A SECOND LANGUAGE**

### Minimum Qualifications:

- A bachelor's degree in teaching English as a second language or teaching English to speakers of other languages, OR
- A bachelor's degree in education, English, linguistics, applied linguistics, an foreign language, composition, bilingual/bicultural studies, reading, or speech, and a certificate in teaching English as a second language, which may be completed concurrently during the first year of employment as a noncredit instructor, OR
- A bachelor's degree with any of the majors specified in the paragraph above and one year of experience teaching ESL in an accredited instruction, and a certificate in teaching English as second language, which may be completed concurrently during the first two years of employment as a noncredit instructor, OR
- Possession of a full-time clear California Designated Subjects Adult Education Teaching Credential authorizing instruction in ESL.

### Criteria for Equivalency:

- A bachelor's in any discipline and either (A), (B), or (C) below:
  - (A) twelve semester units of course work related to the subject of the course taught, or
  - (B) course work equivalent to a TESL certificate, or
  - (C) a teaching credential authorizing instruction in the subject area and substantive (100 hours) of professional experience related to the areas of assignment. Candidates must prove that he/she has completed a TESL certificate program.

## **HOME ECONOMICS (FAMILY AND CONSUMER SCIENCES)**

### Minimum Qualifications:

- A bachelor's degree in home economics, life management, family and consumer studies, dietetics, food management, interior design, or clothing and textiles, OR
- An associate degree in any of those subjects and four years of professional experience related to the subject of the course taught.

### Criteria for Equivalency:

- A bachelor's degree in any discipline and 24 semester units credit in the designated major field related to subject of the course taught, OR
- An associate degree in any discipline and four years professional experience related to the subject of the course taught, OR
- Recognized accomplishments which demonstrate eminence of expertise and skills in the field of study clearly beyond those that are normal AND evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.
- Licensure or certification to teach in a discipline where the licensure or certification requires specified hours of formal instruction.
- Six years continuous related experience and evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.

## **PROGRAMS FOR OLDER ADULTS:**

### Minimum Qualifications:

- A bachelor's degree with a major related to the subject of the course taught, and either (A) or (B) below:
  - (A) Thirty hours or two semester units of course work or class work in understanding the needs of the older adult, taken at an accredited institution of higher education or approved by the district. This requirement may be completed concurrently during the first year of employment as a noncredit instructor, or
  - (B) One year of professional experience working with older adults.
- An associate degree with a major related to the subject of the course taught and sixty hours or four semester units of course work or class work in understanding the needs of the older adult, taken at an accredited institution of higher education or approved by the district. This last requirement may be completed concurrently during the first year of employment as a noncredit instructor.

### Criteria for Equivalency:

- A bachelor's degree in any discipline and two years of professional experience related to the subject of the course taught. OR
- An associate degree in any discipline and either A or B
  - (A) four years of related professional experience, or
  - (B) 90 hours or eight semester units of coursework in understanding the needs of older adults.
- Six years of continuous related experience related to the subject of the course taught and evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.
- Recognized accomplishments which demonstrate expertise and skills in the field of study clearly beyond those that are normal and evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.

## **PARENT EDUCATION:**

### Minimum Qualifications:

- A bachelor's degree in child development, early childhood education, human development, family and consumer studies with a specialization in child development or early childhood education, educational psychology with a specialization in child development, elementary education, psychology, or family life studies, and two years of professional experience in early childhood programs or parenting education.

### Criteria for Equivalency:

- A bachelor's degree in any discipline and 24 semester units credit in the designated major field, OR
- An associate degree in any discipline and four years professional experience related to the subject of the course taught, OR
- Recognized accomplishments which demonstrate expertise and skills in the field of study beyond that normally achieved through formal education and evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.
- A bachelor's degree in Family and Consumer Sciences and four years of professional experience related to the subject of the course taught.

- Licensure or certification in a discipline where the license or certification requires specified hours of formal instruction and evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.

**HEALTH AND SAFETY:**

Minimum Qualifications:

- A bachelor's degree in health science, health education, biology, nursing, dietetics, or nutrition; OR
- An associate degree in any of those subjects and four years of professional experience related to the subject of the course taught.

Criteria for Equivalency:

- A bachelor's degree in any discipline or 12 semester units of coursework in the designated major field and four years of professional experience related to the subject of the course taught, OR
- An associate degree in any discipline and four years of professional experience related to the subject of the course taught, OR
- Licensure or certification in a discipline where the license or certification requires hours of formal instruction and four years of professional experience related to the area of assignment. A bachelor's degree in Family and Consumer Sciences and four years of professional experience related to the subject of the course taught, OR
- Licensure or certification in a discipline where the license or certification requires specified hours of formal instruction and evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.

**SHORT-TERM VOCATIONAL EDUCATION:**

Minimum Qualifications –

- A bachelor's degree and two years of occupational experience related to the subject of the course taught, OR
- An associate degree, and six years of occupational experience related to the subject of the course taught, OR
- Possession of a full-time clear California Designated Subjects Adult Education Teaching Credential authorizing instruction in the subject matter, OR
- For courses in an occupation for which the district offers or has offered apprenticeship instruction, the minimum qualifications for noncredit apprenticeship instructors in that occupation, as specified in Section 53413.

Criteria for Equivalency – When an individual doesn't meet the minimum qualifications listed above, but meets the criteria listed below:

- Licensure or certification in a vocational area where the license or certification requires specified hours of formal instruction and four years of professional experience in the area of specialization in lieu of formal college preparation, and
- Evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.