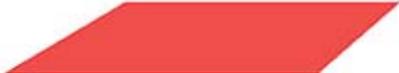




SkillsUSA®

**Career
Essentials:
*Foundations***





The Message Is Clear

Workplace Skills: **Communication**

- Essential Questions
 - How do we affect others with our listening skills?
 - What can we do as individuals to improve our speaking and listening skills?
 - How can we use our speaking ability to influence others?



The Message Is Clear

Workplace Skills: **Communication**

- Students will understand...
 - Preparing for presentations results in more effective presentations.
 - Effectively communicated messages include the same key components.
 - POWERR formula components can be applied to a variety of communication forms.



The Message Is Clear

Workplace Skills: **Communication**

- Students will know...
 - The components of the POWERR formula.
 - Effective speaking and listening skills.



The Message Is Clear

Workplace Skills: **Communication**

- Students will be able to...
 - List and explain the POWERR formula components.
 - Explain the icons associated with the POWERR formula.
 - Develop a POWERRful presentation.
 - Deliver a POWERRful presentation.
 - Listen actively to a presentation.



Describe, using specific examples, the most and least effective presentations you have seen.





Objectives:

- List and explain the POWERR formula components.
- Explain the icons associated with the POWERR formula.
- Develop a POWERRful presentation.
- Deliver a POWERRful presentation.
- Listen actively to a presentation.





- What information stands out to you from the reading?
- What did you already know about the information?
- What information was new to you?
- What information is unclear?
- What do you understand really well from the reading?



Workplace Skills: Communication



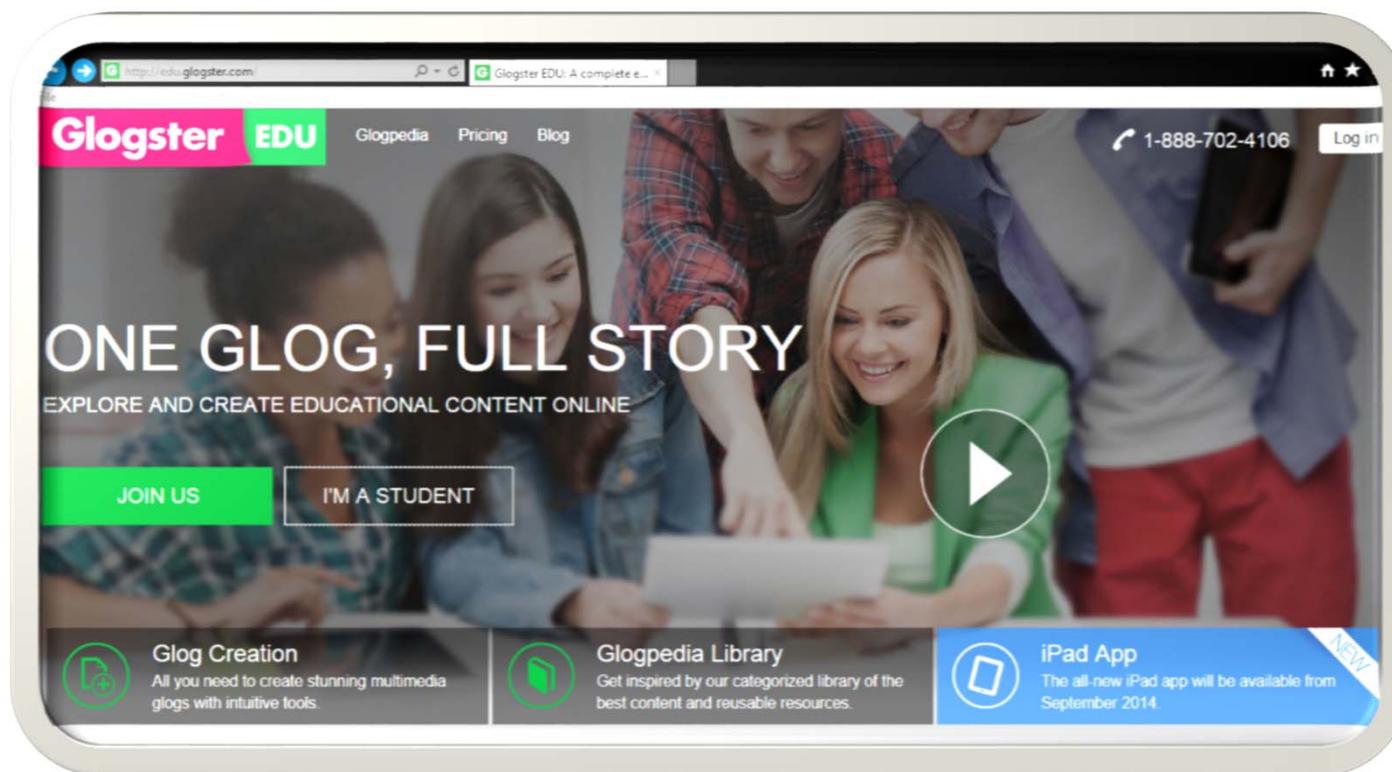
The screenshot displays the Penzu website interface. At the top, the Penzu logo is on the left, and navigation links for Home, Products, Mobile, Why Journal?, Buzz, and Blog are on the right. The main heading reads "Write in Private. Your own personal journal and online diary." Below this is a prominent green button that says "Create Your FREE Journal". The central part of the image shows a collage of the website's features: a desktop browser window displaying a journal entry titled "A Day I'll Never Forget..." with a quote by Albert Einstein, a smartphone showing a journal list, and another smartphone showing a journal entry. A small badge in the top right of the desktop view says "Always Free & No Storage Limit!". At the bottom of the collage, there are three sections: "In The Press", a video link "What is Penzu? Watch the video!", and "Loved By Many".

Penzu

www.penzu.com



Workplace Skills: Communication



GlogsterEDU

<http://edu.glogster.com/>





Workplace Skills: Communication

POWERR *(Development)*

Pre-Work

Outlook

Wisdom

- evidence
- key point
- action

Engagement

- link
- review

Review

Relection

POEWRR *(Delivery)*

Pre-Work

Outlook

Engagement

- link
- review

Wisdom

- evidence
- key point
- action

Review

Relection

