MEMORANDUM

Date: November 1, 2018

To: Dr. Kevin Walthers
Superintendent/President

From: Facilities Council

Cc: Jim Harvey
Interim Director, Facilities

Subject: Building Naming Standards

Dr. Walthers,

In response to your request I prepared the following recommendations for Building Naming standards based on discussions within the Facilities Council.

FACILITIES COUNCIL RECOMMENDATIONS FOR BUILDING NAMING STANDARDS

1- FONT: MYRIAD PRO SEMIBOLD
2- MATERIAL AND FINISH: BRUSHED ALUMINUM
3- AHC LETTER SIZE: 17” TALL
4- DONOR LETTER SIZE: 15” TALL
5- TEXT PLACEMENT: AHC BUILDING NAME ABOVE DONOR NAME