
**Allan Hancock Joint Community College District
Board Policy
Chapter 2 – Board of Trustees**

BP 2310 REGULAR MEETINGS OF THE BOARD

Regular meetings of the Board of Trustees shall be held on the third Tuesday of each calendar month. If, at any time, any regular meeting falls on a Board holiday, such regular meetings shall be held on an alternate date.

The date of a regular meeting may be changed by action of the Board at any previous meeting provided that every member is notified. In case the date of any regular meeting is changed, the Secretary to the Board will take appropriate steps to inform the public of the change in advance of the meeting.

A notice identifying the location, date, and time of each regular meeting of the Board shall be posted at least ten days prior to the meeting and shall remain posted until the day and time of the meeting. All regular meetings of the Board shall be held within the boundaries of the District except in cases where the Board is meeting with another local agency or is meeting with its attorney to discuss pending litigation if the attorney's office is outside the District, or is meeting during a proclaimed state of emergency..

All regular and special meetings of the Board shall be open to the public, be accessible to persons with disabilities, and otherwise comply with Brown Act provisions, except as required or permitted by law.

Special meetings of the Board may be called by the President of the Board or by three members of the Board, or by the Superintendent/President of the District when approved by the President of the Board.

Written notice will be given by the Secretary to the Board in accordance with the Brown Act starting at Government Code Section 54950, Education Code Section 72000 (d)(l).

Any legal meeting may be adjourned to a specific time and place. However, if a special meeting is adjourned, action may be taken only on those items on the original agenda.

Regular meetings of the Board shall normally be held at Allan Hancock College, 800 South College Drive, Santa Maria, CA 93454. All meetings of the Board will be held in the boardroom at the college, unless another place is selected and announced in advance. In case any meeting is held in a different place, the Secretary to the Board will

notify each member of the change. Regular meetings will be held at 6:00 p.m. unless otherwise specified in the Board agenda. The Board will try to meet in other areas of the District at least twice a year.

Meetings During Proclaimed States of Emergency

1. Prior to January 1, 2024, the Board may hold a regular meeting, or special or emergency meetings as defined in BP 2320 Special and Emergency Meetings, virtually through voice or video teleconferencing services during a proclaimed state of emergency under the provisions of the Brown Act.

In order for the Board to meet virtually during a proclaimed state of emergency under the relaxed teleconference rules in the Brown Act, the Board will make findings by majority vote, as required by the Brown Act by way of a Board resolution.

If the Board elects to meet virtually during a proclaimed state of emergency, the District will comply with relevant provisions of the Brown Act regarding the posting of agendas, public access to meetings through call-in or internet-based service options, public participation, and limits on Board action in the event of a meeting disruption due to interruption of teleconferencing services.

During proclaimed states of emergency, the Board is not required to provide a physical location from which members of the public may attend or provide public comment.

References: Education Code Section 72000(d);
Government Code Sections 54952.2, 54953 et seq., and 54961

Adopted: 6/18/91	Revised: 3/19/96
Revised: 8/18/92	Revised: 4/21/98
Revised: 4/20/93	Revised: 6/20/00
Revised: 4/26/94	Revised: 2/17/15
Revised: 11/22/94	Revised: 6/16/15
Revised: 3/21/95	Revised: 9/8/20
Revised: 5/16/95	Revised: 11/15/22