
Allan Hancock Joint Community College District
Administrative Procedure
Chapter 4 – Academic Affairs

AP 4101 INDEPENDENT STUDY

Independent study programs are developed by establishing a learning contract for the specific class and must be signed by the student taking the class, the faculty member teaching the class, and the academic dean. The learning contract is established in consultation with the academic dean, or an instructor identified in the class schedule using the Independent Projects/Studies Contract. Contracts must be completed and approved by the appropriate dean before the last day of enrollment and submitted to the Admissions and Records Office.

Allowable units vary according to the discipline and are based on the following formula: 1 unit - 48 hours per semester, 2 units - 96 hours per semester, 3 units - 144 hours per semester.

Academic standards and procedures for evaluation of student progress for independent study are the same as those applied to other credit or noncredit courses.

Access to the instructor is the same as that commonly available to students in courses conducted by other instructional methods.

References: Title 5 Sections 55230 et seq.

Approved: 12/21/2023