

**Allan Hancock Joint Community College District
Board Policy
Chapter 7 – Human Resources**

BP 7140 COLLECTIVE BARGAINING

If eligible employees of the District select an employee organization as their exclusive representative, and if after recognition by the District or after a properly conducted election, an exclusive representative is certified as the representative of an appropriate unit of employees under the provisions of the Educational Employment Relations Act (EERA), Government Code Sections 3540 et seq., the District will meet and negotiate in good faith on matters within the scope of bargaining as defined by law.

Adopted: 7/21/87

Revised: 4/10/18

Allan Hancock Joint Community College District
Administrative Procedure
Chapter 7 – Human Resources

AP 7140 COLLECTIVE BARGAINING

Pursuant to Government Code Section 3541 and 8 Cal. Admin. Code part III, Section 32900 the District hereby adopts the following public notice policy relative to meeting and negotiating with exclusive representatives under the EERA.

I. Initiation of Meeting and Negotiating

- A. Meeting and negotiating between the District and the exclusive representative shall not take place until the provisions of this policy relating to the presentation of initial proposals, public hearings, and adoption of its initial proposal by the Board of Trustees have been completed.

II. Presentation of Initial Proposal

- A. The initial proposal of an exclusive representative or of the District, which relates to matters within the scope of representation, shall be presented at a public meeting of the Board of Trustees.
 - 1. For purposes of this policy, the term "initial proposals" shall include all non-technical amendments to an agreement.
- B. After the initial proposal has been presented at a public meeting of the Board of Trustees, it shall be a public record.
- C. Copies of the initial proposal presented pursuant to I (A) above shall be made available for public review in the Learning Resources Center, the Superintendent/President's Office, and at the Lompoc, Solvang, and Vandenberg Centers.

III. Public Hearing (See BP/AP 2610 titled Presentation of Initial Collective Bargaining Proposals)

- A. The Board of Trustees shall schedule a public hearing on the initial proposal after the public has been given a reasonable time within which to become informed of the contents of the proposal. The public hearing may be scheduled to be held at a regular meeting or at a special meeting.

B. The public shall have an opportunity to express itself regarding the proposal.

IV. Presentation of the Initial Proposal in Response to the First Initial Proposal.

A. Either an exclusive representative or the District may present the First Initial Proposal.

B. The presentation of the Initial Proposal in response to the first initial proposal shall be processed in accordance with Sections II and III above.

V. Adoption of District's Initial Proposal

A. After the public has had the opportunity to express itself on the District's initial proposal, the Board of Trustees shall, at a public meeting, adopt its initial proposal.

VI. New Subjects of Meeting and Negotiating

A. New subjects of meeting and negotiating arising after the presentation of initial proposals shall be made public within 24 hours.

B. If a vote is taken on such subject by the Board of Trustees, the vote thereon by each member voting shall be made public within 24 hours.

References: Government Code Sections 3540 et seq.

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