
**Allan Hancock Joint Community College District
Board Policy
Chapter 6 – Business and Fiscal Affairs**

BP 6600 CAPITAL CONSTRUCTION

The Associate Superintendent/Vice President of Finance and Administration or designee is responsible for planning and administrative management of the District's capital outlay and construction program.

District construction projects shall be supervised by the Associate Superintendent/Vice President of Finance and Administration or designee. The Associate Superintendent/Vice President of Finance and Administration or designee shall monitor the progress of all construction work including inspection of workmanship, completion of work to meet specifications, and the suitability of proposed changes to the scope and original design of the work; and shall assure compliance with laws related to use of state funds to acquire and convert existing buildings.

The Board of Trustees shall approve and submit to the Board of Trustees a five year Capital Construction Plan as required by law. The Associate Superintendent/Vice President of Finance and Administration or designee shall annually update the Plan and present it to the Board of Trustees for approval. The Plan shall address, but is not limited to, the criteria contained in law.

References: Education Code Sections 81005 and 81820;
Title 5 Sections 57150 et seq.

Adopted: 7/11/17

Allan Hancock Joint Community College District
Administrative Procedure
Chapter 6 – Business and Fiscal Affairs

AP 6600 CAPITAL CONSTRUCTION

Capital Outlay Program

The Associate Superintendent/Vice President of Finance and Administration or designee will annually report to the Board of Trustees and to the State Chancellor's Office a five-year capital outlay program. The program will consist of the plans of the District concerning its future academic and student service programs, and the effects of such programs on construction needs.

Specifically, the five-year capital outlay program will include the following:

1. Statement of educational plans
2. Statement of energy plans
3. Location of program delivery
4. Location of other owned lands
5. District-wide priority lists
6. District-wide capacity/load ratios
7. District-wide supporting detail

Contracts

Construction contracts will be let in accordance with AP 6350 titled Contracts – Construction or AP 6345 Bids and Contracts (CUPCCAA) and will comply with applicable laws relating to public works.

Conversion of Buildings

State funds earmarked for capital outlay financing may be used to acquire an existing government-owned or privately-owned building and to pay the necessary costs of converting such a building to community college use if all of the following criteria apply:

1. The building was constructed as, and continues to qualify as, a school building, as provided by Education Code Sections 81130 et seq., or the building is determined to have, or is rehabilitated to an extent that it is determined to have, a pupil safety performance standard that is equivalent to that of a building constructed pursuant to Education Code Sections 81130 et seq. The determination of the pupil safety performance standard must meet all of the requirements of Education Code Section 81149(a)(1)&(2).

2. The District has complied with facility site review procedures and guideline recommendations of the California Postsecondary Education Commission pursuant to Education Code Section 66904.

References: Education Code Sections 81005 and 81820;
Title 5 Sections 57150 et seq.

Approved: 6/13/17