
**Allan Hancock Joint Community College District
Board Policy
Chapter 2 – Board of Trustees**

BP 2200 BOARD DUTIES AND RESPONSIBILITIES

The Board of Trustees governs on behalf of the citizens of the District in accordance with the authority granted and duties defined in Education Code Section 70902.

The Board is committed to fulfilling its responsibilities to:

- Represent the public interest
- Establish policies that define the institutional mission and set prudent, ethical, and legal standards for college operations
- Hire and evaluate the Superintendent/President
- Delegate power and authority to the Superintendent/President to effectively lead the District
- Assure fiscal health and stability
- Monitor institutional performance and educational quality
- Advocate and protect the District

DUTIES OF THE BOARD OF TRUSTEES

The duties and responsibilities of the Board of Trustees will be as follows:

- To select, appoint, and dismiss the Superintendent/President of the District.
- To determine the broad general policies which will govern the operation of the District.
- To adopt policies and procedures for the shared governance of the District and to review them periodically.
- To approve the annual budget.
- To approve the expenditure of all funds.
- To appoint or dismiss employees upon the recommendation of the Superintendent/President of the district.
- To fix the rate of compensation for all employees, and to review all salary schedules annually.
- To rule upon recommendations of the Superintendent/President on site utilization and physical plant development.
To rule upon recommendations of the Superintendent/President on matters of capital outlay with references to buildings, major improvements, and equipment.

- To rule upon recommendations of the Superintendent/President on matters of repairs and maintenance of the buildings, grounds, and equipment.
- To require and consider reports from the Superintendent/President concerning the program and conditions of the college.
- To consider and pass upon the curricular offerings of the college upon the recommendations of the Academic Senate and Superintendent/President.
- To consider and pass upon the annual calendar.
- To consider and pass upon the recommendations of the Superintendent/President in all matters of policy pertaining to the welfare of the college.
- To provide for the establishment of the necessary procedures to secure proper accounting of receipts and disbursements of all funds under the jurisdiction and control of the District.
- To provide for the annual audit of all funds of the District.
- To consider communications and requests from citizens or organizations on matters of policy and management.
- To establish citizen advisory committees and curricular or career and technical education advisory committees, and to approve the memberships of such committees.
- To serve as a court for final appeal for students, employees, and citizens of the District.

References: Education Code Section 70902;
ACCJC Accreditation Standard 4

Adopted: 6/18/91	Revised: 3/19/96
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