

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT



BOARD OF TRUSTEES

Hilda Zacarias, President
Suzanne Levy, Ed.D., Vice President
Alejandra Enciso
Ken Ostini
Gregory A. Pensa
Daisy Garcia, Student Trustee

AGENDA Regular Board Meeting Tuesday, December 16, 2025

Allan Hancock College
Closed Session - Captain's Room, B-102
Open Session - Lahr Family Boardroom, B-100
800 South College Drive, Santa Maria, CA 93454

	<u>Page</u>	<u>Tentative Time</u>
1. Call to Order		5:00 PM
2. Public Comment to Closed Session		

This section of the agenda is intended for members of the public to address the Board of Trustees on items involving the community college district that are being considered in Closed Session. *Please note that board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.* Public comments will be given in person during the meeting or submitted in writing at least 24 hours before the meeting via email to: jmcgee@hancockcollege.edu. The leading speaker from the audience on each side of the issue will be limited to five minutes. Additional speakers are limited to two minutes. Please submit an individual comment card for each item.

3. Adjourn to Closed Session
 - 3.A. Discipline/Dismissal/Release of Public Employee (1 case) (Govt. Code §54957)
 - 3.B. Conference with Labor Negotiator – (Government Code §54957.6)

Agency designated representatives: Dr. Robert Curry
Employee Association: Faculty Association

Agency designated representative: Dr. Robert Curry
Employee Association: Part-Time Faculty Association

Agency designated representative: Dr. Kevin Walthers
Unrepresented Employees: Management

Agency designated representative: Dr. Kevin Walthers
Unrepresented Employees: Supervisory/Confidential

Agency designated representative: Ruben Ramirez
Employee Organization: California School Employees Association (CSEA) Chapter #251

Agency designated representative: Ruben Ramirez
Unrepresented Employee: Superintendent/President

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|-------|--|---------|
| 4. | Reconvene to Open Session | 6:00 PM |
| 5. | Action Taken in Closed Session | |
| 6. | Pledge of Allegiance | |
| 7. | Approval of Agenda as Presented | |
| 8. | Organizational Meeting | |
| 8.A. | Election of Board of Trustees Officers | 6 |
| | A recommendation to elect a president and vice president of the board of trustees. | |
| 8.B. | Determination of Regular Board Meeting Dates in 2026 | 7 |
| | A recommendation that the board of trustees continue holding board meetings on the third Tuesday of each month at 6:00 p.m. | |
| 8.C. | County Committee on School District Organization | 9 |
| | A recommendation that the board of trustees appoint a representative and alternate to the County Committee on School District Organization. | |
| 8.D. | Appointment of Trustees to Boards and Committees | 10 |
| | A recommendation that the board of trustees appoint trustee representatives to boards and committees. | |
| 9. | Public Comment | |
| | Public comments on an agenda item or another topic within the jurisdiction of the board of trustees will be given in person during the meeting or submitted in writing at least 24 hours before the meeting via email to: jmcgee@hancockcollege.edu . The leading speaker from the audience on each side of the issue will be limited to five minutes. Additional speakers are limited to two minutes. Please submit an individual comment for each item. Testimony on specific agenda items will be welcome during consideration of the item by the Board of Trustees. When public testimony is completed regarding a specific agenda item, discussion is then confined to board members only. This practice is in accordance with laws governing Board of Trustees public meetings. | |
| 10. | Approval of Minutes | |
| 10.A. | Approval of Minutes from the November 18, 2025, regular board meeting. | 12 |

11. Presentations

11.A. English Language Development Noncredit

Andria Perdue-Keiser, professor/coordinator, English Language Development Noncredit (ELDN), will provide an update on the program.

11.B. Changing the Odds Moment

Dr. Walthers will share a Changing the Odds moment.

12. Consent Agenda

Consent agenda items are consistent with adopted policies and approved practices of the district and are deemed routine in nature. They will be acted upon by roll-call vote in one motion without discussion unless members of the board request an item's removal from the consent agenda.

12.A. Approval of Register of Warrants and Payroll Summary 10/01/25 through 10/31/25	19
12.B. Approval of Employee Personnel Actions	22
12.C. Approval of Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	24
12.D. Approval of Equivalency Certification for Faculty	35
12.E. Approval of Appointment of Department Chairs	37
12.F. Approval of New Community Services (Fee-Based) Education Courses	38
12.G. Approval of Community Services (Fee-Based) Education Courses	40
12.H. Adoption of Additions and Changes in the Academic Policy and Planning Committee Curriculum Report	42
12.I. Second Review of K-12 CCAP Agreements with the School Districts	67
12.J. Authorization for Travel Outside of California for Students and ASBG Advisors to Attend ASACC National Student Advocacy Conference	97
12.K. Acceptance of Donations	98
12.L. Approval to Destroy Class 3 – Disposable Records	99
12.M. Approval of Notice of Completion for the Installation of Siemens Fire Life Safety Equipment at the Santa Maria Campus, Lompoc Valley Center, and South Campus	101

	<u>Page</u>	<u>Tentative Time</u>
12.N. Authorization to Utilize the Foundation for California Community CollegeBuys Master Agreement No. 00010253	102	
12.O. Second Review of Revised Board Policy 5100, Student Support Services	145	
12.P. Second Review of Revised Board Policy 5130, Financial Aid	147	
12.Q. Second Review of Revised Board Policy 5400, Associated Students Organizations	150	
12.R. Second Review of Revised Board Policy 5420, Associated Students Finance	153	
12.S. Second Review of Board Policy 7120, Recruitment and Hiring	155	
12.T. Authorization for Out-of-State Travel for Faculty and Students	158	
13. Oral Reports		
13.A. Superintendent/President's Report		
13.B. Board Member Reports		
13.C. Association Reports		
1) Part-Time Faculty Association		
2) Faculty Association		
3) Academic Senate		
4) California School Employees Association		
5) Associated Student Body Government		
6) AHC Foundation		
7) Management Association		
14. Action Items		
14.A. Acceptance of Grants Approved and Review of Grant Proposals Submitted	159	
14.B. Public Hearing on the California Federation of Teachers/Part-Time Faculty Association of Allan Hancock College District, Local 6185 Contract Reopener for Negotiations with the District on the Entire Agreement for Fiscal Years 2026-2027 through 2028-2029	161	
14.C. Public Hearing on the Allan Hancock College District Contract Reopener for Negotiations with the California Federation of Teachers/Part-time Faculty Association of Allan Hancock College District, Local 6185 on the Entire Agreement for Fiscal Years 2026-2027 through 2027-2029	164	
14.D. Public Hearing on the California School Employees Association Chapter #251 Contract Reopener for Negotiations with the Allan Hancock College District on the Entire Agreement for Fiscal Years 2026-2027 through 2028-2029	166	

	<u>Page</u>	<u>Tentative Time</u>
14.E. Public Hearing on the Allan Hancock College District Contract Reopener for Negotiations with the California School Employees Association Chapter #251 on the Entire Agreement for Fiscal Years 2026-2027 through 2028-2029	172	
15. Information		
15.A. Acceptance of Employee Retirement and Resignations	175	
15.B. First Review of Revised Board Policy and Administrative Procedure 5200, Student Health Services	176	
15.C. First Review of Revised Board Policy and Administrative Procedure 5210, Communicable Disease	181	
15.D. Monthly Report, Associate Superintendent/Vice President, Academic Affairs	184	
15.E. Monthly Report, Associate Superintendent/Vice President, Student Services	185	
15.F. Monthly Report, Executive Director, Institutional Effectiveness	186	
15.G. Monthly Report, Executive Director, College Advancement	187	
15.H. Monthly Report, Associate Superintendent/Vice President, Finance and Administration	188	
15.I. A Monthly Report on the Year-to-Date Financial Data for Various Funds	190	
16. New Business		
17. Calendar	214	
18. Adjournment		

The next regular meeting of the Board of Trustees will be held on Tuesday, January 20, 2026.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Election of Board of Trustees Officers	Item Number: 8.A.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 1

BACKGROUND

In accordance with Education Code 72000, the governing board of each community college district shall hold an annual organizational meeting. At this organizational meeting the board of trustees shall elect the officers of the board. The current officers are the president and vice president. The superintendent/president serves as secretary to the board, in accordance with board policy 2305, Annual Organizational Meeting.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees elect a president and vice president of the board of trustees for 2026.

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Determination of Board Meeting Dates in 2026	Item Number: 8.B.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 2

BACKGROUND

The purpose of the annual organizational meeting is to elect officers and to set the date, time, and place for all regular board meetings in the subsequent year.

For 2026, staff recommends the board of trustees continue to hold its regular meetings, in person, on the third Tuesday of each month, except in September and October. Meetings will be held in the Lahr Family Boardroom, room B-100 at 6:00 p.m. unless otherwise noted on the attached schedule. Closed session would be held prior to the 6:00 p.m. open session as needed.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees continue holding board meetings on the third Tuesday of the month, except in September and October, at 6:00 p.m.

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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 BOARD OF TRUSTEES

MEETING SCHEDULE FOR 2026

DATE	LOCATION
January 20	Santa Maria Campus, Lahr Family Boardroom
February 17	Lompoc Valley Center
March 17	Santa Maria Campus, Lahr Family Boardroom
April 21	Santa Maria Campus, Lahr Family Boardroom
May 19	Santa Maria Campus, Lahr Family Boardroom
June 16	May be held in Guadalupe
July 21	Lompoc Valley Center
August 18	Santa Maria Campus, Lahr Family Boardroom
September 8 (2nd Tuesday for budget)	Santa Maria Campus, Lahr Family Boardroom
October 13 (2nd Tuesday due to ACCT conference)	May be held in Santa Ynez
November 17	Santa Maria Campus, Lahr Family Boardroom
December 15	Santa Maria Campus, Lahr Family Boardroom

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: County Committee on School District Organization	Item Number: 8.C.
Institutional Goal: Accreditation Standard IV	Enclosures: Page 1 of 1

BACKGROUND

Pursuant to Education Code 72403, the governing board of each community college district, at its annual organizational meeting, selects one of its members as its representative to nominate and elect members to the County Committee on School District Organization. The representative has one vote for each member to be elected to the committee, pursuant to Article 1 (commencing with Section 4000) of Chapter 1 of Part 3 of the California Education Code. Trustee Ostini served as representative and Trustee Pensa as alternate in 2025.

The County Committee on School District Organization is comprised of eleven elected members, two from each of the five supervisorial districts and one member at-large.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees appoint one trustee to serve as a member and an alternate on the County Committee on School District Organization.

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Appointment of Trustees to Boards and Committees	Item Number: 8.D.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 2

BACKGROUND

- A. The bylaws of the Allan Hancock College Foundation specify that two of its directors shall be members of the district board of trustees, and each shall be appointed annually by the board of trustees for a one-year term. Trustee Levy and Trustee Pensa served as representatives on the Allan Hancock Foundation board for 2025.
- B. The bylaws of the PCPA Foundation specify that one of the directors of the foundation shall be designated by the district board of trustees. Trustee Ostini served on the PCPA Foundation Board for 2025.
- C. The agreement between Allan Hancock College and Solvang Theaterfest includes the establishment of a coordinating committee composed of three representatives from Solvang Theaterfest and three representatives from the college. Trustee Pensa and Trustee Levy served on the Coordinating Committee with Solvang Theaterfest for 2025. The district superintendent/president serves as the third college representative. The board may appoint two representatives for one year or for a specified period of time.
- D. The bylaws of the Allan Hancock College Auxiliary Programs Corporation specify that a college trustee serve as a non-voting member of its board of directors. Trustee Levy served as the non-voting member on the Allan Hancock College Auxiliary Programs Corporation for 2025.
- E. The operating agreement between the district and the Allan Hancock College Boosters, Inc. specifies that a college trustee or designee serve as a voting ex-officio member of the Boosters board of directors. Trustee Enciso served as the voting ex-officio member the Allan Hancock College Boosters, Inc. in 2025.

(continued)

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees:

- A. Select two trustees to serve on the AHC Foundation Board for 2026.
- B. Select one trustee to serve on the PCPA Foundation Board for 2026.
- C. Select two trustees to serve on the Coordinating Committee with Solvang Theaterfest for 2026.
- D. Select one trustee (non-voting) to serve on the Allan Hancock College Auxiliary Programs Corporation Board of Directors for 2026.
- E. Select one trustee or designee to serve on the Hancock Boosters, Inc. Board of Directors for 2026.
- F. Select one trustee to serve on the Retirement Board of Authority for 2026.
- G. Select one trustee to serve a three-year term beginning July 2026.
- H. Select one trustee to serve on the County School Boards Committee for 2026.

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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- F. Resolution 14-25, Futuris Public Entity Investment Trust, specifies one trustee will serve on the Retirement Board of Authority. Trustee Zacarías served on the Retirement Board of Authority for 2025.
- G. The bylaws of the Allan Hancock College Viticulture & Enology Foundation indicate one trustee shall be elected to serve a three-year term on its foundation board. Trustee Ostini served on the Viticulture and Enology Foundation Board for 2025.
- H. The county superintendent of schools meets with a representative group of college trustees and school board members on a regular basis. Trustee Pensa has attended the Santa Barbara County School Boards Association (SBCSBA) Executive Committee meetings over the last few years and represented the needs of Hancock College in 2025.

ALLAN HANCOCK JOINT COMMUNITY COLLEGE



BOARD OF TRUSTEES

Hilda Zacarías, President
 Suzanne Levy, Ed.D., Vice President
 Alejandra Enciso
 Ken Ostini
 Gregory A. Pensa
 Daisy Garcia, Student Trustee

MINUTES

Regular Board Meeting
 Tuesday, November 18, 2025

Allan Hancock College
 Closed Session – Captain's Room, B-102
 Open Session – Lahr Family Boardroom, B-100
 800 South College Drive, Santa Maria, CA 93454

1. Call to Order

Trustee Levy called the meeting to order at 5:07 p.m. with the following trustees present:
 Enciso, Levy, Pensa

Trustees absent: Ostini, Zacarías

Administrators present: Curran, Curry, Walthers

2. Public Comment to Closed Session

No public comment was made.

3. Adjourn to Closed Session

Trustee Levy adjourned the meeting to closed session at 5:08 p.m.

4. Reconvene to Open Session

Trustee Levy reconvened the meeting to open session at 6:00 p.m.

Administrators present: Bach, Curran, Curry, Hooten, Milbourne, Siwabessy, Specht,
 Walthers

5. Action Taken in Closed Session

Trustee Levy reported there was no action taken during closed session.

6. Pledge of Allegiance

Avari Gualt, student, led the audience in the pledge of allegiance.

7. Approval of Agenda as Presented

On a motion by Trustee Pensa, seconded by Trustee Enciso, the board of trustees approved the agenda, on a roll-call vote as follows:

Ayes: Student Trustee, Enciso, Levy, Pensa

Noes: None

Abstentions: None
Absent: Ostini, Zacarías

8. Public Comment

No public comment was made.

9. Approval of Minutes

9.A. Approval of Minutes from the October 20, 2025, regular board meeting

On a motion by Trustee Enciso, seconded by Trustee Pensa, the board of trustees voted to approve the minutes for the October 20, 2025, regular board meeting. (Ayes: Student Trustee, Enciso, Levy, Pensa; Noes: None; Absent: Ostini, Zacarías)

10. Presentations

10.A. Basic Needs Update

Jannet Rios Leon, supervisor of the Basic Needs Center, reported how the center met student needs during the government shutdown, specifically for students affected by delayed CalFresh benefits. She noted that more than 500 students were affected by the delays and that food pantry visits doubled in September. She added that, through campuswide efforts, more than \$80,000 in grocery vouchers were purchased to help students through the holidays.

10.B. Changing the Odds Moment

Dr. Walthers said Basic Needs hosted a well-attended fair to help students access resources. He added the President's Office purchased food items for the pantry. Dr. Walthers commended the Foundation for allocating \$20,000 and raising another \$13,000 through a community appeal to support students during the government shutdown.

11. Consent Agenda

On a motion by Trustee Pensa, seconded by Trustee Enciso, the board of trustees voted to approve the consent agenda, on a roll-call vote as follows:

Ayes: Student Trustee, Enciso, Levy, Pensa

Noes: None

Abstentions: None

Absent: Ostini, Zacarías

12. Oral Reports

12.A. Superintendent/President's Report

Dr. Walthers said applications for the Cal Poly 2+2 program are due this month. He toured launch sites at Vandenberg with Drs. Curry and Siwabessy and Tom Lamica and attended a performance of *Frozen*.

12.B. Board Member Reports

Trustee Enciso attended the Association of Community College Trustees (ACCT) conference and presented at the B.I.G.E. Club. She reported she is participating in a community response coalition that identifies resources for immigrant pathways.

Trustee Levy attended the HACU conference and a performance of *Frozen*.

Trustee Pensa attended the ACCT conference and a meeting on micro-internships hosted by a community college in Fremont. He also attended the HACU conference, where he introduced a presentation by Dr. McNulty and Larry Manalo on serving Hispanic-serving institutions without federal funds. In addition, he joined a college advancement meeting through the Foundation, a Santa Barbara County School Board Association meeting, and plans to attend the California League of Community Colleges conference in Anaheim.

Student Trustee Garcia joined the Frightmare Forest event and attended the HACU Conference, where she presented on the topic of mentorship. She also participated in the opening night of *Frozen* and a Justice Involved/Rising Scholars event.

12.C. Association Reports

1) Management Association

Mary Patrick said the AHC women's golf team and the men's and women's cross-country teams are competing at the state competition this week and commended the coaches for their work. She noted that Allan Hancock College and the California Product Stewardship Council hosted the inaugural Solar Panel Reuse and Repair training course Nov. 14 in Santa Maria. Ms. Patrick also announced the STEM conference and praised Ron Lovell, who will host his final Bulldog Bound Culinary event on Nov. 7.

2) Part-Time Faculty Association

Monique Segura said the association is starting the process for elections for a new president.

3) Faculty Association – No report

4) Academic Senate – No report

5) California School Employees Association

Toby McLaughlin attended the CSEA Super Session, where he was able to team build with other state classified leaders. He shared the association plans

to support the California Children's Education and Health Care Protection Act of 2026, an initiative to extend tax measures that fund schools, with PACE leading petition efforts. Mr. McLaughlin said classified staff joined faculty and administration for a safety walk at the LVC and are preparing for successor negotiations with the district.

6) Associated Student Body Government

Avari Gualt, student, reported ASBG hosted the Hispanic Heritage Celebration on Oct. 22 for about 150 participants, ASBG and its annual Mocktails event Oct. 29 during Alcohol Awareness Week, and the campus blood drive Nov. 4-5. Upcoming events include the Student Maker's Market and the Taste of Home Thanksgiving Feast, expected to serve more than 200 students.

7) AHC Foundation – No Report

13. Action Items

13.A. Adoption of Resolution 25-34, Delegation of Governing Board Powers and Duties for the 2026 Calendar Year

On a motion by Trustee Enciso, seconded by Trustee Pensa, the board of trustees adopted Resolution 25-34 on a roll-call vote as follows:

Ayes: Student Trustee, Enciso, Levy, Pensa

Noes: None

Abstentions: None

Absent: Ostini, Zacarías

13.B. Acceptance of Grants Approved and Review of Grant Proposals Submitted

On a motion by Trustee Pensa, seconded by Trustee Enciso, the board of trustees accepted Grants Approved and Review of Grant Proposals Submitted. (Ayes: Student Trustee, Levy, Enciso, Pensa; Noes: None; Absent: Ostini, Zacarías)

13.C. Public Hearing on the California Federation of Teachers/Part-Time Faculty Association of Allan Hancock College District, Local 6185 Contract Reopeners with the District on the Entire Agreement for Fiscal Years 2026-2027 through 2028-2029.

Trustee Levy opened the public hearing for 30 days for public comment.

13.D. Public Hearing on the Allan Hancock College District Contract Reopeners with the California Federation of Teachers/Part-time Faculty Association of Allan Hancock College District, Local 6185 on the Entire Agreement for Fiscal Years 2026-2027 through 2027-2029.

Trustee Levy opened the public hearing for 30 days for public comment.

- 13.E. Public Hearing on the California School Employees Association Chapter #251 Contract Reopeners with the Allan Hancock College District on the Entire Agreement for Fiscal Years 2026-2027 through 2028-2029.

Trustee Levy opened the public hearing for 30 days for public comment.

- 13.F. Public Hearing on the Allan Hancock College District Contract Reopeners with the California School Employees Association Chapter #251 on the Entire Agreement for Fiscal Years 2026-2027 through 2028-2029.

Trustee Levy opened the public hearing for 30 days for public comment.

14. Information Items

- 14.A. Acceptance of Employee Retirements and Resignations

The board accepted the retirements and resignations of employees as presented.

- 14.B. 2025-2028 Student Equity Plan

Dean, Yvonne Teniente presented the 2025-2028 Student Equity Plan.

- 14.C. Update on SB640: Public Postsecondary Education: Admission, Transfer, and Enrollment

Dr. Curry presented an update on SB 640, Public Postsecondary Education: Admission, Transfer and Enrollment. He said the bill aims to create programs for CSU schools with extra capacity.

- 14.D. First Review of K-12 CCAP Agreements with the School Districts

The board of trustees reviewed K-12 CCAP agreements with external districts for dual enrollment.

- 14.E. First Review of Revised Board Policy 5100, Student Support Services

The board of trustees did not suggest changes to the revised board policy.

- 14.F. First Review of Revised Board Policy and Administrative Procedure 5130, Financial Aid

The board of trustees did not suggest changes to the revised board policy and administrative procedure.

- 14.G. First Review of Revised Board Policy and Administrative Procedure 5400, Associated Students Organizations

The board of trustees did not suggest changes to the revised board policy and administrative procedure.

- 14.H. First Review of Revised Board Policy and Administrative Procedure 5420, Associated Students Finance
- The board of trustees did not suggest changes to the revised board policy and administrative procedure.
- 14.I. First Review of Administrative Procedure and Board Policy 7120, Recruitment and Hiring
- The board of trustees did not suggest changes to the revised administrative procedure and board policy.
- 14.J. Monthly Report, Associate Superintendent/Vice President, Academic Affairs
- Dr. Curry highlighted “Dreams and Revelations,” an upcoming exhibit in the Ann Foxworthy Gallery. He said students visited the California Museum of Photography in Riverside for a conference funded by Strong Workforce, while another group competed in a mural contest. He added that Fire Academy students received \$35,000 in scholarships from the San Luis Obispo County Fire Safe Council Scholarship Committee.
- 14.K. Monthly Report, Associate Superintendent/Vice President, Student Services
- Dr. Siwabessy said general counseling services have expanded with Tuesday drop-in appointments serving more than 80 students weekly. She noted the Phoenix Rising Scholars program has grown by 9 percent and that unduplicated headcount increased in both summer and fall terms. She also thanked Yvonne Teniente and Erica Biely for their leadership in the writing of the Student Equity Plan.
- 14.L. Monthly Report, Executive Director, Institutional Effectiveness
- Dr. Bach said the Office of Institutional Effectiveness (IE) developed a rubric for assessment now being used by the Learning Outcomes Committee. He added that, in collaboration with Information Technology and Academic Affairs, the office created a new faculty grade report offering a three-year grading history by class, ethnicity and gender to encourage equity discussions. He noted IE will follow up with questions to make the report more meaningful for faculty decisions.
- 14.M. Monthly Report, Executive Director, College Advancement
- Dr. Hooten said College Advancement is finalizing a brand audit, an update that began nearly two years ago including research and input from the college community. The process is complete with a new brand statement and promise, which will debut during All Staff Day in January 2026.
- 14.N. Monthly Report, Associate Superintendent/Vice President, Finance and Administration
- Associate Superintendent Curran reported on Nov. 6, he presented at the Community College Facility Coalition’s annual conference in Sacramento. His

presentation focused on strategies for modular construction using Hancock's Student Health Center as an example. Mr. Curran was joined by Suzanne Willis of American Modular Systems and Laura Joines of 19six Architects.

14.O. A Monthly Report on the Year-to-Date Financial Data for Various Funds

Associate Superintendent Curran said the PARS fund is back after taking a disbursement. He noted state income taxes are higher than projected but cautioned the college still needs to maintain strong reserves. Mr. Curran said he is optimistic the college will receive 100 percent of its apportionment at year's end and also provided an update on revenue and expense accounts.

15. New Business

There were no requests for new business.

16. Calendar

Dr. Walthers shared events from the calendar including basketball and the CARE Turkey Drive. He encouraged everyone to get *Frozen* tickets before they are sold out.

17. Adjournment

Trustee Levy adjourned the meeting at 7:09 p.m.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Register of Warrants and Payroll Summary 10/01/25 through 10/31/25	Item Number: 12.A.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 3 Full Warrant Register online

BACKGROUND

The following summary is submitted for board of trustees' approval. The full warrant register will be posted on the district's website in the electronic board agenda for review prior to the board meeting.

	<u>Fund Expenditures</u>	<u>Total Fund Expenditures</u>
General Fund 9410		
Invoice Warrants	\$2,935,210.02	
Payroll 10/01/25 – 10/31/25	7,805,567.21	
Total General Fund		\$10,740,777.23
Child Development Fund 9433		
Invoice Warrants	11,741.28	
Payroll 10/01/25 – 10/31/25	138,554.81	
Total Child Development Fund		150,296.09
Capital Projects Fund 9440		
Invoice Warrants	0.00	
Payroll 10/01/25 – 10/31/25	0.00	
Total Capital Projects Fund		0.00
Capital Outlay Projects Fund 9441		
Invoice Warrants	391,473.06	
Total Capital Outlay Projects Fund		391,473.06
Go Bond Building Fund 9447		
Invoice Warrants	242,989.38	
Total Go Bond Building Fund		242,989.38
Self-Insurance Dental Fund 9461		
Invoice Warrants	75,027.00	
Total Self-Insurance Dental Fund		75,027.00

(continued)

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees approve commercial warrants CT 25059779 through 25060366 and ACH Warrants CT !000077 through CT !0000375 for a subtotal of \$3,656,440.74 and payroll warrants in the amount of \$7,944,122.02 for a grand total of \$11,600,562.76.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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	<u>Fund Expenditures</u>	<u>Total Fund Expenditures</u>
Self-Insurance Property/Liability Fund 9463		
Invoice Warrants	0.00	
Total Self-Insurance Property/Liability Fund		0.00
Post-Employment Benefits Fund 9469		
Invoice Warrants	0.00	
Total Post-Employment Benefits Fund		0.00
Student Center Fee Trust Fund 9473		
Invoice Warrants	0.00	
Total Student Center Fee Trust Fund		0.00
<u>Grand Total All Funds</u>		<u>\$ 11,600,562.76</u>

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
10/01/2025 - 10/31/2025
Payroll

General Fund 10

100 Academic Salaries

1100A	Academic Salaries Full Time	2,006,372.34
1100B	Administrators (Cert.) Non Teaching	320,359.98
1100D	Part Time Faculty	1,013,517.03
SUB TOTAL		<u><u>\$3,340,249.35</u></u>

200 Classified Salaries

2000A	CSEA	1,629,320.88
2000B	Confidential/Supervisory	209,960.11
2000C	Classified Administrators	291,244.77
2000E	Classified Hourly	209,094.64
2000F	Student Workers	214,919.32
2000G	Board Member	1,389.15
SUB TOTAL		<u><u>\$2,555,928.87</u></u>

300 Employee Benefits

3000A	STRS	511,757.83
3000B	PERS	574,457.63
3000C	OASDHI-FICA	212,246.16
3000D	Health & Welfare	550,199.78
3000E	EDD-SUI	2,714.72
3000F	Workers Comp	58,012.87
SUB TOTAL		<u><u>\$1,909,388.99</u></u>

TOTAL FUND 10 **\$7,805,567.21**

Child Development Fund 33

100 Academic Salaries

1100A	Academic Salaries Full Time	7,154.82
SUB TOTAL		<u><u>\$7,154.82</u></u>

200 Classified Salaries

2000A	CSEA	34,505.25
2000E	Classified Hourly	10,218.00
2000F	Student Workers	61,556.99
SUB TOTAL		<u><u>\$106,280.24</u></u>

300 Employee Benefits

3000A	STRS	1,366.57
3000B	PERS	10,049.88
3000C	OASDHI-FICA	3,667.17
3000D	Health & Welfare	8,869.54
3000E	EDD-SUI	24.99
3000F	Workers Comp	1,141.60
SUB TOTAL		<u><u>\$25,119.75</u></u>

TOTAL FUND 33 **\$138,554.81**

TOTAL DISTRICT PAYROLL **\$7,944,122.02**

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Erik Diggs	Open Mileage 8.4-8.31	\$145.60	
		\$145.60	CT !0000077
LeeAnne McNulty	PREPAY STUDENT PER DIEM 10.7-10.25	\$0.00	
	PREPAY STUDENT PER DIEM 10.7-10.25	\$602.00	
		\$602.00	CT !0000078
Deborah Pirman	PD Tehachapi, CA	\$215.60	
		\$215.60	CT !0000079
Enterprise Rent-A-Car	COMMODITY FROM GEN. ACCTG. ENC.	\$1,019.04	
		\$1,019.04	CT !0000080
David Beil	Reimbursement for Instructional Supplies for ENGR	\$82.64	
		\$82.64	CT !0000081
Scott Hashim	Reimbursement for safety shoes, 9/24/25.	\$205.52	
		\$205.52	CT !0000082
Elizabeth Russell	Reimbursement for refreshments for the Made in	\$60.92	
		\$60.92	CT !0000083
Amazon	Operational Supplies-Auto Technology	\$100.05	
	Instructional Supplies for EMS Academy	\$325.26	
	Office/Operational Supplies, 7/1/25 - 5/29/26	\$89.90	
	Food Supplies for Wellness Program, 7/1/25-6/30/25	\$235.36	
	Medical Supplies - 7/01/25-6/30/26	\$37.47	
	Instructional Supplies for EMS Academy	\$27.03	
	MESA/STEM Operational Supplies: 9/08/25 - 12/15/25	\$97.69	
	MESA/STEM Operational Supplies: 9/08/25 - 12/15/25	\$66.98	
	Instructional Supplies, 7/1/2025 - 5/29/2026	\$61.89	
	Office/Operational Supplies for IT Dept Chair	\$217.49	
	Sewing Materials, 9/16/25 - 5/29/26	\$95.44	
	Instructional Supplies 7/1/2025 - 5/29/2026	\$43.49	
	Supplies for the Chem Labs, 07-01-25 thru 05-26-26	\$45.80	
	Supplies for the Chem Labs, 07-01-25 thru 05-26-26	(\$32.20)	
	Supplies for the Chem Labs, 07-01-25 thru 05-26-26	\$32.20	
	Office Supplies 7.9.25 - 5.29.26	\$46.28	
	Office Supplies 7.9.25 - 5.29.26	\$82.84	
	Office & Operational Supplies, 9/16/25 - 12/31/25	\$1,364.25	
	Instructional Supplies for Automotive Tech Program	\$45.00	
	INSTRUCTIONAL SUPPLIES 07-02-25 TP 05-29-26	\$154.90	
	Instructional Supplies 9/10/25-5/29/26	\$45.64	
		\$3,182.76	CT !0000084
American Industrial Supply	Maintenance Supplies, 07-01-25 thru 05-29-26	\$65.25	
	Maintenance Supplies, 07-01-25 thru 05-29-26	\$58.84	
	Instructional Supplies for Welding Tech Program,	\$888.49	
		\$1,012.58	CT !0000085
Art Central Art Supply	Art Instructional Supplies 8/14/25-5/29/2026	\$32.59	
		\$32.59	CT !0000086
Assoc CA Community College	Payroll Deduction 09.30.25	\$142.02	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Admin		\$142.02	CT !0000087
Battery Systems Inc	Parking Batteries, 7/1/25 - 5/29/26	\$192.34	
		\$192.34	CT !0000088
Boldyn Networks Higher Ed LLC	Monthly Banner Cloud Migration Services,	\$5,412.62	
		\$5,412.62	CT !0000089
Bremer Auto Parts	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$252.87	
	Operational Supplies for the FIRE Academy	\$17.82	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$133.15	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$45.02	
		\$448.86	CT !0000090
Carolina Biological	Instructional Supplies for Biology Labs	\$55.52	
		\$55.52	CT !0000091
CDW Government Inc	AppleCare+ for Schools, 3 Year Service	\$2,388.00	
	Apple MacBook Pro 14", M4 Max 36GB RAM	\$37,831.95	
	Recycling Fee	\$60.00	
		\$40,279.95	CT !0000092
Computerland Of Silicon Valley	Microsoft Defender for Endpoint P2 for Shared	\$3,600.00	
	Microsoft Azure Support Standard For Azure	\$1,320.00	
	Microsoft 365 A3 per faculty/staff Education	\$10,446.25	
	Microsoft 365 A3 per faculty/staff Education	\$31,338.75	
	Copilot for M365 - for use in Word, PowerPoint,	\$2,160.00	
	Planner and Project Plan 3 per fac/staff user	\$216.00	
	Power Apps Premium Per User	\$216.00	
	Power Automate per User	\$168.00	
	Visio Online P2 per fac/staff user	\$54.00	
	Visual Studio Pro w/ MSDN per user	\$192.00	
	Azure Support Standard	\$1,320.00	
	Azure Prepayment for usage	\$14,520.00	
	Defender for Endpoint Server	\$5,304.00	
	SQL Server Standard Core	\$2,784.00	
	Windows Server Datacenter Core - 16 core license	\$2,160.00	
	Defender for O365 P1 (ATP P1) per fac/staff	\$16,800.00	
		\$92,599.00	CT !0000093
Dave's Place	Food for Hancock Hello at LVC Campus, 8/5/2025.	\$4,266.90	
		\$4,266.90	CT !0000094
Earth Systems Pacific	On-site Soil and Material Special Inspection/	\$8,702.50	
	On-site Soil and Material Special Inspection/	\$640.00	
		\$9,342.50	CT !0000095
Enerspect Medical Solutions LLC	Blue Anti Choking Trainer (1 unit),	\$111.16	
	Shipping	\$19.50	
		\$130.66	CT !0000096
Envoy Plan Services Inc.	Payroll Deduction 09.30.25	\$128,421.98	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$128,421.98	CT !0000097
Fisher Scientific Co Llc	Supplies for the Chem Labs, 07-01-25 thru 05-29-26	\$230.89	
		\$230.89	CT !0000098
Galls Llc	Uniforms for CSP, 7/1/25 - 5/29/26	\$571.69	
		\$571.69	CT !0000099
Grainger Inc.	Maintenance Supplies, 07-01-25 thru 05-29-26	\$80.60	
		\$80.60	CT !0000100
Henry Schein Inc	Tapewrap Premium Green, Item #3640433, Order # Tape M-Tape Green, Item #9720007	\$77.30 \$140.48	
		\$217.78	CT !0000101
Intermountain Lock And Security Supply	Key and Lock Supplies, 07-01-25 thru 5-29-26	\$68.52	
		\$68.52	CT !0000102
Live Action Safety	Ambu Spur II Disposable Resuscitator - Adult Ambu Spur II Disposable Resuscitator - Infant Shipping	\$159.00 \$190.80 \$20.99	
		\$370.79	CT !0000103
ODP Business Solutions LLC	Office Supplies 7/23/25-5/29/26 Office Supplies 7/23/25-5/29/26	\$49.68 \$12.16	
		\$61.84	CT !0000104
Oracle America Inc	Configuration Management Pack - Named User Plus Oracle Database Enterprise Edition - Named User Oracle Diagnostics Pack - Named User Plus Oracle Internet Developer Suite - Named User Plus Oracle Programmer - Named User Plus Perpetual Tuning Pack - Named User Plus Perpetual FULL Configuration Management Pack - Named User Plus Oracle Database Enterprise Edition - Named User Oracle Diagnostics Pack - Named User Plus Oracle Tuning Pack - Named User Plus Perpetual Oracle Database Enterprise Edition - Named User Oracle Diagnostics Pack - Named User Plus Oracle Tuning Pack - Named User Plus Perpetual Configuration Management Pack - Named User Plus	\$641.73 \$8,556.48 \$641.73 \$975.88 \$195.18 \$641.73 \$210.42 \$2,855.79 \$210.43 \$210.43 \$4,544.50 \$478.37 \$478.37 \$334.86	
		\$20,975.90	CT !0000105
Smith Mechanical-Electrical- Plumbing Inc	Labor, repairs and reinstallation of pool	\$1,485.00	
	Materials	\$4,915.12	
		\$6,400.12	CT !0000106
Specialty Constructors Services Inc	The contractor shall furnish all labor, materials, C.O. #1: Relocate Existing Irrigation Conduit/Wire C.O. #2: Remobilize and Relocate Light Standards C.O. #4: Provide and Install Ecore Blade 552 C.O. #5: Installation of owner provided lockers	\$42,446.00 \$5,281.33 \$5,247.80 \$44,201.60 \$19,455.72	

21-5
Allan Hancock College
Warrant Register
 Check Dates from 10/1/2025 to 10/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
Specialty Constructors Services Inc	C.O. #6: Provide and install additional chain link	\$8,854.95	
	C.O. #7: Provide and install additional traffic	\$1,318.60	
		\$126,806.00	CT !0000107
Uline Inc	Bindery supplies, lamination	\$1,410.78	
		\$1,410.78	CT !0000108
Urbane Cafe	Food - Student Activities	\$477.91	
	Food - Student Activities	\$583.78	
		\$1,061.69	CT !0000109
Dana Avila	7.17,21 8.18,28, 9.17.25	\$174.86	
		\$174.86	CT !0000110
Ricardo Cano	Open Milege 9.19.25	\$35.28	
		\$35.28	CT !0000111
LeeAnne McNulty	COMMODITY FROM GEN. ACCTG. ENC.	\$146.50	
		\$146.50	CT !0000112
Chloe Stanley	Open Mileage 9.4-26.25	\$180.60	
		\$180.60	CT !0000113
David Whitham	POST Consortium Garden Grove, CA	\$888.28	
		\$888.28	CT !0000114
Digital West Networks, Inc	Telephone Service 7/1/2025 - 6/30/2026	\$4,165.22	
	Telephone Service 7/1/2025 - 6/30/2026	\$1,573.02	
	Telephone Service 7/1/2025 - 6/30/2026	\$1,434.57	
	Internet Service 7/1/2025 - 6/30/2026	\$145.00	
		\$7,317.81	CT !0000115
Enterprise Rent-A-Car	Ruben Ramirez 9.23-26.25	\$185.31	
		\$185.31	CT !0000116
Verizon Select Svc Inc	Long Distance and Toll Free Service Charges	\$11.22	
		\$11.22	CT !0000117
Envoy Plan Services Inc.	Payroll Deduction 09.30.25	\$128,421.98	
		\$128,421.98	CT !0000118
Stefanie Aye	Reimbursement for Lunch for New Faculty PD	\$121.84	
		\$121.84	CT !0000119
AHC - Part-Time Faculty Association	Part-Time Faculty Reimbursement Per Article 11.7	\$2,649.11	
		\$2,649.11	CT !0000120
All American Screen Printing Inc	Decorated Shirts	\$1,740.00	
	2XL Extended Size T-Shirts	\$43.50	
	3XL Extended Size T-Shirts	\$43.50	
		\$1,827.00	CT !0000121
Amazon	MedPride Powder-Free Nitrile Exam Gloves, Medium,	\$86.99	
	MedPride Powder-Free Nitrile Exam Gloves, Large,	\$78.17	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant	
Amazon	Instructional Supplies for EMS Academy	\$74.39		
	Textbooks and Supplies VALID 8-19-25 to 5-31-26	\$12.51		
	Office Supplies VALID 8-19-2025 to 5-31-2026	\$44.69		
	Office Supplies VALID 8-19-2025 to 5-31-2026	\$155.95		
	Office Supplies VALID 8-19-2025 to 5-31-2026	\$117.05		
	Office Supplies VALID 8-19-2025 to 5-31-2026	\$8.68		
	Open PO for CTE Books	(\$95.09)		
	Instructional Supplies for Welding Tech Program	\$444.57		
	SWP Operational Supplies, 7/01/25-5/29/26	\$1,935.61		
	General Office Supplies	\$399.09		
	INSTRUCTIONAL SUPPLIES 07-02-25 TP 05-29-26	\$288.12		
	INSTRUCTIONAL SUPPLIES 07-02-25 TP 05-29-26	\$495.60		
	KitchenAid 7 Quart Bowl-Lift Mixer	\$5,480.56		
	Instructional Supplies for Culinary Program	\$2,308.72		
	Dealmed Nitrile Gloves – 2000 Count X-Small Disp	\$121.52		
	MedPride Powder-Free Nitrile Exam Gloves, Small,	\$80.36		
	MedPride Powder-Free Nitrile Exam Gloves, Medium	\$168.86		
	MedPride Powder-Free Nitrile Exam Gloves, Medium	\$168.86		
	MedPride Powder-Free Nitrile Exam Gloves, Large	\$158.25		
	Instructional Supplies for Fire Academy,	\$380.07		
	Instructional Supplies for Fire Academy,	\$52.19		
	ECS Instructional Supplies, 7/28/25 - 5/29/26	\$15.20		
	Instructional Supplies for Fire Academy,	(\$114.05)		
	Instructional Supplies for Fire Academy,	\$114.05		
	BOOKS FOR LIBRARY	\$69.53		
	BOOKS FOR LIBRARY	\$340.61		
	BOOKS FOR LIBRARY	\$327.43		
	INSTRUCTIONAL SUPPLIES: 7/15/25 - 5/29/26	\$366.72		
	Office Supplies 7.9.25 - 5.29.26	\$70.12		
	Art Instructional Supplies 9/9/25-5/29/26	\$24.99		
	Decimator MD-LX HDMI/SDI Bidirectional Converter	\$304.47		
	Radial Pro DI Passive Direct Box	\$282.73		
	Library Course Reserve Books (Textbooks),	\$65.35		
	Office Supplies 8.12.25 to 5.29.26	\$130.50		
	Instructional Supplies 9/10/25-5/29/26	\$85.51		
		\$15,048.88		CT !0000122
	Amazon Web Services, Inc	Amazon Web Services (AWS), Estimated Usage through	(\$66.38)	
Amazon Web Services (AWS), Estimated Usage through		(\$46.40)		
Amazon Web Services (AWS), Estimated Usage through		\$6,999.03		
	\$6,886.25		CT !0000123	
American Business Machines	Canon Copier iR Adv 4251, Serial #RKP06410, ID #	\$4.26		
	Canon Copier iR 2525, Serial #RMU01022, ID # 10966	\$17.14		
	Canon Copier iR Adv 4251, Serial #: RKP09130, ID #	\$97.14		
	Colorado M3W Pro Full Comp. Maintenance Agreement	\$1,362.79		
	Maintenance Agreement for iR Adv 525iF copier,	\$11.50		
	\$1,492.83		CT !0000124	
B&H Photo Video	Bullet USB-C to A Cable 26ft -	\$260.18		
	Kramer Auto Switcher	\$3,797.55		
	Photo Instructional Supplies 8/5/2025-5/29/2026	\$363.39		

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
B&H Photo Video	KOPUL Y CABLE STEREO MINI TO 2 RCA M 6'/REG	\$21.12	
		\$4,442.24	CT !0000125
Bremer Auto Parts	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$16.85	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$39.14	
	Operational Supplies for the EMS Academy	\$33.20	
	Parts for Truck Driving Program	\$139.28	
	Parts for Truck Driving Program	\$167.86	
		\$396.33	CT !0000126
Califitness Equipment Expert	Service call/Labor to install replacement parts	\$95.00	
	Fitness Equipment Preventative Maintenance,	\$407.00	
		\$502.00	CT !0000127
Carr's Boot Shop	Safety boots for employees 7-1-25 to 6-30-26	\$156.59	
		\$156.59	CT !0000128
CDW Government Inc	Aruba Wireless Consulting with Tim Ritterbush per	\$1,075.00	
		\$1,075.00	CT !0000129
Citrin Cooperman Advisors LLC	IT Optimization and Support Services per Statement	\$255.00	
		\$255.00	CT !0000130
Clay Planet	Alumina Hydrate, Lbs. Quote #251206	\$34.80	
	Cobalt Carbonate, Lbs.	\$41.11	
	Relay - T92P7D22-12 TE/Potter Brumfield	\$352.35	
	Gallon Jar, Wide Mouth	\$3.26	
	Shipping	\$10.00	
		\$441.52	CT !0000131
Column Software PBC	Legal Advertising of the Temporary Facilities Yard	\$728.14	
	Legal Notice for Public Hearing for the 2025-2026	\$73.20	
		\$801.34	CT !0000132
Consolidated Electrical Distributor	Electrical-Lighting Supplies, 8-01-25 thru 5-29-26	\$361.75	
		\$361.75	CT !0000133
Culligan/Central Coast Water Treatment	Deionized Water for Bldg M	\$100.00	
	Bottled Water Delivery, 7-01-25 thru 6-30-26	\$64.80	
	Stand Rentals (hot and cold) 7-01-25 thru 6-30-26	\$11.00	
	Bottled Water Delivery, 7-01-25 thru 6-30-26	\$88.05	
	Stand Rentals (hot and cold) 7-01-25 thru 6-30-26	\$11.00	
	CAMPUS GRAPHICS DRINKING WATER DELIVERY	\$20.25	
	FUEL SURCHARGE	\$2.80	
	HOT COLD WATER STAND RENTAL	\$11.00	
	Bottled Water Delivery Service 7-1-25 thru 6-30-26	\$82.80	
		\$391.70	CT !0000134
Eyemed Vision Care	vision premiums October 2025 Retiree/COBRA	\$720.22	
	vision premiums October 2025 Active employees	\$4,328.26	
		\$5,048.48	CT !0000135
Fatte's Pizza of Santa Maria	Food - Student Activities	\$179.41	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$179.41	CT !0000136
Ferguson Enterprises LLC	Plumbing Supplies, 07-01-25 thru 5-29-26	\$66.88	
	Plumbing Supplies, 07-01-25 thru 5-29-26	\$80.90	
		\$147.78	CT !0000137
FireHoseDirect	Aluminum 4" Female NH to 2 1/2" Male NH	\$401.29	
		\$401.29	CT !0000138
Fisher Scientific Co Llc	FisherBrand Powder Free Nitrile Gloves - Medium	\$198.12	
	FisherBrand Powder Free Nitrile Gloves - Large	\$99.07	
	FisherBrand Plain-Tipped Applicators	\$49.57	
	FisherBrand Disposable Face Mask	\$13.77	
	FisherBrand Unbreakable Cover Slips	\$110.58	
		\$471.11	CT !0000139
Galls Llc	Uniforms for CSP, 7/1/25 - 5/29/26	\$171.42	
	Uniforms for CSP, 7/1/25 - 5/29/26	\$625.72	
	Uniforms for CSP, 7/1/25 - 5/29/26	\$39.71	
		\$836.85	CT !0000140
Glorificate Coffee Delight LLC	Coffee and Pastries Spread for Grading for Equity	\$437.00	
	Coffee and Pastries for Puente Noche de Familia	\$195.75	
		\$632.75	CT !0000141
Grating Pacific Inc	Bar Grating for replacement grates at PSTC	\$7,714.72	
	Add For Banding Open Ends	\$1,411.58	
		\$9,126.30	CT !0000142
Hardy Diagnostics	CaviWipes Disinfectant Towelettes,	\$152.79	
	Miscellaneous Charge	\$0.00	
	Instructional Supplies for Biology Labs	\$199.36	
		\$352.15	CT !0000143
Ips Group Inc	Monthly Secure Gateway Wireless Data Fee for Multi	\$571.86	
		\$571.86	CT !0000144
J B Dewar	Fuel for AHC Community Ed Truck Driving Classes	\$3,444.82	
		\$3,444.82	CT !0000145
Kelly Spicers Stores	Office Supplies - Paper, Wideformat and Bindery	\$3,131.95	
	Office Supplies - Paper, Wideformat and Bindery	\$1,390.21	
	Office Supplies - Paper, Wideformat and Bindery	\$181.42	
	Office Supplies - Paper, Wideformat and Bindery	\$276.11	
	Office Supplies - Paper, Wideformat and Bindery	\$1,312.81	
		\$6,292.50	CT !0000146
Knowledge Computers Inc	Repair of Cisco 1941 K9 Router and shipping fee	\$60.00	
		\$60.00	CT !0000147
L.N. Curtis & Sons	Essentials of Fire Fighting, 8th Edition	\$7,527.76	
	Incident Response Pocket Guide, 2025 Edition	\$361.22	
		\$7,888.98	CT !0000148
Live Action Safety	Laerdal Thomas ET Tube Holder - Adult	\$34.38	
	Shipping	\$7.18	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$41.56	CT I0000149
Mathworks Inc	Teaching School Suite, Math Works License, Master	\$1,840.00	
		\$1,840.00	CT I0000150
Maya Restaurant	Food - Student Activities	\$1,248.37	
		\$1,248.37	CT I0000151
Modern Campus	OWH1- Modern Campus Hosting for Omni,	\$7,500.00	
		\$7,500.00	CT I0000152
NAEYC Academy	Lompoc Valley Children's Center Recognition Fee,	\$200.00	
	Lompoc Valley Children's Center Recognition Fee,	\$200.00	
		\$400.00	CT I0000153
Niles Biological	Instructional Supplies for Biology Labs	\$94.36	
	Instructional Supplies for Biology Labs	\$34.09	
	Instructional Supplies for Biology Labs	\$35.18	
	Instructional Supplies for Biology Labs	\$103.93	
	Instructional Supplies for Biology Labs	\$68.34	
		\$335.90	CT I0000154
ODP Business Solutions LLC	Office Supplies: 7/01/2025 - 5/29/2026	\$24.19	
	Office Supplies: 9/04/25 - 5/29/26	\$16.66	
	Office Supplies, 9/11/25 - 5/29/26	\$89.91	
	Operational Supplies: 7/15/25 - 5/29/26	\$498.96	
	Office Supplies: 7/01/25 - 5/29/26	\$311.17	
	Office Supplies, 7/01/25 - 5/29/26	\$9.04	
	Office Supplies, 7/01/25 - 5/29/26	\$142.47	
	Operational Supplies	\$27.03	
	Operational Supplies	\$39.03	
	Operational Supplies	\$197.25	
	General Office Supplies	\$62.57	
	OFFICE/OPPERATIONAL SUPPLIES: 7/16/25 - 5/29/26	\$528.79	
	OFFICE/OPPERATIONAL SUPPLIES: 7/16/25 - 5/29/26	\$8.11	
	Operational Supplies, 7/1/25 - 5/29/26	\$40.68	
	Office Supplies: 7/01/2025 - 5/29/2026	\$227.60	
	Office Supplies, 7/1/25 - 12/31/25	\$85.49	
	Office Supplies, 7/1/25 - 12/31/25	\$9.36	
	Office Supplies for General & Noncredit Counseling	\$1,052.20	
	Office Supplies for General & Noncredit Counseling	\$24.68	
	Instructional Supplies 8/26/2025 - 5/29/2026	\$78.72	
	Instructional Supplies 8/26/2025 - 5/29/2026	\$80.19	
	Operational Supplies: 7/15/25 - 5/29/26	\$30.98	
	Supplies for Fall 2025, 8/14/25 - 5/29/26	\$70.46	
	Office Supplies for General & Noncredit Counseling	\$33.64	
	Operational Supplies for Biology Labs	\$134.01	
	Office/Operational Supplies for MESA/ STEM	\$33.73	
	Office/Operational Supplies for MESA/ STEM	\$311.53	
		\$4,168.45	CT I0000155
Old Town Shirt Factory	CadCut Heat Apply: Soccer Jerseys, White Numbers,	\$9.98	
	6' Numbers Front	\$4.35	
	6' Numbers Back	\$4.35	

21-10

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Old Town Shirt Factory	3' Numbers Shorts	\$3.27	
		\$21.95	CT !0000156
Pacific Biomedical Inc	Airtraq 390 Camera Kit	\$1,027.69	
	Shipping	\$29.51	
		\$1,057.20	CT !0000157
Pacific Overhead Door Service	Main Board for LiftMaster LA500PKGUL per Proposal	\$652.50	
	Labor Charges to Replace Main Board of LiftMaster	\$380.00	
		\$1,032.50	CT !0000158
Part Time Faculty AHC - Member	PAYROLL DEDUCTION 10/10/2025	\$56.25	
		\$56.25	CT !0000159
Patterson Veterinary Supply Inc	Instructional Supplies: 9/03/25 - 5/29/26	\$41.65	
	Instructional Supplies: 9/03/25 - 5/29/26	\$60.36	
	Instructional Supplies: 9/03/25 - 5/29/26	\$75.26	
	Instructional Supplies: 9/03/25 - 5/29/26	\$292.32	
		\$469.59	CT !0000160
PPG Architectural Finishes Inc	Paint Supplies, 07-01-25 thru 05-29-26	\$71.27	
		\$71.27	CT !0000161
ProCare Janitorial Supply, Inc.	Custodial Supplies, 07-01-25 thru 05-29-26	\$2,936.15	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$4,435.91	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$44.47	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$3,558.05	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$824.50	
	Custodial Supplies-Lompoc, 07-01-25 thru 05-29-26	\$833.45	
	Custodial Supplies-Lompoc, 07-01-25 thru 05-29-26	\$30.60	
	Custodial Supplies-Lompoc, 07-01-25 thru 05-29-26	\$571.76	
		\$13,234.89	CT !0000162
Riddell All American	Precision Fit C2P Cover Pad, Item100,	\$130.50	
	Freight	\$21.95	
		\$152.45	CT !0000163
Save Mart Supermarkets	Food Supplies for Children's Center 7-1-25 to	\$223.34	
	Food Supplies for Children's Center 7-1-25 to	\$287.69	
	Food Supplies for Children's Center 7-1-25 to	\$382.43	
	Food Supplies for Children's Center 7-1-25 to	\$254.66	
	Food Supplies for Children's Center 7-1-25 to	\$309.06	
	Food Supplies for Children's Center 7-1-25 to	\$362.21	
		\$1,819.39	CT !0000164
Smith Mechanical-Electrical-Plumbing Inc	Bldg. N Boiler Maintenance Semi-Annual	\$4,950.00	
		\$4,950.00	CT !0000165
Solutionz Inc	Enterprise IP camera licenses, Exacq EVENIP-01,	\$3,240.75	
		\$3,240.75	CT !0000166
Specialty Constructors	C.O. #1: Microphone Substitution- remove (16)	\$5,665.80	

21-11
Allan Hancock College
Warrant Register
 Check Dates from 10/1/2025 to 10/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
Services Inc	C.O. #2: Provide and install two (2) relay control	\$8,414.15	
	C.O. #3: Add 70V System Missing Rooms speakers	\$9,984.50	
		\$24,064.45	CT !0000167
Sport & Cycle Team Athletics Inc	A4 M's Navy Short Sleeve Tee, Item #N3142.	\$760.71	
	A4 M's Silver Short Sleeve Tee, Item #N3142.	\$760.71	
	A4 M's Navy Long Sleeve Tee, Item #N3165.	\$869.46	
	A4 M's Silver Short Sleeve Tee, Item#N3165.	\$869.46	
	Shipping	\$298.13	
	UA M's AF Sublimated Training Compression	\$636.03	
	Port & Co M's Royal Hoodie Item#PC78H	\$434.78	
	2XL Size Up Fee	\$8.70	
	Shipping	\$97.16	
	UA M's White Team Tipped Polo, 2/M 2/XL 1/2XL.	\$179.38	
	UA M's Navy Rival Stretch Women FZ Jacket, 1/S 2/M	\$391.39	
	Shipping	\$58.18	
		\$5,364.09	CT !0000168
The Berry Man Inc	Instructional supplies for Culinary Arts: 7/03/25	\$151.05	
	Instructional supplies for Culinary Arts: 7/03/25	\$27.00	
	Instructional supplies for Culinary Arts: 7/03/25	\$50.45	
		\$228.50	CT !0000169
Trojan Petroleum, Inc	Regular Gasoline, Invoice #342009	\$16,000.00	
	Clear Diesel	\$1,895.00	
	Federal Diesel Excise Tax	\$121.50	
	Federal Gas Excise Tax	\$915.00	
	Federal Lust Tax	\$5.50	
	CA Clear Diesel Sales Tax	\$262.21	
	CA Diesel Excise Tax	\$233.00	
	CA Gas Excise Tax	\$3,060.00	
	CA Gas Sales Tax	\$449.55	
	CA- Santa Barbara County Tax	\$109.99	
		\$23,051.75	CT !0000170
United Parcel Service	UPS Charges, 7-1-25 thru 6-30-26, Account #977376	\$44.53	
	UPS Charges, 7-1-25 thru 6-30-26, Account #977376	\$58.39	
		\$102.92	CT !0000171
United Refrigeration Inc	HVAC Supplies, 07-01-25 thru 05-29-26	\$238.52	
	HVAC Supplies, 07-01-25 thru 05-29-26	\$95.74	
	HVAC Supplies, 07-01-25 thru 05-29-26	\$151.05	
	HVAC Supplies, 07-01-25 thru 05-29-26	\$388.13	
	HVAC Supplies, 07-01-25 thru 05-29-26	\$14.14	
	HVAC Supplies, 07-01-25 thru 05-29-26	\$9.22	
		\$896.80	CT !0000172
Vital Records Control	Shredding Service for Counseling Office Account #	\$116.32	
	Confidential Records Shredding 7-1-25 - 6-30-26	\$105.66	
	Monthly Shredding Service- Confidential 32 Gallon	\$130.61	

21-12
Allan Hancock College
Warrant Register
Check Dates from 10/1/2025 to 10/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$352.59	CT !0000173
VTC Enterprises	Collection of Recycling Paper on Main Campus,	\$800.00	
		\$800.00	CT !0000174
Stefanie Aye	Open Mileage 10.03.25	\$36.40	
		\$36.40	CT !0000176
Laura Becker	Open Mileage 9.17,10.08.25	\$138.46	
		\$138.46	CT !0000177
Nicholas Grijalva	Open Mileage 10.03.25	\$36.40	
		\$36.40	CT !0000178
Edwin Hodges	EOPS Parent Summit SLO, CA	\$326.40	
		\$326.40	CT !0000179
Coryn Nodal	EOPSA Conf. Sacramento, CA	\$368.73	
		\$368.73	CT !0000180
Maria Ramirez-Garibay	Open Mileage 9.5-25.25	\$24.36	
		\$24.36	CT !0000181
Christine Reed	MESA Leadership 9.15-17.25 Sacramento, CA	\$1,000.92	
		\$1,000.92	CT !0000182
Aurora Ruvalcaba	TB ASSESSMENT REIMBURSEMENT 10.25	\$30.00	
		\$30.00	CT !0000183
Richard Soto	Open Mileage 9.3-24.25	\$44.80	
		\$44.80	CT !0000184
Maria Suarez	Training, Anaheim, CA	\$159.65	
	Training, Anaheim, CA	\$159.65	
	Training Santa Clara, CA	\$482.13	
	Training Santa Clara, CA	\$482.14	
		\$1,283.57	CT !0000185
Juanita Tuan	EOPSA Conf. Sacramento, CA	\$1,606.78	
		\$1,606.78	CT !0000186
Kevin Walthers	LATTC Meeting	\$239.40	
		\$239.40	CT !0000187
Enterprise Rent-A-Car	CONSOLIDATED INV 40114103 Hodges 9.26-10.06.25	\$189.47	
		\$189.47	CT !0000188
Sonia Aguirre	Reimbursement for instructional supplies for	\$1,326.45	
	Reimbursement for instructional supplies for	\$434.62	
		\$1,761.07	CT !0000189
Delicia Navarette	SPRING 2025 ASL 121	\$426.00	
		\$426.00	CT !0000190
Sergio Ruiz	Photography of CORE Academy Graduation	\$350.00	
	Photography of Noncredit Counseling Summit	\$350.00	

21-13

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$700.00	CT !0000191
Maria Suarez	Reimbursement for food for staff training on	\$86.82	
		\$86.82	CT !0000192
Adamski Moroski Madden Cumberland & Green LLP	Legal Representation - Ground	\$354.00	
		\$354.00	CT !0000193
All American Entertainment	Screening of the movie La Bamba, followed by	\$5,000.00	
		\$5,000.00	CT !0000194
Amazon	Facilities Operational Supplies: 8/19/25 - 5/29/26	\$41.33	
	MESA/STEM Operational Supplies: 9/08/25 - 12/15/25	\$901.34	
	Instructional Supplies for Fire Academy,	\$32.38	
	Instructional Supplies for Fire Academy,	\$53.28	
	Instructional Supplies ECSN	\$694.01	
	Medical Supplies - 7/01/25-6/30/26	\$61.90	
	Supplies for the Chem Labs, 07-01-25 thru 05-26-26	\$83.73	
	BOOKS FOR LIBRARY	\$39.15	
	BOOKS FOR LIBRARY	(\$7.68)	
	General Office Supplies	\$201.17	
	Instructional Supplies	\$180.95	
	Operational Supplies for Children's Center, 7/1/25	\$207.81	
	Operational Supplies for Children's Center, 7/1/25	\$416.06	
	Food for Children's Center: 9/18/25 - 6/30/26	\$678.36	
	Instructional Supplies for EMS Academy	\$16.72	
	Office/Operational Supplies, 7/1/25 - 5/29/26	\$72.31	
	Office/Operational Supplies, 7/1/25 - 5/29/26	\$11.85	
	Office/Operational Supplies, 7/1/25 - 5/29/26	\$27.18	
	Operational Supplies - Maintenance,	\$153.72	
	Eastrexon Folding Table Cart, Heavy Duty Table	\$163.11	
	Instructional Supplies	\$182.34	
	Operational Supplies - Custodial Services,	(\$0.95)	
	Operational Supplies - Custodial Services,	(\$9.89)	
	Operational Supplies - Custodial Services,	(\$0.78)	
	Operational Supplies - Custodial Services,	\$73.86	
	Office and operational supplies for AJ,	\$18.46	
	Instructional Supplies for Fire Academy,	\$84.78	
	Office Supplies: 9/04/25 - 5/29/26	\$407.42	
	3M Half Facepiece Reusable Respirator 6200, NIOSH,	\$57.28	
	3M 2091 P100 Particulate Filter, 3 Pairs	\$39.15	
	Shipping and Handling	\$7.60	
		\$4,887.95	CT !0000195
American Business Machines	Copier maintenance for Canon iR 1643iF, ID #16098,	\$59.62	
	Canon Copier iR Adv 4225, Serial #RKF10470, ID #	\$48.65	
		\$108.27	CT !0000196
American Industrial Supply	Maintenance Supplies, 07-01-25 thru 05-29-26	\$20.66	
		\$20.66	CT !0000197
	Operational Supplies for the FIRE Academy	\$76.13	

21-14
Allan Hancock College
Warrant Register
Check Dates from 10/1/2025 to 10/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$76.13	CT !0000198
Aquapulse Chemicals	Aqua-Chlor 12.5% per Invoice 2510006384	\$1,748.70	
	Energy-Fuel Charge	\$128.64	
		\$1,877.34	CT !0000199
Atkinson Andelson Loya Ruud And Romo	General Legal Services	\$4,882.50	
	General Legal Services	\$4,053.00	
	General Legal Services	\$588.00	
		\$9,523.50	CT !0000200
B & B Steel & Supply of Santa Maria Inc.	Instructional supplies Welding Tech Program,	\$4,126.92	
		\$4,126.92	CT !0000201
B&H Photo Video	PRO iFACE PORTABLE AUDIO PLAYER INTERFACE/REG	\$203.86	
		\$203.86	CT !0000202
Blue Reef Tank Care	Aquarium Service	\$375.00	
		\$375.00	CT !0000203
Bremer Auto Parts	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$130.28	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$247.10	
	Operational Supplies for the FIRE Academy	\$197.81	
	Operational Supplies for the FIRE Academy	\$30.41	
	Operational Supplies for the FIRE Academy	\$22.83	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	(\$55.18)	
	Parts for Truck Driving Program	\$169.08	
		\$742.33	CT !0000204
Canon Financial Services Inc	Campus Graphics Copiers Lease	\$4,915.88	
	Campus Graphics Copiers Lease	\$626.27	
	Campus Graphics Copier Maintenance	\$15,191.59	
	Campus Graphics Copier Maintenance	\$3,470.77	
	Campus Graphics Canon Duplo 150 attachments Lease	\$700.43	
		\$24,904.94	CT !0000205
Consolidated Electrical Distributor	Electrical-Lighting Supplies, 8-01-25 thru 5-29-26	\$154.97	
	Electrical-Lighting Supplies, 8-01-25 thru 5-29-26	\$241.60	
		\$396.57	CT !0000206
CWDL, CPAs	Proposition 39 Financial and Performance Audit	\$4,801.80	
	Allan Hancock College Foundation Audit Tax	\$4,594.00	
		\$9,395.80	CT !0000207
Engel and Gray Inc	Bin Rental	\$69.00	
	Franchise Fee	\$4.14	
	Green waste Hauling Fee	\$125.00	
	Waste Handling	\$136.53	
	Fuel Surcharge	\$13.08	
		\$347.75	CT !0000208
Farm Supply Company	Instructional Supplies: 8/21/25 - 5/29/26	\$184.97	

21-15
Allan Hancock College
Warrant Register
Check Dates from 10/1/2025 to 10/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$184.97	CT !0000209
Fisher Scientific Co Llc	FisherBrand Maxi Pipet Tips	\$71.58	
		\$71.58	CT !0000210
Flinn Scientific Inc	Test Tubes without Rims, Disposable, 13x100mm,	\$50.47	
	Bottle, NarrowMouth, Glass, PVC, 480mL	\$19.51	
	Beakers, Borosilicate Glass, 2000mL	\$74.58	
	Test Tubes without Rims, Disposable, 6x50mm, pk300	\$27.05	
	Shipping	\$15.78	
		\$187.39	CT !0000211
Follett Heg - Ahc Bookstore	Instructional Supplies 7/17/25-5/29/26	\$32.80	
		\$32.80	CT !0000212
FS.COM Inc	Palo Alto Networks Compatible 10GBASE-SR	\$271.88	
		\$271.88	CT !0000213
Full Compass Systems Ltd	Belt Pack 1 Ch Partyline, 4-Pin XLRM, Item #RS701,	\$464.88	
		\$464.88	CT !0000214
Glorificate Coffee Delight LLC	Coffee service for 250 guests for Career	\$850.00	
	Coffee service for Student Success and Equity	\$200.00	
		\$1,050.00	CT !0000215
Grainger Inc.	Safety Sign, Item #469Z81	\$27.07	
	Hand Dryer Item, #455A05	\$578.39	
		\$605.46	CT !0000216
HCI Systems Inc	AD200 Upgrade: All labor and materials to migrate	\$9,828.22	
		\$9,828.22	CT !0000217
Herk Edwards Inc	Spec Seating: Model DS100 Diamond Series Folding	\$2,393.29	
	Freight	\$204.19	
		\$2,597.48	CT !0000218
J B Dewar	Fuel for AHC Community Ed Truck Driving Classes,	\$2,930.67	
		\$2,930.67	CT !0000219
Job Advertising	Job Advertising 07-01-25 thru 06-30-26	\$825.00	
		\$825.00	CT !0000220
KPMR-TV	30-second Ad 2025 Fall Registration	\$1,500.00	
		\$1,500.00	CT !0000221
L.N. Curtis & Sons	Black Side Loading Hose Pack, Holds up to Three	\$1,364.16	
	Rhino with 42 Straight Ash Handle	\$312.98	
	5-Gal Smokechaser Pro Backpack Pump With	\$558.10	
	Large Size New Generation Training Fire Shelter	\$2,105.42	
	Firefighters Shut-Off Clamp for Single- Jacket	\$641.63	
		\$4,982.29	CT !0000222
Laguna Clay Company	WHITEWARE W/GROG, ^06 MOIST CLAY, BOXED	\$3,901.68	
	LAGUNA CLAY PALLETS	\$45.00	
	SHIPPING CHARGES	\$489.14	

21-16

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$4,435.82	CT I0000223
Linde Gas & Equipment Inc.	Instructional Supplies	\$1,060.27	
		\$1,060.27	CT I0000224
Media All Stars Inc.	Full-page Ad 2025 Santa Maria HS Fall Sports Prog	\$1,000.00	
		\$1,000.00	CT I0000225
ODP Business Solutions LLC	Office Depot® Brand Clear-Front Report Covers	\$66.95	
	Avery® Plain Tab Write-On Dividers, 8 1/2" x 11",	\$90.08	
	Office supplies for EOPS, 9/11/25 - 5/29/26	\$408.98	
	Office supplies for EOPS, 9/11/25 - 5/29/26	\$60.44	
	Office supplies for EOPS, 9/11/25 - 5/29/26	\$51.32	
	Office supplies for EOPS, 9/11/25 - 5/29/26	\$19.78	
	Office supplies for EOPS, 9/11/25 - 5/29/26	\$53.57	
	OFFICE/OPPERATIONAL SUPPLIES: 7/16/25 - 5/29/26	\$12.53	
	Operational Supplies, 7/1/25 - 5/29/26	\$38.32	
	Office/Operational Supplies for IT Dept Chair	\$26.39	
	Office/Operational Supplies for IT Dept Chair	\$30.29	
	Office/Operational Supplies for IT Dept Chair	\$49.92	
	Office/Operational Supplies for IT Dept Chair	\$152.49	
	General Office Supplies	\$16.20	
	General Office Supplies	\$41.75	
	Office Supplies, 7/1/2025 - 5/29/2025	\$212.33	
		\$1,331.34	CT I0000226
Old Town Shirt Factory	Screen Print: Gildan Heavy Cotton 100% Cotton T-	\$407.16	
	Embroidery: Grey Polo, Invoice #250341	\$40.45	
	Embroidery: Black Polo	\$40.45	
	Embroidery: Black 1/4 Zip	\$40.47	
	Embroidery: White Polo, Invoice #250342	\$30.34	
	Embroidery: White 1/4 Zip	\$30.34	
	Embroidery: Black Polo	\$30.34	
	Embroidery: Black 1/4 Zip	\$30.35	
	Screen Print: CP Navy Blue Tees, Circle Logo Print	\$249.06	
	Screen Print: Port & Co. Neon Pink Performance Tee	\$450.39	
	Screen Print: Port & Co. Neon Pink Performance Tee	\$423.09	
		\$1,772.44	CT I0000227
Omnigo Software LLC	REX RMS User License - Sworn, 11/20/2025 -	\$8,014.32	
	Quarter Master Silver	\$9,697.57	
	REX Dispatch User License	\$1,658.11	
	REX Dispatch User License	\$1,658.11	
	REX RMS User License - Sworn, 11/20/2025 -	(\$1,609.82)	
		\$19,418.29	CT I0000228
On Deck Sports	Rawlings MLB Hollywood Bases Item #BA2013, Quote #	\$433.91	
	JCHB Pro 15 D1B W/O ANCHR, Item #BA2013D	\$326.24	
	Shipping	\$78.26	
		\$838.41	CT I0000229
Powerstride Battery Co Inc	US Battery, 31DCXC2 620CCA per Invoice 87086	\$628.55	
	Battery Recycling Fee	\$6.00	

21-17
Allan Hancock College
Warrant Register
 Check Dates from 10/1/2025 to 10/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$634.55	CT !0000230
PPG Architectural Finishes Inc	Paint, Item 9-300X1/01 per Invoice 812320007352	\$158.34	
	Eco Fee	\$2.83	
	Paint and Supplies per Invoice 812320007451	\$160.96	
	Eco Fee	\$1.41	
		\$323.54	CT !0000231
Rottler Manufacturing LLC	Precision Hone Head 514-7-80F	\$246.86	
	Garter Springs 514-7-83E	\$34.80	
	Estimated Shipping	\$14.84	
		\$296.50	CT !0000232
San Diego State Univ Research Foundation	eCHECKUP TO GO Subscription: College Practitioner	\$3,720.00	
		\$3,720.00	CT !0000233
Save Mart Supermarkets	Food Supplies for Children's Center 7-1-25 to	\$311.20	
		\$311.20	CT !0000234
SLO Pest And Termite	Pest Control Services, 07-01-25 thru 06-30-26	\$120.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$75.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$85.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$75.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$80.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$110.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$125.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$120.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$125.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$80.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$110.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$75.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$75.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$85.00	
		\$1,340.00	CT !0000235
SpiralEdge Inc	Sporti Mesh Bag Navy, Product #20450-0004, Quote #	\$609.00	
		\$609.00	CT !0000236
Target Specialty Products	Catchmaster 72TC Glue Board Peanut Butter	\$24.84	
	Catchmaster 72TC Glue Board Peanut Butter	\$24.83	
	Freight Charges	\$7.59	
	Freight Charges	\$7.59	
		\$64.85	CT !0000237
TeamCivX, LLC	Consulting Services for Ballot Measure Election	\$8,500.00	
		\$8,500.00	CT !0000238
Testa Catering	Equipment rental for Career Exploration Day,	\$27.19	
	Stage - Skirting	\$21.75	
	Stage Stage - 4x8 sections (16" legs)	\$97.88	
	Delivery/Set Up Fee	\$65.25	
	Pick Up/Break Down Fee	\$65.25	
	Additional Delivery	\$32.63	

21-18
Allan Hancock College
Warrant Register
Check Dates from 10/1/2025 to 10/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
Testa Catering	Reservation & Admin Fee	\$30.99	
		\$340.94	CT !0000239
The Baldwin Group	ACA Consulting 07/01/2025 - 06/30/2026	\$3,250.00	
		\$3,250.00	CT !0000240
The Berry Man Inc	Instructional Supplies for Culinary Arts:	\$941.35	
	Instructional Supplies for Culinary Arts:	\$130.05	
	Instructional Supplies for Culinary Arts:	\$135.10	
	Instructional Supplies for Culinary Arts:	\$138.15	
	Instructional Supplies for Culinary Arts:	\$264.60	
		\$1,609.25	CT !0000241
The Lincoln Electric Company	Instructional Supplies for Welding Program	\$87.42	
	Instructional Supplies for Welding Program	\$100.05	
	Instructional Supplies for Welding Program	\$101.46	
	Instructional Supplies for Welding Program	\$698.84	
		\$987.77	CT !0000242
U.S. Bank	Bank Service Charges- AHJCCD	\$500.00	
	Bank Service Charges- AHJCCD 2020	\$550.00	
	Bank Service Charges- AHJCCD Election of 2006	\$550.00	
		\$1,600.00	CT !0000243
United Parcel Service	UPS Charges, 7-1-25 thru 6-30-26, Account #977376	\$21.69	
		\$21.69	CT !0000244
United Refrigeration Inc	HVAC Supplies, 07-01-25 thru 05-29-26	\$168.79	
		\$168.79	CT !0000245
United Site Services Of California Inc	Portable Toilets for Home Football Games	\$812.20	
	Services - 3 Portable Toilets, 7-1-25 thru 6-30-26	\$684.00	
		\$1,496.20	CT !0000246
V3 Printing	UTC Pocket Folder 9x12	\$1,565.14	
		\$1,565.14	CT !0000247
Valley Glass & Mirror Co	Clear Tempered Glass, 5-1/4" x 26-1/4"	\$30.23	
		\$30.23	CT !0000248
Vestis Services LLC	Towel Service for PSTC,	\$59.93	
	Towel Service for PSTC,	\$56.07	
		\$116.00	CT !0000249
Viking Mechanical Refrigeration, Inc	Labor/Repairs for Spray Booths	\$5,300.00	
		\$5,300.00	CT !0000250
Western Propane Service	Propane Supplies - AHC Facilities Dept. Only	\$26.94	
		\$26.94	CT !0000251
Ashley Brackett	PREPAY MEALS 11.06.25	\$2,950.00	
		\$2,950.00	CT !0000252
Alicia Cardenas	Training Santa Clara, CA	\$313.18	
	Training Santa Clara, CA	\$313.19	

21-19
Allan Hancock College
Warrant Register
Check Dates from 10/1/2025 to 10/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$626.37	CT !0000253
Dennis Curran	Open Mileage Aug 5,19,22.25 Sep 4,12.25 JPA Board Meeting Monterey, CA	\$116.34 \$43.00	
		\$159.34	CT !0000254
Erik Diggs	Open Mileage 9.4-29.25	\$163.80	
		\$163.80	CT !0000255
Dee Dee Escalante-Ramirez	College Corps Launch Party SLO, CA Open Mileage 8.15,9.12-25.25	\$36.05 \$91.00	
		\$127.05	CT !0000256
Felicia Martinez	Speak at Conf. Irvine, CA	\$208.84	
		\$208.84	CT !0000257
Johnnie Owens	CCCEOPSA Conf. Sacramento, CA	\$2,483.75	
		\$2,483.75	CT !0000258
Greg Pensa	Collective Equity Impact Irvine, CA	\$902.26	
		\$902.26	CT !0000259
Assoc CA Community College Admin	CONF 2.18-20.26 LAMICA, THOMAS	\$895.00	
		\$895.00	CT !0000260
Constellation Newenergy Inc	Electricity Services 7.1.2025 - 6.30.2026 Electricity Services 7.1.2025 - 6.30.2026	\$17.55 \$3.16	
		\$20.71	CT !0000261
	Electricity Services 7.1.2025 - 6.30.2026 Electricity Services 7.1.2025 - 6.30.2026	\$239.49 \$43.20	
		\$282.69	CT !0000262
	Electricity Services 7.1.2025 - 6.30.2026 Electricity Services 7.1.2025 - 6.30.2026	\$110,534.02 \$19,935.79	
		\$130,469.81	CT !0000263
Enterprise Rent-A-Car	McNulty 10.7-10.25 McNulty 10.7-10.25 COMMODITY FROM GEN. ACCTG. ENC.	\$637.85 \$0.00 \$321.24	
		\$959.09	CT !0000264
Mary Abatti	Reimbursement for lifesavers for Tutor	\$14.38	
		\$14.38	CT !0000265
Ashley Brackett	Reimbursement for 2025 Virtual CSU Counselor	\$117.88	
		\$117.88	CT !0000266
Christopher Hite	Reimbursement for Instructional DVD for Film	\$17.71	
		\$17.71	CT !0000267
Maria Suarez	CHILDREN'S CTR PETTY CASH FUND 2026	\$50.00	
		\$50.00	CT !0000268
4imprint Inc.	Budgeteer Pencil, Item #318, Quote #30305307 Freight	\$1,359.38 \$121.71	

21-20

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
4imprint Inc.	Set-up Charge	\$16.31	
		\$1,497.40	CT I0000269
Adorama, Inc	Fujifilm GFX100 II Mirrorless Camera	\$8,943.60	
	Fuji GF 45-100MMF4 Lens, Black	\$2,636.10	
	Canon EOS Rebel T7 W/18-55 IS II Lens	\$10,353.21	
		\$21,932.91	CT I0000270
Amazon	Instructional Supplies for the Paramedic Academy	\$18.46	
	Instructional Supplies for EMS Academy	\$21.59	
	Instructional Supplies for EMS Academy	\$54.52	
	General Office Supplies	\$739.12	
	SWP Operational Supplies, 7/01/25-5/29/26	\$128.84	
	Open PO for CTE Books	\$93.51	
	Open PO for CTE Books	\$218.58	
	General Office Supplies	\$156.86	
	Operational Supplies - Grounds, 7/1/25-5/29/26	\$27.83	
	ITS - Supplies, 7/01/25 - 5/29/26	\$82.64	
	ITS - Supplies, 7/01/25 - 5/29/26	\$46.10	
	ITS - Supplies, 7/01/25 - 5/29/26	\$46.10	
	ITS - Supplies, 7/01/25 - 5/29/26	\$16.83	
	Instructional Supplies for Automotive Tech Program	\$50.94	
	Instructional Supplies for Automotive Tech Program	\$45.21	
	Instructional Supplies: 9-02-25 to 5-31-26	\$389.33	
	Ceramics Instructional Supplies: 9/17/25-5/29/26	\$158.07	
	INSTRUCTIONAL SUPPLIES 07-02-25 TP 05-29-26	\$100.29	
	OFFICE/OPERATIONAL SUPPLIES: 7/16/2025-5/29/26	\$104.38	
	BOOKS FOR LIBRARY	\$59.81	
	Instructional Supplies for ECS:	\$88.34	
	EOPS Office Supplies: Oct 09, 2025 - May 29, 2026	\$247.00	
	Alfred Hitchcocks Strangers On A Train (BD) [Blu-	\$16.62	
	Fox and His Friends (The Criterion Collection) [BI	\$21.73	
	Dial M For Murder (3D Blu-Ray) by Ray Milland	\$23.90	
	Shadow of a Doubt [Blu-ray] by Joseph Cotten	\$13.14	
	The Lady Vanishes (The Criterion Collection) [Blu-	\$27.56	
	The 39 Steps (The Criterion Collection) [Blu-ray]	\$27.55	
	Blackmail (Special Edition) [Blu-ray] by Anny Ondr	\$16.30	
	Shipping and Handling	\$26.08	
	Office-Operational Supplies- 7/1/25 - 5/29/26	\$179.40	
	Instructional Supplies: 7/1/25 - 5/29/26	\$85.29	
	Office Supplies: 9/04/25 - 5/29/26	\$212.98	
	Sewing Materials, 9/16/25 - 5/29/26	\$62.97	
	Office supplies, 8/28/25 - 5/29/26	\$494.11	
	MESA/STEM Operational Supplies: 9/08/25 - 12/15/25	\$408.45	
	Office Supplies for 07-01-25 thru 05-29-26	\$54.25	
	OPERATIONAL-OFFICE SUPPLIES 07-01-25 TO 05-29-26	\$59.06	
	OPERATIONAL-OFFICE SUPPLIES 07-01-25 TO 05-29-26	(\$10.85)	
	OPERATIONAL-OFFICE SUPPLIES 07-01-25 TO 05-29-26	\$149.80	
	12 Digits Calculators, 8-Pack	\$173.46	
	Instructional Supplies	\$348.52	
	Americanflat 13x19 Picture Frame with Shatter-	\$65.22	
	Dance Office/Operational Supplies 9/12/25-5/29/26	\$285.94	

21-21
Allan Hancock College
Warrant Register
Check Dates from 10/1/2025 to 10/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$5,635.83	CT !0000271
American Business Machines	Campuswide Copier Maintenance 7.01.2025 to Canon IR C5030 Copier Usage Charges, Serial #	\$5,329.27 \$89.77	
		\$5,419.04	CT !0000272
American Industrial Supply	Instructional Supplies for Welding Tech Program,	\$166.12	
		\$166.12	CT !0000273
Aquapulse Chemicals	Hydrochloric Acid 15% per Invoice 2510006391 Energy-Fuel Charge	\$692.52 \$50.94	
		\$743.46	CT !0000274
Atkinson Andelson Loya Ruud And Romo	General Legal Services	\$3,987.38	
		\$3,987.38	CT !0000275
Bremer Auto Parts	Parts/Tools for LE Training Vehicles: 7/01/25 - Parts/Tools for LE Training Vehicles: 7/01/25 - Parts for Truck Driving Program Parts/Tools for LE Training Vehicles: 7/01/25 -	\$423.58 \$335.07 \$8.69 \$188.63	
		\$955.97	CT !0000277
Cal State Auto Parts	Core charge Auto Supplies, 07-01-25 thru 05-29-26 Auto Supplies, 07-01-25 thru 05-29-26 Auto Supplies, 07-01-25 thru 05-29-26 Auto Supplies, 07-01-25 thru 05-29-26 Auto Supplies, 07-01-25 thru 05-29-26 Element A/CL, Part #A3155C, Invoice #349913.	\$9.79 (\$9.79) \$210.22 (\$11.36) \$14.36 \$48.55 \$17.19	
		\$278.96	CT !0000278
Carolina Biological	Desiccator Cabinet, Catalog #742985,	\$298.52	
		\$298.52	CT !0000279
Carr's Boot Shop	Safety boots for employees 7-1-25 to 6-30-26 Safety boots for employees 7-1-25 to 6-30-26 Safety boots for employees 7-1-25 to 6-30-26 Safety boots for employees 7-1-25 to 6-30-26 Safety boots for employees 7-1-25 to 6-30-26	\$205.53 \$108.72 \$195.74 \$205.53 \$234.89	
		\$950.41	CT !0000280
CDW Government Inc	Apple Magic Keyboard with Numeric Keypad Apple Magic Mouse, Bluetooth, White AppleCare+ for Schools, 3 Year Service AppleCare+ for Schools, 3 Year Service Apple MacBook Pro 14", 24GB RAM Recycling Fee Brother HL-L2460DW Laser Printer	\$4,208.63 \$2,577.38 \$145.08 \$849.92 \$10,434.56 \$25.00 \$178.12	
		\$18,418.69	CT !0000281
Centro de Latino Services	Live Scan DOJ and Rolling Fee - Invoice #1006 Live Scan DOJ and Rolling Fee - Invoice #1006	\$46.00 \$299.00	

21-22
Allan Hancock College
Warrant Register
 Check Dates from 10/1/2025 to 10/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$345.00	CT !0000282
ClassCalc	Class Calc Semester License, Fall 2025. Invoice #	\$3,375.00	
		\$3,375.00	CT !0000283
DiaMedical USA Equipment LLC	Loaded 9 Drawer Pediatric Crash Cart	\$6,907.80	
	Shipping	\$1,647.24	
	Loaded 6-Drawer Emergency Crash Cart	\$5,713.73	
	Shipping	\$1,630.16	
		\$15,898.93	CT !0000284
DualEnroll.com	Annual One-Year License Renewal	\$15,406.00	
	Annual One-Year License Renewal	\$15,406.00	
		\$30,812.00	CT !0000285
Elevate Healthcare Inc	LifeSpan Peak Service Warranty Contract for Apollo	\$5,953.20	
		\$5,953.20	CT !0000286
Federal Express Corp	Mailings for Acct #1104-8488	\$25.40	
		\$25.40	CT !0000287
Ferguson Enterprises LLC	Tankless Water Heater, NG/LP 150MBH Cond	\$1,322.77	
	Hard Copper Tube, 3/4x20L	\$133.04	
	Tankless Water Valve Kit IPS ISO	\$75.04	
		\$1,530.85	CT !0000288
Fisher Scientific Co Llc	Supplies for Chem labs per Quote #5175-2966-93	\$56.30	
	Supplies for the Chem Labs, 07-01-25 thru 05-29-26	\$154.21	
	Supplies for Chem labs per Quote #5175-2966-93	\$138.07	
	Supplies for the Chem Labs, 07-01-25 thru 05-29-26	\$163.47	
	Supplies for the Chem Labs, 07-01-25 thru 05-29-26	\$60.69	
		\$572.74	CT !0000289
Follett Heg - Ahc Bookstore	Large green books	\$98.96	
		\$98.96	CT !0000290
Foodbank Of Santa Barbara County	Food for Food Pantry 07-01-2025 through 06-30-2026	\$502.71	
		\$502.71	CT !0000291
	Food for Food Pantry 07-01-2025 through 06-30-2026	\$910.27	
		\$910.27	CT !0000292
Glorificate Coffee Delight LLC	Coffee service for Coffee with Basic Needs event,	\$318.00	
		\$318.00	CT !0000293
Haas Factory Outlet	Estimated labor cost to provide diagnosis for low	\$400.00	
	Travel Fees	\$200.00	
		\$600.00	CT !0000294
Hardy Diagnostics	Science Lab Supplies July 1, 2025-May 29, 2026	\$70.88	
		\$70.88	CT !0000295
Honorlock Inc	AI + LIVE POP-IN USER,	\$8,400.00	

21-23
Allan Hancock College
Warrant Register
Check Dates from 10/1/2025 to 10/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$8,400.00	CT !0000296
Hubbalicious Sweet Shoppe Inc.	Provide dessert services for University Fair	\$300.00	
		\$300.00	CT !0000297
Job Advertising	Job Advertising 07-01-25 thru 06-30-26	\$1,235.00	
		\$1,235.00	CT !0000298
Kelly Spicers Stores	Office Supplies - Paper, Wideformat and Bindery	\$2,741.33	
		\$2,741.33	CT !0000299
Kone Inc	Elevators Service Agreement, 7-1-25 thru 6-30-26	\$5,931.93	
	Elevators Service Agreement, 7-1-25 thru 6-30-26	\$5,931.93	
	Service Call on Bldg. M Elevator, Inv. 1159011178	\$989.06	
		\$12,852.92	CT !0000300
Linde Gas & Equipment Inc.	Instructional Supplies	\$713.11	
	Instructional Supplies	\$382.09	
	Science Lab Supplies July 1, 2025-May 29, 2026	\$106.95	
		\$1,202.15	CT !0000301
MFI Medical Equipment, Inc	ADC Satin Fiber Optic Laryngoscope Set-Miller	\$2,009.70	
	ADC Satin Fiber Optic Macintosh Blade-Preemie	\$304.50	
	ADC Satin Fiber Optic Macintosh Blade-Infant	\$304.50	
	ADC Satin Fiber Optic Macintosh Blade-Child	\$304.50	
	ADC Satin Fiber Optic Macintosh Blade-Medium Adult	\$304.50	
	ADC Satin Fiber Optic Macintosh Blade-Large Adult	\$304.50	
		\$3,532.20	CT !0000302
Niles Biological	Science Lab Supplies July 1, 2025-May 29, 2026	\$86.50	
	Science Lab Supplies July 1, 2025-May 29, 2026	\$89.93	
		\$176.43	CT !0000303
Oakie Smokie BBQ LLC	Food for staff for 20th Annual Career Exploration	\$3,000.00	
		\$3,000.00	CT !0000304
ODP Business Solutions LLC	Office supplies for EOPS, 9/11/25 - 5/29/26	\$782.42	
	Advantus Panel Wall Clips	\$29.79	
	Office Depot large binder clips	\$6.85	
	Office Depot bulldog magnetic clips	\$12.24	
	Office Depot T-pins	\$8.30	
	Office Depot sticky notes 3x3	\$42.56	
	Office Depot medium binder clips	\$6.85	
	Scotch laminating pouches	\$16.18	
	Office/Operational Supplies for IT Dept Chair	\$66.78	
	Instructional Supplies for EngineeringTech Program	\$316.89	
	Office Supplies for July 1, 2025 to May 29, 2026	\$52.50	
	Office Supplies for July 1, 2025 to May 29, 2026	\$56.82	
	Office Supplies for General & Noncredit Counseling	\$207.36	
	Office Supplies for General & Noncredit Counseling	\$1,207.79	
	Office Supplies, 7/1/25 - 12/31/25	\$5.64	
	Office Supplies, 7/1/25 - 12/31/25	\$29.81	
	Office Supplies, 7/1/25 - 12/31/25	\$39.35	

21-24

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
ODP Business Solutions LLC	Office supplies for EOPS, 9/11/25 - 5/29/26	\$14.41	
	Office Supplies 07-01-25 thru 05-29-26	\$59.15	
	Office Supplies 07-01-25 thru 05-29-26	\$70.10	
		\$3,031.79	CT !0000305
Pocket Nurse Enterprises LLC	Cogent 2-Sided Vertical Headwall	\$13,096.85	
	Shipping and Handling	\$500.57	
	Wire Shelving Unit with Bins, Shipping & Handling	\$3,975.04	
		\$1,730.32	
	\$19,302.78	CT !0000306	
Quinn Company	Operational Supplies for Welding Tech Program,	\$66.12	
		\$66.12	CT !0000307
Santa Barbara Airbus	Transportation Services for College Corps Launch	\$557.70	
	Transportation Services for College Corps Launch	\$1,587.30	
	Bus Service on 10-17-2025, AHC Baseball Team	\$3,000.00	
		\$5,145.00	CT !0000308
Santa Barbara Co Dept Of Social Svc	WRC Lease Operating Costs 07-01-25 to 06-30-26	\$1,801.45	
	WRC Leasing Operating Costs 07-01-25 to 06-30-26	\$610.20	
		\$2,411.65	CT !0000309
Save Mart Supermarkets	Food Supplies for Children's Center 7-1-25 to	\$522.78	
	Food Supplies for Children's Center 7-1-25 to	\$298.67	
	Food Supplies for Children's Center 7-1-25 to	\$297.39	
	Food Supplies for Children's Center 7-1-25 to	\$394.34	
	Food Supplies for Children's Center 7-1-25 to	\$292.59	
		\$1,805.77	CT !0000310
Scorebird LLC	Facility NeST 2025-2026 Annual Subscription.	\$400.00	
		\$400.00	CT !0000311
Smart & Final	Instructional Supplies for Culinary Arts:	\$106.88	
		\$106.88	CT !0000312
Sport & Cycle Team Athletics Inc	Food Supplies for Student Engagement Events, Nutritious Snacks for Aim to Dream Students:	\$151.86	
	Snacks for UTC workshops, 10/06/25 - 5/29/26	\$134.24	
	Snacks and Beverages for General Counseling,	\$6.24	
		\$223.65	
		\$515.99	CT !0000313
	Food for Children's Center 7-1-25 to 6-30-26	\$156.07	
	Food for Children's Center 7-1-25 to 6-30-26	\$49.48	
	Food for Children's Center 7-1-25 to 6-30-26	(\$37.62)	
	Food for Children's Center 7-1-25 to 6-30-26	\$224.78	
	Food for Children's Center 7-1-25 to 6-30-26	\$33.01	
Food for Children's Center 7-1-25 to 6-30-26	\$187.09		
	\$612.81	CT !0000314	
Sport & Cycle Team Athletics Inc	UA W AF Primetime Jersey Item #UJKJP3W Quote #9686	\$2,827.07	
	UA W AF Primetime Short Item #UJKSP3W	\$1,837.59	
	Shipping	\$236.17	

21-25
Allan Hancock College
Warrant Register
 Check Dates from 10/1/2025 to 10/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$4,900.83	CT !0000315
The Berry Man Inc	Instructional Supplies for Culinary Arts:	\$200.15	
		\$200.15	CT !0000316
The Shack of Lompoc, Inc.	RN Graduation Lamps per Invoice dated 10/15/2025.	\$1,215.36	
		\$1,215.36	CT !0000317
Uline Inc	MASTER LOCK® COMBINATION PADLOCK - 3/4" SHACKLE, Shipping/Handling	\$119.63	
		\$18.61	
		\$138.24	CT !0000318
United Parcel Service	UPS Charges, 7-1-25 thru 6-30-26, Account #977376	\$21.65	
		\$21.65	CT !0000319
United Refrigeration Inc	Belimo 3 Way Valve per Invoice 15431785-00 Freight charges	\$201.13	
		\$34.95	
		\$236.08	CT !0000320
United Site Services Of California Inc	Portable Toilets for Home Football Games	\$812.20	
		\$812.20	CT !0000321
VTC Enterprises	VTC Mailing Services; Prepping for Righetti, Paso, VTC Delivery/Pick up fee Postage for Cabrillo, Righetti, Lompoc, Paso and	\$481.85	
		\$16.00	
		\$958.77	
		\$1,456.62	CT !0000322
Yankee Book Peddler Inc	BOOKS FOR LIBRARY	\$1,433.07	
		\$1,433.07	CT !0000323
Alejandra Enciso	Open Mileage 9.19,27 10.02,20.25	\$85.12	
		\$85.12	CT !0000324
Suzanne Lew	Open Mileage 9.12 10.14 10.20.25	\$39.48	
		\$39.48	CT !0000325
Kenneth Ostini	Open Mileage 9.19 10.1,2,20.25	\$169.12	
		\$169.12	CT !0000326
Greg Pensa	Open Milage 9.12,10.20.25	\$100.24	
		\$100.24	CT !0000327
Patricia Prado-Rios	Annual CCCSAA Conf. Santa Clara, CA	\$67.44	
		\$67.44	CT !0000328
LeeAnne McNulty	PER DIEM, UBER 2STUDENTS 10.31-11.4 McNulty	\$856.95	
		\$856.95	CT !0000329
Kristen Marshall	PAYROLL DEDUCTION 10/31/2025	\$1,600.00	
		\$1,600.00	CT !0000330
Richard Soto	Reimbursement for picture frame for Career	\$21.74	
		\$21.74	CT !0000331
4imprint Inc.	Hanes Authentic T-Shirt - Full Color-Colors-24 hr. Freight	\$404.55	
		\$20.97	

21-26
Allan Hancock College
Warrant Register
Check Dates from 10/1/2025 to 10/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$425.52	CT I0000332
Advantage ColorGraphics	Printing of 2026 Winter Spring Class Schedule	\$4,537.64	
	Printing of 2026 Winter Spring Class Schedule	\$3,949.89	
	Printing of 2026 Winter Spring Class Schedule	\$1,649.85	
	Sales tax on Approx 800 Campus Copies	\$5.54	
	Periodical Mail Prep Simplified Saturation	\$602.10	
	Periodical Mail Prep Out-of-District Addressed	\$205.00	
	Delivery to AHC and SM Post Office	\$1,425.35	
		\$12,375.37	CT I0000333
Akeso Occupational Health	TB, X-ray, Medical Physicals 07-01-25 to 06-30-26	\$20.00	
	TB, X-ray, Medical Physicals 07-01-25 to 06-30-26	\$250.00	
	TB, X-ray, Medical Physicals 07-01-25 to 06-30-26	\$85.00	
		\$355.00	CT I0000334
Amazon	Instructional Supplies: 8/21/25 - 5/29/26	\$78.34	
	Instructional Supplies: 8/21/25 - 5/29/26	\$142.93	
	ITS - Supplies, 7/01/25 - 5/29/26	\$234.60	
	ITS - Supplies, 7/01/25 - 5/29/26	\$29.34	
	ITS - Supplies, 7/01/25 - 5/29/26	\$567.35	
	BOOKS FOR LIBRARY	\$313.78	
	BOOKS FOR LIBRARY	\$377.44	
	BOOKS FOR LIBRARY	\$30.14	
	Instructional Supplies	\$794.79	
	Supplies for the Chem Labs, 07-01-25 thru 05-26-26	\$169.62	
	Amazon supplies for August 1, 2025 - May 29, 2026	\$37.82	
	Instructional Supplies: 9/24/25 - 5/29/26	\$31.42	
	Student Hygiene and Wellness items,	\$3,167.30	
	Dance Office/Operational Supplies 9/12/25-5/29/26	\$103.82	
	Epson 522 EcoTank Ink Ultra-high Capacity Bottle	\$65.24	
	Shipping and Handling	\$0.00	
		\$6,143.93	CT I0000335
American Business Machines	Colorado M3W Pro Full Comp. Maintenance Agreement	\$1,089.88	
		\$1,089.88	CT I0000336
Assoc CA Community College Admin	Payroll Deduction 10.31.25	\$142.02	
		\$142.02	CT I0000337
Atkinson Andelson Loya Ruud And Romo	General Legal Services	\$84.00	
	General Legal Services	\$1,068.38	
		\$1,152.38	CT I0000338
Big Brand Tire and Service	Tires per Invoice 1012-7483863	\$456.71	
	Calif. State Tire Fee	\$7.00	
	Tire Recycling per Invoice 1012-7500512	\$35.89	
	Tires per Invoice 1012-7498467	\$377.97	
	Calif. State Tire Fee	\$3.50	
		\$881.07	CT I0000339
Bowls On The Go	Food for Puente - Puentor Match-up, 10/17/25.	\$730.80	

21-27

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$730.80	CT !0000340
Bremer Auto Parts	License Renewal for Scan Tool ESITronic Diagnostic	\$2,175.00	
	Scan Tool ESITronic Diagnostic Software, Part #	\$1,392.00	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$212.29	
	Operational Supplies for the FIRE Academy	\$41.30	
	Operational Supplies for the EMS Academy	\$279.05	
	Parts for Truck Driving Program	\$69.34	
	Operational Supplies for the EMS Academy	\$206.26	
		\$4,375.24	CT !0000341
CDW Government Inc	Lenovo ThinkPad P16s Gen 4 - 16", CDW #8401307,	\$1,555.02	
	Recycling fee	\$5.00	
	Apple Mac Mini - CDW Part #8131050, Quote #1CHZ2MT	\$1,085.33	
		\$2,645.35	CT !0000342
Consolidated Electrical Distributor	Misc TotalTube-T5-2FT-840-G4, LED Safety Coat	\$1,034.21	
	Misc TotalTube-T5-3FT-840-G4, LED Safety Coat	\$1,091.31	
	Electrical-Lighting Supplies, 8-01-25 thru 5-29-26	\$97.70	
		\$2,223.22	CT !0000343
EKC Enterprises Inc	EKC AV Support Services per Quote #25-SFQU-991950	\$12,784.50	
	EKC Enterprises to provide Audiovisual support for	\$12,784.50	
		\$25,569.00	CT !0000344
Envoy Plan Services Inc.	Payroll Deduction 10.31.25	\$126,221.98	
		\$126,221.98	CT !0000345
Federal Express Corp	Mailings for Acct #1104-8488	\$9.13	
		\$9.13	CT !0000346
Ferguson Enterprises LLC	Plumbing Supplies, 07-01-25 thru 5-29-26	\$52.71	
	Plumbing Supplies, 07-01-25 thru 5-29-26	\$14.41	
		\$67.12	CT !0000347
Follett Heg - Ahc Bookstore	Instructional Supplies	\$126.57	
		\$126.57	CT !0000348
Foodbank Of Santa Barbara County	Food for Food Pantry 07-01-2025 through 06-30-2026	\$141.85	
		\$141.85	CT !0000349
	Food for Food Pantry 07-01-2025 through 06-30-2026	\$416.26	
	Food for Food Pantry 07-01-2025 through 06-30-2026	\$881.77	
		\$1,298.03	CT !0000350
Grainger Inc.	Collared Coveralls,XL,White,SMS,PK25	\$184.25	
		\$184.25	CT !0000351
Intermountain Lock And Security Supply	FSIC Core C345 XP 626, Item #SCH20-740-XP-626-C345	\$829.61	
	Grandmaster KeyBlank, Item #SCH35-004-XP-C000	\$602.00	
	Key and Lock Supplies, 07-01-25 thru 5-29-26	\$393.04	

21-28

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$1,824.65	CT !0000352
J B Dewar	Fuel for AHC Community Ed Truck Driving Classes,	\$2,038.99	
		\$2,038.99	CT !0000353
Liebert Cassidy Whitmore	Professional Legal Services, 7-1-25 - 6-30-26	\$2,747.70	
	General Legal Services FY2025-26	\$1,421.00	
	General Legal Services FY2025-26	\$1,958.00	
		\$6,126.70	CT !0000354
Mission Paving Inc	Contractor to furnish all labor, materials, C.O. #1: All labor and materials to paint 8	\$16,958.95	
		\$150.00	
		\$17,108.95	CT !0000355
ODP Business Solutions LLC	Office Supplies, 7/1/2025 - 5/29/2025	\$6.13	
	Office Supplies, 7/1/2025 - 5/29/2025	\$24.64	
	Office Supplies, 7/1/2025 - 5/29/2025	\$49.44	
	Office Supplies, 7/1/2025 - 5/29/2025	\$56.02	
	Office Supplies, 7/1/2025 - 5/29/2025	\$55.31	
	General Office Supplies	\$1,929.54	
	Office Supplies, 07/01/2025 - 05/29/2026	\$46.28	
	Logitech R400 2.4 GHz Wireless Presenter	\$145.42	
	Art Instructional Supplies, Paper: 10/21/2025 -	\$98.49	
	Office Supplies, 9/11/25 - 5/29/26	\$155.41	
	General Office Supplies	\$237.03	
	Office Supplies: 9/04/25 - 5/29/26	\$18.47	
	Office Supplies: 9/04/25 - 5/29/26	\$25.87	
	Office Supplies: 9/04/25 - 5/29/26	\$61.76	
	Office Supplies: 9/04/25 - 5/29/26	\$75.74	
	Office Supplies: 9/04/25 - 5/29/26	\$746.51	
		\$3,732.06	CT !0000356
Old Town Shirt Factory	Embroidery: Sport Tek Heather Colorblock Contender	\$880.00	
	Embroidery: Sport Tek Heather Colorblock Contender	\$142.03	
		\$1,022.03	CT !0000357
Part Time Faculty AHC - Member	PAYROLL DEDUCTION 10/31/2025	\$11,979.71	
		\$11,979.71	CT !0000358
PGS Services Inc.	Provide and install new side wing drapes at Fine	\$5,743.00	
		\$5,743.00	CT !0000359
ProCare Janitorial Supply, Inc.	Custodial Supplies-Lompoc, 07-01-25 thru 05-29-26	\$568.25	
	Custodial Supplies-Lompoc, 07-01-25 thru 05-29-26	\$779.70	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$2,738.51	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$49.02	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$3,860.63	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$4,161.03	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$200.00	
		\$12,357.14	CT !0000360
Rays Auto Parts	Parts-Supplies, 07-01-25 thru 5-29-26	\$31.52	
	Parts-Supplies, 07-01-25 thru 5-29-26	\$13.58	

21-29

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Rays Auto Parts	Parts-Supplies, 07-01-25 thru 5-29-26	\$25.77	
	Parts-Supplies, 07-01-25 thru 5-29-26	\$10.85	
	Parts-Supplies, 07-01-25 thru 5-29-26	\$18.47	
		\$100.19	CT !0000361
Santa Barbara Airbus	Career Exploration Day Bus Transportation	\$2,145.00	
		\$2,145.00	CT !0000362
Save Mart Supermarkets	Food Supplies for Children's Center 7-1-25 to	\$388.84	
		\$388.84	CT !0000363
Smart & Final	Food for Children's Center 7-1-25 to 6-30-26	\$275.42	
		\$275.42	CT !0000364
	Food/snacks for Bulldog Bites & events	\$59.98	
	Snacks for UTC workshops, 10/06/25 - 5/29/26	\$103.34	
	Snacks for UTC workshops, 10/06/25 - 5/29/26	\$291.28	
	Snacks for UTC workshops, 10/06/25 - 5/29/26	\$49.91	
	Food & Drink Supplies for MESA/STEM Center	\$347.97	
		\$852.48	CT !0000365
Specialty Constructors Services Inc	The contractor shall furnish all labor, materials,	\$63,341.25	
		\$63,341.25	CT !0000366
Sport & Cycle Team Athletics Inc	UA M AF Showtime Jersey Item #UJKJS2M Quote #9685	\$2,261.57	
	UA M AF Showtime Short Item #UJKSS2M	\$2,261.57	
	Shipping	\$236.16	
		\$4,759.30	CT !0000367
Strata Information Group	Banner Financial Aid Consulting Services &	\$1,156.25	
	Banner Financial Aid Consulting Services &	\$2,913.75	
	Banner Financial Aid Consulting Services &	\$185.00	
		\$4,255.00	CT !0000368
Subway	Food for Students for 20th Annual Career	\$7,705.50	
	Cash for College food for Pioneer Valley High	\$119.98	
	Cash for College food for Righetti High School	\$59.99	
		\$7,885.47	CT !0000369
Tri County Office Furniture	Hon 5700 Series Stool PNEU Swivel ADJ HT FOOT RING	\$332.14	
	Hon 5700 Series Height Adjustable Arms	\$64.50	
	Delivery/Installation	\$190.31	
		\$586.95	CT !0000370
U.S. Bank	Bank Service Charges- AHJCCD	\$500.00	
	Bank Service Charges- AHJCCD 2020	\$550.00	
	Bank Service Charges- AHJCCD Election of 2006	\$550.00	
		\$1,600.00	CT !0000371
Uline Inc	Bindery supplies, lamination	\$651.52	
		\$651.52	CT !0000372
United Parcel Service	UPS Charges, 7-1-25 thru 6-30-26, Account #977376	\$21.65	

21-30

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$21.65	CT !0000373
United Refrigeration Inc	HVAC Supplies, 07-01-25 thru 05-29-26	\$322.43	
	HVAC Supplies, 07-01-25 thru 05-29-26	\$77.01	
	HVAC Supplies, 07-01-25 thru 05-29-26	\$389.95	
	Control Valve, B311B+TR24-SR-T	\$386.06	
	Freight charges	\$23.20	
		\$1,198.65	CT !0000374
Wex Bank	Gas Purchases: 7/01/25 - 6/30/26	\$689.59	
		\$689.59	CT !0000375
Aguilar, Natalie Ann	TB ASSESSMENT REIMBURSEMENT 9.25	\$30.00	
		\$30.00	CT 25059779
Maria Arvizu-Rodriguez	PREPAY MEALS 10.17-18.25	\$2,688.00	
		\$2,688.00	CT 25059780
Dana Avila	CAEP Summit	\$852.40	
		\$852.40	CT 25059781
CAAAYC	F24E36T1 CARDENAS, ALICIA Reg 10.7-9.25T	\$247.50	
	F24E36T1 CARDENAS, ALICIA Reg 10.7-9.25T	\$247.50	
	F24E35T1 SUAREZ, MARIA Reg 10.7-9.25T	\$247.50	
	F24E35T1 SUAREZ, MARIA Reg 10.7-9.25T	\$247.50	
		\$990.00	CT 25059782
Carla Castillo	PD Costa Mesa, CA	\$2,311.48	
		\$2,311.48	CT 25059783
City Of Santa Maria	Water Services and Disposal Site	\$11,326.77	
	Water Services and Disposal Site, Community	\$2,676.95	
	Water Services and Disposal Site	\$14,288.09	
	Water Services and Disposal Site, Community	\$3,376.83	
	Water Services and Disposal Site	\$3,895.23	
	Water Services and Disposal Site, Community	\$920.59	
	Water Services and Disposal Site	\$650.57	
	Water Services and Disposal Site, Community	\$153.76	
	Water Services and Disposal Site	\$7,076.71	
	Water Services and Disposal Site, Community	\$1,672.50	
	Water Services and Disposal Site	\$224.17	
	Water Services and Disposal Site, Community	\$52.98	
	Water Services and Disposal Site	\$5,686.81	
	Water Services and Disposal Site, Community	\$1,344.01	
	Water Services and Disposal Site	\$5,264.36	
	Water Services and Disposal Site, Community	\$1,244.17	
	Water Services and Disposal Site	\$154.80	
	Water Services and Disposal Site, Community	\$36.59	
	Water Services and Disposal Site	\$214.35	
	Water Services and Disposal Site, Community	\$50.66	
	Water Services and Disposal Site	\$302.60	
	Water Services and Disposal Site, Community	\$71.52	
	Water Services and Disposal Site	\$1,707.15	
	Water Services and Disposal Site, Community	\$403.46	

21-31

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$62,795.63	CT 25059784
City Of Santa Maria	Disposal Site Landfill Fees	\$177.30	
	PCPA Disposal Site Landfill Fees	\$77.40	
		\$254.70	CT 25059785
Dott, Tracy	TB ASSESSMENT REIMBURSE FINAL 9.25	\$10.00	
		\$10.00	CT 25059786
Weston Guerra	DSPS Training Sacramento, CA	\$1,079.86	
		\$1,079.86	CT 25059787
Gerardo Hernandez	Open Mileage 8.5,13,25,26	\$57.40	
		\$57.40	CT 25059788
Melinda Martinez	JUL AUG OPEN MILEAGE 25-26	\$8.26	
	JUL AUG OPEN MILEAGE 25-26	\$35.14	
		\$43.40	CT 25059789
Christina Nunez	PREPAY OUT OF POCKET 10.7-10.25	\$1,970.38	
		\$1,970.38	CT 25059790
Julia Raybould-Rodgers	PREPAY OUT OF POCKET 10.7-10.25	\$1,970.38	
		\$1,970.38	CT 25059791
Sharvit, Adielle	FINGERPRINT REIMBURSEMENT 9.25	\$67.00	
		\$67.00	CT 25059792
T-Mobile USA Inc	UNLIMITED MOBILE INTERNET HOT SPOTS	\$3,581.28	
		\$3,581.28	CT 25059793
AHC - District Trust Fund	management association 09.30.25 payroll deductions	\$240.00	
		\$240.00	CT 25059794
AHC - Part-Time Faculty Association	Part-Time Faculty Reimbursement Per Article 11.7	\$2,537.17	
		\$2,537.17	CT 25059795
AHC Foundation	Payroll Deduction 09.30.25	\$3,015.96	
		\$3,015.96	CT 25059796
Adrienne Allebe	Reimbursement for food and supplies for Portfolio	\$32.63	
	Reimbursement for food and supplies for Portfolio	\$287.85	
		\$320.48	CT 25059797
American Fidelity Assurance Co	employee premiums September 2025 Flex Spending	\$13,387.63	
		\$13,387.63	CT 25059798
	employee premiums September 2025 HSA	\$8,627.25	
		\$8,627.25	CT 25059799
American Star Tours, Inc.	Bus Service - AHC Women's Soccer Team on 9-23-25	\$3,830.00	
	Bus Service - AHC Fall Baseball Team on 9-26-25	\$3,135.00	
	Bus Service - AHC Men's Basketball Team on 9-27-25	\$4,170.00	
	Bus Service - AHC Men's Soccer Team on 9-26-25	\$3,170.00	

21-32
Allan Hancock College
Warrant Register
Check Dates from 10/1/2025 to 10/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$14,305.00	CT 25059800
Christine Bisson	Reimbursement for food supplies for Bulldog Bound	\$286.26	
		\$286.26	CT 25059801
C.S.E.A. Chapter 251 Dues - AHC	Payroll Deduction 09.30.25	\$505.00	
		\$505.00	CT 25059802
C.S.E.A. Victory Club	Payroll Deduction 09.30.25	\$169.50	
		\$169.50	CT 25059803
CA School Employees Association	Payroll Deduction 09.30.25	\$9,485.88	
		\$9,485.88	CT 25059804
CalSoft Water	Reverse Osmosis for Buildings: J,K,M,N,CBC,S2,R2	\$128.95	
	Reverse Osmosis for Buildings: J,K,M,N,CBC,S2,R2	\$55.90	
		\$184.85	CT 25059805
Camarenas Tire	TIRES -LE VEHICLES 07-01-25 TO 05-29-26	\$1,718.81	
		\$1,718.81	CT 25059806
Central Coast Truck Center	Parts for Truck Driving Program	\$106.58	
		\$106.58	CT 25059807
Cyber Copy Inc	Online posting of bid documents for the Temporary	\$90.00	
		\$90.00	CT 25059808
Dovelewis Animal Hospital	atDove subscription Sep 23, 2025 – Sep 23, 2026	\$607.50	
		\$607.50	CT 25059809
FACCC Fac Assoc CA Comm Colleges	Payroll Deduction 09.30.25	\$311.00	
		\$311.00	CT 25059810
Faculty Association of AHCC	Payroll Deduction 09.30.25	\$9,723.62	
		\$9,723.62	CT 25059811
Federal Express Corp	Courier/Postage Charges (FedEx) for Urgent	\$24.28	
		\$24.28	CT 25059812
Foodbank Of Santa Barbara County	Food for Food Pantry 07-01-2025 through 06-30-2026	\$579.75	
	Food for Food Pantry 07-01-2025 through 06-30-2026	\$776.83	
		\$1,356.58	CT 25059813
	Food for Food Pantry 07-01-2025 through 06-30-2026	\$176.74	
		\$176.74	CT 25059814
Franchise Tax Board	Payroll Deduction 09.30.25	\$2,679.96	
		\$2,679.96	CT 25059815
Sian Geraghty	Reimbursement for food for Portfolio Art Workshop,	\$75.74	
		\$75.74	CT 25059816
Hayward Lumber Inc	Hardware-Lumber Supplies, 07-01-25 thru 05-29-26	\$26.06	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$26.06	CT 25059817
Home Depot	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$611.97	
	Instructional Supplies for the EMS Academy	\$115.51	
	Instructional Supplies for FIRE Academy	\$67.51	
	Instructional Supplies for FIRE Academy	\$43.09	
	Instrucitonal Supplies for Fire Academy	\$122.79	
	Maintenance Supplies - LVC , 7-1-25 thru 5-29-26	\$53.77	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$44.67	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$44.23	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$114.04	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$91.55	
	14,000 BTU 115-Volt Portable Air Conditioner,	\$4,621.88	
		\$5,931.01	CT 25059818
Integrated Industrial Supply Inc	Earplug, Max-1 Uncorded per Invoice 108109	\$43.80	
	Earplug, Max-30 Corded	\$43.36	
		\$87.16	CT 25059819
IRS ACS Support	Payroll Deduction 09.30.25	\$433.33	
		\$433.33	CT 25059820
Koehler Plumbing Inc	Parts - ABS Pipe and Couplings	\$142.13	
	Labor Charges	\$580.00	
		\$722.13	CT 25059821
Erin Krier	Reimbursement for instructional supplies for AG	\$355.78	
		\$355.78	CT 25059822
Kristen Marshall	PAYROLL DEDUCTION 09/30/2025	\$1,600.00	
		\$1,600.00	CT 25059823
PARS Public Agency Retirement	PAYROLL DEDUCTION 09/30/2025	\$7,951.65	
		\$7,951.65	CT 25059824
Part Time Faculty AHC - Member	PAYROLL DEDUCTION 09/30/2025	\$10,772.74	
		\$10,772.74	CT 25059825
Portable Johns, Inc.	Rental-Servicing Portable Toilets and Hand Washing	\$623.28	
		\$623.28	CT 25059826
Santa Barbara County Sheriff's Office	PAYROLL DEDUCTION 09/30/2025	\$960.53	
		\$960.53	CT 25059827
Solvang Chamber Of Commerce	2025-26 CORPORATE GOLD SPONSOR	\$5,000.00	
		\$5,000.00	CT 25059828
Pamela Storie	Reimbursement for cell phone case for district	\$10.86	
		\$10.86	CT 25059829
Swarm Catchers	Bee Inspection at Bldg. W and Bldg. P, Bee Rescue and Treatment at Bldg. W,	\$125.00 \$400.00	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$525.00	CT 25059830
Target Specialty Products	Supplies for AHC Grounds Dept, 7-1-25 thru 5-29-26	\$235.51	
	Supplies for AHC Grounds Dept, 7-1-25 thru 5-29-26	\$375.32	
	Supplies for AHC Grounds Dept, 7-1-25 thru 5-29-26	\$458.64	
		\$1,069.47	CT 25059831
United Way of the Central Coast	PAYROLL DEDUCTION 09/30/2025	\$30.00	
		\$30.00	CT 25059832
Ward's Science Inc	Instructional Supplies for Biology Labs	\$130.93	
		\$130.93	CT 25059833
Wolfpack Gear Inc	LowRider Lumbar Pack-HR Rev. A	\$4,872.00	
	V-Tab Bottle Holder-HR Rev. B (Legacy Model)	\$1,392.00	
	Shipping Cost	\$188.77	
		\$6,452.77	CT 25059834
Nancy Alegria	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25059835
Samantha Amos	Manual Refund Submitted	\$1,258.00	
		\$1,258.00	CT 25059836
Anthony Barajas	Manual Refund Submitted	\$93.00	
		\$93.00	CT 25059837
Meegan Bullock	Manual Refund Submitted	\$16.00	
		\$16.00	CT 25059838
Gavin Cohn	Manual Refund Submitted	\$1,681.00	
		\$1,681.00	CT 25059839
Joanna Garay	Manual Refund Submitted	\$410.00	
		\$410.00	CT 25059840
Adela Gonzalez	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25059841
Christophe Jones	Manual Refund Submitted	\$278.00	
		\$278.00	CT 25059842
Madisyn Kahrs	Manual Refund Submitted	\$463.00	
	Manual Refund Submitted	\$232.00	
		\$695.00	CT 25059843
Kadie Mapes	Manual Refund Submitted	\$2,251.00	
	Manual Refund Submitted	\$924.00	
		\$3,175.00	CT 25059844
Angela Mendez	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25059845
Brandon Pacheco	Manual Refund Submitted	\$28.00	
		\$28.00	CT 25059846

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Stephanie Raya	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25059847
Rosalie Rojas	Manual Refund Submitted	\$7,049.00	
		\$7,049.00	CT 25059848
Teresa Sanchez Salgado	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25059849
Elizabeth Santos	Manual Refund Submitted	\$410.00	
		\$410.00	CT 25059850
Sara Savage	Manual Refund Submitted	\$206.00	
		\$206.00	CT 25059851
Olga Uvalle	Manual Refund Submitted	\$394.00	
		\$394.00	CT 25059852
Flor Zamora	Manual Refund Submitted	\$1,543.00	
		\$1,543.00	CT 25059853
Cristobal Zarate	Manual Refund Submitted	\$462.00	
	Manual Refund Submitted	\$846.00	
		\$1,308.00	CT 25059854
Michael Bernal	Open Mileage SEPT 2025	\$764.40	
		\$764.40	CT 25059855
City of Lompoc	Waste Disposal-Sewer Fees 7.1.2025 - 6.30.2026	\$619.80	
	Water Services 7.1.2025 - 6.30.2026	\$5,226.87	
		\$5,846.67	CT 25059856
	Waste Disposal-Sewer Fees 7.1.2025 - 6.30.2026	\$2,027.50	
		\$2,027.50	CT 25059857
	Commercial Light Electric 7.1.2025 - 6.30.2026	\$32,872.08	
		\$32,872.08	CT 25059858
Comcast Cable	Comcast Monthly Recurring Costs	\$231.08	
		\$231.08	CT 25059859
	Comcast Monthly Recurring Costs	\$185.08	
		\$185.08	CT 25059860
Alex Espinoza-Kulick	Open Mileage 9.2-9.30.25	\$195.86	
		\$195.86	CT 25059861
Hyatt Regency Santa Clara	CONF#2266111 ROB,STEPHANIE 10.17-19.25	\$492.65	
	CONF#46242498ROBB,STEPHANIE10.17-19.25	\$492.65	
	CONF#56725065ROBB,STEPHANIE10.17-19.25	\$492.65	
	CONF#57646538ROBB,STEPHANIE10.17-19	\$492.65	
		\$1,970.60	CT 25059862
Karina Lara	PD Conf. Long Beach, CA	\$658.80	
		\$658.80	CT 25059863
Alison Martinez	POST Consortium Garden Grove, CA	\$910.68	

21-36
Allan Hancock College
Warrant Register
Check Dates from 10/1/2025 to 10/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$910.68	CT 25059864
Toby McLaughlin	COMMODITY FROM GEN. ACCTG. ENC. Open Mileage 9.2-23.25	\$111.86 \$164.99	
		\$276.85	CT 25059865
Pacific Gas & Electric Company	Electricity Services 7.1.2025- 6.30.2026 Electricity Services 7/1/2025 - 6/30/2026	\$3,919.62 \$1,041.92	
		\$4,961.54	CT 25059866
Patricia Prado-Rios	PREPAY MEALS 10.17-19.25 Per Diem Students PREPAY OUT OF POCKET 80% 10.17-19.25	\$685.00 \$149.60	
		\$834.60	CT 25059867
Ruben Ramirez	ACHRO Conf Costa Mesa, CA	\$164.22	
		\$164.22	CT 25059868
Spencer Schultz	Open Mileage 8.19-28.25 Open Mileage 9.2-30.25	\$73.08 \$164.43	
		\$237.51	CT 25059869
Southern California Gas Co	Gas Supply 7.1.2025 - 6.30.2026 Gas Supply 7.1.2025-6.30.2026	\$1,823.18 \$373.42	
		\$2,196.60	CT 25059870
Kevin Walthers	Open Mileage JULY-SEPT 25	\$1,199.10	
		\$1,199.10	CT 25059871
Jeremy Wirth	Open Mileage 9.16,24.25	\$94.08	
		\$94.08	CT 25059872
Worsham, Marie	TB ASSESSMENT REIMBURSEMENT 10.25	\$30.00	
		\$30.00	CT 25059873
	Fingerprint reimbursement	\$27.50	
		\$27.50	CT 25059874
4imprint Inc.	Ambassador Bound Journal Set up charge 24hr Rush Service freight h2go Allure Aluminum Bottle 28oz matte black set up charge freight Crossland 15 Laptop Backpack Embroidered 24hr Rush Service freight Crossland 15 Laptop Backpack Embroidered freight Swing USB Drive-8 GB, navy Set up charge 24hr Rush Service Freight	\$864.56 \$70.69 \$43.50 \$134.55 \$1,167.70 \$65.25 \$115.38 \$2,654.59 \$43.50 \$199.67 \$663.64 \$48.52 \$719.11 \$32.63 \$43.50 \$12.20	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$6,878.99	CT 25059875
American Star Tours, Inc.	Bus Service - AHC Football Team on 9-27-25	\$7,250.00	
	Bus Service - AHC Fall Baseball Team on 9-30-25	\$1,845.00	
	Bus Service - AHC Women's Soccer Team on 09-30-25	\$2,795.00	
	Bus Service - AHC Volleyball Team on 10-03-25	\$2,795.00	
	Bus Service - AHC Softball Team on 10-03-25	\$2,845.00	
		\$17,530.00	CT 25059876
Automotive Electronics Services	AES Multimeter Leads-Straight Banana Plugs	\$190.31	
	3 Meter Test Lead with PicoBNC	\$132.68	
	Multi-Port Fuel Injection Grand Master Kit	\$1,022.25	
		\$1,345.24	CT 25059877
CACCRAO	2025-26 CACCRAO membership dues	\$500.00	
		\$500.00	CT 25059878
Cal State Auto Parts	Core charge	(\$9.79)	
	Battery for Patrol Vehicle 5705, Invoice #346166	\$196.57	
	California Battery Fee	\$2.00	
	Core charge	\$19.57	
		\$208.35	CT 25059879
Camarenas Tire	TIRES -LE VEHICLES 07-01-25 TO 05-29-26	\$2,294.75	
	Parts for Truck Driving Program	\$311.00	
	Parts for Truck Driving Program	\$85.50	
		\$2,691.25	CT 25059880
Central Coast Truck Center	Parts for Truck Driving Program	\$877.61	
	Parts for Truck Driving Program	\$176.15	
		\$1,053.76	CT 25059881
Coast Clutch & Brake Supply	Super Glue	\$5.55	
	Hydraulic Line and Fittings	\$105.20	
		\$110.75	CT 25059882
Culligan Of Lompoc	Monthly rental for 7 mixed bed DI tanks	\$35.24	
	Filter exchange for Culligan tanks	\$100.00	
		\$135.24	CT 25059883
Cultural and Creative Arts Center of the Santa Maria Valley	2025-26 Sponsorship per Invoice #3	\$500.00	
		\$500.00	CT 25059884
Dellavalle Laboratory Inc	Grape Petiole Analysis per Invoice # 0080021-IN	\$407.75	
		\$407.75	CT 25059885
Federal Express Corp	Mailings for Acct #1104-8488	\$9.13	
	Overnight Services for Strong Workforce Program	\$19.86	
		\$28.99	CT 25059886
Foodbank Of Santa Barbara County	Food for Food Pantry 07-01-2025 through 06-30-2026	\$499.49	
	Food for Food Pantry 07-01-2025 through 06-30-2026	\$383.25	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$882.74	CT 25059887
Foodbank Of Santa Barbara County	Food for Food Pantry 07-01-2025 through 06-30-2026	\$247.64	
		\$247.64	CT 25059888
Foundation for California Community Colleges	Fusion Annual License Fee,	\$10,015.98	
		\$10,015.98	CT 25059889
Franchise Tax Board	Payroll Deduction 10.10.25	\$633.06	
		\$633.06	CT 25059890
Good Samaritan Shelter	VETERANS STAND DOWN SPONSORSHIP 2025	\$2,500.00	
		\$2,500.00	CT 25059891
Graybar Electric	Ext Elbow 2900 - White	\$54.59	
	Int Elbow 2900 - White	\$47.63	
	Int Elbow 2900 - White	\$47.63	
	Flat 90 D Elbow 2900 White	\$90.05	
	MuleTape -	\$648.00	
	Uniduct Raceway - 8FT White	\$1,331.10	
	FP TracJack 4Hole SG - Fog White	\$48.72	
	TracJack 6Hole SG - Fog White	\$23.60	
	HSG Blnk 180 1.5 Unit	\$34.80	
		\$2,326.12	CT 25059892
Home Depot	Instructional Supplies for FIRE Academy	\$26.64	
	Instructional Supplies: 8/21/25 - 5/29/26	\$234.42	
	Maintenance Supplies - LVC , 7-1-25 thru 5-29-26	\$19.79	
	Maintenance Supplies - LVC , 7-1-25 thru 5-29-26	\$392.54	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$232.49	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$14.49	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$46.87	
		\$967.24	CT 25059893
Birgit Leleu	Reimbursement for instructional supplies, Invoice	\$153.46	
	Reimbursement for instructional supplies, Invoice	\$182.67	
		\$336.13	CT 25059894
Lompoc High School Athletics	Full-page Ad Hancock Promise 2 in 2025 Football Banner installed in gym - three seasons	\$325.00	
		\$100.00	
		\$425.00	CT 25059895
McKesson Medical Surgical Inc	Afluria Influenza Vaccine Item # 1264152	\$148.48	
	Afluria Influenza Vaccine Item # 1264152	\$890.88	
	REFRESH DROPS ITEM # 852647	\$18.78	
	TEST COVID-19 ITEM # 1236832	\$266.00	
	BANDAGE FABRIC PATCH ITEM # 514534	\$42.58	
	URINE TEST STRIPS ITEM # 150677	\$70.35	
	TOWEL BLUE ITEM # 164752	\$34.70	
	EYE WASH 1OZ ITEM # 1188884	\$26.82	
	FLUTICASONE NASAL ITEM # 721880	\$137.96	
	CLEANER EARWAX ITEM # 1244614	\$24.54	
	BANDAGE ITEM # 993032	\$13.76	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
McKesson Medical Surgical Inc	COVID-19Flu test item #1266818	\$324.40	
	True Metrix control level 1 item #960304	\$10.57	
	Bismuth item #1111737	\$43.82	
	COVID-19 Home test kit item #1236832	\$234.79	
		\$2,288.43	CT 25059896
Metropolitan Life Insurance Co	INSURANCE PREMIUMS SEP 2025	\$7,326.28	
		\$7,326.28	CT 25059897
Mission Linen Supply	Laundry Services for Automotive Collision Repair	\$22.25	
	Laundry Services for Automotive Collision Repair	\$22.25	
	Laundry Services for Automotive Collision Repair	\$22.25	
	Laundry Services for Automotive Technology Program	\$34.60	
	Laundry Services for Automotive Technology Program	\$34.60	
	Laundry Services for Automotive Technology Program	\$34.60	
	Uniform Services and Towels, 7-01-25 thru 6-30-26	\$22.66	
	Uniform Services and Towels, 7-01-25 thru 6-30-26	\$22.66	
	Uniform Services and Towels, 7-01-25 thru 6-30-26	\$22.66	
	Laundry Services for Automotive Technology Program	\$34.60	
	Laundry Services for Automotive Collision Repair	\$22.25	
	Uniform Services and Towels, 7-01-25 thru 6-30-26	\$25.80	
		\$321.18	CT 25059898
Noble Power Equipment	Supplies for AHC Grounds Dept. 7-1-25 thru 5-29-26	\$217.49	
	Supplies for AHC Grounds Dept. 7-1-25 thru 5-29-26	\$518.65	
		\$736.14	CT 25059899
PARS Public Agency Retirement	PAYROLL DEDUCTION 10/10/2025	\$11,005.35	
		\$11,005.35	CT 25059900
PGS Services Inc.	Provide and install new upstage Lighting Batten	\$4,119.00	
		\$4,119.00	CT 25059901
Premier Water Management, LLC	Monthly Water Treatment, Santa Maria Campus	\$197.90	
	Monthly Water Treatment, Lompoc Campus	\$246.20	
	IRS LEVY NOTICE 08-15-25	(\$441.04)	
	IRS LEVY NOTICE 08-15-25A	(\$3.06)	
	Monthly Water Treatment, Lompoc Campus	\$246.20	
	Monthly Water Treatment, Santa Maria Campus	\$197.90	
		\$444.10	CT 25059902
Quadient Leasing USA, Inc	Leasing IS5000 Mail Machine, 7-1-25 thru 6-30-26	\$1,995.75	
		\$1,995.75	CT 25059903
Santa Maria Times	Full-page Ad SMVCC 100th Awards Gala Magazine	\$550.00	
	Monthly Online Big Ad July 1, 2025 - June 30, 2026	\$1,000.00	
		\$1,550.00	CT 25059904
SISC III	INSURANCE PREMIUMS OCT 2025 ADJUST.	\$1,438.00	
		\$1,438.00	CT 25059905
Sousa Tire Service	TIRE RECYCLING FEES 07-01-2025 TO 05-29-2026	\$63.00	

21-40
Allan Hancock College
Warrant Register
 Check Dates from 10/1/2025 to 10/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$63.00	CT 25059906
Target Specialty Products	Supplies for AHC Grounds Dept, 7-1-25 thru 5-29-26	\$453.34	
		\$453.34	CT 25059907
Texas Life Insurance Co.	INSURANCE PREMIUMS SEP 2025	\$13,065.11	
		\$13,065.11	CT 25059908
US Bank Corporate Payment System	Sep 25, 2025 US BANK STMT	\$21,003.31	
		\$21,003.31	CT 25059909
Virtual Vri	Remote Interpreting	\$2,137.50	
	Remote TypeWell Transcribing	\$2,648.75	
		\$4,786.25	CT 25059910
WCONLINE INC	WCONLINE Tutoring Software Subscription,	\$1,600.00	
		\$1,600.00	CT 25059911
Catherine Farley	Agreement dated 8.12.25	\$91,151.46	
		\$91,151.46	CT 25059912
Ciena Acosta	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25059913
David Aguilar	Manual Refund Submitted	\$548.00	
		\$548.00	CT 25059914
Arely Alcantar	Manual Refund Submitted	\$93.00	
		\$93.00	CT 25059915
Joelle Andrews	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25059916
Brandon Aranda	Manual Refund Submitted	\$29.00	
		\$29.00	CT 25059917
Oswaldo Arroyo	Manual Refund Submitted	\$1,820.00	
		\$1,820.00	CT 25059918
Sophia Austin	Manual Refund Submitted	\$416.00	
		\$416.00	CT 25059919
Angel Barajas	Manual Refund Submitted	\$3,697.00	
		\$3,697.00	CT 25059920
Marissa Barajas	Manual Refund Submitted	\$3,697.00	
		\$3,697.00	CT 25059921
Roian Bard	Manual Refund Submitted	\$896.00	
		\$896.00	CT 25059922
Lydia Baro	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25059923
Iraya Bell-Jackson	Manual Refund Submitted	\$81.75	

21-41
Allan Hancock College
Warrant Register
Check Dates from 10/1/2025 to 10/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$81.75	CT 25059924
Diego Bustos-Gonzales	Manual Refund Submitted	\$412.00	
		\$412.00	CT 25059925
Vanessa Cabatan	Manual Refund Submitted	\$703.00	
	Manual Refund Submitted	\$395.84	
		\$1,098.84	CT 25059926
Katherine Casillas	Manual Refund Submitted	\$1,992.00	
		\$1,992.00	CT 25059927
Valeria Castro	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25059928
Madison Champagne-Ruiz	Manual Refund Submitted	\$370.00	
		\$370.00	CT 25059929
Samuel Comejo	Manual Refund Submitted	\$3,697.00	
		\$3,697.00	CT 25059930
Israel Cortes Juarez	Manual Refund Submitted	\$824.00	
		\$824.00	CT 25059931
Veronica Cruz Ramirez	Manual Refund Submitted	\$402.50	
		\$402.50	CT 25059932
Iriim Cuevas	Manual Refund Submitted	\$1,543.00	
		\$1,543.00	CT 25059933
Perrie Curtis	Manual Refund Submitted	\$2,000.00	
		\$2,000.00	CT 25059934
Connor Depazos	Manual Refund Submitted	\$1,857.00	
		\$1,857.00	CT 25059935
Erika Diaz Pastrana	Manual Refund Submitted	\$3,698.00	
		\$3,698.00	CT 25059936
Ellenie Diaz-Villa	Manual Refund Submitted	\$29.00	
		\$29.00	CT 25059937
Juan Escalera Hernandez	Manual Refund Submitted	\$3,697.00	
	Manual Refund Submitted	\$872.00	
		\$4,569.00	CT 25059938
Erika Espinoza	Manual Refund Submitted	\$895.00	
	Manual Refund Submitted	\$925.00	
		\$1,820.00	CT 25059939
Adam Fernandez	Manual Refund Submitted	\$750.00	
		\$750.00	CT 25059940
Ivan Flores Mcgovern	Manual Refund Submitted	\$3,069.00	
	Manual Refund Submitted	\$869.00	
		\$3,938.00	CT 25059941
Marco Flores Novoa	Manual Refund Submitted	\$3,697.00	

21-42
Allan Hancock College
Warrant Register
 Check Dates from 10/1/2025 to 10/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$3,697.00	CT 25059942
Italivi Galindo Mendez	Manual Refund Submitted	\$1,524.00	
		\$1,524.00	CT 25059943
Noemi Garcia	Manual Refund Submitted	\$665.00	
		\$665.00	CT 25059944
Rocio Garcia	Manual Refund Submitted	\$618.00	
		\$618.00	CT 25059945
Juan Garcia Aguilar	Manual Refund Submitted	\$2,744.00	
		\$2,744.00	CT 25059946
Bayron Garcia Aplicano	Manual Refund Submitted	\$516.75	
		\$516.75	CT 25059947
Wendy Garcia Machuca	Manual Refund Submitted	\$184.00	
		\$184.00	CT 25059948
Shundell Golden	Manual Refund Submitted	\$616.00	
	Manual Refund Submitted	\$2.00	
		\$618.00	CT 25059949
Aidee Gonzalez	Manual Refund Submitted	\$3,698.00	
		\$3,698.00	CT 25059950
Saray Gonzalez	Manual Refund Submitted	\$1,000.00	
		\$1,000.00	CT 25059951
Jairo Gonzalez Gomez	Manual Refund Submitted	\$75.00	
		\$75.00	CT 25059952
Alejandro Gonzalez Mendoza	Manual Refund Submitted	\$1,168.00	
		\$1,168.00	CT 25059953
Ashley Guerra	Manual Refund Submitted	\$412.00	
		\$412.00	CT 25059954
Gabriel Guerrero	Manual Refund Submitted	\$3,352.00	
		\$3,352.00	CT 25059955
Mayra Guzman	Manual Refund Submitted	\$824.00	
		\$824.00	CT 25059956
Able Hernandez	Manual Refund Submitted	\$699.84	
		\$699.84	CT 25059957
Isabella Hernandez	Manual Refund Submitted	\$29.00	
		\$29.00	CT 25059958
Luis Herrera Ramirez	Manual Refund Submitted	\$808.00	
		\$808.00	CT 25059959
Malouama Ino	Manual Refund Submitted	\$618.00	
		\$618.00	CT 25059960
Elijahwan Jones	Manual Refund Submitted	\$477.00	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Elijahwuan Jones	Manual Refund Submitted	\$1,203.00	
		\$1,680.00	CT 25059961
Myron Jones	Manual Refund Submitted	\$412.00	
		\$412.00	CT 25059962
Jaden Lara	Manual Refund Submitted	\$824.00	
		\$824.00	CT 25059963
Juventino Linares Marcelino	Manual Refund Submitted	\$824.00	
		\$824.00	CT 25059964
Jeremy Lorance	Manual Refund Submitted	\$1,257.00	
		\$1,257.00	CT 25059965
Alexia Medina	Manual Refund Submitted	\$1,247.00	
	Manual Refund Submitted	\$539.45	
	Manual Refund Submitted	\$122.00	
		\$1,908.45	CT 25059966
Yuneisy Mendoza Zafra	Manual Refund Submitted	\$24.00	
	Manual Refund Submitted	\$824.00	
		\$848.00	CT 25059967
Kaylanie Michaux-Lee	Manual Refund Submitted	\$971.00	
		\$971.00	CT 25059968
NataLee Moreno	Manual Refund Submitted	\$2,250.00	
		\$2,250.00	CT 25059969
Mia Murillo	Manual Refund Submitted	\$2,100.00	
		\$2,100.00	CT 25059970
Ryan Oathout	Manual Refund Submitted	\$230.00	
		\$230.00	CT 25059971
Daniel Paduganan	Manual Refund Submitted	\$3,697.00	
	Manual Refund Submitted	\$854.00	
	Manual Refund Submitted	\$18.00	
		\$4,569.00	CT 25059972
James Paduganan	Manual Refund Submitted	\$618.00	
		\$618.00	CT 25059973
Jaret Pinon Areygue	Manual Refund Submitted	\$412.00	
		\$412.00	CT 25059974
Suri Pizana Iturbide	Manual Refund Submitted	\$824.00	
		\$824.00	CT 25059975
Sarah Plumlee	Manual Refund Submitted	\$138.00	
		\$138.00	CT 25059976
Alexzandria Ponce	Manual Refund Submitted	\$2,145.00	
		\$2,145.00	CT 25059977
Ashli Pues	Manual Refund Submitted	\$3,000.00	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$3,000.00	CT 25059978
Elizabeth Quintero	Manual Refund Submitted	\$1,000.00	
		\$1,000.00	CT 25059979
Christopher Ramirez	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25059980
Breanna Ramirez Zambrano	Manual Refund Submitted	\$1,225.00	
		\$1,225.00	CT 25059981
Jose Luis Rivas Gonzalez	Manual Refund Submitted	\$104.00	
	Manual Refund Submitted	\$34.00	
		\$138.00	CT 25059982
Genesis Rodriguez Castillo	Manual Refund Submitted	\$1,835.00	
		\$1,835.00	CT 25059983
Sandra Salas	Manual Refund Submitted	\$48.00	
		\$48.00	CT 25059984
Jose Salazar	Manual Refund Submitted	\$2,820.00	
		\$2,820.00	CT 25059985
Sherlyn Sanchez Chavez	Manual Refund Submitted	\$898.00	
		\$898.00	CT 25059986
Irvin Sanchez Morales	Manual Refund Submitted	\$824.00	
		\$824.00	CT 25059987
Sara Savage	Manual Refund Submitted	\$618.00	
		\$618.00	CT 25059988
Isaac Sechslingloff	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25059989
Irene Segura	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25059990
Julia Seidenberg	Manual Refund Submitted	\$705.00	
		\$705.00	CT 25059991
Erik Soto	Manual Refund Submitted	\$3,665.00	
		\$3,665.00	CT 25059992
Victoria Swan	Manual Refund Submitted	\$162.00	
		\$162.00	CT 25059993
Luis Tadeo Montes	Manual Refund Submitted	\$824.00	
		\$824.00	CT 25059994
Sean Talley	Manual Refund Submitted	\$977.00	
		\$977.00	CT 25059995
Jordan Teniente-Jones	Manual Refund Submitted	\$501.00	
		\$501.00	CT 25059996
Konnor Terriquez	Manual Refund Submitted	\$700.00	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$700.00	CT 25059997
Rohan Trivedi	Manual Refund Submitted	\$6,175.00	
		\$6,175.00	CT 25059998
Gabriela Valerio-Quiroz	Manual Refund Submitted	\$3,069.00	
	Manual Refund Submitted	\$1,058.50	
		\$4,127.50	CT 25059999
Luis Vargas	Manual Refund Submitted	\$27.00	
		\$27.00	CT 25060000
Andrew Watanabe	Manual Refund Submitted	\$2,326.00	
		\$2,326.00	CT 25060001
Kahlia Sena Yadao	Manual Refund Submitted	\$1,842.00	
		\$1,842.00	CT 25060002
Manuel Zamudio Calderon	Manual Refund Submitted	\$1,804.00	
	Manual Refund Submitted	\$594.00	
		\$2,398.00	CT 25060003
Chantal Aguirre	Open Mileage 8.19-29.25	\$57.68	
	Open Mileage 9.3-20.25	\$138.95	
		\$196.63	CT 25060004
Braulio Angeles	Open Mileage 8.22-28.25	\$10.64	
	Open Mileage 9.5-27.25	\$14.35	
		\$24.99	CT 25060005
Daniel Badias	Open Mileage 8.15-22.25	\$42.84	
		\$42.84	CT 25060006
Emily Barrey	Open Mileage 8.20-29.25	\$89.32	
	Open Mileage 9.3-26.25	\$118.72	
		\$208.04	CT 25060007
Angelica May Biso	Open Mileage 9.3-26.25	\$193.20	
		\$193.20	CT 25060008
Janeal Blue	ACHRO Conf. Costa Mesa, CA	\$1,426.90	
		\$1,426.90	CT 25060009
Autumn Brown	Open Mileage 10.03.25	\$36.40	
		\$36.40	CT 25060010
Ricardo Carmona	Open Mileage 9.4-30.25	\$464.24	
		\$464.24	CT 25060011
Emily Castillo	Open Mileage 8.15-29.25	\$112.00	
	Open Mileage 9.2-30.25	\$193.83	
		\$305.83	CT 25060012
Martin Castillo	Open Mileage 9.2-30.25	\$231.07	
		\$231.07	CT 25060013
Valeria Castro	Open Mileage 8.18-28.25	\$50.12	
	Open Mileage 9.4-30.25	\$166.32	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$216.44	CT 25060014
Samantha Chavoya	Open Mileage 8.18-27.25	\$230.16	
		\$230.16	CT 25060015
James Colon	Open Mileage 8.18-28.25	\$79.80	
	Open Mileage 9.2-30.25	\$200.34	
		\$280.14	CT 25060016
Armando Cortez	Speak at Conf. Irvine, CA	\$340.82	
		\$340.82	CT 25060017
Alicia Delgadillo	Open Mileage 9.3-18.25	\$187.18	
		\$187.18	CT 25060018
Kathrine Dunn	MeoEd Conf. Las Vegas, NV	\$556.89	
		\$556.89	CT 25060019
Angelica Eulloqui	Student Conf. Cal Poly SLO, CA	\$152.84	
		\$152.84	CT 25060020
Carla Guillermo	Open Mileage 8.22-28.25	\$15.68	
	Open Mileage 9.2-30.25	\$45.50	
		\$61.18	CT 25060021
James Guzman	Open Mileage 7.8-28.25	\$7.42	
	Open Mileage 9.10-29.25	\$23.24	
		\$30.66	CT 25060022
Tyffani Hamlin	EOPSA Conf. Sacramento, CA	\$75.05	
		\$75.05	CT 25060023
Brianna Hernandez	Open Mileage 9.8-30.25	\$223.86	
		\$223.86	CT 25060024
Karina Lara	Open Mileage 10.03.25	\$36.40	
		\$36.40	CT 25060025
Angus Lewis	Geology Field Trip Bishop, CA	\$743.10	
		\$743.10	CT 25060026
Jorge Magana	ALERT international Conf. Valencia, CA	\$1,706.24	
		\$1,706.24	CT 25060027
Celestina Middleton	NeoGov Conf. Las Vegas, NV	\$2,777.40	
		\$2,777.40	CT 25060028
Miguel Montiel Lopez	Open Mileage 9.2-30.25	\$21.98	
		\$21.98	CT 25060029
Jennifer Ortega	Open Mileage 8.20-27.25	\$148.96	
	Open Mileage 9.2-30.25	\$362.04	
		\$511.00	CT 25060030
Pacific Gas & Electric Company	Electricity Services 7.1.2025- 6.30.2026	\$74,703.67	
	Electricity Services 7/1/2025 - 6/30/2026	\$19,857.94	

21-47
Allan Hancock College
Warrant Register
 Check Dates from 10/1/2025 to 10/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$94,561.61	CT 25060031
Pacific Gas & Electric Company	Electricity Services 7.1.2025- 6.30.2026	\$124.74	
	Electricity Services 7/1/2025 - 6/30/2026	\$33.16	
		\$157.90	CT 25060032
	Electricity Services 7.1.2025- 6.30.2026	\$69.26	
	Electricity Services 7/1/2025 - 6/30/2026	\$18.41	
		\$87.67	CT 25060033
	Electricity Services 7.1.2025- 6.30.2026	\$22.59	
	Electricity Services 7/1/2025 - 6/30/2026	\$6.00	
		\$28.59	CT 25060034
	Electricity Services 7.1.2025- 6.30.2026	\$686.16	
	Electricity Services 7/1/2025 - 6/30/2026	\$176.39	
		\$862.55	CT 25060035
Diana Perez	Open Mileage 9.5-26.25	\$202.30	
		\$202.30	CT 25060036
Nidya Provencio	EOPSA Conf. Sacramento, CA	\$54.10	
		\$54.10	CT 25060037
Rafael Ramirez	Open Mileage 8.21-29.25	\$51.66	
	Open Mileage 9.2-30.25	\$354.41	
		\$406.07	CT 25060038
Hector Ramos Martinez	Open Mileage 10.03.25	\$36.40	
		\$36.40	CT 25060039
Ruben Rodriguez Pena	Open Mileage 9.12-20.25	\$98.14	
		\$98.14	CT 25060040
Atley Termeer	Open Mileage 8.19-30.25	\$125.44	
	Open Mileage 9.5-27.25	\$152.32	
		\$277.76	CT 25060041
Monica Thorpe	Open Mileage 10.03.25	\$36.40	
		\$36.40	CT 25060042
Samuel Verduzco Alfaro	Open Mileage 8.20-29.25	\$10.92	
		\$10.92	CT 25060043
Aretta Wonderlich	Open Mileage 8.20-30.25	\$61.04	
	Open Mileage 9.3-27.25	\$154.84	
		\$215.88	CT 25060044
Esther Zamora	COMMODITY FROM GEN. ACCTG. ENC.	\$32.25	
	COMMODITY FROM GEN. ACCTG. ENC.	\$32.25	
		\$64.50	CT 25060045
Brandon Zepeda Lerena	Open Mileage 8.18-22.25	\$21.84	
	Open Mileage 9.3-29.25	\$149.38	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$171.22	CT 25060046
19six Architects	Consulting Services to Provide Updates	\$3,200.00	
	Bidding	\$0.00	
	Bidding	\$745.00	
	Construction Documents	\$40,175.00	
		\$44,120.00	CT 25060047
Alpha Fire Corporation	Annual Fire Sprinklers Inspection, Lompoc Campus	\$1,500.00	
	Annual - Additional Risers Inspection	\$300.00	
		\$1,800.00	CT 25060048
American Fidelity Assurance Co	employee premium voluntary product SEP 2025 payroll	\$38,104.49	
		\$38,104.49	CT 25060049
American Star Tours, Inc.	Bus Service - AHC Women's Soccer Team on 10-03-25	\$2,220.00	
	Bus Service - AHC Cross-Country Team on 10-03-25	\$2,870.00	
	Bus Service - AHC Volleyball Team on 10-08-25	\$2,665.00	
	Bus Service - AHC Men's Soccer Team on 10-10-25	\$1,575.00	
		\$9,330.00	CT 25060050
Ca Schools Dental Coalition	dental insurance premiums OCT 2025	\$75,027.00	
		\$75,027.00	CT 25060051
Cal State Auto Parts	Auto Supplies, 07-01-25 thru 05-29-26	\$112.47	
	Auto Supplies, 07-01-25 thru 05-29-26	\$33.19	
		\$145.66	CT 25060052
Camarenas Tire	TIRES -LE VEHICLES 07-01-25 TO 05-29-26	\$1,779.14	
		\$1,779.14	CT 25060053
Council Of Chief Librarians	MEMBERSHIP RENEWAL, 2025-2026	\$150.00	
		\$150.00	CT 25060054
Foodbank Of Santa Barbara County	Food for Food Pantry 07-01-2025 through 06-30-2026	\$2,459.45	
	Food for Food Pantry 07-01-2025 through 06-30-2026	\$2,026.04	
		\$4,485.49	CT 25060055
	Food for Food Pantry 07-01-2025 through 06-30-2026	\$362.76	
		\$362.76	CT 25060056
Hayward Lumber Inc	Hardware-Lumber Supplies, 07-01-25 thru 05-29-26	\$58.04	
		\$58.04	CT 25060057
Home Depot	Instructional Supplies for Fire Technology	\$715.15	
	Instructional Supplies for Fire Technology	\$999.12	
	Instrucitonal Supplies for Fire Academy	\$642.16	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$83.17	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$250.95	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$857.04	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$69.82	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$87.80	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$89.81	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$70.58	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Home Depot	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$48.92	
		\$3,914.52	CT 25060058
Honorlock Inc	OVERAGE PREMIUM	\$307.00	
	AI + LIVE POP-IN - USER OVERAGE	\$6,140.00	
		\$6,447.00	CT 25060059
Ronald Lovell	Reimbursement for instructional food supplies for	\$414.30	
		\$414.30	CT 25060060
Lowes	Ceramics Supplies 8/25/25 - 5/29/26	\$19.79	
		\$19.79	CT 25060061
Metlife Small Market	INSURANCE PREMIUMS SEP 2025	\$7,283.29	
		\$7,283.29	CT 25060062
Mission Linen Supply	Uniform Services and Towels, 7-01-25 thru 6-30-26	\$22.66	
	Laundry Services for Automotive Collision Repair	\$22.25	
	Laundry Services for Automotive Technology Program	\$34.60	
	Uniform Services and Towels, 7-01-25 thru 6-30-26	\$22.66	
		\$102.17	CT 25060063
Noble Power Equipment	Supplies for AHC Grounds Dept. 7-1-25 thru 5-29-26	\$192.62	
	Supplies for AHC Grounds Dept. 7-1-25 thru 5-29-26	\$153.00	
		\$345.62	CT 25060064
PCPA	2025-26 PCPA Reimbursement for	\$170,000.00	
	2025-26 PCPA Reimbursement for Instructional	\$100,000.00	
		\$270,000.00	CT 25060065
Diana Perez	Reimbursement for coffee, water, juice and	\$216.00	
		\$216.00	CT 25060066
Adelina Pozos	Reimbursement for supplies for Career Exploration	\$179.70	
	Reimbursement for supplies for Career Exploration	\$51.69	
		\$231.39	CT 25060067
Ravatt, Albrecht & Associates, Inc.	Construction Administration	\$3,761.85	
		\$3,761.85	CT 25060068
Righetti High School Football	1st Page Ad in 2025 RHS Football Program	\$400.00	
	Renewal of Field Banner in Warrior Stadium	\$400.00	
		\$800.00	CT 25060069
SLO Safe Ride	Bus Charter for San Jose State CED Conference,	\$5,519.05	
		\$5,519.05	CT 25060070
Smart & Final	Food & Drink Supplies for MESA/STEM Center	\$320.62	
	Basic Needs Lunch Locker at LVC and Santa Maria	\$68.76	
	Instructional Supplies for Biology Labs	\$3.68	
	Snacks and Beverages for General Counseling,	\$485.97	
	Food Items for Career Expo, 10.3.25:	\$653.42	
	Food Items for Career Expo, 10.3.25:	\$35.98	
	Snacks and Beverages for General Counseling,	\$122.66	
	Food for noncredit HOEC classes,	\$94.28	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Smart & Final	Snacks for UTC Workshops, 7/1/25 - 5/29/26	\$61.94	
	Food Supplies for Student Engagement Events,	\$303.47	
	Snacks and Beverages for General Counseling,	\$820.78	
	Snacks and Beverages for General Counseling,	\$178.27	
	Nutritious Snacks for Aim to Dream Students:	\$290.16	
	Snacks and Beverages for General Counseling,	\$508.52	
	Basic Needs Lunch Locker at LVC and Santa Maria	\$98.91	
		\$4,047.42	CT 25060071
	Food for Children's Center 7-1-25 to 6-30-26	\$194.72	
	Food for Children's Center 7-1-25 to 6-30-26	\$320.06	
	Food for Children's Center 7-1-25 to 6-30-26	\$265.59	
	Food for Children's Center 7-1-25 to 6-30-26	\$65.52	
	Food for Children's Center 7-1-25 to 6-30-26	\$114.07	
		\$959.96	CT 25060072
	Instructional Supplies for Culinary Arts:	\$378.92	
	Instructional Supplies for Culinary Arts:	\$166.36	
	Instructional Supplies for Culinary Arts:	\$269.53	
	Instructional Supplies for Culinary Arts:	\$274.17	
	Instructional Supplies for Culinary Arts:	\$62.70	
	Instructional Supplies for Culinary Arts:	\$134.30	
	Instructional Supplies for Culinary Arts:	\$36.51	
	\$1,322.49	CT 25060073	
Smith Pipe & Supply Inc	Supplies for AHC Grounds Dept, 7-1-25 thru 5-29-26	\$32.63	
		\$32.63	CT 25060074
Spectrum Reach	30-second Ad 2025 Fall Registration	\$247.70	
	30-second Ad 2025 Fall Registration	\$362.91	
	30-second Ad 2025 Fall Registration	\$499.80	
	30-second Ad 2025 Fall Registration	\$887.11	
		\$1,997.52	CT 25060075
Splash N Dash	Car Wash Services for Allan Hancock College	\$274.89	
		\$274.89	CT 25060076
United Health Care Insurance Co	RETIREE AARP INSURANCE PREMIUMS SEP 2025	\$380.62	
		\$380.62	CT 25060077
Murtatha Ahmed	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060078
Elma Alfaro	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060079
Michael Armijo	Manual Refund Submitted	\$140.00	
		\$140.00	CT 25060080
Carmen Avila Reyes	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060081
Margarita Ayala	Manual Refund Submitted	\$500.00	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$500.00	CT 25060082
David Barnes	Manual Refund Submitted	\$1,506.00	
		\$1,506.00	CT 25060083
Kenya Barthelemy	Manual Refund Submitted	\$24.00	
		\$24.00	CT 25060084
Enedina Bautista Ortiz	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060085
Brisa Benavides	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060086
Adan Bravo	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060087
Amalia Cabrera	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060088
Yessenia Castellanos	Manual Refund Submitted	\$24.00	
		\$24.00	CT 25060089
Maria Cervantes	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060090
Sonia Cervantes Vazquez	Manual Refund Submitted	\$279.00	
		\$279.00	CT 25060091
Zenaida Cortes-Galvez	Manual Refund Submitted	\$1,044.00	
		\$1,044.00	CT 25060092
Hannah Covarrubias	Manual Refund Submitted	\$29.70	
		\$29.70	CT 25060093
Perrie Curtis	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060094
Irma-Evelia Espinoza	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060095
Antonia Espinoza Lopez	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060096
Adam Fernandez	Manual Refund Submitted	\$99.00	
		\$99.00	CT 25060097
Maylin Frias Rivera	Manual Refund Submitted	\$29.00	
		\$29.00	CT 25060098
Robin Fujioka	Manual Refund Submitted	\$1,358.00	
		\$1,358.00	CT 25060099
Yaretzi Garcia Garibay	Manual Refund Submitted	\$188.00	
		\$188.00	CT 25060100
Aylin Garcia-Rojas	Manual Refund Submitted	\$494.00	

21-52
Allan Hancock College
Warrant Register
 Check Dates from 10/1/2025 to 10/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$494.00	CT 25060101
Lucas Gilmer	Manual Refund Submitted	\$10.00	
		\$10.00	CT 25060102
Alex Gonzalez	Manual Refund Submitted	\$222.00	
		\$222.00	CT 25060103
Cary Gray	Manual Refund Submitted	\$36.00	
		\$36.00	CT 25060104
Trinity Lopez	Manual Refund Submitted	\$376.00	
		\$376.00	CT 25060105
Laisa Luna	Manual Refund Submitted	\$276.90	
		\$276.90	CT 25060106
Maritza Magana	Manual Refund Submitted	\$301.00	
		\$301.00	CT 25060107
Nadya Mendoza	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060108
Johnna Meyer	Manual Refund Submitted	\$66.00	
		\$66.00	CT 25060109
Sueko Miranda	Manual Refund Submitted RI WA 25060110 NAME UPDATE	\$500.00	
		\$500.00	CT 25060110
Ryan Oathout	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25060111
Madison Oliveira	Manual Refund Submitted	\$414.00	
		\$414.00	CT 25060112
Maria Perez Jacobo	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060113
Leslie Perez Sanchez	Manual Refund Submitted	\$715.00	
		\$715.00	CT 25060114
Julia Perez-Bautista	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060115
Julius Ponce	Manual Refund Submitted	\$472.00	
		\$472.00	CT 25060116
Scarlett Rains	Manual Refund Submitted	\$14.00	
	Manual Refund Submitted	\$47.00	
		\$61.00	CT 25060117
Aura Rangel Fermin	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060118
Maxwell Rhyne	Manual Refund Submitted	\$28.00	
		\$28.00	CT 25060119
Socorro Rivas	Manual Refund Submitted	\$500.00	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$500.00	CT 25060120
Angel Rivera	Manual Refund Submitted	\$1,848.00	
	Manual Refund Submitted	\$129.00	
		\$1,977.00	CT 25060121
Claudia Rodriguez	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060122
Maria Rojas	Manual Refund Submitted	\$300.00	
		\$300.00	CT 25060123
Jesus Romero Oseguera	Manual Refund Submitted	\$40.00	
		\$40.00	CT 25060124
Kevin Rose	Manual Refund Submitted	\$412.00	
		\$412.00	CT 25060125
Adriana Ruelas-Almaraz	Manual Refund Submitted	\$463.00	
		\$463.00	CT 25060126
Dominique Sanders	Manual Refund Submitted	\$138.00	
		\$138.00	CT 25060127
Stacie Shafran	Manual Refund Submitted	\$36.00	
		\$36.00	CT 25060128
Thomas Sherry	Manual Refund Submitted	\$94.00	
		\$94.00	CT 25060129
Riley Slider	Manual Refund Submitted	\$109.00	
		\$109.00	CT 25060130
Cynthia Taboada	Manual Refund Submitted	\$500.00	
	Manual Refund Submitted	\$859.12	
		\$1,359.12	CT 25060131
Andrew Torres	Manual Refund Submitted	\$49.00	
		\$49.00	CT 25060132
Martha Valtierra	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060133
Anthony Velasquez	Manual Refund Submitted	\$138.00	
		\$138.00	CT 25060134
Talina Velazquez	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060135
Mario Verduzco	Manual Refund Submitted	\$399.00	
		\$399.00	CT 25060136
Samantha Villalobos	Manual Refund Submitted	\$37.06	
		\$37.06	CT 25060137
Larissa Ybarra	Manual Refund Submitted	\$29.00	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$29.00	CT 25060138
Evelianna Zaragoza	Manual Refund Submitted	\$95.00	
		\$95.00	CT 25060139
Daniel Badias	Open Mileage 9.9-30.25	\$189.00	
		\$189.00	CT 25060140
Samantha Chavoya	Open Mileage 9.3-9.29.25	\$373.66	
		\$373.66	CT 25060141
City Of Santa Maria	Disposal Site Landfill Fees	\$454.60	
		\$454.60	CT 25060142
Columbia Business Center Partners Lp	Lease of 890 E. Stowell: Base Rent Lease	\$26,190.00	
	Monthly utilities expenses for 2025-2026 Fees for	\$5,576.48	
		\$31,766.48	CT 25060143
Comcast Cable	Comcast Monthly Recurring Costs	\$301.13	
		\$301.13	CT 25060144
	Comcast Monthly Recurring Costs	\$254.74	
		\$254.74	CT 25060145
Joanna Davis	EOPSA Conf. Sacramento, CA	\$427.82	
		\$427.82	CT 25060146
Maria Granados	Open Mileage 9.18,30.25	\$9.52	
		\$9.52	CT 25060147
Domitre Grinder	Open Mileage 9.24.25	\$29.26	
		\$29.26	CT 25060148
Isabella Jacobo	Open Mileage 9.5-29.25	\$117.25	
		\$117.25	CT 25060149
Amalia Jimenez Chavez	Open Mileage 8.5,9.10,10.02.25	\$77.14	
		\$77.14	CT 25060150
Thomas Lamica	ACCCA Great Deans Conf. Roseville, CA	\$538.20	
		\$538.20	CT 25060151
Christina Nunez	Student Sucess Conf. Burlingame, CA	\$492.61	
		\$492.61	CT 25060152
Pacific Gas & Electric Company	Electricity Services 7.1.2025- 6.30.2026	\$646.16	
	Electricity Services 7/1/2025 - 6/30/2026	\$171.76	
		\$817.92	CT 25060153
Julia Raybould-Rodgers	RP Strengthening Student Sucess Sacramento, CA	\$492.61	
		\$492.61	CT 25060154
Scholarship Foundation of Santa Barbara	RETURN 24-25 SANTILLIAN, VIVIANNA	\$750.00	
	RETURN 24-25 MENDOZA, LEILANNI	\$250.00	
	RETURN 24-25 RUELAS, ISABELLA	\$5,000.00	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Scholarship Foundation of Santa Barbara	RETURN 24-25 ALFARO, EDWIN	\$750.00	
	RETURN 24-25 CEDILLO, MIGUEL	\$750.00	
	RETURN 24-25 FARIAS, MARIANA	\$1,000.00	
	RETURN 24-25 FLORES VENCES, MANUEL	\$750.00	
	RETURN 24-25 GILES-GUTIERREZ, LUIS	\$750.00	
	RETURN 24-25 JIMENEZ, SAVANAH	\$750.00	
	RETURN 24-25 KING, ISIS JADE	\$750.00	
	RETURN 24-25 POINDEXTER, TIARRA	\$750.00	
	RETURN 24-25 THOMSEN, TYLER	\$750.00	
	RETURN 24-25 VACA-BERNAL, DIEGO	\$1,500.00	
		\$14,500.00	CT 25060155
Feride Schroeder	PHSC Field Trip Camping Owens and Lee Vining CA	\$60.19	
		\$60.19	CT 25060156
Genevieve Siwabessy	CEI Institute Conf irvine, CA	\$312.32	
		\$312.32	CT 25060157
Marie St. James	EOPSA Conf. Sacramento, CA	\$186.30	
		\$186.30	CT 25060158
The Westin	CONF NO 73634828 LAMICA 2.18-20.26	\$601.89	
		\$601.89	CT 25060159
David Vasquez	NSC Academy Fullerton, CA	\$611.64	
		\$611.64	CT 25060160
Verizon Wireless	Cell Phone Service Fees for Facilities Dept.	\$641.15	
	Verizon Annual Plan -Noncredit Student Navigators,	\$174.12	
		\$815.27	CT 25060161
	Cell Phone Service for Campus Police:	\$724.47	
		\$724.47	CT 25060162
	iPhone SE Monthly Charges for 4 Outreach/Retention	\$207.76	
	iPhone SE Monthly Charges for 3 Outreach/Retention	\$157.50	
		\$365.26	CT 25060163
	Monthly Charges For Athletic Hot Spots: 7/01/25 -	\$114.03	
		\$114.03	CT 25060164
ABV Scoreboard Services, Inc	Fair Play Pitch Time Clock Installation	\$3,500.00	
		\$3,500.00	CT 25060165
ACS Exams Institute	ACS Organic Chemistry exams, Code #OR23	\$82.50	
	Shipping	\$14.00	
		\$96.50	CT 25060166
American Library Association	MEMBERSHIP FOR SUSIE KOPECKY	\$219.00	
		\$219.00	CT 25060167
American Modular Systems Inc.	C.O. #3: All labor and materials for additional	\$1,484.35	
		\$1,484.35	CT 25060168

21-56

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
American Star Tours, Inc.	Bus Service - AHC Cross-Country Team on 10/10/25	\$4,545.00	
	Bus Service - AHC Men's Soccer Team on 10/14/25	\$3,165.00	
	Bus Service - AHC Women's Soccer Team on 10/14/25	\$2,665.00	
	Bus Service - AHC Football Team on 10/18/25	\$5,340.00	
		\$15,715.00	CT 25060169
Bauer Compressors, Inc	VALVE, VENTING 1/4" nptf, 6000 PSI	\$157.19	
	HOSE ASSEMBLY, 14"; CFSII, PUR	\$135.69	
	Shipping	\$30.00	
		\$322.88	CT 25060170
California Department Of Justice	Fingerpring Apps, September 2025. Invoice #848341.	\$1,536.00	
	Fingerprint FBI	\$170.00	
	Child Abuse Index CK	\$45.00	
	15/30 SRCHG DSS Billed	\$30.00	
		\$1,781.00	CT 25060171
CalSoft Water	Calsoft Pro Reverse Osmosis System B 105	\$25.95	
	Calsoft Pro Reverse Osmosis System B 207	\$25.95	
		\$51.90	CT 25060172
Central Coast Film Society	ASSOCIATE PRODUCER LEVEL SPONSORSHIP	\$500.00	
		\$500.00	CT 25060173
CMC Rescue Inc	PRUSIK CORD, 8MM RED, CMC	\$617.70	
		\$617.70	CT 25060174
Custom Colors Auto Body Supplies, Inc.	Instructional Supplies for Auto Body Tech Program,	\$361.62	
	Instructional Supplies for Auto Body Tech Program,	\$275.87	
	Instructional Supplies for Auto Body Tech Program,	\$124.21	
		\$56.95	
		\$818.65	CT 25060175
Esri	ArcGIS/ERSI licensing for educational software,	\$2,500.00	
		\$2,500.00	CT 25060176
Hamon Overhead Door Company Inc.	Service Call - Bldg. P Roll-Up Door	\$384.00	
		\$384.00	CT 25060177
Elaine Healy	Reimbursement for donuts for Tutor Appreciation	\$70.00	
		\$70.00	CT 25060178
Home Depot	Stackable Washer & Dryer Unit for PCPA per Invoice	\$1,453.99	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$99.78	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$8.27	
	Instructional Supplies for FIRE Academy	\$45.54	
	Instrucitonal Supplies for Fire Academy	\$229.60	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$45.59	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$71.84	
	Maintenance Supplies - LVC , 7-1-25 thru 5-29-26	\$20.97	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$1,975.58	CT 25060179
La Tapatia Bakery	Food for Cafecito & Chisme Event on 9/24/2025,	\$68.00	
	Food for Cafecito & Chisme Event on 9/22/2025,	\$69.75	
		\$137.75	CT 25060180
Ronald Lovell	Reimbursement for food purchased for Culinary Arts	\$544.40	
	Reimbursement for instructional food supplies for	\$630.11	
		\$1,174.51	CT 25060181
Masters Notary Academy	Services to Conduct - Loan Signing Specialist	\$72.00	
	Services to Conduct - Become a CA Notary	\$520.00	
		\$592.00	CT 25060182
Mission Linen Supply	Kitchen linen service for Culinary Arts	\$51.45	
	Laundry Services for Automotive Technology Program	\$34.60	
	Laundry Services for Automotive Collision Repair	\$22.25	
	Kitchen linen service for Culinary Arts	\$51.45	
	Kitchen linen service for Culinary Arts	\$51.45	
	Kitchen linen service for Culinary Arts	\$51.45	
	Kitchen linen service for Culinary Arts	\$51.45	
	Kitchen linen service for Culinary Arts	\$61.70	
		\$375.80	CT 25060183
National Print and Promo	W-2 Envelopes 7987E #4356 per Quote #17190.	\$255.93	
	Blank W-2 Form w/ Instructions #4DWNPERF05	\$193.79	
	Shipping	\$94.00	
		\$543.72	CT 25060184
Noble Power Equipment	Cable-BBC (2CP), TOR, 137-4769 per Invoice 663122	\$34.90	
		\$34.90	CT 25060185
OverDrive, Inc	DEPOSIT ON ACCOUNT FOR CONTENT PURCHASES	\$500.00	
		\$500.00	CT 25060186
Portable Johns, Inc.	Rental-Servicing Portable Toilets and Hand Washing	\$515.36	
		\$515.36	CT 25060188
Ruben Ramirez	Reimbursement for postage fees, notice mailed to	\$11.12	
		\$11.12	CT 25060189
SLO Safe Ride	Bus Charter for Cal Poly SLO C6 Research Symposium	\$1,986.79	
		\$1,986.79	CT 25060190
Sousa Tire Service	TIRE RECYCLING FEES 07-01-2025 TO 05-29-2026	\$63.00	
		\$63.00	CT 25060191
Spectrum Reach	CE Advertising-Streaming TV	\$750.02	
	CE Advertising-Streaming TV	\$750.02	
	CE Advertising-Streaming TV	\$750.02	
	CE Advertising-Streaming TV	\$750.02	
		\$3,000.08	CT 25060192
St. Joseph High School	PROGRAM AD - PRIDE & PREJUDICE	\$600.00	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$600.00	CT 25060193
Taqueria La Coqueta	Food for Undocumented Student Success Week, A	\$130.07	
	Food for Noncredit Counseling Summit, 10-10-25,	\$6,085.65	
		\$6,215.72	CT 25060194
Julianne Abbott	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25060195
Monique Achterberg	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060196
Brenda Alvarado	Manual Refund Submitted	\$924.00	
		\$924.00	CT 25060197
Evelyn Alvarez	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25060198
Joanna Alvarez Novoa	Manual Refund Submitted	\$516.25	
		\$516.25	CT 25060199
Roian Bard	Manual Refund Submitted	\$1,220.00	
	Manual Refund Submitted	\$29.00	
		\$1,249.00	CT 25060200
Gicele Barragan	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25060201
Ethan Batson	Manual Refund Submitted	\$2,451.00	
		\$2,451.00	CT 25060202
Merlen Bautista	Manual Refund Submitted	\$3,505.00	
		\$3,505.00	CT 25060203
Joseph Beach	Manual Refund Submitted	\$2,773.00	
		\$2,773.00	CT 25060204
Jason Bondarenko	Manual Refund Submitted	\$602.00	
	Manual Refund Submitted	\$148.00	
	Manual Refund Submitted	\$364.00	
		\$1,114.00	CT 25060205
Teddy Bridges	Manual Refund Submitted	\$925.00	
		\$925.00	CT 25060206
Inez Briseno	Manual Refund Submitted	\$3,697.00	
		\$3,697.00	CT 25060207
Meegan Bullock	Manual Refund Submitted	\$138.00	
		\$138.00	CT 25060208
Leonel Camacho-Serrano	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25060209
Shyenne Cano	Manual Refund Submitted	\$255.00	
		\$255.00	CT 25060210
Madison Champagne-Ruiz	Manual Refund Submitted	\$824.00	

21-59
Allan Hancock College
Warrant Register
 Check Dates from 10/1/2025 to 10/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$824.00	CT 25060211
Gavin Cohn	Manual Refund Submitted	\$1,359.00	
		\$1,359.00	CT 25060212
Holly Coker	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060213
Nikao Conley	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25060214
Najea Cooper	Manual Refund Submitted	\$295.00	
		\$295.00	CT 25060215
Daisy Cortes	Manual Refund Submitted	\$3,698.00	
		\$3,698.00	CT 25060216
Zenaida Cortes-Galvez	Manual Refund Submitted	\$1,552.00	
		\$1,552.00	CT 25060217
Kristina Courtney	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25060218
Liliana Cruz Antonio	Manual Refund Submitted	\$300.00	
		\$300.00	CT 25060219
Mariyah Cuevas	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25060220
Yaletzi Custodio	Manual Refund Submitted	\$2,804.00	
	Manual Refund Submitted	\$539.95	
		\$3,343.95	CT 25060221
Macarena Delgado Munoz	Manual Refund Submitted	\$100.00	
		\$100.00	CT 25060222
Beyonce Espino	Manual Refund Submitted	\$3,695.00	
		\$3,695.00	CT 25060223
Alejandro Espinoza	Manual Refund Submitted	\$3,671.00	
		\$3,671.00	CT 25060224
Jeorgina Fernandez	Manual Refund Submitted	\$2,789.00	
		\$2,789.00	CT 25060225
Hayden Flick	Manual Refund Submitted	\$34.00	
	Manual Refund Submitted	\$333.00	
		\$367.00	CT 25060226
Paola Flores	Manual Refund Submitted	\$2,290.00	
	Manual Refund Submitted	\$222.00	
		\$2,512.00	CT 25060227
Breanna Flores Garcia	Manual Refund Submitted	\$628.00	
		\$628.00	CT 25060228
Nathan Freeland	Manual Refund Submitted	\$250.00	

21-60
Allan Hancock College
Warrant Register
 Check Dates from 10/1/2025 to 10/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$250.00	CT 25060229
Jacob Gagnon	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25060230
Noemi Garcia	Manual Refund Submitted	\$665.00	
		\$665.00	CT 25060231
Pablo Garcia	Manual Refund Submitted	\$1,849.00	
		\$1,849.00	CT 25060232
Rocio Garcia	Manual Refund Submitted	\$834.00	
		\$834.00	CT 25060233
Juan Garcia Aguilar	Manual Refund Submitted	\$766.01	
		\$766.01	CT 25060234
Aylin Garcia-Rojas	Manual Refund Submitted	\$113.00	
		\$113.00	CT 25060235
Jennifer Glenn-Gulati	Manual Refund Submitted	\$896.00	
		\$896.00	CT 25060236
Luis Ignacio Gonzalez	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060237
Melody Gonzalez	Manual Refund Submitted	\$629.00	
		\$629.00	CT 25060238
Veronica Gonzalez	Manual Refund Submitted	\$29.00	
		\$29.00	CT 25060239
Caleb Helzer	Manual Refund Submitted	\$925.00	
		\$925.00	CT 25060240
Isaiah Hernandez	Manual Refund Submitted	\$3,697.00	
	Manual Refund Submitted	\$314.00	
		\$4,011.00	CT 25060241
Jabiola Hernandez Zeferino	Manual Refund Submitted	\$545.25	
		\$545.25	CT 25060242
Ivan Hernandez-Barrueta	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060243
Philip Higgins	Manual Refund Submitted	\$1,849.00	
	Manual Refund Submitted	\$296.00	
		\$2,145.00	CT 25060244
Yoshino Hongo	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060245
Cassius Hope	Manual Refund Submitted	\$713.00	
		\$713.00	CT 25060246
Mark Ianniello	Manual Refund Submitted	\$500.00	

21-61
Allan Hancock College
Warrant Register
 Check Dates from 10/1/2025 to 10/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$500.00	CT 25060247
Seth Isaacson	Manual Refund Submitted	\$385.00	
		\$385.00	CT 25060248
Makayla Jacobs	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25060249
Nelson Johnson	Manual Refund Submitted	\$512.00	
	Manual Refund Submitted	\$412.00	
		\$924.00	CT 25060250
Jobe Kennedy	Manual Refund Submitted	\$550.00	
		\$550.00	CT 25060251
Edward Lamberson	Manual Refund Submitted	\$750.00	
		\$750.00	CT 25060252
Jaden Lara	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060253
Leticia Lemus	Manual Refund Submitted	\$924.00	
		\$924.00	CT 25060254
Cristian Leon-Guzman	Manual Refund Submitted	\$3,671.00	
		\$3,671.00	CT 25060255
Ruben Maldonado	Manual Refund Submitted	\$1,820.00	
		\$1,820.00	CT 25060256
David Marcial	Manual Refund Submitted	\$3,697.00	
		\$3,697.00	CT 25060257
Arisela Martinez	Manual Refund Submitted	\$3,644.00	
		\$3,644.00	CT 25060258
Sean Martinez	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060259
Emily Martinez Lauro	Manual Refund Submitted	\$296.00	
		\$296.00	CT 25060260
Teresita Mateo-Santos	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060261
Jared Mcfadden	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060262
Alexia Medina	Manual Refund Submitted	\$255.00	
		\$255.00	CT 25060263
Cecilia Mendez	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25060264
Leilanni Mendoza	Manual Refund Submitted	\$246.00	
		\$246.00	CT 25060265
Johnna Meyer	Manual Refund Submitted	\$952.00	

21-62

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Johnna Meyer	Manual Refund Submitted	\$119.00	
		\$1,071.00	CT 25060266
Emir Montoya	Manual Refund Submitted	\$3,012.00	
		\$3,012.00	CT 25060267
Vincent Morin	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060268
Nalani Munar	Manual Refund Submitted	\$629.00	
		\$629.00	CT 25060269
Valeria Najera-Jimenez	Manual Refund Submitted	\$2,337.00	
		\$2,337.00	CT 25060270
Martha Ortiz	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060271
Sandra Ortiz	Manual Refund Submitted	\$3,697.00	
		\$3,697.00	CT 25060272
Ofelia Ortiz Ramirez	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060273
Vaneza Osorio Cruz	Manual Refund Submitted	\$822.00	
	Manual Refund Submitted	\$206.00	
		\$1,028.00	CT 25060274
Belen Palomino Macias	Manual Refund Submitted	\$412.00	
		\$412.00	CT 25060275
Elizabeth Parker	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060276
Jacob Perez	Manual Refund Submitted	\$2,116.00	
		\$2,116.00	CT 25060277
Yesica Perez	Manual Refund Submitted	\$898.00	
		\$898.00	CT 25060278
Isela Pinon	Manual Refund Submitted	\$1,183.00	
		\$1,183.00	CT 25060279
Skylar Platt	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060280
Leilene Ponce	Manual Refund Submitted	\$457.00	
		\$457.00	CT 25060281
Timothy Purkett	Manual Refund Submitted	\$108.00	
	Manual Refund Submitted	\$412.00	
	Manual Refund Submitted	\$109.00	
		\$629.00	CT 25060282
Reezah Quitevis	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25060283
Breanna Ramirez Zambrano	Manual Refund Submitted	\$216.00	

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$216.00	CT 25060284
Leonel Ramos-Garcia	Manual Refund Submitted	\$3,040.00	
		\$3,040.00	CT 25060285
Kenia Rodriguez	Manual Refund Submitted	\$680.00	
	Manual Refund Submitted	\$225.00	
		\$905.00	CT 25060286
Abigail Rodriguez Vargas	Manual Refund Submitted	\$924.00	
		\$924.00	CT 25060287
Adamarie Rodriguez-Corona	Manual Refund Submitted	\$818.00	
		\$818.00	CT 25060288
Kevin Romero	Manual Refund Submitted	\$295.00	
		\$295.00	CT 25060289
Preston Saenz	Manual Refund Submitted	\$896.00	
		\$896.00	CT 25060290
Stephanie Salgado	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060291
Lilee Saucedo	Manual Refund Submitted	\$924.00	
		\$924.00	CT 25060292
Scott Smoot	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060293
Victoria Swan	Manual Refund Submitted	\$92.00	
	Manual Refund Submitted	\$618.00	
		\$710.00	CT 25060294
Nathan Torres	Manual Refund Submitted	\$3,676.00	
		\$3,676.00	CT 25060295
Rohan Trivedi	Manual Refund Submitted	\$824.00	
		\$824.00	CT 25060296
Maria Tuluka Oyana	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25060297
Olga Uvalle	Manual Refund Submitted	\$444.00	
		\$444.00	CT 25060298
Elena Vargas Valencia	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060299
Kai Virgen	Manual Refund Submitted	\$279.00	
		\$279.00	CT 25060300
Paige Webster	Manual Refund Submitted	\$3,395.00	
		\$3,395.00	CT 25060301
Kyle Williams	Manual Refund Submitted	\$200.00	

21-64

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$200.00	CT 25060302
Andrew Yang	Manual Refund Submitted	\$295.00	
		\$295.00	CT 25060303
Riley Yargus	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060304
Kenny Zarate De Jesus	Manual Refund Submitted	\$896.00	
		\$896.00	CT 25060305
Carrera Zimmerman	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25060306
AGC Construction Education Foundation	RETURN SCHOLARSHIP SOUSA, DOMINIC	\$750.00	
		\$750.00	CT 25060307
Shane Anderson	PREPAY MEALS 11.6-9.25	\$2,619.00	
	PREPAY MEALS 11.6-9.25	\$0.00	
		\$2,619.00	CT 25060308
Erica Biely	Strengthening Student Success San Francisco, CA	\$2,180.16	
		\$2,180.16	CT 25060309
Martin Castillo	Open Mileage 8.25-29.25	\$45.64	
		\$45.64	CT 25060310
Sarah Easton	CAPED Conf. Santa Clara, CA	\$2,540.52	
		\$2,540.52	CT 25060311
Daisy Garcia	Open Mileage 10.20.25	\$15.12	
		\$15.12	CT 25060312
Tyffani Hamlin	Open Mileage 9.23.25	\$34.97	
		\$34.97	CT 25060313
David Melendrez-Romero	Lodging added as Cal Card not used	\$213.84	
	Lodging added as Cal Card not used	\$213.84	
		\$427.68	CT 25060314
Stephania Mendez Machuca	Lodging added as Cal Card was not used	\$213.84	
	Lodging added as Cal Card was not used	\$213.84	
		\$427.68	CT 25060315
Kristin Milligan	PREPAY OUT OF POCKET 11.2-4.25	\$319.17	
	PREPAY OUT OF POCKET 11.2-4.25	\$0.00	
		\$319.17	CT 25060316
Sandra Rabanales	Open Mileage 9.2-30.25	\$356.72	
		\$356.72	CT 25060317
Ruben Ramirez	Open Mileage 9.10.25	\$43.40	
		\$43.40	CT 25060318
US Department of Veterans Affairs	RETURN VA33ANDREW FIGUEROA FILE0072	\$82.80	

21-65
Allan Hancock College
Warrant Register
Check Dates from 10/1/2025 to 10/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$82.80	CT 25060319
US Department of Veterans Affairs	RETURN VA33 DESHAWN PETWAY FILE2196	\$63.56	
		\$63.56	CT 25060320
AC Supply	Bass Bridge 24 pack, Model #Mid8650, Order ID # Midwest Super Easy Cutter, Model #MID1128. Shipping	\$95.53 \$267.84 \$36.33	
		\$399.70	CT 25060321
Action Target Inc	Black Cardboard Targets, Item #B-27C, Black Targets, Item #B-27S FBI style modified paper target, Item #QIT-99 Freight	\$2,042.22 \$531.90 \$510.14 \$517.82	
		\$3,602.08	CT 25060322
AHC - District Trust Fund	Payroll Deduction 10.31.25	\$240.00	
		\$240.00	CT 25060323
AHC Foundation	2025 Annual Donation Charles & Marilyn Radaz Trust	\$50,000.00	
		\$50,000.00	CT 25060324
	Payroll Deduction 10.31.25	\$3,015.96	
		\$3,015.96	CT 25060325
American Fidelity Assurance Co	October 2025 payroll deductions Flex Spending	\$14,648.58	
		\$14,648.58	CT 25060326
	October 2025 payroll employee deductions HSA	\$9,766.00	
		\$9,766.00	CT 25060327
American Library Association	MEMBERSHIP RENEWAL FOR MARY PATRICK	\$204.00	
		\$204.00	CT 25060328
Arizona State University	MESA Transfer Award 2025 for completion of MESA	\$750.00	
		\$750.00	CT 25060329
Associated Students UCLA	Instructional supplies for Dental Assisting	\$2,135.21	
		\$2,135.21	CT 25060330
C.S.E.A. Chapter 251 Dues - AHC	Payroll Deduction 10.31.25	\$500.00	
		\$500.00	CT 25060331
C.S.E.A. Victory Club	Payroll Deduction 10.31.25	\$166.50	
		\$166.50	CT 25060332
CA School Employees Association	Payroll Deduction 10.31.25	\$9,382.08	
		\$9,382.08	CT 25060333
Cal Poly State University	MESA Student Transfer Awards 2025 for completion	\$12,000.00	
		\$12,000.00	CT 25060334
	MESA Student Award for completion of summer	\$1,500.00	

21-66
Allan Hancock College
Warrant Register
 Check Dates from 10/1/2025 to 10/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$1,500.00	CT 25060335
Calif State Univ Fresno	MESA Student Transfer Awards 2025 for completion	\$1,500.00	
		\$1,500.00	CT 25060336
Camarenas Tire	TIRES -LE VEHICLES 07-01-25 TO 05-29-26	\$2,417.07	
		\$2,417.07	CT 25060337
Custom Colors Auto Body Supplies, Inc.	Instructional Supplies for Auto Body Tech Program,	\$202.22	
		\$202.22	CT 25060338
Easy Canvas Prints	24" x 36 Canvas, Price includes VIP credit of \$20.	\$222.78	
	25" x 53" Canvas	\$149.21	
	Shipping	\$50.27	
		\$422.26	CT 25060339
Efren's Santa Maria Mexican Restaurant	Food for UTC/Puente/Friends of Puente Fall '26 CSU	\$287.13	
		\$287.13	CT 25060340
Efren's SLO Mexican Restaurant	Food purchase for College Corps Launch Party at	\$819.88	
		\$819.88	CT 25060341
Employment Development Dept	Payroll Deduction 10.31.25	\$700.51	
		\$700.51	CT 25060342
FACCC Fac Assoc CA Comm Colleges	Payroll Deduction 10.31.25	\$311.00	
		\$311.00	CT 25060343
Faculty Association of AHCC	Payroll Deduction 10.31.25	\$9,772.65	
		\$9,772.65	CT 25060344
Franchise Tax Board	Payroll Deduction 10.31.25	\$970.91	
		\$970.91	CT 25060345
	Payroll Deduction 10.31.25	\$233.00	
		\$233.00	CT 25060346
Home Depot	Instructional Supplies for Welding Tech Program	\$568.00	
	Instructional Supplies: 8/21/25 - 5/29/26	\$245.42	
	Instructional Supplies for FIRE Academy	\$68.34	
	Maintenance Supplies - LVC , 7-1-25 thru 5-29-26	\$143.10	
	Maintenance Supplies - LVC , 7-1-25 thru 5-29-26	\$52.29	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$442.20	
		\$1,519.35	CT 25060347
IRS ACS Support	Payroll Deduction 10.31.25	\$433.33	
		\$433.33	CT 25060348
Looking Glass Media LLC	30-second Ad 2026 Winter Spring Registration	\$1,175.00	
		\$1,175.00	CT 25060349
Ronald Lovell	Reimbursement for food supplies for Culinary Arts	\$31.95	

21-67

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$31.95	CT 25060350
Lowes	Ceramics Supplies 8/25/25 - 5/29/26	\$116.92	
	Ceramics Supplies 8/25/25 - 5/29/26	\$59.21	
		\$176.13	CT 25060351
Lucia Mar Unified School Dist	Career Exploration Day Bus Transportation	\$502.50	
	Career Exploration Day Bus Transportation	\$235.25	
	Career Exploration Day Bus Transportation	\$192.25	
		\$930.00	CT 25060352
Mission Linen Supply	Laundry Services for Automotive Technology Program	\$34.60	
	Laundry Services for Automotive Collision Repair	\$22.25	
		\$56.85	CT 25060353
National College Attainment Network	Regular Level 1 Membership Dues for 2025-26.	\$300.00	
		\$300.00	CT 25060354
Orcutt Academy High School Athletic Booster Club Inc	2025 ANNUAL DINNER AUCTION SILVER SPONSOR,	\$500.00	
		\$500.00	CT 25060355
PARS Public Agency Retirement	PAYROLL DEDUCTION 10/31/2025	\$7,577.10	
		\$7,577.10	CT 25060356
RM Media	Provide photography services for 4 hours at the	\$450.00	
		\$450.00	CT 25060357
Fernando Robles	Reimbursement for keyboard and mouse, 7/25/25.	\$20.49	
		\$20.49	CT 25060358
Thesa Roepke	Reimbursement for supplies for student event,	\$43.04	
		\$43.04	CT 25060359
San Jose State University	MESA Student Transfer Awards 2025 for completion	\$750.00	
		\$750.00	CT 25060360
Santa Barbara County Sheriff's Office	PAYROLL DEDUCTION 10/31/2025	\$960.53	
		\$960.53	CT 25060361
Smith Pipe & Supply Inc	Superior 17311, 950 Series Repair kit	\$31.15	
	Sprinklers-Hunter I-20 Series Ultra 4" P/U Rotors	\$48.84	
		\$79.99	CT 25060362
Sousa Tire Service	TIRE RECYCLING FEES 07-01-2025 TO 05-29-2026	\$63.00	
		\$63.00	CT 25060363
Uc San Diego	MESA Student Transfer Awards 2025 for completion	\$750.00	
		\$750.00	CT 25060364
United Way of the Central Coast	PAYROLL DEDUCTION 10/31/2025	\$30.00	
		\$30.00	CT 25060365

21-68

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
University Of Calif Davis	MESA Student Transfer Awards 2025 for completion	\$1,500.00	
		\$1,500.00	CT 25060366

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025
Bank Code: CT

Fund and Reversal Summary

Totals By Fund:

Total for General Fund 9410	\$2,935,210.02
Total for Bond Interest & Redemption Fund 9421	\$0.00
Total for Child Development Fund 9433	\$11,741.28
Total for Capital Outlay Project Fund 9441	\$391,473.06
Total for General Obligation Bond Fund 9447	\$242,989.38
Total for Dental Self-Insurance Fund 9461	\$75,027.00
Total for Self-Insurance Health Exam Fund 9462	\$0.00
Total for Self-Insurance, Property, & Liability Fund 9463	\$0.00
Total for Post-Employment Benefits Fund 9469	\$0.00
Total for Student Body Center Fee Trust Fund 9473	\$0.00

Allan Hancock College

Warrant Register

Check Dates from 10/1/2025 to 10/31/2025

Bank Code: RC

Vendor Name	Description	Amount	Warrant
Morgan Nichols	EMERGENCY Housing CHECK	\$500.00	
		\$500.00	RC 40000275
Serena Vasquez	Emergency Housing Deposit	\$500.00	
		\$500.00	RC 40000276
Herlinda Vajar	REIMBURSEMENT OF SCHOOL SUPPLIES Workers Comp	\$175.56	
		\$175.56	RC 40000277
RBA Attorney Services Inc	Process Service	\$75.00	
		\$75.00	RC 40000278
Maria Arizu-Rodriguez	Per diem lost REPLACE WA 25059780	\$2,688.00	
		\$2,688.00	RC 40000279
Sueko Miranda	Manual Refund Submitted RI WA 25060110 NAME UPDATE	\$500.00	
		\$500.00	RC 40000280

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT	
October-25	
ACRONYMS	
19six Architects	Nineteen Six Architects (Formerly PMSM)
4imprint	NO ACRONYM
ABV Scoreboard Services, Inc	NO ACRONYM
AC SUPPLY	Air Conditioning Supply
ACS Exams Institute	American Chemical Society
AGC Construction Education Foundation	Associated General Contractors Construction Education Foundation
AHC - Part - Time Faculty Association	Allan Hancock College - Part Time Faculty Association
AHC District Trust	Allan Hancock College-District Trust
AHC Foundation	Allan Hancock College Foundation
Associated Students UCLA	Associated Students University of California Los Angeles
B&B Steel & Supply	NO ACRONYM
B&H Photo	NO ACRONYM
C.S.E.A. Chapter 251 Dues AHC	California School Employees Association Chapter 251 Dues Allan Hancock College
C.S.E.A. Victory Club	California School Employees Association Victory Club
CACCRAO	California Association of Community College Records and Admissions Officers
CAAEYC	Calif Association for the Education of Young Children
Cal State Auto Parts	NO ACRONYM
CalSoft	NO ACRONYM
CDW Government Inc	Computer Discount Warehouse Government Inc
CMC RESCUE INC	California Mountain Company Rescue Inc
Column Software PBC	Column Software Public Benefit Corporation
CWDL, CPAs	Cossolias Wilson Dominguez Leavitt CPAs
Efren's SLO Mexican Restaurant	Efren's San Luis Obispo Restaurant
EKC Enterprises Inc	NO ACRONYM
ESRI	Environmental Systems Research Institute
FACCC	Faculty Association of California Community Colleges
Faculty Association of AHCC	Faculty Association of Allan Hancock Community College
FOLLETT HEG-AHC Bookstore	Follett Higher Education Group-Allan Hancock College Bookstore
FS.COM Inc	Fiberstore.com Inc
HCI Systems Inc	NO ACRONYM
IPS Group INC	International Parking Systems
IRS ACS Support	Internal Revenue Service Automated Collection System Support
J B Dewar	NO ACRONYM
KPMR-TV	NO ACRONYM
LN Curtis & Sons	NO ACRONYM
MFI Medical Equipment, Inc	NO ACRONYM
NAEYC	National Association for the Education of Young Children
ODP Business Solutions, LLC	Office Depot Business Solutions, LLC
PARS	Public Agency Retirement System
Part Time Faculty AHC-Member	Part Time Faculty Allan Hancock College Member
PCPA	Pacific Conservatory of the Performing Arts
PGS Services Inc.	Paul G Stickelmaier Services Inc.
PPG Architectural Finishes	Pittsburgh Paints & Glass Architectural Finishes
RM Media	Rafael Medina Media
SISC III	Self Insured Schools of California
SLO Pest and Termite	San Luis Obispo Pest and Termite
SLO Safe Ride	San Luis Obispo Safe Ride
Splash N Dash	Splash and Dash
TeamCivX	NO ACRONYM
T-Mobile USA Inc	Telekom-Mobile USA Inc
UC	University of California (and its branches)
V3 Printing	NO ACRONYM
Virtual VRI	Virtual Video Remote Interpreting
VTC Enterprises	Vocational Training Center Enterprises
WEX Bank	Wright Express Financial Services Corp
WCONLINE Inc	Writing Center Online



CONSENT ITEM

To: Board of Trustees	Date: December 16, 2025
From: Superintendent/President	
Subject: Approval of Employee Personnel Actions	Item Number: 12.B.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 3

BACKGROUND

In an effort to condense and streamline the information provided to the board of trustees and to eliminate the use of pronouns, the following personnel actions in the subsequent Excel document are recommended:

FISCAL IMPACT

The fiscal impact is included in the following pages.

RECOMMENDATION

Staff recommends the board of trustees approve the following personnel actions as presented.

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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Faculty - Tenure Track								
Special Note: New appointments are contingent upon successful completion of pre-employment requirements. Faculty employed under Ed Code 87470.								
Name	Assignment	Department or Division	Effective Date	Column and Step	Months	Reason/ Comment		
1	Chen, Allen	assistant professor, ceramics/3D art	Fine Arts	1/14/26	III-6	10	Replace Gregory Byard	
Fiscal Impact 2025-2026 Fiscal Year								
1							\$	71,656.00

Appointment of Management Employee (s)							
Special Note: New appointments are contingent upon successful completion of pre-employment requirements.							
Name	Assignment	Department or Division	Effective Dates	Salary	Reason/Comment		
1	Sokolovska, Julia	director, LVC and the extended campus	LVC	1/1/26	18-A	Replace Deborah Pirman	
Fiscal Impact 2025-2026 Fiscal Year							
1	unrestricted general fund				\$	84,715.00	

Classified Staff - Appointments, Promotions and Transfers								
Name	Action	Assignment	Department or Division	Effective Date	Salary	Months and FTE	Reason/Comment	
1	Humes, Chelsea	appointment	administrative coordinator	Finance & Administration	12/16/25	33-B	12-FT	Replace Espie Valnezuela
2	Biely, Erica	interim appointment	first year experience supervisor	Counseling	01/21/26	9-F (SS# 40)	12-FT	New position
3	Golike, Kyra	appointment	coordinator, STEM learning lab	STEM	01/13/26	29-A	11-PT	New position
4	Torres, Brianna	appointment	student services medical assistant	Health Sciences	01/14/26	19-A	10-PT	Replace Evangelina Marquez
Fiscal Impact 2025-2026 Fiscal Year								
1	unrestricted general fund						\$	66,273.00
2	Student Equity and Achvmnt Prg - SEAP						\$	74,884.00
3	FSS-Math Eng & Sci Achievement						\$	49,430.00
4	Health Supervision and Services Fee						\$	40,320.00

Classified Staff - Out-of-Class Assignments								
Special Note: Pursuant to Government Code 20480, effective January 1, 2018, employees may be limited to 960 hours of out-of-classification pay in a fiscal year.								
Name	Assignment	Department or Division	Effective Dates	From	To	Reason/Comment		
1	Griggs, Azhane	human resources technician	Human Resources	11/03/25-02/28/26	24-F	14-D (SS#40)	Extend out-of-class assignment	
Fiscal Impact 2025-2026 Fiscal Year								
1	unrestricted general fund						\$	5,847.00

Short-Term/On-Call, Substitutes, Professional Experts						
Special Note: The college hires short-term/on-call employees, substitutes, and professional experts exempt from classified service per Education Code Section 88003. The following appointments are contingent upon availability of funding and the ending date could change based on district need.						
** Important Notice: New employees are not to begin working until clearance has been confirmed from the Human Resources office.						
Name	Action	Position Title	Dates	Hourly	Duties/Responsibilities	
1	Bauer, Charles	short-term	instructional aide VI	12/17/25-06/30/26	\$ 36.00	EMS, Fire, Law Enforcement Programs
2	Burch, William	short-term	instructional aide VI	12/17/25-06/30/26	\$ 36.00	EMS, Fire, Law Enforcement Programs
3	Estevez, Francisco	substitute	custodian	12/17/25-06/30/26	\$ 20.00	EMS, Fire, Law Enforcement Programs
4	Iniguez, Angel	substitute	program technician	11/01/25-12/30/25	\$ 26.95	Extend assignment supporting the daily operations of Community Ed
5	Lindsey, Christopher	substitute	custodian	12/17/25-06/30/26	\$ 20.00	EMS, Fire, Law Enforcement Programs
6	Long, Nadya	substitute	administrative assistant II	11/20/25-04/15/25	\$ 26.43	On-call substitute for vacation, sick leave, or vacancy

23-2-Revised

Dec. 16, 2025

12.B.

Employee Personnel
Actions

7	Martinez, Charlie	short-term	instructional aide VI	07/01/25-06/30/26	\$ 36.00	EMS, Fire, Law Enforcement Programs
8	Ramos, Anthony	short-term	instructional aide VI	07/01/25-06/30/26	\$ 23.54	EMS, Fire, Law Enforcement Programs
9	Reyes Ballesteros, Vanessa	short-term	program assistant IV	11/15/25-06/30/25	\$ 24.00	Support outreach efforts
10	Rodriguez, Jazmin	short-term	program assistant IV	11/24/25-06/30/26	\$ 24.00	Provide support in Admissions & Records
11	Tyler Jr., David	program specialist	mental health counselor	01/20/26-06/30/26	\$ 45.00	Provide mental health counseling services for students
12	Pilla Villalobos, Dayana	short-term	lab assistant tutorial/OACL	11/10/25-06/30/26	\$ 19.77	Provide support during the recruitment of a permanent position

Coaching Appointments and Stipends

Special Note: The college reserves the right to cancel any coaching appointment or to reassign the area of service.

Name	Assignment	Sport	Effective Dates	Stipend
1 Dykema, Kurt	assistant coach	men's basketball	10/24/25-10/31/25	\$ 1,200.00
2 Tilley, Joe	assistant coach	men's basketball	10/24/25-10/31/25	\$ 1,200.00
Fiscal Impact 2025-2026 Fiscal Year				
unrestricted general fund				\$ 2,400.00

To: Board of Trustees	Date: December 16, 2025
From: Superintendent/President	
Subject: Approval of Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	Item Number: 12.C.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 11

BACKGROUND

Credit and noncredit instruction and non-instructional assignments for part-time faculty and overload and special assignments/stipends for regular full-time faculty are recommended for the time periods designated on the attached list, as per the California Education Code, Section 87482.5.

FISCAL IMPACT

Budgeted for the 2025-2026 fiscal year.

RECOMMENDATION

Staff recommends the board of trustees approve the attached list of part-time faculty appointments and regular faculty overload and special assignments.

Administrator Initiating Item: Robert Curry	Final Disposition:
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**FULL-TIME FACULTY OVERLOAD ASSIGNMENTS
FALL 2025**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Cecena, John	20579	FT 102	FIRE TECHNOLOGY Fire Prevention Technology	.032

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
FALL 2025**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
EMERGENCY MEDICAL SERVICES				
Combs, Michele	22213	EMS 322	Pediatric Advanced Life Support	.033
Lopez, Santino	20482	EMS 301	EMS Academy – 1A (EMT)	.039
Rouleau, Kati	22213	EMS 322	Pediatric Advanced Life Support	.033
Roehl, Susan	20482	EMS 301	EMS Academy – 1A (EMT)	.047
EMERGENCY MEDICAL SERVICES PARAMEDIC				
Green, William	22384	EMSP 334	Paramedicine Laboratory 2	.026
Lopez, Santino	22383	EMSP 333	Paramedicine Theory 2	.058
Weisenberg, Patrick	22383	EMSP 333	Paramedicine Theory 2	.029
FIRE TECHNOLOGY				
Asmus, Travis	20260	FT 308	Firefighter 1 Academy 1B	.090
Baker, David	20260	FT 308	Firefighter 1 Academy 1B	.033
Baldwin, Colby	20260	FT 308	Firefighter 1 Academy 1B	.176
Burch, William	20260	FT 308	Firefighter 1 Academy 1B	.088
D'Andrea, Dana	20260	FT 308	Firefighter 1 Academy 1B	.059
Dodds, Kyle	20260	FT 308	Firefighter 1 Academy 1B	.029
Good, Kevin	20260	FT 308	Firefighter 1 Academy 1B	.118
Hart, Stanley	20260	FT 308	Firefighter 1 Academy 1B	.151
Markley, John	20260	FT 308	Firefighter 1 Academy 1B	.149
Martinez, Christopher	20260	FT 308	Firefighter 1 Academy 1B	.029
Martinez, Essex	20260	FT 308	Firefighter 1 Academy 1B	.088
McMann, Scott	20260	FT 308	Firefighter 1 Academy 1B	.059
Montejo, Vincent	20260	FT 308	Firefighter 1 Academy 1B	.092
Osborne, Matthew	20260	FT 308	Firefighter 1 Academy 1B	.029
Owen, Jack	20260	FT 308	Firefighter 1 Academy 1B	.065
Paige, Brandon	20260	FT 308	Firefighter 1 Academy 1B	.059
Stevens, Nicole	20260	FT 308	Firefighter 1 Academy 1B	.118
Vernon, Sherman	20260	FT 308	Firefighter 1 Academy 1B	.044
Ziff, Angela	20260	FT 308	Firefighter 1 Academy 1B	.088
LAW ENFORCEMENT				
Bianchi, Catherine	22573	LE 322	Basic Law Enforcement Academy	.099
Esparza, Ruben	22573	LE 322	Basic Law Enforcement Academy	.033
Garcia, Jesus	22573	LE 322	Basic Law Enforcement Academy	.066
Garrett, William	22573	LE 322	Basic Law Enforcement Academy	.099
Garrett, William	22494	LE 329	State Hospital Peace Officer	.059
Lopez, Joe	22573	LE 322	Basic Law Enforcement Academy	.099
Magana, Jorge	22494	LE 329	State Hospital Peace Officer	.059
McDonald, Jeffrey	22573	LE 322	Basic Law Enforcement Academy	.066
Mitchell, Michael	22494	LE 329	State Hospital Peace Officer	.059
Mitchell, Michael	22573	LE 322	Basic Law Enforcement Academy	.066
Neumann, Timothy	22573	LE 322	Basic Law Enforcement Academy	.066
Neumann, Timothy	22494	LE 329	State Hospital Peace Officer	.059
Sorenson, Gregory	22573	LE 322	Basic Law Enforcement Academy	.066
Valle, Jesus	22573	LE 322	Basic Law Enforcement Academy	.132
Valle, Jesus	22494	LE 329	State Hospital Peace Officer	.059
Vasquez, Frank	22573	LE 322	Basic Law Enforcement Academy	.030
NURSING				
Benitez, Ana	20169	NURS 338	Clinical Lab 3	.088

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
FALL 2025**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Barstow, Robert	20092	PHYSICAL EDUCATION PE 140	Physical Fitness Lab	.030

**PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
FALL 2025**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
		BASIC ADULT SKILLS		
Mcilroy-Hawley, Bebhinn	20525	BASK 7015	Reading and Writing Lab	.042
Moretti, Alicia	20525	BASK 7015	Reading and Writing Lab	.067
Shattuck, Patrick	20525	BASK 7015	Reading and Writing Lab	.069
		TRUCK DRIVING PROGRAM		
Diaz, Rodolfo	22069	TRCK 7802	Public Road Truck Driving	.034
Diaz, Rodolfo	22128	TRCK 7801	Yard Skills	.027
Diaz, Rodolfo	22614	TRCK 7802	Public Road Truck Driving	.034
Drake, William	21967	TRCK 7800	Truck Driving Theory	.024
Fernandez, Johnny	22394	TRCK 7805	DMV Refresher	.007
Hernandez, Armando	22067	TRCK 7802	Public Road Truck Driving	.034
Lowery, Herod	22063	TRCK 7802	Public Road Truck Driving	.034
Lowery, Herod	22394	TRCK 7805	DMV Refresher	.014
Lowery, Herod	22394	TRCK 7805	DMV Refresher	.014
Mann, John	22066	TRCK 7802	Public Road Truck Driving	.034
Mann, John	22394	TRCK 7805	DMV Refresher	.014
Martinez, Merari	22062	TRCK 7802	Public Road Truck Driving	.034
Martinez, Merari	22620	TRCK 7801	Yard Skills	.027
Martinez, Merari	22623	TRCK 7802	Public Road Truck Driving	.034
Miller, Edward	22394	TRCK 7805	DMV Refresher	.034
Mills, Daniel	22394	TRCK 7805	DMV Refresher	.017
Mills, Daniel	22394	TRCK 7805	DMV Refresher	.029
Murray, Thomas	22394	TRCK 7805	DMV Refresher	.017
Murray, Thomas	22615	TRCK 7802	Public Road Truck Driving	.034
Ortega, Tania	22011	TRCK 7801	Yard Skills	.027
Ortega, Tania	22065	TRCK 7802	Public Road Truck Driving	.034
Oseguera, Rolando	22012	TRCK 7801	Yard Skills	.027
Oseguera, Rolando	22068	TRCK 7802	Public Road Truck Driving	.034
Salazar, Abel	22394	TRCK 7805	DMV Refresher	.034
Salazar, Abel	22598	TRCK 7802	Public Road Truck Driving	.034

**FULL-TIME FACULY OVERLOAD ASSIGNMENTS
WINTER 2026**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
COUNSELING				
Hernandez, David	Assigned	COUN	Counseling EOPS Program	.020
Tuan, Juanita	Assigned	COUN	Counseling EOPS Program	.113
Villa, Kiri	Assigned	COUN	Counseling EOPS Program	.030
ETHNIC STUDIES				
Beccera-Valencia, Lynn	30162	ES 120	Chicano History	.212
PROFESSIONAL DEVELOPMENT				
Souza, Brooke	30018	PD 115	Career Planning	.075
Souza, Brooke	30135	PD 101	Success in College	.212
POLITICAL SCIENCE				
Patrick, Frederic	30125	POLS C1000	American Government & Politics	.212
Patrick, Frederic	30126	POLS C1000	American Government & Politics	.212
PSYCHOLOGY				
Conrad, Alexandria	30014	PSY 118	Lifespan Development	.212
PSYCHOLOGY (CCN)				
Conrad, Alexandria	30159	PSYC C1000	Introduction to Psychology	.212

PART-TIME FACULTY ASSIGNMENTS - CREDIT
WINTER 2026

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
		ECONOMICS		
Masurashvili, Ioseb	30173	ECON 101	Principles of Macro-Economics	.212
		EMERGENCY MEDICAL SERVICES PAR		
Combs, Michele	30137	EMSP 343	Paramedicine Clinical Practicum	.074
Rouleau, Kate	30137	EMSP 343	Paramedicine Clinical Practicum	.294
		GEOGRAPHY		
Chaudhari, Rajni	30095	GEOG 101	Physical Geography	.212

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR District Funded	ASSIGNMENT	DOLLAR AMOUNT
Bergstrom-Smith, Joan	Curriculum development for eleven VOCE courses (8/18/25 - 12/11/25).	\$683.15
Britton, Christopher	Stipend of \$500 for preparing the 2025-2026 philosophy program review, the review includes a yearly planning update and a report on education and industry partnerships (1/20/26 - 5/20/26).	\$500.00
Garrett, William	To provide not-for-credit training via contract education (10/21/25 - 10/24/25).	\$2,458.88
Gutierrez, Jaime	ELDN professional development (5/16/25).	\$94.08
Healy, Elaine	Stipend of \$500 for academic year 2023-2024 for ARC program review: yearly planning update (1/27/25 - 5/16/25).	\$500.00
Huddle, Kevin	To provide not-for-credit training via contract education (10/21/25 - 10/23/25).	\$1,392.16
Huk, Peter	Per article 13.5 compensation for serving as evaluator for part-time faculty evaluation for Nathan Shields (8/18/25 - 12/11/25).	\$200.00
Koivisto, Patricia	Representing the kinesiology, recreation management, and athletic department at AP&P (8/13/25 - 11/20/25).	\$959.76
Lopez, Joe	To provide not-for-credit training via contract education - Golden West (10/21/25 - 10/23/25).	\$1,626.88
Lovell, Ronald	To provide not-for-credit training via contract education to Maple High School Students: SERV Safe Food Handler Certification Course (11/18/25 - 11/21/25).	\$333.00
Lozano, Marivel	Per article 13.5 compensation for serving as evaluator for part-time faculty evaluation for Monique Segura (8/18/25 - 12/11/25).	\$200.00
Magana, Jorge	Non-instructional, spring 2026 coordination duties for perishable skills programs, coordinate training dates, and schedule training courses (1/16/26 - 6/7/26).	\$12,617.10
Magana, Jorge	Non-instructional, winter 2026 coordination duties for perishable skills programs, coordinate training dates, and schedule training courses (12/15/25 - 1/15/26).	\$934.60
Martinez, Alison	Non-instructional, spring 2026 LE 321/322, coordination duties for law enforcement academy program, scheduling, evaluations, surveys, and instructor evaluations (1/14/26 - 6/12/26).	\$14,283.36
Martinez, Alison	Non-instructional, winter 2026 LE 321/322, coordination duties for law enforcement academy program, scheduling, evaluations, surveys, and instructor evaluations (1/12/26 - 1/13/26).	\$941.76

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
McDonald, Jeffrey	To provide not-for-credit training via contract education: Golden West (10/24/25).	\$591.84
Meddings, Nancy	Per article 13.5 compensation for serving as evaluator for part-time faculty evaluation of James Yurasek (8/18/25 - 12/11/25).	\$200.00
Neumann, Timothy	To provide not-for-credit training via contract education: Golden West (10/21/25 - 10/24/25).	\$2,651.52
Nouri, Dustin	Stipend of \$500 for academic year 2025-2026 for CHEM program review, yearly planning update/core topic: academic and service support (1/1/26 - 5/1/26).	\$500.00
Nunez, Christina	Per article 14.8, stipend of \$250 for academic year 2025-2026 for English annual program planning process, core topic; scheduling and efficiency. \$500 stipend split with Alina Romo (9/1/25 - 4/30/25).	\$250.00
Oathout, Julie	Attend 30-hour distance education training, per agreement part-time faculty who attend the training will receive \$60 hourly rate (9/10/25 - 10/31/25).	\$1,800.00
Romo, Alina	Per article 14.8, stipend of \$250 for academic year 2025-2026 for English annual program planning process, core topic; scheduling and efficiency. \$500 stipend split with Chrstina Nunez (9/1/25 - 4/30/25).	\$250.00
Salazar, Abel	Assisting and instructing students with the DMV exam prep and class A driving exam (10/27/25).	\$389.97
Sorenson, Gregory	To provide not-for-credit training via contract education: Golden West (10/29/25).	\$591.84
Springer, Mitchell	Train new ceramic instructional assistant on the operation and safety procedures of the electric and gas-powered kilns, dust removal machine, and clay pallet off loader (11/1/25 - 11/4/25).	\$379.08
Tilley, Joseph	To maintain continuity for students in the human anatomy class lab CRN 20115 while full-time faculty is on leave (11/17/25 - 12/11/25).	\$602.46
Tilley, Joseph	To maintain continuity for students in the human anatomy class lab CRN 20114 while full-time faculty is on leave (11/17/25 - 12/11/25).	\$729.98
Valle, Jesus	To provide not-for-credit training via contract education: Golden West (10/28/25 - 10/31/25).	\$2,274.88

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Valle, Jesus	To provide not-for-credit training via contract education: Golden West (10/21/25 - 10/24/25).	\$2,274.88

Grant Funded

Adams, David	New CBIS/CBOT instructor training in MyITLab with Pearson Learning (11/3/25 - 12/8/25).	\$282.05
Auten, Diane	Completion of ZTC/OER text for course COMM 110 (7/1/25 - 10/31/25).	\$3,600.00
Brunet, Melanie	To provide asynchronous tutoring for the writing center paper submission program (10/9/25 - 10/25/25).	\$240.00
Cordovez, Jose Luis	New instructor training in MyITLab and MyAccounting Lab with Pearson learning (11/3/25 - 12/8/25).	\$415.90
Darwin, Brent	Work with Jose Luis Cordovez and Janice Davis to assist with applying Pearson MyAccounting to ACCT classes (11/3/25 - 11/28/25).	\$960.00
Diaz, Claudia	Creation of an OER course textbook, workbook, and materials for the ZTC/OER grant, SPAN 105 (9/1/25 - 1/1/26).	\$3,600.00
Eachus, Christopher	Creation of an OER course textbook, workbook, and materials for the ZTC/OER grant, STAT C1000 (7/1/25 - 1/1/26).	\$3,600.00
Eulloqui, Angelica	MESA coordinator, review and update STEM pathways, maintain scholarship and internship toolkit (1/20/25 - 5/15/26).	\$3,739.52
Ford, Katherine	To provide asynchronous tutoring for writing center paper submission program (10/5/25 - 10/18/25).	\$146.97
Frazier, Yvon	Support goal and outcomes identified in the ECS academic program lab school bridging program innovation fund (7/1/25 - 7/31/25).	\$1,500.00
Gomez de Torres, Ana	Creation of an OER course textbook, workbook, and materials for ZTC/OER grant, SPAN 105 (10/1/25 - 1/1/26).	\$3,600.00
Gomez de Torres, Ana	Attendance and participation at the ZTC/OER statewide Spanish cohort (9/1/25 - 1/1/26).	\$3,600.00
Jorstad, Robert	Co-developed the physics skills lab (12/1/25 - 5/30/26).	\$3,000.00
Lombard, Amanda	Math lead for FYE program research and implementation (7/1/25 - 12/31/25).	\$1,200.00
McMahon, Michael	To provide asynchronous tutoring for writing center paper submission program (10/2/25 - 10/30/25).	\$91.26

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Montanez-Rodriguez, Carmen	Work with Jose Luis Cordovez and David Adams to assist with applying Pearson MyITLab to CBIS classes (11/3/25 - 11/28/25).	\$960.00
Ramos, Magdalena	Participated in the ECS academic program lab school bridging program innovation fund (7/1/25 - 7/31/25).	\$600.00
Roepke, Thesa	Support goal and outcomes identified in the ECS academic program lab school bridging program innovation fund (7/1/25 - 7/31/25).	\$1,500.00
Schroeder, Jenny	Creating and publishing maps for CCAP agreements in CurriQunet and linked to the website (12/15/25 - 1/15/25).	\$1,200.00
Wagner, Michael	Creation of an OER course textbook, workbook, and materials for the ZTC/OER grant, CS 111 (1/1/25 - 6/30/26).	\$1,350.00
Webb, Timothy	Course creation and revisions to meet CSU requirements for ethnic studies (9/1/25 - 9/30/25).	\$300.00
Weinschenk, Ethan	Completion of ZTC/OER professional development training and submission of ZTC/OER proposal, LBRY 170 (10/1/25 - 10/31/25).	\$322.48
Wills, Kacie	Completion of ZTC/OER for English 145 (9/1/25 - 12/1/25).	\$1,800.00
Youngblood, Brian	Co-developed the physics skills lab (12/1/25 - 5/30/26).	\$3,000.00

To: Board of Trustees	Date: December 16, 2025
From: Superintendent/President	
Subject: Approval of Equivalency Certification for Faculty	Item Number: 12.D.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 2

BACKGROUND

In accordance with California Code of Regulations Title 5, Division 6, Chapter 4, Subchapter 4, Article 2, Section 53410, and Allan Hancock College's board policy 7211, Minimum Qualifications and Equivalencies, those who have equivalent qualifications to the state minimum qualifications as established by the Board of Governors can teach classes within their designated discipline areas. Attached is the equivalency certification for a faculty member who has been authorized to teach credit or noncredit classes, as needed, at Allan Hancock College based on equivalency criteria specified in board policy 7211 and as restricted by the equivalency certification document.

Regular Equivalency Certification

<u>Name</u>	<u>Discipline</u>
Valle, Jesus	Health and Safety (noncredit)

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees approve the attached equivalency certification for the faculty member who has been authorized to teach, as needed, based on equivalency criteria specified in board policy 7211 and as restricted by the equivalency certification document.

Administrator Initiating Item: Robert Curry	Final Disposition:
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Allan Hancock College
Community Education

Regular Certification
 Not Approved

**Equivalency Certification for Noncredit
Health and Safety**

Name: Jesus Valle Department: Community Education
Semester/Year: Spring 2026 Discipline/Area: Health and Safety

Criteria for Equivalency: The applicant named above meets the criteria for equivalency. This has been verified by review of the applicant's official college transcripts and other materials. (Attach documents used to verify candidate's qualifications.)

Minimum Qualifications

A bachelor's degree in health science, health education, biology, nursing, dietetics, or nutrition; or an associate degree in any of those subjects and four years of professional experience related to the subject of the course taught.

Criteria for Equivalency

- A bachelor's degree in any discipline or 12 semester units of coursework in the designated major field and four years of professional experience related to the subject of the course taught.
- An associate degree in any discipline and four years of professional experience related to the subject of the course taught.
- Licensure or certification in a discipline where the license or certification requires hours of formal instruction and four years of professional experience related to the area of assignment.

Rationale: Explain how the applicant's qualifications meet the selected guideline. Qualifications must be verified with appropriate documentation.

The candidate meets the criteria for equivalency to teach HEAL as follows:
 • A bachelor's degree in any discipline and four years of professional experience related to the subject of the course taught
 BA in Organizational Leadership
 AA Administration of Justice
 Retired Santa Maria Police Sergeant (27 years; VOE on file with HR)
 Current AHC Police Academy Instructor (VOE on file with HR)
 2 years of experience with Traffic Bureau
 8 years of experience with Patrol Bureau

Signature of Candidate Jesus C. Valle Date 11/07/2025
Jesus C. Valle (Nov 7, 2025 11:38:41 PST)

I have reviewed all documentation and recommend approval of regular equivalency certification.			
<u>Dolicia Navarotto</u> Signature of Department Chair	11/5/25 Date	<u>[Signature]</u> Signature of Dean <small>Andria Ferrus-Kaiser (Nov 17, 2025 16:53:22 PST)</small>	Nov 17, 2025 Date
<u>[Signature]</u> Signature of Appropriate Academic Vice President	Dec 3, 2025 Date	<u>[Signature]</u> Signature of Committee Chair Professional Standards Committee	Dec 3, 2025 Date

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Approval of Appointment of Department Chairs	Item Number: 12.E.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 1

BACKGROUND

The following regular full-time faculty members are recommended by their department, the associate superintendent/vice president, academic affairs, and the superintendent/president, to serve as department chair for the specified term:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TERM OF OFFICE</u>
John Hood	Fine Arts	John Hood was elected to serve a term of two years, for the academic years 2026-2027 and 2027-2028.

FISCAL IMPACT

The estimated cost to the unrestricted general fund is approximately \$66,806 for the 2026-2027 fiscal year, which will include department chair stipends, additional contract days, and backfill. Department chair stipends, additional contract days, and backfill for reassigned time for various departments are budgeted for each fiscal year.

RECOMMENDATION

Staff recommends the board of trustees approve the department chair appointment of John Hood, Fine Arts, for the terms stated.

Administrator Initiating Item: Robert Curry	Final Disposition:
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To: Board of Trustees	Date: December 16, 2025
From: Superintendent/President	
Subject: Approval of New Community Services (Fee-Based) Education Courses	Item Number: 12.F.
Institutional Goal: Ed Master Plan Goal B. Successful Entry into an Area of Interest and Program of Study	Enclosures: Page 1 of 2

BACKGROUND

The following fee-based courses are proposed. The required review process was completed.

Art

Course Details	Course Description
CSAR 8011 – Stained Glass 101 (4 hours) Ages 18-99	This introductory stained-glass workshop provides students with a foundational understanding of glass cutting, assembly, and soldering techniques. Over two weeks, participants will complete a four-hour hands-on project to create a stained glass suncatcher. The course is designed for beginners and emphasizes both creative expression and safe studio practices
CSHE 8031 – Vietnamese Spring Roll (2 hours) Ages 18-99	Learn the art of crafting fresh and flavorful Vietnamese spring rolls. In this hands-on class, students will discover how to work with rice paper wrappers, prepare traditional fillings such as shrimp, pork, rice vermicelli, fresh herbs, and roll them into beautiful, tightly wrapped rolls.

(continued)

FISCAL IMPACT

Community Services (fee-based) courses are self-supporting.

RECOMMENDATION

Staff recommends the board of trustees approve the fee-based courses as proposed and authorize that these courses be repeated as frequently as needed to support the needs of the community.

Administrator Initiating Item: Robert Curry	Final Disposition:
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Course Details	Course Description
CSHE 8032 – Chinese Dumpling Cooking Fundamentals (2 hours) Ages 18-99	This course introduces the fundamental techniques of making traditional Chinese dumplings. Topics include filling composition, folding methods, and multiple cooking techniques. Through hands-on practice, students will gain the skills needed to independently prepare classic homemade dumplings upon completion of the course.
CSFT 8036 – Energizing Vinyasa Flow (8 hours) Ages 18-99	Experience a fun, flowing, and grounding Vinyasa yoga practice that connects movement with breath and encourages mindful listening to your body. Designed for all experience levels, this class inspires curiosity, self-exploration, and a deeper personal connection within a supportive and welcoming space.

To: Board of Trustees	Date: December 16, 2025
From: Superintendent/President	
Subject: Approval of Community Services (Fee-Based) Education Courses	Item Number: 12.G.
Institutional Goal: Ed Master Plan Goal C. Student Progression through Program of Study	Enclosures: Page 1 of 2

BACKGROUND

The following page lists the proposed community services (fee-based) courses for Spring 2026.

FISCAL IMPACT

There is no fiscal impact to the district. Fees collected from students support these courses.

RECOMMENDATION

Staff recommends the board of trustees approve the proposed community services (fee-based) courses for spring 2026.

Administrator Initiating Item: Robert Curry	Final Disposition:
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**COMMUNITY SERVICES
(FEE-BASED) EDUCATION COURSES
SPRING 2026**

Dates	Class	Instructor	Fee
01/20-05/13	CSFT 8000 – Physical Fitness Lab	Kristopher Dutra	\$46
01/20-05/13	CSFT 8005 – Swim Lab	Chris Stevens	\$46
01/20-03/27	CSFT 8009 – Zumba	Shandy Mann	\$85
01/20-03/13	CSFT 8019 – Pilates	Vanessa Dominguez	\$80
03/27-05/15	CSFT 8019 – Pilates	Vanessa Dominguez	\$80
01/20-03/27	CSFT 8019 – Pilates	Shandy Mann	\$85
01/20-03/27	CSFT 8025 – Latin Salsa Dancing	Shandy Mann	\$85
01/20-03/27	CSFT 8030 – Beginning Tai Chi	Shandy Mann	\$85
01/20-03/27	CSFT 8032 – Full-Body Barre Workout	Shandy Mann	\$85
01/20-03/27	CSFT 8034 – Beginning Tai Chi Fan	Shandy Mann	\$85
01/20-03/27	CSFT 8032 – Full-Body Barre Workout	Shandy Mann	\$85
01/20-03/27	CSFT 8020 – Yoga for Health	Shandy Mann	\$85
01/20-03/27	CSFT 8020 – Yoga for Health	Shandy Mann	\$85
03/23-05/11	CSFT 8036 – Energizing Vinyasa Flow	Robyn Brinkerhoff	\$80
03/23-05/18	CSAR 8009 – Mogul Art and Sewing Art for Entrepreneurs	Renad Hamed	\$95
04/24-05/08	CSAR 8010 – Basic Crocheting	Jose Ledezma Legaspi	\$62
05/04-05/18	CSPD 8009 – Music, Protest, and Politics	Christopher Sprecher	\$25
05/02-05/10	CSAR 8011 – Stained Glass 101	Camilla Auchterlounie	\$175
03/23-04/06	CSPD 8091 – Financial Literacy	Cary Gray	\$67
04/13-04/27	CSPD 8093 – Start Planning Your Retirement	Cary Gray	\$67
05/04-05/11	CSPD 8098 – Financial Empowerment	Cary Gray	\$45
03/28-03/29	CSHE 8001 – Fabulous Tea Parties	Anna Arrowsmith	\$119
02/06-02/06	CSCT 8005 – Become a CA Notary Public	Masters Notary	\$154
02/05-02/05	CSCT 8006 – Loan Signing Specialist	Master Notary	\$120
02/28-02/28	CSCT 8081 – CPR Certification in Spanish	Staff	\$65
05/16-05/16	CSCT 8081 – CPR Certification in Spanish	Staff	\$65
02/10-03/10	CSPD 8014 – Intro Chinese Language/Culture	Yang Aanderaa	\$100
03/14-03/15	CSHE 8031 – Vietnamese Spring Rolls	Shandy Mann	\$60
04/11-04/12	CSHE 8032 – Chinese Dumpling Cooking Fundamentals	Shandy Mann	\$60
05/02-05/03	CSHE 8031 – Vietnamese Spring Rolls	Shandy Mann	\$60

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Adoption of Additions and Changes in the Academic Policy and Planning Committee Curriculum Report	Item Number: 12.H.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 25

BACKGROUND

The curriculum report for the period Nov. 6, 2025 to Nov. 20, 2025, is attached for consideration by the board of trustees. This report includes a summary of new courses, course reviews and modifications, course conversions to distance education instructional modality, and modified/new programs.

FISCAL IMPACT

The estimated cost for additional library materials for new and modified curricula will be determined at a later date for inclusion in the 2025-2026 and 2026-2027 fiscal year's budget.

RECOMMENDATION

Staff recommends the board of trustees adopt the curriculum additions and changes reflected in the summary report of the Academic Policy and Planning Committee for the period Nov. 6, 2025 to Nov. 20, 2025.

Administrator Initiating Item: Robert Curry	Final Disposition:
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ACADEMIC POLICY AND PLANNING COMMITTEE CURRICULUM REPORT

December 16, 2025

For the period November 6, 2025 to November 20, 2025

- Larry Manalo Jr., Committee Chairperson
- Dave DeGroot, Vice Chair/Technical Review Committee Chair
- Christine Bisson, Applied Behavioral Sciences
- Brent Darwin, Business
- Ricardo Navarette, Counseling
- Trevor Passage, English
- Shane Anderson, Fine Arts
- Patricia Koivisto, Kinesiology, Recreation, & Athletics
- Leanne Wolfram, Health Sciences
- Loren Bradbury, Industrial Technology
- Melinda Nishimori, Languages & Communication
- Kerry Runkle, Academic/Student Services
- Brian Youngblood, Life and Physical Sciences
- Chris Eachus, Mathematical Sciences
- Kurt Kruse, Public Safety
- Lexy Conrad, Social & Behavioral Sciences
- Faith Davis, Associated Student Body Government
- Josie Cabanas and Luis Martinez, Admissions & Records Representative (non-voting)
- Melinda Nishimori, Noncredit Education (non-voting)
- Trevor Passage, Library Ex-officio (non-voting)
- Dave DeGroot, Articulation Officer (non-voting)
- Robert Curry, Vice President, Academic Affairs (non-voting)
- Vickey Smith, Curriculum Analyst (non-voting)
- Jay Taylor-Burns, Curriculum Technician (non-voting)

Approved by Academic Senate: _____
 President, Academic Senate Date
 Allan Hancock College

Adopted by Board of Trustees: _____
 President, Board of Trustees Date
 Allan Hancock Joint Community College District

This summary report includes an AP&P Committee pre-approval of hours and units course and program modifications for the MATH department and a summary of library inventory of resources to meet the needs of new and modified curriculum.

NEW COURSES/PROGRAMS RECOMMENDED FOR ADOPTION

This section lists all new courses and programs including credit, noncredit, experimental, and special topics.

New Credit Courses. Effective Summer/Fall 2026 except CNET 111 and CNET 112.

Prefix & Number	Course Title	Units
CNET 111	Cloud Security Justification: Add new course to Cybersecurity certificate. For Fall 2027 implementation.	4.0
CNET 112	Cloud Security 2 Justification: Add new course to Cybersecurity certificate. For Fall 2027 implementation.	4.0
ENGL 155	Introduction to Science Fiction and Fantasy NEW: Prerequisite: ENGL C1000	3.0
PE 158	Intermediate Golf	1.0
PE 166	Intermediate Soccer	1.0
STAT C1000E	Introduction to Statistics Justification: Add embedded support section to STAT C1000. Not a Common Course Numbering course.	5.0

New Noncredit Courses. Effective Summer/Fall 2026.

Prefix & Number	Course Title	Hours
FTNC 7004	Winter Firefighter In-service Training	20-60
OLDR 7040	Intro to Jewelry Fabrication	32-64
OLDR 7045	Beginning Soldering	32-64

Review and Modify Credit Course. Effective Summer/Fall 2026.

Prefix & Number	Course Title	Units
ENGL 137	Children's Literature Modification: Text and content update.	3.0
FT 338	Land Navigation Cross-list: EMS 338 or ENVT 338 Modification: Uncross-list EMS 338. ENVT 338 was dropped.	2.0
FSN 109	Basic Nutrition for Health Modifications: Update course.	3.0
FSN 110	Nutrition Science Modification: Course update.	3.0
FSN 112	Behavioral Nutrition Modifications: Update course. Remove advisories FSN 109 and ENGL 100.	3.0

FSN 132	Culinology & Nutrition Professions Former: Intro to Culinology Professions Modifications: Title changed from Introduction to Culinology Professions to reflect content regarding nutrition professions and to align with transfer college/university pathways for food science and nutrition. Updated OER text. Removed ENGL 100 advisory.	1.0
FSN 133	Introduction to Food Science Modifications: Course update. Remove advisories for CHEM 120 and ENGL 100.	3.0
FSN 134	Food, Nutrition Customs and Culture Modifications: Update course. Remove advisory for CA 124.	4.0
FSN 149	Work Experience Education Former: Cooperative Work Experience Modifications: Title change.	1-8
GEOG 101L	Physical Geography Laboratory Justification: The course number has been changed to help students recognize this course as a lab that is aligned with Physical Geography GEOG 101.	1.0
KIN 128	Sport Psychology Note: PE 128 was dropped on 10-16-2025.	3.0
PHYS 162	Engineering Physics 2 Modification: Update text and lab content.	4.0
PHYS 163	Engineering Physics 3 Modification: Update text and lab content.	4.0
PSY 113	Theories of Personality NEW: Prerequisite: PSYC C1000 Advisory: ENGL C1000 Modifications: Add new requisite. Updates on catalog description, content, objectives, methods of instruction, OER text adoption, and SLO.	3.0
PSY 117	Child Psychology NEW: Prerequisite: PSYC C1000 As above.	3.0
PSY 118	Human Development NEW: Prerequisite: PSYC C1000 As above.	3.0
PSY 119	Abnormal Psychology NEW: Prerequisite: PSYC C1000 As above.	3.0
PSY 121	Social Psychology As above.	3.0
STAT 1400S	Support for STAT C1000 Modification of MATH 123S	1.0

Modify Noncredit Course. Effective Summer/Fall 2026.

Prefix & Number	Course Title	Hours
ELDN 7426	ELD Reading & Writing Lab	64-160
TRCK 7800	Truck Driving Theory	12-16
TRCK 7801	Yard Skills	16-30
TRCK 7802	Public Road Truck Driving	20-30
TRCK 7803	Commercial Vehicle Simulator Lab	1-40
TRCK 7805	DMV Refresher	8-16

VOCE 7400B	Beginning Floral Design	18-24
VOCE 7401B	Floral Design Beyond the Basics	1-24
VOCE 7402B	Floral Design Beyond the Basics II	18-24
VOCE 7404B	Floral Design Special Events	18-24
VOCE 7405B	Floral Seasonal Celebrations	18-24

New Credit Programs

Department	Course Title	Units
Applied Behavioral Sciences	Hospitality Management Associate in science for Transfer Justification: The Hospitality Industry is now the largest private-sector employer in Santa Barbara and San Luis Obispo counties, according to the California Employment Development Department (EDD).	18
Life and Physical Sciences	Viticulture and Enology: Winemaking Certificate of Achievement Justification: The new Certificate of Achievement in Winemaking will clarify the pathway for students. The college also offers a bonded winery and a dedicated vineyard on campus. This degree also offers the possibility to get into the industry faster since no general education courses are required.	32
Life and Physical Sciences	Viticulture and Enology: Winemaking Associate in Science Same as above.	32

New Noncredit Program

Department	Course Title	Hours
Education Noncredit	Barbering Certificate of Completion Justification: Partnership with Cosmoton Academy in Lompoc. There is a need and interest in the community.	1000-1200
Education Noncredit	Early Childhood Studies NC: Family Childcare License Preparation Certificate of Completion Justification: The justification of need is based on the ECSN/ECS advisory recommendation to create a stackable certificate that provides students with two courses to start that are family childcare focused. Students will then be able to apply both courses to another certificate that applies their learning to other care settings in the community. Additionally, there is a community need to provide education and training for other childcare models such as family members, neighbors and friends. The certificate is being developed as part of an IBEST model where noncredit English language learners simultaneously learn the professional language and basic skills needed for entering credit Early Childhood Studies coursework. This is part of the accelerated Pathways program and will serve as a bridge from noncredit to credit classes. These courses have also been requested by Santa Barbara County Resource and Referral and respond to projected employment needs in this field.	24-40

	<p>This program will provide English language learners language support and benefit these students in the following ways:</p> <ul style="list-style-type: none"> • Provide the training necessary to open an in-home licensed care facility. • Provide opportunities for self-employment • Increase the number of daycare spots in the region, which is an emergent need (Struggling to Stay Afloat: The Real Cost Measure in California 2019 report), allowing more parents to enter the workforce • Improve childcare stability across the region • Improve the quality of daycare in the Northern Santa Barbara region <p>Create a pathway to the credit ECS program in order to increase the opportunity to transition from this noncredit program to the credit program</p>	
Education Noncredit	<p>Early Childhood Studies NC: Family, Friend, & Neighbor Childcare Certificate of Completion Justification: The program was updated to change from a Certificate of Competency to a Certificate of Completion, revised name to align with industry standards, updated catalog description, and had very minor changes to the program outcomes.</p>	69-115
Education Noncredit	<p>ELDV Family Childcare License Preparation Certificate of Competency Justification: Offer ELL support for ECSN program.</p>	40-75

Modify Credit Programs

Department	Course Title	Units
Applied Behavioral Sciences	Interior Design (New Title) Formerly: Family and Consumer Science: Interior Design Merchandizing Associate in science	24
English	English Associate in arts	21
	English Associate in Arts for Transfer	21
Fine Arts	Dance Associate in Arts	33
	Film and Video Production Associate in Science	31
Languages and Communication	Advance English Language Development Certificate of Accomplishment	13
Social and Behavioral Sciences	Psychology Associate in Arts	25
	Psychology Associate in Arts for Transfer	20

Modify Noncredit Programs

Department	Program Title	Units
Education NC	Basic Skills Certificate of Competency	48-108
	Advanced English Language Development Certificate of Competency	240-270

	Commercial Truck Driving Certificate of Completion	
	ELDV Family, Friend, & Neighbor Childcare Certificate of Competency	112-210
	ELDV Intro to Early Childhood Studies Certificate of Competency	213-345
	Income Tax Preparation Certificate of Competency	67-87
	Pathways to US Citizenship Certificate of Completion	42-96
	Secondary Education / High School Equivalency Exam Preparation Certificate of Competency	106-252

Deactivate Credit Programs

Department	Program Title	Units
Social and Behavioral Sciences	Human Services: Family Services Worker 1 Certificate of Accomplishment	15
	Human Services: Family Services Worker 2 Certificate of Accomplishment	15
	Human Services: Family Services Worker 3 Certificate of Accomplishment	9
	Human Services: Family Studies Certificate of Achievement	28
	Human Services: Addiction Studies Associate in Science	42
Counseling	Liberal Studies: Elementary Teacher Preparation Associate in Arts	29
	Transfer Studies UC/CSU (Math, Engineering, and Science Majors) Certificate of Achievement.	73-77

New and Modified Requisites. Effective Summer/Fall 2026.

Prefix & Number	Course Title	Requisites Requests
ENGL 137	Children's Literature	Prerequisite: ENGL C1000
ENGL 155	Intro to Science Fiction and Fantasy	Prerequisite: ENGL C1000 Ability to write expository essay using correct English grammar and basic rhetorical strategies of successful college writing and college reading ability.
FSN 112	Behavioral Nutrition	Remove advisories FSN 109 and ENGL 100.
FSN 132	Culinology & Nutrition Professions Former: Intro to Culinology Professions	Remove ENGL 100 advisory.
FSN 133	Introduction to Food Science	Remove advisories for CHEM 120 and ENGL 100.
FSN 134	Food, Nutrition Customs and Culture	Remove advisory for CA 124.
FSN 112	Behavioral Nutrition	Remove advisories FSN 109 and ENGL 100.
FSN 132	Culinology & Nutrition Professions Former: Intro to Culinology Professions	Remove ENGL 100 advisory.

FSN 133	Introduction to Food Science	Remove CHEM 120 and ENGL 100 advisories.
FSN 134	Food, Nutrition Customs and Culture	Remove CA 124 advisory.
PSY 113	Theories of Personality	Prerequisite: PSYC C1000 Advisory: ENGL C1000
PSY 117	Child Psychology	Prerequisite: PSYC C1000
PSY 118	Human Development	Prerequisite: PSYC C1000
PSY 119	Abnormal Psychology	Prerequisite: PSYC C1000
PSY 121	Social Psychology	Prerequisite: PSYC C1000 & ENGL C1000
STAT C1000E	Introduction to Statistics	Embedded support for STAT C1000
STAT 1400S	Support for STAT C100	

Request for Distance Education Modalities. Effective Summer/Fall 2026.

Prefix & Number	Course Title	DE Modalities
FTNC 7004	Winter Firefighter In-service Training	DE Sync and Async

Request for AHC General Education, AHC Graduation Requirements, and/or Cal-GETC.

Effective Summer/Fall 2026. AHC GE and AHC Graduation Requirements.

Effective upon CSU/UC Approval: Cal-GETC.

Prefix & Number	Course Title	AHC GE, AHC GR, and/or Cal-GETC
ENGL 155	Intro to Science Fiction and Fantasy	AHC GE Cat 3 Arts and Humanities Cal-GETC Area 3B Humanities

Miscellaneous

Effective Summer/Fall 2026.

These courses are going to be replaced by the corresponding HOSP courses. Approval of these drop proposals needs to include corresponding program changes.

Prefix & Number	Course Title	Units
CA 118	Beverage Management Justification: Replaced by HOSP 118 Beverage Management	1.0
CA 119	Intro to the Hospitality Industry Justification: Replaced by HOSP 100 Intro to Hospitality	2.0
CA 124	Sanitation, Safety and Equipment Justification: Replaced by HOSP 110 Sanitation & Safety	3.0
CA 125	Supervision and Training Techniques Justification: Replaced by HOSP 130 Intro to Food & Beverage Management	3.0
CA 126	Food Production Cost, Control, and Management Justification: Replaced by HOSP 120 Hospitality Cost Control	3.0
CA 129	Catering and Events Management Justification: Replaced by HOSP 129 Catering & Events Management.	3.0



FROM: Discipline Faculty and MATH Department

TO: AP&P Committee
AHC Academic Senate

November 13, 2025

RE: Implementation of the Standardized Attendance Accounting Method.

Background:

“Beginning in the 2026-27 fiscal year, all credit courses (except courses required for positive attendance) must use the Standardized Accounting method to calculate full-time equivalent for students (FTES). Title 5 §53003.1(b)(c) and (f)(1), which correspond to weekly, daily, and the alternative attendance accounting method for credit will become inoperative by June 30, 2026. Once a District transitions to the new attendance accounting method, they cannot change back to the old attendance accounting methods. All credit courses must fully transition to the new method in a single fiscal year.” (CCCCO, 9-24-2024).

- A **three-unit lecture course**, semester college
3 units x 18 hours = 54 standardized total hours.
54 total hours x 30 students = 1620/ 525 = 3.09 FTES
- A **one-unit lab course**, semester college
1 unit x 54 hours = 54 standardized total hours.
54 total hours x 30 students = 1620/ 525 = 3.09 FTES

Proposal:

In compliance with the Standardized Attendance Accounting Method and the urgency of this formidable task, the discipline faculty and the MATH department request:

- Provide additional time to enable the discipline faculty and department to innovatively reconfigure course hours and units to meet the needs of the students with no adverse effect on faculty load calculation while complying with the Standardized Attendance Accounting Method (Effective fiscal year 2026-27).
- Pre-approve in-class and units adjustments in the course outlines with no to minimal adjustments to the curriculum.
- Pre-approve program impact of these courses.

The attached course list of MATH courses and the corresponding in-class and units as recorded in CurriQunet.

Attachment: List of active MATH courses in CurriQunet.

Course	In-class Hours	Units
ENGR 100 Introduction to Engineering	1.0	1.0
ENGR 122 Programming and Problem-solving in MATLAB	5.0	3.0
ENGR 124 Excel for Science and Engineering	1.6	1.0
ENGR 126 MATLAB for Science and Engineering	1.6	1.0
ENGR 152 Statics	4.0	3.0
ENGR 154 Dynamics	3.0	3.0
ENGR 156 Strength of Materials	4.0	4.0
ENGR 161 Materials Science	3.0	3.0
ENGR 162 Materials Science Lab	3.0	1.0
ENGR 170 Electric Circuit Analysis	3.0	3.0

ENGR 171 Electric Circuit Lab	3.0	1.0
MATH 100 Nature of Modern Mathematics	3.0	3.0
MATH 105 Mathematics for Teachers	5.0	4.0
MATH 121 Trigonometry	3.0	3.0
MATH 123S Support for STAT C1000	2.0	1.0
MATH 131 College Algebra	4.0	3.0
MATH 131S Support for MATH 131: College Algebra	3.0	1.5
MATH 135 Calculus with Applications	4.0	4.0
MATH 135S Support for MATH 135: Calculus	3.0	1.5
MATH 141 Precalculus	6.0	6.0
MATH 141S Support for MATH 141: Precalculus	3.0	1.5
MATH 179A Support for MATH 123: Elementary Statistics	2.0	1.0
MATH 179B Support for MATH 181: Calculus 1	3.0	2.0
MATH 181 Calculus 1	5.0	4.0
MATH 181S Support for MATH 181: Calculus 1	5.0	4.0
MATH 182 Calculus 2	5.0	4.0
MATH 183 Multivariate Calculus	5.0	4.0
MATH 184 Linear Algebra/Differential Equations	5.0	5.0
MATH 189 Independent Projects	5.0	4.0
MATH 309 Algebra and Math Literacy	5.0	4.0
MATH 311 Algebra 1	4.0	4.0
MATH 321 First Year Geometry	3.0	3.0
MATH 331 Algebra 2	5.0	4.0
MATH 331S Support for MATH 331: Algebra 2	2.0	1.0
MATH 521 Foundations of Mathematics	6.0	5.0
STAT C1000 Introduction to Statistics	5.0	4.0
STAT C1000E Introduction to Statistics	7.0	5.0
STAT 1400S Support for STAT C1000	2.0	1.0

Red entries do not meet the hours and unit calculation for lecture (1 hour in-class = 1 unit) or laboratory (3 hours in-class = 1 unit).



MEMORANDUM

DATE: November 20, 2025

TO: Mary Patrick, Dean: Library & Learning Resources
Academic Policy & Planning Committee

FROM: Trevor Passage, Librarian, AP&P Committee

SUBJECT: Course and Program Modifications Impact on the Library

The report lists the Fall 2025 new and modified curriculum proposals impact on library collection.

Nov 6, 2025

Consent

- **STAT C1000E: Introduction to Statistics**—see [new course memo](#).
- **STAT 1400S: Support for STAT C1000**—undergoing modification to match common course numbering for STAT C1000. Library has sufficient resources to support this course.

First Reading

- **ENGL 155: Introduction to Science Fiction & Fantasy**—see [new course memo](#).
- **PE 158 - Intermediate Golf**—see [new course memo](#).
- **PE 166 - Intermediate Soccer**—see [new course memo](#).
- **FTNC 7004 - Winter Firefighter In-Service Training**—library has sufficient resources to support this course.
- **ENGL 137: Children's Literature**—Library does not own copies of identified texts, *Charlotte Huck's Children's Literature: A Brief Guide* (\$69.76), or *Scott, Foresman Anthology of Children's Literature (out of print)*. Cost to acquire materials is approximately \$70.00.
- **GEOG 101 L: Physical Geography Laboratory**—undergoing modification to align with GEOG 101. Library has sufficient resources to support this course.
- **PHYS 161 - Engineering Physics 1**—undergoing modification to update the textbook and lab requirements. Library has sufficient resources to support this course.
- **PHYS 162 - Engineering Physics 2**—undergoing modification to update text and lab requirements. Library has sufficient resources to support this course.
- **PHYS 163 - Engineering Physics 3**—undergoing modification to update text and lab requirements. Library has sufficient resources to support this course.
- **PSY 113: Theories of Personality**—library has sufficient resources to support this course.
- **PSY 117: Child Psychology**—library has sufficient resources to support this course.
- **PSY 118: Human Development – Lifespan**—course undergoing modification to update and bring in line with current program and practices. Library has sufficient resources to support this course.
- **PSY 119: Abnormal Psychology**—library has sufficient resources to support this course.
- **PSY 121: Social Psychology**—undergoing modification to update and bring in line with current program and practices. Library has sufficient resources to support this course.
- **ELDN 7426: LD Reading & Writing Lab**—library has sufficient resources to support this course.
- **TRCK 7800: Truck Driving Theory**—library has sufficient resources to support this course.
- **TRCK 7801: Yard Skills**—library has sufficient resources to support this course.
- **TRCK 7802: Public Road Truck Driving**—library has sufficient resources to support this course.
- **TRCK 7803: Commercial Vehicle Simulator Lab**—library has sufficient resources to support this course.
- **TRCK 7805: DMV Refresher**—library has sufficient resources to support this course.

- **VOCE 7400B - Beginning Floral Design**—undergoing course review. Library has sufficient resources to support this course.
- **VOCE 7401B - Floral Design: Beyond the Basics**—undergoing course review. Library has sufficient resources to support this course.
- **VOCE 7402B - Floral Design: Beyond Basics II**—library has sufficient resources to support this course.
- **VOCE 7404B - Floral Design: Special Events**—undergoing course review. Library has sufficient resources to support this course.
- **VOCE 7405B - Floral Seasonal Celebrations**—undergoing course review. Library has sufficient resources to support this course.
- **Applied Behavioral Sciences, Hospitality Management: AST**—see [new program memo](#).
- **Life and Physical Sciences, Viticulture and Enology - Winemaking - Certificate of Achievement.** This is a new degree program that uses courses already being offered. No further costs to the library are associated with materials for this course.
- **Education Noncredit, Barbering: Certificate of Completion**—see [new program memo](#).
- **Education Noncredit, Early Childhood Studies NC: Family Childcare License Preparation - Cert of Completion**—see [new program memo](#).
- **Education Noncredit, Family Friend & Neighbor Childcare: Certificate of Completion**—see [new program memo](#).
- **Applied Behavioral Sciences, Interior Design: Associate in Science**—undergoing modification to modernize and align degree and program with current trends in the profession. Courses include:
 - FASH 101: Fashion Industry and Marketing—library has sufficient resources to support this course.
 - INTD 100: Introduction to Interior Design—library does not own a copy of the identified text, *Interior Design Fundamentals* (\$90.00). Cost of acquiring is approximately \$90.
 - INTD 171: Interior Design Materials—library has sufficient resources to support this course.
 - INTD 172: Interior Design Studio—library does not own a copy of the identified text, *Construction Drawings and Details for Interiors* (\$72.95). Cost of acquiring materials is approximately \$75.
 - FASH 103: Textiles—library has sufficient resources to support this course.
 - INTD 170: Interior Design—COR indicates a textbook change. The library does not own a copy. Cost to acquire new text: \$135.
 - ARCH/ET 160: Digital Tools in Architecture—library does not own copies of the identified texts, *the SketchUP v.6 Workbook*, *Digital Tools for Architecture: Abbreviated Software Manual for Selected Programs*. Both books appear out of print. Library has sufficient resources to support this course.
 - INTD 149: Work Experience Education—library has sufficient resources to support this course.
 - ART 110: Design 1—library has sufficient resources to support this course.
 - ART/GRPH 108: Design 1 on the Computer—library has sufficient resources to support this course.
 - ART 112: Design Color Theory—library has sufficient resources to support this course.
 - ART 113: Three Dimensional Design—library has sufficient resources to support this course.
 - ARCH 121: Architectural Practice 1—library has sufficient resources to support this course.
 - BUS 106: Small Business Management—library has sufficient resources to support this course.
 - CBIS 101: Computer Concepts & Applications—library has sufficient resources to support this course.
 - FCS 199: Special Topics in Family & Consumer Sciences—library has sufficient resources to support this course.

Total cost to acquire materials is approximately \$300.
- **English, English: Associate in Arts**—library has sufficient resources to support this program.
- **English, English: Associate in Arts for Transfer**—library has sufficient resources to support this program.
- **Fine Arts, Dance: Associate in Arts**—undergoing modification to align units from changes to courses. Courses included in the program include:
 - DANC 101: Dance Appreciation—library has sufficient resources to support this course.
 - DANC 102: Auditioning for Dancers—library has sufficient resources to support this course.
 - DANC 110: Modern Dance I—library has sufficient resources to support this course.
 - DANC 120: Ballet Dance I—library has sufficient resources to support this course.
 - DANC 130: Jazz Dance I—library has sufficient resources to support this course.

- DANC 133: Hip Hop Dance I—library has sufficient resources to support this course.
 - DANC 152: Tap Dance I—library has sufficient resources to support this course.
 - DANC 156: Techniques for Stretch & Wellness—Santa Maria does not have a copy of identified text, *Stretching* (\$23.95). Cost to acquire materials is approximately \$25.
 - DANC 170: Music for Dancers—library has sufficient resources to support this course.
 - DANC 171: Dance Composition/Choreography I—library has sufficient resources to support this course.
 - DANC 111: Modern Dance II—library has sufficient resources to support this course.
 - DANC 121: Ballet Dance II—library has sufficient resources to support this course.
 - DANC 131: Jazz Dance II—library has sufficient resources to support this course.
 - DANC 138: Hip Hop Dance II—library has sufficient resources to support this course.
 - DANC 115: Modern Dance III—library has sufficient resources to support this course.
 - DANC 125: Ballet Dance III—library has sufficient resources to support this course.
 - DANC 135: Jazz Dance III—library has sufficient resources to support this course.
 - DANC 139: Hip Hop Dance III—library has sufficient resources to support this course.
 - DANC 148: Folklorico Concert Production—library has sufficient resources to support this course.
 - DANC 154: Clinic in Dance Partnering—library has sufficient resources to support this course.
 - DANC 180: Performance Laboratory—library has sufficient resources to support this course.
 - DANC 182: Technical Production Lab—library has sufficient resources to support this course.
 - DANC 183: Dance Ensemble—library has sufficient resources to support this course.
 - DANC 186: Dance Production—library has sufficient resources to support this course.
 - DANC 188: Dance Composition/Choreography II—library has sufficient resources to support this course.
 - DANC 189: Independent Projects in Dance—library has sufficient resources to support this course.
- Total cost to acquire materials is approximately \$25.

- **Languages and Communications, Advanced English Language Development - Certificate of Accomplishment**—undergoing modification to replace a 3 unit course with a 4 unit revised course. Courses in certificate include:

- ELD 503 (same as ELDN 7503): Advanced Grammar—library has a copy of the identified text. Library has sufficient resources to support this course.
- ELD 523 (same as ELDN 7523, ENGL 312, READ 310): Advanced Reading—library has sufficient resources to support this course.
- ELD 533 (same as ELDN 7533): Advanced Writing—library has sufficient resources to support this course.
- ELD 512 (same as ELDN 7512): Low Advanced Conversation—library does not own one identified title, but it appears out of print. Library has sufficient resources to support this course.
- ELD 513 (same as ELDN 7513): Pronunciation—library does not own identified titles, *Focus on Pronunciation 1* (\$47.56) and *Pronunciation Pairs* (\$56.75). Total cost to acquire materials is approximately \$100.

Based on the above assessment, the library does not own several identified texts. Cost to acquire materials is approximately \$100.

- **Social and Behavioral Sciences, Psychology: Associate in Arts**—undergoing modification to streamline program requirements and ensure consistency with current disciplinary standards. Courses included in the program are as follows:
 - PSYC C1000: Introduction to Psychology—library does not own one of the identified texts, but physical copies do not appear in print anymore, only lifetime digital access. Library has sufficient resources to support this course.
 - PSY 105: Research Methods in Psychology—library has sufficient resources to support this course.
 - STAT C1000: Introduction to Statistics—library does not own some of the identified texts, *Statistics: Learning from Data* (\$259.95), *Introductory Statistics: Exploring the World Through Data* (\$286.65). Cost of acquiring materials is approximately \$550.
 - PSY 113: Theories of Personality—library has sufficient resources to support this course.
 - PSY 119: Abnormal Psychology—library has sufficient resources to support this course.
 - PSY 121: Social Psychology—library has sufficient resources to support this course.
 - PSY 112: Human Sexuality—library has sufficient resources to support this course.
 - PSY 117: Child Psychology—library has sufficient resources to support this course.

- PSY 127: Emotional Intelligence—library has sufficient resources to support this course.
- PSY 128: Positive Psychology—library does not own a copy of the identified text, *Choose the Life You Want: The Mindful Way to Happiness* (\$14.35). Cost to acquire materials is approximately \$15.
- ANTH 101: Introduction to Biological Anthropology—library has sufficient resources to support this course.
- ANTH 102: Introduction to Cultural Anthropology—library has sufficient resources to support this course.
- BIOL 100: Introductory Biology—library has sufficient resources to support this course.
- BIOL 124: Human Anatomy—library has sufficient resources to support this course.
- BIOL 125: Human Physiology—library has sufficient resources to support this course.
- HUSV 106: Family Systems, Addiction & Trauma—library has sufficient resources to support this course.
- SOC 110: Introduction to Marriage & Family—library does not own identified text, *M&F 4th ed* (\$85.36); cost to acquire materials is approximately \$90.

Total cost to acquire materials to support this program is approximately \$655.

- **Social & Behavioral Sciences, Psychology: Associate in Arts for Transfer**—undergoing modification to align program fully with statewide Transfer Model Curriculum. Courses included in the program are as follows:
 - BIOL 100: Introductory Biology—library has sufficient resources to support this course.
 - PSYC C1000: Introduction to Psychology—library does not own one of the identified texts, but physical copies do not appear in print anymore, only lifetime digital access. Library has sufficient resources to support this course.
 - PSY 105: Research Methods in Psychology—library has sufficient resources to support this course.
 - STAT C1000: Introduction to Statistics—library does not own some of the identified texts, *Statistics: Learning from Data* (\$259.95), *Introductory Statistics: Exploring the World Through Data* (\$286.65). Cost of acquiring materials is approximately \$550.
 - PSY 118: Human Development – Lifespan—library has sufficient resources to support this course.
 - PSY 121: Social Psychology—library has sufficient resources to support this course.
 - PSY 112: Human Sexuality—library has sufficient resources to support this course.
 - PSY 113: Theories of Personality—library has sufficient resources to support this course.
 - PSY 117: Child Psychology—library has sufficient resources to support this course.
 - PSY 119: Abnormal Psychology—library has sufficient resources to support this course.
 - PSY 127: Emotional Intelligence—library has sufficient resources to support this course.
 - PSY 128: Positive Psychology—library does not own a copy of the identified text; *Choose the Life You Want: The Mindful Way to Happiness* (\$14.35). Cost to acquire materials is approximately \$15.

Total cost to acquire materials to support this program is approximately \$565.
- **Education Noncredit, Basic Skills - Certificate of Competency**—undergoing modification to combine existing and revised courses. Courses included in this certificate:
 - BASK 7012: Basic Reading and Writing—undergoing modification to content (focusing on grades 6th through 8th), contact hours, objectives and SLOs, and to add a DE Modality of synchronous only. The library has copies of the identified texts. No further purchases are recommended.
 - BASK 7013: GED Computer/Calculator Skills—undergoing modification to content and aligning to new GED compatible calculator, title, and to add DE Modality of synchronous only. No texts listed; no further purchases recommended.
 - BASK 7003: Reading, Writing, and Math—library has sufficient resources to support this course.

Based on the above findings, the library has sufficient resources to support this certificate.
- **Education Noncredit, Advanced English Language Development (NC) - Cert of Competency**—undergoing modification to update course revisions. Courses included in this certificate:
 - ELDN 7503: Advanced Grammar—library has a copy of the identified text. Library has sufficient resources to support this course.
 - ELDN 7512: Low Advanced Conversation—library does not own one identified title, but it appears out of print. Library has sufficient resources to support this course.
 - ELDN 7523: Advanced Reading—library has sufficient resources to support this course.
 - ELDN 7533: Advanced Writing—library has sufficient resources to support this course.
 - ELDN 7426: LD Reading & Writing Lab—library has sufficient resources to support this course.

- ELDN 7532: Low Advanced Writing—library has copies of identified texts; library has sufficient resources to support this course.
 - ELDN 7522: Low Advanced Reading—library does not own all identified titles, *Reading for Today 3: Concepts* (\$65.33), *Real Reading 4* (\$46.63), *Real Reading 3* (\$47.56), and *Reading Explorer 4* (\$78.67). Cost of acquiring materials is approximately \$235.
 - ELDN 7521: High Intermediate Reading—library does not own all identified titles, *Reading for Today 3: Concepts* (\$65.33), *Real Reading 2* (\$46.63), *Password 3* (\$54.65), and *Cause & Effect* (\$58.95). Cost of acquiring materials is approximately \$230
 - ELDN 7513: Pronunciation—library does not own identified titles, *Focus on Pronunciation 1* (\$47.56) and *Pronunciation Pairs* (\$56.75). Total cost to acquire materials is approximately \$100.
 - ELDN 7511: High Intermediate Conversation—library does not own some identified texts, *Speaking of Values: Intermediate Conversation* (\$51.60) and *Skills for Success 2 Listening and Speaking* (\$72.59). Total cost to acquire materials is approximately \$125.
 - ELDN 7502: Low Advanced Grammar—library has sufficient resources to support this course.
 - ELDN 7501: Intermediate Grammar—library has sufficient resources to support this course.
- Based on the above assessment, the library does not own several identified texts. Cost to acquire materials is approximately \$690.

- **Education Noncredit, Commercial Truck Driving - Certificate of Completion**—undergoing course review during program review. Courses include:

- TRCK 7800: Truck Driving Theory—library has sufficient resources to support this course.
- TRCK 7801: Yard Skills—library has sufficient resources to support this course.
- TRCK 7802: Public Road Truck Driving—library has sufficient resources to support this course.

Recommended elective (optional):

- TRCK 7803: Commercial Vehicle Simulator Lab—library has sufficient resources to support this course.
- TRCK 7805: DMV Refresher—library has sufficient resources to support this course.

Based on the above, the library has sufficient resources to support this certificate.

- **Education Noncredit, Family Friend & Neighbor Childcare: Certificate of Completion**—see [new program memo](#).

- **Education Noncredit, ELDV Intro to Early Childhood Studies - Certificate of Competency**—undergoing modification to align with ECSN changes and clarify language for SP grading. Courses included in certificate:

- ELDV 7310: Engl. Dev. for History of Child Development—undergoing review to check COR, SLOs, etc. Library has sufficient resources to support this course.
- ECSN 7310: History of Child Development—library has sufficient resources to support this course.
- ELDV 7314: Engl. Dev. for Assessment & Delivery Systems—undergoing review to check COR, SLOs, etc. Library has sufficient resources to support this course.
- ECSN 7314: Assessment and Delivery Systems—library has sufficient resources to support this course.
- ELDV 7313: Engl. Dev. for Observation Made Easy—undergoing review to check COR, SLOs, etc. Library has sufficient resources to support this course.
- ECSN 7313: Observation Made Easy—library has sufficient resources to support this course.
- ELDV 7312: Engl. Dev. for The Importance of Play—undergoing review to check COR, SLOs, etc. Library has sufficient resources to support this course.
- ECSN 7312: The Importance of Play—library has sufficient resources to support this course.
- ELDV 7311: Engl. Dev. for Guidance and Interaction—undergoing review to check COR, SLOs, etc. Library has sufficient resources to support this course.
- ECSN 7311: Guidance and Interaction—library has sufficient resources to support this course.

Based on the above assessment, library has sufficient resources to support this certificate.

- **Education Noncredit, Income Tax Preparation - Certificate of Competency**—undergoing modification for revised courses.

- VOCE 7502: Intro to Tax Preparation—undergoing modification to add course objectives. Texts are all IRS tax forms or publications. No further purchases are recommended.

- VOCE 7503: Intro to Tax Prep Software—undergoing modification to change from lab to lecture and adjust course objectives. Texts are all IRS tax forms or publications. No further purchases are recommended.
- VOCE 7504: Income Tax Prep Internship—library has sufficient resources to support this course. Based on the above assessment, the library has sufficient resources to support this certificate.
- **Education Noncredit, Pathways to U.S. Citizenship - Cert of Completion**—undergoing review of core courses. Both CITZ courses were reviewed. The library has sufficient resources to support this certificate.
- **Education Noncredit, Secondary Education/High School Equivalency Exam Preparation - Certificate of Competency**—undergoing modification to combine existing and revised courses. Courses included in this certificate:
 - BASK 7005: Preparing for the GED Test—library has sufficient resources to support this course.
 - BASK 7013: GED Computer/Calculator Skills—undergoing modification to content and aligning to new GED compatible calculator, title, and to add DE Modality of synchronous only. No texts listed; no further purchases recommended.
 - BASK 7005B: GED Lab—undergoing modification to adjust contact hours, content, title and other things. The library has copies of the identified texts. No further purchases are recommended.
 - BASK 7006: GED Math Reasoning—undergoing modification to content, title, and to add a DE Modality of synchronous only. The library has copies of the identified texts. No further purchases are recommended.
 - BASK 7007: GED Language Arts—this non-credit course is undergoing modification to update the course title, remove the HiSET references, and references to instructional materials. DE Modality will be synchronous only and adjusting course content. The library has copies of the identified texts. No further purchases are recommended.

Based on the above findings, the library has sufficient resources to support this certificate.

Nov 20, 2025

First Reading

- **CNET 111: Cloud Security**—see [new course memo](#).
- **CNET 112: Cloud Security 2**—see [new course memo](#).
- **OLDR 7040 - Intro Jewelry Fabrication**—see [new course memo](#).
- **OLDR 7045 - Beginning Soldering**—see [new course memo](#).
- **FT 338 - Land Navigation**—undergoing modification to remove a cross listing. Text is from 1997 and is out of print. No further purchases are recommended.
- **FSN 109 - Basic Nutrition for Health**—undergoing course review. Using an OER text, library has sufficient resources to support this course.
- **FSN 110 - Nutrition Science**—undergoing course review. Text is an OER; library has sufficient resources to support this course.
- **FSN 112 - Behavioral Nutrition**—undergoing course review. Library has copies of the identified texts; no further purchases are recommended.
- **FSN 132 - Culinary & Nutrition Professions**—undergoing course review. Text is an OER; library has sufficient resources to support this course.
- **FSN 133 - Introduction To Food Science**—undergoing course review. Library has a copy of one identified textbook, and the other is OER; library has sufficient resources to support this course.
- **FSN 134 - Food, Nutrition Customs and Culture**—undergoing course review. Library does not own the most current edition of the identified text, *Food and Culture 8th edition* \$207.95. Cost to acquire materials is approximately \$210.
- **FSN 149 - Work Experience Education**—undergoing course review. No texts identified; library has sufficient resources to support this course.
- **KIN 128 - Sport Psychology**—undergoing modification to meet Cal-GETC requirements. All texts identified are OER. The library has sufficient resources to support this course.
- **Education Noncredit, ELDV Family Childcare License Preparation - Cert of Competency**—see [new program memo](#).

- **Fine Arts, Film and Video Production - Associate in Science**—undergoing modification to streamline the overall AS Degree requirements and place emphasis on courses within the discipline. Courses included are:

Required core courses (20 units):

- FILM 101: Film as Art and Communication—library has identified text on reserve. No further purchases are recommended.
- FILM 105: Film and Television Writing 1—library has some of the identified texts on reserve. No further purchases are recommended.
- FILM 107: History of World Cinema—library has identified text on reserve. No further purchases are recommended.
- FILM 110: Introduction to Motion Picture and Video Production—library has identified text on reserve. No further purchases are recommended.
- FILM 111: Intermediate Motion Picture and Video Production—library has identified text on reserve. No further purchases are recommended.
- PHTO 110: Basic Photography—library has identified text on reserve. No further purchases are recommended.

Plus, a minimum of 11 units selected from the following:

Select two from the following:

- FILM 102: Hollywood and the American Film—library has both identified texts on reserve. No further purchases are recommended.
- FILM 103: Contemporary Latin American Film—library has identified text on reserve. No further purchases are recommended.
- FILM 104: Documentary Studies—library has electronic copies of some identified texts. No further purchases are recommended.
- FILM 108: Film and Television in the 21st Century—library has a copy of the identified text. No further purchases are recommended.
- FILM 109: Contemporary Asian Cinema—library has a copy of the identified text. No further purchases are recommended.
- FILM 119: Great Directors of the Cinema—library does not own a copy of the identified text, *The Global Auteur*, cost to acquire is \$175.00.
- FILM/ES 122 (same as ES 122): Race and Representation in American Cinema—library does not own current edition of the identified text, *America on Film: Representing Race, Class, Gender, and Sexuality at the Movies*, cost to acquire is \$54.95.

Plus, a minimum of 5 units selected from the following:

- FILM 106: Film and Television Writing II—library has some of the identified texts on reserve. No further purchases are recommended.
- FILM 120 (same as MUS 115): Introduction to Sound Recording and Mixing—identified text appears out of print. No further purchases are recommended.
- FILM 121 (same as MUS 116): Sound Production Techniques—identified text appears out of print. No further purchases are recommended.
- FILM 123: Directing for the Camera—there is not text identified. No further purchases are recommended.
- FILM/MMAC 125: Computer Video Editing—the library does not own either identified text, *The Focal Easy Guide to Final Cut Pro* (\$63.99) & *Final Cut Express 4: Visual Quickstart Guide* (\$34.99). Cost to acquire materials is approximately \$100.
- FILM 129: Documentary Production—library owns a digital copy of identified text. No further purchases are recommended.
- FILM 189: Independent Projects in Film
- FILM 199: Special Topics in Film
- FILM/ART/MMAC 115: Introduction to Animation—library does not own a copy of the identified text, *Cartoon Animation*. Cost to Acquire is \$21.99.
- FILM/MMAC 126: Introduction to Motion Graphics—library does not own a copy of the identified text, *Motion Graphic Design: Applied History and Aesthetics*. Cost of acquiring is \$143.18.

Based on the above assessment, cost to acquire materials is approximately \$180.

Second Reading

- **CNET 111: Cloud Security**—see [new course memo](#).
- **CNET 112: Cloud Security 2**—see [new course memo](#).
- **ENGL 155: Introduction to Science Fiction & Fantasy**—see [new course memo](#).
- **PE 158 - Intermediate Golf**—see [new course memo](#).
- **PE 166 - Intermediate Soccer**—see [new course memo](#).
- **FTNC 7004 - Winter Firefighter In-Service Training**—library has sufficient resources to support this course.
- **OLDR 7040 - Intro Jewelry Fabrication**—see [new course memo](#).
- **OLDR 7045 - Beginning Soldering**—see [new course memo](#).
- **ENGL 137: Children's Literature**—Library does not own copies of identified texts, *Charlotte Huck's Children's Literature: A Brief Guide* (\$69.76), or *Scott, Foresman Anthology of Children's Literature (out of print)*. Cost to acquire materials is approximately \$70.00.
- **FT 338 - Land Navigation**—undergoing modification to remove a cross listing. Text is from 1997 and is out of print. No further purchases are recommended.
- **FSN 109 - Basic Nutrition for Health**—undergoing course review. Using an OER text, library has sufficient resources to support this course.
- **FSN 110 - Nutrition Science**—undergoing course review. Text is an OER; library has sufficient resources to support this course.
- **FSN 112 - Behavioral Nutrition**—undergoing course review. Library has copies of the identified texts; no further purchases are recommended.
- **FSN 132 - Culinary & Nutrition Professions**—undergoing course review. Text is an OER; library has sufficient resources to support this course.
- **FSN 133 - Introduction To Food Science**—undergoing course review. Library has a copy of one identified textbook, and the other is OER; library has sufficient resources to support this course.
- **FSN 134 - Food, Nutrition Customs and Culture**—undergoing course review. Library does not own the most current edition of the identified text, *Food and Culture 8th edition* \$207.95. Cost to acquire materials is approximately \$210.
- **FSN 149 - Work Experience Education**—undergoing course review. No texts identified; library has sufficient resources to support this course.
- **GEOG 101 L: Physical Geography Laboratory**—undergoing modification to align with GEOG 101. Library has sufficient resources to support this course.
- **KIN 128 - Sport Psychology**—undergoing modification to meet CalGETC requirements. All texts identified are OER. The library has sufficient resources to support this course.
- **PHYS 162 - Engineering Physics 2**—undergoing modification to update text and lab requirements. Library has sufficient resources to support this course.
- **PHYS 163 - Engineering Physics 3**—undergoing modification to update text and lab requirements. Library has sufficient resources to support this course.
- **PSY 113: Theories of Personality**—library has sufficient resources to support this course.
- **PSY 117: Child Psychology**—library has sufficient resources to support this course.
- **PSY 118: Human Development – Lifespan**—course undergoing modification to update and bring in line with current program and practices. Library has sufficient resources to support this course.
- **PSY 119: Abnormal Psychology**—library has sufficient resources to support this course.
- **PSY 121: Social Psychology**—undergoing modification to update and bring in line with current program and practices. Library has sufficient resources to support this course.
- **STAT C1000E: Introduction to Statistics**—see [new course memo](#).
- **STAT 1400S: Support for STAT C1000**—undergoing modification to match common course numbering for STAT C1000. Library has sufficient resources to support this course.
- **ELDN 7426: LD Reading & Writing Lab**—library has sufficient resources to support this course.
- **TRCK 7800: Truck Driving Theory**—library has sufficient resources to support this course.
- **TRCK 7801: Yard Skills**—library has sufficient resources to support this course.
- **TRCK 7802: Public Road Truck Driving**—library has sufficient resources to support this course.

- **TRCK 7803: Commercial Vehicle Simulator Lab**—library has sufficient resources to support this course.
- **TRCK 7805: DMV Refresher**—library has sufficient resources to support this course.
- **VOCE 7400B - Beginning Floral Design**—undergoing course review. Library has sufficient resources to support this course.
- **VOCE 7401B - Floral Design: Beyond the Basics**—undergoing course review. Library has sufficient resources to support this course.
- **VOCE 7402B - Floral Design: Beyond Basics II**—library has sufficient resources to support this course.
- **VOCE 7404B - Floral Design: Special Events**—undergoing course review. Library has sufficient resources to support this course.
- **VOCE 7405B - Floral Seasonal Celebrations**—undergoing course review. Library has sufficient resources to support this course.
- **Applied Behavioral Sciences, Hospitality Management: AST**—see [new program memo](#).
- **Life and Physical Sciences, Viticulture and Enology - Winemaking - Certificate of Achievement.** This is a new degree program that uses courses already being offered. No further costs to the library are associated with materials for this course.
- **Education Noncredit, Barbering: Certificate of Completion**—see [new program memo](#).
- **Education Noncredit, Early Childhood Studies NC: Family Childcare License Preparation - Cert of Completion**—see [new program memo](#).
- **Education Noncredit, Family Friend & Neighbor Childcare: Certificate of Completion**—see [new program memo](#).
- **Education Noncredit, ELDV Intro to Early Childhood Studies - Certificate of Competency**—undergoing modification to align with ECSN changes and clarify language for SP grading. Courses included in certificate:
 - ELDV 7310: Engl. Dev. for History of Child Development—undergoing review to check COR, SLOs, etc. Library has sufficient resources to support this course.
 - ECSN 7310: History of Child Development—library has sufficient resources to support this course.
 - ELDV 7314: Engl. Dev. for Assessment & Delivery Systems—undergoing review to check COR, SLOs, etc. Library has sufficient resources to support this course.
 - ECSN 7314: Assessment and Delivery Systems—library has sufficient resources to support this course.
 - ELDV 7313: Engl. Dev. for Observation Made Easy—undergoing review to check COR, SLOs, etc. Library has sufficient resources to support this course.
 - ECSN 7313: Observation Made Easy—library has sufficient resources to support this course.
 - ELDV 7312: Engl. Dev. for The Importance of Play—undergoing review to check COR, SLOs, etc. Library has sufficient resources to support this course.
 - ECSN 7312: The Importance of Play—library has sufficient resources to support this course.
 - ELDV 7311: Engl. Dev. for Guidance and Interaction—undergoing review to check COR, SLOs, etc. Library has sufficient resources to support this course.
 - ECSN 7311: Guidance and Interaction—library has sufficient resources to support this course.
- **Applied Behavioral Sciences, Interior Design: Associate in Science**—undergoing modification to modernize and align degree and program with current trends in the profession. Courses include:
 - FASH 101: Fashion Industry and Marketing—library has sufficient resources to support this course.
 - INTD 100: Introduction to Interior Design—library does not own a copy of the identified text, *Interior Design Fundamentals* (\$90.00). Cost of acquiring is approximately \$90.
 - INTD 171: Interior Design Materials—library has sufficient resources to support this course.
 - INTD 172: Interior Design Studio—library does not own a copy of the identified text, *Construction Drawings and Details for Interiors* (\$72.95). Cost of acquiring materials is approximately \$75.
 - FASH 103: Textiles—library has sufficient resources to support this course.
 - INTD 170: Interior Design—COR indicates a textbook change. The library does not own a copy. Cost to acquire new text: \$135.
 - ARCH/ET 160: Digital Tools in Architecture—library does not own copies of the identified texts, *the SketchUP v.6 Workbook*, *Digital Tools for Architecture: Abbreviated Software Manual for Selected Programs*. Both books appear out of print. Library has sufficient resources to support this course.

- INTD 149: Work Experience Education—library has sufficient resources to support this course.
- ART 110: Design 1—library has sufficient resources to support this course.
- ART/GRPH 108: Design 1 on the Computer—library has sufficient resources to support this course.
- ART 112: Design Color Theory—library has sufficient resources to support this course.
- ART 113: Three Dimensional Design—library has sufficient resources to support this course.
- ARCH 121: Architectural Practice 1—library has sufficient resources to support this course.
- BUS 106: Small Business Management—library has sufficient resources to support this course.
- CBIS 101: Computer Concepts & Applications—library has sufficient resources to support this course.
- FCS 199: Special Topics in Family & Consumer Sciences—library has sufficient resources to support this course.

Total cost to acquire materials is approximately \$300.

- **English, English: Associate in Arts**—library has sufficient resources to support this program.
- **English, English: Associate in Arts for Transfer**—library has sufficient resources to support this program.
- **Fine Arts, Dance: Associate in Arts**—undergoing modification to align units from changes to courses.

Courses included in the program include:

- DANC 101: Dance Appreciation—library has sufficient resources to support this course.
- DANC 102: Auditioning for Dancers—library has sufficient resources to support this course.
- DANC 110: Modern Dance I—library has sufficient resources to support this course.
- DANC 120: Ballet Dance I—library has sufficient resources to support this course.
- DANC 130: Jazz Dance I—library has sufficient resources to support this course.
- DANC 133: Hip Hop Dance I—library has sufficient resources to support this course.
- DANC 152: Tap Dance I—library has sufficient resources to support this course.
- DANC 156: Techniques for Stretch & Wellness—Santa Maria does not have a copy of identified text, *Stretching* (\$23.95). Cost to acquire materials is approximately \$25.
- DANC 170: Music for Dancers—library has sufficient resources to support this course.
- DANC 171: Dance Composition/Choreography I—library has sufficient resources to support this course.
- DANC 111: Modern Dance II—library has sufficient resources to support this course.
- DANC 121: Ballet Dance II—library has sufficient resources to support this course.
- DANC 131: Jazz Dance II—library has sufficient resources to support this course.
- DANC 138: Hip Hop Dance II—library has sufficient resources to support this course.
- DANC 115: Modern Dance III—library has sufficient resources to support this course.
- DANC 125: Ballet Dance III—library has sufficient resources to support this course.
- DANC 135: Jazz Dance III—library has sufficient resources to support this course.
- DANC 139: Hip Hop Dance III—library has sufficient resources to support this course.
- DANC 148: Folklorico Concert Production—library has sufficient resources to support this course.
- DANC 154: Clinic in Dance Partnering—library has sufficient resources to support this course.
- DANC 180: Performance Laboratory—library has sufficient resources to support this course.
- DANC 182: Technical Production Lab—library has sufficient resources to support this course.
- DANC 183: Dance Ensemble—library has sufficient resources to support this course.
- DANC 186: Dance Production—library has sufficient resources to support this course.
- DANC 188: Dance Composition/Choreography II—library has sufficient resources to support this course.
- DANC 189: Independent Projects in Dance—library has sufficient resources to support this course.

Total cost to acquire materials is approximately \$25.

- **Fine Arts, Film and Video Production - Associate in Science**—undergoing modification to streamline the overall AS Degree requirements and place emphasis on courses within the discipline.

Courses included are:

Required core courses (20 units):

- FILM 101: Film as Art and Communication—library has identified text on reserve. No further purchases are recommended.
- FILM 105: Film and Television Writing 1—library has some of the identified texts on reserve. No further purchases are recommended.

- FILM 107: History of World Cinema—library has identified text on reserve. No further purchases are recommended.
- FILM 110: Introduction to Motion Picture and Video Production—library has identified text on reserve. No further purchases are recommended.
- FILM 111: Intermediate Motion Picture and Video Production—library has identified text on reserve. No further purchases are recommended.
- PHTO 110: Basic Photography—library has identified text on reserve. No further purchases are recommended.

Plus, a minimum of 11 units selected from the following:

Select two from the following:

- FILM 102: Hollywood and the American Film—library has both identified texts on reserve. No further purchases are recommended.
- FILM 103: Contemporary Latin American Film—library has identified text on reserve. No further purchases are recommended.
- FILM 104: Documentary Studies—library has electronic copies of some identified texts. No further purchases are recommended.
- FILM 108: Film and Television in the 21st Century—library has a copy of the identified text. No further purchases are recommended.
- FILM 109: Contemporary Asian Cinema—library has a copy of the identified text. No further purchases are recommended.
- FILM 119: Great Directors of the Cinema—library does not own a copy of the identified text, The Global Auteur, cost to acquire is \$175.00.
- FILM/ES 122 (same as ES 122): Race and Representation in American Cinema—library does not own current edition of the identified text, America on Film: Representing Race, Class, Gender, and Sexuality at the Movies, cost to acquire is \$54.95.

Plus, a minimum of 5 units selected from the following:

- FILM 106: Film and Television Writing II—library has some of the identified texts on reserve. No further purchases are recommended.
- FILM 120 (same as MUS 115): Introduction to Sound Recording and Mixing—identified text appears out of print. No further purchases are recommended.
- FILM 121 (same as MUS 116): Sound Production Techniques—identified text appears out of print. No further purchases are recommended.
- FILM 123: Directing for the Camera—there is not text identified. No further purchases are recommended.
- FILM/MMAC 125: Computer Video Editing—the library does not own either identified text, The Focal Easy Guide to Final Cut Pro (\$63.99) & Final Cut Express 4: Visual Quickstart Guide (\$34.99). Cost to acquire materials is approximately \$100.
- FILM 129: Documentary Production—library owns a digital copy of identified text. No further purchases are recommended.
- FILM 189: Independent Projects in Film
- FILM 199: Special Topics in Film
- FILM/ART/MMAC 115: Introduction to Animation—library does not own a copy of the identified text, Cartoon Animation. Cost to Acquire is \$21.99.
- FILM/MMAC 126: Introduction to Motion Graphics—library does not own a copy of the identified text, Motion Graphic Design: Applied History and Aesthetics. Cost to acquire is \$143.18.
- Based on the above assessment, cost to acquire materials is approximately \$180.
- **Languages and Communications, Advanced English Language Development - Certificate of Accomplishment**—undergoing modification to replace a 3 unit course with a 4 unit revised course. Courses in certificate include:
 - ELD 503 (same as ELDN 7503): Advanced Grammar—library has a copy of the identified text. Library has sufficient resources to support this course.
 - ELD 523 (same as ELDN 7523, ENGL 312, READ 310): Advanced Reading—library has sufficient resources to support this course.
 - ELD 533 (same as ELDN 7533): Advanced Writing—library has sufficient resources to support this course.
 - ELD 512 (same as ELDN 7512): Low Advanced Conversation—library does not own one identified

title, but it appears out of print. Library has sufficient resources to support this course.

- ELD 513 (same as ELDN 7513): Pronunciation—library does not own identified titles, *Focus on Pronunciation 1* (\$47.56) and *Pronunciation Pairs* (\$56.75). Total cost to acquire materials is approximately \$100.

Based on the above assessment, the library does not own several identified texts. Cost to acquire materials is approximately \$100.

- **Social and Behavioral Sciences, Psychology: Associate in Arts**—undergoing modification to streamline program requirements and ensure consistency with current disciplinary standards. Courses included in the program are as follows:
 - PSYC C1000: Introduction to Psychology—library does not own one of the identified texts, but physical copies do not appear in print anymore, only lifetime digital access. Library has sufficient resources to support this course.
 - PSY 105: Research Methods in Psychology—library has sufficient resources to support this course.
 - STAT C1000: Introduction to Statistics—library does not own some of the identified texts, *Statistics: Learning from Data* (\$259.95), *Introductory Statistics: Exploring the World Through Data* (\$286.65). Cost of acquiring materials is approximately \$550.
 - PSY 113: Theories of Personality—library has sufficient resources to support this course.
 - PSY 119: Abnormal Psychology—library has sufficient resources to support this course.
 - PSY 121: Social Psychology—library has sufficient resources to support this course.
 - PSY 112: Human Sexuality—library has sufficient resources to support this course.
 - PSY 117: Child Psychology—library has sufficient resources to support this course.
 - PSY 127: Emotional Intelligence—library has sufficient resources to support this course.
 - PSY 128: Positive Psychology—library does not own a copy of the identified text; *Choose the Life You Want: The Mindful Way to Happiness* (\$14.35). Cost to acquire materials is approximately \$15.
 - ANTH 101: Introduction to Biological Anthropology—library has sufficient resources to support this course.
 - ANTH 102: Introduction to Cultural Anthropology—library has sufficient resources to support this course.
 - BIOL 100: Introductory Biology—library has sufficient resources to support this course.
 - BIOL 124: Human Anatomy—library has sufficient resources to support this course.
 - BIOL 125: Human Physiology—library has sufficient resources to support this course.
 - HUSV 106: Family Systems, Addiction & Trauma—library has sufficient resources to support this course.
 - SOC 110: Introduction to Marriage & Family—library does not own identified text, *M&F 4th ed* (\$85.36); cost to acquire materials is approximately \$90.

Total cost to acquire materials to support this program is approximately \$655.

- **Social & Behavioral Sciences, Psychology: Associate in Arts for Transfer**—undergoing modification to align program fully with statewide Transfer Model Curriculum. Courses included in the program are as follows:
 - BIOL 100: Introductory Biology—library has sufficient resources to support this course.
 - PSYC C1000: Introduction to Psychology—library does not own one of the identified texts, but physical copies do not appear in print anymore, only lifetime digital access. Library has sufficient resources to support this course.
 - PSY 105: Research Methods in Psychology—library has sufficient resources to support this course.
 - STAT C1000: Introduction to Statistics—library does not own some of the identified texts, *Statistics: Learning from Data* (\$259.95), *Introductory Statistics: Exploring the World Through Data* (\$286.65). Cost of acquiring materials is approximately \$550.
 - PSY 118: Human Development – Lifespan—library has sufficient resources to support this course.
 - PSY 121: Social Psychology—library has sufficient resources to support this course.
 - PSY 112: Human Sexuality—library has sufficient resources to support this course.
 - PSY 113: Theories of Personality—library has sufficient resources to support this course.
 - PSY 117: Child Psychology—library has sufficient resources to support this course.
 - PSY 119: Abnormal Psychology—library has sufficient resources to support this course.
 - PSY 127: Emotional Intelligence—library has sufficient resources to support this course.
 - PSY 128: Positive Psychology—library does not own a copy of the identified text; *Choose the Life You Want: The Mindful Way to Happiness* (\$14.35). Cost to acquire materials is approximately \$15.

Total cost to acquire materials to support this program is approximately \$565.

- **Education Noncredit, Basic Skills - Certificate of Competency**—undergoing modification to combine existing and revised courses. Courses included in this certificate:
 - BASK 7012: Basic Reading and Writing—undergoing modification to content (focusing on grades 6th through 8th), contact hours, objectives and SLOs, and to add a DE Modality of synchronous only. The library has copies of the identified texts. No further purchases are recommended.
 - BASK 7013: GED Computer/Calculator Skills—undergoing modification to content and aligning to new GED compatible calculator, title, and to add DE Modality of synchronous only. No texts listed; no further purchases recommended.
 - BASK 7003: Reading, Writing, and Math—library has sufficient resources to support this course.

Based on the above findings, the library has sufficient resources to support this certificate.
- **Education Noncredit, Advanced English Language Development (NC) - Cert of Competency**—undergoing modification to update course revisions. Courses included in this certificate:
 - ELDN 7503: Advanced Grammar—library has a copy of the identified text. Library has sufficient resources to support this course.
 - ELDN 7512: Low Advanced Conversation—library does not own one identified title, but it appears out of print. Library has sufficient resources to support this course.
 - ELDN 7523: Advanced Reading—library has sufficient resources to support this course.
 - ELDN 7533: Advanced Writing—library has sufficient resources to support this course.
 - ELDN 7426: LD Reading & Writing Lab—library has sufficient resources to support this course.
 - ELDN 7532: Low Advanced Writing—library has copies of identified texts; library has sufficient resources to support this course.
 - ELDN 7522: Low Advanced Reading—library does not own all identified titles, *Reading for Today 3: Concepts* (\$65.33), *Real Reading 4* (\$46.63), *Real Reading 3* (\$47.56), and *Reading Explorer 4* (\$78.67). Cost of acquiring materials is approximately \$235.
 - ELDN 7521: High Intermediate Reading—library does not own all identified titles, *Reading for Today 3: Concepts* (\$65.33), *Real Reading 2* (\$46.63), *Password 3* (\$54.65), and *Cause & Effect* (\$58.95). Cost of acquiring materials is approximately \$230
 - ELDN 7513: Pronunciation—library does not own identified titles, *Focus on Pronunciation 1* (\$47.56) and *Pronunciation Pairs* (\$56.75). Total cost to acquire materials is approximately \$100.
 - ELDN 7511: High Intermediate Conversation—library does not own some identified texts, *Speaking of Values: Intermediate Conversation* (\$51.60) and *Skills for Success 2 Listening and Speaking* (\$72.59). Total cost to acquire materials is approximately \$125.
 - ELDN 7502: Low Advanced Grammar—library has sufficient resources to support this course.
 - ELDN 7501: Intermediate Grammar—library has sufficient resources to support this course.

Based on the above assessment, the library does not own several identified texts. Cost to acquire materials is approximately \$690.
- **Education Noncredit, Commercial Truck Driving - Certificate of Completion**—undergoing course review during program review. Courses include:
 - TRCK 7800: Truck Driving Theory—library has sufficient resources to support this course.
 - TRCK 7801: Yard Skills—library has sufficient resources to support this course.
 - TRCK 7802: Public Road Truck Driving—library has sufficient resources to support this course.

Recommended elective (optional):

 - TRCK 7803: Commercial Vehicle Simulator Lab—library has sufficient resources to support this course.
 - TRCK 7805: DMV Refresher—library has sufficient resources to support this course.

Based on the above, the library has sufficient resources to support this certificate.
- **Education Noncredit, Family Friend & Neighbor Childcare: Certificate of Completion**—see [new program memo](#).
- **Education Noncredit, ELDV Intro to Early Childhood Studies - Certificate of Competency**—undergoing modification to align with ECSN changes and clarify language for SP grading. Courses included in certificate:
 - ELDV 7310: Engl. Dev. for History of Child Development—undergoing review to check COR, SLOs, etc. Library has sufficient resources to support this course.
 - ECSN 7310: History of Child Development—library has sufficient resources to support this course.

- ELDV 7314: Engl. Dev. for Assessment & Delivery Systems—undergoing review to check COR, SLOs, etc. Library has sufficient resources to support this course.
 - ECSN 7314: Assessment and Delivery Systems—library has sufficient resources to support this course.
 - ELDV 7313: Engl. Dev. for Observation Made Easy—undergoing review to check COR, SLOs, etc. Library has sufficient resources to support this course.
 - ECSN 7313: Observation Made Easy. The library has sufficient resources to support this course.
 - ELDV 7312: Engl. Dev. for The Importance of Play—undergoing review to check COR, SLOs, etc. Library has sufficient resources to support this course.
 - ECSN 7312: The Importance of Play—library has sufficient resources to support this course.
 - ELDV 7311: Engl. Dev. for Guidance and Interaction—undergoing review to check COR, SLOs, etc. Library has sufficient resources to support this course.
 - ECSN 7311: Guidance and Interaction—library has sufficient resources to support this course.
- Based on the above assessment, library has sufficient resources to support this certificate.

- **Education Noncredit, Income Tax Preparation - Certificate of Competency**—undergoing modification for revised courses.
 - VOCE 7502: Intro to Tax Preparation—undergoing modification to add course objectives. Texts are all IRS tax forms or publications. No further purchases are recommended.
 - VOCE 7503: Intro to Tax Prep Software—undergoing modification to change from lab to lecture and adjust course objectives. Texts are all IRS tax forms or publications. No further purchases are recommended.
 - VOCE 7504: Income Tax Prep Internship—library has sufficient resources to support this course.

Based on the above assessment, the library has sufficient resources to support this certificate.
- **Education Noncredit, Pathways to U.S. Citizenship - Cert of Completion**—undergoing review of core courses. Both CITZ courses were reviewed. The library has sufficient resources to support this certificate.
- **Education Noncredit, Secondary Education/High School Equivalency Exam Preparation - Certificate of Competency**—undergoing modification to combine existing and revised courses. Courses included in this certificate:
 - BASK 7005: Preparing for the GED Test—library has sufficient resources to support this course.
 - BASK 7013: GED Computer/Calculator Skills—undergoing modification to content and aligning to new GED compatible calculator, title, and to add DE Modality of synchronous only. No texts listed; no further purchases recommended.
 - BASK 7005B: GED Lab—undergoing modification to adjust contact hours, content, title and other things. The library has copies of the identified texts. No further purchases are recommended.
 - BASK 7006: GED Math Reasoning—undergoing modification to content, title, and to add a DE Modality of synchronous only. The library has copies of the identified texts. No further purchases are recommended.
 - BASK 7007: GED Language Arts—this non-credit course is undergoing modification to update the course title, remove the HiSET references, and references to instructional materials. DE Modality will be synchronous only and adjusting course content. The library has copies of the identified texts. No further purchases are recommended.

Based on the above findings, the library has sufficient resources to support this certificate.

- **FTNC 7004 - Winter Firefighter In-Service Training**—library has sufficient resources to support this course.
- **ENGL 137: Children's Literature**—Library does not own copies of identified texts, *Charlotte Huck's Children's Literature: A Brief Guide* (\$69.76), or *Scott, Foresman Anthology of Children's Literature (out of print)*. Cost to acquire materials is approximately \$70.00.
- **ENGL 155: Introduction to Science Fiction & Fantasy**—see [new course memo](#).
- **FSN 109 - Basic Nutrition for Health**—undergoing course review. Using an OER text, library has sufficient resources to support this course.
- **FSN 110 - Nutrition Science**—undergoing course review. Text is an OER; library has sufficient resources to support this course.
- **FSN 112 - Behavioral Nutrition**—undergoing course review. Library has copies of the identified texts; no further purchases are recommended.

- **FSN 132 - Culinary & Nutrition Professions**—undergoing course review. Text is an OER; library has sufficient resources to support this course.
- **FSN 133 - Introduction to Food Science**—undergoing course review. Library has a copy of one identified textbook, and the other is OER; library has sufficient resources to support this course.
- **FSN 134 - Food, Nutrition Customs and Culture**—undergoing course review. Library does not own the most current edition of the identified text, *Food and Culture 8th edition* \$207.95. Cost to acquire materials is approximately \$210.
- **PSY 113: Theories of Personality**—library has sufficient resources to support this course.
- **PSY 117: Child Psychology**—library has sufficient resources to support this course.
- **PSY 118: Human Development – Lifespan**—course undergoing modification to update and bring in line with current program and practices. Library has sufficient resources to support this course.
- **PSY 119: Abnormal Psychology**—library has sufficient resources to support this course.
- **PSY 121: Social Psychology**—undergoing modification to update and bring in line with current program and practices. Library has sufficient resources to support this course.
- **STAT C1000E: Introduction to Statistics**—see [new course memo](#).
- **STAT 1400S: Support for STAT C1000**—undergoing modification to match common course numbering for STAT C1000. Library has sufficient resources to support this course.
- **ENGL 155: Introduction to Science Fiction & Fantasy**—see [new course memo](#).

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Second Review of K-12 CCAP Agreements with the School Districts	Item Number: 12.I.
Institutional Goal: Ed Master Plan Goal E. Transition to Transfer and/or Gainful Employment	Enclosures: Page 1 of 30

BACKGROUND

This year, Allan Hancock College will enter into new College and Career Access Pathways (CCAP) partnership agreements with each of our K-12 high school partners. These contracts will be in effect for three years and they will replace our existing non-CCAP agreements.

The agreement for the following school district was submitted for the board's review on November 18, 2025, and is being presented to the board of trustees for adoption.

- Gateway Community Charter School

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees adopt the K-12 CCAP agreement with the high school district, as submitted.

Administrator Initiating Item: Robert Curry	Final Disposition:
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**COLLEGE AND CAREER ACCESS PATHWAYS (CCAP)
PARTNERSHIP AGREEMENT
BETWEEN
THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
AND
GATEWAY COMMUNITY CHARTERS**

This College and Career Access Pathway Partnership Agreement (“CCAP Agreement”) is between the Allan Hancock Joint Community College District (“COLLEGE”) and Gateway Community Charters (“SCHOOL DISTRICT”). COLLEGE and SCHOOL DISTRICT will collectively be referred to as “PARTIES” or individually as “PARTY”.

RECITALS

WHEREAS, COLLEGE is a community college district whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the community college services area; and

WHEREAS, SCHOOL DISTRICT is a charter management organization located outside of the regional service area of the COLLEGE unless otherwise specified and agreed to as stated in AB 288, Sec. 2, Education Code section 76004, subdivision (e); and

WHEREAS, a high school (“HIGH SCHOOL”) “includes a community school, continuation high school, juvenile court school, or adult education program offering courses for high school diplomas or high school equivalency certificates” as stated in Education Code section 76004, subdivision (a)(2); and

WHEREAS, the PARTIES desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of the Education Code, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and helping high school pupils achieve college and career readiness,” (Ed. Code, § 76004, subdivision (a)); and

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office and the COLLEGE; and

WHEREAS, the PARTIES desire to enter this CCAP, which sets forth their mutual rights and responsibilities and governs their relationship; and

WHEREAS, the PARTIES intend for COLLEGE to report full-time equivalent students (“FTES”) and obtain state apportionment for the subject courses given through this CCAP Agreement in

accordance with California Education Code, section 76004 and the appropriate portions of Title 5 of the California Code of Regulations; and

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of California Community Colleges pursuant to Education Code section 66010.4, and that pupils participating in a CCAP partnership will not lead to enrollment displacement of otherwise eligible adults in the community college (Ed. Code, § 76004, subdivision (k)(2));

NOW, THEREFORE, PARTIES mutually agree as follows:

1. TERM OF AGREEMENT

1.1. **Effective Date and Duration.** The term of this CCAP Agreement shall be effective on **December 1, 2025**, and continue in effect until **June 30, 2026**, or until duly modified or terminated by the PARTIES in accordance with Section 1.2 of this CCAP Agreement.

1.2. Early Termination.

- a. This agreement may be terminated by either PARTY without cause or for any reason upon giving at least sixty (60) days prior written notice to the other PARTY. Any students currently enrolled in COLLEGE courses under this CCAP Agreement shall be allowed to complete those courses prior to the termination of this CCAP Agreement.
- b. This CCAP Agreement may be terminated by either PARTY with cause if another PARTY fails to comply with the insurance or indemnification requirements or otherwise commits a material breach. Termination will be effective no sooner than 15 calendar days after a written demand to cure is provided and the PARTY fails to cure. This remedy is in addition to any other remedy which may be provided for by law.

1.3. **The CCAP Agreement Appendix.** This CCAP Agreement outlines the terms of the Agreement.

- a. The CCAP Agreement Appendix shall specify CCAP Agreement Courses as well as additional details regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students (“FTES”) projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses:

Appendix A: Agreement with Instructor.

Appendix B: Identification of CCAP Pathways for Course-Specific College and Career Pathway Opportunities.

Appendix C: CCAP Agreement Courses Approved for 2025-2026.

Appendix D: Registration Timeline 2025-2026.

- b. The CCAP Agreement Appendix C shall be reviewed and approved annually by both PARTIES by a duly adopted written amendment to this Agreement.

1.4. **Points of contact and Educational Administrators** are as follows:

COLLEGE:	Dr. Deborah Pirman, dean, academic affairs
SCHOOL DISTRICT:	Ashley Madden, director of College & Career Readiness
HIGH SCHOOL SITE:	Summer Ash, SAVA Angee Phraxayavong-Briones, Community Collaborative Charter

(Ed. Code, § 76004, subdivision (c)(2))

- 1.5. A copy of the COLLEGE and SCHOOL DISTRICT CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the California Department of Education before the start of the CCAP partnership. (Ed. Code, § 76004, subdivision (c)(3).)
- 1.6. COLLEGE and SCHOOL DISTRICT shall present this CCAP agreement at an open public meeting of their respective governing boards, allowing for public comments prior to consideration for approval or disapproval of this CCAP agreement. (Ed. Code, § 76004, subdivision (b)(2).)

2. DEFINITIONS

- 2.1. **CCAP Agreement Courses.** CCAP Agreement Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. (Ed. Code § 76004, subdivision (a).) All community college courses offered at the SCHOOL DISTRICT have been approved in accordance with the policies and guidelines of COLLEGE and applicable law. Courses offered at the COLLEGE that are open to the public for enrollment fall outside of this CCAP agreement and are subject to all conditions and rules of the COLLEGE.
- 2.2. **Pupil or Student Fees.** Pupil or Student is defined as a resident or nonresident student attending HIGH SCHOOL in California. SCHOOL DISTRICT pupils enrolled in a course offered through this CCAP Agreement shall not be assessed any fee that is prohibited by Education Code section 49011 (Ed. Code § 76004, subdivision (f)), including a fee charged to a student or a student's parent or guardian as a condition for course registration or for textbooks, supplies, materials and equipment needed to participate in the course. Students who are enrolled in a combination of CCAP and regular credit college courses will be subject to all fees assessed for the regular credit college enrollment for the regular credit college courses.

3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY

- 3.1. **Student Eligibility.** Students who "may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils to achieve college and career readiness" and "underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate" are eligible to participate in CCAP courses hosted at a SCHOOL DISTRICT site. (Education Code § 76004, subdivision (a); Assembly Bill 288 (2015) Section I, subdivision (d))
- 3.2. **Student Selection and Enrollment.** Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who meet all applicable prerequisites. Student selection criteria will be further specified in the CCAP Agreement Appendix C. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable law and COLLEGE standards and policies.
- 3.3. **College Admission and Registration.** Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines outlined in applicable law and COLLEGE policy.
- 3.4. **Records of Student Attendance.** All records of student attendance and achievement shall be submitted to COLLEGE periodically using the COLLEGE student information system or upon demand and shall be maintained by COLLEGE.
- 3.5. **Priority Enrollment.** Students enrolling in a CCAP course will have priority enrollment by virtue of their status. High school students enrolling in non-CCAP college courses will not be eligible for priority registration.
- 3.6. **Physical Education Courses.** As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. (Ed. Code § 76004, subdivision (d)).
- 3.7. **Maximum Units.** Students participating under a CCAP Agreement may enroll in up to a maximum of 15 units per term, without exception, if all the following conditions specified in Assembly Bill 288, Sec. 2 (p)(1)(2)(3) are satisfied:
 - a. The units constitute no more than four community college courses per term.
 - b. The units are part of an academic program that is part of a CCAP partnership agreement established pursuant to this article.
 - c. The units are part of an academic program that is designed to award students both a high school diploma and an associate degree or a certificate or credential.
- 3.8. **Minimum School Day.** The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code sections 46141 and 46142.
- 3.9. **Enrollment Restriction.** COLLEGE reserves the right to block students from enrolling in

any courses for students who incur an unpaid debt for a non-CCAP class at the college. COLLEGE agrees to remove the enrollment block when debt is paid in full.

4. COLLEGE APPLICATION PROCEDURE

- 4.1. The COLLEGE will be responsible for processing student applications.
- 4.2. The COLLEGE will provide the necessary admission and registration forms and procedures, and both COLLEGE and SCHOOL DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements.
- 4.3. The SCHOOL DISTRICT agrees to assist COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by COLLEGE.

5. PARTICIPATING STUDENTS

- 5.1. The total cost of books and instructional materials for SCHOOL DISTRICT students who enroll in a COLLEGE course offered as part of this CCAP Agreement will be borne by SCHOOL DISTRICT.
- 5.2. The SCHOOL DISTRICT will ensure that ancillary and support services are accessible to students (e.g., Tutoring.). Student support services will not be provided by the COLLEGE.
- 5.3. A student taking courses under this CCAP Agreement with an Individual Education Plan or 504 Plan with the SCHOOL DISTRICT may request accommodation for his or her disability to participate in the educational programs and activities required by the COURSE and COLLEGE. Accommodation required by state law or SCHOOL DISTRICT policy will be provided through SCHOOL DISTRICT in consultation with the COLLEGE Learning Assistance Program (LAP) Office. Students requesting services by the LAP office will need to follow the standard process for requesting accommodations.

6. CCAP AGREEMENT COURSES

- 6.1. The COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to this CCAP Agreement.
- 6.2. The COLLEGE is responsible for all courses and educational programs offered as part of CCAP Agreement .
- 6.3. The scope, nature, time, location, and listing of courses offered by a COLLEGE shall be determined by COLLEGE in consultation with the SCHOOL DISTRICT and with the approval of the COLLEGE and will be recorded in the Appendix C to this CCAP Agreement.
- 6.4. Courses offered as part of a CCAP Agreement shall be jointly selected and approved by COLLEGE and SCHOOL DISTRICT.
- 6.5. Courses offered as part of this CCAP Agreement shall have a minimum enrollment of fifteen (15) students.
- 6.6. The SCHOOL DISTRICT confirms that each approved CCAP course is held for no less than 50 minutes each class day in full compliance with the course outcomes determined by the COLLEGE.

- 6.7. Degree and certificate programs that are included in the CCAP agreement must have been approved by the California Community College Chancellor's Office and courses offered at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated academic department within the COLLEGE, approved by the COLLEGE Academic Policy & Planning (AP&P) Committee and submitted to the Chancellor's Office. Course outlines will be provided to the SCHOOL DISTRICT.
- 6.8. Courses must meet the number of hours sufficient to meet the stated performance objectives as outlined in the course outlines provided to the SCHOOL DISTRICT on a semester basis.
- 6.9. Courses offered at the SCHOOL DISTRICT as part of this CCAP Agreement shall be of the same quality and rigor as those offered on the COLLEGE campus and shall be in compliance with COLLEGE academic standards.
- 6.10. Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites, and standards applicable to the COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between the COLLEGE course related regulations, policies, procedures, prerequisites and standards and SCHOOL DISTRICT policies, practices and requirements, the COLLEGE regulations, policies, procedures, prerequisites, and standards, shall prevail.
- 6.11. A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.12. Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.13. COLLEGE has the sole right to control and direct the instructional activities for all CCAP Agreement courses and all instructors, including those who are SCHOOL DISTRICT employees.
- 6.14. This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering SCHOOL DISTRICT, and shall involve collaborative effort between the SCHOOL DISTRICT and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation.
- 6.15. CCAP Agreement Courses outlined in Appendix C shall be updated annually and approved before the start of each academic year.

7. INSTRUCTORS

- 7.1. All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended.
- 7.2. The CCAP Agreement Appendix C shall specify which participating SCHOOL DISTRICT or

- COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education.
- 7.3. This CCAP Agreement specifies that the SCHOOL DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates.
 - 7.4. Instructors who teach COLLEGE courses offered as part of this CCAP Agreement must provide the supervision and control reasonably necessary for the protection of the health and safety of students and may not have any other assigned duty during the instructional activity.
 - 7.5. Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Education Code section 45125 or as amended and the tuberculosis testing and risk assessment requirements of California Health and Safety Code section 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a SCHOOL DISTRICT site. SCHOOL DISTRICT shall immediately notify COLLEGE if an instructor is charged with an offense prohibited by Education Code sections 44010 or 44011.
 - 7.6. Prior to teaching, faculty provided by the SCHOOL DISTRICT shall participate in required discipline-specific training and orientation from COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures record keeping, and other instructional responsibilities. Such training shall be approved and provided by the COLLEGE.
 - 7.7. Prior to teaching, instructors provided by the COLLEGE may receive training and orientation from SCHOOL DISTRICT regarding, but not limited to, SCHOOL DISTRICT policies, practices, and requirements. Such training may be approved and provided by the SCHOOL DISTRICT.
 - 7.8. Faculty provided by the SCHOOL DISTRICT are eligible to participate in professional development activities sponsored by the COLLEGE as required by the terms and conditions of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to, addressing course content, course delivery, assessment, evaluation, and/or research and development in the field.
 - 7.9. The COLLEGE shall evaluate faculty performance for the college courses using the adopted evaluation of process and standards for faculty of the COLLEGE, subject to the approval of COLLEGE.
 - 7.10. The COLLEGE and SCHOOL DISTRICT will work collaboratively to identify instructors from SCHOOL DISTRICT who may meet minimum qualification requirements or local equivalency standards to teach a COLLEGE course and encourage them to apply for consideration. Instructors will be required to go through the COLLEGE screening process for possible selection and assignment to the course.
 - 7.11. The SCHOOL DISTRICT teachers approved to teach COLLEGE courses remain employees of the SCHOOL DISTRICT, subject to the authority of the SCHOOL DISTRICT, but will also be subject to the authority of COLLEGE specifically with regard to their duties as COLLEGE instructors, pursuant to the terms of Appendix A.
 - 7.12. The COLLEGE shall determine the number of instructors, the ratio of instructors to students, and the subject areas of instruction.
 - 7.13. Faculty provided by the SCHOOL DISTRICT who do not comply with the policies,

regulations, standards, and expectations of the COLLEGE shall be ineligible to teach college courses under this CCAP Agreement.

- 7.14. SCHOOL DISTRICT teachers approved to teach CCAP Courses under this CCAP Agreement must submit grades to both the COLLEGE and SCHOOL DISTRICT using the COLLEGE student information system by the established timeline (Appendix D).
- 7.15. SCHOOL DISTRICT teachers approved by the COLLEGE shall sign an Agreement with the Instructor (Appendix A) prior to the start of each academic year.
- 7.16. SCHOOL DISTRICT teachers approved by the COLLEGE shall provide support to high school students taking COLLEGE courses under CCAP agreement with COLLEGE admission and registration procedures.

8. ASSESSMENT OF LEARNING AND CONDUCT

- 8.1. Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.
- 8.2. Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.
- 8.3. Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 8.4. Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught on the COLLEGE campus.

9. LIAISON AND COORDINATION OF RESPONSIBILITIES

- 9.1. The COLLEGE shall appoint an educational administrator who will serve as point of contact to facilitate coordination and cooperation between COLLEGE, SCHOOL DISTRICT, and HIGH SCHOOL in conformity with COLLEGE policies and standards. (Ed. Code, § 76004, subd. (c)(2).) Among other things, the COMMUNITY COLLEGE DISTRICT Educational Administrator and the SCHOOL DISTRICT Educational Administrator described in Section 9.2, shall collaborate to determine the process for timely receiving, investigating, and remediating complaints of sexual misconduct or other conduct covered by Title IX of the Education Amendments of 1972 alleged to have occurred in or related to the CCAP program.
- 9.2. The SCHOOL DISTRICT shall appoint an educational administrator who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT, COLLEGE, HIGH SCHOOL in conformity with SCHOOL DISTRICT policies and standards.
- 9.3. This CCAP Agreement requires an annual report to the office of the Chancellor of the California Community Colleges by COLLEGE and SCHOOL DISTRICT. COLLEGE shall complete and file the Apportionment Attendance Report (CCFS-320); SCHOOL DISTRICT agrees to provide the following information, when requested by COLLEGE, in accordance with AB 288 Section 2, Education Code Section 76004:

- a. The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
- b. The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants.
- c. The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants.
- d. The total number of full-time equivalent students generated by CCAP partnership community college district participants.

10. DISPUTES

- 10.1. COLLEGE and SCHOOL DISTRICT recognize that, from time to time, disputes may arise between COLLEGE employees or students and SCHOOL DISTRICT employees or students. When such disputes arise, COLLEGE and SCHOOL DISTRICT shall collaborate and use their best efforts to resolve them informally. Where informal resolution is not successful or the PARTIES must address a formal inter-agency complaint, the following process will be utilized to resolve the matter.
 - a. The PARTY receiving the complaint will timely notify the other, and promptly provide the other PARTY with any written complaint received.
 - b. The Educational Administrators will review the complaint to determine, based on the nature of the complaint, whether any statutory or regulatory timelines or other procedural requirements apply, including but not limited to:
 - 10.1.b.1. Whether COLLEGE is required to investigate the complaint to the State Chancellor pursuant to Title 5 of the California Code of Regulations.
 - 10.1.b.2. Whether, based on the nature of the complaint, the complainant is entitled to any rights or protections with regard to how the complaint is handled, pursuant to Title 5 or applicable state or federal laws, including but not limited to Title IX of the Education Amendments of 1972.
 - 10.1.b.3. If either Educational Administrator finds such rights to exist, he or she shall notify the other Educational Administrator, and COLLEGE and SCHOOL DISTRICT shall cooperate as needed in carrying out these requirements. It is understood that such requirements may include but are not limited to conducting a formal investigation within regulatory timelines or the implementation of interim safety measures for the complainant.
 - c. Within a reasonable time, either PARTY receiving the complaint, the PARTIES will discuss the nature and severity of the allegations and come to a mutual agreement regarding the need for and scope of any investigation required. If it is agreed that a formal investigation is required, the PARTIES will mutually agree upon an investigator, who may be an outside investigator, or qualified employee of COLLEGE or SCHOOL DISTRICT. If the PARTIES agree to have the matter investigated internally by either a COLLEGE or SCHOOL DISTRICT employee, the other PARTY may designate an employee to attend all witness interviews. Where it is determined that an outside investigator will be used, the cost will be divided between the PARTIES.

- d. If, despite the good faith effort of the PARTIES, they are unable to agree on a process for investigating the complaint, the PARTY whose employee/student is the subject of the complaint will determine the process.
- e. The COLLEGE and SCHOOL DISTRICT will cooperate in any investigation initiated and make its employees available to the investigator.
- f. Interviews of COLLEGE and SCHOOL DISTRICT employees shall comply with any rights and protections afforded to them under an applicable collective bargaining agreement or state or federal law, including but not limited to the right to have a representative present during an interview that could lead to discipline.
- g. The investigator will prepare a report that will be provided to both PARTIES setting forth findings as to the allegations and the basis for the findings.
- h. The COLLEGE and SCHOOL DISTRICT shall share any and all materials from the investigation, unless sharing would cause a PARTY to violate confidentiality or privacy laws.
- i. The COLLEGE and SCHOOL DISTRICT have sole discretion in determining any disciplinary measures to be imposed against their respective employees or students.
- j. Regardless of any disciplinary measures taken by the COLLEGE or SCHOOL DISTRICT against its respective employees or students, the other PARTY retains the right to have the subject of a sustained complaint removed from participating in or providing services for the program that is the subject of this CCAP Agreement.

11. APPORTIONMENT

- 11.1. COLLEGE shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 11.2. For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils.
- 11.3. The COLLEGE shall not receive a state allowance or apportionment for an instructional activity for which the SCHOOL DISTRICT has been, or shall be, paid an allowance or apportionment. (Ed. Code § 76004, subdivision (o)(2)).
- 11.4. The attendance of a SCHOOL DISTRICT pupil at the COLLEGE as a special part-time or full-time student pursuant to this section is authorized attendance for which the COLLEGE shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity.

12. CERTIFICATIONS

- 12.1. The SCHOOL DISTRICT certifies that:
 - a. The direct education costs of the courses offered as part of this CCAP Agreement are not fully funded through other sources.

- b. It agrees and acknowledges that the COLLEGE will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement.
- c. Any COLLEGE instructor teaching a course at the SCHOOL DISTRICT has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus.

12.2. The COLLEGE certifies that:

- a. A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE.
- b. The COLLEGE has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.
- c. The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4 and students participating in this CCAP Agreement will not lead to displacement of otherwise eligible adults at the COLLEGE.
- d. A qualified SCHOOL DISTRICT instructor teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing COLLEGE faculty member teaching the same course at the partnering community college campus.

12.3. The PARTIES certify that:

- a. Any COLLEGE instructor teaching a course on a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Education Code section 44010 or as amended, or any controlled substance offense as defined in Education Code section 44011 or as amended.
- b. The SCHOOL DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. (AB288 Sec. 2 (I).)

13. PROGRAM IMPROVEMENT

- 13.1. The COLLEGE and the SCHOOL DISTRICT may annually conduct surveys of participating SCHOOL DISTRICT pupils, instructors, principals, and school counselors for the purpose of informing practice, adjusting, and improving the quality of courses offered as part of this CCAP Agreement.

14. RECORDS

- 14.1. Permanent records of student attendance, grades and achievement will be maintained by both the SCHOOL DISTRICT and COLLEGE for SCHOOL DISTRICT students who enroll in course(s) offered as part of this CCAP Agreement. Permanent records of student enrollment, grades, and achievement for COLLEGE students shall be maintained by

COLLEGE.

- 14.2. Each PARTY shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each PARTY may review and obtain a copy of the other PARTY'S pertinent records subject to federal and state privacy statutes.
- 14.3. SCHOOL DISTRICT instructors will submit grades to the COLLEGE when due according to the COLLEGE schedule per section 7.14. The SCHOOL DISTRICT will include all criteria identified by the COLLEGE for grading purposes.
- 14.4. COLLEGE may provide the SCHOOL DISTRICT with a report on participating students' final grades after each term.

15. CCAP AGREEMENT DATA MATCH AND REPORTING

- 15.1. COLLEGE and SCHOOL DISTRICT shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- 15.2. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges.

16. DATA SHARING

- 16.1. COLLEGE and SCHOOL DISTRICT may share confidential student data for the purposes of evaluating the educational services provided under this CCAP agreement and for evaluating student performance pursuant to participating in CCAP courses. Any data shared will be for research and analytical purposes aimed at understanding student performance and improving applicable federal and state laws concerning access to and confidentiality of student record information as described in Section 17 of this agreement.

17. PRIVACY OF STUDENT RECORDS

- 17.1. COLLEGE and SCHOOL DISTRICT understand and agree that education records of students enrolled in a CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as outlined in Education Code section 49064 and section 49076). COLLEGE and SCHOOL DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence and further agree not to disclose such records except as authorized by applicable law or regulation for COLLEGE records or by the parent or guardian's prior written consent for HIGH SCHOOL records. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076.)
- 17.2. **Limitation on Use.** COLLEGE and SCHOOL DISTRICT shall use each student education record that they may receive pursuant to this CCAP Agreement solely for purposes consistent with their authority to access that information pursuant to Federal and State law, as may be as applicable. (34C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- 17.3. **Recordkeeping Requirements.** COLLEGE and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of student education records set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.

- 17.4. **Acknowledgement of Receipt of Notice of FERPA Regulations.** By signature of its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from re-disclosing student education records to any other person or entity except as authorized by applicable law or regulation. Parent or guardian requests for information will need to be addressed directly by the HIGH SCHOOL or SCHOOL DISTRICT personnel.

18. REIMBURSEMENT

- 18.1. The SCHOOL DISTRICT shall invoice the COLLEGE no later than 30 (thirty) days after the start of each term for the instructional services provided through this CCAP agreement as follows:

For courses taught by COLLEGE-approved SCHOOL DISTRICT teachers and COLLEGE instructors on HIGH SCHOOL campuses during regular high school hours rendered at the rate of \$1,000.00 per course unit delivered to CCAP students.

Example: 3 CCAP courses @ 3 units each = 9 units x \$1,000.00 = \$9,000.00

- 18.2. The COLLEGE shall make payment to the SCHOOL DISTRICT within 30 days of receiving the invoice for instructional services rendered.
- 18.3. The COLLEGE is required to report to the state the percentage of funds paid to an agency to the SCHOOL DISTRICT that will provide direct instruction on behalf of the college as part of the CCAP partnership agreement. The SCHOOL DISTRICT will use 100% of all funds received from Allan Hancock College in fulfillment of this agreement to pay for direct instructional costs. (Ed. Code § 84632).

19. FACILITIES

- 19.1. The SCHOOL DISTRICT will provide adequate classroom space at its facilities or other mutually agreed upon locations to conduct the instruction and do so without charge to COLLEGE or students. SCHOOL DISTRICT agrees to clean, maintain, and safeguard SCHOOL DISTRICT's premises. SCHOOL DISTRICT warrants that its facilities are safe and compliant with all applicable buildings, fire, and safety codes.
- 19.2. The SCHOOL DISTRICT will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all SCHOOL DISTRICT students. The parties understand that such equipment and materials are the SCHOOL DISTRICT's sole property.
- 19.3. The SCHOOL DISTRICT facilities may be used by COLLEGE for COLLEGE course offerings before or after regular high school schedule at no additional cost. Prior approval by the SCHOOL DISTRICT is required. COLLEGE courses offered before or after the regular high school schedule will be open to the public.

20. INDEMNIFICATION

20.1. The SCHOOL DISTRICT agrees to and shall indemnify, save and hold harmless the COLLEGE, and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of SCHOOL DISTRICT's performance of this CCAP Agreement. The obligation to indemnify shall extend to all claims and losses that arise out of SCHOOL DISTRICT's or its trustees', officers', agents', or employees' negligence, wrongful acts or omissions, or willful misconduct related to this CCAP Agreement or performance of this CCAP Agreement. The provisions of this section shall survive the termination or expiration of this CCAP Agreement.

20.2. The COLLEGE agrees to and shall indemnify, save and hold harmless the SCHOOL DISTRICT and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of COLLEGE'S performance of this CCAP Agreement. The obligation to indemnify shall extend to all claims and losses that arise out of COLLEGE'S or its trustees', officers', agents', or employees' negligence, wrongful acts or omissions, or willful misconduct related to this CCAP Agreement or performance of this CCAP Agreement. The provisions of this section shall survive the termination or expiration of this CCAP Agreement.

21. INSURANCE

21.1. The SCHOOL DISTRICT, in order to protect the COLLEGE, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this CCAP Agreement, shall secure and maintain in force during the entire term of this CCAP Agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident and TWO MILLION DOLLARS (\$2,000,000) general aggregate for personal injury, bodily injury, death, and property and other damage, with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. Said policy of insurance, insurance coverage through a public entity risk management JPA, or program of self-insurance shall expressly name the COLLEGE, its agents, employees and officers as an additional insured for the purposes of this CCAP Agreement. A certificate of insurance including such endorsement shall be furnished to the COLLEGE.

21.2. The COLLEGE, in order to protect the SCHOOL DISTRICT, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this CCAP Agreement, shall secure and maintain in force during the entire term of this CCAP Agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident and TWO MILLION DOLLARS (\$2,000,000) general aggregate for personal injury, bodily injury, death, and property and other damage, with an admitted California insurer duly licensed to engage in the business

of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the State of California. Said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name the SCHOOL DISTRICT, its agents, employees and officers as an additional insured for the purposes of this CCAP Agreement. A certificate of insurance including such endorsement shall be furnished to the SCHOOL DISTRICT.

- 21.3. For the purpose of Workers' Compensation, SCHOOL DISTRICT shall be the "primary employer" for all its employees who perform services as instructors and support staff. SCHOOL DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective SCHOOL DISTRICT employees made in connection with performing services and receiving instruction under this CCAP Agreement. SCHOOL DISTRICT agrees to hold harmless, indemnify, and defend COLLEGE, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by SCHOOL DISTRICT employees connected with providing services under this CCAP Agreement.

22. NON-DISCRIMINATION

- 22.1. Neither the SCHOOL DISTRICT nor the COLLEGE shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

23. NOTICES

- 23.1. Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

Allan Hancock College Joint Community College District
800 S. College Drive
Santa Maria, CA 93460
Attn: Dennis Curran

Gateway Community Charters
Address: 5112 Arnold Ave Suite A, McClellan Park, CA 95652
Attn: Jason Sample

24. MODIFICATION AND AMENDMENT

- 24.1. Appendix A through D to this CCAP Agreement is incorporated by this reference into this CCAP Agreement.
- 24.2. This CCAP Agreement and Appendix A through D to this CCAP Agreement set forth the entire agreement between the PARTIES relating to the subject matter of this CCAP Agreement. This CCAP Agreement and Appendix A through D to this CCAP Agreement

supersede any prior agreements, promises, negotiations, or representations, express or implied, oral or written, not included in this CCAP Agreement and Appendix A through D to this CCAP Agreement.

24.3. This Agreement may be amended only with the mutual consent of the Parties. All amendments must be in writing and must be approved by the Parties' respective governing Boards.

25. GOVERNING LAWS

25.1. This CCAP Agreement will be governed by and construed in accordance with California law, and the venue of any action or proceeding in connection with this CCAP Agreement shall be Santa Barbara County, California.

26. COMMUNITY COLLEGE DISTRICT BOUNDARIES

26.1. For locations outside the geographical boundaries of Allan Hancock College Joint Community College District, the COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 55300 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

27. SEVERABILITY

27.1. This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

28. COUNTERPARTS

28.1. This CCAP Agreement may be executed by the PARTIES in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

IN WITNESS WHEREOF, the PARTIES hereto have caused this CCAP Agreement to be executed on the dates set forth below, to be effective as of the Effective Date.

ALLAN HANCOCK JOINT COMMUNITY
COLLEGE DISTRICT

GATEWAY COMMUNITY CHARTERS

By: _____

By: _____

Associate Superintendent/Vice President of
Finance and Administration

Superintendent/CEO

Date: _____

Date: _____

ALLAN HANCOCK JOINT COMMUNITY
COLLEGE DISTRICT BOARD MEETINGS

GATEWAY COMMUNITY CHARTERS
SCHOOL DISTRICT BOARD MEETINGS

Information Board Meeting Date:
November 18, 2025

Information Board Meeting, Public Comment
and Approval Date:

November 12, 2025

Public Comment
and Approval Board Meeting Date:

APPENDIX A

ALLAN HANCOCK COLLEGE JOINT COMMUNITY COLLEGE DISTRICT

Agreement with INSTRUCTOR

This agreement is made and entered into this ____ [day] of _____ [month] ____ [year] by three parties: The Allan Hancock College Joint Community College District (hereinafter “COLLEGE”), the _____ [high school district] (hereinafter “SCHOOL DISTRICT”) and _____ [first name, last name], an employee of the SCHOOL DISTRICT (hereinafter “INSTRUCTOR”) who is being assigned to the COLLEGE on a part-time basis pursuant to Title 5, California Code of Regulations, section 58058(b).

WHEREAS, the SCHOOL DISTRICT has the experience, training, equipment and other resources, and staff necessary to provide instruction to COLLEGE students through the CCAP Agreement;

WHEREAS, Title 5, California Code of Regulations, section 58050, subdivision (a) provides authority for claiming apportionment;

NOW, THEREFORE, the three parties to this Agreement hereby agree as follows:

1. The SCHOOL DISTRICT’s INSTRUCTOR is an employee of the SCHOOL DISTRICT who shall meet “Minimum Qualifications” for the academic position of COLLEGE’s INSTRUCTOR as established by the COLLEGE and as determined by the COLLEGE.
2. The SCHOOL DISTRICT’s INSTRUCTOR is professionally and specially trained and competent to provide the supervisory and/or instructional services required by the COLLEGE.
3. The INSTRUCTOR will be an employee of the COLLEGE for purposes of the Attendance Accounting Standards (Ed. Code, § 58050). COLLEGE has the right to; 1) evaluate and terminate INSTRUCTOR; 2) evaluate the quality of instruction to ensure that it meets the needs of students; 3) evaluate the quality and rigor equal to the COLLEGE’S approved course outline of record and the accreditation requirements of COLLEGE. The COLLEGE will not provide INSTRUCTOR evaluation results to the SCHOOL DISTRICT.
4. The SCHOOL DISTRICT’s INSTRUCTOR shall at all times comply with the supervisory and/or instructional requirements outlined in Title 5, California Code of Regulations, section 58055, which require direct instruction by the SCHOOL DISTRICT’s INSTRUCTOR except in limited circumstances. The SCHOOL DISTRICT’s INSTRUCTOR’s responsibilities and duties as an employee of the COLLEGE shall include, but are not limited to, the following:
 - 4.1. Ensure that an instructional time of 50 minutes per class each day is expended in full compliance with the course objectives determined by the COLLEGE.
 - 4.2. Ensure the safety and well-being of students.
 - 4.3. Be in sufficient physical proximity and range of communication to provide immediate instructional supervision and control of all students in his/her classes.
 - 4.4. Attend periodic staff meetings with the COLLEGE.
 - 4.5. Regularly check and respond to communication from COLLEGE.
 - 4.6. Priority in class enrollment shall be given to students desiring to take the course for college credit towards a degree or certificate (Ed. Code § 76370). Ensure accurate and

current daily student attendance records, accurate calculation of final student grades of all students enrolled in the course for college credit, and the prompt submission of all data necessary for the calculation of FTES to the DISTRICT within 3 (three) calendar days of course completion (Ed. Code § 84500).

- 4.7. Ensure the effective use of instructional methods, technology, testing and remediation.
 - 4.8. Ensure that he/she does not have any other assigned duties during the instructional activity where multiple skill levels of students are being taught for which attendance is being claimed.
 - 4.9. Be familiar with and comply with all relevant COLLEGE policies, rules and regulations, including but not limited, to those related to student safety, grading, attendance, sexual harassment and discrimination.
 - 4.10. Provide support to SCHOOL DISTRICT students taking COLLEGE courses under CCAP agreement with COLLEGE admission and registration procedures.
5. The SCHOOL DISTRICT shall indemnify and hold harmless the COLLEGE and its authorized agents, officers, and employees against any and all claims and actions arising from the SCHOOL DISTRICT's INSTRUCTOR's or SCHOOL DISTRICT's negligent, reckless or intentional acts, errors or omissions and for any cost or expense incurred by the COLLEGE on account of any claim therefor.
 6. The COLLEGE shall provide no compensation to the SCHOOL DISTRICT's INSTRUCTOR for any services rendered pursuant to this Agreement, but compensation, as well as workers' compensation insurance, shall be the responsibility of the SCHOOL DISTRICT in accordance with its established and standard practices.
 7. This Agreement may be terminated at any time by the COLLEGE within the sole and exclusive discretion of the COLLEGE upon written notice to the SCHOOL DISTRICT and the SCHOOL DISTRICT's INSTRUCTOR. This Agreement may be terminated upon thirty (30) days' prior written notice to COLLEGE by either the SCHOOL DISTRICT or the SCHOOL DISTRICT's INSTRUCTOR within either's sole and exclusive discretion.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year last written below.

INSTRUCTOR

ALLAN HANCOCK COLLEGE JOINT
COMMUNITY COLLEGE DISTRICT

Print

Print

Signature

Signature

APPENDIX B

Identification of CCAP Pathways for Course-Specific College and Career Pathway Opportunities

Pursuant to California Assembly Bill No. 288, the COLLEGE and SCHOOL DISTRICT enter into this partnership agreement to offer College and Career Pathways (CCAP) to high school students to expand dual enrollment opportunities to facilitate college and career readiness, particularly among students who may not already be college-bound or who are underrepresented in higher education.

The goal of the CCAP partnership is to offer seamless pathways from high school to community college to promote: 1) academic preparation for transfer to four-year colleges and universities; 2) completion of career and technical education programs for entry into the workforce; (3) improving high school graduation rates, and (4) helping high school pupils achieve college and career readiness.

The following pathways are included in the CCAP partnership agreement between the COLLEGE and SCHOOL DISTRICT:

Career and Technical Education:

1. This pathway includes COLLEGE courses in a Career and Technical education (“CTE”) pathway at the college level that apply to an Allan Hancock College degree or certificate in the pathway. This includes:
 - a. Naming of HIGH SCHOOL Pathway and Course Location in Sequence (Introductory, Concentrator, Capstone, or Practicum)
 - b. Naming of COLLEGE Pathway – Degree or Certificate
 - c. Identifying Career/Employment Outcomes associated with CTE Pathway
 - d. Identifying the course(s) in the Pathway to be offered under the CCAP Agreement.
2. Examples of CTE Technical Pathways include Automotive, Digital Art and Graphic Design, Culinary, Early Childhood Studies, Welding etc.

College and Career Readiness:

1. This pathway includes COLLEGE courses in career exploration and career development that prepare students in college and career planning. Successful completion of these courses will allow students to matriculate at college level in courses in a CTE pathway or General Education/California State University (“CSU”) Transfer pathway.
2. Course examples include: WEE (Work Experience); PD (Career Planning).

Preparation for Transfer:

1. California General Education Transfer Curriculum (Cal-GETC). This pathway includes COLLEGE courses which have been approved to meet the lower-division general education requirements at any CSU or University of California campus (i.e. Areas 1-6)

Improve High School Graduation Rates:

1. Student participation in college courses improves graduation rates of students who participate compared to peers who do not participate in college-level coursework.

APPENDIX C

CCAP Agreement Courses Approved for 2025-2026

HIGH SCHOOL DISTRICT: Gateway Community Charters

HIGH SCHOOL SITE / LOCATION: Sacramento Academic & Vocational Academies

PROJECTED NUMBER OF STUDENTS TO BE SERVED: 145

TOTAL PROJECTED FTES: 14.91

CCAP Pathway	College Degree or Certificate	High School Pathway	CCAP Course Offerings		Number of Sections, Days & Times		Instructor Name & Employer of Record (AHC or HS)		Projected Number of Students	Projecte d FTES	School Site
			FALL	SPRING	FALL	SPRING	FALL	SPRING			
College & Career Readiness	AA GE	College & Career Readiness	N/A	PROD 301	N/A	2 sections W 12:30-3:30 pm F 12:30-3:30 pm	N/A	Julie Carter (HS)	30	3.09	SAVA-EG 88
College & Career Readiness	AA GE	College & Career Readiness	N/A	PROD 301	N/A	1 section Wed/Fri 2-3:30 pm	N/A	Stephen Webster (HS)	15	1.54	SAVA-Sim
College & Career Readiness	AA GE	College & Career Readiness	N/A	PROD 301	N/A	1 section Th 9:00-12:00 pm	N/A	Season Turner (HS)	25	2.57	SAVA-Sim
College & Career Readiness	AA GE	College & Career Readiness	N/A	PROD 301	N/A	3 sections T 12:30-3:30 pm F 9:00-12:00 pm F 12:30-3:30 pm	N/A	Carmen Knighton (HS)	45	4.63	SAVA-PI
College & Career Readiness	AA GE	College & Career Readiness	N/A	PROD 301	N/A	2 sections T/Th 9:00-10:30 am T/Th 10:30-12:00 pm	N/A	Casey Mathews (HS)	30	3.09	SAVA-TR

1. **REQUIRED:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered:

In consultation with their SCHOOL DISTRICT counselors, students self-select a pathway based on their academic readiness and alignment of course content to students' educational and career goals. SCHOOL DISTRICT and COLLEGE faculty identified CCAP courses using the following criteria:

- a. Alignment with HIGH SCHOOL pathways and COLLEGE programs of study.
- b. Potential for course completion to accelerate students' time to completion of postsecondary degree or certificate.
- c. Potential to earn a Certificate of Training and be eligible to enter the workforce in their selected career technical pathway.
- d. Potential to work toward completion of an associate degree or an associate degree for transfer.

2. **MINIMUM QUALIFICATIONS FOR INSTRUCTION:** All instructors teaching CCAP Agreement Courses must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 of the California Code of Regulations, sections 53410 and 58060 or as amended. The minimum qualifications for instruction are:

Course Name & Number	Minimum Qualifications For Instructors
PROD 301	<ul style="list-style-type: none"> • Master's degree in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, career development, marriage and family therapy, or marriage, family, and child counseling • OR the equivalent <p>NOTE: A bachelor's degree in one of the listed degrees and a license as a Marriage and Family Therapist (MFT) is an alternative qualification for this discipline</p> <ul style="list-style-type: none"> • OR master's degree in education • OR any bachelor's degree or higher and two years of professional experience in Office Technologies • OR any associate degree and six years of professional experience in Office Technologies. <p>NOTE: Professional experience is required when the application possesses a master's degree. The professional experience required must be directly related to the teaching assignment.</p>

3. **BOOKS AND INSTRUCTIONAL MATERIALS:** The total cost of books and instructional materials for SCHOOL DISTRICT students participating in CCAP course as part of this CCAP Agreement will be borne by SCHOOL DISTRICT. The cost estimate is based on the current pricing and additions.

COURSE NAME & NUMBER	TEXTBOOK	COST	OTHER INSTRUCTIONAL MATERIALS	COST
PROD 301	Career Choices and Changes, M. Bingham, S. Stryker, 6 th Edition (2019)	\$59.95	My10yearPlan.com	\$35

4. **JOINT FACILITIES USE PROTOCOLS:** COLLEGE and SCHOOL DISTRICT shall adhere to the terms and protocols outlined in Section 19, Facilities, of the CCAP Agreement. SCHOOL DISTRICT, shall extend access and use of the following SCHOOL DISTRICT facilities:

BUILDING NAME & ADDRESS	CLASSROOM	DAYS	HOURS
SAVA Sim 6207 Logan St Sacramento, CA 95824	Room 300 Room 200	Wed/Fri 2pm-3:30 Th 9am-noon	SPRING SEMESTER Wed/Fri 2pm-3:30 Th 9am-noon
SAVA Elk Grove 3141 Dwight Rd Elk Grove, CA 95758	Fire Station Patient Care Classroom	W 12:30-3:30 F 12:30-3:30	SPRING SEMESTER W 12:30-3:30 F 12:30-3:30
SAVA Power Inn 5310 Power Inn Rd Sacramento, CA 95820 north	D-3	T 12:30-3:30 F 9:00-noon F 12:30-3:30	SPRING SEMESTER T 12:30-3:30 F 9:00-noon F 12:30-3:30
SAVA Twin Rivers 1224 North Market Blvd Sacramento, CA 95834	Pine Grove	T/Th 9-10:30 T/Th 10:30-noon	SPRING SEMESTER T/Th 9-10:30 T/Th 10:30-noon

ALLAN HANCOCK JOINT COMMUNITY COLLEGE
DISTRICT


By: _____

Dr. Robert Curry

Associate Superintendent/Vice-President, Academic Affairs

Date: _____

Sacramento Academic & Vocational Academies

By: _____


Summer Ash
High School Director

Date: 10/24/25

APPENDIX C

CCAP Agreement Courses Approved for 2025-2026

HIGH SCHOOL DISTRICT: Gateway Community Charters

HIGH SCHOOL SITE / LOCATION: Community Collaborative Charter School

PROJECTED NUMBER OF STUDENTS TO BE SERVED: 36

TOTAL PROJECTED FTES: 3.70

CCAP Pathway	College Degree or Certificate	High School Pathway	DAYS		Number of Sections, Days & Times		Instructor Name & Employer of Record (AHC or HS)		Projected Number of Students	Projected FTES
			FALL	SPRING	FALL	SPRING	FALL	SPRING		
College & Career Readiness	AA GE	College & Career Readiness	High school course	PROD 301	High school course	1 section TH 9:00-12:00 pm	Shamina Quersh (HS)	Shamina Quersh (HS)	18	1.85
College & Career Readiness	AA GE	College & Career Readiness	High school course	PROD 301	High school course	1 section T 9:00-12:00 pm	Helena Connolly (HS)	Helena Connolly (HS)	18	1.85

1. **REQUIRED:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered:

In consultation with their SCHOOL DISTRICT counselors, students self-select a pathway based on their academic readiness and alignment of course content to students' educational and career goals. SCHOOL DISTRICT and COLLEGE faculty identified CCAP courses using the following criteria:

- a. Alignment with HIGH SCHOOL pathways and COLLEGE programs of study.
- b. Potential for course completion to accelerate students' time to completion of postsecondary degree or certificate.
- c. Potential to earn a Certificate of Training and be eligible to enter the workforce in their selected career technical pathway.
- d. Potential to work toward completion of an associate degree or an associate degree for transfer.

2. **MINIMUM QUALIFICATIONS FOR INSTRUCTION:** All instructors teaching CCAP Agreement Courses must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 of the California Code of Regulations, sections 53410 and 58060 or as amended. The minimum qualifications for instruction are:

Course Name & Number	Minimum Qualifications For Instructors
PROD 301	<ul style="list-style-type: none"> • Master’s degree in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, career development, marriage and family therapy, or marriage, family, and child counseling • OR the equivalent <p>NOTE: A bachelor’s degree in one of the listed degrees and a license as a Marriage and Family Therapist (MFT) is an alternative qualification for this discipline</p> <ul style="list-style-type: none"> • OR master’s degree in education • OR any bachelor’s degree or higher and two years of professional experience in Office Technologies • OR any associate degree and six years of professional experience in Office Technologies. <p>NOTE: Professional experience is required when the application possesses a master’s degree. The professional experience required must be directly related to the teaching assignment.</p>

3. **BOOKS AND INSTRUCTIONAL MATERIALS:** The total cost of books and instructional materials for SCHOOL DISTRICT students participating in CCAP course as part of this CCAP Agreement will be borne by SCHOOL DISTRICT. The cost estimate is based on the current pricing and additions.

COURSE NAME & NUMBER	TEXTBOOK	COST	OTHER INSTRUCTIONAL MATERIALS	COST
PROD 301	Career Choices and Changes, M. Bingham, S. Stryker, 6 th Edition (2019)	\$59.95	My10yearPlan.com	\$35

4. **JOINT FACILITIES USE PROTOCOLS:** COLLEGE and SCHOOL DISTRICT shall adhere to the terms and protocols outlined in Section 19, Facilities, of the CCAP Agreement. SCHOOL DISTRICT, shall extend access and use of the

following SCHOOL DISTRICT facilities:

BUILDING NAME & ADDRESS	CLASSROOM	DAYS	HOURS
Community Collaborative Charter School 5715 Skvarla Ave McClellan Park, CA 95652	TBD	Tuesdays & Thursdays	9:00-12:00 pm

ALLAN HANCOCK JOINT COMMUNITY COLLEGE
DISTRICT

COMMUNITY COLLABORATIVE CHARTER SCHOOL

By: _____

Dr. Robert Curry

Associate Superintendent/Vice-President, Academic Affairs

By:  _____

Ashley Madden

Director of College & Career Readiness

Date: _____

Date: **October 24, 2025**

APPENDIX D Registration Timeline 2025 - 2026

2025-2026 Week Ranges	Process	Timeline	Type
Week 1: July 1, 2025 - July 7, 2025			
Week 2: July 8, 2025 - July 14, 2025			
Week 3: July 15, 2025 - July 21, 2025			
Week 4: July 22, 2025 - July 28, 2025			
Week 5: July 29, 2025 - August 4, 2025	Ideal	CRNs available for DualEnroll & we see bulk of forms (Would like Aug 1 deadline for CRNs)	CCAP
Week 6: August 5, 2025 - August 11, 2025	Ideal	(NonCCAP) Late Add influx, Appeal Delays, Registration Processing Delays	
Week 6: August 5, 2025 - August 11, 2025	Ideal	Firm Deadline for NonCCAP Petitions (Fall 2025)	NonCCAP
Week 6: August 5, 2025 - August 11, 2025	Ideal	(NonCCAP) Bulk of Petitions come in around this time through first day of AHC classes	NonCCAP
Week 7: August 12, 2025 - August 18, 2025		Start of Fall Term for HS Partners (Average)	
Week 8: August 19, 2025 - August 25, 2025		Start of Fall Term for AHC	
Week 8: August 19, 2025 - August 25, 2025	Actual	(NonCCAP) We accepted petitions for up until the start of classes (extended)	NonCCAP
Week 8: August 19, 2025 - August 25, 2025		Winter app opens	
Week 9: August 26, 2025 - September 1, 2025	Actual	Influx of Fall Petitions Timeframe	Both
Week 9: August 26, 2025 - September 1, 2025	Actual	(NonCCAP) Late Add influx, Appeal Delays, Registration Processing Delays	NonCCAP
Week 10: September 2, 2025 - September 8, 2025	Actual	CRNs available in DualEnroll & we see beginning of bulk of forms	CCAP
Week 10: September 2, 2025 - September 8, 2025	Ideal	Spring app opens for CCAP students	CCAP
Week 11: September 9, 2025 - September 15, 2025			
Week 12: September 16, 2025 - September 22, 2025			
Week 14: September 30, 2025 - October 6, 2025	Ideal	CCAP CRNs available (Spring 2026)	CCAP
Week 14: September 30, 2025 - October 6, 2025	Ideal	CCAP Registration Begins (Spring 2026)	CCAP
Week 14: September 30, 2025 - October 6, 2025		Spring app opens	
Week 14: September 30, 2025 - October 6, 2025	Actual	Deadline for NonCCAP Petitions (Fall 2025 Term 2)	NonCCAP
Week 15: October 7, 2025 - October 13, 2025			
Week 16: October 14, 2025 - October 20, 2025	Actual	AHC accepting NonCCAP petitions (Winter/Spring 2026)	NonCCAP
Week 16: October 14, 2025 - October 20, 2025		Class Search opens	
Week 17: October 21, 2025 - October 27, 2025			
Week 18: October 28, 2025 - November 3, 2025	Ideal	Fall processing complete for CCAP	CCAP
Week 19: November 4, 2025 - November 10, 2025	Actual	CRN available for CCAP for spring	CCAP
Week 20: November 11, 2025 - November 17, 2025	Actual	NonCCAP Registration Begins (Winter/Spring 2026)	NonCCAP
Week 20: November 11, 2025 - November 17, 2025	Actual	CCAP Registration Begins (Early Spring 2026)	CCAP
Week 21: November 18, 2025 - November 24, 2025			
Week 22: November 25, 2025 - December 1, 2025			
Week 23: December 2, 2025 - December 8, 2025	Ideal	Influx of CN Spring Petitions Timeframe	NonCCAP

FALL

SPRING

APPENDIX D Registration Timeline 2025 - 2026

Week	Actual	Ideal	Description	Category
Week 23: December 2, 2025 - December 8, 2025		Ideal	Deadline for NonCCAP Petitions (Winter 2026)	
Week 24: December 9, 2025 - December 15, 2025		Ideal	Bulk of CCAP registrations submitted for Spring	CCAP
Week 25: December 16, 2025 - December 22, 2024	Actual	Actual	Processing completed for Fall CCAP	CCAP
Week 25: December 16, 2025 - December 22, 2025		Actual	Start of Winter Term for AHC	
Week 26: December 23, 2025 - December 29, 2025		Actual		
Week 27: December 30, 2025 - January 5, 2026		Actual		
Week 28: January 6, 2026 - January 12, 2026		Actual	Deadline for NonCCAP Petitions (Spring 2026)	
Week 29: January 13, 2026 - January 19, 2026		Actual	Start of Spring Term for HS Partners (Average)	Both
Week 29: January 13, 2026 - January 19, 2026		Actual	Influx of CN petitions	Both
Week 30: January 20, 2026 - January 26, 2026		Actual	Start of Spring Term for AHC	
Week 31: January 27, 2026 - February 2, 2026		Actual		
Week 32: February 3, 2026 - February 9, 2026		Actual	We see bulk of our CCAP forms being turned in	CCAP
Week 33: February 10, 2026 - February 16, 2026		Actual	We see bulk of our CCAP forms being turned in	CCAP
Week 34: February 17, 2026 - February 23, 2026			CCAP Sections Identify and Created - Alicia to meet with High Schools (summer/fall 2026)	
Week 35: February 24, 2026 - March 2, 2026				
Week 36: March 3, 2026 - March 9, 2026				
Week 37: March 10, 2026 - March 16, 2026				
Week 38: March 17, 2026 - March 23, 2026				
Week 39: March 24, 2026 - March 30, 2026			CCAP Sections CRNs Complete (summer/fall 2026)	
Week 40: March 31, 2026 - April 6, 2026				
Week 41: April 7, 2026 - April 13, 2026			AHC accepting NonCCAP petitions (summer/fall 2026)	
Week 41: April 7, 2026 - April 13, 2026	Actual	Actual	Summer/Fall Class Search Opens	
Week 42: April 14, 2026 - April 20, 2026				
Week 42: April 14, 2026 - April 20, 2026			Priority Reg	
Week 43: April 21, 2026 - April 27, 2026		Ideal	Spring processing complete for CCAP	CCAP
Week 44: April 28, 2026 - May 4, 2026				
Week 45: May 5, 2026 - May 11, 2026		Ideal	<i>NonCCAP Registration Begins (Summer/Fall 2026)</i>	
Week 46: May 12, 2026 - May 18, 2026		Actual	Deadline for NonCCAP Petitions (Spring Term 2 2026)	
Week 47: May 19, 2026 - May 25, 2026		Actual	Spring processing complete for CCAP	
Week 48: May 26, 2026 - June 1, 2026				
Week 49: June 2, 2026 - June 8, 2026		Ideal	Influx of Fall Petitions Timeframe	NonCCAP
Week 50: June 9, 2026 - June 15, 2026		Actual	Start of Summer Term for AHC	
Week 51: June 16, 2026 - June 22, 2026				
Week 52: June 23, 2026 - June 29, 2026				

SPRING

FALL

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Authorization for Travel Outside of California for Students and ASBG Advisors to Attend ASACC National Student Advocacy Conference	Item Number: 12.J.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 1

BACKGROUND

The Associated Student Body Government, Allan Hancock College, would like to send up to four students and one staff member to Washington, D.C., March 13-18, 2026, for the American Student Association of Community Colleges (ASACC) National Student Advocacy Conference.

While attending and participating in the conference, students are given time to meet with their representatives and Senators, or their staff members, regarding important issues and campus issues that have been coordinated with campus administration. The conference serves as a very strong educational experience which teaches the values espoused by ASACC: **LEADERSHIP**, **CITIZENSHIP**, and **ADVOCACY!**

FISCAL IMPACT

The Associated Student Body Government, Allan Hancock College (program board, student representation fee funds) and SEAP funds will cover the costs of the conference, airline travel, lodging, transportation, and per diem; approximately \$16,000 total.

RECOMMENDATION

Staff recommends the board of trustees authorize the Associated Student Body Government/Leadership students and advisors to attend the ASACC National Student Advocacy conference in Washington D.C., March 13-18, 2026.

Administrator Initiating Item: Genevieve Siwabessy	Final Disposition:
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To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Acceptance of Donations	Item Number: 12.K.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 1

BACKGROUND

Donor	Item	Department or Program Utilizing Donation	Total Value Amount
The Women in California Leadership Foundation	Cash donation to support the mission of Beyond Incarceration Greater Education (BIGE) Club	Student Activities / BIGE Club	\$1,000
AgWest Farm Credit and Bethany Filter	Cash donation to support travel costs for students to attend the 2026 Spring Break Industry Trip and Legislative Tour in Sacramento	Student Activities / Young Farmers & Ranchers Club	\$5,000
Carpinteria/Summerland Fire Protection District	Fifty-foot sections of 1½ inch hose (46 each)	Public Safety Training Complex / Fire Academy	\$16,000
Grand Total			\$22,000

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees accept the donation(s) as presented.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Approval to Destroy Class 3 – Disposable Records	Item Number: 12.L.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 2

BACKGROUND

In compliance with provisions established under Chapter 2.5 (commencing with Section 59020 of Division 10, Part VI) of Title 5, California Administrative Code, the district retains and stores official records, including but not limited to student records, employment records, and financial records.

Title 5 Section 59025 allows for the destruction of class 3 – disposable records that have been retained for at least three fiscal years after the year in which they were originally created. Class 3 records are those records not identified as Class 1 – Permanent or Class 2 – Optional (records worthy of further preservation, but not identified as Class 1).

In accordance with board policy 3310 and administrative procedure 3310, Retention and Destruction of Records, a list of records recommended for destruction must be submitted to the board of trustees for approval. No records included on the attached list are in conflict with applicable laws, regulations, or administrative procedure 3310.

FISCAL IMPACT

Estimated cost is \$1,500.

RECOMMENDATION

Staff recommends the board of trustees authorize destruction of the records as listed, in accordance with Administrative Procedure 3310, Retention and Destruction of Records.

Administrator Initiating Item: Dennis Curran	Final Disposition:
---	--------------------

FACILITIES DEPARTMENT
Document Destruction Log
December 16, 2025

Lot # Box #	Document Date	File Name	Destroy Date
Lot 1			
16-011	2016-2017	Old Director Files, Business Services	07/01/22
16-064	2016-2017	Deposits: ARD, Banner, VA-33, Wire Transfers, Agency Clearing, Business Services	07/01/23
20-027	2018-2019	Categorical and Grants, Business Services	12/31/23
21-001	2019-2020	3rd Party Student Billing, VA-33 Payment Letter FY19/20 and Prior, Business Services	07/01/24
24-005	2020-2021	Paid Invoices (A-DO), Business Services	07/01/24
24-006	2020-2021	Paid Invoices from E Miscellaneous-PCPA Foundations, Business Services	07/01/24
24-007	2020-2021	Fiscal year 2021, Paid Invoices (PPG-Z), Business Services	07/01/24
Lot 2			
021	2016 & 2017	Community Education Positive Attendance	07/01/25
034	2019	Community Education F22 Reg Forms Scanned/Indexed	07/01/25
036	2021	Community Education F21 PA Scanned/Indexed	07/01/25
037	2020	Community Education S20 PA Scanned/Indexed	07/01/25
038	2020	Community Education U20/F20 PA Scanned /Indexed	07/01/25
039	2019	Community Education S19 PA Scanned/Indexed	07/01/25
041	2019	Community Education F19 PA Scanned/Indexed	07/01/25
042	2018	Community Education F18 PA Scanned/Indexed	07/01/25
101	2010-2012	Cooperative Work Experience (CWE) CWE Student Files: Spring 2010 S-V & Spring 2012 A-V	07/01/25

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Approval of Notice of Completion for the Installation of Siemens Fire Life Safety Equipment at the Santa Maria Campus, Lompoc Valley Center, and South Campus	Item Number: 12.M.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 1

BACKGROUND

On June 20, 2023, the board approved Resolution 23-16, Approving the Sole Source Procurement of Siemens Fire Life Safety Equipment Installation, which authorized the district to execute a sole source contract with Siemens Industry Inc., to install fire and life safety equipment at the Santa Maria Campus, Lompoc Valley Center, and South Campus.

The work is now complete. Therefore, it is appropriate for the district to file a notice of completion with the Santa Barbara County Recorder's Office. The filing of the notice of completion starts the 30-day period within which subcontractors or material suppliers must file any stop payment notices. Upon completion of the time period and with no outstanding stop notices, the college is obligated to release all remaining funds to the contractor.

FISCAL IMPACT

There is no fiscal impact to file a notice of completion.

RECOMMENDATION

Staff recommends the board of trustees approve filing a Notice of Completion for the Installation of Siemens Fire Life Safety Equipment at the Santa Maria Campus, Lompoc Valley Center, and South Campus.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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**CONSENT ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Authorization to Utilize the Foundation for California Community Colleges Master Agreement No. 00010253	Item Number: 12.N.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 43

BACKGROUND

The district requests board authorization to use the Foundation for California Community Colleges Master Agreement No. 00010253 (attached) under the provisions of California Public Contract Code (PCC) 20652 (Community College Districts). Contract Code 20652 allows school districts, community college districts, colleges, universities, and county offices of education to procure items per the PCC referenced above.

Master agreement 00010253 expires October 2, 2029.

If approved by the board, the district plans to use the master agreement to contract with Smith Mechanical-Electrical-Plumbing a Division of ACCO Engineered Systems, to refurbish the Building M-100 rooftop HVAC unit in the amount of \$224,495.00. The district had planned to contract with Trane, U.S. Inc., to replace the M-100 rooftop HVAC, but the project quote from Smith is significantly less in both duration and cost than the quote from Trane.

FISCAL IMPACT

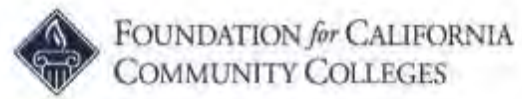
The estimated cost is dependent upon the projects using the agreement. The first project (M-100 HVAC) to use the master agreement is estimated to cost \$224,495 and will be sourced through Capital Project Funds.

RECOMMENDATION

Staff recommends the board of trustees approve authorization to utilize the Foundation for California Community Colleges Master Agreement No. 00010253 under the provisions of California Public Contract Code 20652 (Community College Districts).

Administrator Initiating Item: Dennis Curran	Final Disposition:
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Enterprise and Procurement Services - Master Services Agreement



Agreement No. 00010253

This Master Services Agreement (hereinafter referred to as “Agreement” or “Master Services Agreement”) is entered into between Foundation for California Community Colleges, a California 501(c)(3) nonprofit organization, (“FoundationCCC”) and **ACCO Engineered Systems**, a California corporation, (“Supplier”). By signing this Agreement, the Parties acknowledge their acceptance of all the terms and conditions in this Agreement and any exhibits attached hereto (collectively the “Agreement”).

The parties agree to comply with the terms and conditions of this Agreement and the following Exhibits which are by this reference made a part of the Agreement.

Exhibit A	Supplier Pricing and Participating Agency Agreement (PAA)	Page 24
Exhibit B	Sample Form of Supplier Quarterly Reporting to FoundationCCC	Page 27
Exhibit C-1	Lowest Price Commitment Certification	Page 28
Exhibit C-2	Iran Contracting Act Verification Form	Page 29
Exhibit D	List of Participating Agencies	Page 31
Exhibit E	Modifications to Agreement	Page 32
Exhibit F	Federal Terms	Page 33
Exhibit G	Attachments	Page 38

THE PARTIES HEREBY EXECUTE THIS AGREEMENT.

SUPPLIER

By: *Hugh Palmer*
Hugh Palmer (Oct 7, 2024 15:06 PDT)

Print Name: Hugh Palmer

Title: Assistant Secretary

Date: Oct 7, 2024

FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES

By: *J.C. Sales*
J.C. Sales (Oct 3, 2024 21:55 PDT)

Print Name: Jorge J.C. Sales

Title: Executive Vice President, Enterprise and Institutional Partnerships

Date: Oct 3, 2024

SUPPLIER – second signature if applicable

By: _____

Print Name: _____

Title: _____

Date: _____

FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES – signature 2 if applicable

By: *Joseph Quintana*

Print Name: Joseph Quintana

Title: Chief Operating Officer

Date: Oct 8, 2024

RECITALS

1. **WHEREAS**, FoundationCCC is a 501(c)(3) nonprofit organization and established the official auxiliary organization for the California Community College Board of Governors and the California Community Colleges Chancellor's Office in accordance with California Education Code 72670.5 and may enter into systemwide agreements on behalf of the California Community Colleges in accordance with California Public Contract Code 20661 and its implementing regulations CCR 59130-59132;
2. **WHEREAS**, FoundationCCC developed, supports, and operates CollegeBuys, SchoolBuys, and CivicBuys, cooperative purchasing programs designed to pool the purchasing power of public and private agencies across the nation and, as a result, FoundationCCC is in a unique and valuable position to provide Supplier with marketing and promotional services for Supplier's products and/or services;
3. **WHEREAS**, FoundationCCC has determined that it is a benefit to establish a Master Services Agreement with established suppliers so that any or all California public agencies, nonprofit organizations directly supporting the California Community College system, public and private school districts, or public and private colleges or universities may purchase products at prices stated in this Agreement;
4. **WHEREAS**, Supplier provides design, fabrication, installation, and maintenance services for commercial and industrial HVAC, plumbing, refrigeration, process piping, and building automation systems, as agreed upon in this Agreement and attached hereto as Exhibit A;
5. **WHEREAS**, Supplier desires to make this Master Services Agreement available to any and all public agencies, nonprofit organizations directly supporting the California Community College system, public and private school districts, as well as public and private colleges or universities (hereinafter referred to individually as "Participating Agency" or collectively as "Participating Agencies"), specifically including California Community Colleges, which are supported, in part, by FoundationCCC; and
6. **WHEREAS**, FoundationCCC seeks to offer and raise awareness of Supplier's products and/or services to Participating Agencies in exchange for an administrative fee.
7. **WHEREAS**, FoundationCCC is entering into and negotiating this Master Services Agreement on behalf of Participating Agencies and the intent is for each Participating Agency to make use of this Agreement as if each Participating Agency has negotiated the Agreement. Should FoundationCCC make use of the Goods or Services under this Agreement they shall be deemed a Participating Agency for purposes of this Agreement. Each Participating Agency shall make use of the Supplier's Participating Agency Agreement attached hereto as Exhibit A.

I. TERMS AND CONDITIONS

1. **Master Services Agreement.** The Agreement of the parties consists of this Master Services Agreement (including the above recitals and these Terms and Conditions) and all Exhibits attached hereto or subsequently signed by the parties. This Master Services Agreement and all applicable Exhibits are hereinafter collectively referred to as the “Agreement.”
2. **Products and Services Ordered.** Subject to the terms of this Agreement, FoundationCCC will provide this Master Services Agreement to interested Participating Agencies for the services and or products identified in Exhibit A.
3. **Administration.** FoundationCCC shall perform all of its duties, responsibilities, and obligations as administrator of purchases under the Agreement as set forth herein, and Supplier hereby agrees that FoundationCCC shall act in the capacity of administrator of purchases under the Agreement.
4. **Purchasing.** With respect to any purchases by Participating Agencies pursuant to the Agreement, FoundationCCC: (i) shall not be construed as a dealer, re-marketer, representative, partner, or agent of any type of the Supplier, or said Participating Agency; (ii) shall not be obligated, liable, or responsible for any order made by Participating Agencies or any employee thereof under the Agreement or for any payment required to be made with respect to such order; and (iii) shall not be obliged, liable, or responsible for any failure by any Participating Agencies to comply with procedures or requirements of applicable law or to obtain the due authorization and approval necessary to purchase under the Agreement. FoundationCCC makes no representation or guaranty with respect to any minimum purchases by any Participating Agencies or any employee thereof under this Agreement.
5. **Term.**
 - a. This Agreement shall begin on October 3, 2024 (“Effective Date”) and shall terminate on October 2, 2029, unless extended in accordance with term 5(b) below.
 - b. FoundationCCC and Supplier, upon mutual consent, shall have the option to extend the Term for five (5) additional one (1) year periods (“the Extended Term”). If the option for an Extended Term is exercised, all terms and conditions set forth herein shall be applicable to the Extended Terms, except as expressly modified by written modifications duly executed on behalf of FoundationCCC and Supplier. In the event that any of, or a portion of, the extension options are not exercised and additional time is required by FoundationCCC to initiate a new Term extension or subsequent Agreement, Supplier agrees to continue to provide goods and/or services to the Participating Agencies on a month to month basis, for a period not to exceed six (6) months, at the prices, terms, and conditions currently at the Agreement expiration date.
6. **Termination.** This Agreement may be terminated by FoundationCCC for any reason, without penalty, at any time by providing Supplier with written notice of the termination at least thirty (30) days in advance (“Notice Date”). Termination of this Agreement will not terminate any Participating Agency Agreement already entered into by Participating Agency and Supplier prior to the date of termination. From the Notice Date, no new Participating Agency shall contract with the Supplier using this Agreement. Notwithstanding anything to the contrary, a Participating Agency that is already under contract, prior to termination by FoundationCCC under this section, shall have the ability to renew their agreement up to the Term outlined in Section 5 above, including any Extended Term that has been mutually agreed upon between FoundationCCC and Supplier.

7. **Payment Terms.** The payment obligations of the Participating Agency shall be set forth in the Participating Agency Agreement attached herein addressing the specific service and or product being ordered. Also, see Quarterly Fees & Reporting below for specific requirements for Suppliers payment of administrative fees to FoundationCCC.
8. **Assignment.** FoundationCCC's rights and obligations hereunder may be assigned at FoundationCCC's sole discretion to an existing or newly established legal entity that has the authority and capacity to perform FoundationCCC's obligations hereunder. Supplier may assign its rights and obligations hereunder to an existing or newly established legal entity that has the authority and capacity to perform Supplier's obligations hereunder with the prior written consent of FoundationCCC.
9. **Use of Logo.** FoundationCCC's prior review and written approval is required for any use of FoundationCCC, CollegeBuys, SchoolBuys, or CivicBuys name or logo by the Supplier in marketing materials including but not limited to: press releases, print pieces, broadcast emails, and website postings. FoundationCCC and the California Community Colleges Chancellor's Office are distinct and separate entities, and written approval for the use of FoundationCCC, CollegeBuys, SchoolBuys, or CivicBuys names, logos, or marks shall not be construed as approval to use the name, logo, or mark of the California Community Colleges Chancellor's Office.
10. **Insurance.** Upon request within ten (10) days of formal commitment to utilize the Agreement, the Supplier and each Subcontractor shall deliver to the FoundationCCC and/or the Participating Agency taking part in the Agreement, Certificates of Insurance evidencing the insurance coverage in the minimum amounts noted below. The foregoing notwithstanding, a Participating Agency may require additional or different insurance coverage or minimum amounts in connection with the use of the agreement. In such event, such additional or different insurance requirements shall be noted in writing from the Participating Agency, and the Supplier shall comply with the same.
 - a. **Workers' Compensation Insurance.** The Supplier and all Subcontractors to the Supplier shall obtain and maintain Workers' Compensation Insurance with coverage amounts under such policies in accordance with applicable law;
 - b. **Commercial General Liability Insurance.** The Supplier and all Subcontractors to the Supplier shall obtain and maintain Commercial General Liability Insurance Policies covering: injuries, including accidental death, to persons, damage to property, completed operations, and contractual liability. Minimum coverage amounts under each such Commercial General Liability insurance policy shall be One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate;
 - c. **Professional Liability Insurance.** The Supplier shall obtain and maintain Professional Liability Insurance Policies covering liability arising from any error, omission, negligent, or wrongful act of the Supplier, its officers or employees with limits of not less than Two Million Dollars (\$2,000,000) per occurrence and Four Million Dollars (\$4,000,000) in the aggregate; and
 - d. **Automobile Liability Insurance.** The Supplier and all Subcontractors to the Supplier shall obtain and maintain Automobile Liability Insurance covering bodily injury and property damage arising from all owned, non-owned, and hired vehicles. Minimum coverage amounts under each Automobile Liability insurance policy shall be One Million Dollars (\$1,000,000) combined single limit, per accident.

- e. Modifications; Cancellation; Additional Insured. FoundationCCC and each Participating Agency hereunder shall be named as an additional insured to the Commercial General Liability insurance policies of the Supplier and its Subcontractors. The Workers' Compensation insurance policy and the General Liability insurance policy of the Supplier and each Subcontractor shall include provisions that the policy terms will not be materially modified and the policy will not be cancelled or terminated without at least thirty (30) days advance written notice to the Participating Agency, as applicable.

11. Special Provisions.

a. Quarterly Fees & Reporting.

- i. Quarterly Administrative Fee. Supplier shall pay FoundationCCC a quarterly administrative fee in the amount of 2% of the total paid purchase invoice, less taxes, additional services (excluding included services) and transportation for all purchases of Participating Agencies under said Master Services Agreement and provide FoundationCCC with an electronic accounting report, in a format prescribed by FoundationCCC, summarizing all purchases under the Agreement. A sample of the reporting format appears at Exhibit B. Quarterly reports are due within fifteen (15) calendar days after the conclusion of the preceding quarter. Quarterly administrative fees applicable to each quarter, are due within thirty (30) days of the end of each calendar quarter. FoundationCCC reserves the right, upon thirty (30) days advance notice to the Supplier, to change the prescribed reporting format. Administrative fee payments shall be made by check to Foundation for California Community Colleges. Administrative fee payments shall be made by check or ACH to Foundation for California Community Colleges. All reports must be submitted to accountsreceivable@foundationccc.org and cbreporting@foundationccc.org.
 - 1. Scholarship and Program Support. In addition to quarterly administrative fees, the Supplier commits to an additional 1% rebate for the total purchase invoice, less taxes for all purchases by Participating Agencies under the Agreement as reinvestment and support to FoundationCCC scholarships or programs.
- ii. Accounting. Supplier shall at its expense maintain an accounting of all purchases made by Participating Agencies. FoundationCCC reserves the right to audit the accounting for a period of four (4) years from the date FoundationCCC receives the accounting. In the event of such an audit, the requested materials shall be provided at the location designated by FoundationCCC.
- iii. Default. Failure to provide a quarterly report and/or payment of the administrative fee within the time and manner specified in Section 11(a)(i) shall be regarded as a material breach under this Agreement and if not cured within thirty (30) days of written notice to Supplier, shall be deemed a cause for termination of the Agreement at FoundationCCC's sole discretion. All administrative fees not paid within thirty (30) days of the end of each quarter shall bear interest at the rate of one and one half percent (1.5%) per month until paid.

- iv. Errors and Omissions. Supplier is provided ninety (90) days or until the conclusion of the subsequent quarter (whichever comes first) from when a quarterly report was due or submitted, to correct error(s) and/or omissions(s) on a quarterly report; and/or to recover an overpayment of the administrative fee from FoundationCCC. Once the ninety (90) days or the conclusion of the subsequent quarter (whichever comes first) has lapsed, FoundationCCC also reserves the right to recover any unpaid administrative fee(s) from the Supplier discovered during an audit conducted pursuant to Section 11(a)(ii) above, and/or the correction of error(s) and/or omission(s) on quarterly report(s).
- v. Right to Compare Records. FoundationCCC or its designee may, at FoundationCCC's sole discretion, compare Participating Agency records with quarterly reports submitted by Supplier. If there is a discrepancy, FoundationCCC will notify the Supplier in writing. Supplier will have thirty (30) days from the date of such notice to resolve the discrepancy to FoundationCCC's reasonable satisfaction. If the Supplier does not so resolve the discrepancy, FoundationCCC shall have the right to engage outside services to conduct an independent audit of Supplier's quarterly reports. Supplier shall be obligated to reimburse any and all FoundationCCC's costs and expenses related to or connected with the record and report reviews, the audit, FoundationCCC staff time and expenses, counsel, and collection.

12. Supplier Warranties.

- a. Supplier warrants that (i) the work performed under this contract ("Contracted Work") furnished hereunder will conform to the requirements of this Agreement (including, without limitation, all descriptions, specifications, and drawings identified in Exhibit A between Supplier and Participating Agency), and (ii) the Contracted Work will be free from fault and defects in design, materials, and workmanship. Where the Parties have agreed to design specifications in Exhibit A directly or by reference, Supplier warrants the deliverables shall provide all functionality required thereby and shall be new and of industry standard quality in the trade and in accordance with the approved and agreed to design and specifications. Participating Agency's approval of designs or specifications furnished by Supplier shall not relieve Supplier of its obligations under this warranty.
- b. Supplier agrees to procure all necessary permits or licenses and abide by all applicable laws, regulations and ordinances of the United States and of the state, territory and political subdivision or any other country in which the Goods and/or Services are provided.
- c. Supplier warrants that it is not presently debarred, suspended, proposed for debarment, or declared ineligible for award of federal contracts or participation in federal assistance programs or activities.
- d. In addition to the other warranties set forth herein, where the Agreement calls for delivery of commercial software, Supplier warrants such software shall perform in accordance with its license and accompanying documentation. Supplier further warrants that, at the time of delivery, any deliverables consisting of software (i) shall be free of harmful code (i.e., computer viruses, worms, trap doors, time bombs, disabling code, or any similar malicious mechanism designed to interfere with the intended operation of, or

cause damage to, computers, data, or software); and (ii) shall not infringe or violate any third-party's intellectual property right. Without limiting the generality of the foregoing, if FoundationCCC or a Participating Agency believes harmful code may be present in any commercial software delivered, Supplier shall, upon FoundationCCC's or Participating Agency's request, provide a master copy of the software for comparison and correction.

- e. Unless otherwise specified in Exhibit A where Supplier resells hardware or software is purchased from a third party, and such third party offers additional or more advantageous warranties than those set forth herein, Supplier shall pass through any such warranties to Participating Agency and shall cooperate in enforcing them. Such warranty pass-through shall be supplemental to, and not relieve Supplier from, Supplier's warranty obligations set forth above.
 - f. All warranties, including special warranties specified elsewhere herein, shall inure to Supplier, its successors, assigns, customer agencies, and other governmental users of the deliverables or services.
13. **Goods.** If Supplier is providing goods, as defined in Section 2-105 of the Uniform Commercial Code, under this Agreement, the following shall apply:
- a. **Packing and Shipment.** All goods are to be packed in suitable containers for protection in shipment and storage, and in accordance with applicable specifications. Each container of a multiple container shipment shall be identified to:
 - i. Show the number of the container and the total number of containers in the shipment; and
 - ii. The number of the container in which the packing sheet has been enclosed.
 - b. All shipments by Supplier or its subcontractors must include packing sheets identifying: the Agreement number; item number; quantity and unit of measure; part number and description of the goods shipped; and appropriate evidence of inspection, if required. Goods for different contracts shall be listed on separate packing sheets.
 - c. **Delivery.** Supplier shall strictly adhere to the delivery and completion schedules specified in this Agreement or an applicable order form. Time, if stated as a number of days, shall mean calendar days unless otherwise specified. The quantities specified herein are the only quantities required. If Supplier delivers in excess of the quantities specified herein, the Participating Agency shall not be required to make any payment for the excess deliverables and may return them to Supplier at Supplier's expense or utilize any other rights available to Participating Agency at law or in equity.
 - d. **Substitutions.** Supplier may not tender substitute items for any goods to be provided under this Agreement without advance written consent of Participating Agency. Supplier shall not use any specification in lieu of those contained in the Agreement without written consent of Participating Agency.
 - e. **Inspection, Acceptance, and Rejection.** Unless otherwise specified in Exhibit A, all deliverables may be subject to inspection and test by the Participating Agency.
14. **Indemnification.** Supplier, its heirs and/or its assigns ("Indemnitor") will indemnify, defend and hold both FoundationCCC and each Participating Agency, their directors, officers, employees, and agents and (collectively "Indemnitees") harmless from all losses, liabilities, claims, demands, costs, expenses and damages, including reasonable attorneys' fees and costs, resulting from,

arising out of, or connected with (a) the performance of its obligations under this Agreement or omissions relating to same by Indemnitor, Indemnitor's employees, Indemnitor's subcontractors, or any person or entity for whom Indemnitor is responsible; (b) any breach by Indemnitor of this Agreement; (c) Indemnitor's or Indemnitees' infringement or misappropriation of any intellectual property rights relating, in any way, to the performance of Services and/or (d) any willful or negligent act or omission by Indemnitor or any person or entity for whom Indemnitor is responsible. Indemnitor's indemnification obligations will not be limited by any assertion or finding that (1) Indemnitees are liable by reason of non-delegable duty, or (2) losses were caused in part by the negligence, breach of contract, or violation of law by Indemnitees. FoundationCCC or the applicable Participating Agency must approve the extension of all settlement offers and approval will not be unreasonably withheld. The Indemnitor will furnish Indemnitees with all related evidence in its control regardless of any disputes. The duty to defend (including by counsel) shall arise regardless of any claim or assertion including, but not limited to, those claims or assertions that Indemnitees caused or contributed to the losses, liabilities, claims, demands, costs, expenses or damages. Nothing in this Agreement shall constitute a waiver or limitation of any rights which Indemnitees may have under applicable law, including without limitation, the right to implied/equitable indemnity.

15. **Equal Access.** Supplier ensures equal access to their software, products, and services for all and particularly for individuals with disabilities. An individual with a disability will be afforded the same opportunity to acquire and engage with the software, products, and services as a person without a disability in an equally effective and equality integrated manner, with substantially equivalent ease of use.
16. **Iran Contracting Act Verification.** If the estimated spend throughout the life of this Agreement is estimated to exceed one million dollars, (\$1,000,000.00), Supplier must appropriately fill out and sign the Iran Contracting Act Verification certificate, as specified under Public Contract Code §§ 2202 – 2208 and attached hereto as a part of Exhibit C-2, Compliance Certificates.
17. **Lowest Price Commitment Certification.** In accordance with regulations established for California Public Contract Code 20661(a)(2) and California Code of Regulations Title 5 Section 59131(b), FoundationCCC shall require a vendor to certify that the goods or services provided pursuant to the contract shall carry the lowest cost available upon the same terms, conditions, and specifications. As such, Supplier certifies that the cost to each California Community College District that is a beneficiary of this Agreement is lower than the cost a California Community College District could obtain through its standard contracting procedures and is the lowest cost available for the same products and/or services in Exhibit A, upon the same terms, conditions, and specifications herein. This certification does not preclude Supplier from providing greater discounts than outlined in Exhibit A to a California Community College District in recognition of unique factors such as volume spend.
18. **Price Modification Request Protocol.** Detailed below is the Formal Price Modification Protocol that has been established by FoundationCCC. Price modifications are to be submitted to FoundationCCC in advance and comply with the parameters outlined below. All price modifications are subject to the Agreement's Lowest Price Commitment Certification and will not impact prices already agreed to between a Participating Agency and Supplier.

Limitations: Supplier is limited to one (1) Formal Price Modification Request per year (a year is defined as a 365-day period). The initial year to commence upon a fully executed contract between FoundationCCC and Supplier.

All future Formal Price Modification Requests (“Request”) are managed as follows:

- a. Supplier shall submit a written Request for Price Modification to FoundationCCC on company letterhead that includes sufficient details to allow FoundationCCC to evaluate the Request effectively and efficiently. At a minimum, the Request should include details on specific product and/or service, packaging (if applicable) or other related materials costs that have changed, product lines that are to be impacted, and the net effective impact of the requested adjustments would be.
- b. FoundationCCC will review the Request in a timely manner and make every effort to get back to the Supplier with any questions or additional information required to evaluate the Request within ten (10) business days.
- c. Please note that some factors FoundationCCC may consider in this determination may include, but are not limited to, market conditions, frequency of Request from the Supplier, appropriateness of Request relative to other Suppliers in the industry, and general market conditions for our constituents.
- d. If FoundationCCC does not feel that the Request is justified, FoundationCCC reserves the right to either deny the modification or negotiate better terms for Participating Agencies.
- e. If the price modification as presented is accepted, FoundationCCC will issue a letter of acceptance to Supplier stating the earliest date the price modification can go into effect, typically a minimum of sixty (60) days from the date of acceptance. FoundationCCC may extend this implementation period if warranted by market conditions.
 - i. Supplier should anticipate that the processing of a Request to take approximately thirty (30) days from receipt of Request.
 - ii. Supplier is responsible for communicating the price modification acceptance to all participating agencies, including any who have not ordered, but have requested a quotation, within thirty (30) days of approval. But price modifications shall not impact Participating Agencies who have already agreed to a price in an agreement with Supplier.
- f. Understanding project lead times and the importance of Participating Agencies’ ability to stay on budget, Supplier is expected to work with any Participating Agency that has received a quote that could be impacted by the price modification. At minimum, Supplier will be asked to honor any quotation made with the old pricing for ninety (90) days from effective date of the price modification.

FoundationCCC reserves the right to modify this formal process if the need arises and will notify Vendor partners of any changes to the Formal Price Modification Protocol.

19. **Cooperative Utilization.** This Master Services Agreement is available to any and all public agencies, nonprofit organizations directly supporting the California Community College system, public and private school districts, as well as public and private colleges or universities (referred to individually as “Participating Agency” or collectively as “Participating Agencies”), specifically including California Community Colleges, which are supported, in part, by

FoundationCCC. A list of all California Community Colleges, California State Universities, and AICCU Member Institutions is provided in Exhibit D for reference. K-12 districts may also procure under this Agreement pursuant to Public Contract Code Section 20118. The Exhibit D list does not preclude any Participating Agency that is not listed from purchasing under this Agreement.

20. **Notices.** Unless otherwise expressly provided herein, all reports, notices or other written or electronic communications given hereunder shall be delivered by email or by express delivery requiring signature on receipt to the addresses as set forth below. FoundationCCC may, by written or electronic notice delivered to Supplier, designate any different electronic or physical addresses to which subsequent reports, notices or other communications shall be sent.

FoundationCCC:

Foundation for California Community Colleges
Enterprise and Procurement Services
1102 Q Street, Suite 4800
Sacramento, CA 95811
cbreporting@foundationccc.org

SUPPLIER:

ACCO Engineered Systems
Michael LaGuardia
888 East Walnut Street
Pasadena, CA 91101
818-482-6059
mlaguardia@accoes.com

21. **Good Faith Cooperation.** The parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.
22. **Authorized Representative.** The persons who have signed this Agreement warrant that they are legally authorized to do so on behalf of the respective Parties, and by their signatures to bind the respective Parties to this Agreement.
23. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding. In the event of a conflict between the Terms and Conditions contained herein in the Agreement, and any Order Forms, Exhibits, or any terms referenced in an Exhibit or Order Form, including but not limited to additional terms that are incorporated into an Exhibit or Order Form by use of an embedded web-link (“URL”), the following order of precedence shall apply:
- a. Exhibit E to the Master Services Agreement.
 - b. The terms and conditions of the Master Services Agreement and its Exhibits except for Exhibit A.

- c. Exhibit A to the Master Services Agreement (Participating Agency Agreement).
 - d. An order form attached to Exhibit A to the Master Services Agreement.
 - e. Any terms incorporated into an Exhibit or order form via an embedded web-link (“URL”).
24. **Modification and Waiver.** Except as provided otherwise herein, this Agreement may not be modified except by a writing signed by an authorized representative of both parties. A waiver by either party of its rights hereunder shall not be binding unless contained in a writing signed by an authorized representative of the party waiving its rights. The non-enforcement or waiver of any provision shall not constitute a waiver of such provision on any other occasion unless expressly so agreed in writing.
 25. **Severability.** If any provision of this Agreement shall be deemed to be, or shall in fact be, illegal, inoperative or unenforceable, the same shall not affect any other provision or provisions herein contained or render the same invalid, inoperative, or unenforceable to any extent whatsoever.
 26. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.
 27. **Survival.** This section (Survival), Exhibit II (Technology Infrastructure), Section 6 (Termination), Section 7 (Payment Terms), Section 11(a)(ii) (Accounting), and Section 14 (Indemnification) shall survive the early termination of this Agreement.
 28. **Choice of Law.** This Agreement shall be governed exclusively by and construed in accordance with the applicable laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Sacramento, subject to transfer of venue under applicable State law.
 29. **Binding Power.** This Agreement shall inure to the benefit of and shall be binding upon FoundationCCC, the Supplier and any successor and assign thereto; subject, however, to the limitations contained herein.
 30. **Independent Parties.** This Agreement does not constitute, give effect to, or otherwise imply a joint venture, pooling arrangement, partnership, or formal or informal business organization of any kind, or (except as expressly set forth herein) any sort of agency relationship between the parties. Neither party will, or will have the power to, bind the other party to any third party without the prior written consent of the other party. The relationship of Supplier and FoundationCCC under this Agreement is that of independent contractors. Neither party (the “Acting Party”) will have the authority to make any agreement or commitment, or incur any liability on behalf of the other party, nor shall such other party be liable for any acts, omissions to act, contracts, commitments, promises, or representations made by the Acting Party. Except as expressly set forth herein, this Agreement does not restrict either party from conducting business with any third party.
 31. **Russian Sanctions.** On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine, as well as any sanctions imposed under state law. Accordingly, should the FoundationCCC determine Supplier is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this Agreement. FoundationCCC shall provide Supplier advance written notice of

such termination, allowing Supplier at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the FoundationCCC.

- a. If this Agreement has a value to Supplier of \$5 million or more, Supplier shall report to the FoundationCCC regarding their compliance with Russian economic sanctions and report on steps they have taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.
32. **Ban on Incentive Compensation.** The services in this Agreement shall be performed in compliance with the ban on incentive compensation as required under the Higher Education Act 34 C.F.R. § 668.14(b)(22). Supplier may not receive direct or indirect incentive compensation for recruiting or securing the enrollment of students, or for securing financial aid for students.
33. **Top 500 Delinquent Taxpayers.** In accordance with California Public Contract Code 10295.4, and prior to placing an order for non-IT goods and/or services, Participating Agency must verify with the Franchise Tax Board and the California Department of Tax and Fee Administration that Supplier's name does not appear on either list of the 500 largest tax delinquencies pursuant to Section 7063 or 19195 of the Revenue and Taxation Code.
34. **California Seller's Permit.** Supplier's California Seller's Permit Number is SR S AP 17-088496. Prior to placing an order with Supplier, Participating Agency must verify that this permit is still valid at the California Department of Tax and Fee Administration Website (<https://www.cdtfa.ca.gov/>).
35. **Darfur Contracting Act.** Supplier has certified compliance to the Darfur Contracting Act, per Public Contract Code 10475, et seq. It is the Participating Agency's responsibility to verify that Supplier has a Darfur Contracting Act Certification on File.
36. **California Civil Rights Law Certification.** Pursuant to Public Contract Code Section 2010, effective January 1, 2017, Supplier must certify their compliance with the California Civil Rights laws and Employer Discriminatory Policies (section 51 of the Civil Code, section 12960 of the Government Code). It is the Participating Agency's responsibility to verify that Supplier has a California Civil Rights Law Certification on file.
37. **Orders.** Supplier and Participating Agency may use their own purchase document for purchase execution. All orders made by the Participating Agency shall be made utilizing a separate Participating Agency Agreement.
38. **Splitting Orders.** Splitting purchases into a series of delegated purchase orders is prohibited under Public Contract Code 10329; splitting a project into small projects to avoid either fiscal or procedural controls is prohibited under State Administrative Manual 4819.34.
39. **Delivery.** All products will be considered FOB Destination, Pre-paid and Allowed (receiving location of the buyer or pre-determined Installer's Warehouse location), as directed by the Participating Agency or as otherwise agreed in the Participating Agency Agreement.
40. **Payments and Invoicing.** Accommodate Participating Agency's requirements for invoicing format, timing, and other supporting documentation as set mutually agreed upon in the Participating Agency Agreement.
41. **New Equipment Required.** All equipment purchased through this Agreement must be new (or warranted as newly manufactured) and the latest model in current production, all as mutually agreed upon in the Participating Agency Agreement.

42. **Product Installation.** Supplier shall be responsible for the installation services and other work in connection with the applicable order by the Participating Agency in accordance with the applicable Participating Agency Agreement.
43. **Public Works (Installation Services).** A public works contract is defined as an agreement for "the erection, construction, alteration, repair, or improvement of any public structure, building, road, or other public improvement of any kind," paid for in part or in whole out of public funds, in accordance with Public Contract Code 1101 and Labor Code 1720. Participating Agencies are to ensure that the applicable laws and codes pertaining to the contractor and sub-contractor licensing, prevailing wage rates, bonding, labor code requirements, etc., are adhered to by the prime contractor as well as any sub-contractor during performance under the Agreement. Supplier's California Contractor's License number is 120696. This is a Class A, B, C4, C10, C16, C20, C36, C38, and C42 License.
- a. **Prevailing Wages.** Projects undergone pursuant to a Participating Agency Agreement shall be in accordance with the general prevailing wage rate including per diem wages and the prevailing wage rate for holiday and overtime work, as applicable, in the locality in which the work is to be performed for each craft, classification, or type of worker needed to execute the contract as determined by the Director of the Department of Industrial Relations. Copies of schedules of rates so determined by the Director of the Department of Industrial Relations are on file at the administrative offices of Participating Agencies, and are also available from the Director of the Department of Industrial Relations. The following are hereby referenced and made a part of this Agreement and Supplier stipulates to the provisions contained therein:
 - i. Chapter 1 of Part 7 of Division 2 of the Labor Code (Section 1720 et seq.); and
 - ii. California Code of Regulations, Title 8, Chapter 8, Subchapters 3-6 (Section 16000 et seq.)
 - b. **Performance and Payment Bonds.** Participating Agencies may enforce each and every provision of Participating Agency Agreements, including, but not limited to, applicable Performance Bonds and Payment Bonds, which are attached as part of Exhibit G.
 - c. **Contractor's License and Registration with DIR.** The Contractor must possess throughout a project pursuant to a Participating Agency Agreement ("Project") a Contractor's License in the C-20 Warm-Air Conditioning, Ventilating and Air-Conditioning classification, issued by the State of California, which must be current and in good standing.
 - d. **Senate Bill 854** was signed into law on June 20, 2014, and provides for new requirements for both contractors and subcontractors for any public works project. The new laws take effect on July 1, 2014. If a project pursuant to a Participating Agency Agreement is a public works project as defined in Labor Code section 1720, Contractor and all Subcontractors performing any portion of the Work must comply with the requirements of Senate Bill 854 including, without limitation, Labor Code sections 1725.5 and 1771.1.
 - e. Contractor and all Subcontractors performing any work under a Participating Agency Agreement must register with the California Department of Industrial Relations ("DIR") and be qualified to perform public work pursuant to Labor Code section 1725.5 throughout the duration of the Project. Contractor and Subcontractors will be required to

pay an initial set-up fee as well as an annual renewal fee to the DIR. The fee is subject to change. For more information, and up to date requirements, Contractors are required to periodically review the DIR's website at <http://www.dir.ca.gov>. Contractor shall provide proof that it, and all subcontractors providing any work on a Project pursuant to a Participating Agency Agreement, are currently registered with DIR. If any subcontractor is not registered with DIR throughout a Project, Contractor may be required to replace said subcontractor at no cost or penalty to a Participating Agency or a Participating Agency may terminate this agreement for cause, as set forth below. Contractor shall be solely responsible for ensuring compliance with Labor Code section 1725.5 as well as any requirements implemented by DIR applicable to its services or its subcontractors throughout the term of the Agreement and in no event shall Contractor be granted increased payment from a Participating Agency or any time extensions to complete the Project as a result of Contractor's efforts to maintain compliance with the Labor Code or any requirements implemented by the DIR. Failure to comply with these requirements shall be deemed a material breach of this Agreement and ground for termination for cause. The Contractor and all subcontractors shall furnish certified payroll records as required pursuant Labor Code section 1776 directly to the Labor Commissioner in accordance with Labor Code section 1771.4 on at least on a monthly basis (or more frequently if required by Participating Agencies or the Labor Commissioner) and in a format prescribed by the Labor Commissioner. Participating Agencies reserve the right to withhold contract payments if they are notified, or determine as the result of their own investigation, that Contractor is in violation of any of the requirements set forth in Labor Code section 1720 et seq. at no penalty or cost to the Participating Agency. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/Department of Labor Standards Enforcement (DLSE).

44. **Applicable Codes, Policies and Guidelines.** All California codes, policies, and guidelines are applicable. The use of the Agreement does not reduce or relieve districts of their responsibility to meet statewide requirements regarding contracting or the procurement of goods or services. Most procurement and contract codes, policies, and guidelines are considered into the Agreement, but there is no guarantee that every requirement that pertains to all different and unique state processes has been included.
45. **Confidential Information.** Confidential Information disclosed pursuant to this Agreement is subject to applicable federal, state and local law, including but not limited to the California Public Records Act or the Richard McKee Transparency Act of 2011.

II. TECHNOLOGY INFRASTRUCTURE

- 1) **Applicability.** Part II. Technology Infrastructure is applicable to Supplier if Supplier will be collecting or storing data on behalf of FoundationCCC or a Participating Agency that falls under the definition of Licensee Data in Section 2 (“Definitions”) below.
- 2) **Definitions.**
 - “Data Breach” is defined as the unauthorized access and acquisition of computerized data that materially compromises the security or confidentiality of confidential or sensitive personal information maintained by FoundationCCC or a Participating Agency.
 - “Licensee Data” is defined as business and other proprietary information of any type generated in connection with work related to FoundationCCC’s or a Participating Agency’s operations. Such information may include, but is not limited to, business discussions and deliberations, compliance-related information, meeting minutes, documents, network transmissions, electronically or magnetically stored data/records, and Personal Information related to FoundationCCC’s or a Participating Agency’s employees, clients, customers, or students.
 - “Personal Information” is defined broadly to include any and all information that identifies, relates to, describes, is capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular employee, client, customer, or student of a Participating Agency or FoundationCCC.
- 3) **Security.** Supplier shall provide Participating Agency, as “Licensee”, with general system security relating to “Licensee Data” including: (a) physical security of the hosting location, (b) limiting access to Licensee’s stored information to individual Supplier employees and subcontractors directly connected with maintaining the database or the associated application software; (c) plans for managing an information security incident and disaster recovery.
- 4) **Data Security.** Supplier has implemented and shall maintain at least industry acceptable standard systems and procedures to ensure the security, confidentiality and integrity of Licensee Data and to reasonably protect against anticipated threats or hazards to the security or integrity of Licensee Data, and against unauthorized access to, use or disclosure of Licensee Data. Supplier shall:
 - a) Limit administrative access to the system,
 - b) Limit remote access to the system,
 - c) Limit account access and privileges to the least necessary for the proper functioning of the system
 - d) Remove or disable applications and services that are not necessary for the proper functioning of the system,
 - e) Use named user accounts and not generic or shared accounts,
 - f) Use Federated Single Sign On, Kerberos, or other industry compliant services for authentication and authorization, and
 - g) Enable an appropriate level of auditing and logging for the operating system and applications.
- 5) **Use of, Storage of, or Access to, Licensee Data.** Supplier shall only use, store, or access Licensee Data:
 - a) In accordance with, and only to the extent permissible under this Agreement or Supplier’s Participating Agency Agreement with Participating Agency; and
 - b) In full compliance with any and all applicable laws and regulations, only to the extent applicable to Supplier, but without limitation: Family Educational Rights and Privacy Act (“FERPA”),

Gramm-Leach Bliley Act (“GLBA”), California Privacy Rights Act (“CPRA”), and Health Insurance Portability and Accountability Act (“HIPAA”).

- 6) **Security Updates.**
 - a) Participating Agency will be notified of any changes to Supplier security policies applicable to Licensee Data with 90-days advance notice. If any changes are deemed unacceptable, Supplier will work with Participating Agency to arrive at mutually-acceptable security policy terms.
 - b) Supplier promises to update the risk assessment and related safeguards at least annually. Upon request by the Participating Agency, Supplier agrees to provide documentation sufficient to demonstrate Supplier’s security compliance for the Licensee Data.
 - c) Contractor shall have a process for the timely review, testing, and installation of patches essential for safeguarding the confidentiality, integrity, or availability of the system or FoundationCCC Data.
- 7) **Access to Information/IT Assets.** Supplier acknowledges and agrees that during the course of Supplier’s business relationship with the Participating Agency, Supplier will not access data, files, or any other stored information not necessary for Supplier’s work pursuant to this agreement, unless there has been prior approval by an authorized Participating Agency representative. Supplier acknowledges and agrees that the Participating Agency’s computers, applications, information storage, networks, and telecommunications systems, including telephones and facsimiles, (“IT Assets”) are the Participating Agency’s property. The IT Assets will be used only by properly identified, authenticated, and authorized individuals and will be used solely for the Participating Agency’s business. All messages, content, data, information, and files composed, stored, sent, or received on the IT Assets are the property of the Participating Agency, and Supplier acknowledges and agrees that Supplier has no expectation of privacy with respect to the use of the IT Assets.
- 8) **Data Sharing.**
 - a) All Licensee Data shared between the parties or collected by Supplier on behalf of Participating Agency in meeting the terms of this contract is confidential and remains the property of Participating Agency. No data of any sort can be released to third parties without the written consent of Participating Agency or the individual data owner if required by applicable law. Licensee Data shared with third party companies remains the sole property of Participating Agency.
 - b) Licensee Data shared or collected must be stored in the United States of America.
 - c) All Personal Information Data provided to or held by Supplier under this Agreement must be encrypted at all times, both at rest and in transit.
 - d) Licensee Data shared between the parties will be transmitted using Secure FTP or other equivalent encryption-based based protocol. Under no circumstances will the parties share Personal Information via non-secure methods such as public email.
 - e) Licensee Data will be shared at mutually agreed upon times between the parties.
 - f) All data collected, stored, transmitted, and/or otherwise shared between the Participating Agency and Supplier and Supplier to any third party entities will meet the minimum standards for protection of Personally Identifiable Information (PII) defined in the security controls in Section 4.3 of NIST SP 800-122 (Guide to Protecting the Confidentiality of Personally Identifiable Information), and NIST Special Publication 800-53.
- 9) **Breach Notification and Action.** The California Information Practices Act (California Civil Codes sections 1798, et seq.) requires users to be notified if there is a breach of any system that may contain

personal information defined by the Act. Supplier will coordinate with the Participating Agency to promptly notify Participating Agency's users in the event of any break-in or attempted break-in to Supplier provided software systems or security protocols, network(s), or data center(s) which contain Personal Information of the Participating Agency's users. Supplier shall report any confirmed or suspected breach to Participating Agency upon discovery, both orally and in writing, but in no event more than two (2) business days after Supplier reasonably believes the breach to have occurred, unless Supplier is otherwise prohibited by other applicable law from providing such notice to Participating Agency. Supplier's report shall identify: (i) the nature of the unauthorized access, use or disclosure; (ii) the protected information accessed, used and disclosed; (iii) the person(s) who accessed, used and disclosed and/or received the protected information (if known); (iv) what Supplier has done or will do to mitigate the deleterious effect of the unauthorized access, use or disclosure; and (v) what corrective action Supplier has taken or will take to prevent further unauthorized access, use, or disclosure. Supplier will cooperate with Participating Agency in complying with the notification requirements of California Civil Code sections 1798.29 and 1798.82. All costs associated with breach including but not limited to notification, claims and reparations are the sole responsibility of Supplier. FoundationCCC or Participating Agency may discontinue any services or products provided by Supplier until FoundationCCC or an effected Participating Agency, in its sole discretion, determines that the cause of the Data Breach has been sufficiently mitigated.

- 10) **Business and Other Proprietary Information.** Supplier promises to return or destroy all business and other proprietary information including Licensee Data to the Participating Agency within 14 days after termination of the relationship between the parties.
- 11) **Oversight.** FoundationCCC reserves the right to request security information reasonably necessary to ascertain FoundationCCC's own compliance with state and federal data privacy laws. Upon FoundationCCC's request, Supplier shall provide a copy of its most recent NIST/HECVAT/SOC 2 audit report or equivalent cybersecurity assessment, and that of any data center in which Licensee Data is stored. Upon contract execution, Supplier shall provide its applicable Disaster Recover Plans, Business Continuity Plans, and Incident Response plans.
- 12) **Intellectual Property.** Subject to the express rights and licenses granted by Supplier under this Agreement, Supplier reserves and retains its entire right, title, and interest in and to all Intellectual Property arising out of or relating to the software and the service provided by it (the "Services"); none of FoundationCCC, Participating Agency (and its affiliates) nor authorized users acquire any ownership of Intellectual Property in the software or documentation or the Services as a result of this Agreement and will not remove, suppress, or modify in any way any proprietary marking, including any trademark or copyright notice, on or in the Services or on or in any component thereof unless otherwise described in the Participating Agency Agreement.

As between Participating Agency (and its affiliates) and Supplier, Participating Agency (and its affiliates) has, reserves, and retains, sole and exclusive ownership of all right, title, and interest in and to the Licensee Data, including all Intellectual Property arising therefrom or relating thereto. The Licensee Data is the Confidential Information of the Participating Agency (and its affiliates), and neither Supplier nor any third party has or will have, acquire, or claim any right, title, or interest in any Licensee Data as a result of this Agreement or any interest in the Software or have any right or license to, and shall not, use any Licensee Data except solely as and to the extent necessary to perform the Services herein.

- 13) **Ownership of Institution Data.** Participating Agency, and/or its suppliers and affiliates, retains all right, title and interest (including, without limitation, all proprietary rights) to Licensee Data except for rights granted to Supplier and its affiliates under this Agreement. Except as otherwise provided

herein, upon termination or cancellation of this Agreement for any reason, Supplier shall return all Licensee Data to Participating Agency in an agreed upon format, or destroy, at Participating Agency's option.

- 14) **Return of Materials.** Upon expiration or termination of this Agreement or the licenses granted hereunder, Participating Agency shall immediately return to Supplier all licensed software/technology and documentation provided to Supplier, as well as any and all copies thereof. Supplier agrees to cooperate with Participating Agency to facilitate the retrieval and download of all Licensee Data collected by and stored by the Services. Upon Licensee's receipt of the data, Supplier will certify that all Licensee Data has been thoroughly and completely removed from the Supplier's Services.
- 15) **Nondisclosure of Licensee Data.** Supplier shall hold all Licensee Data in strict confidence and with the same standard of care it uses to protect its own information of a similar nature and shall not use Licensee Data for any purpose other than to provide the Service or as may be authorized in writing by Participating Agency. Supplier shall not disclose Licensee Data to any other party except: (a) to Supplier employees, agents, subcontractors and service providers, to whom Licensee Data needs to be disclosed for the purpose of providing the Service; (b) as required by law, or to respond to duly authorized information requests of police and governmental authorities or to comply with any facially valid subpoena or court order; (c) as authorized by Participating Agency in writing. Supplier shall undertake efforts reasonably calculated to ensure that Supplier employees, agents, and subcontractors with access to Licensee Data are aware of Supplier's obligations under this Agreement and are placed under an obligation of confidentiality with respect thereto.
- 16) **Compelled Disclosure.** If Supplier is served with any subpoena, discovery request, court order, or other legal request or command that calls for disclosure of any Licensee Data, Supplier shall promptly notify FoundationCCC/Participating Agency in writing and provide FoundationCCC/Participating Agency sufficient time to obtain a court order or take any other action FoundationCCC/Participating Agency deems necessary to prevent disclosure or otherwise protect Licensee Data. In such event, Supplier shall provide FoundationCCC and Participating Agency prompt and full assistance in efforts to protect Licensee Data.
- 17) **California Consumer Privacy Act ("CCPA") Obligations.**
 - a) Supplier will only collect, use, retain, or disclose personal information for the contracted business purposes.
 - b) Supplier will not collect, use, retain, disclose, sell, or otherwise make personal information available for Supplier's own commercial purposes or in a way that does not comply with the CCPA. If a law requires the Supplier to disclose personal information for a purpose unrelated to the contracted business purpose, the Supplier must first inform FoundationCCC or Participating Agency (as applicable) of the legal requirement and give FoundationCCC or Participating Agency (as applicable) an opportunity to object or challenge the requirement, unless the law prohibits such notice.
 - c) Supplier will limit personal information collection, use, retention, and disclosure to activities reasonably necessary and proportionate to achieve the contracted business purposes or another compatible operational purpose.
 - d) Supplier must promptly comply with any request or instruction from a software user or Participating Agency requiring the Supplier to provide, amend, transfer, or delete the personal information, or to stop, mitigate, or remedy any unauthorized processing.
 - e) If the contracted business purposes require the collection of personal information from individuals on the Participating Agency's behalf, Supplier will always provide a CCPA-compliant

notice addressing use and collection methods that the Participating Agency specifically pre-approves in writing. Supplier will not modify or alter the notice in any way without the Participating Agency's prior written consent.

- 18) **ADA/Accessibility.** With respect to ADA compliance, the Supplier shall:
- a) Conform to the [ICT Section 508 Standards](#) and the [Web Content Accessibility Guidelines \(WCAG\) 2.1 Level AA](#).
 - b) Comply with all applicable FCC regulations regarding advanced communications services (<http://www.fcc.gov/encyclopedia/advanced-communications-services-acs>).
 - c) Resolve immediately any accessibility issues that are discovered or encountered by end users, and communicate a concrete timeframe for resolving the issue(s). If portions of the software or user experience are discovered to be noncompliant at any point, FoundationCCC or a Participating Agency will notify Supplier immediately. If any student accommodation is found to be necessary due to an identifiable lack of accessibility in the Supplier software, the cost for accommodation will be paid by Supplier upon request by FoundationCCC or a Participating Agency, once verified that the student accommodation conforms with Section 508 of the Rehabilitation Act of 1973 and that the noncompliance did not arise from intermediary interference (e.g., virus protection software, web browser problems, or out of date assistive technology) or a student's inability to properly utilize compliant assistive technology. If necessary, an independent and mutually agreed upon, 3rd party accessibility firm may be used to validate the lack of software accessibility. Reasonability of cost for accommodation will be upon mutual agreement by Supplier and FoundationCCC or the requesting Participating Agency.
 - d) Present an Accessibility Conformance Report (ACR), based upon a Voluntary Product Accessibility Template (VPAT), upon contract execution to FoundationCCC and subsequent Participating Agencies. Credible verification and/or documentation regarding the accessibility of the software, product, or service shall be provided by the Supplier upon request.
- 19) **Proctoring Services.** In compliance with SB 1172 and California Business and Professions Code Section 22588, a Supplier providing exam proctoring services in an educational setting shall be prohibited from collecting, retaining, using, or disclosing personal information except to the extent necessary to provide those proctoring services and in other specified circumstances.
- 20) **Third Party Software Support Services.** Supplier will, as soon as reasonably practicable, provide notice to FoundationCCC and affected Participating Agencies if a third-party owner of a software product which is under an executory contract through Supplier for software support services for such software product intends to terminate or otherwise cease to provide software support services for such software product prior to the end of the term of the applicable contract under which a Participating Agency acquired the software support services. The parties acknowledge that Supplier can give advance notice only to the extent possible and that the timing of any such notice is dependent upon the actions of the third-party owner(s). Subject to the preceding two sentences, Supplier will attempt to provide at least 180 days' advance notice of the termination of Software Support Services by the third-party owner of affected software product.
- 21) **Written Information Security Program.** Supplier shall develop, implement, and maintain a written comprehensive information security program that includes the following:
- a) Supplier must designate a qualified individual responsible for overseeing and implementing the Supplier's information security program and enforcing the information security program.

- b) Supplier's information security program shall be based on a risk assessment that identifies reasonably foreseeable internal and external risks to the security, confidentiality, and integrity of customer information/data that could result in the unauthorized disclosure, misuse, alteration, destruction, or other compromise of such information, and assesses the sufficiency of any safeguards in place to control these risks.
 - c) Supplier shall design and implement safeguards to control the risks Supplier identifies through risk assessment. At a minimum, the written information security program must address the implementation of the minimum safeguards identified in 16 C.F.R. 314.4(c)(1) through (8).
 - d) Supplier shall regularly test or otherwise monitor the effectiveness of the safeguards it has implemented.
 - e) Supplier shall implement policies and procedures to ensure that personnel are able to enact the information security program.
 - f) Supplier shall oversee all service providers or subcontractors by:
 1. Taking reasonable steps to select and retain service providers or contractors that are capable of maintaining appropriate safeguards for the customer information at issue;
 2. Requiring your service providers or subcontractors by contract to implement and maintain such safeguards; and
 3. Periodically assessing your service providers or subcontractors based on the risk they present and the continued adequacy of their safeguards.
 - g) Supplier shall evaluate and adjust their written information security program in light of
 1. the results of the required testing and monitoring;
 2. any material changes to Suppliers operations or business arrangements; or
 3. Any other circumstances Supplier knows or has reason to know may have a material impact on the information security program.
 - h) Establish a written incident response plan designed to promptly respond to, and recover from, any security event materially affecting the confidentiality, integrity, or availability of customer information in Supplier's control. Such incident response plan shall address the following areas:
 1. The goals of the incident response plan;
 2. The internal processes for responding to a security event;
 3. The definition of clear roles, responsibilities, and levels of decision-making authority;
 4. External and internal communications and information sharing;
 5. Identification of requirements for the remediation of any identified weaknesses in information systems and associated controls;
 6. Documentation and reporting regarding security events and related incident response activities; and
 7. The evaluation and revision as necessary of the incident response plan following a security event.
 - i) Supplier shall ensure that the qualified individual responsible for overseeing and implementing Supplier's written information security plan reports, in writing to their board of directors or equivalent governing body.
- 22) **No Surreptitious Code.** Supplier warrants that it will not knowingly introduce, via any means, spyware, adware, ransomware, rootkit, keylogger, virus, trojan, worm, or other code or mechanism designed to permit unauthorized access to Licensee Data, or which may restrict Participating Agency's access to or use of Licensee Data.

- 23) **Termination Procedures.** Upon expiration or termination of this Agreement or an applicable Participating Agency Agreement, Supplier shall ensure that no Data Breach occurs and shall follow Participating Agency's instructions as to the preservation, transfer, or destruction of Licensee Data. The method of destruction shall be accomplished by "purging" or "physical destruction", in accordance with National Institute of Standards and Technology (NIST) Special Publication 800-88. Upon request by FoundationCCC or Participating Agency, Supplier shall certify in writing to FoundationCCC or Participating Agency that return or destruction of Licensee Data has been completed. Prior to such return or destruction, Supplier shall continue to protect Licensee Data in accordance with this Agreement.

III. SUPPLIER COMMITMENT & PROGRAM PROMOTION

Supplier Commitment. FoundationCCC asks each Supplier to make four basic commitments to ensure the overall success of the program.

1. **Corporate Commitment** - A commitment that FoundationCCC has the support of senior management, and that FoundationCCC contract is the Supplier's primary offering to Participating Agencies, specifically to the California Community Colleges. The Supplier shall make its existing public and private agency clients aware of its FoundationCCC contract, and upon the public and private agency's request, such agency will be transitioned to the Supplier's FoundationCCC contract.
2. **Sales Commitment** - A commitment that the Supplier will market FoundationCCC contract and that the sales force will be trained, engaged and committed to offering FoundationCCC agreement to Participating Agencies nationwide, with a further commitment that all FoundationCCC sales be accurately and timely reported.
3. **Service Commitment** - A commitment that the Supplier will provide at minimum the level of service defined in the agreement to any and all Participating Agencies purchasing through FoundationCCC's contract.
4. **Communication and Information Commitment** - Establish the following communication links to facilitate customer access and communication:
 - a) An email address for general inquiries
 - b) Provide the following for FoundationCCC website use:
 - i) Standard logos
 - ii) Summary of products and pricing
 - iii) Information web-link to Supplier's website
 - iv) Overall information about Supplier
 - v) Other promotional material as desired

Supplier Program Promotion. FoundationCCC recognizes that each Supplier has a successful business and may choose to meet its commitments to FoundationCCC purchasing programs in a variety of ways that best suit the supplier's business model, organization and market approach. The following are Program Standards intended to assist the supplier in successfully implementing FoundationCCC's contract.

1. **Account Management Team** – The Supplier shall provide an Account manager with the authority and responsibility for the overall success of FoundationCCC contract within the Supplier's organization. The Supplier shall also designate a Lead Referral Contact Person, responsible for receiving communications from FoundationCCC concerning new public agency registrations, and for ensuring timely follow up by the Supplier's staff to requests for contact from public school districts. Additionally, FoundationCCC suggests the Supplier implement and support a Supplier-based internet web page dedicated to the Supplier's FoundationCCC program and linked to the CollegeBuys, SchoolBuys, or CivicBuys websites.

2. **Quarterly Review** – Upon request, FoundationCCC will schedule a quarterly review with the Supplier to evaluate the Supplier’s performance of Supplier Commitments and Program Standards outlined herein.
3. **FoundationCCC Purchasing Program Awareness** – FoundationCCC is responsible for marketing the overall FoundationCCC purchasing program concept and programs to Participating Agencies. FoundationCCC marketing is intended to supplement and enhance the direct sales effort of the Supplier. The Supplier assists by providing promotional material such as logos and by participating in related trade shows and conferences. FoundationCCC employs a marketing team, a network of partner associations, direct mail and email, web presence and social media platforms, as well as newsletters, webinars, case studies, and other publications to increase purchasing program awareness.
4. **Supplier Sales** - Supplier is responsible for proactive direct sales of Supplier’s goods and services to Participating Agencies and the timely follow up to leads established by FoundationCCC. Use of product catalogs, targeted advertising, direct mail and other sales initiatives are encouraged. All sales materials are to use the CollegeBuys, SchoolBuys, and/or CivicBuys logo, as applicable. FoundationCCC will provide each Supplier with its logo and the standards to be employed in the use of the logo. At a minimum, the Supplier 's sales initiatives should communicate:
 - a. No cost to participate
 - b. Non-exclusive contracts
5. **Sales Force Training** - Supplier is responsible for the training of its sales force on FoundationCCC contract. FoundationCCC may provide training materials and generally assist with the education of sales personnel. At a minimum, sales training should include:
 - a. Key features of FoundationCCC contract
 - b. Understanding of the process of development of the Agreement
 - c. Working knowledge of FoundationCCC Organization and Solicitation Process
 - d. Awareness of the range of Participating Agencies that can access FoundationCCC
6. **Promotion**
 - a. Supplier Commitments. Supplier has reviewed, understands and agrees to the Supplier Commitments and Program Promotion attached hereto and incorporated herein.
 - b. Availability of Master Services Agreement. Upon request, Supplier shall make available to interested Participating Agencies a copy of the Master Services Agreement as may be necessary for such agencies to evaluate potential purchases.

EXHIBIT A
(Master Services Agreement)

Supplier Pricing and Participating Agency Agreement (PAA)



Service Rate Pricing 2023-2024

On-Call Service Plumber: \$156.00/hr. Regular Hrs.

- 6am-4pm normal rates (Mon-Fri) 2hr minimum (unless otherwise noted on Work Order)
- Saturday - Overtime
- Sunday and Holiday or over 10hrs in one day - Double Time
- After 8hrs the next two hours are Overtime after that it's Double Time unless management approval of a lesser rate is procured **prior to the call.**
- Emergency calls after hours start from when the plumber is dispatched and until they return

Overtime is \$234.00/hr Doubletime/ Holiday is \$312.00/hr

Equipment charges: No Labor Included

- | | |
|---|---------------------------------------|
| • Truck Fee | \$50.00 |
| • Small Jetter | \$200.00 |
| • Large Jetter | \$285.00 + (3hr labor min 2 plumbers) |
| • Main line snaking | \$60.00 |
| • Branch line snaking | \$45.00 |
| • Fixture snaking | \$30.00 |
| • Camera, Locate and Provide Report | \$310.00 |
| • Backflow Certification (includes labor) | \$156.00 |
| • Pipe Freezing up to 2" | \$310.00 + (2hr labor min) |
| • Smoke Machine | \$205.00 + (4hr labor min 2 plumbers) |
| • Leak Location & Report (2hr labor min) | \$305.00 + (2hr labor min) |
| • Gas Leak Locating | \$355.00 + (2hr labor min) |
| • Confined Space | \$405.00 + (4hr labor min 2 plumbers) |

ACCO prides itself on developing relationships, we understand that plumbing issues are unforeseeable and need immediate attention. NONE of our employees are commission based. We are available 24/7 and are here to assist in your profitability!

24HR Phone – 1- 800-998-2226 or email accodispatch@accoes.com

ACCO SERVICE		
LABOR RATE PRICING		
Effective July 1, 2023		
AREAS COVERED	CONTRACT	NON-CONTRACT
51 - George Wilson	\$180.00	\$195.00
71 - Inland Empire	\$162.00	\$177.00
72, 73, 74 - Los Angeles	\$170.00	\$185.00
72 - Ventura & Central Coast	\$157.00	\$172.00
78 - So Cal Centrifugal	\$205.00	\$220.00
80 - East Bay	\$200.00	\$215.00
81 - South Bay	\$208.00	\$223.00
82 - San Francisco/Chiller/Plumbing	\$225.00	\$240.00
83 - Sacramento	\$167.00	\$182.00
83 - Redding	\$157.00	\$172.00
84 - Bakersfield	\$148.00	\$163.00
85 - San Diego	\$153.00	\$168.00
87 - Seattle HVAC	\$175.00	\$190.00
88 - Seattle Plumbing	\$178.00	\$193.00
90 - Idaho	\$108.00	\$123.00
92 - Reno	\$127.00	\$142.00
93 - Peninsula	\$202.00	\$217.00
95 - Las Vegas Mechanical - Unitary	\$145.00	\$160.00
95 - Las Vegas Mechanical - Centrifugal	\$182.00	\$197.00
98 - Fresno	\$157.00	\$172.00
So Cal Service Plumbing	\$156.00	\$156.00

EXHIBIT B
(Master Services Agreement)

Sample Form of Supplier Quarterly Reporting to Foundation for California Community Colleges

Foundation for California Community Colleges Reporting								
COMPANY NAME:								
Market Segment	District/Institution Name	Purchasing Agency / College Name	Purchaser Email Address	Date of Payment Received	Invoice Number	Payment Received Amount	FCCC Rebate	Realized Cost Savings
CCC (CollegeBuys)								
CSU (CollegeBuys)								
UC (CollegeBuys)								
AICCU (CollegeBuys)								
K-12 (SchoolBuys)								
Public Agency (CivicBuys)								

NOTE: Reports to be submitted in Microsoft Excel

*Excluding taxes, additional services, and transportation

EXHIBIT C-1
(Master Services Agreement)

Lowest Price Commitment Certification

In accordance with regulations established for California Public Contract Code 20661(a)(2) and California Code of Regulations Title 5 Section 59131(b), FoundationCCC shall require a vendor to certify that the goods or services provided pursuant to the contract shall carry the lowest cost available upon the same terms, conditions, and specifications. As such, Supplier certifies that the cost to each California Community College District that is a beneficiary of this Agreement is lower than the cost a California Community College District could obtain through its standard contracting procedures and is the lowest cost available for the same products and/or services in Exhibit A, upon the same terms, conditions, and specifications herein. This certification does not preclude Supplier from providing greater discounts than outlined in Exhibit A to a California Community College District in recognition of unique factors such as volume spend.

ACCO ENGINEERED SYSTEMS

By: *Hugh Palmer*
Hugh Palmer (Oct 7, 2024 15:06 PDT)

Date: Oct 7, 2024

Print Name: Hugh Palmer

Title: Assistant Secretary

EXHIBIT C-2
(Master Services Agreement)

Iran Contracting Act Verification

(Public Contract Code sections 2202-2208)

Prior to bidding on, submitting a proposal or executing a contract or renewal for goods or services of \$1,000,000 or more, a Supplier must either: a) certify it is **not** on the current list of persons engaged in investment activities in Iran created by the California Department of General Services (“DGS”) pursuant to Public Contract Code Section 2203(b) and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that other person will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS; or b) demonstrate it has been exempted from the certification requirement for that solicitation or contract pursuant to Public Contract Code Section 2203(c) or (d).

To comply with this requirement, please insert your supplier or financial institution name and Federal ID Number (if available) and complete **one** of the options below. Please note: California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts. (Public Contract Code Section 2205.)

OPTION #1 – THIS PROJECT IS LESS THAN \$1,000,000.

OPTION #2 - CERTIFICATION

I, the official named below, certify I am duly authorized to execute this certification on behalf of the supplier/financial institution identified below, and the vendor/financial institution identified below is **not** on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person/vendor, for 45 days or more, if that other person/vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.

<i>Supplier Name/Financial Institution</i> ACCO Engineered Systems, Inc.	<i>Federal ID Number (or n/a)</i> 95-1625123
<i>By (Authorized Signature)</i> <u>Hugh Palmer</u> <small>Hugh Palmer (Oct 7, 2024 15:06 PDT)</small>	<i>Date Executed:</i> Oct 7, 2024
<i>Printed Name and Title of Person Signing:</i> Assistant Secretary	

OPTION #3 – EXEMPTION

Pursuant to Public Contract Code sections 2203(c) and (d), a public entity may permit a vendor/financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or to enter into or to renew, a contract for goods and services.

If you have obtained an exemption from the certification requirement under the Iran Contracting Act, please fill out the information below, and attach documentation demonstrating the exemption approval.

<i>Supplier Name/Financial Institution (Printed)</i>	<i>Federal ID Number (or n/a)</i>
<i>By (Authorized Signature):</i>	<i>Date Executed:</i>
<i>Printed Name and Title of Person Signing</i>	

EXHIBIT D
(Master Services Agreement)

List of Participating Agencies

<https://www.calstate.edu/attend/campuses>

<https://www.calstate.edu/csu-system/auxiliary-organizations>

<https://www.cccco.edu/Students/Find-a-College/College-Alphabetical-Listing>

<https://aiccu.edu/page/ourcolleges>

<https://www.cde.ca.gov/schooldirectory/>

EXHIBIT E
(Master Services Agreement)
Modifications to Agreement

EXHIBIT F

(Master Services Agreement)

Federal Terms

The following Additional Terms and Conditions shall modify, delete, and/or add to the Terms and Conditions of the Agreement this is Appended to. Where any article, paragraph, or subparagraph in Terms and Conditions of this Agreement is supplemented by one of the following paragraphs, the provisions of such article, paragraph, or subparagraph shall remain in effect and the Federal Terms shall be considered as added thereto as Exhibit F. Where any article, paragraph, or subparagraph in the Terms and Conditions of the Agreement is amended, voided, or superseded by any of the following paragraphs, the provisions of such article, paragraph, or subparagraph not so amended, voided, or superseded shall remain in effect.

FoundationCCC will not negotiate these provisions. If a clause is not applicable it will not be applied.

Supplier who supplies Goods and/or Services certifies and represents its compliance with the following clauses as applicable. Supplier shall promptly notify FoundationCCC of any change of status with regard to these certifications and representations. These certifications and representations are material statements upon which FoundationCCC will rely.

- a. For commercial transactions involving a federal contract (federal awards governed by the FAR), the following provisions apply, as applicable:
 - a. FAR 52.203-13, Contractor Code of Business Ethics and Conduct;
 - b. FAR 52.203-17, Contractor Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights;
 - c. FAR 52.203-19, Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements;
 - d. FAR 52.219-8, Utilization of Small Business Concerns;
 - e. FAR 52.222-17, Non-displacement of Qualified Workers;
 - f. FAR 52.222-21, Prohibition of Segregated Facilities;
 - g. FAR 52.222-26, Equal Opportunity;
 - h. FAR 52.222-35, Equal Opportunity for Veterans;
 - i. FAR 52.222-36, Equal Opportunity for Workers with Disabilities;
 - j. FAR 52.222-37, Employment Reports on Veterans;
 - k. FAR 52.222-40, Notification of Employee Rights Under the National Labor Relations Act;
 - l. FAR 52.222-41, Service Contract Labor Standards;
 - m. FAR 52.222-50, Combating Trafficking in Persons;
 - n. FAR 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment - Requirements;
 - o. FAR 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services - Requirements;
 - p. FAR 52.222-54, Employment Eligibility Verification;
 - q. FAR 52.222-55, Minimum Wages Under Executive Order 13658;
 - r. FAR 52.222-62, Paid Sick Leave under Executive Order 13706;
 - s. FAR 52.224-3, Privacy Training;
 - t. FAR 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations;
 - u. FAR 52.233-1, Disputes; and
 - v. FAR 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels.

- b. For transactions involving funds on a federal grant or cooperative agreement (federal awards governed by CFR Title 2, Subtitle A, Chapter II, Part 200) the following provisions apply, as applicable:
- a. **Rights to Inventions.** If Supplier is a small business firm or nonprofit organization, and is providing experimental, development, or research work under this transaction, Supplier must comply with the requirements of 3 CFR Part 401, “Rights to Inventions Made by nonprofit Organizations and Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements”.
 - b. **Clean Air Act.** Supplier agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
 - c. **Byrd Anti-Lobbying. (Agreements ≥ \$150,000).** Supplier certifies that it will not, and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352.
 - d. **Domestic Preferences for Procurements.** As appropriate and to the extent consistent with law, Supplier should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.
- c. Supplier makes the following warranties and acknowledges that failure to comply with any of the warranties in the Agreement will constitute a material breach of the Agreement and FoundationCCC or Participating Agency will have the right to terminate the Agreement without damage, penalty, cost, or further obligation.
- a. **Debarment, Suspension, U.S. Government Restricted Party Lists. (Agreements ≥ \$35,000).** Supplier warrants that Supplier, it’s principals (defined at 2 C.F.R. § 180.995), and affiliates (defined at 2 C.F.R. § 180.905) are not on the U.S. government’s Denied Parties List, the Unverified List, the Entities List, the Specially Designated Nationals and Blocked Parties List, and is not presently debarred, suspended, proposed for debarment or otherwise declared ineligible for award of federal contracts or participation in federal assistance programs or activities. The Supplier must include a requirement to comply with these regulations in any lower tier covered transaction it enters into. This certification is a material representation of fact relied upon by FoundationCCC and any Participating Agencies. If it is later determined that the Supplier did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to FoundationCCC or the Participating Agency, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

- b. **Prohibition on certain Surveillance/Telecommunications.** Supplier warrants that the Goods and Services rendered under this Agreement will not require Supplier to use for FoundationCCC/Participating Agency, or provide to FoundationCCC/Participating Agency to use, "covered telecommunications equipment or services" as a substantial or essential component of any system, or as critical technology as part of any system, within the meaning of Federal Acquisition Regulation ("FAR") Section 52.204-25.
- d. **Remedies for Supplier's Breach (all Agreements in excess of \$250,000).**
 - a. In the event any deliverables furnished or services provided by Supplier in the performance of this Agreement should fail to conform to the requirements herein, or to the sample submitted by Supplier, FoundationCCC/Participating Agency may reject the same, and it shall thereupon become Supplier's duty to forthwith reclaim and remove all nonconforming deliverables and correct the performance of services, without expense to FoundationCCC/Participating Agency, and to immediately replace all such rejected items with others conforming to the specifications or samples. Should Supplier fail, neglect, or refuse to do so, FoundationCCC/Participating Agency shall thereupon have the right, but not the obligation, to purchase in the open market, in lieu thereof, a corresponding quantity of any such items or services and to deduct the cost of such cover from any moneys due or that may thereafter become due to Supplier.
 - b. In the event Supplier fails to make prompt delivery of any item or service as specified in the Agreement, the same conditions as to FoundationCCC/Participating Agency's right, but not obligation, to purchase in the open market and receive reimbursement from Supplier, as set forth in (a.) above shall apply.
 - c. If FoundationCCC/Participating Agency terminates the Agreement, either in whole or in part, for Supplier's default or breach, Supplier shall compensate FoundationCCC/Participating Agency, in addition to any other remedy FoundationCCC/Participating Agency may have available to it, for any loss or damage sustained and cost incurred by FoundationCCC/Participating Agency in procuring any items or services that Supplier agreed to supply.
 - d. FoundationCCC/Participating Agency's rights and remedies provided in this Section A (Remedies for Contractor's Breach) shall not be exclusive and shall be in addition to any other rights and remedies provided by law, equity, or Agreement.
- e. **Federal Funding Accountability and Transparency Act ("FFATA"). (Agreements ≥ \$30,000).** Suppliers must be registered in the System for Award Management (SAM) to be issued a P.O. or agreement when Federal Funding Accountability and Transparency Act (FFATA) applies.
- f. **Equal Employment Opportunity Affirmative Action.** During the performance of this Agreement, Supplier agrees as follows:
 - a. The Supplier will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Supplier will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:
 - i. Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Supplier agrees to post in conspicuous places, available to employees and applicants for employment,

notices to be provided setting forth the provisions of this nondiscrimination clause.

- b. The Supplier will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- c. The Supplier will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- d. The Supplier will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Supplier's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- e. The Supplier will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- f. The Supplier will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the Page 3 of 8 Updated March 22, 2022 administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- g. In the event of the Supplier's noncompliance with the nondiscrimination clauses of this Agreement or with any of the said rules, regulations, or orders, this Agreement may be canceled, terminated, or suspended in whole or in part and the Supplier may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- h. The Supplier will include the portion of the sentence immediately preceding paragraph a. and the provisions of paragraphs a. through h. in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, and through amendment in Executive Order 11375 so that such provisions will be binding upon each subcontractor or vendor. The Supplier will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

- i. Provided, however, that in the event a Supplier becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the Supplier may request the United States to enter into such litigation to protect the interests of the United States.
- g. **Davis-Bacon Act (40 U.S.C. 276a to a-7) as amended. (Construction Contracts > \$2,000).** If Agreement is a Construction Contract greater than \$2,000, Supplier will comply with the Davis-Bacon Act.
- h. **Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333). (Construction Contracts > \$2,000, or Contracts > \$2,500 that involve mechanics or laborers).** If Agreement is a Construction Contract greater than \$2,000, or a Contract greater than \$2,500 that involves mechanics or laborers, Supplier will comply with the Contract Work Hours and Safety Standards Act.
- i. **Copeland “Anti-Kickback” Act (40 U.S.C 3145), as supplemented by Department of Labor Regulations (29 CFR Part 3).** The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. Participating Agency and FoundationCCC must report all suspected or reported violations to the Federal awarding agency.
- j. **Supplier Small Business Subcontracting Clause (“SBSP”). (Contract ≥ \$750,000).** If Supplier is a large business, a SBSP is required. If Supplier is a small business, SBSP is not required, but small business certification is required. (this clause is applicable to contracts in excess of \$650,000, except for contracts awarded to small business concerns as defined by Section 3 of the Small Business Act, 15 U.S.C. § 632, and the applicable regulations in Part 121 of Title 13 of the Code of Federal Regulations) The Contractor shall adopt a subcontracting plan that complies with the requirements set forth in the Small Business Act and in the clause entitled “Small Business Subcontracting Plan (JAN 2011),” which clause is contained in Section 52.219-9 of the Federal Acquisition Regulation (Section 52.219-9 of title 48 of the Code of Federal Regulations). (Subparagraphs (d) and (e) of such clause are the primary portions of the clause that concern the contents and effective implementation of subcontracting plans.) The Contractor shall insert the clause entitled “Utilization of Small Business Concerns” (see above) in subcontracts that offer further subcontracting opportunities and shall comply with the requirements for record keeping and reporting to the Federal Government.
- k. **Truth in Negotiations Act (10 U.S.C. 2306(a) and 41 U.S.C. chapter 35). (Contracts ≥ \$2,000,000).** The Truth in Negotiations Act (“TINA”) requires offerors to submit certified cost or pricing data if a procurement exceeds the TINA threshold and none of the exceptions to certified cost or pricing data requirements applies.

EXHIBIT G
(Attachments)

PAYMENT BOND
(CALIFORNIA PUBLIC WORK)

KNOW ALL MEN BY THESE PRESENTS:

THAT WHEREAS, the _____ DISTRICT (sometimes referred to hereinafter as "Obligee") has awarded to _____ (hereinafter designated as the "Contractor"), an agreement for the work described as follows: _____ (hereinafter referred to as the "Public Work"); and

WHEREAS, said Contractor is required to furnish a bond in connection with said Contract, and pursuant to California Civil Code Section 9550;

NOW, THEREFORE, We, _____, the undersigned Contractor; and _____, a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as Surety, are held and firmly bound unto the _____ DISTRICT and to any and all persons, companies, or corporations entitled by law to file stop notices under California Civil Code Section 9100, or any person, company, or corporation entitled to make a claim on this bond, in the sum of _____ Dollars (\$ _____), such sum being not less than one hundred percent (100%) of the total amount payable by said Obligee under the terms of said Contract, for which payment will and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal, its heirs, executors, administrators, successors, or assigns, or subcontractor, shall fail to pay any person or persons named in Civil Code Section 9100; or fail to pay for any materials, provisions, or other supplies, used in, upon, for, or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or for amounts due under the Unemployment Insurance Code, with respect to work or labor thereon of any kind; or shall fail to deduct, withhold, and pay over to the Employment Development Department, any amounts required to be deducted, withheld, and paid over by Unemployment Insurance Code Section 13020 with respect to work and labor thereon of any kind, then said Surety will pay for the same, in an amount not exceeding the amount herein above set forth, and in the event suit is brought upon this bond, also will pay such reasonable attorneys' fees as shall be fixed by the court, awarded and taxed as provided in California Civil Code Section 9550 et seq.

This bond shall inure to the benefit of any person named in Civil Code Section 9100 giving such person or his/her assigns a right of action in any suit brought upon this bond.

It is further stipulated and agreed that the Surety of this bond shall not be exonerated or released from the obligation of the bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, or specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described; or pertaining or relating to the furnishing of labor, materials, or equipment therefor; nor by any change or modification of any terms of payment or extension of time for payment pertaining or relating to any scheme or work of improvement herein above described; nor by any rescission or attempted rescission of the contract, agreement or bond; nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond; nor by any fraud practiced by any person other than the claimant seeking to recover on the bond; and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given; and under no circumstances shall the Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the Obligee and the Contractor or on the part of any obligee named in such bond; that the sole condition of recovery shall be that the claimant is a person described in California Civil Code Section 9100, and who has not been paid the full amount of his or her claim; and that the Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned.

IN WITNESS WHEREOF this instrument has been duly executed by the Principal and Surety above named, on the _____ day of _____, 20____.

CONTRACTOR:

By: _____
SURETY:

By: _____
Attorney-in-Fact

IMPORTANT: THIS IS A REQUIRED FORM.

Surety companies executing bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in California Insurance Code Section 105, and if the work or project is financed, in whole or in part, with federal, grant or loan funds, Surety's name must also appear on the Treasury Department's most current list (Circular 570 as amended).

Any claims under this bond may be addressed to:
(Name and Address of Surety)

(Name and Address of agent or representative for service for
service of process in California)

Telephone: _____

Telephone: _____

A notary public or other office completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)

) ss.

COUNTY OF)

On _____, before me, _____, personally appeared _____, who proved on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) as the Attorney-in-Fact of _____ (Surety) and acknowledged to me that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public in and for said State

(SEAL)

Commission expires: _____

NOTE: A copy of the power-of-attorney to local representatives of the bonding company must be attached hereto.

142
PERFORMANCE BOND
(CALIFORNIA PUBLIC WORK)

KNOW ALL MEN BY THESE PRESENTS:

THAT WHEREAS, the _____ DISTRICT (sometimes referred to hereinafter as "Obligee") has awarded to _____ (hereinafter designated as the "Principal" or "Contractor"), an agreement for the work described as follows: _____ (hereinafter referred to as the "Public Work"); and

WHEREAS, the work to be performed by the Contractor is more particularly set forth in that certain contract for said Public Work dated _____, (hereinafter referred to as the "Contract"), which Contract is incorporated herein by this reference; and

WHEREAS, the Contractor is required by said Contract to perform the terms thereof and to provide a bond both for the performance and guaranty thereof.

NOW, THEREFORE, we, _____, the undersigned Contractor, as Principal, and _____, a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as Surety, are held and firmly bound unto the _____ DISTRICT in the sum of _____ Dollars (\$ _____), said sum being not less than one hundred percent (100%) of the total amount payable by said Obligee under the terms of said Contract, for which amount well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the bounded Contractor, his or her heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions, and agreements in said Contract and any alteration thereof made as therein provided, on his or her part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill guarantees of all materials and workmanship; and indemnify, defend and save harmless the Obligee, its officers and agents, as stipulated in said Contract, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

The Surety, for value received, hereby stipulates and agrees that it shall not be exonerated or released from the obligation of this bond (either by total exoneration or pro tanto) by any change, extension of time, alteration in or addition to the terms of the contract or to the work to be performed there under or the specifications accompanying the same, nor by any change or modification to any terms of payment or extension of time for any payment pertaining or relating to any scheme of work of improvement under the contract. Surety also stipulates and agrees that it shall not be exonerated or released from the obligation of this bond (either by total exoneration or pro tanto) by any overpayment or underpayment by the Obligee that is based upon estimates approved by the Architect. The Surety stipulates and agrees that none of the aforementioned changes, modifications, alterations, additions, extension of time or actions shall in any way affect its obligation on this bond, and it does hereby waive notice of any such changes, modifications, alterations, additions or extension of time to the terms of the contract, or to the work, or the specifications as well notice of any other actions that result in the foregoing.

Whenever Principal shall be, and is declared by the Obligee to be, in default under the Contract, the Surety shall promptly either remedy the default, or shall promptly take over and complete the Contract through its agents or independent contractors, subject to acceptance and approval of such agents or independent contractors by Obligee as hereinafter set forth, in accordance with its terms and conditions and to pay and perform all obligations of Principal under the Contract, including, without limitation, all obligations with respect to warranties, guarantees and the payment of liquidated damages; or, at Obligee's sole discretion and election, Surety shall obtain a bid or bids for completing the Contract in accordance with its terms and conditions, and upon determination by Obligee of the lowest responsible bidder, arrange for a contract between such bidder and the Obligee and make available as Work progresses (even though there should be a default or succession of defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the "balance of the Contract Price" (as hereinafter defined), and to pay and perform all obligations of Principal under the Contract, including, without limitation, all obligations with respect to warranties, guarantees and the payment of liquidated damages. The term "balance of the Contract price," as used in this paragraph, shall mean the total amount payable to Principal by the Obligee under the Contract and any modifications thereto, less the amount previously paid by the Obligee to the Principal, less any withholdings by the Obligee allowed under the Contract. Obligee shall not be required or obligated to accept a tender of a completion Contractor from the Surety.

Surety expressly agrees that the Obligee may reject any agent or contractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Principal. Unless otherwise agreed by Obligee, in its sole discretion, Surety shall not utilize Principal in completing the Contract nor shall Surety accept a bid from Principal for completion of the work in the event of default by the Principal.

No final settlement between the Obligee and the Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

The Surety shall remain responsible and liable for all patent and latent defects that arise out of or relate to the Contractor's failure and/or inability to properly complete the Public Work as required by the Contract and the Contract Documents. The obligation of the Surety hereunder shall continue so long as any obligation of the Contractor remains.

Contractor and Surety agree that if the Obligee is required to engage the services of an attorney in connection with enforcement of the bond, Contractor and Surety shall pay Obligee's reasonable attorneys' fees incurred, with or without suit, in addition to the above sum.

In the event suit is brought upon this bond by the Obligee and judgment is recovered, the Surety shall pay all costs incurred by the Obligee in such suit, including reasonable attorneys' fees to be fixed by the Court.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 20____.
CONTRACTOR:

By: _____
SURETY:

By: _____

Attorney-in-Fact The

rate of premium on this bond is _____ per thousand.
The total amount of premium charged: \$ _____ (This must be filled in by a corporate surety).

IMPORTANT: THIS IS A REQUIRED FORM.

Surety companies executing bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in California Insurance Code Section 105, and if the work or project is financed, in whole or in part, with federal, grant or loan funds, Surety's name must also appear on the Treasury Department's most current list (Circular 570 as amended).

Any claims under this bond may be addressed to:
(Name and Address of Surety)

(Name and Address of agent or representative for service for
service of process in California)

Telephone: _____

Telephone: _____

A notary public or other office completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
) ss.
COUNTY OF)

On _____, before me, _____, personally appeared _____, who proved on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) as the Attorney-in-Fact of _____ (Surety) and acknowledged to me that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public in and for said State

(SEAL)

Commission expires: _____

NOTE: A copy of the power-of-attorney to local representatives of the bonding company must be attached hereto

To: Board of Trustees	Date: December 16, 2025
From: Superintendent/President	
Subject: Second Review of Revised Board Policy 5100, Student Support Services	Item Number: 12.O.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 2

BACKGROUND

Board policy 5100, Student Support Services, was presented for the board's review on November 18, 2025. It is being presented to the board of trustees for adoption.

The revised board policy has been vetted through the shared governance process.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees adopt board policy 5100, Student Support Services, as submitted.

Administrator Initiating Item: Genevieve Siwabessy	Final Disposition:
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**Allan Hancock Joint Community College District
Board Policy
Chapter 5 – Student Services**

BP 5100 STUDENT SUPPORT SERVICES

Students benefit from a combination of excellent teaching and effective support services; therefore, the Superintendent/President shall ensure that the District's student support services are comprehensive in scope and support the academic success and educational goals of students.

References:

Education Code Sections 66021.6, 66720–66744, 67310, 69640–69656, 72620, 76300, 76401, 78210 et seq., and 84850;
Title 5 Sections 51018, 51027, 55500 et seq., 56000 et seq., 56027, and 56200 et seq.;
20 U.S. Code Sections 1070 et seq. and Title 38;
34 Code of Federal Regulations Section 668;
U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965 as amended;
Americans with Disabilities Act;
Sections 504 and 508 Rehabilitation Act

**Adopted: 7/14/15
Revised: 12/15/20**

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Second Review of Revised Board Policy 5130, Financial Aid	Item Number: 12.P.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 3

BACKGROUND

Board policy 5130, Financial Aid, was presented for the board's review on November 18, 2025. It is being presented to the board of trustees for adoption.

The revised board policy has been vetted through the shared governance process.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees adopt board policy 5130, Financial Aid, as submitted.

Administrator Initiating Item: Genevieve Siwabessy	Final Disposition:
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**Allan Hancock Joint Community College District
Board Policy
Chapter 5 – Student Services**

BP 5130 FINANCIAL AID

A program of financial aid to students will be provided, which may include, but is not limited to, scholarships, grants, loans, and work and employment programs.

All financial aid programs will adhere to guidelines, procedures and standards issued by the funding agency, and will incorporate federal, state, and other applicable regulatory requirements.

The Superintendent/President shall establish, publicize, and apply satisfactory academic progress standards for participants in Title IV student aid programs.

Misrepresentation

Consistent with the applicable federal regulations for federal financial aid, the District shall not engage in “substantial misrepresentation” of:

- 1) the nature of its educational program,
- 2) the nature of its financial charges, or
- 3) the employability of its graduates.

The Superintendent/President shall establish procedures for regularly reviewing the District’s website and other informational materials for accuracy and completeness and for training District employees and vendors providing educational programs, marketing, advertising, recruiting, or admission services concerning the District’s educational programs, financial charges, and employment of graduates to assure compliance with this policy.

The Superintendent/President shall establish procedures wherein the district shall periodically monitor employees’ and vendors’ communications with prospective students and members of the public and take corrective action where needed.

This policy does not create a private cause of action against the District or any of its representatives or service providers. The District and its Board of Trustees do not waive any defenses or governmental immunities by enacting this policy.

Scholarship Displacement

The District shall not engage in scholarship displacement. The Superintendent/President shall establish procedures that provide that the District shall not reduce the institutional gift aid offer of a student who is eligible to receive a federal Pell Grant award, a Cal Grant award, or financial assistance under the California Dream Act for an academic year as a result of private scholarship awards designated for the student unless the student's gift aid exceeds the student's annual cost of attendance.

References:

Education Code Sections 66021.6, 70045 et seq., and 76300;
20 U.S. Code Sections 1070 et seq.;;
34 Code of Federal Regulations (CFR) Part 668 (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended);
ACCJC Accreditation Standard 3

Adopted: 7/21/87
Revised: 5/21/96
Revised: 3/17/15

Revised: 3/9/21
Revised (reference only): 7/16/24

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Second Review of Revised Board Policy 5400, Associated Students Organizations	Item Number: 12.Q.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 3

BACKGROUND

Board policy 5400, Associated Students Organizations, was presented for the board's review on November 18, 2025. It is being presented to the board of trustees for adoption.

The revised board policy has been vetted through the shared governance process.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees adopt board policy 5400, Associated Students Organizations, as submitted.

Administrator Initiating Item: Genevieve Siwabessy	Final Disposition:
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**Allan Hancock Joint Community College District
Board Policy
Chapter 5 – Student Services**

BP 5400 ASSOCIATED STUDENTS ORGANIZATION

The students of the District are authorized to organize a student body association. The Board of Trustees hereby recognizes that association as the Associated Students of the District.

The Associated Students organization is recognized as the official voice for the students in District decision-making processes. It may conduct other activities as approved by the Superintendent/President. The Associated Students activities shall not conflict with the authority or responsibility of the Board or its officers or employees.

The Associated Students shall conduct itself in accordance with state laws and regulations and administrative procedures established by the Superintendent/President.

The student body association shall be governed by the constitution and by-laws of the Associated Student Body of Allan Hancock College, the policies and procedures of the District, the Auxiliary Programs Corporation articles of incorporation and by-laws and agreement with the District, and in compliance with state and federal law, and education codes. Only students registered in credit courses can be members of this association.

The Associated Student Body will be governed by the Associated Student Body Government. The governing body of the Associated Student Body will charter all student clubs. The association shall encourage all students to participate in the governance of the District and is authorized by the Board of Trustees to conduct activities, including fundraising, subject to the approval of appropriate District officials and in compliance with the board-approved fundraising policy. All funds collected or held by the student association or any student club or organization of the District will be deposited and accounted for through the Auxiliary Programs Corporation office where standard accounting procedures will be followed. All funds are subject to audit and state and federal compliance regulations.

All activities and events sponsored by any group belonging to and recognized by the Associated Student Body will be properly supervised by members of the faculty and management or a member of the staff approved by the vice president, student services. Advisors will allow student officers maximum freedom and responsibility in planning and operating all events. However, the advisor will be responsible for proper guidance and

supervision.

The student association will be funded annually, in no year will the amount be less than \$50,000. The Associated Students shall be granted the use of District premises subject to such administrative procedures as may be established by the Superintendent/President. Such use shall not be construed as transferring ownership or control of the premises.

Reference:

Education Code Section 76060

Adopted: 8/19/97
Revised: 7/14/15

Revised: 2/11/20

To: Board of Trustees	Date: December 16, 2025
From: Superintendent/President	
Subject: Second Review of Revised Board Policy 5420, Associated Students Finance	Item Number: 12.R.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 2

BACKGROUND

Board policy 5420, Associated Students Finance, was presented for the board's review on November 18, 2025. It is being presented to the board of trustees for adoption.

The revised board policy has been vetted through the shared governance process.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees adopt board policy 5420, Associated Students Finance, as submitted.

Administrator Initiating Item: Genevieve Siwabessy	Final Disposition:
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**Allan Hancock Joint Community College District
Board Policy
Chapter 5 – Student Services**

BP 5420 ASSOCIATED STUDENTS FINANCE

Associated Student funds shall be deposited with and disbursed by the Superintendent/President.

The funds shall be deposited, loaned, or invested in one or more of the ways authorized by law.

All funds shall be expended according to procedures established by the Associated Students, subject to the approval of each of the following three persons, which shall be obtained each time before any funds may be expended:

- the Superintendent/President or designee;
- the employee who is the designated adviser of the particular student body organization; and
- a representative of the student body organization.

The funds of the Associated Students shall be subject to an annual audit.

References:

Education Code Sections 76063-76065

Adopted: 7/14/15

Reviewed: 10/13/20

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Second Review of Board Policy 7120, Recruitment and Hiring	Item Number: 12.S.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 3

BACKGROUND

Revised board policy 7120, Recruitment and Hiring, was submitted for the board's review on Nov. 18, 2025. It is being presented to the board of trustees for adoption.

The board policy is recommended by the California Community College League's Policy and Procedure Services and has been vetted through the shared governance process.

FISCAL IMPACT

To be determined

RECOMMENDATION

Staff recommends the board of trustees adopt board policy 7120, Recruitment and Hiring, as submitted.

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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**Allan Hancock Joint Community College District
Board Policy
Chapter 7 – Human Resources**

BP 7120 RECRUITMENT AND HIRING

The Board of Trustees of the Allan Hancock College Joint Community College District is committed to employing highly qualified faculty, classified staff, supervisory/confidential and administrators who are dedicated to student success. The board recognizes that diversity in the academic environment fosters cultural awareness, promotes mutual understanding and respect, and provides suitable role models for all students. The board is committed to hiring processes that support the goals of equal opportunity and staff diversity and assure that all employees and applicants for employment will enjoy equal opportunity regardless of ethnic group identification, race, color, religion, gender, national origin, ancestry, age, physical or mental disability, sexual orientation, marital status, medical condition, and/or Vietnam-era veteran status. The board also commits the district to vigorous staff diversity/equal employment opportunity in all aspects of its employment program including recruitment, hiring, assignment, compensation, promotion, transfer, and with respect to all classifications.

The board recognizes that to be effective, a staff diversity/equal employment opportunity program must be fully institutionalized to the extent that all members and employees of the Allan Hancock Joint Community College District have roles and responsibilities to achieve staff diversity and equal employment opportunities. The district is committed to involving all staff in the active promotion of campus diversity including recruitment of members of underrepresented groups and provision of a work and learning environment conducive to open discussion and free of intimidation, harassment, and unlawful discrimination.

The Superintendent/President shall establish procedures for the recruitment and selection of employees including, but not limited to, the following criteria:

- I) An Equal Employment Opportunity plan shall be implemented according to Title 5 and Board Policy 3420, Equal Employment Opportunity.
- II) Academic employees shall possess the minimum qualifications prescribed for their positions by the Board of Governors.

- III) The criteria and procedures for hiring academic employees shall be established and implemented in accordance with Board policies and administrative procedures regarding the Academic Senate's role in local decision-making.
- IV) The criteria and procedures for hiring classified employees shall be established after first affording CSEA an opportunity to participate in the decisions under the Board's policies regarding local decision-making.

Education Code Sections 70901.2, 70902 subdivisions (b)(7) & (d), 87100 et seq.,
87458, and 87604.5;
Title 5 Sections 51023.5 and 53000 et seq.;
ACCJC Accreditation Standard 3

Adopted: 6/19/90
Revised: 12/13/04
Revised: 3/21/06

Revised: 10/2020
Revised: 5/10/22

To: Board of Trustees	Date: December 16, 2025
From: Superintendent/President	
Subject: Authorization for Out-of-State Travel for Faculty and Students	Item Number: 12.T.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 1

BACKGROUND

In accordance with board policy 4300, Field Trips and-or Excursions, authorization for out-of-state travel is requested for students to travel as indicated below:

Alicia Fox, professor, biology is requesting approval for herself and three students to attend the Society for Integrative and Comparative Biology Annual Conference in Portland, OR January 2-8, 2026. This conference will provide students with the opportunity to present their research.

FISCAL IMPACT

The estimated cost for travel is \$8,792.11 to be funded by SEAP and professional development funds. This cost will cover conference registration fees, hotel, travel, and meals.

RECOMMENDATION

Staff recommends the board of trustees authorize out-of-state travel for faculty and three students to attend the Society for Integrative and Comparative Biology Annual Conference in Portland, OR January 2-8, 2026.

Administrator Initiating Item: Robert Curry	Final Disposition:
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To: Board of Trustees	Date: December 16, 2025
From: Superintendent/President	
Subject: Acceptance of Grants Approved and Review of Grant Proposals Submitted	Item Number: 14.A.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 2

BACKGROUND
Acceptance of Grants Approved

Institutional Grants have been notified of funding for the following grant in the amount of \$7,591.86.

1. State of California: CaliforniansForAll College Fellowship (2024-26) — \$7,591.86

The college has received funding in partnership with Cal Poly, San Luis Obispo, as the lead applicant for the CaliforniansForAll College Fellowship. The College Corp Fellows will advance three primary goals: (1) engage college students in meaningful service opportunities that build leadership skills and civic responsibility; (2) help students from diverse backgrounds graduate college on time and with less debt; and (3) Support the work of community-based organizations focused on key local priorities (e.g. K-12 education, food insecurity, and climate action). In response to the federal cancellations of AmeriCorps funding, additional funds of \$7,591.86 were awarded to support prorated education awards for fellows in cohort 3. The original subcontract of \$891,612 plus a prorated education award of \$7,591.86 brings the new subcontract total to \$899,203.86

No matching funds are required. The project period is September 1, 2024 to August 31, 2026. (Submitted by Thomas Lamica).

FISCAL IMPACT

1. State of California: CaliforniansForAll College Fellowship (2024-26) — \$7,591.86

RECOMMENDATION

Staff recommends the board of trustees accept this contract for a total of \$7,591.86 in restricted funds to the district.

Administrator Initiating Item: Jon Hooten	Final Disposition:
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Review of Grant Proposals Submitted

Institutional Grants has submitted the following grant applications for a total of \$3,489,114 in requested funds.

1. Department of Education: 2026-2030 Fund for the Improvement of Postsecondary Education – Special Projects (FIPSE-SP) – \$3,389,114

Funding to support Short Pathways to Great Jobs project outlines six quick routes to livable wage employment in the following areas: electronics/robotics/ engineering technology, drone piloting and imaging, agricultural crop protection & agricultural technician, truck driving, dental hygiene, and precision manufacturing. This will highlight five current short-term degree pathways and a new program, dental hygiene, to transform the view of higher education regionally and become more employment focused. Allan Hancock College will highlight the quickest routes to livable wage employment and advertise these pathways to recruit prospective students from high schools and county workforce development. This project will pilot a cohort model for job skill development alongside certificate programs and create an economical pathway for adults to pursue quick educational pathways to long lasting economic stability.

No matching funds are required. The project period is October 1, 2026 – September 30, 2030. (Submitted by Thomas Lamica and Donna Beal).

2. The Fund for Santa Barbara: Racial Equity – \$100,000

Funding from the Racial Equity Fund will support the Hancock Dream Club to launch *Santuario de Monarcas en los Colegios*, which will tackle challenges faced by undocumented students and create lasting solutions. Key initiatives include AB540 Students Can Go to College, which will develop a framework to help high school and college staff guide students toward AB540 eligibility, reducing out-of-state tuition costs; an Undocuweek summit, a one-day event to invite local nonprofits to share best practices for supporting undocumented students and sponsorship of three students to Hispanic Association of Colleges and Universities Conference for advocacy and leadership training. Lastly, funding to provide essentials like book vouchers, gas cards, and school supplies through the AIM to Dream Center. These efforts will expand access, leadership, and community support for undocumented students at Hancock.

No matching funds are required. The project period is April 1, 2026 – March 30, 2027. (Submitted by Stephanie Robb and Yvonne Teniente).

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Public Hearing on the California Federation of Teachers/Part-Time Faculty Association of Allan Hancock College, Local 6185 Contract Reopeners with the District on the Entire Agreement for Fiscal Years 2026-2027 through 2028-2029	Item Number: 14.B.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 3

BACKGROUND

The California Federation of Teachers/Part-Time Faculty Association of Allan Hancock College, Local 6185 initial proposal for contract reopeners for negotiations with the district were presented at the public meeting of the board of trustees on Nov. 18, 2025.

In accordance with board policy 7140, Collective Bargaining, the public had the opportunity to express itself regarding the California Federation of Teachers/Part-Time Faculty Association of Allan Hancock College, Local 6185 contract reopeners for contract negotiations. Further public comment can be made at the Dec. 16, 2025, board of trustees meeting.

FISCAL IMPACT

To be determined through negotiations between the California Federation of Teachers/Part-time Faculty Association of Allan Hancock College, Local 6185 and the Allan Hancock Joint Community College District.

RECOMMENDATION

Staff recommends the board of trustees give reasonable time for any public comment at the scheduled board of trustees meeting on Dec. 16, 2025, on the California Federation of Teachers/Part-time Faculty Association of Allan Hancock College, Local 6185 contract reopeners with the Allan Hancock Joint Community College District on the entire agreement for fiscal years 2026-2027 through 2028-2029.

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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Part-Time Faculty Association of Allan Hancock College

California Federation of Teachers Local 6185

426 E. Barcellus Ave, Suite 103 Santa Maria, CA 93454

Phone: 805-352-0145

To: Ruben Ramirez, Human Resources Director

From: Mark James Miller, President, Part-Time Faculty Association of Allan Hancock College

Subject: 2025—2026 Contract Negotiations

Date: Nov. 6, 2025

Dear Mr. Ramirez,

The Collective Bargaining Agreement between CFT Local 6185 and the Allan Hancock Community College District expires on June 30, 2026. CFT Local 6185 would like to "Sunshine" the following articles of the Agreement with the Board of Trustees for a new 3 year Collective Bargaining Agreement.

CFT/Local 6185/Part-Time Faculty Association has an interest in negotiating the following articles:

Article 11: Compensation. The PFA's stated goal is in achieving progress towards parity compensation with the full-time faculty; the PFA also has an interest in making some changes to the steps on the salary schedule to make them more consistent. (11.2.2) The PFA has an interest in clarifying the language regarding how and when the decision is made to cancel classes due to enrollment and/or when to use the low enrollment option;

Article 12: Workload and Assignments: the PFA has an interest in attaining seniority rights for Non-credit instructors. The PFA has an interest in securing a standard process of how bargaining unit members are scheduled across all departments and disciplines.

Article 14: Office Hours: The PFA has an interest in improving the pay for those holding office hours. The PFA has an interest in securing office hours for certain Noncredit classes.

Article 23: Health benefits. The PFA has an interest in bargaining health benefits for its members reflecting the \$200 million set aside in the state budget for this purpose.

Article 24: The PFA has an interest in addressing the needs of its members in terms of the ever-changing workplace/classroom technology that is necessary for successful instruction.

Other: Cleanup-- The PFA and the administration have agreed that there are typographical and spelling errors in the body of the CBA that need to be corrected.

And any other items that are mutually agreed upon to be included in the negotiation process.

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Public Hearing on the Allan Hancock College District Contract Reopeners with the California Federation of Teachers/Part-time Faculty Association of Allan Hancock College, Local 6185 on the Entire Agreement for Fiscal Years 2026-2027 through 2028-2029.	Item Number: 14.C.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 2

BACKGROUND

The district's proposal for contract reopeners for negotiations with the California Federation of Teachers/Part-Time Faculty Association of Allan Hancock College, Local 6185, was presented at the public meeting of the board of trustees on Nov. 18, 2025.

In accordance with board policy 7140, Collective Bargaining, the public had the opportunity to express itself regarding the district's contract reopeners for contract negotiations. Further public comment can be made at the Dec. 16, 2025, board of trustees meeting.

FISCAL IMPACT

To be determined through negotiations between the Allan Hancock Joint Community College District and the California Federation of Teachers/Part-time Faculty Association of Allan Hancock College, Local 6185.

RECOMMENDATION

Staff recommends the board of trustees give reasonable time for any public comment at the scheduled board of trustees meeting on Dec. 16, 2025, on the Allan Hancock Joint Community College District contract reopeners with the California Federation of Teachers/Part-time Faculty Association of Allan Hancock College, Local 6185 on the entire agreement for fiscal years 2026-2027 through 2028-2029.

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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**Allan Hancock Joint Community College District
And
California Federation of Teachers/Part-Time Faculty Association
of Allan Hancock College Local 6185
Initial Proposals (Sunshine)
November 18, 2025**

The following represents the opening proposal from the district to the Part-Time Faculty Association, Local 6185. The district reserves the right to add, amend, delete, and/or change any of these proposals.

Article 11: Compensation

The district proposes aligning part-time compensation regarding workload definitions consistent with faculty and district needs.

Article 12: Workload and Assignment

The district proposes changes to clarify the language of pool one faculty and eligibility for pool two to align with current practice and to clarify seniority rules. Additionally, the district proposes aligning workload definitions consistent with faculty and district needs.

Article 13: Performance Evaluation

The district wishes to review the current process to ensure it continues to support student success.

Article 14: Office Hours

The district wishes to review the current process and update process for eligibility and payment.

Appendix B:

The district wishes to include the non-credit salary placement procedures, which was unintentionally removed.

OTHER

In addition to the aforementioned articles, the district and the Part-time Faculty Association share a mutual interest in rectifying typographical, grammatical, and reference errors throughout the agreement, and other “cleanup” as needed.

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Public Hearing on the California School Employees Association Chapter #251 Contract Reopeners for Negotiations with the Allan Hancock Joint Community College District on the Entire Agreement for Fiscal Years 2026-2027 through 2028-2029	Item Number: 14.D.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 6

BACKGROUND

The California School Employees Association Chapter #251 contract reopeners for negotiations with the district was presented at the public meeting of the board of trustees on Nov. 18, 2025. Copies were made available for public review on the district website, office of the Superintendent/President, and Human Resources.

In accordance with board policy 7140, Collective Bargaining, the public shall have the opportunity to express itself regarding the California School Employees Association Chapter #251 contract reopeners for contract negotiations at Dec. 16, 2025, board of trustees meeting.

FISCAL IMPACT

To be determined through negotiations between the California School Employees Association Chapter #251 and Allan Hancock College Joint Community College District.

RECOMMENDATION

Staff recommends the board of trustees give reasonable time for any public comment at the scheduled board of trustees meeting on Dec. 16, 2025, on the California School Employees Association Chapter #251 contract reopeners with Allan Hancock College District on the entire agreement for fiscal years 2026-2027 through 2028-2029.

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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**California School Employees Association (CSEA) and its
Allan Hancock College Chapter # 251
and
Allan Hancock Joint Community College District
Sunshine Initial Proposals for Successor Agreement
2026-2029**

The following represents the opening proposals from the California School Employees Association (CSEA) and its Chapter #251 to Allan Hancock Joint College Community District. CSEA reserves the right to add, amend, delete and/or change any of these proposals during negotiations.

CSEA has an interest in incorporating **Artificial Intelligence** into the successor agreement where necessary and the creation of an article within the successor agreement.

Table of Contents: CSEA has an interest in correcting some formatting issues.

Article 1: Recognition

CSEA has no interest in changing the existing contract language for this article.

Article 2: No discrimination

CSEA has an interest in modifying existing contract language to add language to allow CSEA to grieve bullying of our members.

Article 3: Management Rights and Responsibilities

CSEA has an interest in modifying existing contract language for this article. Specifically, propose language asserting the responsibility of management to communicate, negotiate and provide information to CSEA.

Article 4: Association Rights

CSEA has an interest in modifying existing contract language for this article to update grammar and clarify language. Specifically, to alter the allotted appointments to the negotiations committee and the amount of time given on release to prepare for negotiations.

Article 5: Organizational Security

CSEA has an interest in changing updating existing contract language for this article from legal changes. Specifically, eliminating pre 2018 Janus v. AFSCME decision language.

Article 6: Personnel Files/Evaluations

CSEA has an interest in modifying existing contract language for frequency of evaluations, the Classified Performance Evaluation Guide, and cleaning up grammatical errors.

Article 7: Grievance Procedure

CSEA has an interest in changing the existing contract language to increase the ability of CSEA to enforce contract language with the District. Specifically, CSEA will propose language for binding arbitration.

Article 8: Hours, Overtime, and Allowances

CSEA has an interest in updating the existing language for clarity in this article. Specifically, proposing language to clarify the enforcement of Part-time Work in Excess of Assignment. Additionally, CSEA will propose language to allow for rest periods to account for employees working less than 8 hours a day.

Article 9: Pay and Allowances

CSEA has an interest modifying existing contract language and in negotiating fair and equitable increase in compensation to salary schedules 55 and 56, longevity, shift differential, special assignment compensation, Educational Recognition Pay, CSESAP to reflect the proper educational code reference, Extra Work Assignment, and the adoption of a me-too clause/equity clause for this article to recruit and retain quality employees.

Article 10: Employee Expenses and Materials

CSEA has an interest in clarifying existing contract language for this article. Specifically, establishing how many pairs of shoes are allotted per year. Additionally, propose language to increase the cap on reimbursement for safety footwear. Finally, propose language relieving members of the burden of cost of replacement for uniforms.

Article 11: Health & Welfare Benefits:

CSEA has an interest in modifying and clarifying existing contract language for this article. CSEA has an interest in increasing District cap on health care contribution.

Article 12: Holidays

CSEA has an interest in updating and clarifying the Holiday article. CSEA has an interest in modifying Non-Holiday District Mandated Closure and negotiating additional recognized Holidays.

Article 13: Vacation

CSEA has an interest in modifying existing contract language to the vacation article. Specifically, propose language increasing the vacation accruals for by years of service.

Article 14: Leaves

CSEA has an interest in modifying existing contract language to the leave article for clarification and legal changes. Specifically, adding language for paid reproductive loss leave. Additionally, propose language to alter the catastrophic leave program.

Article 15: Leave of Absence for Retraining and Study

CSEA has an interest in changing the existing contract language for this article for changes in conditions due to Artificial Intelligence and equity. CSEA has an interest in eliminating the burden of furnishing a bond for compensated leave.

Article 16: Transfers and Promotions

CSEA has an interest in modifying existing contract language for the transfers and promotions article. Specifically, propose language allowing lateral transfers into same range and qualifications.

Article 17: Classification and Reclassification

CSEA has an interest in modifying existing contract language for this article and clarifying contract language for reclassification. Specifically, add a definition for classification. Additionally, improve on the process of cyclical review.

Article 18: Layoff & Reemployment

CSEA has an interest in modifying contract language for this article. Specifically, reinforce our rights to negotiations and information.

Article 19: Disciplinary Action

CSEA has an interest in modifying existing contract language for this article. Specifically, create a more informal process for discipline to allow for corrective action prior to notes in member's personnel file. Additionally, establish binding arbitration for disciplines that are eligible for appeal.

Article 20: Safety

CSEA has an interest in modifying contractual language for this article. Specifically, establishing the responsibility of the District to follow up on safety hazard suggestion report forms submitted by members.

Article 21: College District Police

CSEA has an interest in modifying and clarifying contractual language to the College District Police article. Specifically, improving upon the uniform allowance for Police Officers, Dispatchers and Campus Safety Officers.

Article 22: Hiring

CSEA has no interest in changing the existing contract language for this article.

Article 23: Severability

CSEA has no interest in changing the existing contract language for this article.

Article 24: Professional Growth

CSEA has an interest in changing the existing contract language for this article to be able to retool. Specifically, increasing the total allocation for District Reimbursement for degrees above the Associate Level. Additionally, establishing professional growth opportunities in relation to artificial intelligence.

Article 25: Parking

CSEA has an interest in establishing parity language with other bargaining units in the allowed amount of vehicles an employee can register into the system.

Article 26: Concerted Activities

CSEA has no interest in changing the existing contract language for this article.

Article 27: Negotiations and Completion of Agreement

CSEA has an interest in modifying contractual language for this article to grant preparation time for negotiations and allow for reopeners.

Article 28: Duration

CSEA has an interest in establishing a new duration for the life of this agreement.

Appendix A: Bargaining Unit Position List

CSEA has an interest in having the Bargaining Unit Position List updated to have the list of position titles, ranges, last date of reclassification, and categories to reflect the appropriate status for the members in this appendix.

Appendix B1: Salary Schedule 55

CSEA has an interest in negotiating a fair and equitable salary schedule to this appendix.

Appendix B2: Salary Schedule 56

CSEA has an interest in negotiating a fair and equitable salary schedule to this appendix.

Appendix C: Definitions of Excluded Positions

CSEA has no interest in changing the existing contract language for this appendix.

Appendix D The Classified Performance Evaluation online form

CSEA has no interest in changing this existing form.

Appendix E The Campus Police Officer Evaluation online form

CSEA has no interest in changing this existing form.

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Public Hearing on the Allan Hancock College District Contract Reopeners for Negotiations with the California School Employees Association Chapter #251 on the Entire Agreement for Fiscal Years 2026-2027 through 2028-2029	Item Number: 14.E.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 3

BACKGROUND

The district's proposal for contract reopeners for negotiations with the California School Employees Association Chapter #251 was presented at the public meeting of the board of trustees on Nov. 18, 2025. Copies were made available for public review on the district website, office of the Superintendent/President, and Human Resources.

In accordance with board policy 3100, Organizational Structure, the public shall have the opportunity to express itself regarding the district's contract reopeners for contract negotiations at the Dec. 16, 2025, board of trustees meeting.

FISCAL IMPACT

To be determined through negotiations between the Allan Hancock Joint Community College District and the California School Employees Association Chapter #251.

RECOMMENDATION

Staff recommends the board of trustees give reasonable time for any public comments at the scheduled board of trustees meeting on Dec. 16, 2025, on the district's contract reopeners with the California School Employees Association Chapter #251 on the entire agreement for fiscal years 2026-2027 through 2028-2029.

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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Allan Hancock Joint Community College District**And****California School Employees Association - Allan Hancock College Chapter #251****Initial Proposals (Sunshine)****November 18, 2025**

The following represents the opening proposal from the District to the California School Employees Association Chapter #251. The District reserves the right to add, amend, delete, and/or change any of these proposals.

Article 6: Personnel Files/Evaluations

The DISTRICT has an interest in improving the evaluation process and forms and clarifying language for classified staff.

Article 8: Hours, Overtime, and Allowances

The DISTRICT has an interest in improving the language and process regarding modified work schedules. Additionally, the district **has an interest** to clarify the language regarding rest periods.

Article 9: Pays and Allowances

The DISTRICT **has an interest** to review and clarify the process and propose changes to out-of-class provisions and update language regarding extra work assignment opportunities.

Article 10: Employee Expenses and Materials

The DISTRICT has an interest in reviewing the language regarding safety footwear.

Article 11: Health and Welfare Benefits

The DISTRICT has an interest in reviewing and updating language referring to benefits advisory committee.

Article 12: Holidays

The DISTRICT has an interest in reviewing and clarifying the language regarding pro-rated holiday pay.

Article 13: Vacation

The DISTRICT has an interest in reviewing and clarifying the language regarding pro-rated vacation.

Article 14: Leaves

The DISTRICT has an interest in reviewing and clarifying the language regarding pro-rated leaves.

Article 16: Transfers and Promotions

The DISTRICT has an interest in modifying language regarding transfers and mileage reimbursement.

Article 17: Classification and Reclassification

The DISTRICT has an interest in modifying the reclassification process.

APPENDIX A: Bargaining Unit Position List

The DISTRICT has an interest in removing the list from the contract as it is now included with the salary schedule.

OTHER

In addition to the aforementioned articles, the district and the California School Employees Association Chapter #251 share a mutual interest in rectifying typographical, grammatical, and reference errors throughout the agreement, and other “cleanup” as needed.

To: Board of Trustees	Date: December 16, 2025
From: Superintendent/President	
Subject: Acceptance of Employee Retirement and Resignations	Item Number: 15.A.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 1

BACKGROUND

The superintendent/president has accepted the following:

Retirement(s)

Employee Name	Position	Department	Effective Date	Employment Date
Mathieu, Dorine	MESA/STEM Academic Success Center Support Specialist	Mathematical Sciences	03/01/26	08/25/04

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: First Review of Revised Board Policy and Administrative Procedure 5200, Student Health Services	Item Number: 15.B.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 5

BACKGROUND

Revised board policy and administrative procedure 5200, Student Health Services, are presented for review. The board policy and administrative procedure were reviewed per administrative procedure 2410, Board Policies, which state all policies and procedures are to be reviewed on a five-year cycle. The board policy and administrative procedure language was not revised; only minor formatting changes were made.

The revised board policy and administrative procedure have been vetted through the shared governance process.

Administrator Initiating Item: Genevieve Siwabessy	Final Disposition:
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**Allan Hancock Joint Community College District
Board Policy
Chapter 5 – Student Services**

BP 5200 STUDENT HEALTH SERVICES

Student health services shall be provided in order to contribute to the education aims of students by promoting physical and emotional well-being through health oriented programs and services.

A student health and wellness program is an essential part of the total educational process of the college. –The Board of Trustees approves a student health/wellness program consistent with Title 5. –The Board-approved student health program will provide clinical services; mental health services; support services, including maintenance of student case health records in a confidential and ethical manner; and special health services, including health education and a student accident insurance program. –The District will charge the maximum allowable fee as approved by the State Chancellor's Office in accordance with the Education Code. –Changes in the maximum allowable fee will be reported to the Board of Trustees and the Associated Student Body Government prior to implementation.

Allan Hancock College health services, including mental health services, receives its operating funds from student health fee revenue and, if appropriate, the District general fund. –All students, except those who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization, or who are attending a community college under an approved apprenticeship training, or are currently incarcerated in a Federal Corrections facility program pay a student health fee approved by the Board of Trustees. –Any exceptions must be approved by the Board of Trustees.

References:

Education Code Section 76355 and 76401;
———Title 5 Section 54702

Adopted: 10/13/98
Revised: 12/13/04
Revised: 6/20/06
Revised: 3/17/15

Reviewed: 10/13/20



Allan Hancock Joint Community College District
Administrative Procedure
 Chapter 5 – Student Services

AP 5200 STUDENT HEALTH SERVICES

In accordance with the requirements of Title 5, the Board of Trustees approves the following scope of student health services.

1. Clinical Care Services

- a) Assessment of medical histories and clinical data by a qualified health professional to arrive at nursing diagnoses, interventions and referrals when appropriate
- b) Development of plans of treatment including patient education
- c) Referral to other health services for evaluation and further treatment when a medical condition is beyond the scope of the college's authorized treatment program
- d) First aid and basic emergency care following a medical incident that requires immediate intervention
- e) Appraisal of health status and, if necessary, development of plans to increase fitness and health (This process may include weight, nutritional status, blood pressure, and fitness status.)
- f) Investigation and control of communicable diseases through screening, immunizations and case management (The college nurses will investigate cases of communicable disease in coordination with local Public Health Department)

2. Mental Health Services

- a) Crisis management through immediate response to mental health emergencies
- b) Short-term psychological counseling and referral to other agencies for longer term care

- _____ c) Alcohol/drug use assessment and referral to agencies and medical providers
- _____ d) Awareness programs for conditions such as eating disorders and suicide and referral to agencies and medical providers
- _____ e) Stress management through workshops, presentations, or individual and group counseling
- _____ f) Suicide prevention through crisis counseling referral and awareness programs
- _____ g) Sexual harassment/assault recovery counseling through assessment, counseling, and referral

3. Health Education

- _____ a) Classroom presentations
- _____ b) Health-related publications
- _____ c) Wellness workshops/and other presentations
- _____ d) Training in environmental health and safety, including illness and injury prevention programs in cooperation with the Safety Committee

4. Student Accident Insurance

- a) A student accident insurance program
- b) Processing of student insurance claims and maintenance of claim records

5. Consultants

Consultants are hired to perform activities as needed. —This may include consultants to assist with wellness programs and physician services.

References:

Education Code Sections 76355 and 76401
_____ Title 5, Section 54702

Approved: 10/13/98
Revised: 2/17/15
Reviewed: 6/9/20

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: First Review of Revised Board Policy and Administrative Procedure 5210, Communicable Disease	Item Number: 15.C.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 3

BACKGROUND

Revised board policy and administrative procedure 5210, Communicable Disease, are presented for review. The board policy and administrative procedure were reviewed per administrative procedure 2410, Board Policies, which state all policies and procedures are to be reviewed on a five-year cycle. The board policy and administrative procedure language was not revised; only minor formatting changes were made.

The revised board policy and administrative procedure have been vetted through the shared governance process.

Administrator Initiating Item: Genevieve Siwabessy	Final Disposition:
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**Allan Hancock Joint Community College District
Board Policy
Chapter 5 – Student Services**

BP 5210 COMMUNICABLE DISEASE

The Superintendent/President shall establish procedures necessary to assure cooperation with local public health officials in measures necessary for the prevention and control of communicable diseases in students.

Reference:
Education Code Section 76403

**Adopted: 3/17/15
Reviewed: 10/13/20**



Allan Hancock Joint Community College District
Administrative Procedure
Chapter 5 – Student Services

AP 5210 COMMUNICABLE DISEASE

The District shall comply with all state and federally mandated health requirements relative to infectious disease, including:

- Cooperation with local health officers in measures necessary for the prevention and control of communicable diseases in students and
- Compliance with any immunization program required by State Department of Health Services regulations.

The Student Health Center provides:

- Health education and intervention for communicable disease prevention, including disease reporting to the Santa Barbara County Public Health Department.
- Standard immunizations required and/or recommended for the prevention of communicable diseases.

Reference:

Education Code Section 76403

Approved: 2/17/15

Reviewed: 6/9/20

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Monthly Report, Associate Superintendent/Vice President, Academic Affairs	Item Number: 15.D.
Institutional Goal: Ed Master Plan Goal C. Student Progression through Program of Study	Enclosures: Page 1 of 1

BACKGROUND
Spring 2026 exhibition dates for the Ann Foxworthy Gallery:

- Fine Arts Faculty Show: Feb. 9 through March 12, 2026
- AHC Student Show: March 30 through May 6, 2026

The Ann Foxworthy Gallery received positive feedback from a faculty member in the Adult Education program's Visual and Performing Arts department at the Lucia Mar School District. The teacher shared that the recent exhibitions have really inspired her art students.

College and Career Access Pathways (CCAP) Taskforce

The CCAP Taskforce, comprised of faculty and administrators, has been meeting weekly since October to review and improve processes related to our CCAP courses and programs. Discussion and planning have included remote CCAP partnerships, course and faculty approvals, faculty onboarding, curriculum alignment and learning outcomes assessment, CCAP outcomes, and faculty evaluation. This work will continue into the spring semester.

Administrator Initiating Item: Robert Curry	Final Disposition:
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To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Monthly Report, Associate Superintendent/Vice President, Student Services	Item Number: 15.E.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 1

BACKGROUND

ASL Interpreted Performance of PCPA's Frozen

On Saturday, December 6, 2025, Ms. Julia Townsend, coordinator, Interpreting & Communication Services, and Ms. Roxanne Lyons, ASL interpreter, provided ASL interpretation at PCPA's performance of Frozen. This year's ASL Interpreted performance was particularly meaningful due to the attendance of 10 deaf students and chaperones from the Orcutt Union School District. The performance was the first time these students were able to attend a live theater performance with ASL interpretation and, for many, the first time seeing a live theater show. This was also the first time many of these students have been on a college campus. This was all made possible by private donations from individuals associated with local deaf and hard of hearing community agencies and the deaf community. Ms. Lyons went above and beyond to secure donations to purchase the student tickets.

PCPA has worked hard to provide access to the deaf community for many of their plays. This performance was fully accessible to the deaf community, and our young guests were able to attend alongside the general deaf community, thereby fostering a sense of belonging through a unique shared experience that will undoubtedly "change the odds" for the youth in attendance.

Cal-SOAP Event

On November 19 and 20, 2025, the Cal-SOAP project hosted a financial aid event in collaboration with Cuesta College and Paso Robles, Liberty, and Independence High Schools. During the two-day event, government and economics classes were escorted to a central location on their campus to complete a financial aid application. A maximum of 60 high school seniors were assisted per hour by 13 Cuesta, Hancock, and Cal-SOAP staff members. Out of approximately 440 high school seniors, 316 completed the FAFSA during the two-day event.

This is a record-breaking number of students assisted within two short days creating an efficient model to serve a high number of students. As another outcome from the event, the Cal-SOAP team has developed a framework for replicating this type of event at additional consortium high schools and looks forward to deploying this model in our region to maximize financial aid application completion.

Administrator Initiating Item: Genevieve Siwabessy	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Monthly Report, Executive Director, Institutional Effectiveness	Item Number: 15.F.
Institutional Goal: Accreditation Standard I	Enclosures: Page 1 of 1

BACKGROUND
Equal Employment Opportunity Innovative Best Practices Grant

The Office of Institutional Effectiveness, in collaboration with Institutional Grants, has received \$100,000 to develop a faculty-driven, equity-focused mentorship model to improve student success. The project will select four faculty mentors who will design a structured cycle of culturally responsive teaching, curriculum redesign, and equity-minded classroom practices. They will then pilot these resources with a cohort of eight instructors.

This initiative directly addresses persistent achievement gaps by expanding the research-based professional development faculty have long requested. The Office of Institutional Effectiveness led the proposal to create an opportunity to work closely with faculty and build stronger models for embedding data, analysis, and research into the development and testing of these resources. The goal is to establish a more sustainable framework for supporting student success.

Administrator Initiating Item: Craig N. Bach	Final Disposition:
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To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Monthly Report, Executive Director, College Advancement	Item Number: 15.G.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 1

BACKGROUND
Community News Magazine

The 2025-26 issue of Hancock's Community News magazine will reach mailboxes in January. This edition features a wide mix of stories that reflect the real experiences that define our college. Readers will find profiles of inspiring students and alumni who are achieving their goals, along with features that highlight strong community partnerships and regional impact. The magazine blends human interest, campus updates, and behind-the-scenes storytelling to give our community a clear look at how Hancock continues to change the odds for local families.

Social Media Performance Summary

November delivered significant growth across Hancock's social media platforms. Total impressions reached nearly 616,000, up 260% from last year, and total followers rose to nearly 45,000. Facebook, Instagram, and TikTok saw the strongest gains in engagement, while X maintained steady activity.

Top content included the Cal Poly partnership update, campus safety communications, and student-focused features. The month's performance reflects the strength of community-centered storytelling and also shows how our social channels support timely, accurate communication during emergencies.

Administrator Initiating Item: Jon Hooten	Final Disposition:
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To: Board of Trustees	Date:
From: Superintendent/President	December 16, 2025
Subject: Monthly Report, Associate Superintendent/Vice President, Finance and Administration	Item Number: 15.H.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 2

BACKGROUND

During the month of November, the police department hosted the second annual safety walk through the Santa Maria campus and the first annual safety walk through the Lompoc Valley Center. The objective was to inspect nighttime lighting levels and note outages, excessively dark areas or tripping hazards.

Led by Police Chief Dave Millard and accompanied by members of the police department and facilities team, students, faculty, and staff split into two groups to cover each campus. It was immediately clear that the district repaired or replaced many of the damaged lights and tripping hazards that were identified on the Santa Maria campus last year. After covering both campuses, findings were submitted to the facilities department. They are working on a plan to correct the deficiencies, which include trimming trees to improve lighting coverage, fixing breaks in the sidewalk and repairing lighting outages by replacing bulbs, wiring or lighting ballasts. This will continue to be an annual event to improve safety and access across the district.



Administrator Initiating Item: Dennis Curran	Final Disposition:
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To: Board of Trustees	Date: December 16, 2025
From: Superintendent/President	
Subject: A Monthly Report on the Year-to-Date Financial Data for Various Funds	Item Number: 15.I.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 24

BACKGROUND

Attached are copies of financial statements for the following funds:

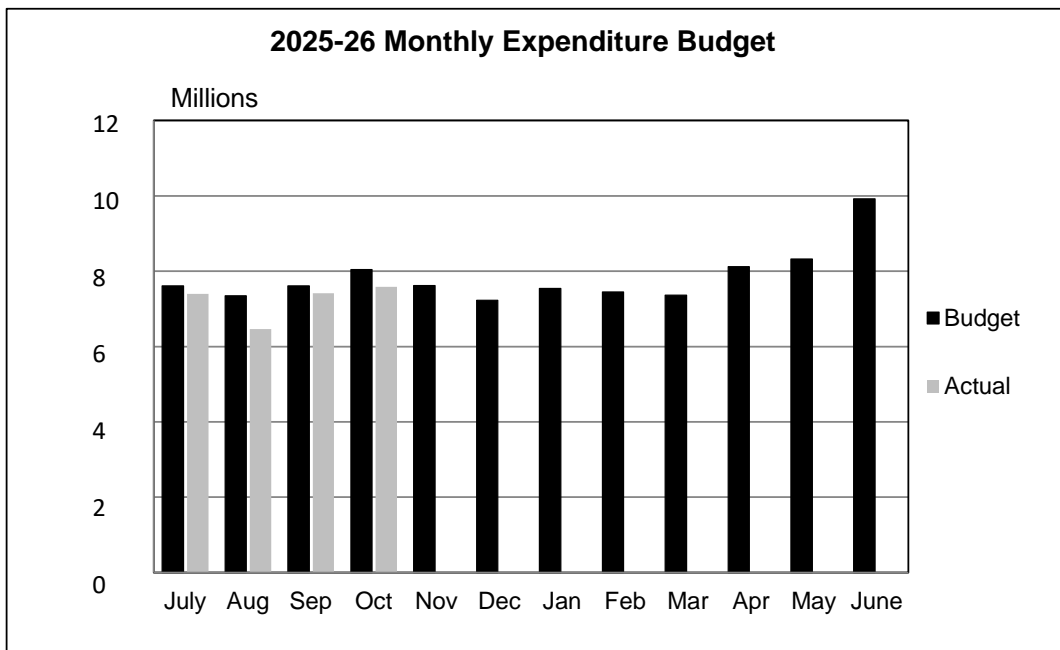
General Fund - Unrestricted
 General Fund - Restricted
 Child Development Fund
 PCPA Fund
 Capital Outlay Projects Fund
 General Obligation Bond Building Fund
 Dental Self-Insurance Fund
 Medical Self-Insurance Fund
 Property and Liability Self-Insurance Fund
 Post-Employment Benefits Fund
 Other Post-Employment Benefits (OPEB) Trust Summary
 Associated Students Trust Fund
 Student Representation Fee Trust Fund
 Student Body Center Fee Trust Fund
 Student Financial Aid Trust Fund
 Scholarship and Loan Trust Fund
 District Trust Fund
 Student Clubs Agency Fund
 Foundation Agency Fund
 AHC Viticulture & Enology Foundation Agency Fund

The statements reflect year-to-date budgets and financial data.

Administrator Initiating Item: <p style="text-align: center;">Dennis Curran</p>	Final Disposition:
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GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET

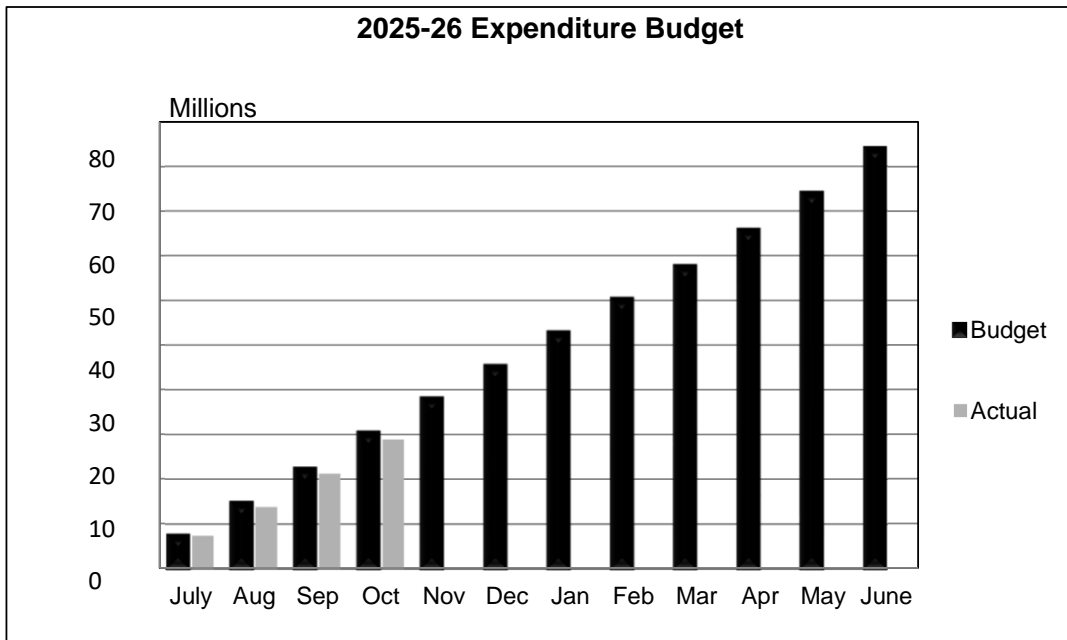
	October Budget	October Expenditures	Percentage Variance
Academic Salaries	3,246,372	3,190,868	98.29%
Classified Salaries	2,016,015	1,913,835	94.93%
Employee Benefits	1,671,411	1,649,611	98.70%
Supplies and Materials	223,680	202,227	90.41%
Other Operating Expenses	753,017	613,284	81.44%
Capital Outlay	55,964	18,335	32.76%
Other Outgo/Transfers	<u>74,001</u>	<u>-1,818</u>	-2.46%
	8,040,460	7,586,342	94.35%



GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET

Year to Date Expenditures

	July-Oct Budget	July-Oct Year to Date	Percentage Variance
Academic Salaries	10,432,889	10,370,390	99.40%
Classified Salaries	7,465,078	7,273,425	97.43%
Employee Benefits	6,145,566	6,106,881	99.37%
Supplies and Materials	670,162	642,646	95.89%
Other Operating Expenses	4,500,680	3,563,321	79.17%
Capital Outlay	339,234	245,381	72.33%
Other Outgo/Transfers	<u>1,054,498</u>	<u>654,561</u>	62.07%
	30,608,107	28,856,605	94.28%



Allan Hancock College
General Fund

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Unrestricted Budget</u>	<u>Unrestricted Actual</u>	<u>% Budget</u>	<u>Restricted Budget</u>	<u>Restricted Actual</u>	<u>% Budget</u>
REVENUES						
Federal Revenues	\$ 19,200	\$ 7,135	37.16%	\$ 3,379,925	\$ 107,231	3.17%
State Revenues	56,036,482	17,414,336	31.08%	32,785,705	22,470,212	68.54%
Local Revenues	32,258,310	4,342,704	13.46%	1,861,100	1,003,365	53.91%
Total REVENUES	<u>88,313,992</u>	<u>21,764,175</u>	<u>24.64%</u>	<u>38,026,729</u>	<u>23,580,808</u>	<u>62.01%</u>
EXPENDITURES						
Academic Salaries	32,242,161	10,370,390	32.16%	4,797,721	1,118,347	23.31%
Classified Salaries	23,322,108	7,273,425	31.19%	7,921,462	2,148,285	27.12%
Employee Benefits	21,353,761	6,106,881	28.60%	4,700,010	1,056,743	22.48%
Supplies and Materials	1,794,014	642,646	35.82%	3,264,897	705,177	21.60%
Other Operating Exp. and Services	10,161,366	3,563,321	35.07%	5,911,748	1,686,810	28.53%
Capital Outlay	774,173	245,381	31.70%	2,719,075	627,854	23.09%
Total EXPENDITURES	<u>89,647,582</u>	<u>28,202,045</u>	<u>31.46%</u>	<u>29,314,913</u>	<u>7,343,218</u>	<u>25.05%</u>
Excess of Revenues Over/ (Under) Expenditures	(1,333,591)	(6,437,871)		8,711,816	16,237,590	
OTHER FINANCING SOURCES (USES)						
Other Financing Sources	0	9,277	0.00%	83,900	0	0.00%
Total OTHER FINANCING SOURCES (USES)	<u>0</u>	<u>9,277</u>	<u>0.00%</u>	<u>83,900</u>	<u>0</u>	<u>0.00%</u>
OPERATING TRANSFERS OUT						
Other Outgo	4,530,156	654,561	14.45%	6,743,486	567,544	8.42%
Total OPERATING TRANSFERS OUT	<u>4,530,156</u>	<u>654,561</u>	<u>14.45%</u>	<u>6,743,486</u>	<u>567,544</u>	<u>8.42%</u>
Excess of Revenues and Other Financing Sources Over/(Under)	(5,863,747)	(7,083,154)		2,052,231	15,670,046	
FUND BALANCE						
Fund Balance, July 1st	<u>34,863,865</u>	<u>34,863,865</u>		<u>10,630,226</u>	<u>10,630,226</u>	
Current Balance	<u>\$ 29,000,119</u>	<u>\$ 27,780,711</u>		<u>\$ 12,682,457</u>	<u>\$ 26,300,273</u>	

Allan Hancock College
Child Development Fund

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Federal Revenues	\$ 288,940	\$ 83,679	28.96%
State Revenues	1,395,800	843,879	60.46%
Local Revenues	296,419	66,568	22.46%
Total REVENUES	<u>1,981,159</u>	<u>994,126</u>	<u>50.18%</u>
EXPENDITURES			
Academic Salaries	163,386	46,026	28.17%
Classified Salaries	1,273,216	302,353	23.75%
Employee Benefits	313,737	83,556	26.63%
Supplies and Materials	269,690	34,430	12.77%
Other Operating Exp. and Services	33,991	6,812	20.04%
Capital Outlay	123,746	21,849	17.66%
Total EXPENDITURES	<u>2,177,766</u>	<u>495,025</u>	<u>22.73%</u>
Excess of Revenues Over/ (Under) Expenditures	(196,607)	499,100	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	30,000	0	0.00%
Total OTHER FINANCING SOURCES (USES)	<u>30,000</u>	<u>0</u>	<u>0.00%</u>
FUND BALANCE			
Fund balance, July 1	<u>739,309</u>	<u>739,309</u>	
Current Balance	<u>\$ 572,701</u>	<u>\$ 1,238,409</u>	

Allan Hancock College
PCPA Fund

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 3,432,079	\$ 1,935,947	56.41%
Total REVENUES	<u>3,432,079</u>	<u>1,935,947</u>	<u>56.41%</u>
EXPENDITURES			
Classified Salaries	3,833,904	1,209,338	31.54%
Employee Benefits	954,883	266,002	27.86%
Supplies and Materials	573,137	283,906	49.54%
Other Operating Exp. and Services	933,118	444,943	47.68%
Capital Outlay	42,811	22,544	52.66%
Total EXPENDITURES	<u>6,337,853</u>	<u>2,226,734</u>	<u>35.13%</u>
Excess of Revenues Over/ (Under) Expenditures	(2,905,774)	(290,787)	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	2,860,110	270,000	9.44%
Total OTHER FINANCING SOURCES (USES)	<u>2,860,110</u>	<u>270,000</u>	<u>9.44%</u>
OPERATING TRANSFERS OUT			
Other Outgo	1,170,757	593,364	50.68%
Total OPERATING TRANSFERS OUT	<u>1,170,757</u>	<u>593,364</u>	<u>50.68%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(1,216,421)	(614,151)	
FUND BALANCE			
Fund balance, July 1	4,008,884	4,008,884	
Current Balance	<u>\$ 2,792,463</u>	<u>\$ 3,394,734</u>	

Allan Hancock College
Capital Outlay Project Fund

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 25,000	\$ 120,835	483.34%
Total REVENUES	<u>25,000</u>	<u>120,835</u>	<u>483.34%</u>
EXPENDITURES			
Supplies and Materials	113,414	10,459	9.22%
Other Operating Exp. and Services	421,399	111,673	26.50%
Capital Outlay	<u>2,482,787</u>	<u>641,929</u>	<u>25.86%</u>
Total EXPENDITURES	<u>3,017,600</u>	<u>764,060</u>	<u>25.32%</u>
Excess of Revenues Over/ (Under) Expenditures	(2,992,600)	(643,225)	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	<u>2,123,648</u>	<u>70,823</u>	<u>3.33%</u>
Total OTHER FINANCING SOURCES (USES)	<u>2,123,648</u>	<u>70,823</u>	<u>3.33%</u>
FUND BALANCE			
Fund balance, July 1	<u>12,093,298</u>	<u>12,093,298</u>	
Current Balance	<u>\$ 11,224,345</u>	<u>\$ 11,520,895</u>	

Allan Hancock College
General Obligation Bond Fund

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 75,000	\$ 47,252	63.00%
Total REVENUES	<u>75,000</u>	<u>47,252</u>	<u>63.00%</u>
EXPENDITURES			
Supplies and Materials	0	0	0.00%
Other Operating Exp. and Services	13,125	5,620	42.82%
Capital Outlay	3,700,016	243,159	6.57%
Total EXPENDITURES	<u>3,713,140</u>	<u>248,779</u>	<u>6.70%</u>
Excess of Revenues Over/ (Under) Expenditures	(3,638,140)	(201,527)	
FUND BALANCE			
Fund balance, July 1	<u>5,918,793</u>	<u>5,918,793</u>	
Current Balance	<u>\$ 2,280,653</u>	<u>\$ 5,717,266</u>	

Allan Hancock College
Dental Self Insurance Fund

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 714,425	\$ 288,084	40.32%
Total REVENUES	<u>714,425</u>	<u>288,084</u>	<u>40.32%</u>
EXPENDITURES			
Other Operating Exp. and Services	<u>769,917</u>	<u>347,835</u>	<u>45.18%</u>
Total EXPENDITURES	<u>769,917</u>	<u>347,835</u>	<u>45.18%</u>
Excess of Revenues Over/ (Under) Expenditures	(55,492)	(59,751)	
FUND BALANCE			
Fund balance, July 1	<u>1,047,728</u>	<u>1,047,728</u>	
Current Balance	<u>\$ 992,236</u>	<u>\$ 987,978</u>	

Allan Hancock College
Self Ins - Property & Liab. Fund

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 4,000	\$ 7,021	175.52%
Total REVENUES	<u>4,000</u>	<u>7,021</u>	<u>175.52%</u>
EXPENDITURES			
Other Operating Exp. and Services	122,877	36,306	29.55%
Total EXPENDITURES	<u>122,877</u>	<u>36,306</u>	<u>29.55%</u>
Excess of Revenues Over/ (Under) Expenditures	(118,877)	(29,286)	
FUND BALANCE			
Fund balance, July 1	<u>818,441</u>	<u>818,441</u>	
Current Balance	<u>\$ 699,564</u>	<u>\$ 789,156</u>	

Allan Hancock College
Medical Self Insurance Fund

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 9,000,061	\$ 1,349,883	15.00%
Total REVENUES	<u>9,000,061</u>	<u>1,349,883</u>	<u>15.00%</u>
EXPENDITURES			
Other Operating Exp. and Services	7,529,692	900,760	11.96%
Total EXPENDITURES	<u>7,529,692</u>	<u>900,760</u>	<u>11.96%</u>
Excess of Revenues Over/ (Under) Expenditures	1,470,369	449,124	
OPERATING TRANSFERS OUT			
Other Outgo	179,970	0	0.00%
Total OPERATING TRANSFERS OUT	<u>179,970</u>	<u>0</u>	<u>0.00%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	1,290,399	449,124	
FUND BALANCE			
Fund balance, July 1	<u>0</u>	<u>0</u>	
Current Balance	<u>\$ 1,290,399</u>	<u>\$ 449,124</u>	

Allan Hancock College
Post Employment Benefits Fund

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 4,000	\$ 8,806	220.16%
Total REVENUES	<u>4,000</u>	<u>8,806</u>	<u>220.16%</u>
EXPENDITURES			
Other Operating Exp. and Services	31,300	3,300	10.54%
Total EXPENDITURES	<u>31,300</u>	<u>3,300</u>	<u>10.54%</u>
Excess of Revenues Over/ (Under) Expenditures	(27,300)	5,506	
FUND BALANCE			
Fund balance, July 1	<u>1,047,959</u>	<u>1,047,959</u>	
Current Balance	<u>\$ 1,020,659</u>	<u>\$ 1,053,466</u>	

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RHBPT-HANCOCK-DELEGATED DISCRETION
ACCOUNT 6746018043

Period from October 1, 2025 to October 31, 2025

MARKET AND COST RECONCILIATION

	10/31/2025 MARKET	10/31/2025 BOOK VALUE
Beginning Market And Cost	11,220,200.77	10,052,349.81
Investment Activity		
Interest	107.00	107.00
Dividends	20,685.26	20,685.26
Change In Unrealized Gain/Loss	72,936.88	.00
Net Accrued Income (Current-Prior)	- 25.59	- 25.59
Total Investment Activity	93,703.55	20,766.67
Plan Expenses		
Administrative Expenses*	- 9,781.18	- 9,781.18
Total Plan Expenses	- 9,781.18	- 9,781.18
Net Change In Market And Cost	83,922.37	10,985.49
Ending Market And Cost	11,304,123.14	10,063,335.30

MARKET AND COST RECONCILIATION MESSAGES

* Includes Professional Fees, Contract Administrator Fees and Investment Advisory Fees

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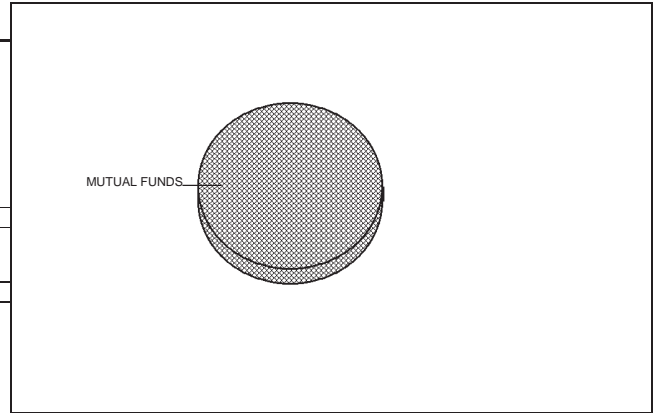
RHBPT-HANCOCK-DELEGATED DISCRETION
 ACCOUNT 6746018043

Period from October 1, 2025 to October 31, 2025

ASSET SUMMARY

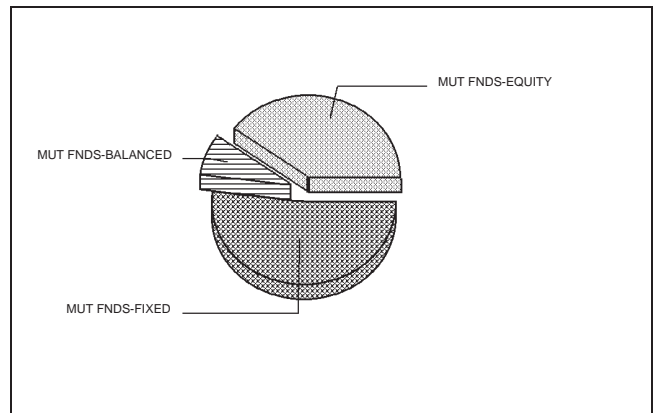
ASSETS	10/31/2025 MARKET	10/31/2025 BOOK VALUE	% OF MARKET
Cash And Equivalents	22,000.17	22,000.17	0.19
Mutual Funds-Equity	4,508,376.15	3,284,794.13	39.89
Mutual Funds-Fixed Income	5,905,512.12	6,087,869.39	52.24
Mutual Funds-Balanced	868,125.29	668,562.20	7.68
Total Assets	11,304,013.73	10,063,225.89	100.00
Accrued Income	109.41	109.41	0.00
Grand Total	11,304,123.14	10,063,335.30	100.00

Estimated Annual Income **370,160.08**



ASSET SUMMARY MESSAGES

Estimated Annual Income is an estimate provided for informational purposes only and should not be relied on for making investment, trading, or tax decisions. The estimates may not represent the actual value earned by your investments and they provide no guarantee of what your investments may earn in the future.



Allan Hancock College
Associated Students Trust Fund

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 87,000	\$ 67,436	77.51%
Total REVENUES	<u>87,000</u>	<u>67,436</u>	<u>77.51%</u>
EXPENDITURES			
Supplies and Materials	328,814	142,850	43.44%
Other Operating Exp. and Services	141,691	82,437	58.18%
Total EXPENDITURES	<u>470,505</u>	<u>225,287</u>	<u>47.88%</u>
Excess of Revenues Over/ (Under) Expenditures	(383,505)	(157,851)	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	471,680	436,885	92.62%
Total OTHER FINANCING SOURCES (USES)	<u>471,680</u>	<u>436,885</u>	<u>92.62%</u>
OPERATING TRANSFERS OUT			
Other Outgo	76,705	40,205	52.42%
Total OPERATING TRANSFERS OUT	<u>76,705</u>	<u>40,205</u>	<u>52.42%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	11,470	238,829	
FUND BALANCE			
Fund balance, July 1	<u>311,174</u>	<u>311,174</u>	
Current Balance	<u>\$ 322,644</u>	<u>\$ 550,003</u>	

Allan Hancock College
Student Representation Fee Trst Fnd

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 40,300	\$ 30,179	74.89%
Total REVENUES	<u>40,300</u>	<u>30,179</u>	<u>74.89%</u>
EXPENDITURES			
Other Operating Exp. and Services	<u>25,456</u>	<u>3,475</u>	<u>13.65%</u>
Total EXPENDITURES	<u>25,456</u>	<u>3,475</u>	<u>13.65%</u>
Excess of Revenues Over/ (Under) Expenditures	14,845	26,704	
OPERATING TRANSFERS OUT			
Other Outgo	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total OPERATING TRANSFERS OUT	<u>0</u>	<u>0</u>	<u>0.00%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	14,845	26,704	
FUND BALANCE			
Fund balance, July 1	<u>32,958</u>	<u>32,958</u>	
Current Balance	<u>\$ 47,802</u>	<u>\$ 59,662</u>	

Allan Hancock College
Student Body Center Fee Trust Fund

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 25,300	\$ 20,805	82.24%
Total REVENUES	<u>25,300</u>	<u>20,805</u>	<u>82.24%</u>
EXPENDITURES			
Supplies and Materials	4,616	2,502	54.20%
Other Operating Exp. and Services	2,528	0	0.00%
Total EXPENDITURES	<u>7,143</u>	<u>2,502</u>	<u>35.02%</u>
Excess of Revenues Over/ (Under) Expenditures	18,157	18,304	
FUND BALANCE			
Fund balance, July 1	<u>120,012</u>	<u>120,012</u>	
Current Balance	<u>\$ 138,169</u>	<u>\$ 138,316</u>	

Allan Hancock College
Student Financial Aid Trust Fund

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Federal Revenues	\$ 11,189,477	\$ 7,872,395	70.36%
State Revenues	3,733,265	3,322,467	89.00%
Local Revenues	0	3	0.00%
Total REVENUES	<u>14,922,742</u>	<u>11,194,864</u>	<u>75.02%</u>
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	634,762	179,348	28.25%
Total OTHER FINANCING SOURCES (USES)	<u>634,762</u>	<u>179,348</u>	<u>28.25%</u>
OPERATING TRANSFERS OUT			
Other Outgo	15,557,504	9,997,696	64.26%
Total OPERATING TRANSFERS OUT	<u>15,557,504</u>	<u>9,997,696</u>	<u>64.26%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	0	1,376,517	
FUND BALANCE			
Fund balance, July 1	<u>22,052</u>	<u>22,052</u>	
Current Balance	<u>\$ 22,052</u>	<u>\$ 1,398,569</u>	

Allan Hancock College
Scholarship and Loan Trust Fund

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 1,000	\$ 0	0.00%
Total REVENUES	<u>1,000</u>	<u>0</u>	<u>0.00%</u>
OPERATING TRANSFERS OUT			
Other Outgo	1,000	0	0.00%
Total OPERATING TRANSFERS OUT	<u>1,000</u>	<u>0</u>	<u>0.00%</u>
 Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	 0	 0	
 FUND BALANCE			
Fund balance, July 1	<u>8,708</u>	<u>8,708</u>	
 Current Balance	 <u>\$ 8,708</u>	 <u>\$ 8,708</u>	

Allan Hancock College
District Trust Fund

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 168,656	\$ 363,289	215.40%
Total REVENUES	<u>168,656</u>	<u>363,289</u>	<u>215.40%</u>
EXPENDITURES			
Academic Salaries	7,964	6,545	82.19%
Classified Salaries	500	0	0.00%
Supplies and Materials	71,407	33,132	46.40%
Other Operating Exp. and Services	40,054	8,167	20.39%
Capital Outlay	14,021	14,021	100.00%
Total EXPENDITURES	<u>133,945</u>	<u>61,866</u>	<u>46.19%</u>
Excess of Revenues Over/ (Under) Expenditures	34,711	301,423	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total OTHER FINANCING SOURCES (USES)	<u>0</u>	<u>0</u>	<u>0.00%</u>
OPERATING TRANSFERS OUT			
Other Outgo	<u>12,533</u>	<u>3,599</u>	<u>28.72%</u>
Total OPERATING TRANSFERS OUT	<u>12,533</u>	<u>3,599</u>	<u>28.72%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	22,178	297,824	
FUND BALANCE			
Fund balance, July 1	<u>5,884,047</u>	<u>5,884,047</u>	
Current Balance	<u>\$ 5,906,225</u>	<u>\$ 6,181,871</u>	

Allan Hancock Joint Community College District
 Plan Activity Report - Pension
 As of October 31, 2025



Month	Balance at the 1st of the Month	Contributions	Earnings	Expenses	Distributions	Transfers	Balance at the End of Month
August 2025	\$ 4,761,591.00	\$0.00	\$88,170.99	(\$1,266.75)	\$0.00	\$0.00	\$ 4,848,495.24
September 2025	\$ 4,848,495.24	\$0.00	\$93,659.20	(\$1,290.35)	\$0.00	\$0.00	\$ 4,940,864.09
October 2025	\$ 4,940,864.09	\$0.00	\$49,646.10	(\$1,309.96)	\$0.00	\$0.00	\$ 4,989,200.23

Allan Hancock College
Student Clubs Agency Fund

Income Statement by Fund
For Period Ending 10/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 14,651	\$ 23,228	158.54%
Total REVENUES	<u>14,651</u>	<u>23,228</u>	<u>158.54%</u>
EXPENDITURES			
Supplies and Materials	13,705	2,290	16.71%
Other Operating Exp. and Services	531	39	7.42%
Total EXPENDITURES	<u>14,237</u>	<u>2,329</u>	<u>16.36%</u>
Excess of Revenues Over/ (Under) Expenditures	414	20,899	
OPERATING TRANSFERS OUT			
Other Outgo	0	(190)	0.00%
Total OPERATING TRANSFERS OUT	<u>0</u>	<u>(190)</u>	<u>0.00%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	414	21,089	
FUND BALANCE			
Fund balance, July 1	<u>76,956</u>	<u>76,956</u>	
Current Balance	<u>\$ 77,370</u>	<u>\$ 98,045</u>	

242
ALLAN HANCOCK COLLEGE FOUNDATION
STATEMENT OF OPERATIONS
FOR THE PERIOD ENDING 10/31/2025

	Cash Admin	General Operations	Restricted	Scholar- ships	Endowment Principal	Endowment Rev/Exp	Total
REVENUES:							
Contributions, Gifts, Grants & Endowments	0	282,721	81,282	118,333	64,421	0	546,757
Non Cash Contribution	0	11,229	2,450	0	0	0	13,679
Interest and Investment Income	0	10,648	396	0	0	221,528	232,572
Realized Gain/Loss on Invest	0	5,051	0	0	0	439,610	444,661
Unrealized Gain/Loss on Invest	0	8,103	0	0	0	890,638	898,741
Other Local Revenues	0	30	0	2,196	0	0	2,226
Total Revenues	0	317,782	84,128	120,529	64,421	1,551,776	2,138,637
EXPENSES:							
Non Bargaining Unit	0	125,598	0	0	0	0	125,598
Benefits	0	28,336	0	0	0	0	28,336
Public Relations/Recognitions	0	593	0	0	0	0	593
Office/Operational Supplies	0	3,817	2,021	0	0	0	5,838
Non Instr Printing	0	1,025	0	0	0	0	1,025
Food - Business Meetings/Events	0	42,012	7,145	0	0	0	49,156
In-Kind Food Supplies	0	2,756	0	0	0	0	2,756
Indep Contractor (Individuals)	0	33,378	0	0	0	0	33,378
Service Contracts (Businesses)	0	37,846	10,577	0	0	0	48,423
In-Kind Service Contracts (Busnss)	0	3,046	0	0	0	0	3,046
Travel - All Travel Costs	0	2,272	0	0	0	0	2,272
In-Kind Travel Expense	0	428	0	0	0	0	428
Foundation Community Activities	0	7,625	0	0	0	0	7,625
Dues & Memberships	0	3,210	0	0	0	0	3,210
Non-Tech Licenses, Permits, Fees	0	989	743	0	0	0	1,733
Software License/Subscription Agrmt	0	28,929	14,431	0	0	0	43,359
Insurance	0	176	0	0	0	0	176
District/College Support	0	17,317	0	0	0	0	17,317
Postage/Express Services	0	498	0	0	0	0	498
Advertising/Sponsorships	0	3,549	0	0	0	0	3,549
In-Kind Advertising	0	5,000	0	0	0	0	5,000
Bank Service Charges	0	506	5	0	0	0	511
Investment Brokerage Fees	0	1,148	0	0	0	68,218	69,366
PCPA Support	0	0	0	40,216	0	0	40,216
Equipment	0	0	13,064	0	0	0	13,064
Student Assistance	0	635	1,098	0	0	0	1,733
In-Kind Student Assistance	0	0	2,450	0	0	0	2,450
Scholarships	0	1,667	0	495,794	0	0	497,461
Total Expenditures	0	352,353	51,533	536,011	0	68,218	1,008,115
Net Income (Loss)	0	(34,571)	32,595	(415,482)	64,421	1,483,558	1,130,521
OTHER FINANCING SOURCES/OUTGO:							
Intrafund Transfer-In	0	48,725	25	2,550	4,176	0	55,476
Intrafund Transfers-Out	0	25	6,736	0	0	48,715	55,476
Other Transfer-In	0	250,381	0	0	0	0	250,381
Net Transfers	0	299,081	(6,711)	2,550	4,176	(48,715)	250,381
Net Inc/Dec in Fund Bal	0	264,510	25,884	(412,932)	68,597	1,434,843	1,380,902
FUND BALANCE:							
Fund Equity, July 1	0	930,161	1,349,945	948,072	17,911,219	6,388,848	27,528,245
Current Balance	0	1,194,671	1,375,829	535,140	17,979,816	7,823,691	28,909,147

AHC Viticulture & Enology Foundation
Statement of Operations
For The Period Ending 10/31/2025

	Budget	Actual	% Budget
Revenue			
Contributions, Gifts, Grants & Endwmnts	0	500	0.00%
Non Cash Contribution	20,468	7,148	34.92%
Single Tickets	<u>7,500</u>	<u>0</u>	<u>0.00%</u>
Net Revenue	<u>27,968</u>	<u>7,648</u>	<u>27.34%</u>
Wine Operations			
Shipping Fee Revenue	1,000	279	27.86%
Sales and Commission	100,000	38,088	38.09%
Sales Discounts	<u>(37,000)</u>	<u>(14,136)</u>	<u>38.21%</u>
Net Sales	<u>64,000</u>	<u>24,231</u>	<u>37.86%</u>
Cost of Goods Sold	<u>(50,000)</u>	<u>(14,677)</u>	<u>29.35%</u>
Gross Profit	<u>14,000</u>	<u>9,554</u>	<u>68.24%</u>
Total REVENUES	41,968	17,201	40.99%
Expenditures			
CSEA Overtime Non Instr	750	115	15.35%
Office/Operational Supplies	14,948	3,569	23.87%
In Kind Supply Expense	1,200	0	0.00%
Inventory Allocation Expense	(62,890)	(10,567)	16.80%
Non Instr Printing	2,550	0	0.00%
Food - Business Meetings/Events	1,782	473	26.53%
Indep Contractor (Individuals)	1,400	0	0.00%
Service Contracts (Businesses)	46,000	7,585	16.49%
Travel - All Travel Costs	4,980	1,367	27.44%
Non-Tech Licenses, Permits, Fees	838	323	38.52%
In Kind-Software/Technlgy Licenses	19,980	6,660	33.33%
Insurance	286	186	65.03%
Facility Leases	100	0	0.00%
Land Lease	400	0	0.00%
Repairs (Labor-Diagnostic)	720	0	0.00%
Technology Hosting Services	60	0	0.00%
Legal Fees	428	428	100.00%
In Kind-Legal Fees	488	488	100.00%
Excise Tax	35	0	0.00%
Sales Tax Expense	400	37	9.13%
Postage/Express Services	1,448	247	17.05%
Advertising/Sponsorships	1,420	1,412	99.44%
Bank Service Charges	28	28	100.00%
Merchant Fees	870	779	89.58%
Gain/Loss-Disposal of Assets	3,000	0	0.00%
Cash Over and Short	15	3	19.60%
Equipment	<u>740</u>	<u>0</u>	<u>0.00%</u>
Total EXPENDITURES	<u>41,976</u>	<u>13,131</u>	<u>31.28%</u>
Fund Balance			
Net Income (Loss)	(8)	4,070	
Fund Balance, July 1	171,593	171,593	171,593
Current Balance	<u>\$171,585</u>	<u>\$175,663</u>	<u>102.38%</u>

DECEMBER 2025

ALLAN HANCOCK COLLEGE

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 <i>Disney's Frozen The Broadway Musical</i> through December 21 Marian Theatre	2	3 10:00 a.m. Law Enforcement Academy Graduation LVC - Public Safety Training Complex 11:30 a.m. Spike's Season of Giving Celebration LVC -1/202-203	4 Fall Classes End 7:00 p.m. Women's Basketball	5 Final Exams through December 12 10:00 a.m. Spike's Season of Giving Celebration Santa Maria Campus Lahr Family Boardroom, B-100 12:00 p.m. Applied Music Recital Boyd Concert Hall 5:00 p.m. Women's Basketball 7:30 p.m. Jazz Concert Boyd Concert Hall	6 8:00 a.m. <i>Community Food Share</i> every 1st and 3rd Saturday 1:00 p.m. Women's Basketball 3:00 p.m. Men's Basketball
7	8 12:00 p.m. Symphonic Band Concert Boyd Concert Hall	9	10	11 10:00 a.m. Fire Academy Graduation LVC - PSTC	12 10:00 a.m. EMT Academy Graduation LVC - PSTC 12:30 p.m. Commercial Dance Winter Dance Extravaganza! Boyd Concert Hall 7:00 p.m. Women's Basketball <i>El Ermitaño - Pastorela</i> through December 13 Severson Theatre	13 3:00 p.m. Women's Basketball
14	15 Winter Classes Begin	16 6:00 p.m. Board of Trustees Meeting	17	18	19	20
21	22 Reduced Staffing	23 Reduced Staffing	24 Winter Holiday College Closed	25 Winter Holiday College Closed	26 Reduced Staffing	27
28	29 Reduced Staffing 5:00 p.m. Men's Basketball	30 Reduced Staffing 3:00 p.m. Men's Basketball	31 Winter Holiday College Closed			

JANUARY 2026

ALLAN HANCOCK COLLEGE

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Winter Holiday College Closed	2	3 8:00 a.m. <i>Community Food Share</i> every 1st and 3rd Saturday
4	5	6	7 5:00 p.m. Men's Basketball 7:00 p.m. Women's Basketball	8	9	10
11	12	13	14 Winter Classes End 5:00 p.m. Men's Basketball 7:00 p.m. Women's Basketball	15 Winter Final Exams All Staff Day	16	17 <i>Interplay Woven</i> through January 18 Severson Theatre 1:00 p.m. Men's Basketball 3:00 p.m. Women's Basketball
18	19 Martin Luther King, Jr. Day College Closed	20 Spring Classes Begin Board of Trustees Meeting Time TBD	21	22	23 1:00 p.m. Baseball	24 12:00 p.m. Baseball 1:00 p.m. Men's Basketball 3:00 p.m. Women's Basketball
25	26	27 12:00/2:00 p.m. Softball	28 2:00 p.m. Softball	29	30 11:00 a.m. Softball 1:00 p.m. Baseball	31 1:00 p.m. Baseball