

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT



BOARD OF TRUSTEES

Hilda Zacarias, President
Suzanne Levy, Ed.D., Vice President
Alejandra Enciso
Ken Ostini
Gregory A. Pensa
Daisy Garcia, Student Trustee

AGENDA Regular Board Meeting Monday, October 20, 2025

Allan Hancock College
Closed Session – Captain’s Room, B-102
Open Session – Lahr Family Boardroom, B-100
800 South College Drive, Santa Maria, CA 93454

	<u>Page</u>	<u>Tentative Time</u>
1. Call to Order		5:00 PM
2. Public Comment to Closed Session		

This section of the agenda is intended for members of the public to address the Board of Trustees on items involving the community college district that are being considered in Closed Session. *Please note that board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.* Public comments will be given in person during the meeting or submitted in writing at least 24 hours before the meeting via email to: jmcgee@hancockcollege.edu. The leading speaker from the audience on each side of the issue will be limited to five minutes. Additional speakers are limited to two minutes. Please submit an individual comment card for each item.

3. Adjourn to Closed Session
 - 3.A. Discipline/Dismissal/Release of Public Employee (1 case) (Govt. Code §54957)
 - 3.B. Conference with Labor Negotiator – (Government Code §54957.6)

Agency designated representatives: Dr. Robert Curry
Employee Association: Faculty Association

Agency designated representative: Dr. Robert Curry
Employee Association: Part-Time Faculty Association

Agency designated representative: Dr. Kevin Walthers
Unrepresented Employees: Management

Agency designated representative: Dr. Kevin Walthers
Unrepresented Employees: Supervisory/Confidential

Agency designated representative: Ruben Ramirez
Employee Organization: California School Employees Association (CSEA) Chapter #251

Agency designated representative: Ruben Ramirez
Unrepresented Employee: Superintendent/President

- | | | | |
|----|---------------------------------|--|---------|
| 4. | Reconvene to Open Session | | 6:00 PM |
| 5. | Action Taken in Closed Session | | |
| 6. | Pledge of Allegiance | | |
| 7. | Approval of Agenda as Presented | | |
| 8. | Public Comment | | |

Public comments on an agenda item or another topic within the jurisdiction of the board of trustees will be given in person during the meeting or submitted in writing at least 24 hours before the meeting via email to: jmcgee@hancockcollege.edu. The leading speaker from the audience on each side of the issue will be limited to five minutes. Additional speakers are limited to two minutes. Please submit an individual comment for each item. Testimony on specific agenda items will be welcome during consideration of the item by the Board of Trustees. When public testimony is completed regarding a specific agenda item, discussion is then confined to board members only. This practice is in accordance with laws governing Board of Trustees public meetings.

- | | | | |
|-----|--|--|----|
| 9. | Approval of Minutes | | |
| | 9.A. Approval of Minutes from the September 9, 2025, regular board meeting | | 6 |
| 10. | Presentations | | |
| | 10.A. Jalama/Dangermond Project | | |
| | Tellef Tellefson, interim assistant professor, ceramics 3D art, will share information about the Jalama/Dangermond project. | | |
| | 10.B Community Bond Survey Results | | |
| | Associate Superintendent Dennis Curran will present the results for the community bond survey. | | |
| | 10.C. Changing the Odds Moment | | |
| | Dr. Walthers will share a Changing the Odds moment. | | |
| 11. | Consent Agenda | | |
| | Consent agenda items are consistent with adopted policies and approved practices of the district and are deemed routine in nature. They will be acted upon by roll-call vote in one motion without discussion unless members of the board request an item's removal from the consent agenda. | | |
| | 11.A. Approval of Register of Warrants and Payroll Summary 08/01/25 through 08/31/25 | | 12 |

	<u>Page</u>	<u>Tentative Time</u>
11.B. Approval of Employee Personnel Actions	15	
11.C. Approval of Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	18	
11.D. Approval of Equivalency Certification for Faculty	38	
11.E. Approval of Revised Supervisory/Confidential Job Description	42	
11.F. Authorization for Out-of-State Travel for the Superintendent/President	46	
11.G. Authorization for Travel Outside of the United States for Faculty	47	
11.H. Adoption of Additions and Changes in the Academic Policy and Planning Committee Curriculum Report	48	
11.I. Approval of New Community Services (Fee-Based) Education Courses	52	
11.J. Acceptance of Donations	55	
11.K. Approval to Borrow up to 60 Percent of the District's Net Equity in the Self-Insured Program for Employees (SIPE) Workers' Compensation Joint Powers Authority (JPA)	56	
11.L. Authorization to Utilize the Foundation for California Community Colleges CollegeBuys/CSU Consortium Master Agreement No. 00004442	59	
11.M. Adoption of the 2025-26 Education Protection Account Expenditure Plan	62	
12. Oral Reports		
12.A. Superintendent/President's Report		
12.B. Board Member Reports		
12.C. Association Reports		
1) AHC Foundation		
2) Management Association		
3) Part-Time Faculty Association		
4) Faculty Association		
5) Academic Senate		
6) California School Employees Association		
7) Associated Student Body Government		
13. Action Items		
13.A. Approval for Rejection of Claim No. 661845	65	
13.B. Approval to Extend the Lease Agreement Between Columbia Business Center Partners LP and Allan Hancock Joint Community College District	67	

	<u>Page</u>	<u>Tentative Time</u>
13.C. Adoption of Resolution 25-31, Authorization of Signature for Continued Funding Application 2026-27 for California State Preschool Program and General Childcare and Development	71	
13.D. Adoption of Resolution 25-32, Change the Name of Bay Area Community College Districts Joint Powers Agency	73	
13.E. Adoption of Resolution 25-33, Authorizing Transfer of Funds from Allan Hancock College to the AHC Foundation	85	
14. Information		
14.A. Acceptance of Employee Retirements and Resignations	112	
14.B. Revised Yearly Report on Volunteer Aides	113	
14.C. Annual Distance Education Report	114	
14.D. First Review of K-12 CCAP Agreements with the School Districts	119	
14.E. Review of Grant Proposals Submitted	146	
14.F. First Review of Revised Board Policy 1100, Allan Hancock Joint Community College District	147	
14.G. First Review of Revised Administrative Procedure 3415 Immigration Enforcement Activities	149	
14.H. First Review of Revised Board Policy and Administrative Procedure 3505, Emergency Response Plan	154	
14.I. First Review of Revised Board Policy 3910, Display of Flags	163	
14.J. First Review of Revised Administrative Procedure 5017 Responding to Inquiries of Immigration Status, Citizenship, and National Origin Information	166	
14.K. First Review of Board Policy 6541, Reporting Injuries	170	
14.L. First Review of Board Policy and Revised Administrative Procedure 6750, Parking and Traffic Control on College District Property	172	
14.M. First Review of Board Policy and Administrative Procedure 6800, Occupational Health and Safety	178	
14.N. First Review of Administrative Procedure 7924, Management Recruitment and Hiring	182	
14.O. Monthly Report, Associate Superintendent/Vice President, Academic Affairs	186	
14.P. Monthly Report, Associate Superintendent/Vice President, Student Services	187	

	<u>Page</u>	<u>Tentative Time</u>
14.Q. Monthly Report, Executive Director, Institutional Effectiveness	188	
14.R. Monthly Report, Executive Director, College Advancement	189	
14.S. Monthly Report, Associate Superintendent/Vice President, Finance and Administration	190	
14.T. A Monthly Report on the Year-to-Date Financial Data for Various Funds	191	
15. New Business		
16. Calendar	215	
17. Adjournment		

The next regular meeting of the Board of Trustees will be held on Tuesday, Nov. 18, 2025.
Closed session begins at 5:00 p.m. Open session begins at 6:00 p.m.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

ALLAN HANCOCK JOINT COMMUNITY COLLEGE



BOARD OF TRUSTEES

Hilda Zacarías, President
 Suzanne Levy, Ed.D., Vice President
 Alejandra Enciso
 Ken Ostini
 Gregory A. Pensa
 Daisy Garcia, Student Trustee

MINUTES

Regular Board Meeting
 Tuesday, September 9, 2025

Allan Hancock College
 Closed Session – Captain's Room, B-102
 Open Session – Lahr Family Boardroom, B-100
 800 South College Drive, Santa Maria, CA 93454

1. Call to Order

Trustee Zacarías called the meeting to order at 5:09 p.m. with the following trustees present:
 Levy, Ostini, Pensa, Zacarías

Trustees absent: Enciso

Administrators present: Curran, Curry, Ramirez, Siwabessy, Walthers

2. Public Comment to Closed Session

No public comment was made.

3. Adjourn to Closed Session

Trustee Zacarías adjourned the meeting to closed session at 5:09 p.m.

Trustee Enciso arrived at 5:28 p.m.

4. Reconvene to Open Session

Trustee Zacarías reconvened the meeting to open session at 6:05 p.m.

Administrators present: Bach, Curran, Curry, Hooten, Milbourne, Ramirez, Siwabessy,
 Specht, Walthers

5. Action Taken in Closed Session

Trustee Zacarías reported there was no action taken during closed session.

6. Pledge of Allegiance

Hailey Liles, student, led the audience in the pledge of allegiance.

7. Approval of Agenda as Presented

On a motion by Trustee Pensa, seconded by Trustee Levy, the board of trustees approved the agenda, on a roll-call vote as follows:

Ayes: Student Trustee, Enciso, Levy, Ostini, Pensa, Zacarías
 Noes: None
 Abstentions: None

8. Public Comment

No public comment was made.

9. Approval of Minutes

9.A. Correction to Minutes – Item 12.C., California School Employees Association (CSEA) report

Toby McLaughlin requested the word “reelected” be changed to “reappointed” in item 12.C., CSEA report.

Approval of Minutes from the August 19, 2025, regular board meeting

On a motion by Trustee Levy, seconded by Trustee Enciso, the board of trustees voted to approve the revised minutes for the August 19, 2025, regular board meeting. (Ayes: Student Trustee, Levy, Enciso, Ostini, Pensa, Zacarías; Noes: None; Absent: None)

10. Presentations

10.A. Breaking the Mold: How the District Can Capitalize on the Student Centered Funding Formula.

Drs. Curry and Siwabessy, along with Associate Superintendent Curran, presented the 2025-26 Allan Hancock Joint Community College District Budget, and provided strategies on how to increase funding.

10.B. Changing the Odds Moment

Dr. Walthers shared good things are happening at the Lompoc Valley Center. He noted this is the result of a team effort.

Trustee Levy shared that a former student has been appointed as a member of the Human Services Commission of Santa Barbara County.

11. Consent Agenda

On a motion by Trustee Pensa, seconded by Trustee Ostini, the board of trustees voted to approve the consent agenda, on a roll-call vote as follows:

Ayes: Student Trustee, Enciso, Levy, Ostini, Pensa, Zacarías
 Noes: None
 Abstentions: None

12. Oral Reports

12.A. Superintendent/President's Report

Dr. Walthers attended a performance of *Songs for Nobodies* and encouraged faculty and staff to purchase their tickets for *Frozen*. He shared he walked around campus observing faculty and staff teaching in environments where students were highly engaged. He also commended the Foundation staff for their work on Hancock Honors, calling it an amazing event.

12.B. Board Member Reports

Trustee Zacarías attended Hancock Honors, commenting it was a beautiful representation of Allan Hancock College.

Trustee Enciso attended the Jim Glines Memorial Dinner and the Hancock Honors event.

Trustee Levy attended an Auxiliary Programs Corporation Board of Directors meeting and Hancock Honors. She also attended a performance of *Songs for Nobodies*. While on a trip, she met the producer of *Come From Away* and extended an invitation to visit the college.

Trustee Ostini attended the Jim Glines Memorial Dinner, Hancock Honors, and performances of *Something Rotten*, and *Songs for Nobodies*.

Trustee Pensa attended a football game, the Jim Glines Memorial Dinner, Hancock Honors, and a performance of *Songs for Nobodies*. He said next week he will be attending a State Board of Trustees meeting.

Student Trustee Garcia attended Hancock Honors and Bulldog Bow-WOW. She shared the Dream Center hosted an open house with more than 50 participants. Ms. Garcia announced the annual blood drive will be held Sept. 10, and the Pride Center will host a Drag de Muertos show on Saturday, Nov. 1.

12.C. Association Reports

1) Associated Student Body Government

Khadijia AM, executive director, ASBG, reported the Santa Maria campus Bulldog Bow-WOW featured 88 exhibitors and drew more than 450 students. She announced Bulldog Bow-WOW will take place at the Lompoc Valley Center on Sept. 10, and on Sept. 17, ASBG will host a voter registration booth for National Voter Registration Day, in a combined event with Constitution Day.

2) AHC Foundation

Dr. Hooten thanked everyone who contributed to the success of Hancock

Honors. He said he was proud to showcase the college's alumni and the quality the college brings to the community.

3) Management Association

Stephanie Robb shared that management coordinated several events, including the launch of a new app titled "Adding Without a Code in the First Week", a guest speaker who addressed the topic of Athletes Against Fentanyl, and a welcome breakfast for Career Technical Education staff. She announced that Joe Feldman will present a Grading with Equity workshop on Sept. 19. Ms. Robb also shared that Alicia Paniagua, dean, Community Education, welcomed her baby, Amber, on Sept. 5.

4) Part-Time Faculty Association

Monique Segura said the association executive team met and developed a timeline for electing a new president. She commented the association is preparing for negotiations with the district.

5) Faculty Association

Lynn Becerra-Valencia, associate professor, personal development, thanked the Diversity, Equity, Inclusion, and Accessibility committee for organizing the Grading with Equity presentation. She also thanked Dr. Walthers for recognizing faculty during All Staff Day. Ms. Becerra-Valencia noted that after nine negotiation sessions, the association looks forward to signing the CCAP agreement for concurrent enrollment.

6) Academic Senate

Alberto Restrepo thanked the board of trustees for their leadership of the college. He reported Academic Senate held its first meeting of the semester earlier in the day. Topics discussed included the Student Equity Plan, common course numbering, CCAP courses, and the faculty evaluation tool. Mr. Restrepo expressed interest in having Dr. Curry, Dr. Walthers, or Associate Superintendent Curran, present on the Student Centered Funding Formula at Academic Senate. He announced that an Ethnic Studies 101 course he submitted was approved to qualify for Cal-GETC Area 6.

7) California School Employees Association

Toby McLaughlin shared that classified staff will hold a fundraiser barbecue on Sept. 24 to raise funds for delegates attending the 100th anniversary conference this summer. He also acknowledged several groups being recognized in September and October: IT Professionals Day on Sept. 16, National Tradesperson Day on Sept. 18, HR Professionals Day on Sept. 26, and National Custodian Day on Oct. 2.

13. Action Items

13.A. Public Hearing for the 2025-26 Allan Hancock Joint Community College District Budget

Trustee Zacarías opened the public hearing.

No comments were made.

Trustee Zacarías closed the public hearing.

13.B. Adoption of the 2025-26 Allan Hancock Joint Community College District Budget

On a motion by Trustee Enciso, seconded by Trustee Levy, the board of trustees adopted the 2025-26 Allan Hancock Joint Community College District Budget. (Ayes: Student Trustee, Levy, Enciso, Ostini, Pensa, Zacarías; Noes: None; Absent: None)

13.C. Adoption of Resolution 25-30, Appropriations Limit for the 2025-26 Fiscal Year

On a motion by Trustee Pensa, seconded by Trustee Ostini, the board of trustees adopted Resolution 25-30, Appropriations Limit for the 2025-26 Fiscal Year, on a roll-call vote as follows:

Ayes: Student Trustee, Enciso, Levy, Ostini, Pensa, Zacarías

Noes: None

Abstentions: None

13.D. Acceptance of Grants Approved and Review of Grant Proposals Submitted

On a motion by Trustee Ostini, seconded by Trustee Enciso, the board of trustees accepted the grants approved and review of grant proposals. (Ayes: Student Trustee, Levy, Enciso, Ostini, Pensa, Zacarías; Noes: None; Absent: None)

14. Information Items

14.A. Acceptance of Employee Retirements and Resignations

The board accepted the retirements and resignations of employees as presented.

14.B. Revised Yearly Report on Volunteer Aides

Dr. Walthers acknowledged the revised yearly report on volunteer aides.

14.C. Monthly Report, Associate Superintendent/Vice President, Academic Affairs

Dr. Curry highlighted the transformation of the student farm, a summer project led by agriculture professor Erin Krier. He announced the new art show in the Ann Foxworthy Gallery.

14.D. Monthly Report, Associate Superintendent/Vice President, Student Services

Dr. Siwabessy shared Cal-SOAP participated in a FAFSA beta testing event at Santa Maria High School. She said the Learning Assistance Program (LAP) hosted open access during the first week of classes, and EOPS+ and the Justice Involved Student Support Program are piloting "Career Launch," a 10-week course where 25 students will study a variety of topics.

14.E. Monthly Report, Executive Director, Institutional Effectiveness

Dr. Bach said, in collaboration with the Learning Outcomes and Assessment Committee, the college is developing a rubric to evaluate current practices.

14.F. Monthly Report, Executive Director, College Advancement

Dr. Hooten shared marketing results for July 2025, noting that output is currently above industry standards. He also mentioned that Campus Graphics and the Public Affairs and Communications office are using artificial intelligence to generate first drafts of stories.

14.G. Monthly Report, Associate Superintendent/Vice President, Finance and Administration

Associate Superintendent Curran reported on the accomplishments of the Business Services department over the past year, including processing payments and deposits, drafting a new travel guide, and implementing the district's new self-insurance program.

14.H. A Monthly Report on the Year-to-Date Financial Data for Various Funds

Associate Superintendent Curran reported OPEB, and the PARS funds are performing well.

15. New Business

There were no requests for new business.

16. Calendar

Dr. Walthers reported there are lots of sports and PCPA shows happening on campus.

17. Adjournment

Trustee Zacarías adjourned the meeting at 7:57 p.m.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Register of Warrants and Payroll Summary 08/01/25 through 08/31/25	Item Number: 11.A.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 3 Full Warrant Register online

BACKGROUND

The following summary is submitted for board of trustees' approval. The full warrant register will be posted on the district's website in the electronic board agenda for review prior to the board meeting.

	<u>Fund Expenditures</u>	<u>Total Fund Expenditures</u>
General Fund 9410		
Invoice Warrants	\$3,513,121.85	
Payroll 08/01/25 – 08/31/25	7,436,666.30	
Total General Fund		\$ 10,949,788.15
Child Development Fund 9433		
Invoice Warrants	\$34,078.91	
Payroll 08/01/25 – 08/31/25	130,702.74	
Total Child Development Fund		164,781.65
Capital Projects Fund 9440		
Invoice Warrants	0.00	
Payroll 08/01/25 – 08/31/25	0.00	
Total Capital Projects Fund		0.00
Capital Outlay Projects Fund 9441		
Invoice Warrants	165,415.32	
Total Capital Outlay Projects Fund		165,415.32
Go Bond Building Fund 9447		
Invoice Warrants	239,453.40	
Total Go Bond Building Fund		239,453.40
Self-Insurance Dental Fund 9461		
Invoice Warrants	65,927.00	
Total Self-Insurance Dental Fund		65,927.00

(continued)

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees approve commercial warrants CT 25058736 through 25059289 and ACH Warrants CT !0000004 through CT !0000005 for a subtotal of \$4,036,273.67 and payroll warrants in the amount of \$7,567,369.04 for a grand total of \$11,603,642.71.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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	<u>Fund Expenditures</u>	<u>Total Fund Expenditures</u>
Self-Insurance Property/Liability Fund 9463		
Invoice Warrants	12,475.50	
Total Self-Insurance Property/Liability Fund		12,475.50
Post-Employment Benefits Fund 9469		
Invoice Warrants	3,300.00	
Total Post-Employment Benefits Fund		3,300.00
Student Center Fee Trust Fund 9473		
Invoice Warrants	2,501.69	
Total Student Center Fee Trust Fund		2,501.69
<u>Grand Total All Funds</u>		<u>\$ 11,603,642.71</u>

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
08/01/2025 - 08/31/2025
Payroll

General Fund 10

100 Academic Salaries

1100A	Academic Salaries Full Time	1,949,800.53
1100B	Administrators (Cert.) Non Teaching	319,007.71
1100D	Part Time Faculty	918,467.61
SUB TOTAL		<u>\$3,187,275.85</u>

200 Classified Salaries

2000A	CSEA	1,611,104.09
2000B	Confidential/Supervisory	232,476.97
2000C	Classified Administrators	296,069.95
2000E	Classified Hourly	153,493.78
2000F	Student Workers	121,836.84
2000G	Board Member	1,389.15
SUB TOTAL		<u>\$2,416,370.78</u>

300 Employee Benefits

3000A	STRS	496,579.39
3000B	PERS	576,675.13
3000C	OASDHI-FICA	217,466.63
3000D	Health & Welfare	484,610.56
3000E	EDD-SUI	2,632.15
3000F	Workers Comp	55,055.81
SUB TOTAL		<u>\$1,833,019.67</u>

TOTAL FUND 10 **\$7,436,666.30**

Child Development Fund 33

100 Academic Salaries

1100A	Academic Salaries Full Time	13,697.02
SUB TOTAL		<u>\$13,697.02</u>

200 Classified Salaries

2000A	CSEA	29,765.07
2000E	Classified Hourly	7,938.00
2000F	Student Workers	56,130.39
SUB TOTAL		<u>\$93,833.46</u>

300 Employee Benefits

3000A	STRS	2,577.35
3000B	PERS	8,575.28
3000C	OASDHI-FICA	5,620.35
3000D	Health & Welfare	5,280.88
3000E	EDD-SUI	32.05
3000F	Workers Comp	1,086.35
SUB TOTAL		<u>\$23,172.26</u>

TOTAL FUND 33 **\$130,702.74**

TOTAL DISTRICT PAYROLL **\$7,567,369.04**

**Allan Hancock College
Warrant Register**

Check Dates from 8/1/2025 to 8/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
Aurora Ruvalcaba	ASCA Conf. Long Beach, CA	\$1,248.82	
		\$1,248.82	CT I0000004
Agile Sports Technologies Inc	Hudi Athletics Annual License/Subscription	\$22,120.84	
		\$22,120.84	CT I0000005
19six Architects	Architectural Services - Construction	(\$205.00)	
	Construction Administration	\$205.00	
	Bidding	(\$1,425.00)	
	Bidding	\$0.00	
	Amendment #2 for Reimbursement of DSA Fees Paid	\$1,425.00	
	Amendment #2 for Reimbursement of DSA Fees Paid	\$3,963.75	
	Amendment #3 to add Emergency Lighting per	\$2,300.00	
		\$6,263.75	CT 25058736
4imprint Inc.	Etched Pocket Drawstring Sportpacks	\$2,164.13	
	Freight	\$119.28	
		\$2,283.41	CT 25058737
Accurate First Aid Services	First Aid Supplies per Invoice B-44950	\$2,150.10	
	First Aid Supplies per Invoice B-44951	\$479.81	
		\$2,629.91	CT 25058738
Sonia Aguirre	Reimbursement for supplies for Beyond Basics	\$130.94	
		\$130.94	CT 25058739
AHC - District Trust Fund	payroll deduction 07.31.25	\$210.00	
		\$210.00	CT 25058740
AHC Foundation	Payroll Deduction 07.31.25	\$2,387.00	
		\$2,387.00	CT 25058741
Amazon	LVC Library Books 4.1.25 - 5.30.25	(\$119.82)	
	Instructional Supplies for MESA/STEM,	\$427.42	
	Instructional Supplies for MESA/STEM,	\$108.60	
	Office/Operational Supplies, 7/1/25 - 5/29/26	\$34.96	
	OPERATIONAL SUPPLIES, 7/1/25 - 5/29/26	\$46.74	
	STUDENT MATERIALS 07-02-25 TO 05-29-26	\$400.09	
	INSTRUCTIONAL SUPPLIES 07-02-25 TP 05-29-26	\$455.60	
	INSTRUCTIONAL SUPPLIES 07-02-25 TP 05-29-26	\$276.33	
	Instructional Supplies for Biology Labs	\$33.29	
	General Office Supplies	\$327.09	
	ITS - Supplies, 7/01/25 - 5/29/26	\$158.26	
	Instructional Supplies for the Paramedic Academy	\$108.62	
	Slim Panda Yoga Strap with Adjustable D-Ring	\$205.12	
	INSTRUCTIONAL SUPPLIES: 7/15/25 - 5/29/26	\$343.99	
	OFFICE/OPERATIONAL SUPPLIES: 7/16/2025-5/29/26	\$125.37	
	Personal FM Listening System	\$1,080.98	
		\$4,012.64	CT 25058742
American Fidelity Assurance Co	employee premiums voluntary plans 07/31/25 payroll	\$24,096.03	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$24,096.03	CT 25058743
American Fidelity Assurance Co	employee premiums flex spend acct 07/31/25 payroll	\$7,897.63	
		\$7,897.63	CT 25058744
	employee premiums HSA 07/31/25 payroll deductions	\$2,536.25	
		\$2,536.25	CT 25058745
American Heart Association, Inc	BLS Provider eCard	\$458.50	
		\$458.50	CT 25058746
American Industrial Supply	OPERATIONAL SUPPLIES 07-01-25 TO 05-29-26	\$324.35	
		\$324.35	CT 25058747
American Star Tours, Inc.	Bus Service - PCPA Solvang Theaterfest Trips	\$9,600.00	
	Bus Service - PCPA Solvang Theaterfest Trips	\$6,000.00	
		\$15,600.00	CT 25058748
Aquapulse Chemicals	Hydrochloric Acid 15% per Invoice 2507006163	(\$557.20)	
	Energy-Fuel Charge	(\$44.58)	
	Hydrochloric Acid 15% per Invoice 2507006163	\$605.95	
	Energy-Fuel Charge	\$44.58	
	Aqua-Chlor 12.5% per Invoice 2507006204	\$2,505.60	
	Energy-Fuel Charge	\$184.32	
		\$2,738.67	CT 25058749
Assessment Technologies Institute Llc	ATI TEAS 7 Computer-24970650	\$2,520.00	
		\$2,520.00	CT 25058750
Assoc CA Community College Admin	Payroll Deduction 07.31.25	\$109.89	
		\$109.89	CT 25058751
Berchtold Equipment Company	Cartridge Oil, Part No. HH150-32094	\$0.46	
	Cutter Blade, Part No. 820-198C	\$118.67	
		\$119.13	CT 25058752
Blick Art Materials	Flexcut Mallet Tool 4pc Sculptors Set, Item #33095	\$116.41	
		\$116.41	CT 25058753
Bremer Auto Parts	Parts for Truck Driving Program	\$57.39	
	Parts for Truck Driving Program	\$15.76	
	Parts for Truck Driving Program	(\$179.84)	
	Parts for Truck Driving Program	\$123.91	
	Parts for Truck Driving Program	\$260.87	
	Parts for Truck Driving Program	\$172.64	
	Parts for Truck Driving Program	\$148.95	
	Parts for Truck Driving Program	\$203.73	
	Parts for Truck Driving Program	\$241.26	
	Parts for Truck Driving Program	\$271.15	
	Parts for Truck Driving Program	\$89.96	
	Parts for Truck Driving Program	\$14.67	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Bremer Auto Parts	Parts for Truck Driving Program	\$29.35	
	Parts for Truck Driving Program	\$73.90	
	Parts for Truck Driving Program	\$89.11	
	Parts for Truck Driving Program	\$24.90	
	Parts for Truck Driving Program	\$98.44	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$288.32	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$16.06	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$151.64	
	Parts for Truck Driving Program-	\$951.44	
		\$3,143.61	CT 25058754
Cal State Auto Parts	Auto Supplies, 07-01-25 thru 05-29-26	\$17.53	
	Auto Supplies, 07-01-25 thru 05-29-26	\$28.43	
	Auto Supplies, 07-01-25 thru 05-29-26	\$13.31	
	Auto Supplies, 07-01-25 thru 05-29-26	\$98.80	
		\$158.07	CT 25058755
California Department Of Justice	Live scan Fingerprints, June 2025, Invoice #827100	\$1,042.00	
		\$1,042.00	CT 25058756
Cardio Partners Inc	MAN-Laerdal Crash Kelly Extrication Manikin Freight	\$6,164.91	
		\$1,147.23	
		\$7,312.14	CT 25058757
CDW Government Inc	Tripp Lite Copper Fiber Converter -	\$266.83	
		\$266.83	CT 25058758
Coastal Ag	Fitting, Coup Br. Strt-Thru F.P.	\$6.10	
		\$6.10	CT 25058759
Sunita Cooke	Reimbursement for travel expenses to provide	\$337.72	
		\$337.72	CT 25058760
Dooley Enterprises, Inc	Training Ammunition: 9mm 115gr. Full Metal Jacket. Shipping	\$8,449.88	
		\$484.64	
		\$8,934.52	CT 25058761
Dunn-Edwards Paints	Abrasive Disc 5 inch 60G, 25PK Abrasive Disc 5 inch 80G 25PK	\$41.67	
		\$59.28	
		\$100.95	CT 25058762
Sarah Easton	Reimbursement for CAPED membership.	\$110.00	
		\$110.00	CT 25058763
EKC Enterprises Inc	Stewart Filmscreen Luxus Grande S6 Retractable, Shipping	\$27,064.57	
		\$1,761.53	
		\$28,826.10	CT 25058764
Envoy Plan Services Inc.	Payroll Deduction 07.31.25	\$83,149.98	
		\$83,149.98	CT 25058765
Etr Associates	STD Facts Sheet Shipping Fee	\$63.08	
		\$10.86	

14-5
Allan Hancock College
Warrant Register
Check Dates from 8/1/2025 to 8/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$73.94	CT 25058766
Faculty Association of AHCC	Payroll Deduction 07.31.25	\$1,436.35	
		\$1,436.35	CT 25058767
Federal Express Corp	Mailings for Acct #1104-8488	\$16.35	
		\$16.35	CT 25058768
Ferguson Enterprises Inc	Plumbing Supplies, 07-01-25 thru 5-29-26	\$38.76	
		\$38.76	CT 25058769
Flinn Scientific Inc	Supplies for the Chem Labs, 07-01-25 thru 05-29-26	\$28.19	
		\$28.19	CT 25058770
Franchise Tax Board	Payroll Deduction 07.31.25	\$1,781.80	
		\$1,781.80	CT 25058771
Galls Llc	Galls Customizable Street Pro Gear Bag Shipping	\$1,405.05 \$6.12	
		\$1,411.17	CT 25058772
Hardy Diagnostics	Instructional Supplies for Biology Labs	\$70.58	
		\$70.58	CT 25058773
Home Depot	Operational Supplies 7-18-25 to 5-29-26	\$145.56	
	Maintenance Supplies - LVC , 7-1-25 thru 5-29-26	\$14.07	
	Maintenance Supplies - LVC , 7-1-25 thru 5-29-26	\$98.27	
	Maintenance Supplies - LVC , 7-1-25 thru 5-29-26	\$291.27	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$28.56	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$84.76	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$21.09	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$155.46	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$86.43	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$103.29	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$97.39	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$367.43	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$151.70	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$32.56	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$195.37	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$53.14	
		\$1,926.35	CT 25058774
Intermountain Lock And Security Supply	Door Closer, LCN4040XP-RW/PA-AL	\$1,935.75	
	Key and Lock Supplies, 07-01-25 thru 5-29-26	\$654.79	
		\$2,590.54	CT 25058775
IRS ACS Support	Payroll Deduction 07.31.25	\$383.25	
		\$383.25	CT 25058776
Kelly Spicers Stores	Office Supplies - Paper, Wideformat and Bindery	\$1,740.83	
		\$1,740.83	CT 25058777
Lidos	ADV DEPOSIT - LUNCH CATERING ALL STAFF DAY FA25	\$160.00	
	REMAINING INVOICE BALANCE - LUNCH CATERING	\$840.00	

14-6
Allan Hancock College
Warrant Register
Check Dates from 8/1/2025 to 8/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$1,000.00	CT 25058778
Kristen Marshall	PAYROLL DEDUCTION 07/31/2025	\$1,600.00	
		\$1,600.00	CT 25058779
McKinley Elevator Corporation	PM Labor Charge - Bldg. F Wheelchair Lift	\$47.75	
	Service - First Hour On-site	\$375.00	
	DOSH Permit Clearing	\$108.00	
		\$530.75	CT 25058780
Metropolitan Life Insurance Co	INSURANCE PREMIUMS JUI 2025	\$4,795.36	
		\$4,795.36	CT 25058781
Mike Brown Grandstands Inc	Rental of Bleachers: 204' Long x 11 Row Grandstand	\$18,750.00	
	High Platform with Stair, 72x8x10	\$3,000.00	
	ADA Platform with Ramp 10x78x36, Hand Railing as	\$2,500.00	
		\$24,250.00	CT 25058782
Mission Linen Supply	Linen Services for Culinary Arts	\$51.45	
	Linen Services for Culinary Arts	\$51.45	
	Laundry Services for Automotive Technology Program	\$22.48	
	Laundry Services for Automotive Technology Program	\$34.60	
	Uniform Services and Towels, 7-01-25 thru 6-30-26	\$22.66	
	Kitchen linen service for Culinary Arts	\$51.45	
		\$234.09	CT 25058783
Modern Campus	Modern Campus Message Platform License- Degree	\$15,000.00	
	Modern Campus Message Platform License- Degree	\$15,000.00	
	Modern Campus Message Platform License- Degree	\$1,421.25	
	Modern Campus Message Platform License- Degree	\$4,578.75	
		\$36,000.00	CT 25058784
ODP Business Solutions LLC	STUDENT MATERIALS 07-01-25 TO 05-29-26	\$389.37	
	Office Supplies for General & Noncredit Counseling	\$37.63	
	Office Supplies for General & Noncredit Counseling	\$590.71	
	Office Supplies for General & Noncredit Counseling	\$1,134.61	
	Office Supplies for General & Noncredit Counseling	\$103.42	
	Office Supplies, 7/01/25 - 5/29/26	\$333.79	
		\$2,589.53	CT 25058785
Old Town Shirt Factory	Embroidery: Men's Soccer Jackets. Invoice #250228	\$256.11	
	Embroidery: Women's Soccer Jackets. Invoice #250229	\$256.11	
	Embroidery: Football Jackets/Polos. Invoice #250230	\$520.75	
		\$1,032.97	CT 25058786
Orcutt Children's Arts Foundation Inc.	2025 ORCUTT CHALK FESTIVAL PLATINUM SPONSOR	\$2,500.00	
		\$2,500.00	CT 25058787
Pacific Pride Foundation	Counseling services for LGBTQ+ students:	\$1,620.00	
		\$1,620.00	CT 25058788
PARS Public Agency Retirement	PAYROLL DEDUCTION 07/31/2025	\$4,129.36	

14-7
Allan Hancock College
Warrant Register
Check Dates from 8/1/2025 to 8/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$4,129.36	CT 25058789
Part Time Faculty AHC - Member	PAYROLL DEDUCTION 07/31/2025	\$7,810.79	
		\$7,810.79	CT 25058790
Portable Johns, Inc.	Rental-Portable Toilets and Hand Washing Stations	\$747.77	
		\$747.77	CT 25058791
PPG Architectural Finishes Inc	Paint Supplies per Invoice 812320006501	\$103.86	
	Eco Fee	\$1.41	
		\$105.27	CT 25058792
Premium Quality Lighting	Lamp, LED 3 ft. Item 91841 per Quote 12-129194	\$871.64	
	Freight Charges	\$57.33	
		\$928.97	CT 25058793
ProCare Janitorial Supply, Inc.	Custodial Supplies, 07-01-25 thru 05-29-26	\$196.07	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$150.90	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$5,380.58	
		\$5,727.55	CT 25058794
Maria Ramirez-Garibay	Reimbursement for award and dry cleaning, 7/10 &	\$18.00	
	Reimbursement for award and dry cleaning, 7/10 &	\$29.75	
		\$47.75	CT 25058795
Rays Auto Parts	Parts-Supplies, 07-01-25 thru 5-29-26	\$7.06	
	Parts-Supplies, 07-01-25 thru 5-29-26	\$26.07	
	Parts-Supplies, 07-01-25 thru 5-29-26	\$20.11	
		\$53.24	CT 25058796
RT Systems	RRS-D16 PROGRAMMING SOFTWARE AND USB-74	\$35.00	
	CABLE FOR		
	SHIPPING	\$9.25	
		\$44.25	CT 25058797
Santa Barbara County Sheriff's Office	PAYROLL DEDUCTION 07312025	\$960.53	
		\$960.53	CT 25058798
Santa Maria Valley Ymca	2025-26 ANNUAL SPONSORSHIP	\$5,000.00	
		\$5,000.00	CT 25058799
Signs Of Success Inc	Sign - Cal-Soap Admissions & Records Financial Aid	\$341.43	
	Labor Charges	\$50.00	
	Set Up Charges	\$59.81	
		\$451.24	CT 25058800
Smart & Final	Food/snacks for Bulldog Bites & events	\$801.95	
	Snacks and Beverages for General Counseling,	\$290.13	
	Snacks and Beverages for General Counseling,	\$164.18	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$392.82	
	Snacks and Beverages for General Counseling,	\$391.73	
	Snacks and Beverages for General Counseling,	\$414.44	
	Snacks and Beverages for General Counseling,	\$355.34	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$2,810.59	CT 25058801
Smart & Final	Food for Children's Center 7-1-25 to 6-30-26	\$56.62	
	Food for Children's Center 7-1-25 to 6-30-26	\$317.63	
	Food for Children's Center 7-1-25 to 6-30-26	\$307.10	
	Food for Children's Center 7-1-25 to 6-30-26	\$207.59	
	Food for Children's Center 7-1-25 to 6-30-26	\$195.64	
	Food for Children's Center 7-1-25 to 6-30-26	\$186.33	
	Food for Children's Center 7-1-25 to 6-30-26	\$207.33	
		\$1,478.24	CT 25058802
	Instructional Supplies for Culinary Arts:	\$166.40	
	Instructional Supplies for Culinary Arts:	\$41.57	
	Instructional Supplies for Culinary Arts:	\$187.06	
	Instructional Supplies for Culinary Arts:	\$84.92	
	Instructional Supplies for Culinary Arts:	\$49.50	
		\$529.45	CT 25058803
Sport & Cycle Team Athletics Inc	Molten NCAA Super Touch Vball Item #IV58L-N Quote	\$911.67	
	UA Royal Hustle 6.0 Backpack Item #1384673-401	\$782.78	
	Shipping	\$149.18	
	UA Royal Megnetico OTC Socks All Larges	\$293.30	
	UA Gold Magnetico OTC Socks All Larges	\$293.30	
	A4 W Black Dri Fit Tee w/1-Color Print Item #N3142	\$391.18	
	A4 W Royal Dri Fit Tee w/1-Color Print Item #N3142	\$391.18	
	Shipping	\$175.12	
		\$3,387.71	CT 25058804
Strata Information Group	Consulting Financial Aid- Banner Tech Support	\$1,485.00	
	Degree Works Consulting	\$90.00	
	Banner DBA ODS Support	\$90.00	
	Degree Works Consulting	(\$90.00)	
	Degree Works Consulting	(\$90.00)	
	CREDIT MEMO 61762 APPLIED TO INVOICE 61738	(\$90.00)	
	INVOICE 61738 OFFSET BY CREDIT MEMO 61762	\$90.00	
		\$1,485.00	CT 25058805
Texas Life Insurance Co.	INSURANCE PREMIUMS JUL 2025	\$7,511.99	
		\$7,511.99	CT 25058806
The Berry Man Inc	Instructional supplies for Culinary Arts: 7/03/25	\$108.30	
	Instructional supplies for Culinary Arts: 7/03/25	\$48.20	
	Instructional supplies for Culinary Arts: 7/03/25	\$164.00	
	Instructional supplies for Culinary Arts: 7/03/25	\$153.45	
	Instructional supplies for Culinary Arts: 7/03/25	\$192.15	
		\$666.10	CT 25058807
The Education Trust Inc	California Student Parent Summit 2025 Registration	\$1,235.00	
		\$1,235.00	CT 25058808
Touchnet Information Systems Inc	TouchNet Annual Subscription Service	\$59,176.00	

14-9
Allan Hancock College
Warrant Register
Check Dates from 8/1/2025 to 8/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$59,176.00	CT 25058809
Tri County Office Furniture	Herman Miller Bookcase L2BC. 72360N1L02-LBR-LBR,	\$1,210.55	
	Herman Miller Bookcase, L2BC.724220N1L02--LBR-LBR	\$1,338.92	
	Delivery & Installation	\$320.81	
		\$2,870.28	CT 25058810
Uline Inc	Bindery supplies, lamination	\$842.41	
		\$842.41	CT 25058811
United Health Care Insurance Co	RETIREE AARP INSURANCE PREMIUMS AUG 2025	\$380.62	
		\$380.62	CT 25058812
United Parcel Service	UPS Charges, 7-1-24 thru 6-30-25, Account	\$46.60	
	UPS Charges, 7-1-25 thru 6-30-26, Account #977376	\$46.69	
	UPS Charges, 7-1-25 thru 6-30-26, Account #977376	\$178.93	
	UPS Charges, 7-1-25 thru 6-30-26, Account #977376	\$74.88	
	UPS Charges, 7-1-25 thru 6-30-26, Account #977376	\$21.69	
		\$368.79	CT 25058813
United Site Services Of California Inc	Services - 3 Portable Toilets, 7-1-25 thru 6-30-26	\$684.00	
		\$684.00	CT 25058814
United Way of the Central Coast	PAYROLL DEDUCTION 07/31/2025	\$30.00	
		\$30.00	CT 25058815
VTC Enterprises	Bulk Mail Preparation 2025 Hancock Hello Invites	\$375.39	
		\$375.39	CT 25058816
Ward's Science Inc	Environment GHS stickers, Catalog #470165-256	\$75.67	
	Oxidizing GHS stickers, Catalog #470165-252	\$75.62	
	Freight	\$30.80	
	Flam GHS stickers, Catalog #470165-314,	\$156.94	
	Freight	\$31.98	
	Corrosive GHS stickers, Catalog #470165-248	\$157.71	
	Health Hazard GHS stickers, Catalog #470165-318	\$78.85	
	Freight	\$48.18	
		\$655.75	CT 25058817
Wex Bank	Gas Purchases: 7/01/25 - 6/30/26	\$79.92	
		\$79.92	CT 25058818
Work World	UNIFORMS FOR LE MECHANIC 07-01-25 TO 05-29-26	\$207.66	
		\$207.66	CT 25058819
Catherine Cooley	Manual Refund Submitted	\$64.00	
		\$64.00	CT 25058820
Angelina Deleon	Manual Refund Submitted	\$119.00	
		\$119.00	CT 25058821
Arlene Peterson	Manual Refund Submitted	\$80.00	

14-10
Allan Hancock College
Warrant Register
Check Dates from 8/1/2025 to 8/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$80.00	CT 25058822
Martha Salazar	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25058823
Jan Scopatz	Manual Refund Submitted	\$10.00	
		\$10.00	CT 25058824
Sean Abel	Open Mileage 7.14.25	\$36.40	
		\$36.40	CT 25058825
Michael Bernal	Open Mileage 7.01-31.25	\$655.20	
		\$655.20	CT 25058826
City of Lompoc	Commercial Light Electric 7.1.2025 - 6.30.2026	\$21,363.72	
		\$21,363.72	CT 25058827
Comcast Cable	Comcast Monthly Recurring Costs	\$231.08	
		\$231.08	CT 25058828
	Comcast Monthly Recurring Costs	\$185.08	
		\$185.08	CT 25058829
Digital West Networks, Inc	Telephone Service 7/1/2025 - 6/30/2026	\$5,278.34	
	Telephone Service 7/1/2025 - 6/30/2026	\$1,572.60	
	Telephone Service 7/1/2025 - 6/30/2026	\$1,712.73	
		\$8,563.67	CT 25058830
	Internet Service 7/1/2025 - 6/30/2026	\$145.00	
		\$145.00	CT 25058831
Christopher Eachus	Open Mileage 7.1-30.25	\$441.98	
		\$441.98	CT 25058832
Enterprise Rent-A-Car	Hodges 7.28-31.25	\$149.42	
		\$149.42	CT 25058833
Daisy Garcia	PREPAY OUT OF POCKET 8.14-17.25	\$222.82	
		\$222.82	CT 25058834
Omni Hotel	CONF 40061069157 BEAL Lodging 10.21-24.25	\$484.48	
		\$484.48	CT 25058835
	CONF 40061068963 Lodging MENDOZA 10.21-24.25	\$484.48	
		\$484.48	CT 25058836
	CONF 40061069057 LAMICA Lodging 10.21-24.25	\$484.48	
		\$484.48	CT 25058837
	CONF 40061068883 RIVAS Lodging 10.21-24.25	\$484.48	
		\$484.48	CT 25058838
	CONF 40061069191 10.21-24.25 ROEPKE Lodging	\$484.48	
		\$484.48	CT 25058839
Postmaster - Santa Maria	Business Reply Postage Due	\$250.00	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$250.00	CT 25058840
Sierra Rivera	Open Mileage 7.17.25	\$35.42	
		\$35.42	CT 25058841
Serrano, Danya	INTERVIEW REIMBURSEMENT 6.2025	\$600.00	
		\$600.00	CT 25058842
Southern California Gas Co	Gas Supply 7.1.2025 - 6.30.2026	\$2,108.80	
	Gas Supply 7.1.2025-6.30.2026	\$431.92	
		\$2,540.72	CT 25058843
T-Mobile USA Inc	UNLIMITED MOBILE INTERNET HOT SPOTS	\$3,176.57	
		\$3,176.57	CT 25058844
Verizon Wireless	Monthly Charges For Athletic Hot Spots: 7/01/25 -	\$76.02	
		\$76.02	CT 25058845
	Monthly Charges For Athletic Hot Spots: 7/01/25 -	\$114.03	
		\$114.03	CT 25058846
Jeremy Wirth	Open Mileage 7.17.25	\$35.28	
		\$35.28	CT 25058847
Adamski Moroski Madden Cumberland & Green LLP	Legal Representation - Ground	\$2,242.00	
		\$2,242.00	CT 25058848
AHC - Part-Time Faculty Association	Part-Time Faculty Reimbursement Per Article 11.7	\$2,802.44	
		\$2,802.44	CT 25058849
AHC Foundation	Fiscal Year 2025 -26 Foundation Adv Salary	\$8,421.42	
		\$8,421.42	CT 25058850
Amazon	Instructional Supplies for the Paramedic Academy	\$274.81	
	STUDENT MATERIALS 07-02-25 TO 05-29-26	(\$65.04)	
	STUDENT MATERIALS 07-02-25 TO 05-29-26	\$3,136.76	
	STUDENT MATERIALS 07-02-25 TO 05-29-26	\$65.04	
	Vacuum Sealer Machine, AquaLock Series 2X Seal	\$110.34	
	FRIGIDAIRE EFRF7003-BLACK Chest Deep Freezer	\$413.25	
	INSTRUCTIONAL SUPPLIES 07-02-25 TP 05-29-26	\$82.12	
	Instructional supplies 7/8/2025-5/30/2026	\$403.12	
	Instructional supplies 7/8/2025-5/30/2026	\$785.10	
	Office Supplies: 7/01/25 - 5/29/26	\$185.54	
	General Office Supplies	\$168.39	
	Instructional Supplies for MESA/STEM,	\$43.49	
	Instructional Supplies for MESA/STEM,	\$939.83	
	Instructional Supplies for MESA/STEM,	\$168.40	
	Instructional Supplies for MESA/STEM,	\$23.90	
	Office Supplies for 07-01-25 thru 05-29-26	\$158.87	
	Ergonomic Supplies for 07-01-25 thru 05-29-25	\$228.36	
	Office Supplies - Paper, Paper clips, Rubber Bands	\$94.74	
	Instructional Supplies for the Paramedic Academy	\$227.43	
	Instructional Supplies for EMS Academy	\$243.56	

14-12
Allan Hancock College
Warrant Register
Check Dates from 8/1/2025 to 8/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
Amazon	Instructional Supplies for EMS Academy	\$481.84	
	Office Supplies, 7/1/25 - 5/29/26	\$68.82	
	Instructional Supplies for MESA/STEM,	\$27.15	
	ITS - Supplies, 7/01/25 - 5/29/26	\$82.64	
	ITS - Supplies, 7/01/25 - 5/29/26	\$187.02	
	Medical Supplies - 7/01/25-6/30/26	\$101.27	
		\$8,636.75	CT 25058851
Amazon Web Services, Inc	Amazon Web Services (AWS), Estimated Usage through	(\$61.35)	
	Amazon Web Services (AWS), Estimated Usage through	(\$0.03)	
	Amazon Web Services (AWS), Estimated Usage through	(\$0.19)	
	Amazon Web Services (AWS), Estimated Usage through	(\$0.41)	
	Amazon Web Services (AWS), Estimated Usage through	(\$14.14)	
	Amazon Web Services (AWS), Estimated Usage through	\$6,663.71	
	Amazon Web Services (AWS), Estimated Usage through	(\$46.98)	
		\$6,540.61	CT 25058852
American Business Machines	Office supplies machine staples	\$654.68	
		\$654.68	CT 25058853
APW Hoods Inc	Exhaust Hood Cleaning Service, Bldg. G	\$1,300.00	
	Exhaust Hood Cleaning Service, Bldg. I	\$650.00	
	Exhaust Hood Cleaning Service, Bldg. S	\$650.00	
	Fire Department Report Fee	\$105.00	
		\$2,705.00	CT 25058854
Arclight Media	Special Project Consulting Services for the Zero	\$437.50	
		\$437.50	CT 25058855
Bio-Rad Laboratories	ELISA Immuno Explorer Kit; CAT#: 1662400EDU	\$653.60	
	Mini-PROTEAN precast Gels; Cat#: 4569033EDU	\$244.80	
	Estimated Packaging	\$5.00	
	Freight	\$28.00	
		\$931.40	CT 25058856
Boldyn Networks Higher Ed LLC	Monthly Banner Cloud Migration Services,	\$5,412.62	
		\$5,412.62	CT 25058857
Box Out Sports	High School Plus (Yearly) Subscription: 7/31/25 -	\$950.00	
		\$950.00	CT 25058858
Bremer Auto Parts	Operational Supplies for the FIRE Academy	\$9.23	
	Parts for Truck Driving Program	\$528.22	
	Parts for Truck Driving Program	\$206.99	
	Parts for Truck Driving Program	\$554.07	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$27.85	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$138.04	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$22.77	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$184.92	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$440.75	
	Parts for Truck Driving Program	(\$45.66)	
	Parts for Truck Driving Program	\$45.66	
	Operational Supplies for the FIRE Academy	\$179.14	

14-13

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Bremer Auto Parts	Parts/Tools for LE Training Vehicles: 7/01/25 - Parts/Tools for LE Training Vehicles: 7/01/25 -	\$214.30 \$443.09	
		\$2,949.37	CT 25058859
Browder Painting Co, Inc	Elite Package with Professional selection for the Optional Upgrade: ADD Full primer coat to the Optional Upgrade: ADD tight masking and caulking C.O. #1: Prep and paint the exterior side of 4 new	\$31,990.00 \$1,550.00 \$450.00 \$1,415.00	
		\$35,405.00	CT 25058860
Ca Schools Dental Coalition	dental premiums August 2025	\$65,927.00	
		\$65,927.00	CT 25058861
Cal State Auto Parts	Auto Supplies, 07-01-25 thru 05-29-26 Auto Supplies, 07-01-25 thru 05-29-26 Auto Supplies, 07-01-25 thru 05-29-26	\$14.36 \$17.18 \$97.61	
		\$129.15	CT 25058862
California Department of Industrial Relations	Permit to Operate Conveyance 161837 Permit to Operate Conveyance 161842 Permit to Operate Conveyance 046227 Permit to Operate Conveyance 191299 Permit to Operate Conveyance 191303 Permit to Operate Conveyance 061173 Permit to Operate Conveyance 132194 Permit to Operate Conveyance 132475 Permit to Operate Conveyance 161836 Permit to Operate Conveyance 191300	\$225.00 \$225.00 \$225.00 \$225.00 \$225.00 \$225.00 \$225.00 \$225.00 \$225.00 \$225.00	
		\$2,150.00	CT 25058863
CalSoft Water	Reverse Osmosis for Buildings: J,K,M,N,CBC,S2,R2 Reverse Osmosis for Buildings: J,K,M,N,CBC,S2,R2 Calsoft Pro Reverse Osmosis System B 105 Calsoft Pro Reverse Osmosis System B 207	\$55.90 \$128.95 \$25.95 \$25.95	
		\$236.75	CT 25058864
CalSTRS	STRS CB Penalty final notice 07/31/25	\$37.95	
		\$37.95	CT 25058865
Camarenas Tire	TIRES -LE VEHICLES 07-01-25 TO 05-29-26 TIRES -LE VEHICLES 07-01-25 TO 05-29-26	\$2,400.41 \$640.01	
		\$3,040.42	CT 25058866
CDW Government Inc	Brother HL-L6210DW Printer,	\$326.57	
		\$326.57	CT 25058867
City Motors Towing Inc	Transport Genie Boom GX and JGL Scissor Lift from	\$412.50	
		\$412.50	CT 25058868
Consolidated Electrical Distributor	Electrical-Lighting Supplies, 8-01-25 thru 5-29-26	\$39.45	
		\$39.45	CT 25058869
Culligan Of Lompoc	Monthly rental for 7 mixed bed DI tanks	\$35.24	

14-14
Allan Hancock College
Warrant Register
Check Dates from 8/1/2025 to 8/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$35.24	CT 25058870
Culligan/Central Coast Water Treatment	Bottled Water Delivery, 7-01-25 thru 6-30-26	\$74.72	
	Stand Rentals (hot and cold) 7-01-25 thru 6-30-26	\$11.00	
		\$85.72	CT 25058871
	Bottled Water Delivery, 7-01-25 thru 6-30-26	\$95.72	
	Stand Rentals (hot and cold) 7-01-25 thru 6-30-26	\$11.00	
		\$106.72	CT 25058872
	Deionized Water for Bldg M	\$447.86	
		\$447.86	CT 25058873
	Bottled Water Delivery Service 7-1-25 thru 6-30-26	\$84.72	
		\$84.72	CT 25058874
Downs Government Affairs, LLC	Services for consortium project 7/1/2025-6/30/2026	\$2,000.00	
		\$2,000.00	CT 25058875
Norman S Wright Duckworth	CDS Fan Motor, 500552601	\$729.31	
	CDS Fan Blade, MQ258981901	\$185.98	
	Fan Contactor, 349434201	\$141.38	
	Freight Charges (estimated)	\$95.02	
		\$1,151.69	CT 25058876
Electronic Parts Store	Electrical Supplies per Invoice 7411	\$24.93	
		\$24.93	CT 25058877
Eyemed Vision Care	vision premiums AUG 2025 Retiree/COBRA	\$666.62	
	vision premiums AUG 2025 active employees	\$4,186.76	
		\$4,853.38	CT 25058878
Faronics Technologies Usa Inc	Deep Freeze Cloud Ultimate EDU Renewal	\$40,660.00	
	Deep Freeze Cloud Ultimate EDU	\$1,337.50	
	Deep Freeze Mac Cloud Subscription EDU Renewal	\$861.00	
		\$42,858.50	CT 25058879
Fastenal	Filter, 20x25x4, Part #4300512	\$547.06	
	Filter, 20x20x4, Part 4300510	\$186.13	
	Filter, 16x25x4, Part 4300508	\$465.34	
	Filter, 16x20x4, Part 4300506	\$256.13	
		\$1,454.66	CT 25058880
Federal Express Corp	Mailings for Acct #1104-8488	\$16.35	
		\$16.35	CT 25058881
Fisher Scientific Co Llc	Supplies for Chem labs per Quote #5175-2966-93	\$155.68	
		\$155.68	CT 25058882
Flinn Scientific Inc	Buffer Capsule, Vial, Item#: B0227, Quote dated	\$56.25	
	Plastic Test Tube, Polypropylene, Pack 500	\$39.31	
	Shipping	\$9.95	
		\$105.51	CT 25058883
Home Depot	Instructional Supplies for Biology Labs	\$13.02	

14-15

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Home Depot	Operational Supplies 7-18-25 to 5-29-26	\$107.73	
	Instructional Supplies for FIRE Academy	\$36.32	
	Instructional Supplies for FIRE Academy	\$23.93	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$35.84	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$95.42	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	(\$49.19)	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$53.29	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$391.37	
	Grounds Supplies, 8-1-25 thru 5-29-26	\$127.20	
	Instrucitonal Supplies for Fire Academy	\$73.38	
	Operational Supplies 7-18-25 to 5-29-26	\$70.06	
	Instructional Supplies for the EMS Academy	\$117.34	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$25.06	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$354.50	
		\$1,475.27	CT 25058884
Intermountain Lock And Security Supply	Key and Lock Supplies, 07-01-25 thru 5-29-26	\$344.27	
		\$344.27	CT 25058885
Ips Group Inc	Monthly Secure Gateway Wireless Data Fee for Multi	\$571.32	
		\$571.32	CT 25058886
J B Dewar	Fuel for AHC Community Ed Truck Driving Classes	\$1,607.38	
		\$1,607.38	CT 25058887
J W Pepper & Son Inc	Instructional Supplies 7/11/2025-5/29/2026	\$1,791.11	
	Instructional Supplies 7/11/2025-5/29/2026	\$383.89	
	Instructional Supplies 7/11/2025-5/29/2026	\$54.38	
		\$2,229.38	CT 25058888
Keenan & Associates	Member Contribution-2024/2025 Repayment of Member	\$12,475.50	
		\$12,475.50	CT 25058889
Kelly Spicers Stores	Office Supplies - Paper, Wideformat and Bindery	\$123.53	
	Office Supplies - Paper, Wideformat and Bindery	\$2,098.33	
	Office Supplies - Paper, Wideformat and Bindery	\$776.46	
		\$2,998.32	CT 25058890
KPMR-TV	30-second Ad 2025 Fall Registration	\$500.00	
		\$500.00	CT 25058891
Lidos	ADV DEPOSIT - LUNCH CATERING ALL STAFF DAY FA25	\$840.00	
	REMAINING INVOICE BALANCE - LUNCH CATERING	\$4,277.19	
		\$5,117.19	CT 25058892
Masters Notary Academy	Services to Conduct - Becoming a CA Notary	\$325.00	
	Services to Conduct - Loan Signing Specialist	\$108.00	
		\$433.00	CT 25058893
Mission Linen Supply	Kitchen linen service for Culinary Arts	\$51.45	
	Uniform Services and Towels, 7-01-25 thru 6-30-26	\$22.66	
		\$74.11	CT 25058894
Mission Paving Inc	Concrete repair around G5 at the Fine Arts Complex	\$950.00	

14-16
Allan Hancock College
Warrant Register
 Check Dates from 8/1/2025 to 8/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$950.00	CT 25058895
Noble Power Equipment	Supplies for AHC Grounds Dept. 7-1-25 thru 5-29-26	\$18.01	
		\$18.01	CT 25058896
Nub Games Inc	Annual Tutorial Center Chat Subscription Renewal:	\$344.00	
	Annual Writing Center Chat Subscription Renewal:	\$344.00	
		\$688.00	CT 25058897
ODP Business Solutions LLC	Campus Copy Paper 8.5 x 11, 20lbs	\$10,032.19	
	Office Supplies 07-01-25 thru 05-29-26	\$13.37	
	Office Supplies 07-01-25 thru 05-29-26	\$25.09	
	Office Supplies 07-01-25 thru 05-29-26	\$27.82	
	Office Supplies for General & Noncredit Counseling	\$330.45	
	OFFICE/OPPERATIONAL SUPPLIES: 7/16/25 - 5/29/26	\$1,697.82	
	Office Supplies 7/23/25-5/29/26	\$154.83	
	General Office Supplies	\$110.67	
		\$12,392.24	CT 25058898
OEYT	30-second Ad 2025 Fall Registration	\$1,120.00	
		\$1,120.00	CT 25058899
Old Town Shirt Factory	Embroidery: Customer provided items, Spike Logo.	\$98.31	
	CadCut Heat Apply: Customer provided backpacks,	\$313.20	
	CadCut Heat Apply: Customer provided sweatshirt,	\$16.31	
	CadCut Heat Apply: Customer Provided Backpacks,	\$195.75	
	Embroidery: Visor's, Women's Golf, Invoice #250227	\$101.79	
	Embroidered Left Chest Jackets	\$83.87	
	Embroidered Left Chest Polos	\$83.87	
	Embroidery: Left Chest Jacket, Volleyball, Invoice	\$256.11	
	CP Royal Blue Poly Tees, includes 1-color imprint	\$261.00	
	Embroidery: Front Center Embroidery with Black	\$339.85	
	Embroidery: Spike Head on Back of Hat	\$95.16	
	Embroidery: Right chest of customer provided	\$8.53	
		\$1,853.75	CT 25058900
PARS Public Agency Retirement	PAYROLL DEDUCTION 08/08/2025	\$7,769.97	
		\$7,769.97	CT 25058901
Part Time Faculty AHC - Member	PAYROLL DEDUCTION 08/08/2025	\$143.13	
		\$143.13	CT 25058902
Pocket Nurse Enterprises LLC	ORMD Demo Dose Albuterl Aerosol Inhaler	\$51.28	
	Demo Dose Adenocrd 2mL 6mg/2mL	\$66.89	
	Demo Dose Nitr Sublingual Tablets 0.4 mg 25	\$27.29	
	Demo Dose Nitr Spray Sim 400 mcg Spray 10mL	\$75.91	
	Shipping and Handling	\$38.21	
	Demo Dose .9PCT Sodium Chlorid IV Fluid	\$43.61	
		\$303.19	CT 25058903
Pocket Prep	NREMT® Paramedic Licenses.	\$819.00	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$819.00	CT 25058904
PPG Architectural Finishes Inc	Paint Supplies, 07-01-25 thru 05-29-26	\$51.72	
	Paint Supplies, 07-01-25 thru 05-29-26	\$74.86	
		\$126.58	CT 25058905
Premier Water Management, LLC	Monthly Water Treatment, Santa Maria Campus	\$197.90	
	Monthly Water Treatment, Lompoc Campus	\$246.20	
		\$444.10	CT 25058906
ProCare Janitorial Supply, Inc.	Custodial Supplies, 07-01-25 thru 05-29-26	\$130.89	
		\$130.89	CT 25058907
Putterman Athletics LLC	GFC Vinyl Floor Tape per Quote QUO20856	\$1,150.50	
	Tariff Surcharge B	\$74.75	
	Shipping Charge	\$157.00	
		\$1,382.25	CT 25058908
Maria Ramirez-Garibay	FALL 2025 CRN 10137 ACCT 140	\$289.99	
		\$289.99	CT 25058909
Ran Graphics Inc	Printing of 2025 Fall Class Schedule	\$6,566.78	
	Printing of 2025 Fall Class Schedule	\$1,650.00	
	Printing of 2025 Fall Class Schedule	\$3,712.22	
	Sales Tax on 772 Campus Copies	\$10.20	
	Sales Tax on Pre-Press Materials	\$25.00	
	Periodical Mail Prep Simplified Saturation	\$702.67	
	Periodical Mail Prep Out-of-District Addressed	\$250.00	
	Delivery to Santa Maria Post Office and AHC	\$1,250.00	
		\$14,166.87	CT 25058910
Safety-Kleen Systems, Inc	USED OIL SERVICE RECOVERY FEE	\$87.00	
	USED OIL - AUTOMOTIVE	\$93.50	
	USED ANTIFREEZE PER STOP	\$100.00	
		\$280.50	CT 25058911
Santa Maria Ford Inc	OBSLT HVAC Control PART#3W7Z19980AAX INV#253775	\$1,033.13	
	FREIGHT	\$30.00	
	LABOR	\$462.50	
		\$1,525.63	CT 25058912
Santa Maria Sun LLC	Quarter-page Display Ad 2025 Fall Registration	\$306.00	
	Digital Companion Ad to run on santamariasun.com	\$45.00	
		\$351.00	CT 25058913
Santa Maria Times	Monthly Online Big Ad July 1, 2025 - June 30, 2026	\$1,000.00	
	Digital Reveal Ad 2025 Fall Registration	\$350.00	
		\$1,350.00	CT 25058914
Save Mart Supermarkets	Food Supplies for Children's Center 7-1-25 to	\$87.73	
		\$87.73	CT 25058915
School Outfitters Llc	Stage Guardrails (4' W) NOR--NOR48GRS	\$441.57	
	Shipping/Handling	\$73.09	

14-18
Allan Hancock College
Warrant Register
 Check Dates from 8/1/2025 to 8/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$514.66	CT 25058916
Signs Of Success Inc	Stencil, Flat Cut Polypropylene per Estimate 13636	\$489.38	
		\$489.38	CT 25058917
SISC III	INSURANCE PREMIUMS AUG 2025	\$578,411.00	
		\$578,411.00	CT 25058918
Specialty Constructors Services Inc	The contractor shall furnish all labor, materials,	\$6,352.55	
	Change Order #1: Remove existing hose bib and	\$3,511.00	
	Change Order #2: Provide and install an additional	\$3,055.15	
	Change Order #2: Provide and install an additional	\$5,614.85	
	Change Order #3: Add 1x4 Redwood trim piece to	\$1,703.00	
		\$20,236.55	CT 25058919
Sport & Cycle Team Athletics Inc	UA M's Royal Polo w/ Emb, Item #1383255-400, Quote	\$244.63	
	UA M's Black Jacket w/ Emb, Item #1370381-001	\$293.57	
	UA M's Mod Grey Tee w/ Emb, Item #1376842-012	\$135.88	
	UA W's Royal Polo w/ Emb, Item #1385910-400	\$97.85	
	UA W's Black Jacket w/ Emb, Item #1370426-001	\$117.43	
	UA W's Mod Grey Tee w/ Emb, Item #1376847-012	\$54.35	
	Shipping	\$74.17	
		\$1,017.88	CT 25058920
Sticks Media LLC	15-second News Sponsorship Message	\$825.00	
		\$825.00	CT 25058921
Sysco Food Services Of Ventura	Food Supplies Children's Center 7-1-25 to 6-30-26	\$4,726.36	
		\$4,726.36	CT 25058922
Trojan Petroleum, Inc	Gasoline Purchases, 07-01-25 thru 6-30-26	\$8,710.02	
		\$8,710.02	CT 25058923
United Refrigeration Inc	HVAC Supplies, 07-01-25 thru 05-29-26	\$86.20	
	HVAC Supplies, 07-01-25 thru 05-29-26	\$132.35	
		\$218.55	CT 25058924
US Bank Corporate Payment System	Jul 25, 2025 US BANK STMT	\$20,426.85	
		\$20,426.85	CT 25058925
VTC Enterprises	Collection of Recycling Paper on Main Campus,	\$1,000.00	
		\$1,000.00	CT 25058926
Ward's Science Inc	Instructional Supplies for Biology Labs	\$15.04	
		\$15.04	CT 25058927
Beth Ary	Manual Refund Submitted	\$20.00	
		\$20.00	CT 25058928
Crystin Bohard	Manual Refund Submitted	\$941.00	
		\$941.00	CT 25058929

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Ryder Gardner	Manual Refund Submitted	\$276.00	
		\$276.00	CT 25058930
Carolyn Herfel	Manual Refund Submitted	\$80.00	
		\$80.00	CT 25058931
Isabel Jimenez	Manual Refund Submitted	\$138.00	
		\$138.00	CT 25058932
Charleigh Latham	Manual Refund Submitted	\$138.00	
		\$138.00	CT 25058933
Crystal Limon	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25058934
Axel Martinez Salgado	Manual Refund Submitted	\$412.00	
		\$412.00	CT 25058935
Bianey Pacheco	Manual Refund Submitted	\$74.00	
		\$74.00	CT 25058936
Adriana Ruelas-Almaraz	Manual Refund Submitted	\$112.00	
		\$112.00	CT 25058937
Stephen Scopatz	Manual Refund Submitted	\$10.00	
		\$10.00	CT 25058938
Marijorie Tabago	Manual Refund Submitted	\$74.00	
		\$74.00	CT 25058939
Ca Student Aid Commission	RET CHAFEE SPR25 RODRIGUEZ, KATRINA	\$2,500.00	
		\$2,500.00	CT 25058940
	RETURN CSAC ID 111874677CERVANTES Spr 24	\$2,500.00	
		\$2,500.00	CT 25058941
Calif State Univ Fullerton	Ed Award Forward to Transfer College Ezra Salazar	\$365.19	
		\$365.19	CT 25058942
Carla Castillo	PD Conf. Woodland, CA	\$1,215.95	
		\$1,215.95	CT 25058943
City of Lompoc	Waste Disposal-Sewer Fees 7.1.2025 - 6.30.2026	\$619.80	
	Water Services 7.1.2025 - 6.30.2026	\$4,473.27	
		\$5,093.07	CT 25058944
	Waste Disposal-Sewer Fees 7.1.2025 - 6.30.2026	\$2,027.50	
		\$2,027.50	CT 25058945
Constellation Newenergy Inc	Electricity Services 7.1.2025 - 6.30.2026	\$88,249.77	
	Electricity Services 7.1.2025 - 6.30.2026	\$15,916.63	
		\$104,166.40	CT 25058946
	Electricity Services 7.1.2025 - 6.30.2026	\$0.01	
		\$0.01	CT 25058947
	Electricity Services 7.1.2025 - 6.30.2026	\$188.57	
	Electricity Services 7.1.2025 - 6.30.2026	\$34.01	

14-20

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$222.58	CT 25058948
Christine Grelck	Open Mileage 7.23.25	\$36.68	
		\$36.68	CT 25058949
Maclay, Valerie	FINGERPRINT REIMBURSEMENT 8.25	\$35.00	
		\$35.00	CT 25058950
Pacific Gas & Electric Company	Electricity Services 7.1.2025- 6.30.2026	\$179.74	
	Electricity Services 7/1/2025 - 6/30/2026	\$46.20	
		\$225.94	CT 25058951
	Electricity Services 7.1.2025- 6.30.2026	\$105.95	
	Electricity Services 7/1/2025 - 6/30/2026	\$27.24	
		\$133.19	CT 25058952
	Electricity Services 7.1.2025- 6.30.2026	\$18.96	
	Electricity Services 7/1/2025 - 6/30/2026	\$4.88	
		\$23.84	CT 25058953
	Electricity Services 7.1.2025- 6.30.2026	\$3,838.71	
	Electricity Services 7/1/2025 - 6/30/2026	\$986.82	
		\$4,825.53	CT 25058954
	Electricity Services 7.1.2025- 6.30.2026	\$737.47	
	Electricity Services 7/1/2025 - 6/30/2026	\$189.58	
		\$927.05	CT 25058955
Chloe Stanley	Open Mileage 7.1-24.25	\$185.01	
		\$185.01	CT 25058956
Anabel Suarez Guzman	Open Mileage 7.18.25	\$39.34	
		\$39.34	CT 25058957
US Department of Veterans Affairs	RETURN VA33 GUIZAR,MANUEL FILE 0263	\$279.00	
		\$279.00	CT 25058958
	RETURN VA33 SCOTT, KAIPO FILE 0468	\$259.00	
		\$259.00	CT 25058959
	RETURN VA33 HERNANDeZ,DESTINY File 1594	\$414.00	
		\$414.00	CT 25058960
	RETURN VA33 ARREDONDOHERNANDEZ,Chris 3656	\$138.00	
		\$138.00	CT 25058961
	RETURN VA33 RODRIGUEZ,VICTORIA File4457	\$279.00	
		\$279.00	CT 25058962
	RETURN VA33 PUCCIARELLI,ADAM File 8858	\$13.50	
		\$13.50	CT 25058963
	RETURN VA33 COLVIN,JOSEPH file 8663	\$138.00	
		\$138.00	CT 25058964

14-21

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
US Department of Veterans Affairs	RETURN VA33 RUDIO,JACOB File 7664	\$138.00	
		\$138.00	CT 25058965
	RETURN VA33 ROMOESPINOSA,M File 7755	\$552.00	
		\$552.00	CT 25058966
	RETURN VA33 RIVASGONZALEZ File 9170	\$138.00	
	\$138.00	CT 25058967	
Verizon Select Svc Inc	RETURN VA33 MORALES,ANDREW File 9299	\$13.63	
		\$13.63	CT 25058968
	Long Distance and Toll Free Service Charges	\$12.55	
	\$12.55	CT 25058969	
Kevin Walthers	CEO Leadership Academy Riverside, CA	\$383.60	
		\$383.60	CT 25058970
19six Architects	Bidding	\$745.00	
	Bidding	\$0.00	
	C.O. #1: Drawing revision to add branch power	\$2,400.00	
	Design Development	\$14,770.00	
		\$17,915.00	CT 25058971
Ace Auto Glass Inc	Windshield for 2020 Suburban #8 per Invoice	\$271.88	
	Urethane Dam Primer	\$21.75	
	Labor Charges	\$155.00	
		\$448.63	CT 25058972
All American Screen Printing Inc	Screen Printing	\$478.50	
	Screen Printing	\$478.50	
		\$957.00	CT 25058973
Amazon	Office Supplies, 7/1/25 - 5/29/26	\$570.18	
	Portable Golf Launch Monitor	\$498.08	
	Office Supplies for 07-01-25 thru 05-29-26	\$47.48	
	OPERATIONAL-OFFICE SUPPLIES 07-01-25 TO 05-29-26	\$66.15	
	Instructional Supplies for the Paramedic Academy	\$504.52	
	Instructional Supplies for EMS Academy	\$68.18	
	Supplies for the Chem Labs, 07-01-25 thru 05-26-26	\$42.65	
	Office/Operational Supplies 7/17/25-5/29/26	\$22.81	
	Instructional Supplies for EMS Academy	\$39.83	
	Instructional Supplies for EMS Academy	\$16.98	
	Instructional Supplies for EMS Academy	\$182.69	
	Adult and Infant CPR Mask Combo Kit – 50-Pack	\$1,435.28	
	Instructional Supplies, 7/8/25 - 5/29/26	\$530.20	
	Instructional Supplies, 7/8/25 - 5/29/26	\$247.46	
	Instructional Supplies, 7/8/25 - 5/29/26	\$72.08	
	ECS Instructional Supplies, 7/28/25 - 5/29/26	\$28.78	
	Office Supplies - Paper, Paper clips, Rubber Bands	\$195.72	
Operational Supplies for Children's Center, 7/1/25	\$993.80		
Operational Supplies for Children's Center, 7/1/25	\$363.23		
Operational Supplies for Children's Center, 7/1/25	\$183.53		

14-22

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Amazon	Operational Supplies for Children's Center, 7/1/25	\$235.56	
	Operational Supplies - Maintenance,	\$202.12	
	Office Supplies: 7/01/25 - 5/29/26	\$34.78	
	Instructional Supplies for EMS Academy	\$16.29	
	Instructional Supplies for the Paramedic Academy	\$111.39	
	OFFICE/OPERATIONAL SUPPLIES: 7/16/2025-5/29/26	(\$2.71)	
	OFFICE/OPERATIONAL SUPPLIES: 7/16/2025-5/29/26	\$532.95	
	OFFICE/OPERATIONAL SUPPLIES: 7/16/2025-5/29/26	\$243.74	
	Operational Supplies - Grounds, 7/1/25-5/29/26	\$339.50	
	Operational Supplies - Grounds, 7/1/25-5/29/26	\$1,585.02	
	Operational Supplies - Transportation,	\$64.76	
	Instructional Supplies for MESA/STEM,	\$44.14	
	\$9,517.17	CT 25058974	
American Assn Of Hispanics In Higher Ed	MEMBERSHIP RENEWAL THROUGH JUNE 30, 2026.	\$1,500.00	
		\$1,500.00	CT 25058975
American Industrial Supply	Maintenance Supplies, 07-01-25 thru 05-29-26	\$17.40	
		\$17.40	CT 25058976
American Welding Society	2025-26 Membership Renewal, Member#677801	\$91.00	
		\$91.00	CT 25058977
Assoc Of Chief Human Resources Officers	Institutional Membership Dues, 2025 - 2026	\$450.00	
		\$450.00	CT 25058978
Axon Enterprise Inc	AB4 Camera Bundle, Item #H00001.	\$3,910.65	
	AB4 1-Bay Dock Bundle, Item #H00003.	\$996.15	
	Basic License Bundle	\$3,900.00	
		\$8,806.80	CT 25058979
B&H Photo Video	VIZRT PTZ3 UHD PLUS Camera - Black/Reg	\$4,431.85	
		\$4,431.85	CT 25058980
Bassett Rain Gutters Inc	Installation of Gutters Rain Spouts on Building	\$7,500.00	
		\$7,500.00	CT 25058981
Berchtold Equipment Company	Assy Coupler	\$354.94	
	Freight Charges	\$29.47	
	Gearmore Drag Chain Harrow, Model D5 H5x4	\$821.07	
		\$1,205.48	CT 25058982
Bio-Rad Laboratories	ELISA Immuno Explorer Kit	\$326.80	
	Forensic DNA Fingerprinting Kit	\$656.00	
	Freight	\$28.00	
		\$1,010.80	CT 25058983
Bremer Auto Parts	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$27.25	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$143.35	
	Operational Supplies for the FIRE Academy	\$27.12	
	Operational Supplies for the FIRE Academy	\$66.05	
	Operational Supplies for the FIRE Academy	\$115.67	
	Parts for Truck Driving Program	\$304.60	

14-23
Allan Hancock College
Warrant Register
Check Dates from 8/1/2025 to 8/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$684.04	CT 25058984
Israel Cabello	Reimbursement for Safety Shoes, 7/29/25.	\$225.00	
		\$225.00	CT 25058985
Cal-Coast Machinery, Inc.	Mulch Mower Blade per Invoice 989073	\$195.75	
	Seat Switch per Invoice 991329	\$33.95	
		\$229.70	CT 25058986
California Peace Officers	Department Membership, 1 YR, Invoice #460480	\$895.00	
		\$895.00	CT 25058987
Carr's Boot Shop	Safety boots for employees 7-1-25 to 6-30-26	\$107.65	
	Safety boots for employees 7-1-25 to 6-30-26	\$225.00	
	Safety boots for employees 7-1-25 to 6-30-26	\$225.00	
	Safety boots for employees 7-1-25 to 6-30-26	\$225.00	
		\$782.65	CT 25058988
CDW Government Inc	Aruba Wireless Consulting with Tim Ritterbush per	\$2,150.00	
		\$2,150.00	CT 25058989
Central Coast Truck Center	Parts for Truck Driving Program	\$56.21	
		\$56.21	CT 25058990
Centro de Latino Services	Fingerprinting for Fall 2025 CNA Students	\$874.00	
		\$874.00	CT 25058991
CIA Medical	TUBE, ENDOTRACH, MLT, 6.0 MM, EACH Mfr #86389	\$39.98	
		\$39.98	CT 25058992
Coast Clutch & Brake Supply	Hose for Kubota Tractor, Invoice 188166	\$47.12	
	Springs, C-77	\$3.72	
		\$50.84	CT 25058993
Coast Diesel Service	Labor for Truck Driving Program	\$195.00	
	Labor for Truck Driving Program	\$130.00	
	Labor for Truck Driving Program	\$195.00	
	Labor for Truck Driving Program	\$130.00	
	Labor for Truck Driving Program	\$379.00	
	Labor for Truck Driving Program	\$130.00	
		\$1,159.00	CT 25058994
Consolidated Electrical Distributor	OCC SENSOR, LEV OSP20DAO per Quote Q1025710	\$640.97	
	Freight Charges	\$14.13	
	Electrical-Lighting Supplies, 8-01-25 thru 5-29-26	\$157.82	
		\$812.92	CT 25058995
Culligan/Central Coast Water Treatment	CAMPUS GRAPHICS DRINKING WATER DELIVERY	\$13.50	
	FUEL SURCHARGE	\$2.72	
	HOT COLD WATER STAND RENTAL	\$11.00	
		\$27.22	CT 25058996
Dunn-Edwards Paints	Pro Mini Koter Frame 14 inch	\$5.26	
	Spartawall Int Es U Base, Block Red	\$75.61	

14-24

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Dunn-Edwards Paints	Paintcare Fee	\$1.41	
	Excalibur Angle Brush 2 inch	\$19.87	
		\$102.15	CT 25058997
EconAlliance	2025-26 SPONSORSHIP BUNDLE,	\$5,000.00	
		\$5,000.00	CT 25058998
Engel and Gray Inc	Bin Rental	\$90.00	
	Franchise Fee	\$4.54	
	Green waste Hauling Fee	\$125.00	
	Waste Handling	\$118.08	
	Fuel Surcharge	\$12.15	
		\$349.77	CT 25058999
Facilities Planning And Consulting Services	Facilities Related Consulting Services for Fiscal	\$1,537.50	
		\$1,537.50	CT 25059000
Federal Express Corp	Mailings for Acct #1104-8488	\$32.73	
		\$32.73	CT 25059001
Fence Factory	Safe Trk Whl Mall Hwy, Item 32395	\$146.87	
	Safe Trk Bkt, Item 32465	\$43.76	
	Mall Fork Lat, Item 31980	\$14.26	
		\$204.89	CT 25059002
Ferguson Enterprises Inc	Plumbing Supplies, 07-01-25 thru 5-29-26	\$22.25	
		\$22.25	CT 25059003
Fisher Scientific Co Llc	Supplies for Chem labs per Quote #5175-2966-93	\$432.81	
	Fisherbrand Maxi Pipet Tips, Catalog #02707466.	\$902.28	
	Supplies for Chem labs per Quote #5175-2966-93	\$1,498.53	
	Science Lab Supplies July 1, 2025 - May 29, 2026	\$444.50	
	Supplies for Chem labs per Quote #5175-2966-93	\$306.22	
	Thermo TRIS 0.5M Buffer pH 6.8	\$82.90	
	FisherBrand Surface Treated Culture Flask	\$165.66	
	Chemglass Test Tube Tong	\$57.75	
	FisherBrand Bibulous Paper	\$118.92	
	FisherBrand Unbreakable Cover Slips	\$27.64	
	Falcon 15mL Conical Centrifuge Tube	\$200.05	
	Coming Snap-Seal Disposable Plastic Containers	\$120.43	
			\$4,357.69
Follett Heg - Ahc Bookstore	Book Vouchers for General Counseling, UTC,	\$5,000.00	
	Book Vouchers for General Counseling, UTC,	\$5,000.00	
		\$10,000.00	CT 25059005
	Library Course Reserve Books (Textbooks),	\$3,321.77	
		\$3,321.77	CT 25059006
Foodbank Of Santa Barbara County	Food for Food Pantry 07-01-2025 through 06-30-2026	\$1,633.65	
	Food for Food Pantry 07-01-2025 through 06-30-2026	\$2,440.44	
	Food for Food Pantry 07-01-2025 through 06-30-2026	\$1,350.71	
	Food for Food Pantry 07-01-2025 through 06-30-2026	(\$98.96)	

14-25

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Foodbank Of Santa Barbara County	Food for Food Pantry 07-01-2025 through 06-30-2026	\$211.90	
	Food for Food Pantry 07-01-2025 through 06-30-2026	\$1,143.61	
		\$6,681.35	CT 25059007
Fortra LLC	InterMapper - 400 Devices	\$911.62	
		\$911.62	CT 25059008
Foundation for California Community Colleges	Adobe Creative Cloud 6 Month Subscription	\$13,747.25	
		\$13,747.25	CT 25059009
	Adobe Creative Cloud 6 Month Subscription	\$14,997.00	
		\$14,997.00	CT 25059010
Global Industrial Equipment	Folding Chair, Plastic-Flash Furniture, White	\$2,188.92	
	Shipping Charges	\$312.77	
		\$2,501.69	CT 25059011
GotSafety, LLC	GotSafety Technology Services Invoice 153126	\$1,160.00	
		\$1,160.00	CT 25059012
Harbor City Supply.com Inc	Daisylink Single Circuit Power Infeed with 72"	\$981.60	
	Daisy-T Power Manager-Plastic Daisylink Splitter	\$646.88	
	Female-Female Interconnecting Daisylink Power	\$424.16	
		\$2,052.64	CT 25059013
Hardy Diagnostics	Science Lab Supplies July 1, 2025-May 29, 2026	\$48.33	
	Science Lab Supplies July 1, 2025-May 29, 2026	\$77.28	
	Science Lab Supplies July 1, 2025-May 29, 2026	\$259.47	
		\$385.08	CT 25059014
Home Depot	Brute Trash Can, 32 Gal, Gray per Invoice 5816144	\$267.33	
	Folding Tables per Invoice 2454057	\$435.06	
	Shipping Charge	\$24.67	
	Tables, Black, Commercial, Folding-Stacking, 6 Ft.	\$619.81	
	Shipping Charges	\$35.11	
	Instructional Supplies for FIRE Academy	\$79.77	
	Instructional Supplies for the EMS Academy	\$23.90	
	Instrucitonal Supplies for Fire Academy	\$90.33	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$82.26	
		\$1,658.24	CT 25059015
Home Motors	Latch per Invoice 111682 CVW	\$74.74	
		\$74.74	CT 25059016
Intoximeters Inc	MECH RETAINER AS4 ITEM 27-6570-00 QUOTE SRO-068430	\$5.44	
	MISC CHARGE ESTIMATE FEE ITEM#99-0200-00	\$40.00	
	LABEL FRONT AS4 WINDOWED ITEM#27-6110-00	\$4.46	
	LABEL FRONT AS4 WINDOWED ITEM#27-6135-00	\$10.06	
	HANDHELD-LABOR ITEM#HH	\$90.00	
	MECH DIAPHRAGM AS4 ITEM#27-6450-00	\$5.44	
	ELEC CAP 3300UF ELC RD.200 20% 6.3 ITEM#27-1220-00	\$1.75	
SHIPPING	\$29.00		

14-26
Allan Hancock College
Warrant Register
 Check Dates from 8/1/2025 to 8/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$186.15	CT 25059017
J W Pepper & Son Inc	Instructional Supplies 7/11/2025-5/29/2026	\$233.81	
	Instructional Supplies 7/11/2025-5/29/2026	\$48.94	
		\$282.75	CT 25059018
Job Advertising	Job Advertising 07-01-25 thru 06-30-26	\$770.00	
		\$770.00	CT 25059019
Karen's Kleaning	R1 Campus House Cleaning on 7/8/25. Invoice #	\$510.00	
		\$510.00	CT 25059020
Keenan & Associates	Berkley Fire and Marine MIM09352951	\$2,668.00	
	Bay Area Community College District JPA	\$740,546.00	
		\$743,214.00	CT 25059021
Kelly Spicers Stores	Office Supplies - Paper, Wideformat and Bindery	\$135.76	
		\$135.76	CT 25059022
Kiwanis Club of Santa Maria	BBQ Conference Dinner for Central Coast Deans &	\$2,500.00	
		\$2,500.00	CT 25059023
Christina Koob	Reimbursement for Safety Shoes, 7/28/25.	\$172.91	
		\$172.91	CT 25059024
KSBY-TV	Advertising: Community Education Campaign, Invoice	\$675.00	
		\$675.00	CT 25059025
Labster Inc	Three-Year UbiSim License for Up to 55 Learners.	\$26,565.00	
		\$26,565.00	CT 25059026
Lazer Media	Advertising: Non-credit classes, 7/18-7/26/25.	\$264.00	
		\$264.00	CT 25059027
League For Innovation	ALLIANCE MEMBERSHIP	\$945.00	
		\$945.00	CT 25059028
LG Inspection LLC	Onsite DSA Inspection for Lompoc Valley Center	\$4,830.00	
		\$4,830.00	CT 25059029
Life-Assist Inc	PROTECTIV IV Catheter, 20 GA x 1"	\$286.01	
		\$286.01	CT 25059030
Maya Restaurant	Food for Central Coast Deans & Directors	\$1,483.25	
		\$1,483.25	CT 25059031
Medco Supply Company	Vortex Ice Bags, 10"x18", Blue	\$135.83	
		\$135.83	CT 25059032
Mission Linen Supply	Kitchen linen service for Culinary Arts	\$51.45	
	Uniform Services and Towels, 7-01-25 thru 6-30-26	\$22.66	
		\$74.11	CT 25059033
Noble Power Equipment	Supplies for AHC Grounds Dept. 7-1-25 thru 5-29-26	\$133.08	
		\$133.08	CT 25059034
Ocean Cities Pizza Inc	Pizza Purchase for Champions League Semi-Final	\$371.50	

14-27

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$371.50	CT 25059035
ODP Business Solutions LLC	Operational Supplies: 7/15/25 - 5/29/26	\$1,081.67	
	Office Supplies 7/23/25-5/29/26	\$18.06	
	Office Supplies 7/23/25-5/29/26	\$228.41	
	Office Supplies 7/23/25-5/29/26	\$83.28	
	Office Supplies for July 1, 2025 to May 29, 2026	\$344.55	
	Office Supplies for July 1, 2025 to May 29, 2026	\$21.63	
	Office Supplies for General & Noncredit Counseling	\$26.82	
	Office Supplies: 7/01/25 - 5/29/26	\$304.15	
	Office Supplies for July 1, 2025 to May 29, 2026	\$40.66	
	Office Supplies for General & Noncredit Counseling	\$99.28	
	Office Supplies for General & Noncredit Counseling	\$308.59	
	Operational Supplies: 7/15/25 - 5/29/26	\$86.99	
	Operational Supplies: 7/15/25 - 5/29/26	\$362.25	
	Office Supplies for General & Noncredit Counseling	\$13.84	
	Operational Supplies: 7/15/25 - 5/29/26	\$11.46	
	Operational Supplies: 7/15/25 - 5/29/26	\$21.09	
	Operational Supplies: 7/15/25 - 5/29/26	\$21.96	
	Operational Supplies: 7/15/25 - 5/29/26	\$37.40	
	Operational Supplies: 7/15/25 - 5/29/26	\$61.32	
	Operational Supplies: 7/15/25 - 5/29/26	\$86.99	
		\$3,260.40	CT 25059036
Panera Bread	Food for Central Coast Deans & Directors	\$673.99	
		\$673.99	CT 25059037
Pearson Education	Future 2ed Intro Student Book Interactive eBook	\$8,979.06	
	Future 2ed Level 1 Student Book Interactive	\$16,461.60	
	Future 2ed Level 2 Student Book Interactive	\$11,972.07	
	Future 2nd level 3 Student Book Interactive	\$1,696.05	
	Future 2ed Level 4 Student Book Interactive	\$2,494.19	
	Freight	\$2,512.76	
		\$44,115.73	CT 25059038
Poor Richard's Press	Embroidered Hats per Quote #64212	\$5,627.81	
		\$5,627.81	CT 25059039
PPG Architectural Finishes Inc	Paint Supplies, 07-01-25 thru 05-29-26	\$106.29	
	Paint Supplies, 07-01-25 thru 05-29-26	\$180.24	
	Paint Supplies, 07-01-25 thru 05-29-26	\$91.18	
		\$377.71	CT 25059040
ProCare Janitorial Supply, Inc.	Easy Trap Duster 8X125 Item Code#MMM55654W	\$192.55	
	P/S Ultra Germicidal Bleach Item Code#PCT75000350	\$87.04	
	Dawn Liquid Dish Detergent Item Code#PGC08285	\$41.11	
	Arm & Hammer Oxiclean Liquid Item Code#CDC33200500	\$121.67	
	Custodial Supplies-Lompoc, 07-01-25 thru 05-29-26	\$1,222.92	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$538.97	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$3,370.02	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$81.87	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$876.20	

14-28
Allan Hancock College
Warrant Register
Check Dates from 8/1/2025 to 8/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$6,532.35	CT 25059041
Rays Auto Parts	Parts-Supplies, 07-01-25 thru 5-29-26	\$19.02	
	Parts-Supplies, 07-01-25 thru 5-29-26	\$27.17	
	Parts-Supplies, 07-01-25 thru 5-29-26	\$16.85	
	Parts-Supplies, 07-01-25 thru 5-29-26	\$94.55	
		\$157.59	CT 25059042
Righetti High School Band Boosters Inc	PLATINUM SPONSOR	\$500.00	
		\$500.00	CT 25059043
Santa Barbara Airbus	Bus Charter for UDA Summer Dance Camp	\$1,500.00	
	Bus Charter for UDA Summer Dance Camp	\$1,500.00	
		\$3,000.00	CT 25059044
Santa Barbara Co Dept Of Social Svc	WRC Lease Operating Costs 07-01-25 to 06-30-26	\$1,801.45	
	WRC Leasing Operating Costs 07-01-25 to 06-30-26	\$669.26	
		\$2,470.71	CT 25059045
Santa Maria Sun LLC	Digital Companion Ad to run on santamariasun.com	\$45.00	
		\$45.00	CT 25059046
Santa Maria Times	One Year Digital Subscription to Santa Maria Times	\$119.88	
		\$119.88	CT 25059047
Solvang Friendship House	NASHVILLE NIGHTS 2025 SONGWRITER SPONSORSHIP.	\$5,000.00	
		\$5,000.00	CT 25059048
Source Graphics	Office Supplies - Wide format paper and media	\$600.06	
		\$600.06	CT 25059049
Specialty Constructors Services Inc	The contractor shall furnish all labor, materials,	\$105,583.00	
	Provide all labor, materials, equipment, utility	\$10,332.20	
	C.O. #1: Relocate Existing Irrigation Conduit/Wire	\$1,695.71	
		\$117,610.91	CT 25059050
Splash N Dash	Car Wash Services for Allan Hancock College	\$274.89	
		\$274.89	CT 25059051
Sport & Cycle Team Athletics Inc	Schutt Pair Black F7 1 1/4 Jaw Pads Item #14-20438	\$84.79	
	Schutt Pair Black F7 1" Jaw Pads Item#14-20437	\$113.06	
	Champro Bag Of 50 Royal Mouth Guard Item#MGRY	\$152.23	
	Pear Sox Royal OTC Socks L Item#ASRO	\$312.41	
	Champro Pair Small Knee Pads Item#KP	\$260.68	
	Champro Pair Small Thigh Pads Item#TP	\$195.64	
	Ground Zero 1" Kicking Tee Item#GZ1	\$71.74	
	Wizard Kicking Stix Item#1363687	\$82.63	
	Shipping	\$212.16	
	UA W's Black Armour Fleece Storm Full Zip Jkt, 1/S	\$91.33	
	UA W's Dark Navy Blue AFS Tactical Tech Tee, 2/M	\$65.21	
	Shipping	\$37.13	

14-29

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Sport & Cycle Team Athletics Inc	UA W's Royal Athletics Tee, 3/S 3/M, Item #	\$78.24	
	UA M's Royal Athletics Tee, 2/XL, Item #1383264-	\$26.08	
	Shipping	\$25.15	
	UA M's Pitch Gray Polo, 1/L 3/2X, Item #	\$143.51	
	UA M's Black Polo 1/L 3/2XL, Item #1290140-001	\$117.41	
	UA M's Black 1/4 Zip 1/L 4/2XL, Item #1378168-001	\$244.63	
	Shipping	\$32.14	
		\$2,346.17	CT 25059052
Student Connections Llc	Borrower Connect Software Fees: 2025-2026. Invoice	\$5,000.00	
		\$5,000.00	CT 25059053
Testa's Campus Cuisine	Testa Gift Cards for General Counseling, UTC,	\$5,000.00	
	Testa Gift Cards for General Counseling, UTC,	\$5,000.00	
		\$10,000.00	CT 25059054
The Baldwin Group	ACA Consulting 07/01/2025 - 06/30/2026	\$3,250.00	
		\$3,250.00	CT 25059055
The First Tee Central Coast	SCOREBOARD SPONSOR FALL CLASSIC OCTOBER 20, 2025.	\$2,000.00	
		\$2,000.00	CT 25059056
The Shack of Lompoc, Inc.	Student Uniforms/Scrubs for Medical Assist Program	\$3,977.97	
	Student Uniforms/Scrubs for CNA Program	\$4,444.24	
	Student Uniforms/Scrubs for Dental Assist Program	\$4,619.16	
		\$13,041.37	CT 25059057
United Canvas & Sling Inc	Wheel Kit For Soccer Goal-900-8024 (EA), Item #	\$1,696.50	
	Shipping	\$206.62	
		\$1,903.12	CT 25059058
United Refrigeration Inc	HVAC Supplies, 07-01-25 thru 05-29-26	\$680.85	
	HVAC Supplies, 07-01-25 thru 05-29-26	\$175.74	
	HVAC Supplies, 07-01-25 thru 05-29-26	\$177.20	
		\$1,033.79	CT 25059059
Vestis Services LLC	Towel Service for PSTC,	\$56.06	
	Towel Service for PSTC,	\$59.94	
		\$116.00	CT 25059060
Vital Records Control	Monthly Shredding Service- Confidential 32 Gallon	\$130.61	
	Confidential Records Shredding 7-1-25 - 6-30-26	\$105.66	
		\$236.27	CT 25059061
Vortex Industries LLC	Repairs to LiftMaster Gate, Inv. 01-2067944	\$2,894.93	
		\$2,894.93	CT 25059062
Ward's Science Inc	Science Lab Supplies July 1, 2025-May 29, 2026	\$201.57	
	Science Lab Supplies July 1, 2025-May 29, 2026	\$378.61	
		\$580.18	CT 25059063
Waterboy Sports	Battery 12V/12A Item#BT-12 Quote #QU-25140	\$174.75	
	Shipping	\$29.50	

14-30

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$204.25	CT 25059064
Jacob Weekly	Reimbursement for Safety Shoes, 7/29/25.	\$190.30	
		\$190.30	CT 25059065
WestEd	Trainer and Coach Reauthorization 2025 - 2028	\$250.00	
		\$250.00	CT 25059066
Work World	UNIFORMS FOR LE MECHANIC 07-01-25 TO 05-29-26	\$133.73	
		\$133.73	CT 25059067
Bette Byers	Manual Refund Submitted	\$80.00	
		\$80.00	CT 25059068
Leonardo Calderon	Manual Refund Submitted	\$1,820.00	
		\$1,820.00	CT 25059069
Barbara Castillo	Manual Refund Submitted	\$1,849.00	
		\$1,849.00	CT 25059070
Angel Chavez	Manual Refund Submitted	\$184.00	
		\$184.00	CT 25059071
Alicia Delgadillo	Manual Refund Submitted	\$80.00	
		\$80.00	CT 25059072
Marco Flores Novoa	Manual Refund Submitted	\$508.45	
		\$508.45	CT 25059073
Eddie Guevara	Manual Refund Submitted	\$1,239.00	
		\$1,239.00	CT 25059074
Manuel Jacintos	Manual Refund Submitted	\$160.00	
		\$160.00	CT 25059075
Deborah Lohr	Manual Refund Submitted	\$80.00	
		\$80.00	CT 25059076
Alex Lopez-Velasco	Manual Refund Submitted	\$30.00	
		\$30.00	CT 25059077
Sara Lougee	Manual Refund Submitted	\$160.00	
		\$160.00	CT 25059078
Exandra Madrigal	Manual Refund Submitted	\$1,000.00	
		\$1,000.00	CT 25059079
Payten Ortiz	Manual Refund Submitted	\$174.00	
		\$174.00	CT 25059080
Kimberly Paiz	Manual Refund Submitted	\$80.00	
		\$80.00	CT 25059081
Erik Perez Lopez	Refund Submitted	\$1,801.00	
		\$1,801.00	CT 25059082
Sophia Ramirez- Puga	Manual Refund Submitted	\$512.45	

14-31
Allan Hancock College
Warrant Register
Check Dates from 8/1/2025 to 8/31/2025
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$512.45	CT 25059083
Roxana Silva	Manual Refund Submitted	\$1,192.00	
		\$1,192.00	CT 25059084
Daydra Valadez	Manual Refund Submitted	\$372.00	
		\$372.00	CT 25059085
Taj Wu	Manual Refund Submitted	\$1,394.00	
		\$1,394.00	CT 25059086
Assoc Of Chief Human Resources Officers	REG 2025 9.23-26.25 BLUE, JANEAL	\$700.00	
		\$700.00	CT 25059087
	REG 2025 9.23-26.25 Ramirez, Ruben	\$700.00	
		\$700.00	CT 25059088
Ca Community College Chief	FALL 2025 CCCCIO REG CURRY, ROBERT	\$575.00	
		\$575.00	CT 25059089
Columbia Business Center Partners Lp	Lease of 890 E. Stowell: Base Rent Lease	\$26,190.00	
		\$26,190.00	CT 25059090
Edwin Hodges	CalWORKS planning meeting Orange County, CA	\$693.58	
		\$693.58	CT 25059091
Thomas Lamica	ACCCA Sacramento, CA	\$467.70	
		\$467.70	CT 25059092
Martin, Lucy	FINGERPRINT REIMBURSEMENT 8.25	\$33.00	
		\$33.00	CT 25059093
Pacific Gas & Electric Company	Electricity Services 7.1.2025- 6.30.2026	\$64,885.01	
	Electricity Services 7/1/2025 - 6/30/2026	\$16,680.06	
		\$81,565.07	CT 25059094
	Electricity Services 7.1.2025- 6.30.2026	\$711.34	
	Electricity Services 7/1/2025 - 6/30/2026	\$182.87	
		\$894.21	CT 25059095
David Whitham	CLEC meeting Goleta CA	\$106.35	
		\$106.35	CT 25059096
	CLEC Assoc Members Meeting Goleta, CA	\$11.73	
		\$11.73	CT 25059097
25th Hour Communications, Inc	Digital Marketing Media Buys and Management	\$52,500.00	
		\$52,500.00	CT 25059098
Mary Abatti	Reimbursement for food purchased for Fall 2025	\$175.79	
		\$175.79	CT 25059099
Sonia Aguirre	Reimbursement for supplies for Special Occasions	\$305.50	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$305.50	CT 25059100
All American Entertainment	Screening of the movie La Bamba, followed by	\$5,000.00	
		\$5,000.00	CT 25059101
Amazon	Office Supplies - Paper, Paper clips, Rubber Bands	\$150.95	
	Office/Operational Supplies 7/17/25-5/29/26	\$141.35	
	ITS - Supplies, 7/01/25 - 5/29/26	\$91.47	
	Instructional Supplies for the Paramedic Academy	\$43.49	
	Instructional Supplies for EMS Academy	\$20.64	
	Instructional Supplies for Fire Academy,	\$304.58	
	Supplies for the Chem Labs, 07-01-25 thru 05-26-26	\$77.26	
	INSTRUCTIONAL SUPPLIES 07-02-25 TP 05-29-26	\$111.27	
	Instructional Supplies 7/1/2025 - 5/29/2026	\$58.84	
	OFFICE/OPERATIONAL SUPPLIES: 7/16/2025-5/29/26	\$107.22	
	Library Course Reserve Books (Textbooks),	\$1,166.35	
	MedPride Powder-Free Nitrile Exam Gloves, Small	\$80.46	
	MedPride Powder-Free Nitrile Exam Gloves, X-Large,	\$86.99	
	Instructional Supplies for Fire Academy,	\$179.96	
	Instructional Supplies for EMS Academy	\$60.89	
	Instructional Supplies for EMS Academy	\$156.78	
	HP Original 962XL Black, Cyan, Magenta, Yellow	\$260.43	
	Shipping and Handling	\$7.60	
	OTraki Drawing Glove 4 Pack Artist Gloves Digital	\$29.66	
	OTraki 4 Pack Drawing Gloves Two Finger Digital Ar	\$30.92	
	Shipping & Handling	\$7.65	
	Instructional Supplies for Fire Academy,	\$34.78	
	Instructional Supplies for EMS Academy	\$265.87	
		\$3,475.41	CT 25059102
American General Media Inc.	30-second Ad 2025 Hancock Hello	\$225.00	
	30-second Ad 2025 Hancock Hello	\$250.00	
	30-second Ad 2025 Hancock Hello	\$50.00	
	30-second Ad Bulldog Express Registration Workshop	\$500.00	
	30-second Ad Bulldog Express Registration Workshop	\$450.00	
	30-second Ad Bulldog Express Registration Workshop	\$25.00	
		\$1,500.00	CT 25059103
American Library Association	MEMBERSHIP FOR KELLYE COHN	\$201.00	
		\$201.00	CT 25059104
American Red Cross	Adult CPR/AED, Infant CPR & First Aid	\$360.00	
	Adult CPR/AED Infant CPR & First Aid	\$320.00	
		\$680.00	CT 25059105
American Star Tours, Inc.	Bus Service - PCPA Solvang Theaterfest Trips	\$9,600.00	
		\$9,600.00	CT 25059106
Apple Inc.	Labor Charge - MBP 13 Repair - Repair No.	\$120.00	
	Apple Screen Repair	\$519.83	
	Labor Charge - Apple MBP 13 - Repair No.	\$120.00	
	Apple Screen Repair	\$519.83	
	Labor Charge - MBP 13 - Repair No.	\$120.00	
	Apple Screen Repair	\$519.83	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Apple Inc.	Labor Charge - Repair MBP 13 Screen - Repair No.	\$120.00	
	Tier 2 - Screen Replacement	\$519.83	
	Labor Charge - Apple MBP 13 - Repair No.	\$120.00	
	Apple Repair - Screen	\$150.79	
	Apple Repair - Screen	\$163.12	
		\$2,993.23	CT 25059107
Bedford Enterprises, Inc	Roll Off-Waste Fee and Freight Charges	\$448.00	
	Fuel Surcharge	\$39.50	
	Roll-Off Waste Fee and Freight Charges	\$46.15	
	Fuel Surcharge	\$39.50	
	Santa Maria City - Hauling Fee	\$8.96	
		\$582.11	CT 25059108
Berchtold Equipment Company	Cartridge Oil, Part No. HH164-32430	\$14.83	
		\$14.83	CT 25059109
Blue Reef Tank Care	Blue Damsel Fish, INVOICE #87	\$65.25	
	Hawaiian Wrasse	\$43.50	
		\$108.75	CT 25059110
Bound Tree Medical	ET TUBE INTRODUCER PEDIATRIC 10 FR X 70 CM W/	\$134.74	
		\$134.74	CT 25059111
Bremer Auto Parts	Operational Supplies for the FIRE Academy	\$37.06	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$316.60	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$139.52	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$564.01	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$60.64	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$446.47	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$372.91	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$194.21	
	Operational Supplies for the FIRE Academy	(\$312.22)	
	Operational Supplies for the FIRE Academy	(\$41.84)	
	Operational Supplies for the FIRE Academy	\$312.22	
	Operational Supplies for the FIRE Academy	\$53.48	
		\$2,143.06	CT 25059112
BRP Pharmaceuticals	Prescription Medication July 1,2025-May 29,2026	\$369.83	
	Oral Contraceptives July 1, 2025-May 29, 2026	\$98.89	
		\$468.72	CT 25059113
Burlington English Inc	Burlington English Seats 12 Months	\$12,000.00	
		\$12,000.00	CT 25059114
Canon Financial Services Inc	Campus Graphics Copiers Lease	\$4,915.88	
	Campus Graphics Copiers Lease	\$626.27	
	Campus Graphics Canon Duplo 150 attachments Lease	\$700.43	
		\$6,242.58	CT 25059115
CDW Government Inc	Google Chrome Education Upgrade	\$838.00	
	Dell Latitude 5450	\$134,673.83	
	Dell WD19S Docking Station	\$18,951.85	
	Dell Pro 24 Monitor	\$8,174.20	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
CDW Government Inc	Recycling Fee Laptops	\$400.00	
	Recycling Fee Monitors	\$250.00	
	StarTech Ethernet Copper to Fiber Converter	\$455.49	
	StarTech HDMI KVM Extender	\$377.20	
	APC RBC24 Battery Cartridge	\$456.29	
	Axis 4X2MP Camera -	\$3,461.53	
	Google Chrome Education License	\$838.00	
	Lenovo ThinkCentre M60q - Chromebook	\$13,834.09	
	Dell Pro Micro QCM1250 -	\$26,441.20	
	Dell 24 Monitor - Adjustable Stand	\$5,050.35	
	Recycling Fee	\$125.00	
	Brother HL-L3280CDW - printer - color - LED	\$341.41	
		\$214,668.44	CT 25059116
Central Coast Truck Center	Parts for Truck Driving Program	\$237.46	
	Parts for Truck Driving Program	\$105.48	
	Parts for Truck Driving Program	\$46.72	
		\$389.66	CT 25059117
City of Santa Maria Fire Department	Reimbursement for Summer 2025 Firefighter	\$1,250.50	
		\$1,250.50	CT 25059118
Coachcomm Llc	Cobalt Plus Single Add On, Item # CBP-SNG-ADDON,	\$1,087.50	
	Cobalt Plus Helmet Receiver for Football, Item #	\$1,341.54	
	Cobalt Plus Helmet Receiver for Football, Item #	\$1,268.46	
	Freight	\$50.00	
		\$3,747.50	CT 25059119
Community College Facility Coalition	CCD Member Fee	\$1,241.00	
		\$1,241.00	CT 25059120
Computerland Of Silicon Valley	AZURE-EES - Azure Usage Beyond EES Campus	\$163.87	
		\$163.87	CT 25059121
Costco Wholesale Membership	Business Membership Annual Renewal for FY 2025-26.	\$130.00	
		\$130.00	CT 25059122
Gregory DeLeon	education reimbursement HORT 260 801 Summer 25	\$1,500.00	
		\$1,500.00	CT 25059123
Dow Jones and Company Inc.	THE WALL STREET JOURNAL DIGITAL ACCESS	\$3,265.64	
		\$3,265.64	CT 25059124
EKC Enterprises Inc	Christie Crimson Series 1.8-2.6:1 ILS Zoom Lens	\$5,193.90	
	Christie M 4K15 RGB 14,000 Lumen Laser Projector	\$43,111.76	
	Shipping	\$1,761.53	
	AV System upgrade in Childrens Center Observation	\$3,829.88	
	AV System upgrade in Childrens Center Observation	\$750.40	
	AV System upgrade in Childrens Center Observation	\$17,046.33	
		\$3,339.95	
		\$75,033.75	CT 25059125
Angelica Eulloqui	Reimbursement for food supplies for WOD/Week of	\$544.38	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Angelica Eulloqui	Reimbursement for food for Week of Discovery	\$154.94	
		\$699.32	CT 25059126
Federal Express Corp	Mailings for Acct #1104-8488	\$12.29	
		\$12.29	CT 25059127
Fisher Scientific Co Llc	Fisherbrand Sharps Container, 1 qt, Flip Top Lid, Supplies for Chem labs per Quote #5175-2966-93	\$2.46 \$258.50	
		\$260.96	CT 25059128
Five Cities Fire Authority	Reimbursement for Summer 2025 Firefighter	\$2,774.00	
		\$2,774.00	CT 25059129
Flashbay Inc	16GB Active Pearl Silver USB-C (USB2.0) PR5744353 Shipping	\$1,260.14 \$29.50	
		\$1,289.64	CT 25059130
Flinn Scientific Inc	Supplies for the Chem Labs, 07-01-25 thru 05-29-26	\$288.24	
		\$288.24	CT 25059131
Foodbank Of Santa Barbara County	Food for Food Pantry 07-01-2025 through 06-30-2026	\$347.94	
		\$347.94	CT 25059132
Graduate Communications	Career Education Marketing Media Campaign Career Education Marketing Media Campaign	\$6,000.00 \$40,920.00	
		\$46,920.00	CT 25059133
Grainger Inc.	Nut Driver, Item 830DP9	\$29.88	
	Light Bulb Changer Kit, Item 38W576	\$47.33	
	Multi-Nut Driver Solid, Item 817YE4	\$54.38	
	Nut Driver, Item 830DRO	\$33.37	
		\$164.96	CT 25059134
H&H Publishing Co, Inc	Becoming a Strategic Learner (LASSI) Modules Account Set-up/Update	\$900.00 \$4.50	
		\$904.50	CT 25059135
Home Depot	Instructional Supplies for FIRE Academy	\$29.33	
		\$29.33	CT 25059136
J B Dewar	Fuel for AHC Community Ed Truck Driving Classes	\$2,222.91	
		\$2,222.91	CT 25059137
Johnson Plastics Plus	Office Supplies - Engraver Plastics and supplies	\$242.08	
		\$242.08	CT 25059138
Kone Inc	All labor and materials to perform five year full	\$3,730.00	
		\$3,730.00	CT 25059139
Lakeshore Learning Materials LLC	Operational Supplies for Children's Center per LLC	\$283.39	
		\$283.39	CT 25059140
Life-Assist Inc	PROTECTIV IV Catheter, 22 GA x 1"	\$572.03	
	PROTECTIV IV Catheter, 20 GA x 1"	\$572.02	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$1,144.05	CT 25059141
Linde Gas & Equipment Inc.	Instructional Supplies For NonCredit Jewlery Class	\$35.88	
	Instructional Supplies	\$897.97	
		\$933.85	CT 25059142
Los Padres Fire Protection Inc	Kitchen Fixed System Inspection Service, Bldgs.	\$599.99	
	Fusible Link - K 360	\$215.20	
	Report Filing with AHJ	\$164.85	
		\$980.04	CT 25059143
Lynn Music	Repair and Maintenance of Instruments, Invoice #	\$4,775.00	
		\$4,775.00	CT 25059144
Mission Linen Supply	Laundry Services for Automotive Technology Program	\$34.60	
	Kitchen linen service for Culinary Arts	\$51.45	
	Laundry Services for Automotive Collision Repair	\$21.13	
		\$107.18	CT 25059145
Mizuno USA	Samurai Men's Box Set - 16 Black-Royal,	\$901.27	
	Samurai Wheel Bag 24 Royal-Black	\$403.73	
	Shipping	\$128.83	
		\$1,433.83	CT 25059146
Morley Athletic Supply Co Inc	Tandem Net Zone System For Top Of Volleyball Net,	\$129.75	
	Shipping	\$24.95	
		\$154.70	CT 25059147
ODP Business Solutions LLC	Office Depot retractable ballpoint pens	\$35.43	
	Office Depot presharpended wood pencils	\$9.98	
	Boise ledger paper 11x17	\$10.87	
	Operational Supplies: 7/15/25 - 5/29/26	(\$53.49)	
	Operational Supplies: 7/15/25 - 5/29/26	\$53.49	
	Operational Supplies: 7/15/25 - 5/29/26	\$428.14	
		\$484.42	CT 25059148
Old Town Shirt Factory	Embroidered Spike Standing Dog w/ Volleyball,	\$71.78	
	CadCut Heat Apply: Spike Standing Dog on Royal	\$47.85	
		\$119.63	CT 25059149
Oracle America Inc	Oracle Linux Basic Support: 8/21/24 - 8/20/25,	\$623.75	
	Oracle Linux Premier Support: 8/21/24 - 8/20/25,	\$3,497.50	
		\$4,121.25	CT 25059150
Sandra Orozco	Reimbursement for Food Purchase for ABS	\$45.93	
		\$45.93	CT 25059151
Pacific Overhead Door Service	Labor to Diagnose and Trouble Shoot Gate	\$285.00	
		\$285.00	CT 25059152
Alicia Paniagua	Reimbursement for food for CDL meeting held on	\$279.17	
		\$279.17	CT 25059153
Andria Perdue-Keiser	Reimbursement for food provided at Program	\$68.35	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$68.35	CT 25059154
PPG Architectural Finishes Inc	Paint per Invoice 812320006570	\$50.26	
	Eco Fee	\$0.71	
	Paint per Invoice 812320006523	\$102.03	
	Eco Fee	\$1.41	
	Paint per Invoice 812320006600	\$102.03	
	Eco Fee	\$1.41	
		\$257.85	CT 25059155
Quinn Company	SolarHybrid Light Tower (2) Towers @ (1) Week.	\$1,196.25	
	Recycling Fee	\$29.91	
		\$1,226.16	CT 25059156
Rogers Athletic Company	Titan Pop Up Dummy Blue, Part #410341BL, Quote #	\$924.38	
	Packer Shield Blue, Item #410639BL	\$701.44	
	Shipping & Freight	\$266.00	
		\$1,891.82	CT 25059157
Ross Ladder Service	Load test and inspect ladder per foot	\$1,686.40	
	Replaced welded rung	\$540.00	
	Adjust halyard	\$30.00	
	Adjust pulley on extension ladder	\$20.00	
	Stops on extension ladder adjusted.	\$10.00	
	Extension cable adjusted	\$15.00	
	Adjust Halyard Anchor Point	\$4.00	
	Installation of BoltNut	\$12.00	
	Install Lock Nut	\$8.00	
	Installation of Pop Rivet	\$2.50	
		\$2,327.90	CT 25059158
Rugged Radios Inc	Rugged RDH16 Digital, Analog Handheld Radio	\$6,679.97	
	Hand Speaker Mic Waterproof for Handheld Radios	\$1,198.96	
	6-pack Bank Charger for Handheld Radios Item #	\$657.72	
	Rugged and Kenwood Handheld Radio	\$1,368.79	
	Shipping	\$49.20	
		\$9,954.64	CT 25059159
Safety-Kleen Systems, Inc	30G Parts Washer LG- Aqueous Part #90837	\$261.00	
	Aqueous PW Sample Part #8863	\$13.05	
	Fuel Surcharge fee Part #100001	\$17.17	
	Chemistry fee	\$44.37	
	30G Parts Washer LG-Aqueous Part #90837	\$261.00	
		\$596.59	CT 25059160
Santa Maria Ford Inc	Labor LE Vehicle Ford Explorer	\$2,127.50	
	Parts LE Vehicle Ford Explorer	\$396.97	
		\$2,524.47	CT 25059161
Santa Ynez Valley Media	30-second Ad 2025 Fall Registration	\$221.00	
		\$221.00	CT 25059162
SiteOne Landscape Supply, LLC	Aquastripe #1.5B White Athletic Field	\$249.40	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
SiteOne Landscape Supply, LLC	Freight Charges	\$150.01	
		\$399.41	CT 25059163
SLO Pest And Termite	Pest Control Services, 07-01-25 thru 06-30-26	\$120.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$75.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$80.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$75.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$85.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$110.00	
	Pest Control Services, 07-01-25 thru 06-30-26	\$125.00	
		\$670.00	CT 25059164
Smith Pipe & Supply Inc	Supplies for AHC Grounds Dept, 7-1-25 thru 5-29-26	\$75.37	
	Supplies for AHC Grounds Dept, 7-1-25 thru 5-29-26	\$107.58	
	Supplies for AHC Grounds Dept, 7-1-25 thru 5-29-26	\$215.31	
	Supplies for AHC Grounds Dept, 7-1-25 thru 5-29-26	\$406.32	
	Supplies for AHC Grounds Dept, 7-1-25 thru 5-29-26	\$24.50	
	Flow Sensor, FM 3U 3" Sch80 Tee Ultrasonic FS	\$833.42	
	Flow Sensor, FM 3U 3" Sch80 Tee Ultrasonic FS	\$151.24	
		\$1,813.74	CT 25059165
Soundstripe Inc	Annual License Agreement Royalty Free Music	\$9,500.00	
		\$9,500.00	CT 25059166
Source Graphics	Office Supplies - Wide format paper and media	\$512.45	
		\$512.45	CT 25059167
Sousa Tire Service	Service Call	\$45.00	
	Tire, Greenball Towmaster S368	\$126.15	
	Tube, Dawg Pound	\$18.49	
	State Tax Recycle Fee	\$3.50	
	Tire Disposal Fee	\$40.00	
		\$233.14	CT 25059168
Splash N Dash	Car Wash Services for Allan Hancock College	\$274.89	
		\$274.89	CT 25059169
Sport & Cycle Team Athletics Inc	UA W's Black Team Shorty 3" 3/S 3/M. Item #	\$117.39	
	Shipping	\$29.11	
		\$146.50	CT 25059170
Testa Catering	Stage Rental, Set-Up, and Delivery for Hancock	\$277.31	
	Reservation and Admin Fee	\$27.75	
		\$305.06	CT 25059171
Troesh Coleman Pacific Inc	G3 Comm Stabilizer 5 g per each	\$91.13	
	Decomposed Granite Gold	\$182.04	
		\$273.17	CT 25059172
United Health Care Insurance Co	RETIREE AARP INSURANCE PREMIUMS SEP 2025	\$380.62	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$380.62	CT 25059173
Viking Fence Co Inc	Install 150' Linear Ft Of 6' Tall Chain Link	\$10,000.00	
		\$10,000.00	CT 25059174
Wayco Disaster Training and Consulting	WAYCO Disaster Training & Consulting from	\$18,333.33	
		\$18,333.33	CT 25059175
Zara Duggan	Manual Refund Submitted	\$300.00	
		\$300.00	CT 25059176
Amanda Evans	Manual Refund Submitted	\$61.38	
		\$61.38	CT 25059177
Raymond Gaitan	Manual Refund Submitted	\$462.00	
	Manual Refund Submitted	\$434.00	
		\$896.00	CT 25059178
Ofelia Gonzalez	Manual Refund Submitted	\$400.00	
		\$400.00	CT 25059179
Ellianna Gutierrez	Manual Refund Submitted	\$1,768.00	
		\$1,768.00	CT 25059180
Kandace Korn	Manual Refund Submitted	\$80.00	
		\$80.00	CT 25059181
Tayson Langley	Manual Refund Submitted	\$2.00	
		\$2.00	CT 25059182
Christopher Maselli	Manual Refund Submitted	\$92.00	
		\$92.00	CT 25059183
Elizabeth Parker	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25059184
Isaac Sechslingloff	Manual Refund Submitted	\$2,921.00	
		\$2,921.00	CT 25059185
James Vang	Manual Refund Submitted	\$505.45	
		\$505.45	CT 25059186
City Of Santa Maria	Water Services and Disposal Site	\$6,352.79	
	Water Services and Disposal Site, Community	\$1,501.41	
	Water Services and Disposal Site	\$13,444.25	
	Water Services and Disposal Site, Community	\$3,177.39	
	Water Services and Disposal Site	\$3,931.36	
	Water Services and Disposal Site, Community	\$929.13	
	Water Services and Disposal Site	\$650.57	
	Water Services and Disposal Site, Community	\$153.76	
	Water Services and Disposal Site	\$7,247.86	
	Water Services and Disposal Site, Community	\$1,712.95	
	Water Services and Disposal Site	\$208.01	
	Water Services and Disposal Site, Community	\$49.16	
	Water Services and Disposal Site	\$4,531.54	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
City Of Santa Maria	Water Services and Disposal Site, Community	\$1,070.98	
	Water Services and Disposal Site	\$4,593.48	
	Water Services and Disposal Site, Community	\$1,085.61	
	Water Services and Disposal Site	\$148.25	
	Water Services and Disposal Site, Community	\$35.04	
	Water Services and Disposal Site	\$211.71	
	Water Services and Disposal Site, Community	\$50.04	
	Water Services and Disposal Site	\$307.84	
	Water Services and Disposal Site, Community	\$72.76	
	Water Services and Disposal Site	\$1,419.52	
	Water Services and Disposal Site, Community	\$335.49	
		\$53,220.90	CT 25059187
		Disposal Site Landfill Fees	\$260.00
	PCPA Disposal Site Landfill Fees	\$84.00	
	\$344.00	CT 25059188	
Comcast Cable	Comcast Monthly Recurring Costs	\$301.13	
		\$301.13	CT 25059189
	Comcast Monthly Recurring Costs	\$254.74	
		\$254.74	CT 25059190
Erik Diggs	Open Mileage 6.9-30.25	\$127.40	
	Open Mileage 7.1-31.25	\$163.80	
		\$291.20	CT 25059191
Dowlan, Celeste	TUBERCULOSIS SCREENING 8.25	\$25.00	
		\$25.00	CT 25059192
Alejandra Enciso	Open Mileage 8.19.25	\$14.56	
		\$14.56	CT 25059193
Enterprise Rent-A-Car	Diana Perez 8.18-21.25	\$183.87	
		\$183.87	CT 25059194
Daisy Garcia	Open Mileage 8.19.25	\$15.12	
		\$15.12	CT 25059195
Alberto Lara Cornejo	Open Mileage 8.4-5.25	\$174.72	
		\$174.72	CT 25059196
Suzanne Levy	Open Mileage 8.14, 19.25	\$26.32	
		\$26.32	CT 25059197
Lauro Manalo	Curriculum Institute Ontario, Ca	\$169.31	
		\$169.31	CT 25059198
Kenneth Ostini	Open Mileage 8.19, 9.7, 9.14.25	\$126.84	
		\$126.84	CT 25059199
Greg Pensa	Open Mileage 7.24 8.7, 11, 14.25	\$229.88	
		\$229.88	CT 25059200
Deborah Pirman	Admin Conf. Irvine, CA	\$600.00	
	Admin Conf. Irvine, CA	\$3,128.05	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$3,728.05	CT 25059201
Southern California Gas Co	Gas Supply 7.1.2025 - 6.30.2026	\$5,624.15	
	Gas Supply 7.1.2025-6.30.2026	\$1,712.34	
		\$7,336.49	CT 25059202
	Gas Supply 7.1.2025 - 6.30.2026	\$46.79	
	Gas Supply 7.1.2025-6.30.2026	\$14.24	
		\$61.03	CT 25059203
Maria Suarez	REPLENISH CHILD CENTER PETTYCASH Aug 2025	\$50.00	
		\$50.00	CT 25059204
University Of California - Davis	Registration Pre-Health Conf Davis, CA	\$1,080.00	
		\$1,080.00	CT 25059205
US Department of Veterans Affairs	RETURN VA MASTERS,MICHAEL FILE 5123	\$414.00	
		\$414.00	CT 25059206
	RETURN VA33 MORALES,ANTHONY FILE 8758	\$372.00	
		\$372.00	CT 25059207
	RETURN VA33 PINO,NATHANAEL FILE 5811	\$138.00	
		\$138.00	CT 25059208
Verizon Wireless	Monthly Charges For Athletic Hot Spots: 7/01/25 -	\$42.93	
		\$42.93	CT 25059209
	Cell Phone Service Fees for Facilities Dept.	\$568.22	
	Verizon Annual Plan -Noncredit Student Navigators,	\$174.04	
	Samsung Galaxy XCover7 Pro **\$0 Promo Price with 2	\$52.50	
		\$794.76	CT 25059210
	Cell Phone Service for Campus Police:	\$724.08	
		\$724.08	CT 25059211
	iPhone SE Monthly Charges for 4 Outreach/Retention	\$207.60	
	iPhone SE Monthly Charges for 3 Outreach/Retention	\$157.38	
		\$364.98	CT 25059212
	Monthly Charges For Athletic Hot Spots: 7/01/25 -	\$114.03	
		\$114.03	CT 25059213
13 Stars Media	Quarter-page Display Ad 2025 Fall Registration	\$380.00	
		\$380.00	CT 25059214
25th Hour Communications, Inc	Digital Marketing Media Buys and Management	\$7,500.00	
	Digital Marketing Media Buys and Management	\$10,000.00	
		\$17,500.00	CT 25059215
AHC - District Trust Fund	Mgmt Assoc Payroll Deduction 08.29.25	\$240.00	
		\$240.00	CT 25059216
AHC Foundation	Payroll Deduction 08.29.25	\$2,990.96	
		\$2,990.96	CT 25059217

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
All American Screen Printing Inc	EMBROIDERY - AHC LOGO	\$580.72	
		\$580.72	CT 25059218
Amazon	Instructional Supplies for the Paramedic Academy	\$47.84	
	Office-Operational Supplies- 7/1/25 - 5/29/26	\$401.25	
	STUDENT MATERIALS 07-02-25 TO 05-29-26	\$498.90	
	STUDENT MATERIALS 07-02-25 TO 05-29-26	\$162.48	
	OPERATIONAL-OFFICE SUPPLIES 07-01-25 TO 05-29-26	\$71.57	
	INSTRUCTIONAL SUPPLIES 07-02-25 TP 05-29-26	\$54.36	
	ITS - Supplies, 7/01/25 - 5/29/26	\$134.30	
	ITS - Supplies, 7/01/25 - 5/29/26	\$76.05	
	Instructional Supplies 8/6/25-5/29/26	\$18.45	
	Instructional Supplies 8/6/25-5/29/26	\$58.40	
	Instructional Supplies 8/6/25-5/29/26	\$22.56	
	Office/Operational Supplies 7/17/25-5/29/26	(\$34.07)	
	Operational Supplies-Auto Technology	\$145.46	
	Instructional supplies 7/8/2025-5/30/2026	(\$28.26)	
	Instructional supplies 7/8/2025-5/30/2026	(\$56.52)	
	Instructional supplies 7/8/2025-5/30/2026	(\$339.12)	
	Office and operational supplies for AJ,	\$62.61	
	FCS Office/Operational Supplies: 8/20/25 - 5/29/26	\$24.23	
	Office Supplies for 07-01-25 thru 05-29-26	\$498.72	
	Facilities Operational Supplies: 8/19/25 - 5/29/26	\$606.70	
	Instructional Supplies for EMS Academy	\$115.24	
	OPERATIONAL-OFFICE SUPPLIES 07-01-25 TO 05-29-26	\$34.46	
	Amazon Basics HDMI Cable, 25ft	\$28.27	
	Shipping	\$7.60	
	Science Lab Supplies July 1, 2025 - May 29, 2026	\$41.85	
	BLACK+DECKER EM031MB11 Digital Microwave Oven	\$146.60	
	Instructional Supplies	\$760.95	
	Instructional Supplies	\$115.10	
	Instructional Supplies, Culinary Arts, 8-1-25 to	\$1,031.42	
	Instructional Supplies VALID 8-18-25 to 5-31-26	\$189.61	
	Office Supplies VALID 8-19-2025 to 5-31-2026	\$85.35	
		\$4,982.36	CT 25059219
American Industrial Supply	Maintenance Supplies, 07-01-25 thru 05-29-26	\$39.15	
	Maintenance Supplies, 07-01-25 thru 05-29-26	\$27.13	
	Maintenance Supplies, 07-01-25 thru 05-29-26	\$166.93	
		\$233.21	CT 25059220
	OPERATIONAL SUPPLIES 07-01-25 TO 05-29-26	\$124.56	
		\$124.56	CT 25059221
American Star Tours, Inc.	Bus Service - PCPA Solvang Theaterfest Trips	\$9,600.00	
	Bus Service - PCPA Solvang Theaterfest Trips	\$3,600.00	
		\$13,200.00	CT 25059222
Angels Foster Care of Santa Barbara	2025 SIP AND SUPPORT GOLD SPONSOR.	\$1,000.00	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$1,000.00	CT 25059223
Art Central Art Supply	Art Instructional Supplies 8/14/25-5/29/2026	\$212.93	
		\$212.93	CT 25059224
Assoc CA Community College Admin	Payroll Deduction 08.29.25	\$109.89	
		\$109.89	CT 25059225
Big Brand Tire Company	Tires per Invoice 1012-7092532	\$355.35	
	Calif State Tire Fee	\$3.50	
		\$358.85	CT 25059226
Bound Tree Medical	NomoLine-O LH AdPedi Airway Adapter Set 2m	\$73.00	
	Freight	\$0.00	
		\$73.00	CT 25059227
Loren Bradbury	Reimbursement for Instructional Supplies, 8/11/25	\$62.61	
		\$62.61	CT 25059228
Bremer Auto Parts	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$275.65	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$3.82	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	(\$91.94)	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$49.74	
	Parts/Tools for LE Training Vehicles: 7/01/25 -	\$552.47	
	Operational Supplies for the FIRE Academy	\$4.81	
		\$794.55	CT 25059229
BRP Pharmaceuticals	Prescription Medication July 1,2025-May 29,2026	\$39.85	
		\$39.85	CT 25059230
Cal State Auto Parts	Auto Supplies, 07-01-25 thru 05-29-26	\$25.67	
		\$25.67	CT 25059231
Coast Diesel Service	Labor for Truck Driving Program	\$195.00	
	Labor for Truck Driving Program	\$444.00	
	Labor for Truck Driving Program	\$130.00	
	Labor for Truck Driving Program	\$130.00	
	Labor for Truck Driving Program	\$195.00	
	Labor for Truck Driving Program	\$195.00	
	Labor for Truck Driving Program	\$130.00	
	Labor for Truck Driving Program	\$379.00	
		\$1,798.00	CT 25059232
Community College League Of California	JPA Membership 2025-26. Invoice #14588.	\$3,300.00	
		\$3,300.00	CT 25059233
Department of Conservation	Geological Survey for Allan Hancock College	\$4,800.00	
		\$4,800.00	CT 25059234
Diablo Valley College	2025-26 Cisco Academy Annual ASC support fee	\$300.00	
		\$300.00	CT 25059235
Dummies Unlimited	Model #12 Mobile Platform Item #140-MP12	\$897.18	
	Control Handle for Mobile Platform Item #180-MPCH	\$598.13	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
Dummies Unlimited	SHIPPING	\$138.00	
		\$1,633.31	CT 25059236
Earth Systems Pacific	On-site soil and material special inspection and	\$1,612.50	
	On-site Soil and Material Special Inspection/	\$7,273.70	
	C.O. #1: Final compaction testing site visit and	\$516.00	
	On-site Soil and Material Special Inspection/	\$320.00	
		\$9,722.20	CT 25059237
Envoy Plan Services Inc.	Payroll Deduction 08.29.25	\$130,521.98	
		\$130,521.98	CT 25059238
FACCC Fac Assoc CA Comm Colleges	Payroll Deduction 08.29.25	\$311.00	
		\$311.00	CT 25059239
Faculty Association of AHCC	Payroll Deduction 08.29.25	\$9,707.72	
		\$9,707.72	CT 25059240
Fatte's Pizza of Santa Maria	Pizza Purchase for Fall 2025 Tutor Training	\$228.32	
	Delivery Fee	\$6.00	
		\$234.32	CT 25059241
Ferguson Enterprises Inc	Plumbing Supplies, 07-01-25 thru 5-29-26	\$841.48	
	Plumbing Supplies, 07-01-25 thru 5-29-26	\$90.24	
		\$931.72	CT 25059242
Fisher Scientific Co Llc	Supplies for Chem labs per Quote #5175-2966-93	\$35.77	
		\$35.77	CT 25059243
Foodbank Of Santa Barbara County	Food for Food Pantry 07-01-2025 through 06-30-2026	\$2,514.94	
	Food for Food Pantry 07-01-2025 through 06-30-2026	\$1,365.15	
		\$3,880.09	CT 25059244
	Food for Food Pantry 07-01-2025 through 06-30-2026	\$475.00	
		\$475.00	CT 25059245
Franchise Tax Board	Payroll Deduction 08.29.25	\$1,147.21	
		\$1,147.21	CT 25059246
	Payroll Deduction 08.29.25	\$293.00	
		\$293.00	CT 25059247
Glorificate Coffee Delight LLC	Coffee Service for First-Day Information Booths	\$2,850.00	
		\$2,850.00	CT 25059248
Mackenzie Greeley	education reimbursement PE 133 FALL 2025	\$71.00	
		\$71.00	CT 25059249
Nicholas Grijalva	Reimbursement for Instructional Supplies, 8/12/25	\$101.71	
		\$101.71	CT 25059250
Hancock College Boosters, Inc.	GOLD TABLE SPONSOR	\$1,500.00	
		\$1,500.00	CT 25059251
Hardy Diagnostics	Science Lab Supplies July 1, 2025-May 29, 2026	\$96.16	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$96.16	CT 25059252
Home Depot	Instrucitonal Supplies for Fire Academy	\$144.41	
	Maintenance Supplies - LVC , 7-1-25 thru 5-29-26	\$66.26	
	Maintenance Supplies - LVC , 7-1-25 thru 5-29-26	\$135.87	
	Maintenance Supplies - LVC , 7-1-25 thru 5-29-26	\$136.92	
	Maintenance Supplies - LVC , 7-1-25 thru 5-29-26	\$51.16	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$80.11	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$93.83	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	(\$41.89)	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$101.39	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$44.21	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$241.34	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$23.10	
	Maintenance Supplies - SM, 7-1-25 thru 5-29-26	\$162.04	
		\$1,238.75	CT 25059253
Intermountain Lock And Security Supply	Key and Lock Supplies, 07-01-25 thru 5-29-26	\$334.42	
		\$334.42	CT 25059254
Jay Cee Trophy	Fire Academy Name Tags Fall 2025 to Spring 2026	\$741.24	
		\$741.24	CT 25059255
Job Advertising	Job Advertising 07-01-25 thru 06-30-26	\$989.00	
		\$989.00	CT 25059256
Kelly Spicers Stores	Office Supplies - Paper, Wideformat and Bindery	\$1,385.80	
	Office Supplies - Paper, Wideformat and Bindery	\$408.82	
	Office Supplies - Paper, Wideformat and Bindery	\$566.35	
		\$2,360.97	CT 25059257
Kristen Marshall	PAYROLL DEDUCTION 08/29/2025	\$1,600.00	
		\$1,600.00	CT 25059258
McKesson Medical Surgical Inc	CONTROL, MULTI CHEMISTRY item #500348	\$71.20	
	CETIRIZINE item #1146563	\$5.69	
	IBUPROFEN item #1111735	\$79.65	
	COUGH DROPS item #1111732	\$69.84	
	ACETAMINOPHEN item #1111736	\$53.70	
	DIPHEN item #406725	\$34.58	
	LORATADINE item #1111728	\$77.85	
	NASAL DECONGESTANT item #1238923	\$21.06	
	SALINE NASAL SPRAY item #1238886	\$27.60	
	ORASOL, GEL item #1111727	\$26.80	
	CLOTRIMAZOLE item #352143	\$5.49	
	BZK TOWELETTE item #670150	\$6.06	
	SMALL GLOVE item #957801	\$43.52	
	MED GLOVE item #957802	\$65.28	
	HOT COMPRESS item # 520561	\$32.78	
	PROCEDURE MASKS item #1196784	\$41.93	
	AMMONIA INHALANT item #1256264	\$6.17	
	TEST STRIPS, CARDIOCHEK+ item #986110	\$1,194.82	
	CONTROL, HEMOGLOBIN item #1027501	\$62.14	

14-46
Allan Hancock College
Warrant Register
 Check Dates from 8/1/2025 to 8/31/2025
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
McKesson Medical Surgical Inc	MULTI ENZYMATIC CLEANSER item #484478	\$36.43	
	THERMOMETER item #508755	\$110.34	
	TUBE, CAPILLARY item #957814	\$33.76	
	Estimated Shipping & Handling	\$12.00	
		\$2,118.69	CT 25059259
National Student Clearinghouse	Student Tracker Premium Service 10.01.2025 -	\$2,095.00	
		\$2,095.00	CT 25059260
New Readers Press	News For You Classroom Subscription 15 Weeks	\$424.13	
	Shipping	\$38.03	
		\$462.16	CT 25059261
Niles Biological	Science Lab Supplies July 1, 2025-May 29, 2026	\$42.74	
		\$42.74	CT 25059262
Old Town Shirt Factory	Heat Press: Customer provided Royal Tee, Allan	\$125.98	
	One Color Print: Customer provided Tee, Cross	\$157.47	
	Screen Printing: AHC Logo and Event Staff on	\$544.45	
		\$827.90	CT 25059263
PARS Public Agency Retirement	PAYROLL DEDUCTION 08/29/2025	\$6,713.16	
		\$6,713.16	CT 25059264
Part Time Faculty AHC - Member	PAYROLL DEDUCTION 08/29/2025	\$10,497.40	
		\$10,497.40	CT 25059265
Portable Johns, Inc.	Rental-Servicing Portable Toilets and Hand Washing	\$747.77	
		\$747.77	CT 25059266
ProCare Janitorial Supply, Inc.	Custodial Supplies-Lompoc, 07-01-25 thru 05-29-26	\$764.41	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$64.66	
	Custodial Supplies, 07-01-25 thru 05-29-26	\$58.77	
		\$887.84	CT 25059267
Rally Factory	Embroidered Hats Fitted Quote #12142 #1	\$138.98	
	Embroidered Hats Fitted Quote #12142 #1	\$876.96	
	Embroidered Hats Flex Fit	\$976.79	
	Rawlings baseball, Official Cal Community College	\$3,360.38	
	Shipping	\$105.00	
		\$5,458.11	CT 25059268
Ruben Ramirez	Reimbursement for portable hard drive	\$70.67	
		\$70.67	CT 25059269
Victoria Rivas	HEA 550 FALL 2025	\$1,500.00	
		\$1,500.00	CT 25059270
Safety-Kleen Systems, Inc	30G Parts Washer Serial#21126466	\$292.58	
	30G Parts Washer Serial#21126694	\$292.58	
	Aqueous PW Sample	\$13.05	
	Chemistry Fee	\$49.74	
	Recovery Fee	\$115.46	
	E-Manifest Fee	\$27.00	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$790.41	CT 25059271
Santa Barbara County Sheriff's Office	PAYROLL DEDUCTION 08/29/2025	\$960.53	
		\$960.53	CT 25059272
Santa Maria Ford Inc	PARTS INVOICE# 254938 2022 FORD EXPLORER VIN#54299	\$600.19	
	LABOR	\$647.50	
		\$1,247.69	CT 25059273
Santa Maria Valley Chamber of Commerce	SANTA MARIA VALLEY CHAMBER ANNUAL AWARDS GALA 2025	\$150.00	
		\$150.00	CT 25059274
Save Mart Supermarkets	Food Supplies for Children's Center 7-1-25 to Food Supplies for Children's Center 7-1-25 to	\$420.91 \$224.50	
		\$645.41	CT 25059275
Sherwin-Williams	Painting Supplies per Invoice 5034-5	\$25.30	
	Painting Supplies per Invoice 4980-0	\$54.29	
		\$79.59	CT 25059276
	Painting Supplies per Invoice 6624-9	\$24.56	
		\$24.56	CT 25059277
Smart & Final	Snacks for UTC Workshops, 7/1/25 - 5/29/26	\$54.08	
	Snacks and Beverages for General Counseling,	\$22.96	
	Food & Drink for MESA/STEM Week of Discovery &	\$457.38	
	Snacks and Beverages for General Counseling,	\$498.04	
	Instructional Supplies for Biology Labs	\$15.94	
	Food/snacks for Bulldog Bites & events	\$96.95	
	Snacks and Beverages for General Counseling,	\$344.40	
	Snacks and Beverages for General Counseling,	\$8.69	
	Snacks and Beverages for General Counseling,	\$135.25	
	Snacks and Beverages for General Counseling,	\$177.84	
	Instructional Supplies for Biology Labs	\$22.16	
	Snacks and Beverages for General Counseling,	\$766.99	
	Snacks and Beverages for General Counseling,	\$511.22	
		\$3,111.90	CT 25059278
	Food for Children's Center 7-1-25 to 6-30-26	\$138.42	
	Food for Children's Center 7-1-25 to 6-30-26	\$153.34	
	Food for Children's Center 7-1-25 to 6-30-26	\$78.45	
	Food for Children's Center 7-1-25 to 6-30-26	\$77.59	
	Food for Children's Center 7-1-25 to 6-30-26	\$325.72	
	Food for Children's Center 7-1-25 to 6-30-26	\$90.95	
	Food for Children's Center 7-1-25 to 6-30-26	\$166.08	
	Food for Children's Center 7-1-25 to 6-30-26	\$140.89	
	Food for Children's Center 7-1-25 to 6-30-26	\$148.97	
		\$1,320.41	CT 25059279
	Instructional Supplies for Culinary Arts:	\$190.42	
	Instructional Supplies for Culinary Arts:	\$182.41	
	Instructional Supplies for Culinary Arts:	\$578.70	

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$951.53	CT 25059280
Sousa Tire Service	Tires, Travelstar HF288 STR	\$366.35	
	State Tax Recycle Fee	\$7.00	
		\$373.35	CT 25059281
Stotz Equipment	Freight Charges per Invoice #031123	\$39.96	
	Module, Item #BUC10862	\$341.77	
		\$381.73	CT 25059282
Teal Journey Ovarian Cancer Foundation	GOLD SPONSOR	\$1,500.00	
		\$1,500.00	CT 25059283
The Lincoln Electric Company	Instructional Supplies for Welding Program	\$1,737.18	
	Instructional Supplies for Welding Program	\$89.42	
		\$1,826.60	CT 25059284
Troesh Coleman Pacific Inc	Playground Chips per yard,	\$494.21	
		\$494.21	CT 25059285
United Parcel Service	UPS Charges, 7-1-25 thru 6-30-26, Account #977376	\$21.69	
	UPS Charges, 7-1-25 thru 6-30-26, Account #977376	\$46.69	
	UPS Charges, 7-1-25 thru 6-30-26, Account #977376	\$21.69	
	UPS Charges, 7-1-25 thru 6-30-26, Account #977376	\$21.69	
		\$111.76	CT 25059286
United Rentals, Inc	Rental Fee for Sod Cutter per Inv. 250859135-002	\$250.13	
		\$250.13	CT 25059287
United Way of the Central Coast	PAYROLL DEDUCTION 08/29/2025	\$30.00	
		\$30.00	CT 25059288
Wex Bank	Gas Purchases: 7/01/25 - 6/30/26	\$98.88	
		\$98.88	CT 25059289

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025
Bank Code: CT

Fund and Reversal Summary

Totals By Fund:

Total for General Fund 9410	\$3,513,121.85
Total for Bond Interest & Redemption Fund 9421	\$0.00
Total for Child Development Fund 9433	\$34,078.91
Total for Capital Outlay Project Fund 9441	\$165,415.32
Total for General Obligation Bond Fund 9447	\$239,453.40
Total for Dental Self-Insurance Fund 9461	\$65,927.00
Total for Self-Insurance Health Exam Fund 9462	\$0.00
Total for Self-Insurance, Property, & Liability Fund 9463	\$12,475.50
Total for Post-Employment Benefits Fund 9469	\$3,300.00
Total for Student Body Center Fee Trust Fund 9473	\$2,501.69

Allan Hancock College

Warrant Register

Check Dates from 8/1/2025 to 8/31/2025

Bank Code: RC

Vendor Name	Description	Amount	Warrant
Herlinda Vajar	WORKERS COMP REIMBURSE SUPP 8.2025	\$557.28	
		\$557.28	RC 40000269
Mariah Lopez	BASIC NEEDS EMERGENCY 8.2025	\$500.00	
		\$500.00	RC 40000270
Board of Vocational Nursing & Psychiatric Technicians	IV Therapy Certification Course Provider Renewal	\$250.00	
		\$250.00	RC 40000271

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT	
August-25	
ACRONYMS	
13 Stars Media	NO ACRONYM
19six Architects	Nineteen Six Architects (Formerly PMSM)
25th Hour Communications, Inc	NO ACRONYM
4imprint	NO ACRONYM
AHC - Part - Time Faculty Association	Allan Hancock College - Part Time Faculty Association
AHC District Trust	Allan Hancock College-District Trust
AHC Foundation	Allan Hancock College Foundation
APW Hoods Inc	Absolute Power Wash Hoods Inc
B&H Photo	NO ACRONYM
Bio-Rad Laboratories	NO ACRONYM
BRP Pharmaceuticals	Bryant Ranch Prepack Pharmaceuticals
Cal State Auto Parts	NO ACRONYM
Cal-Coast Machinery	NO ACRONYM
CalSoft	NO ACRONYM
CALSTRS	California State Teacher's Retirement System
CDW Government Inc	Computer Discount Warehouse Government Inc
CIA Medical	Central Infusion Alliance Medical
Coastal Ag	Coastal Agriculture
EKC Enterprises Inc	NO ACRONYM
ETR Associates	Education Training Research Associates
FACCC	Faculty Association of California Community Colleges
Faculty Association of AHCC	Faculty Association of Allan Hancock Community College
FOLLETT HEG-AHC	Follett Higher Education Group-Allan Hancock College
H&H Publishing Co. Inc	NOT AN ACRONYM
IPS Group INC	International Parking Systems
IRS ACS Support	Internal Revenue Service Automated Collection System Support
J B Dewar	NO ACRONYM
J W Pepper & Son Inc	NO ACRONYM
KPMR-TV	NO ACRONYM
KSBY-TV	NO ACRONYM
LG Inspection LLC	Leach Group, INC
NUB GAMES INC	NO ACRONYM
ODP Business Solutions, LLC	Office Depot Business Solutions, LLC
OEYT	NO ACRONYM
PARS	Public Agency Retirement System
Part Time Faculty AHC-Member	Part Time Faculty Allan Hancock College Member
PPG Architectural Finishes	Pittsburgh Paints & Glass Architectural Finishes
RT Systems	NO ACRONYM
Santa Maria Valley YMCA	Santa Maria Valley Young Men's Christian Association
SISC III	Self Insured Schools of California
SLO Pest and Termite	San Luis Obispo Pest and Termite
Splash N Dash	Splash and Dash
T-Mobile USA Inc	Telekom-Mobile USA Inc
VTC Enterprises	Vocational Training Center Enterprises
Wayco Disaster Training and Consulting	NO ACRONYM
WestEd	West Education
WEX Bank	Wright Express Financial Services Corp

To: Board of Trustees	Date: October 20, 2025
From: Superintendent/President	
Subject: Approval of Employee Personnel Actions	Item Number: 11.B.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 3

BACKGROUND

In an effort to condense and streamline the information provided to the board of trustees and to eliminate the use of pronouns, the following personnel actions in the subsequent Excel document are recommended:

FISCAL IMPACT

The fiscal impact is included in the following pages.

RECOMMENDATION

Staff recommends the board of trustees approve the following personnel actions as presented.

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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16-Revised
 October 20, 2025
 Employee Personnel
 Actions

Faculty Member - Change of Status								
Special Note: Work reduction under California Education Code 87483 (Willie Brown Act)								
Name	Action	Assignment	Department or Division	Effective Date	From	To	Reason/Comment	
1	Reed, Christine	contract change	academic specialist MESA/STEM	Academic Affairs	07/01/25	10-months	12-months	Correct funding source
2	Scarffe, Jessica	reduction of 40 percent	professor, political science	Behavioral Sciences	fall 2025	100 percent	60 percent	Reduced workload
3	Scarffe, Jessica	reduction of 40 percent	professor, political science	Behavioral Sciences	spring 2026	100 percent	60 percent	Reduced workload
Fiscal Impact 2025-2026 Fiscal Year								
1	FSS-MESA							\$ 39,871.00
2	unrestricted general fund							\$ (35,299.20)
3	unrestricted general fund							\$ (35,299.20)

Classified Staff - Appointments, Promotions and Transfers								
Name	Action	Assignment	Department or Division	Effective Date	Salary	Months and FTE	Reason/Comment	
1	Brierley, Amanda	appointment	teacher-children's center	Children's Center	10/21/25	21-A	11-FT	New position
2	Espinosa Hernandez, Maria del Carmen	appointment	teacher-children's center	Children's Center	10/21/25	21-A	11-FT	New position
3	Garcia-Pack, Renae	appointment	coordinator, language laboratory	Language & Communication	10/01/25	29-A	10-FT	Replace Adrienne Sandvik
4	Villanueva, Kaili Rose	appointment	veteran's success center coordinator/school certifying official	Veteran's Success Center	10/21/25	31-A	12-FT	Replace Andrea Cabanas
5	Aguirre, Kayla	appointment	instructional assistant 3D-art	Fine Arts	10/22/25	24-A	10-PT	Replace Celeste Dowlan
Fiscal Impact 2025-2026 Fiscal Year								
1	Title V/Child Ctr Care General							\$ 62,461.00
2	Title V/Child Ctr Care General and CDE CA State Preschool Program							\$ 62,461.00
3	unrestricted general fund							\$ 79,930.00
4	unrestricted general fund							\$ 77,391.00
5	unrestricted general fund							\$ 78,179.00

Classified Staff - Out-of-Class Assignments								
Special Note: Pursuant to Government Code 20480, effective January 1, 2018, employees may be limited to 960 hours of out-of-classification pay in a fiscal year.								
Name	Assignment	Department or Division	Effective Dates	From	To	Reason/Comment		
1	Segura-Esquivel, Sergio	student resource support technician	Basic Needs Center	09/23/25-05/29/26	24-C	24-C, plus 5 percent	Performing duties outside of the job description	
2	Robles, Aaron	administrative assistant III	Academic Affairs	10/15/25-04/30/26	27-C	27-C, plus 5 percent	Performing duties outside of the job description	
3	Stanley, Chloe	community education specialist	Community Education	08/05/25-06/30/26	24-B	24-B, plus 5 percent	Performing duties outside of the job description	
Fiscal Impact 2025-2026 Fiscal Year								
1	unrestricted general fund							\$ 2,036.00
2	unrestricted general fund							\$ 1,654.00
3	unrestricted general fund							\$ 2,666.00

Short-Term/On-Call, Substitutes, Professional Experts						
Special Note: The college hires short-term/on-call employees, substitutes, and professional experts exempt from classified service per Education Code Section 88003. The following appointments are contingent upon availability of funding and the ending date could change based on district need.						
** Important Notice: New employees are not to begin working until clearance has been confirmed from the Human Resources office.						
Name	Action	Position Title	Dates	Hourly	Duties/Responsibilities	
1	Alexander, Tiffany	short-term	instructional aide IV	09/10/25-06/30/26	\$ 24.00	EMS, Fire, Law Enforcement Programs
2	Alfaro, Edwin	short-term	program specialist	09/01/25-06/30/26	\$ 30.00	Cal-SOAP database coordinator

17-Revised
 October 20, 2025
 Employee Personnel
 Actions

Short-Term/On-Call, Substitutes, Professional Experts (Continued)						
3	Amaya, Ruth	short-term	program assistant IV	08/01/25-09/30/25	\$ 24.00	Provide clerical support to the MESA program
4	Bejarano, Amy	short-term	program assistant V	09/01/25-06/30/26	\$ 26.00	Provide support in various Counseling programs
5	Benitez, Jonathan	substitute	custodian	08/01/25-06/30/26	\$ 20.00	On-call substitute for vacation, sick leave, or vacancy
6	Carranza, Alan	substitute	campus safety officer	07/01/25-06/30/26	\$ 24.00	On-call substitute for vacation, sick leave, or vacancy
7	Ceja, Omar	substitute	groundskeeper	10/01/25-06/30/26	\$ 20.00	On-call substitute for vacation, sick leave, or vacancy
8	Crew, Alexander	substitute	campus safety officer	10/15/25-06/30/26	\$ 24.00	On-call substitute for vacation, sick leave, or vacancy
9	Datium, Eva Maria	short-term	instructional aide III	08/29/25-05/20/26	\$ 20.00	Assist students in Anatomy & Physiology courses
10	Green, William	short-term	instructional aide VI	10/21/25-06/30/26	\$ 36.00	EMS, Fire, Law Enforcement Programs
11	Huicochea, Annette	short-term	program assistant IV	09/08/25-06/30/26	\$ 24.00	Provide support in A&R during employee leave of absence
12	Martinez, Izabel	short-term	program assistant V	10/07/25-06/30/26	\$ 26.00	Support and service window coverage in building A
13	McNutt, Mike	short-term	program assistant V	08/29/25-09/30/25	\$ 26.00	Assist with the Ceramics courses
14	Morales, Eliseo	substitute	financial aid support technician	09/15/25-10/31/25	\$ 22.48	On-call substitute for vacation, sick leave, or vacancy
15	Pennington, Michael	short-term	instructional aide VI	10/12/25-06/30/26	\$ 36.00	EMS, Fire, Law Enforcement Programs
16	Roehl, Susan	short-term	instructional aide VI	10/21/25-06/30/26	\$ 36.00	EMS, Fire, Law Enforcement Programs
17	Sebastiani, Dominic	short-term	program assistant VI	10/01/25-06/30/26	\$ 36.00	Event staff in Athletics Department
18	Sharvit, Adielle	short-term	program assistant IV	09/12/25-12/08/25	\$ 24.00	Assist with projects in the Counseling Department
19	Vela, Marissa	short-term	program assistant VI	10/01/25-06/30/26	\$ 36.00	Community outreach and promotion, support the department in various capacities
20	Zavala, Gladis Yesenia	short-term	program assistant V	09/10/25-06/30/26	\$ 26.00	Provide support in various Counseling programs
21	Alonso, Barbara	short-term	program assistant V	10/01/25-12/12/25	\$ 26.00	Support the Twilight Program in the Children's Center
22	Lopez, Erby	substitute	custodian	10/28/25-06/30/26	\$ 20.00	On-call substitute for vacation, sick leave, or vacancy
23	Magana, Jared	substitute	custodian	10/25/25-06/30/26	\$ 20.00	On-call substitute for vacation, sick leave, or vacancy
24	Morales, Netza	substitute	custodian	10/28/25-06/30/26	\$ 20.00	On-call substitute for vacation, sick leave, or vacancy
25	Ramirez, Zalleth	substitute	program assistant III	10/01/25-06/30/26	\$ 20.00	On-call substitute for vacation, sick leave, or vacancy
26	Santos, Eduardo	short-term	program assistant V	10/13/25-12/31/25	\$ 26.00	During the recruitment of permanent employee

Coaching Appointments and Stipends					
Special Note: The college reserves the right to cancel any coaching appointment or to reassign the area of service.					
Name	Assignment	Sport	Effective Dates	Stipend	
1 Mahusay, Ian	assistant coach	women's volleyball	09/10/25-11/30/25	\$	1,000.00
2 Johnson, Chastity	assistant coach	softball	08/01/25-05/01/26	\$	6,000.00
3 Contreras, Jason	assistant coach	softball	08/01/25-05/01/26	\$	9,000.00
Fiscal Impact 2025-2026 Fiscal Year					
unrestricted general fund				\$	16,000.00

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Approval of Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	Item Number: 11.C.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 20

BACKGROUND

Credit and noncredit instruction and non-instructional assignments for part-time faculty and overload and special assignments/stipends for regular full-time faculty are recommended for the time periods designated on the attached list, as per the California Education Code, Section 87482.5.

FISCAL IMPACT

Budgeted for the 2025-2026 fiscal year.

RECOMMENDATION

Staff recommends the board of trustees approve the attached list of part-time faculty appointments and regular faculty overload and special assignments.

Administrator Initiating Item: Robert Curry	Final Disposition:
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**FULL-TIME FACULTY OVERLOAD ASSIGNMENTS
FALL 2025**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
		ANTHROPOLOGY		
Stokes, Brian	21747	ANTH 102	Intro to Cultural Anthro	.200
		COUNSELING		
Arvizu-Rodriguez, Maria	Assigned	COUN	Counseling – SM	.005
Brackett, Ashley	Assigned	COUN	Counseling – SM	.005
Hernandez, David	Assigned	COUN	Counseling – SM	.005
Perales, Carissa	Assigned	COUN	Counseling – SM	.013
		EARLY CHILDHOOD STUDIES		
Frazier, Yvon	20473	ECS 104	Principles and Practices	.200
Frazier, Yvon	22504	ECS 100	Child Growth and Development	.200
		HED		
Aye, Tyson	22603	HED 100	Health and Wellness	.200
		HISTORY		
Bierly, Gary	22559	HIST 101	World Civilizations to 1600	.200
		LIBRARY		
Lara, Karina	Assigned	LIBR	Librarian - SM	.205
		MUSIC		
Dechaine, Nichole	20773	MUS 170	Applied Music	.110

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
FALL 2025**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
COUNSELING				
Janiam, Gunyalat	Assigned	COUN	Counseling/SM – Other	.003
Janiam, Gunyalat	Assigned	COUN	Counseling – SM	.012
Perez, Kenneth	Assigned	COUN	Counseling/SM – Other	.006
Perez, Kenneth	Assigned	COUN	Counseling – SM	.027
Wright-Morgan, Christina	Assigned	COUN	Counseling/SM – Other	.002
Wright-Morgan, Christina	Assigned	COUN	Counseling – SM	.008
ECONOMICS				
Cantrell, Robert	20456	ECON 101	Principles of Macro-Economics	.200
EMERGENCY MEDICAL SERVICES				
Combs, Michele	22194	EMS 321	Advanced Cardiac Life Support	.017
Rouleau, Kati	22194	EMS 321	Advanced Cardiac Life Support	.017
Roehl, Susan	20482	EMS 301	EMS Academy – 1A (EMT)	.077
EMERGENCY MEDICAL SERVICES PARAMEDIC				
Pollack, Uri	20863	EMSP 323	Paramedicine Theory 1	.048
Pollack, Uri	22383	EMSP 333	Paramedicine Theory 2	.017
Roehl, Susan	20863	EMSP 323	Paramedicine Theory 1	.017
Roehl, Susan	20864	EMSP 324	Paramedicine Laboratory 1	.024
ENGLISH				
McIlroy-Hawley, Behhinn	21917	ENGL C1000	Academic Reading and Writing	.288
FIRE TECHNOLOGY				
Asmus, Travis	21282	FT 307	Firefighter 1 Academy 1A	.235
Asmus, Travis	20260	FT 308	Firefighter 1 Academy 1B	.088
Baldwin, Cody	21282	FT 307	Firefighter 1 Academy 1A	.103
Baker, David	21282	FT 307	Firefighter 1 Academy 1A	.214
Burch, William	21282	FT 307	Firefighter 1 Academy 1A	.441
Collins, Brandyn	21282	FT 307	Firefighter 1 Academy 1A	.206
Crotty, John	21282	FT 307	Firefighter 1 Academy 1A	.105
Crotty, John	20260	FT 308	Firefighter 1 Academy 1B	.151
D'Andrea, Dana	21282	FT 307	Firefighter 1 Academy 1A	.029
D'Andrea, Dana	20260	FT 308	Firefighter 1 Academy 1B	.182
Davis, Steven	20260	FT 308	Firefighter 1 Academy 1B	.159
Good, Kevin	21664	FT 106	Firefighter I Pre-Academy	.059
Good, Kevin	21282	FT 307	Firefighter 1 Academy 1A	.180
Good, Kevin	20260	FT 308	Firefighter 1 Academy 1B	.032
Hart, Stanley	21664	FT 106	Firefighter I Pre-Academy	.088
Hart, Stanley	21282	FT 307	Firefighter 1 Academy 1A	.302
Hughey, Thomas	20260	FT 308	Firefighter 1 Academy 1B	.214
Markley, John	21664	FT 106	Firefighter I Pre-Academy	.088
Markley, John	21282	FT 307	Firefighter 1 Academy 1A	.176
Martinez, Cesar	21282	FT 307	Firefighter 1 Academy 1A	.029
Martinez, Christopher	21282	FT 307	Firefighter 1 Academy 1A	.171
Martinez, Essex	21282	FT 307	Firefighter 1 Academy 1A	.264
McMann, Scott	21282	FT 307	Firefighter 1 Academy 1A	.088

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
FALL 2025**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
McMann, Scott	20260	FT 308	Firefighter 1 Academy 1B	.029
Montejo, Vincent	21282	FT 307	Firefighter 1 Academy 1A	.029
Montejo, Vincent	20260	FT 308	Firefighter 1 Academy 1B	.029
Orr, Howard	20260	FT 308	Firefighter 1 Academy 1B	.159
Paige, Brandon	20260	FT 308	Firefighter 1 Academy 1B	.212
Snodgrass, James	20260	FT 308	Firefighter 1 Academy 1B	.033
Stevens, Nicole	21664	FT 106	Firefighter I Pre-Academy	.059
Stevens, Nicole	21282	FT 307	Firefighter 1 Academy 1A	.264
Vernon, Sherman	21282	FT 307	Firefighter 1 Academy 1A	.044
Vernon, Sherman	20260	FT 308	Firefighter 1 Academy 1B	.066

ENVIRONMENTAL TECHNOLOGY

Oathout, Julie	22577	ENVT 101	Intro to Environmental Health	.200
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LAW ENFORCEMENT

Abbas, Hussein	22573	LE 322	Basic Law Enforcement Academy	.139
Alexander, Eric	21210	LE 330	Core Custody Academy	.033
Bianchi, Catherine	20637	LE 321	Basic Law Enforcement Academy	.029
Bianchi, Catherine	22573	LE 322	Basic Law Enforcement Academy	.237
Burns, Jeremy	20637	LE 321	Basic Law Enforcement Academy	.132
Burns, Jeremy	22573	LE 322	Basic Law Enforcement Academy	.136
Callahan, Kenneth	21210	LE 330	Core Custody Academy	
Camarena, Juan	22573	LE 322	Basic Law Enforcement Academy	.029
Camarena, Juan	21210	LE 330	Core Custody Academy	.125
Corona, Abel	20637	LE 321	Basic Law Enforcement Academy	.066
Corona, Abel	22573	LE 322	Basic Law Enforcement Academy	.018
Consorti, Nicholas	21210	LE 330	Core Custody Academy	
Culver, David	20637	LE 321	Basic Law Enforcement Academy	.066
Dague, Jean	22573	LE 322	Basic Law Enforcement Academy	.017
Delgado, Matthew	20637	LE 321	Basic Law Enforcement Academy	.066
Delgado, Matthew	22573	LE 322	Basic Law Enforcement Academy	.067
Dickel, Jason	21307	LE 425	PC 832 Firearms	.029
Dillard, Bryan	20637	LE 321	Basic Law Enforcement Academy	.212
Dillard, Bryan	22573	LE 322	Basic Law Enforcement Academy	.149
Estrada, Anthony	20637	LE 321	Basic Law Enforcement Academy	.088
Garrett, William	22573	LE 322	Basic Law Enforcement Academy	.055
Garrett, William	21210	LE 330	Core Custody Academy	.029
George, Kenneth	20637	LE 321	Basic Law Enforcement Academy	.180
George, Kenneth	22573	LE 322	Basic Law Enforcement Academy	.037
George, Kenneth	21307	LE 425	PC 832 Firearms	.093
Gotschall, Christopher	20637	LE 321	Basic Law Enforcement Academy	.066
Hieatt, Jay	21210	LE 330	Core Custody Academy	.017
Huddle, Kevin	22573	LE 322	Basic Law Enforcement Academy	.037
Hutton, Trevor	22573	LE 322	Basic Law Enforcement Academy	.066
Jones, Douglas	22573	LE 322	Basic Law Enforcement Academy	.033
Kuhl, Perry	22573	LE 322	Basic Law Enforcement Academy	.087
Magana, Jorge	21210	LE 330	Core Custody Academy	.029
Martinez, Alison	20637	LE 321	Basic Law Enforcement Academy	.038
Martinez, Michael	20637	LE 321	Basic Law Enforcement Academy	.147
Martinez, Michael	22573	LE 322	Basic Law Enforcement Academy	.099
Neumann, Timothy	22573	LE 322	Basic Law Enforcement Academy	.104
Neumann, Timothy	21210	LE 330	Core Custody Academy	.029

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
FALL 2025**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Neumann, Timothy	20680	LE 318	Traffic Collision Invest	.147
Olmstead, Brian	22573	LE 322	Basic Law Enforcement Academy	.058
Payne, Christopher	21307	LE 425	PC 832 Firearms	.029
Perkins, Michael	20637	LE 321	Basic Law Enforcement Academy	.067
Perkins, Michael	22573	LE 322	Basic Law Enforcement Academy	.033
Rivera, Lisa	20637	LE 321	Basic Law Enforcement Academy	.029
Rivera, Lisa	22573	LE 322	Basic Law Enforcement Academy	.058
Ruth, Ross	22573	LE 322	Basic Law Enforcement Academy	.037
Sandu, Daniel	22573	LE 322	Basic Law Enforcement Academy	.029
Siegel, Kimberly	20637	LE 321	Basic Law Enforcement Academy	.017
Stahnke, Adam	22573	LE 322	Basic Law Enforcement Academy	.075
Valadez, David	20637	LE 321	Basic Law Enforcement Academy	.135
Valadez, David	22573	LE 322	Basic Law Enforcement Academy	.131
Valle, Jesus	22573	LE 322	Basic Law Enforcement Academy	.112
Valle, Jesus	21210	LE 330	Core Custody Academy	.029
Vasquez, Frank	20637	LE 321	Basic Law Enforcement Academy	.050
Vasquez, Frank	22573	LE 322	Basic Law Enforcement Academy	.033
Wade, Ryan	20637	LE 321	Basic Law Enforcement Academy	.050
LIBRARY				
Cohn, Kellye	Assigned	LIBR	Librarian-SM	.006
Downey, Jennifer	Assigned	LIBR	Librarian-LVC	.549
Hansen, Teena	Assigned	LIBR	Librarian-LVC	.180
Meddings, Nancy	Assigned	LIBR	Librarian-LVC	.057
Moore, Mary Michelle	Assigned	LIBR	Librarian-SM	.456
Moore, Mary Michelle	20652	LIBR	Research Methods	.133
Velati Tirona, Virginia	Assigned	LIBR	Librarian-SM	.424
Wegener, Jaime	Assigned	LIBR	Librarian-SM	.297
MUSIC				
Badivuku, Adea	20773	MUS 128	Applied Music	.066
Coelho, Jerry	20773	MUS 128	Applied Music	.061
Collette, Caitlyn	20773	MUS 128	Applied Music	.061
Ruyle, Chad	20773	MUS 128	Applied Music	.193
NURSING				
Aguirre, Giselle	20169	NURS 338	Clinical Lab 3	.176
Benitez, Ana	20169	NURS 338	Clinical Lab 3	.059
PHILOSOPHY				
Britton, Christopher	22522	PHIL 105	Ethics	.200
PHOTOGRAPHY				
Valasquez, Mark	20257	PHTO 110	Basic Photography	.046

**PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
FALL 2025**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
		ADULT BASIC SKILLS		
Eachus, Hedy	21018	BASK 7011	Basic Math	.054
Mahon, Richard	20525	BASK 7015	Reading and Writing Lab	.211
McIlroy-Hawley, Behhinn	20525	BASK 7015	Reading and Writing Lab	.149
Molina, Steven	20638	BASK 7005	H.S. Equivalency Exam Prep	.162
Molina, Steven	21627	BASK 7005	H.S. Equivalency Exam Prep	.162
Moreno, Clemente	21318	BASK 7005	H.S. Equivalency Exam Prep	.162
Wambolt, Lilia	21281	BASK 7005	H.S. Equivalency Exam Prep	.162
Wambolt, Lilia	21300	BASK 7006	Math Reasoning	.162
Wambolt, Lilia	21656	BASK 7005	H.S. Equivalency Exam Prep	.162
		CITIZENSHIP		
Predazzi, Brenda	20851	CITZ 7000	Preparation for Citizenship	.041
Predazzi, Brenda	20852	CITZ 7001	U.S. Citizenship Interview Prep	.041
Predazzi, Brenda	21170	CITZ 7001	Preparation for Citizenship	.041
Predazzi, Brenda	21171	CITZ 7001	U.S. Citizenship Interview Prep	.041
Uribe, Armando	21022	CITZ 7000	Preparation for Citizenship	.041
Uribe, Armando	21595	CITZ 7001	U.S. Citizenship Interview Prep	.041
		EARLY CHILDHOOD STUDIES NONCREDIT		
Suarez, Maria	20747	ECSN 7300	Family Childcare Business	.020
Rattanatrav, Vanni	20748	ECSN 7301	Child Health and Safety	.038
Rattanatrav, Vanni	20749	ECSN 7304	Ethics and Business Contracts	.027
Suarez, Maria	20750	ECSN 7313	Observation Made Easy	.054
		ENGLISH LANGUAGE DEVELOPMENT NONCREDIT		
Aguila, Raul	21024	ELDN 7420	Newcomer	.162
Aguila, Raul	21030	ELDN 7420	Newcomer	.162
Aguilera, Virginia	21032	ELDN 7430	Low Beginning	.162
Aguilera, Virginia	21033	ELDN 7430	Low Beginning	.162
Aguilera, Virginia	21043	ELDN 7430	Low Beginning	.162
Aguilera, Virginia	21052	ELDN 7440	High Beginning	.162
Aguirre, Sonia	21027	ELDN 7420	Newcomer	.162
Aleman, Florentino	21031	ELDN 7420	Newcomer	.162
Aleman, Florentino	21047	ELDN 7440	High Beginning	.162
Ambriz-Delgado, Alberto	21036	ELDN 7440	Low Beginning	.162
Ambriz-Delgado, Alberto	21049	ELDN 7440	High Beginning	.162
Ambriz-Delgado, Alberto	21057	ELDN 7450	Beginning Conversation	.054
Ambriz-Delgado, Alberto	21062	ELDN 7450	Beginning Conversation	.054
Ambriz-Delgado, Alberto	21069	ELDN 7460	Low Intermediate	.162
Ambriz-Delgado, Alberto	21895	ELDN 7450	Beginning Conversation	.054
Basoco, Lawrence	10326	ELDN 7470	High Intermediate	.162
Bergstrom-Smith, Joan	21059	ELDN 7480	Beginning Conversation	.054

**PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
FALL 2025**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Bergstrom-Smith, Joan	21088	ELDN 7480	Intermediate Conversation	.054
Bergstrom-Smith, Joan	21893	ELDN 7440	High Beginning	.162
Bergstrom-Smith, Joan	21894	ELDN 7450	Beginning Conversation	.054
Cardona, Fabiola	21026	ELDN 7420	Newcomer	.162
Cardona, Fabiola	21042	ELDN 7430	Low Beginning	.162
Delker, Natalie	21023	ELDN 7420	Newcomer	.162
Delker, Natalie	21028	ELDN 7420	Newcomer	.162
Delker, Natalie	21029	ELDN 7421	Newcomer	.162
Delker, Natalie	21055	ELDN 7422	Beginning Conversation	.054
Delker, Natalie	21056	ELDN 7423	Beginning Conversation	.054
Delker, Natalie	21060	ELDN 7450	Beginning Conversation	.054
Espinoza-Romero, Guadalupe	21037	ELDN 7430	Low Beginning	.162
Faries, Martin	21041	ELDN 7430	Low Beginning	.162
Faries, Martin	21065	ELDN 7460	Low Intermediate	.162
Faries, Martin	21077	ELDN 7470	High Intermediate	.162
Garcia, G'Na	21035	ELDN 7430	Low Beginning	.162
Garcia, G'Na	21054	ELDN 7440	High Beginning	.162
Garcia, Katherine	21046	ELDN 7440	High Beginning	.162
Garcia, Katherine	21064	ELDN 7460	Low Intermediate	.162
Garcia, Katherine	21072	ELDN 7460	Low Intermediate	.162
Garcia, Katherine	21076	ELDN 7470	High Intermediate	.162
Gutierrez, Jaime	21034	ELDN 7430	Low Beginning	.162
Gutierrez, Jaime	21045	ELDN 7440	High Beginning	.162
Gutierrez, Jaime	21053	ELDN 7440	High Beginning	.162
Gutierrez, Jaime	21071	ELDN 7460	Low Intermediate	.162
Johnson, Kristin	22295	ELDN 7470	High intermediate	.162
Larosa, Andrea	22290	ELDN 7460	Low Intermediate	.162
Larosa, Andrea	22291	ELDN 7460	Low Intermediate	.162
Legaspi-Ledezma, Jose	21039	ELDN 7430	Low Beginning	.162
Legaspi-Ledezma, Jose	21070	ELDN 7460	Low Intermediate	.162
Ruiz, Melissa	21040	ELDN 7430	Low Beginning	.162
Ruiz, Melissa	21074	ELDN 7470	High Intermediate	.162
Ruiz, Melissa	22270	ELDN 7480	Intermediate Conversation	.054
Ruiz, Melissa	22272	ELDN 7480	Intermediate Conversation	.054
Sanchez, Heladia	21020	ELDN 7400	Spanish Literacy 1	.162
Sanchez, Heladia	21027	ELDN 7420	Newcomer	.162
Santiago, Oyuki	21051	ELDN 7440	High Beginning	.162
ENGLISH LANGUAGE DEVELOPMENT VOCATIONAL				
Santiago, Oyuki	21099	ELDV 7313	Observation Made Easy	.027
Santiago, Oyuki	21122	ELDV 7301	Child Health and Safety	.014
Santiago, Oyuki	22274	ELDV 7300	Family Childcare Business	.014
Santiago, Oyuki	22276	ELDV 7304	Ethics and Business Contracts	.014

**PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
FALL 2025**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
FASHION STUDIES NONCREDIT				
Feickert, Kabrina	22111	FASN 7000	Introduction to Basic Sewing	.081
Feickert, Kabrina	22112	FASN 7000	Introduction to Basic Sewing	.081
Jaquez, Arcelia	22113	FASN 7001	Clothing Construction 1	.081
Jaquez, Arcelia	22114	FASN 7001	Clothing Construction 1	.081
Vickers, Corbin	21101	FASN 7001	Clothing Construction 1	.081
Vickers, Corbin	22097	FASN 7003	Clothing Construction 3	.081
HEALTH AND SAFETY				
Claverie, Kellie	22230	HEAL 7021	Balance and Mobility	.041
Claverie, Kellie	22232	HEAL 7021	Balance and Mobility	.041
Dominguez, Vanessa	21942	HEAL 7021	Balance and Mobility	.041
Griffith, Lisa	21941	HEAL 7021	Balance and Mobility	.041
HOME ECONOMICS				
Christel, Collette	22116	HOEC 7102A	Sewing Studio-Open Lab	.108
Christel, Collette	22117	HOEC 7102A	Sewing Studio-Open Lab	.108
Gabel, Mary Jo	20742	HOEC 7101A	Clothing Construction 2	.108
Gabel, Mary Jo	20884	HOEC 7110A	Embroidery Machine Basics	.081
Gabel, Mary Jo	21102	HOEC 7102A	Sewing Studio-Open Lab	.108
Gabel, Mary Jo	21105	HOEC 7108A	Serger Sewing	.081
Jaquez, Arcelia	21103	HOEC 7102A	Sewing Studio-Open Lab	.108
Jaquez, Arcelia	21104	HOEC 7102A	Sewing Studio-Open Lab	.108
Jaquez, Arcelia	22115	HOEC 7108A	Serger Sewing	.081
Jaquez, Arcelia	22249	HOEC 7101A	Clothing Construction 2	.108
OLDER ADULTS				
Boursier, Helen	22340	OLDR 7204B	Sketching for Painters	.081
Easton, Samantha	20650	OLDR 7213	Painting in Oils and Acrylics	.081
Easton, Samantha	20743	OLDR 7209	Botanical Illustration	.081
Easton, Samantha	21313	OLDR 7213	Painting in Oils and Acrylics	.081
Griffith, Lisa	22284	OLDR 7100	Sensory Awareness	.054
Griffith, Lisa	22285	OLDR 7100	Sensory Awareness	.054
Guzman, Anthony	20862	OLDR 7035	Jewelry making and Repair	.108
Guzman, Anthony	20876	OLDR 7035	Jewelry making and Repair	.108
Leleu, Birgit	21345	OLDR 7201A	Jewelry Sculpture and Repousse	.081
Parker, Tiana	22265	OLDR 7100	Sensory Awareness	.054
Parker, Tiana	22267	OLDR 7100	Sensory Awareness	.054
Ostapiuk, Elizabeth	20589	OLDR 7212A	Watercolor Painting	.081
Ostapiuk, Elizabeth	21191	OLDR 7209	Botanical Illustration	.081
Ostapiuk, Elizabeth	21947	OLDR 7212A	Watercolor Painting	.081
Ostapiuk, Elizabeth	21949	OLDR 7212A	Watercolor Painting	.081
Ostapiuk, Elizabeth	22342	OLDR 7209	Botanical Illustration	.081
TRUCK DRIVING PROGRAM				
Diaz, Rodolfo	21994	TRCK 7801	Yard Skills	.027
Diaz, Rodolfo	22042	TRCK 7802	Public Road Truck Driving	.034
Diaz, Rodolfo	22077	TRCK 7802	Public Road Truck Driving	.034
Diaz, Rodolfo	22394	TRCK 7805	DMV Refresher	.028
Drake, William	22544	TRCK 7800	Truck Driving Theory	.024
Fernandez, Johnny	21974	TRCK 7801	Yard Skills	.027
Fernandez, Johnny	21981	TRCK 7801	Yard Skills	.027

**PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
FALL 2025**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Fernandez, Johnny	21993	TRCK 7801	Yard Skills	.027
Fernandez, Johnny	22028	TRCK 7802	Public Road Truck Driving	.034
Fernandez, Johnny	22036	TRCK 7802	Public Road Truck Driving	.034
Fernandez, Johnny	22047	TRCK 7802	Public Road Truck Driving	.034
Hernandez, Armando	22123	TRCK 7802	Public Road Truck Driving	.034
Hernandez, Armando	22124	TRCK 7801	Yard Skills	.027
Hernandez, Armando	22126	TRCK 7801	Yard Skills	.027
Hernandez, Armando	22129	TRCK 7802	Public Road Truck Driving	.034
Hernandez, Armando	22130	TRCK 7802	Public Road Truck Driving	.034
Lowery, Herod	21971	TRCK 7801	Yard Skills	.027
Lowery, Herod	21984	TRCK 7801	Yard Skills	.027
Lowery, Herod	21988	TRCK 7801	Yard Skills	.027
Lowery, Herod	22025	TRCK 7802	Public Road Truck Driving	.034
Lowery, Herod	22039	TRCK 7802	Public Road Truck Driving	.034
Lowery, Herod	22041	TRCK 7802	Public Road Truck Driving	.034
Lowery, Herod	22146	TRCK 7800	Truck Driving Theory	.024
Lowery, Herod	22394	TRCK 7805	DMV Refresher	.014
Lowery, Herod	22545	TRCK 7801	Yard Skills	.027
Lowery, Herod	22546	TRCK 7802	Public Road Truck Driving	.034
Martinez, Merari	21969	TRCK 7801	Yard Skills	.027
Martinez, Merari	21970	TRCK 7801	Yard Skills	.027
Martinez, Merari	21978	TRCK 7801	Yard Skills	.027
Martinez, Merari	21983	TRCK 7801	Yard Skills	.027
Martinez, Merari	21986	TRCK 7801	Yard Skills	.027
Martinez, Merari	21991	TRCK 7801	Yard Skills	.027
Martinez, Merari	21997	TRCK 7801	Yard Skills	.027
Martinez, Merari	22024	TRCK 7802	Public Road Truck Driving	.034
Martinez, Merari	22030	TRCK 7802	Public Road Truck Driving	.034
Martinez, Merari	22033	TRCK 7802	Public Road Truck Driving	.034
Martinez, Merari	22038	TRCK 7802	Public Road Truck Driving	.034
Martinez, Merari	22045	TRCK 7802	Public Road Truck Driving	.034
Miller, Edward	21979	TRCK 7801	Yard Skills	.027
Miller, Edward	22079	TRCK 7802	Public Road Truck Driving	.034
Mills, Daniel	22394	TRCK 7805	DMV Refresher	.027
Mills, Daniel	22551	TRCK 7801	Yard Skills	.027
Mills, Daniel	22552	TRCK 7802	Public Road Truck Driving	.034
Ortega, Tania	22394	TRCK 7805	DMV Refresher	.028
Oseguera, Rolando	21975	TRCK 7801	Yard Skills	.027
Oseguera, Rolando	21989	TRCK 7801	Yard Skills	.027
Oseguera, Rolando	22031	TRCK 7802	Public Road Truck Driving	.034
Oseguera, Rolando	22043	TRCK 7802	Public Road Truck Driving	.034
Salazar, Abel	21976	TRCK 7801	Public Road Truck Driving	.027
Salazar, Abel	21977	TRCK 7801	Yard Skills	.027
Salazar, Abel	21998	TRCK 7801	Yard Skills	.027
Salazar, Abel	22026	TRCK 7802	Public Road Truck Driving	.034
Salazar, Abel	22035	TRCK 7802	Public Road Truck Driving	.034
Salazar, Abel	22394	TRCK 7805	DMV Refresher	.014
Salazar, Abel	22523	TRCK 7802	Public Road Truck Driving	.034

VOCATIONAL COMMUNITY ED

Aguirre, Sonia	22506	VOCE 7401B	Floral Design: Beyond Basics	.041
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**PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
FALL 2025**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Aguirre, Sonia	22507	VOCE 74042B	Floral Design: Beyond Basics II	.041
Aguirre, Sonia	22508	VOCE 7405	Floral Seasonal Celebrations	.041
Antles, Nicole	20888	VOCE 7108	Computer Skills Lab	.027
Antles, Nicole	21952	VOCE 7112	Intro to Microsoft PowerPoint	.027
Antles, Nicole	21953	VOCE 7113	Intro to Microsoft Publisher	.027
Bergstrom-Smith, Joan	22532	VOCE 7100	Computers and You: Level 1	.054
Bergstrom-Smith, Joan	21109	VOCE 7101	Computers and You: Level 2	.054
Gonzalez, Carlos	20639	VOCE 7100	Computers and You: Level 2	.054
Gonzalez, Carlos	20746	VOCE 7103	Computers and You: Level 1	.054
Vazquez, Cristian	21206	VOCE 7108	Computer Skills Lab	.054
Vazquez, Cristian	21950	VOCE 7107	Intro to Microsoft Excel	.054
Vazquez, Cristian	21951	VOCE 7113	Intro to Microsoft Publisher	.027
Wambolt, Lilia	20745	VOCE 7100	Computers and You: Level 1	.054
Wambolt, Lilia	20849	VOCE 7105	Intro to Microsoft Word	.054
Wambolt, Lilia	20850	VOCE 7107	Intro to Microsoft Excel	.054

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR District Funded	ASSIGNMENT	DOLLAR AMOUNT
Abi Ghanem, Rita	Per part-time faculty agreement article 11.11. Science Double Lecture: AG 125 CRN 20100/20644 (8/18/25 - 12/11/25).	\$2,613.89
Anderson, Shane	Stipend of \$500 for academic year 2025-2026 for photography program review: yearly planning update/core topic: academic services and support (1/20/26 - 5/20/26).	\$500.00
Anderson, Stephen	Attended the 30-hour distance education training. Per PFA agreement, part-time faculty who attend the training will receive \$60/hourly rate (3/31/25 - 5/4/25).	\$1,800.00
Arrowsmith, Anna	Course Modification for VOCE-Noncredit Courses (7/25/25).	\$87.22
Badivuku, Adea	Piano accompanist for fall 2025 MUS 170 lessons, rehearsals, and concerts (8/18/25 - 12/11/25).	\$7,029.56
Baker, Dave	Assistance with Diablo Canyon Fire Department training. Diablo will reimburse the college for all expenses incurred from this training (9/29/25).	\$321.72
Baldizon, Rebecca	BASK curriculum review and modifications (4/14/25 - 7/28/25).	\$298.41
Brown, Autumn	Stipend of \$500 for academic year 2025-2026 for graphics program review: yearly planning update/core topic: academic services and support (1/20/26 - 5/20/26).	\$500.00
Camarena, Juan	To provide not-for-credit training via contract education, Ventura Sheriff's Office (9/1/25).	\$870.10
Cazares, Rocio	To provide not-for-credit training via contract education, Ventura Sheriff's Office (9/10/25).	\$746.40
Conrad, Lexy	Stipend of \$500 for academic year 2025-2026 for human services program review: yearly planning update/core topic: enrollment and efficiency (10/1/25 - 5/20/26).	\$500.00
Davis, Natalia	Per part-time faculty agreement article 11.11. Science Double Lecture: CHEM 120 CRN 20141/20490 (8/18/25 - 12/11/25).	\$2,613.89
de Jounge, Alex	Annual program planning process, assessment and report consisting of the annual prompts and core topics (8/18/25 - 12/11/25).	\$500.00
Dechaine, Nichole	Stipend of \$500 for academic year 2025-2026 for music program review: yearly planning update/core topic: academic services and support (10/1/25 - 5/20/26).	\$500.00

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Dechaine, Nichole	Stipend for a large class size during fall 2025. At census, cross-listed courses MUS 130 (20255), MUS 132 (20329), MUS 133 (20330), MUS 137 (20275), and OLDR 7400 (20798) had 56 students enrolled. Per faculty agreement 14.6.2, the payment for this large course size is \$600.00 x 1 unit = \$600.00 (8/18/25 - 12/11/25).	\$600.00
Devine, Domenica	Per part-time faculty agreement article 11.11. Science Double Lecture: BIO 100 CRN 20106/20111 (8/18/25 - 12/11/25).	\$2,212.99
Diaz, Rodolfo	Assisting/instructing students with the DMV exam prep and Class A driving exam (8/11/25).	\$344.57
Easton, Samantha	BASK curriculum review and modifications (4/14/25 - 7/28/25).	\$80.82
Esparza, Ruben	To provide not-for-credit training via contract education, Ventura Probation (9/30/25).	\$568.72
Esparza, Ruben	To provide not-for-credit training via contract education, Ventura Sheriff's Office (9/1/25 - 9/13/25).	\$2,843.60
Frazier, Yvon	Child Growth and Development at ERHS (8/18/25).	\$153.95
Garcia, Jesus	To provide not-for-credit training via contract education, Ventura Sheriff's Office (9/3/25 - 9/11/25).	\$2,132.70
Garcia, Katherine	Coordination backfill for Andria Perdue-Keiser's ELDN faculty coordination (8/18/25 - 11-26-25)	\$10,986.78
Garcia-Martinez, Marc	Stipend of \$500 for academic year 2025-2026 for Latina/o Studies program review: yearly planning update/core topic: education and industry relationships (1/20/26 - 5/20/26).	\$500.00
Garrett, William	To provide not-for-credit training via contract education, Ventura Probation (10/1/25 - 10/2/25).	\$1,229.44
Garrett, William	To provide not-for-credit training via contract education, Ventura Probation (9/1/25 - 9/13/25).	\$6,147.20
George, Kenneth	To provide not-for-credit training via contract education, Ventura Sheriff's Office (9/1/25 - 9/10/25).	\$1,591.80
Geraghty, Sian	Stipend of \$500 for academic year 2025-2026 for MMAC: Multimedia and Game Art program review: yearly planning update/core topic: academic services and support (1/20/26 - 5/20/26).	\$500.00
Gray, Cary	BASK curriculum review and modifications (4/14/25 - 7/28/25).	\$222.55

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Green, William	Assist in a non-instructional role in the EMSP 324 (CRN 20864) course to meet required program minimum instructor to student ratios (7/24/25 – 8/28/25).	\$1,347.30
Hall, Roger	Stipend of \$500 for academic year 2025-2026 for history program review: yearly planning update/core topic: enrollment and efficiency (9/30/25 - 12/11/25).	\$500.00
Hite, Christopher	Stipend of \$500 for academic year 2025-2026 for film program review with Tim Webb: yearly planning update/core topic: academic services and support (10/1/25 - 5/20/26).	\$250.00
Hood, John	Stipend of \$500 for academic year 2025-2026 for drama program review: yearly planning update/core topic: academic services and support (1/20/26 - 5/20/26).	\$500.00
Huddle, Kevin	To provide not-for-credit training via contract education, Ventura Probation (9/30/25).	\$696.08
Huddle, Kevin	To provide not-for-credit training via contract education, AICC (9/8/25 - 9/12/25).	\$3,480.40
Huddle, Kevin	To provide not-for-credit training via contract education, Ventura Sheriff's Office (9/4/25).	\$870.10
Lee, Laurene	Stipend of \$500 for academic year 2025-2026 for mathematics program review: yearly planning update/core topic: innovative scheduling (8/18/25 - 5/20/26).	\$500.00
Lopez, Joe	To provide not-for-credit training via contract education, Ventura Sheriff's Office (9/1/25 - 9/13/25).	\$4,067.20
Lopez, Santino	Completion of ZTC/OER professional development training and submission of ZTC/OER proposal (9/1/25 - 9/30/25).	\$373.84
Lowery, Herod	Assisting/instructing students with the DMV exam prep and Class A driving exam (9/5/25).	\$313.09
Lowery, Herod	Assisting/instructing students with the DMV exam prep and Class A driving exam (8/19/25 - 8/29/25).	\$1,347.23
Lowery, Herod	Assisting/instructing students with the DMV exam prep and Class A driving exam (7/25/25).	\$217.62
Madrigal, Hector	To provide not-for-credit training via contract education, Ventura Sheriff's Office (9/10/25 - 9/13/25).	\$2,506.50
Magana, Jorge	To provide not-for-credit training via contract education (9/29/25 - 10/2/25).	\$2,367.36

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Magana, Jorge	To provide not-for-credit training via contract education, Ventura Sheriff's Office (9/1/25 - 9/13/25).	\$5,918.40
Magana, Jorge	To provide not-for-credit training via contract education, Driver Awareness (8/13/25 - 8/15/25).	\$1,775.52
Markley, John	Assistance with Diablo Canyon Fire Department training. Diablo will reimburse the college for all expenses incurred from this training (9/29/25).	\$321.72
Marszalkowski, Paul	Piano accompanist services (8/18/25 - 12/11/25).	\$4,761.00
Martinez, Merari	Assisting/instructing students with the DMV exam prep and Class A driving exam (8/22/25 - 8/29/25).	\$580.32
Martinez, Merari	Assisting/instructing students with the DMV exam prep and Class A driving exam (7/24/25 - 8/1/25).	\$398.97
Martinez, Merari	Transported truck and trailer from LVC to SM for commercial (6/3/25).	\$163.22
McDonald, Jeffrey	To provide not-for-credit training via contract education (10/2/25).	\$591.84
McDonald, Jeffrey	To provide not-for-credit training via contract education, Ventura Sheriff's Office (9/1/25 - 9/12/25).	\$3,255.12
Miller, Edward	Assisting/instructing students with the DMV exam prep and Class A driving exam (9/3/25).	\$326.43
Mitchell, Michael	To provide not-for-credit training via contract education (9/30/25 - 10/1/25).	\$1,015.52
Murray, Thomas	Assisting/instructing students with the DMV exam prep and Class A driving exam (9/26/25 - 9/29/25).	\$797.94
Murray, Thomas	Assisting/instructing students with the DMV exam prep and Class A driving exam (9/19/25).	\$435.24
Murray, Thomas	Assisting/instructing students with the DMV exam prep and Class A driving exam (8/25/25).	\$417.11
Neumann, Tim	To provide not-for-credit training via contract education, Ventura Probation (10/1/25).	\$662.88
Neumann, Tim	To provide not-for-credit training via contract education, Santa Barbara Search & Rescue (10/20/25).	\$662.88
Neumann, Tim	To provide not-for-credit training via contract education, Ventura Sheriff's Office (9/1/25 - 9/13/25).	\$6,628.80

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Orr, Howard	Instruct and assist with outside agency - Diablo Canyon Fire - using our Draeger prop. Diablo Canyon will reimburse instructor expenses for this non-credit training (8/13/25).	\$298.40
Phillips, Tracy	Per part-time faculty agreement article 11.11. Science Double Lecture: Chem 120 CRN 20944/20945 (8/18/25 - 12/11/25).	\$2,505.88
Place, Codie	Stipend of \$250 for academic year 2025-2026 for psychology program review with Danya Serrano: yearly planning update/core topic: innovative scheduling (10/1/25 - 5/20/26).	\$250.00
Predazzi, Brenda	Course Modification for CITZ-noncredit courses (9/12/25).	\$84.12
Robinette, Daniel	Per part-time faculty agreement article 11.11. Science Double Lecture: BIO 100 CRN 20112/21317 (8/18/25 - 12/11/25).	\$2,236.89
Scarffe, Jessica	Stipend of \$500 for academic year 2025-2026 for political science program review: yearly planning update/core topic: academic services and support (1/20/26 - 5/20/26).	\$500.00
Serrano, Danya	Stipend of \$250 for academic year 2025-2026 for psychology program review with Codie Place: yearly planning update/core topic: innovative scheduling (10/1/25 - 5/20/26).	\$250.00
Smiley, Michael	To provide not-for-credit training via contract education, AICC (9/8/25 - 9/12/25).	\$3,224.40
Smith, Brandon	Coordinator of art installations for the Ann Foxworthy art gallery, student art gallery, and Fine Arts Complex exhibit spaces during spring 2026 (1/20/26 - 5/20/26).	\$2,803.60
Sorenson, Gregory	To provide not-for-credit training via contract education (9/3/25).	\$710.90
Stokes, Brian	Stipend of \$500 for academic year 2025-2026 for anthropology program review: yearly planning update/core topic: curriculum design (1/20/26 - 5/20/26).	\$500.00
Stokes, Brian	Stipend of \$500 for academic year 2025-2026 for global studies, social justice: LGBTQ studies and social science program review: yearly planning update/core topic: enrollment and efficiency (10/1/25 - 12/11/25).	\$500.00
Straub, Christopher	Stipend of \$500 for academic year 2025-2026 for geography program review: yearly planning update/core topic: curriculum design (10/1/25 - 5/20/26).	\$500.00

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Temple, Patricia	Per part-time faculty agreement article 11.11. Science Double Lecture: BIO 100 CRN 20104/20109 (8/18/25 - 12/11/25).	\$2,236.89
Valle, Jesus	To provide not-for-credit training via contract education, Ventura Probation (9/30/25 - 10/2/25).	\$1,706.16
Valle, Jesus	To provide not-for-credit training via contract education, Ventura Probation (9/1/25 - 9/13/25).	\$5,687.20
Vasquez, Frank	To provide not-for-credit training via contract education, Ventura Sheriff's Office (9/12/25 - 9/13/25).	\$1,657.20
Vassey, Terry	Per part-time faculty agreement article 11.11. Science Double Lecture: BIO 100 CRN 20513/20584 (8/18/25 - 12/11/25).	\$2,489.47
Wagner, Michael	Stipend of \$500 for academic year 2025-2026 for the computer program review: yearly planning update/core topic: education and industry partnership (8/18/25 - 5/20/26).	\$500.00

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR Grant Funded	ASSIGNMENT	DOLLAR AMOUNT
Abi Ghanem, Rita	Completion of ZTC/OER professional development training and submission of ZTC/OER proposal (9/1/25 - 9/30/25).	\$468.88
Anderson, Shane	Planning and teaching for Creative Arts and Success Team Portfolio preparation and audition workshop for students (9/5/25 - 9/12/25).	\$480.00
Astacio, Jaime	To attend the fall 2025 Embedded Tutoring Training session (8/22/25).	\$120.00
Auten, Diane	Creation of an OER COMM 100 textbook/workbook/materials for the ZTC/OER grant (10/1/25 - 10/31/25).	\$1,800.00
Cabrera, Diane	Updating existing courses to meet current industry standards, aligning instructional content with CAEP program outcomes, including college and career readiness, transitions, and workforce development (4/25/25 - 5/26/25).	\$411.60
Cabrera, Diane	Updating existing courses to meet current industry standards, aligning instructional content with CAEP program outcomes, including college and career readiness, transitions, and workforce development (4/25/25 - 5/26/25).	\$41.16
Conner, Bethany	Provide open skills practice lab for RN students (8/22/25 - 11/7/25).	\$1,440.00
Dal Bello, Dom	To attend the fall 2025 Embedded Tutoring Training session (8/22/25).	\$120.00
Eachus, Chris	To attend the fall 2025 Embedded Tutoring Training session (8/22/25).	\$120.00
Espinoza-Kulick, Mario	Course creation and revisions to meet CSU requirements for ethnic studies (9/1/25 - 9/30/25)	\$2,267.60
Fernandez, John	Consulting work for the truck driving program (8/18/25 - 9/9/25).	\$173.00
Fonseca, Israel	Serve as the Radiography Liaison and responsible for the following: 1) advising students on program requirements, clinical practicum, and licensure pathways; 2) track student persistence and completion; 3) collaborating on curriculum development and program review to meet evolving industry needs and expectations, and 4) coordinating course offerings and scheduling to support timely program application and address workforce demand. (8/18/25 - 12/8/25).	\$1,829.00

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Ford, Katherine	To provide writing center workshop "Organizing Your Essays" for students. Includes research and presentation (9/23/25).	\$97.98
Garcia, G'na	ELDN professional development rigor upgrade for SP grade assessments, SP grades, PLOs, and PA data entry (5/16/25).	\$77.42
Geraghty, Sian	Planning and teaching for Creative Arts and Success Team Portfolio preparation and audition workshop for students (9/5/25 - 9/12/25).	\$780.00
Gottlieb, Sean	To attend the fall 2025 Embedded Tutoring Training session (8/22/25).	\$120.00
Hall, Roger	Course creation and revisions to meet CSU requirements for ethnic studies (9/1/25 - 9/30/25)	\$300.00
Healy, Elaine	Embedded Tutor preparation and training (8/1/25 - 9/30/25).	\$960.00
Houlis, Jim	To attend the fall 2025 Embedded Tutoring Training session (8/22/25).	\$120.00
Jorstad, Rob	To attend the fall 2025 Embedded Tutoring Training session (8/22/25).	\$120.00
Krier, Erin	ZTC program faculty coordinator, agriculture: attends meetings as needed, updates ZTC coordinator(s) on program ZTC progress, provides reporting for state-wide program, works with program faculty to ensure materials are created on the established deadline (7/1/25 - 6/30/26).	\$3,000.00
Landeros, Martin	To attend the fall 2025 Embedded Tutoring Training session (8/22/25).	\$120.00
Lombard, Amanda	Faculty are working in a learning community purposed for advancing student athletes and increasing retention and success (8/18/25 to 12/11/25).	\$1,020.00
Lopez, Santino	Completion of ZTC/OER text for EMS 307 (1/21/25 – 5/16/25).	\$1,800.00
Maxson, Shavaun	Provide oversight of the Licensed Vocational Nurse (LVN) Program, temporarily fulfilling program director duties to ensure the program remains in compliance with industry standards, state board regulations, and accreditation requirements (7/1/25 - 8/13/25).	\$1,800.00
Mills, Daniel	Professional development: truck program review - program updates, processes, policies and new DMV and federal guidelines as they pertain to the truck program (7/18/25).	\$72.54

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Morales, Mayra	Coordinate pathways that lead to ECSN certificate completion and/or noncredit to credit transition (8/18/25 - 12/11/25).	\$4,500.00
Muscio, Michael	Creation of an OER course textbook/workbook/materials for the ZTC/OER grant (10/1/25 - 1/1/26).	\$818.70
Nouri, Dustin	To attend the fall 2025 Embedded Tutoring Training session (8/22/25).	\$120.00
Novoa, Karina	To attend the fall 2025 Embedded Tutoring Training session (8/22/25).	\$120.00
Nunez, Christina	Course creation and revisions to meet CSU requirements for ethnic studies (9/1/25 - 9/30/25).	\$300.00
Nunez, Christina	To provide writing center workshop "Crafting a Solid Theses Statement" for students. Includes research and presentation (9/11/25).	\$120.00
Papworth, Lara	ELDN professional development rigor upgrade for SP grade assessments, SP grades, PLOs, and PA data entry (5/16/25).	\$98.98
Perales, Carissa	Guided Pathways (GP) committee chair: convene the GP committee for a check-in meeting fall 2025 semester report out to Academic Senate on program map status and coordinate GP activities (9/8/25 - 11/30/25).	\$720.00
Roepke, Thesa	ZTC program faculty coordinator, early childhood studies: attends meetings as needed, updates ZTC coordinator(s) on program ZTC progress, provides reporting for state-wide program, works with program faculty to ensure materials are created on the established deadline (7/1/25 - 6/30/26).	\$3,000.00
Romo, Alina	To provide writing center workshop "Quoting, Paraphrasing, and Summarizing" for students. Includes research and presentation (10/2/25).	\$120.00
Romo, Alina	Course creation and revisions to meet CSU requirements for ethnic studies (9/1/25 - 9/30/25).	\$300.00
Romo, Alina	To provide writing center workshop "MLA Documentation" for students. Includes research and presentation (9/18/25).	\$120.00
Sanders, Andrea	Faculty are working in a learning community purposed for advancing student athletes and increasing retention and success (8/18/25 - 12/11/25).	\$1,560.00

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Schroeder, Jenny	Guided Pathways coordination: two outreach meetings, outreach supplies/organization, meetings with vice presidents', and continue program map review (8/1/25 - 8/31/25).	\$1,500.00
Senior, Robert	Faculty are working in a learning community purposed for advancing student athletes and increasing retention and success (8/18/25 - 12/11/25).	\$1,560.00
Stokes, Brian	Course creation and revisions to meet CSU requirements for ethnic studies (9/1/25 - 9/30/25).	\$300.00
Tobin, Vince	To attend the fall 2025 Embedded Tutoring Training session (8/22/25).	\$120.00
Voltmer, Kathryn	To attend the fall 2025 Embedded Tutoring Training session (8/22/25).	\$120.00
Wambolt, Lilia	BASK curriculum review and modifications (4/14/25 - 7/28/25).	\$893.76
Webb, Timothy	Stipend of \$500 for academic year 2025-2026 for film program review with Chris Hite: yearly planning update/core topic: academic services and support (10/1/25 - 5/20/26).	\$250.00
West, Liz	To attend the fall 2025 Embedded Tutoring Training session (8/22/25).	\$120.00
Wills, Kacie	Course creation and revisions to meet CSU requirements for ethnic studies (9/1/25 - 9/30/25).	\$300.00
Wise, Ashley	To attend the fall 2025 Embedded Tutoring Training session (8/22/25).	\$120.00
Wolfram, Leanne	Provide open skills practice lab for RN students (8/20/25 - 11/5/25).	\$1,440.00
Ying Hood, Chellis	Course creation and revisions to meet CSU requirements for ethnic studies (9/1/25 - 9/30/25).	\$2,400.00

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Approval of Equivalency Certification for Faculty	Item Number: 11.D.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 10

BACKGROUND

In accordance with California Code of Regulations Title 5, Division 6, Chapter 4, Subchapter 4, Article 2, Section 53410, and Allan Hancock College's board policy 7211, those who have equivalent qualifications to the state minimum qualifications as established by the Board of Governors can teach classes within their designated discipline areas.

Attached are the equivalency certifications for a faculty members who have been authorized to teach credit or noncredit classes, as needed, at Allan Hancock College based on equivalency criteria specified in board policy 7211 and as restricted by the equivalency certification document.

Regular Equivalency Certification

<u>Name</u>	<u>Discipline</u>
Cronan, Evelyn	Adults with Disabilities Noncredit
Delgadillo, Norma	Adults with Disabilities Noncredit
Long, Jason	Adults with Disabilities Noncredit

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees approve the attached equivalency certification for the faculty members who have been authorized to teach, as needed, based on equivalency criteria specified in board policy 7211 and as restricted by the equivalency certification document.

Administrator Initiating Item: Robert Curry	Final Disposition:
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**Equivalency Certification for Noncredit
DISA**

Name: Evelyn Cronan Department: Community Education
Semester/Year: F25 Discipline/Area: DISA

Criteria for Equivalency: The applicant named above meets the criteria for equivalency. This has been verified by review of the applicant's official college transcripts and other materials. (Attach documents used to verify candidate's qualifications.)

Minimum Qualifications:
An associate degree or certificate of training; and four years of occupational experience related to the subject of the course taught; and two years of experience providing specialized instruction or services to persons in the disability category being served.

Criteria for Equivalency:

A bachelor's degree in any discipline and 24 semester credit units in the designated major field related to the subject of the course taught.

An associate degree in any discipline and four years of professional experience related to the subject of the course taught.

Recognized accomplishments which demonstrate eminence of expertise and skills in the field of study clearly beyond those that are normal and evidence of attaining course work or experience equal to the general education requirements as outlined in Title 5 section 55063.

Licensure or certification to teach in a discipline where the licensure or certification requires specified hours of formal instruction.

Six years continuous related experience and evidence of attaining course work or experience equal to the general education requirements as outlined in Title 5 section 55063.

Rationale: Explain how the applicant's qualifications meet the selected guideline. Qualifications must be verified with appropriate documentation.
See Attached:

Signature of Candidate: [Signature] Date: Sep 11, 2025

I have reviewed all documentation and recommend approval of regular equivalency certification.			
<u>[Signature]</u> Signature of Department Chair	Sep 11, 2025 Date	<u>[Signature]</u> Signature of Dean	Oct 8, 2025 Date
<u>[Signature]</u> Signature of Appropriate Academic Vice President	Oct 13, 2025 Date	<u>Carmen Montano-Rodriguez</u> Signature of Committee Chair Professional Standards Committee	Oct 13, 2025 Date

Candidate's Name: Evelyn Cronan

Term/Year: F25

Date of Submission: 10/7/25

Subject: Equivalency Alignment for Instructor Candidate – General Education (GE) Requirements under Revised Title 5 Guidelines

Purpose

This memo outlines the alignment of a prospective instructor's professional experience and training with the revised **Title 5 General Education (GE) Areas**. The applicant's qualifications were reviewed against the updated GE framework to determine equivalency in relevant subject areas.

Title 5 GE Area 1: English Composition, Oral Communication, and Critical Thinking

(A) English Composition

The applicant demonstrates advanced written communication through routine translation of complex documents—including IEPs, academic evaluations, and behavioral assessments—into accessible language for multidisciplinary audiences. These activities reflect skills in expository and argumentative writing consistent with baccalaureate-level composition standards.

(B) Oral Communication and Critical Thinking

The applicant regularly engages in collaborative problem-solving and data-informed decision-making with educational teams, families, and specialists. This role necessitates real-time analytical thinking, effective oral communication, and reflection—core competencies within this GE area.

Title 5 GE Area 2: Mathematical Concepts and Quantitative Reasoning

The applicant applies quantitative reasoning daily through the interpretation of assessment data, behavior tracking charts, and performance metrics. Professional training in Applied Behavior Analysis (ABA), assistive technology, and evidence-based interventions further supports proficiency in scientific and data-driven methodologies, aligning with college-level expectations for this GE area.

Title 5 GE Area 3: Arts and Humanities

Through the facilitation of accessible art activities and recreational therapy for individuals with disabilities, the applicant has demonstrated an understanding of human creativity, cultural expression, and the role of the arts in personal and social development. These experiences promote inclusion and cultural awareness, satisfying the core intent of this GE area.

Title 5 GE Area 4: Social and Behavioral Sciences

With over four years of experience in both educational and residential settings, the applicant exhibits an applied understanding of human behavior, psychology, and social systems. Responsibilities have included managing individualized support plans, coordinating with interdisciplinary teams, and fostering inclusive environments—indicating alignment with the methods and concepts of the social sciences.

Title 5 GE Area 5: Natural Sciences

While the applicant's training is applied in nature, it is deeply rooted in natural science principles. Certification programs in behavioral intervention and assistive technology rely on the scientific method, observational analysis, and data collection to guide evidence-based interventions. This meets the spirit of the GE area by promoting scientific inquiry and understanding of human-related natural phenomena.

Title 5 GE Area 6: Ethnic Studies

Although the applicant demonstrates cultural competency and experience supporting diverse populations, no direct evidence of coursework or training in one of the four Ethnic Studies disciplines (e.g., Black Studies, Chicano/a/x Studies, Native American Studies, or Asian American Studies) has been identified. As such, this area may require additional documentation or coursework to be considered fulfilled.

Summary

The applicant's professional background and training fulfill the revised Title 5 General Education requirements in **English Composition, Oral Communication and Critical Thinking, Mathematical and Quantitative Reasoning, Arts and Humanities, Social and Behavioral Sciences, and Natural Sciences.**

While the applicant has not provided direct evidence of formal coursework in Ethnic Studies, their extensive experience working with **ethnically and culturally diverse student populations** demonstrates applied knowledge in supporting marginalized communities. The applicant's role requires cultural competency, inclusive practice, and responsiveness to the social realities of students from underrepresented ethnic backgrounds. As such, this experience may be considered in alignment with the **spirit and intent** of the Ethnic Studies GE area, pending further review.

**Equivalency Certification for Noncredit
DISA**

Name: Norma Delgadillo Department: Community Education
 Semester/Year: F25 Discipline/Area: DISA

Criteria for Equivalency. The applicant named above meets the criteria for equivalency. This has been verified by review of the applicant's official college transcripts and other materials. (Attach documents used to verify candidate's qualifications.)

Minimum Qualifications:
 An associate degree or certificate of training; and four years of occupational experience related to the subject of the course taught; and two years of experience providing specialized instruction or services to persons in the disability category being served.

Criteria for Equivalency:

A bachelor's degree in any discipline and 24 semester credit units in the designated major field related to the subject of the course taught.


An associate degree in any discipline and four years of professional experience related to the subject of the course taught.

Recognized accomplishments which demonstrate evidence of expertise and skills in the field of study clearly beyond those that are normal and evidence of attaining course work or experience equal to the general education requirements as outlined in Title 5 section 55063.




Licensure or certification to teach in a discipline where the licensure or certification requires specified hours of formal instruction.

Six years continuous related experience and evidence of attaining course work or experience equal to the general education requirements as outlined in Title 5 section 55063.

Rationale: Explain how the applicant's qualifications meet the selected guideline. Qualifications must be verified with appropriate documentation.
 See Attached:

Signature of Candidate:  Sep 19, 2025 05:21:55 PDT

Sep 19, 2025
Date

I have reviewed all documentation and recommend approval of regular equivalency certification.			
Signature of Department Chair	Date	 Andria Perdue-Keiser (Oct 6, 2025 15:50:00 PDT) Signature of Dean	Oct 6, 2025 Date
 Signature of Appropriate Academic Vice President	Oct 6, 2025 Date	 Signature of Committee Chair Professional Standards Committee	Oct 6, 2025 Date

Candidate's Name: Norma Delgadillo

Term/Year: F25

Date of Submission: 10/3/25

Subject: Equivalency Alignment for Instructor Candidate – General Education (GE) Requirements under Revised Title 5 Guidelines

Purpose

This memo outlines the alignment of a prospective instructor's professional experience and training with the revised **Title 5 General Education (GE) Areas**. The applicant's qualifications were reviewed against the updated GE framework to determine equivalency in relevant subject areas.

Title 5 GE Area 1: English Composition, Oral Communication, and Critical Thinking

(A) English Composition

The applicant demonstrates advanced written communication through routine translation of complex documents—including IEPs, academic evaluations, and behavioral assessments—into accessible language for multidisciplinary audiences. These activities reflect skills in expository and argumentative writing consistent with baccalaureate-level composition standards.

(B) Oral Communication and Critical Thinking

The applicant regularly engages in collaborative problem-solving and data-informed decision-making with educational teams, families, and specialists. This role necessitates real-time analytical thinking, effective oral communication, and reflection—core competencies within this GE area.

Title 5 GE Area 2: Mathematical Concepts and Quantitative Reasoning

The applicant applies quantitative reasoning daily through the interpretation of assessment data, behavior tracking charts, and performance metrics. Professional training in Applied Behavior Analysis (ABA), assistive technology, and evidence-based interventions further supports proficiency in scientific and data-driven methodologies, aligning with college-level expectations for this GE area.

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With over four years of experience in both educational and residential settings, the applicant exhibits an applied understanding of human behavior, psychology, and social systems. Responsibilities have included managing individualized support plans, coordinating with interdisciplinary teams, and fostering inclusive environments—indicating alignment with the methods and concepts of the social sciences.

Title 5 GE Area 5: Natural Sciences

While the applicant's training is applied in nature, it is deeply rooted in natural science principles. Certification programs in behavioral intervention and assistive technology rely on the scientific method, observational analysis, and data collection to guide evidence-based interventions. This meets the spirit of the GE area by promoting scientific inquiry and understanding of human-related natural phenomena.

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Summary

The applicant's professional background and training fulfill the revised Title 5 General Education requirements in **English Composition, Oral Communication and Critical Thinking, Mathematical and Quantitative Reasoning, Arts and Humanities, Social and Behavioral Sciences, and Natural Sciences.**

While the applicant has not provided direct evidence of formal coursework in Ethnic Studies, their extensive experience working with **ethnically and culturally diverse student populations** demonstrates applied knowledge in supporting marginalized communities. The applicant's role requires cultural competency, inclusive practice, and responsiveness to the social realities of students from underrepresented ethnic backgrounds. As such, this experience may be considered in alignment with the **spirit and intent** of the Ethnic Studies GE area, pending further review.

Equivalency Certification for Noncredit DISA

Name: Jason Long Department: Community Education

Semester/Year: F25 Discipline/Area: DISA

Criteria for Equivalency: The applicant named above meets the criteria for equivalency. This has been verified by review of the applicant's official college transcripts and other materials. (Attach documents used to verify candidate's qualifications.)

Minimum Qualifications:
An associate degree or certificate of training; and four years of occupational experience related to the subject of the course taught; and two years of experience providing specialized instruction or services to persons in the disability category being served.

Criteria for Equivalency:

A bachelor's degree in any discipline and 24 semester credit units in the designated major field related to the subject of the course taught.

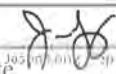
An associate degree in any discipline and four years of professional experience related to the subject of the course taught.





Recognized accomplishments which demonstrate eminence of expertise and skills in the field of study clearly beyond those that are normal and evidence of attaining course work or experience equal to the general education requirements as outlined in Title 5 section 55063.

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Six years continuous related experience and evidence of attaining course work or experience equal to the general education requirements as outlined in Title 5 section 55063.

Rationale: Explain how the applicant's qualifications meet the selected guideline. Qualifications must be verified with appropriate documentation.
See Attached:

Signature of Candidate 	Sep 18, 2025 Date
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I have reviewed all documentation and recommend approval of regular equivalency certification.			
Signature of Department Chair 	Sep 18, 2025 Date	Signature of Dean  Andria Perdue-Keiser (Oct 8, 2025 17:43:55 PDT)	Oct 8, 2025 Date
Signature of Appropriate Academic Vice President 	Oct 17, 2025 Date	Signature of Committee Chair Professional Standards Committee 	Oct 16, 2025 Date

Candidate's Name: Jason Long

Term/Year: F25

Date of Submission: 10/3/25

Subject: Equivalency Alignment for Instructor Candidate – General Education (GE) Requirements under Revised Title 5 Guidelines

Purpose

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To: Board of Trustees	Date: Oct. 20, 2025
From: Superintendent/President	
Subject: Approval of Revised Supervisory/Confidential Job Description	Item Number: 11.E.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 4

BACKGROUND

After review by the appropriate administrators, the following revised confidential supervisory job description is recommended for approval:

New Job Title	New Range	Old Job Title	Old Range
1. First Year Experience Program Supervisor	9	TRIO Student Support Services (SSSP)	N/A

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees approve the revised supervisory/confidential job description as presented.

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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**FIRST YEAR EXPERIENCE (FYE)TRIO—STUDENT SUPPORT SERVICES
PROGRAM (SSSP) SUPERVISOR**

DEFINITION

Under the direction of the ~~appropriate administrator~~ dean of student services, this position plans, coordinates, and implements all program elements for Allan Hancock College's First Year Experience (FYE)the TRIO Student Support Services Program, College Achievement Now (CAN), a federal program sponsored by the U.S. Department of Education. The incumbent provides day-to-day leadership for services that support first-year student access, persistence, and academic achievement. They collaborate with tutoring centers and faculty to establish and support the success mentor program, integrating peer mentors and faculty to maximize student success. The FYE Supervisor ensures alignment with AB1705, Guided Pathways, the Student Equity Plan, Strategic Enrollment Management (SEM), and related institutional priorities. They oversee budgets, hiring of student workers, and coordinate the development and evaluation of the program is responsible for directing the implementation of activities that support achievement of grant objectives as described in the grant proposal. They are responsible for ensuring regulatory compliance and for the management of the project budget. The incumbent works collaboratively with administrators and staff in the business office and grants office to support effective project management.

CLASS CHARACTERISTICS

Under minimal supervision, the FYETRIO Supervisor independently performs professional work developing and implementing a comprehensive first-year student successthe program. The incumbent must be knowledgeable about student services and first-year success strategies and experienced in program development (design, implementation, and evaluation); able to supervise students (e.g., success mentors) and staff (e.g., retention specialists, outreach specialists), manage a student caseload using early-alert/case-management software, and coordinate across Student Services and Academic Affairs. ~~in full compliance with all applicable federal regulations and requirements and district policies and procedures. In addition to having a good understanding of grants administration, an incumbent in this position must be knowledgeable of student services counseling functions and be able to manage a caseload of students at risk for failure. This is a categorically funded position, and continued employment is contingent upon availability of funds.~~

ESSENTIAL FUNCTIONS

1. Develops and standardizes procedures and methods to improve and continuously monitor the efficiency and effectiveness of the FYETRIO Program, service delivery methods, and procedures, assesses and monitors workload, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement and makes recommendations to the dean(s) of student services and academic affairs.
2. Develops, administers, and oversees the program budget; monitors program expenditures to ensure compliance with established laws and regulations, as well as funding agency requirements.
3. Participates in developing strategic plans for the program by coordinating with other departments and divisions; collaborates with instructional faculty and academic deans to integrate first-year curriculum, college success courses, orientations/workshops, and embedded

support strategies; and ~~in the coordinates development of remedial, tutorial, and motivational programs designed to promote student success, for students enrolled in the program.~~

4. Plan, organize, direct, and control the activities, services and operations of the FYETRIO-SSS program ~~in compliance with regulations and consistent with program objectives.~~
5. Supervise and evaluate the performance of assigned staff; interview and select new employees as needed; conduct staff in-service training;
6. Confers with the dean, ~~of~~ student services regarding work priorities and personnel concerns.
7. ~~Serve as Co-Chair of the CAN Advisory Committee and serve as a spokesperson for the program; coordinate, maintain and expand partnerships with campus programs, other educational institutions, and community organizations.~~
8. Receive student interest forms, notify selected students, maintain FYE program roster and wait list~~Evaluate student applications for eligibility and level of academic need; oversee the administration of assessment instruments; oversee Grant Aid program; ensure confidentiality and privacy of students' information and records.~~
9. Develops and coordinates program activities such as field trips, ~~parent~~ workshops, tutoring, academic advising, and peer mentoring initiatives and learning communities~~higher education seminars and SAT prep workshops.~~
10. Supervise maintenance of an electronic and/or paper filing system, ~~counseling~~ activities, and participant records in compliance with the college initiatives~~U.S. Department of Education.~~
11. Develop and maintain a student tracking system to ensure compliance with program eligibility standards.
12. Coordinates with the Office of Institutional Effectiveness and Math/English programs on AB 1705 compliance and evaluation, including throughput and placement metrics, milestone tracking, surveys, and equity-minded analysis using disaggregated data. Recommend an evaluation team to evaluate the effectiveness of the program.
13. In consultation with Public Affairs, oversee the design, production, and distribution of outreach and publicity materials; maintain effective public relations.
14. Interpret, apply, explain, and ensure compliance with applicable federal, state, and local policies, procedures, laws and regulations.
15. Prepare and submit timely reports required by ~~the U.S. Department of Education and the~~ district.
16. Attends conferences and workshops as appropriate to the needs of the program grant.
17. Serves on district committees and task force as assigned.
18. Perform other related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Equity-minded student development and first-year success strategies;
- Demonstrated excellence in oral and written communication;
- Knowledge of budget development and fiscal management;
- Knowledge of project recordkeeping processes and procedures.
- Interpersonal skills using tact, patience and courtesy.
- Principles and practices of supervision, training, and evaluation practices

Demonstrated ability to:

- Communicate effectively; organize multiple tasks and events;
- Operate modern office equipment including computer equipment and specialized software applications programs.

- Adjust priorities and work under pressure of deadlines;
- Establish effective working relationships with students, parents and college personnel;
- Work with a high degree of independence and initiative.
- Demonstrate sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.
- Ability to speak and understand Spanish is preferred.

Education and Experience:

Master's degree from an accredited college or university in education, ~~administration, guidance counseling or related field area and plus three-five years of professional experience in program development and tutorial services or any equivalent combination of education, training, and experience; prior experience with federally funded grant programs and TRIO is required.~~

Other Requirements:

- ~~Candidate qualifications must be approved by the U.S. Department of Education.~~
- A valid California driver's license and ability to qualify for district vehicle insurance.

Working Conditions:

- This is an FLSA exemption position.
- The incumbent will have contact, in person, via email, and on the phone, with management, staff, faculty, students and the general public.
- Work may require travel to other offices or locations to attend meetings or conduct work.
- May be required to work a flexible workweek which includes day and evening hours and occasional weekend assignments and may be assigned to any district location.

Physical Demands:

- Typically sits for extended periods of time.
- Operates a computer.
- Communicates over the telephone, by email, online, and in person.
- Regularly lifts, carries and/or moves objects weighing up to 10 pounds.

Special Qualification:

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R10/2025

R7/2023

R3/21

Approved 12-2020

To: Board of Trustees	Date: October 20, 2025
From: Superintendent/President	
Subject: Authorization for Out-of-State Travel for the Superintendent/President	Item Number: 11.F.
Institutional Goal: Accreditation Standard IV	Enclosures: Page 1 of 1

BACKGROUND

Authorization for out-of-state travel is requested for the superintendent/president to travel as indicated below:

<u>No.</u>	<u>Meeting With</u>	<u>Location</u>	<u>Date(s)</u>	<u>Purpose of Travel</u>
1.	American Association of Community Colleges (AACC)	Arlington, VA	November 11-14, 2025	To attend AACC Fall Meeting

FISCAL IMPACT

1. The estimated cost is \$2,300.

RECOMMENDATION

Staff recommends the board of trustees authorize out-of-state travel for the superintendent/president to attend the AACC Fall Meeting in Arlington, VA on November 11-14, 2025

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Authorization for Travel Outside of the United States for Faculty	Item Number: 11.G.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 1

BACKGROUND

In accordance with board policy 7400, authorization for outside of the United States travel is requested for faculty to travel as indicated below:

Alina Romo, associate professor, English, requests travel to Toronto, Canada on Jan. 7, 2026 through Jan. 11, 2026 to attend the Modern Language Association Convention as professional development and representation on a community colleges forum.

FISCAL IMPACT

Estimated to be a maximum of \$2,993 from professional development funds. Ms. Romo will be responsible for all remaining expenses.

RECOMMENDATION

Staff recommends the board of trustees authorize outside of the United States travel for Alina Romo, associate professor, English, to Toronto, Canada on Jan. 7, 2026 through Jan. 11, 2026.

Administrator Initiating Item: Robert Curry	Final Disposition:
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CONSENT ITEM

To: Board of Trustees	Date: October 20, 2025
From: Superintendent/President	
Subject: Adoption of Additions and Changes in the Academic Policy and Planning Committee Curriculum Report	Item Number: 11.H.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 4

BACKGROUND

The curriculum report for the period Sept. 4-18, 2025, is attached for consideration by the board of trustees. This report includes a summary of new courses, course reviews and modifications, course conversions to distance education instructional modality, and modified/new programs.

FISCAL IMPACT

The estimated cost for additional library materials for new and modified curricula will be determined at a later date for inclusion in the 2025-2026 and 2026-2027 fiscal year's budget.

RECOMMENDATION

Staff recommends the board of trustees adopt the curriculum additions and changes reflected in the summary report of the Academic Policy and Planning Committee for the period Sept. 4, 2025 to Sept. 18, 2025.

Administrator Initiating Item: Robert Curry	Final Disposition:
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ACADEMIC POLICY AND PLANNING COMMITTEE CURRICULUM REPORT

October 20, 2025

For the period September 4, 2025 to September 18, 2025

- Larry Manalo Jr., Committee Chairperson
- Dave DeGroot, Vice Chair/Technical Review Committee Chair
- Christine Bisson, Applied Behavioral Sciences
- Brent Darwin, Business
- Ricardo Navarette, Counseling
- Susie Kopecky, English
- Shane Anderson, Fine Arts
- Patricia Koivisto, Kinesiology, Recreation, & Athletics
- Leanne Wolfram, Health Sciences
- Loren Bradbury, Industrial Technology
- Melinda Nishimori, Languages & Communication
- Kerry Runkle, Academic/Student Services
- Brian Youngblood, Life and Physical Sciences
- Chris Eachus, Mathematical Sciences
- Kurt Kruse, Public Safety
- Lexy Conrad, Social & Behavioral Sciences
- Faith Davis, Associated Student Body Government
- Josie Cabanas and Luis Martinez, Admissions & Records Representative (non-voting)
- Melinda Nishimori, Noncredit Education (non-voting)
- Susie Kopecky, Library Ex-officio (non-voting)
- Dave DeGroot, Articulation Officer (non-voting)
- Robert Curry, Vice President, Academic Affairs (non-voting)
- Vickey Smith, Curriculum Analyst (non-voting)
- Jay Taylor-Burns, Curriculum Technician (non-voting)

Approved by Academic Senate: _____
 President, Academic Senate Date
 Allan Hancock College

Adopted by Board of Trustees: _____
 President, Board of Trustees Date
 Allan Hancock Joint Community College District

NEW COURSES/PROGRAMS RECOMMENDED FOR ADOPTION

This section lists all new courses and programs including credit, noncredit, experimental, and special topics.

New Credit Courses. Effective Summer/Fall 2026.

Prefix & Number	Course Title	Units
AJ 165	Introduction to Digital Forensics Program: Admin of Justice: Homeland Security	3
GEOG 137	Critical Geographies of Race/Ethnicity in the United States	3
HOSP 140	Intro to Hotel Management Justification: A new course for AST Hospitality Management.	3
INTD 172	Interior Design Studio	3

New Noncredit Courses. Effective Summer 2026.

Prefix & Number	Course Title	Hours
DAX 7149	Work Education Experience	60
OLDR 7330	Mixed Media Portrait Studio	24-54

Review and Modify Credit Course. Effective Summer/Fall 2026.

Prefix & Number	Course Title	Units
BUS/ECON 121	Business Economics	3
CBIS 321	Internet Business Applications	3
LE 322* Effective Spring 2026.	Basic Law Enforcement Academy 1B Justification: The California legislature has mandated 16 hours of additional training in the area of "active shooter" to be implemented into all academy curriculum by April 1, 2026. This mandate requires LE 322 to add additional hours to the course. During this modification process, we will be adding additional hours to cover future legislative mandates.	11
RT 101	Introduction to Radiography	3

Modify Noncredit Course. Effective Summer 2026.

Prefix & Number	Course Title	Hours
OLDR 7315	Phonetography	16-34
OLDR 7350	Introduction to Watercolor Painting	24-54
OLDR 7355	Advanced Watercolor Painting	24-54

New and Modified Requisites. Effective Summer/Fall 2026.

Prefix & Number	Course Title	Requisites Requests
RT 101	Introduction to Radiography	Prerequisite: RT 100. Prerequisite: BIOL 124

Request for Distance Education Modalities. Effective Summer/Fall 2026.

Prefix & Number	Course Title	DE Modalities
GEOG 137	Critical Geographies of Race/Ethnicity in the United States	DE Sync and Async
HOSP 140	Intro to Hotel Management	DE Async

Request for AHC General Education, AHC Graduation Requirements, and/or Cal-GETC.

Effective Summer/Fall 2026. AHC GE and AHC Graduation Requirements.

Effective upon CSU/UC Approval: Cal-GETC.

Prefix & Number	Course Title	DE Modalities
GEOG 137	Critical Geographies of Race/Ethnicity in the United States	AHC Area 6 Ethnic Studies AHC MCGS Cal-GETC Area 7 Ethnic Studies

Modify Credit Program. Effective Summer/Fall 2026.

Department	Program Title	Units
Health Sciences	Pre-radiography Associate Degree in Science	23.5-25.5

Deactivate Noncredit Program. Effective Summer/Fall 2026.

Department	Program Title	Hours
Noncredit	Commercial Truck Driving Certificate of Competency	32-60
Noncredit	Intermediate English Language Development Certificate of Competency Justification: The program is a duplicate certificate.	112-150

Miscellaneous. Effective Summer/Fall 2026.

Request	Prefix & Number	Course Title
Text Change	INTD 170	Interior Design
Course Drop	VOCE 7800	Commercial Truck Driving: Preparation for the Learner's Permit
CEM Modification	ANTH 102	Introduction to Cultural Anthropology Modification: Increase CEM from 40 to 60.

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Approval of New Community Services (Fee-Based) Education Courses	Item Number: 11.I.
Institutional Goal: Ed Master Plan Goal B. Successful Entry into an Area of Interest and Program of Study	Enclosures: Page 1 of 3

BACKGROUND

The following fee-based courses are proposed. The required review process was completed.

College for Kids – Summer 2026

The Fee-Based program will offer a week-long session allowing community youth to explore a variety of courses over the summer. This program provides hands-on learning opportunities designed to engage students, foster new skills or hobbies, and encourage exploration in a supportive learning environment.

Course Details	Course Description
CFK 8402 – Ukulele Sing and Strum for Kids (12 hours)	This course is designed for College for Kids' students with little or no musical experience who want to integrate music into their lives. Students will learn basic singing, strumming rhythms, and how to accompany songs on the ukulele.
CSMU 8001 – Ukulele Sing and Strum (12 hours)	This course is designed for College for Kids' students with little or no musical experience who want to integrate music into their lives. Students will learn basic singing, strumming rhythms, and how to accompany songs on the ukulele.
CFK 8056 – Music, Protest, and Politics for Teens (15 hours)	Students will examine the interaction between music, protests, and how they have combined to impact political changes worldwide. Emphasis will be 20 th and 21 st centuries.

(continued)

FISCAL IMPACT

Community Services (fee-based) courses are self-supporting.

RECOMMENDATION

Staff recommends the board of trustees approve the fee-based courses as proposed and authorize that these courses be repeated as frequently as needed to support the needs of the community.

Administrator Initiating Item: Robert Curry	Final Disposition:
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College for Kids and California Nature Art Museum Partnership – College for Kids Workshops

Through a partnership with the California Nature Art Museum, the College for Kids program will offer specialized workshops that combine creativity and learning. These workshops provide youth with hands-on opportunities to explore art, nature, and science in an engaging, educational setting.

Course Details	Course Description
CFK 8405 – Origami Animals Ages 8-12 (5 hours)	Discover the art of paper folding in this fun, hands-on course designed for youth. Students will learn step-by-step techniques to create a variety of origami animals while building creativity, focus, and fine motor skills. This course is hosted in partnership with The California Nature Art Museum in Solvang, CA, providing a unique setting that blends art and nature. All materials are provided, and no prior experience is required.
CFK 8407 – Museum Tour and Animal Matching Game Ages 8-12 (5 hours)	Students will enjoy a guided tour of the museum, exploring fascinating exhibits and learning about different animals and their habitats. Following the tour, participants will engage in a hands-on animal matching game that reinforces observation skills, memory, and critical thinking in a fun, interactive way. This course is hosted in partnership with The California Nature Art Museum in Solvang, CA, providing a unique setting that blends art and nature. All materials are provided, and no prior experience is required.
CFK 8408 – Air Dry Clay Sculptures Ages 8-12 (5 hours)	Students will explore the fun of sculpting with air dry as they create their own animal figures. Students will also learn basic clay techniques, including shaping, detailing, and texturing, and will use their creativity to design unique animals to take home. This course is hosted in partnership with The California Nature Art Museum in Solvang, CA, providing a unique setting that blends art and nature. All materials are provided, and no prior experience is required.
CFK 8404 – Succulent Arrangements Ages 8-12 (5 hours)	Students will design and plant their own succulent arrangements in this hands-on class. Students will learn basic planting techniques, explore color and design combinations, and create a unique planter to take home. This course is hosted in partnership with The California Nature Art Museum in Solvang, CA, providing a unique setting that blends art and nature. All materials are provided, and no prior experience is required.

College for Kids – STEAM Summer!

Allan Hancock College is partnering with Manzanita Public Charter School and Minds in Motion to host a four-day, STEM-focused College for Kids summer camp at the Lompoc Valley Center from July 20-23, 2026. The camp will serve 60 Manzanita students, offering engaging hands-on learning experiences in a collegiate setting. Minds in Motion, a third-party STEM education provider, will design and facilitate the instructional content for the camp. Manzanita will fund student participation, while Allan Hancock College will provide qualified instructional staff and oversee program implementation.

Course Detail	Course Description
CFK 8409 – Hydropower Explorers 5 th -6 th graders, 6 th -7 th graders (24 hours)	Students will explore the science of waterpower through hands-on experiments using a Hydropower Kit. Participants will build up to 12 models, including waterwheels, mills, and a mini hydroelectric station that lights an LED, while learning how moving water can generate energy. This course introduces basic physics and engineering concepts, encourages problem-solving and creativity, and demonstrates real-world applications of renewable energy.

Personal Development

Course Details	Course Description
CSCT 8085 – GenAI Mastery for Work and Life (6 hours)	Discover how to master generative AI tools to transform the way students work, create, and solve problems. In this hands-on course, students will explore advanced prompting techniques and learn practical strategies for applying AI to everyday tasks such as writing, research, and idea-building. Students will gain experience using AI to enhance creativity, support personal projects, and develop skills for self-sufficiency and lifelong learning.
CSPD 8009 – Music, Protest, Politics (15 hours)	This course will examine the interaction between music, protests, and how they have combined to impact political changes worldwide. Emphasis will be 20 th and 21 st centuries.

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Acceptance of Donations	Item Number: 11.J.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 1

BACKGROUND

Donor	Item	Department or Program Utilizing Donation	Total Value Amount
Charles and Marilyn Radaz Trust	Monetary Cash Donation	Allan Hancock College (AHC will transfer funds to AHC Foundation for Education Programs)	\$50,000
Santa Maria Fire Department	75 Sections of Fire Hose	Public Safety Training Complex / Fire Academy	\$5,000
Morro Bay Fire Department	7 High Pressure Hoses; 3 Amkus Power House Units, 1 Honda Power House Unit, 2 Spreader Tools, 5 Ram Tools, 2 Cutter Tools, 2 Combi Tools, 1 Rotar Saw	Public Safety Training Complex / Fire Academy	\$14,500
Santa Barbara City Fire Department	1995 Tracker Drawn Aerial Ladder Fire Truck	Public Safety Training Complex / Fire Academy	\$9,500
Santa Maria Fire Department	33 Wolf Packs (with attachments)	Public Safety Training Complex / Fire Academy	\$6,600
Grand Total			\$85,600

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees accept the donation(s) as presented.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Approval to Borrow up to 60 Percent of the District's Net Equity in the Self-Insured Program for Employees (SIPE) Workers' Compensation Joint Powers Authority (JPA)	Item Number: 11.K.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 3

BACKGROUND

As an option to meet unexpected cash shortfalls, the district may request a short-term advance of its net equity in the SIPE workers' compensation JPA. SIPE's agreement specifies that any member, with approval of their governing board, may borrow up to 60 percent of their shareholder's net equity, based on the most current financial statement, for a period not to exceed 60 days at a rate equal to the amount that would have been earned through the county treasurer.

Based on SIPE's 2024 financial statements (attached), the district's net equity in the JPA was \$1,651,110. This would allow the district to borrow up to \$990,666 to help offset cash shortfalls. If this action becomes necessary, the district would repay the loan from SIPE within the allowable 60 days or when the district receives apportionment funding from the state, whichever is earlier.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees authorize the district to borrow up to 60 percent of the district's net equity in the SIPE workers' compensation JPA if needed for cash flow purposes.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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Unaudited Financial Statements
June 30, 2024

Santa Barbara County Schools' Self-Insurance Program for Employees

Santa Barbara County Schools' Self-Insurance Program for Employees

Recap of Reserves and Net Position

Year Ended June 30, 2024

	Reserves	Position (Equity)	Less IBNR's **	Net Position (Net Equity)
Ballard	\$ -	\$ 2,540	\$ (10,629)	\$ (8,089)
Blochman Union	18,091	47,199	(12,482)	34,717
Buellton Union	477,996	(38,380)	(72,468)	(110,848)
Carpinteria Unified	469,402	260,273	(159,842)	100,431
Cold Spring	80,699	81,100	(23,843)	57,257
College	22,516	288,633	(33,000)	255,633
Cuyama Jt. Union	-	195,205	(14,221)	180,984
Goleta Union	1,237,799	530,858	(363,471)	167,387
Guadalupe Union	614,317	527,997	(103,704)	424,293
Hope	270,194	211,867	(87,286)	124,581
Lompoc Unified	2,282,768	3,707,443	(620,797)	3,086,646
Los Olivos	-	85,972	(9,084)	76,888
Montecito Union	28,203	205,752	(61,947)	143,805
Orcutt Union	908,115	1,025,143	(307,402)	717,741
Santa Maria-Bonita	3,043,069	3,727,066	(1,222,203)	2,504,863
Santa Maria Jt.Un. High	2,465,368	1,715,525	(696,162)	1,019,363
Santa Ynez Valley Un. High	74,217	228,092	(55,089)	173,003
Solvang	164,580	169,384	(41,037)	128,347
Vista Del Mar Union	-	44,610	(5,504)	39,106
Allan Hancock Comm. College	806,640	2,097,365	(446,255)	1,651,110
Office of County Supt.	890,141	2,128,280	(303,864)	1,824,416
SELPA	-	53,532	(8,561)	44,971
Rounding difference	-	-	-	(2)
TOTAL	<u>\$ 13,854,115</u>	<u>\$ 17,295,456</u>	<u>\$ (4,658,851)</u>	<u>\$ 12,636,603</u>

** IBNR's are calculated at present value, plus ULAE, per actuarial study.
IBNR's are allocated based on current year district salaries.

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Authorization to Utilize the Foundation for California Community Colleges CollegeBuys/CSU Consortium Master Agreement No. 00004442	Item Number: 11.L.
Institutional Goal: Technology Master Plan	Enclosures: Page 1 of 3

BACKGROUND

This request is for authorization to utilize the Foundation for California Community Colleges CollegeBuys/CSU Consortium Master Agreement No. 00004442 to purchase computer equipment and accessories from CDW Government, LLC under the provisions of California Public Contract Code 20652 (Community College Districts).

Contract Code 20652 allows school districts, community college districts, colleges, universities, and county offices of education to procure items per the PCC Code referenced above.

The term of this agreement is through May 25, 2028, with the option to extend the term date until May 25, 2031.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends the Board of Trustees approve authorization to utilize the Foundation for California Community Colleges CollegeBuys/CSU Consortium Master Agreement No. 00004442.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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CDW-G

EXECUTIVE SUMMARY

<u>Procurement Pathway:</u> RFP Agreement	<u>Contract Effective Date:</u> 5/26/2021
<u>Contract Number:</u> 0000-4442	<u>Term Expiration Date:</u> 5/25/2028
<u>RFP Number:</u> 21-002	<u>Maximum Term Date:</u> 5/25/2031
<u>Publication Date:</u> 2/15/2021	<u>Business Certifications:</u> None Provided
<u>Number of Responses:</u> 2	

Cooperative Utilization Scope: Nationwide

Page 53, “This Master Agreement is available to any and all public agencies, public and private school districts, as well as public and private colleges or universities and their official auxiliary organizations (referred to individually as "Participating Entity" or collectively as "Participating Entities"), specifically including California State Universities and California Community Colleges, which are supported, in part, by the Foundation.

A list of all California State Universities, California Community Colleges, and AI CCU Member Institutions is provided below for reference, it being understood that nothing in this Exhibit H shall preclude any Participating Entity that is not listed below from purchasing under the terms of this Contract.”

Amendment 1, page 65, “K-12 districts may also procure under this Agreement pursuant to Public Contract Code Section 20118.”

Contract Highlights:

Pricing Reference: Pages 93-94.

Product categories include Accessories, Power, Cooling, & Racks, Desktop Computers, Data Storage/Drives, Enterprise Storage, Point of Sale/Data Capture, Servers & Server Management, Services (CDW Delivered), Notebook/Mobile Devices, NetComm Products, Carts & Office Equipment, Printing & Document Scanning, Services (Partner Delivered), Client-Custom Configurations, Software, Collaboration Hardware, Video-Projection-Pro Audio, Computer Displays, Cables, and Apple Products (APL and EPL).

Governing Law: California

Bid Documents:

Proof of Publication: Pages 86-87

RFP files are available [here](#).

Notice of Intent to Award: Page 91

Board Approval: Pages 88-90

Terms Specific to Federal Procurement: N/A

Amendments and Modifications:

Term Extension (page 92, through 5/25/2027)

Amendment 1 (pages 93-100, Pricing Category Revision, K-12 Procurement, Cloud Service Documentation)

Term Extension (pages 101-102, through 5/25/2028)

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Adoption of the 2025-26 Education Protection Account Expenditure Plan	Item Number: 11.M.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 3

BACKGROUND

Proposition 30, Schools and Local Public Safety Protection Act, was passed in November 2012. This proposition temporarily raised the sales and use tax by .25 cents for four years ending December 31, 2016, and raised the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) for seven years to provide continuing funding for local school districts and community colleges. Proposition 30 created an Education Protection Account (EPA) within the general fund to receive and disburse these temporary tax revenues. Proposition 55, passed in November 2016, extended the income tax for high-income earners until December 31, 2030.

Districts have sole authority to determine how the money received from the EPA is spent, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its internet website an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges verifies whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred that comply with these additional audit requirements may be paid from the EPA.

Proposition 30 specifically prohibits the expenditure of EPA funds for administrative salaries and benefits or any other administrative costs. It also prohibits using EPA funds for district-wide administrative activities, such as district-level fiscal and personnel services; activities concerned with directing and managing the operation of a particular campus; and activities for assisting instructional staff in planning, developing, and evaluating the process of providing learning experiences for students.

The EPA expenditure report form and the related reporting guidelines are provided by the California Community Colleges Chancellor's Office. Attached is the 2025-26 expenditure plan for the board's adoption.

Also attached for public record, is the report of the actual EPA proceeds and expenditures in 2024-25.

FISCAL IMPACT

The proposed expenditures are included in the 2025-26 adopted budget.

RECOMMENDATION

Staff recommends the board of trustees adopt the 2025-26 Education Protection Account Expenditure Plan.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report
SUPPLEMENTAL DATA

Schools and Local Public Safety Protection Act
EPA Expenditure Report

For Budget Year: 2025 - 2026

District ID: 610

Name: Allan Hancock Joint
 Community College
 District

Activity Classification	Object Code	Unrestricted			
EPA Proceeds:	8630	14,466,174			
Activity Classification	Object Code	Salaries and Benefits (1000 - 3000)	Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Total
Instructional Activities	0100-5900	14,466,174			14,466,174
Other Support Activities (list below)	6XXX				
Total Expenditures for EPA*		14,466,174	0	0	14,466,174
Revenues less Expenditures					0
*Total Expenditures for EPA may not include Administrator Salaries and Benefits or other administrative costs.					

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Approval for Rejection of Claim No. 661845	Item Number: 13.A.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 2

BACKGROUND

On October 1, 2025, the Law Offices of Adrian S. Andrade filed a claim (attached) against the district on behalf of Ricky A. Smith for injuries sustained on the baseball field on April 4, 2025. The student athlete injured his knee when he collided with the outfield fence. He was initially treated by the district head athletic trainer, then went to a hospital for further treatment. The claim in the amount of \$6,100,000 maintains that the district created a dangerous condition, which caused the injury.

The established procedure (BP/AP 3810 Claims Against the District) for claims against the district is for the board of trustees to reject the claim and refer the matter to the district's insurance claims administrator for evaluation and resolution. Rejection of the claim is required to initiate the statute of limitation provisions for filing a lawsuit against a public entity.

FISCAL IMPACT

Unknown at this time.

RECOMMENDATION

Staff recommends the board of trustees reject Claim No. 661845 from the Law Offices of Adrian S. Andrade on behalf of Ricky A. Smith.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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CLAIM AGAINST ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

TO: Dennis Curran, Assoc. Supt./Vice President, Finance and Administration, (805) 922-6966, ext. 3221
Allan Hancock College, 800 S. College Drive, Santa Maria, CA 93454-6399 (Bldg. B, Room B 105)

- 1. Claims for death, injury to person, or to personal property must be filed not later than six (6) months after the occurrence (Govt. Code, Section 911.2)
2. Claims for damages to real property or breach of contract must be filed not later than one year after the occurrence (Govt. Code, Section 911.2)

RICKY A. SMITH 08/12/2005 (805) 928-3651
Name of Claimant DOB Phone No.
C/O Law Offices of Adrian S. Andrade 211 E. Fesler St., Santa Maria, CA 93458
Address City Zip

WHAT damage or injury occurred? Knee Injury / Fracture

WHEN did damage or injury occur? 04/04/2025

WHERE did damage or injury occur? Allan Hancock Baseball Stadium / Baseball Field

HOW and under what circumstances did damage or injury occur?
Struck dangerous object on the field / hidden behind fence.

WHAT particular action by the District or its employees caused the alleged damage or injury: (Include names of employees, if known)
The District created dangerous condition causing injury

WHAT sum do you claim: Include the estimated amount of any prospective loss insofar as it may be known at the time of the presentation of this claim, together with the basis of computation of the amount claimed; attach estimates or invoices, if possible. (If amount claimed exceeds \$25,000, no dollar amount shall be stated).

Medical Expense Estimate \$ 100,000.00
Pain and Suffering \$ 5,000,000.00
Enjoyment of Life \$ 1,000,000.00
Total Amount Claimed \$ 6,100,000.00

If total amount claimed exceeds \$25,000, is this a Limited Civil case? Yes X No

NAMES and addresses of witnesses, doctors and hospitals: See attached Reports and Bills
To be further Supplemented.

DATE: 10/1/2025

[Handwritten Signature]
Signature of Claimant

NOTICE: Section 72 of the California Penal Code provides: "Every person who with intent to defraud, presents for payment to any School District any false or fraudulent claim, is guilty of a felony punishable by fine and/or imprisonment."

KEEP A COPY FOR YOUR RECORDS.

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Approval to Extend the Lease Agreement Between Columbia Business Center Partners LP and Allan Hancock Joint Community College District	Item Number: 13.B.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 4

BACKGROUND

The attached Modification No. 2 between Allan Hancock Joint Community College District and Columbia Business Center Partners LP extends the agreement to lease the Columbia Business Center (CBC) facility for use by the Pacific Conservatory Theatre (PCPA). The commercial lease terminates June 30, 2026, and will be extended through June 30, 2036, upon execution of the modification.

The modification includes the following details:

- Base rent, beginning July 1, 2026 is \$28,791/month with a 4% increase on July 1st of 2029 (\$29,943/mo), 2031 (\$31,141/mo) and 2034 (\$32,386/mo)
- The modification allows the district to terminate the agreement early if we:
 - Are not in default; and
 - Provide one year written notice; and
 - Obtain bond funds to construct additional facilities
- The lessor will provide funding to complete some requested facility upgrades to improve safety, security and accessibility

The CBC facility is integral to PCPA's operation. It provides office space and large rooms for rehearsals and classes. While the district does not have adequate on campus space for PCPA's needs, the facility master plan envisions a new facility just north of the D building to address their space requirements.

FISCAL IMPACT

The district will pay the full amount of the lease on a monthly basis. The total cost of the lease over the ten-year period is \$3,653,448.

RECOMMENDATION

Staff recommends the board of trustees approve Modification Number Two between Allan Hancock Joint Community College District and Columbia Business Center Partners LP, which extends the CBC lease agreement through June 30, 2036.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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**MODIFICATION NO. 2
TO
STANDARD INDUSTRIAL/COMMERCIAL MULTI-TENANT LEASE – NET**

THIS MODIFICATION NO. 2 TO STANDARD INDUSTRIAL/COMMERCIAL MULTI-TENANT LEASE - NET, effective November 1, 2025, by and between Columbia Business Center Partners L.P., a California limited partnership (“Lessor”) and Allan Hancock College (“Lessee”) is made and entered into at Santa Maria, California, with reference to the following:

A. Lessor and Lessee entered into that certain Standard Industrial/Commercial Multi-Tenant Lease - Net Lease dated for reference purposes only, October 15, 2015, regarding that certain Premises at 890 E. Stowell Road, Santa Maria, California, as amended by that certain Modification No. 1 to Standard Industrial/Commercial Multi-Tenant Lease – Net, dated December 31, 2017 (collectively, the “Lease”); and

B. Lessee currently is considering a public bond issue that would provide for construction of additional facilities on its main campus that would allow for the current uses of the Premises to be conducted on campus; provided, however, approval of the bond and construction of the additional facilities will likely take several years.

C. The current Expiration Date of the Lease is June 30, 2026.

D. Lessee has requested, among other items, an extension to the Lease, so long as Lessor is willing to allow Lessee to have an option to terminate the Lease prior to the new Expiration Date in the event that (i) a new facility for use of Pacific Conservatory of the Performing Arts (“PCPA”) is constructed on Lessee’s campus; and (ii) Lessee provides one (1) year’s written notice of the termination to Lessor and Lessor is willing to agree to such extension.

NOW, THEREFORE, in consideration of the premises, promises and covenants contained herein, the parties agree to modify the terms of the Lease as follows:

1. Capitalized Terms. Except as specifically provided in this Modification, capitalized terms shall have the same meaning in this Modification as in the Lease.

2. Extension of Lease Term. The Lease Term is hereby extended until June 30, 2036 (“Expiration Date”).

3. Base Rent Increases. Paragraph 50 of the Lease is hereby amended to add the following:

“In addition to the above, during an extension of the Lease, Base Rent shall increase as follows on the following dates:

On July 1, 2026	\$28,791
On January 1, 2029	\$29,943
On July 1, 2031	\$31,141
On January 1, 2034	\$32,386

4. Option to Terminate. Notwithstanding any other provision of the Lease, so long as the Lease is not in default at the time of exercise, if Lessee constructs a replacement facility on Lessee’s campus for the use of PCPA, Lessee shall have the option to terminate this Lease (except as to the obligations which by their terms survive the termination or earlier expiration of this Lease) upon one (1) year’s written notice to Lessor.

5. Tenant Improvement Allowance. Thirty (30) days after mutual execution of this Modification No. 2, Lessor shall pay to Lessee \$30,000 as a tenant improvement allowance for additional improvements of Lessee’s choosing.

6. Re-seal and Re-striping of Parking Lot. Promptly after the mutual execution of this Modification No. 2, Lessor shall re-seal and re-stripe the parking lot used by Lessee.

7. Section 8.6. Effective July 1, 2026, Section 8.6 of the Lease shall be stricken in its entirety.

8. Supersession. The terms of this Modification No. 2 supersede any contrary provisions of the Lease. Except as specifically modified herein, the Lease shall remain unmodified and in full force and effect.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have executed this Modification No. 1 effective on November 1, 2025.

Lessor:

Lessee:

COLUMBIA BUSINESS CENTER
PARTNERS L.P.,
A California limited partnership

ALLAN HANCOCK COLLEGE

By: Columbia Business Center, Inc.
Its General Partner

By: _____

Name: _____

Title: _____

By: _____

Robin L. Rossi, President

By: Covelop Holdings, LLC,
Its: General Partner

By: _____

Damien Mavis, Manager

By: _____

Patrick Arnold, Manager

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Resolution 25-31, Authorization of Signature for Continued Funding Application 2026-27 for California State Preschool Program and General Childcare and Development	Item Number: 13.C.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 2

BACKGROUND

Acceptance of Grants Approved

The college has been notified of continued funding from the California Department of Education: California State Preschool Program (CSPP) and California Department of Social Services: General Childcare and Development (CCTR) to support of the facilitation of a quality preschool program, retain qualified lab school staff, and develop curriculum. Funds will also support evaluating the program's effectiveness, including licensing requirements, and accreditation standards for compliance. (Submitted by Maria Suarez)

California Department of Education and California Department of Social Services require the board of trustees to adopt a resolution certifying approval of the authorization of signatures to continue receiving funds for its programs.

FISCAL IMPACT

No matching funds are required. The California Department of Education: California State Preschool Program and California Department of Social Services: General Childcare and Development funding amounts will be determined. The project period is July 1, 2026 – June 30, 2027.

RECOMMENDATION

Staff recommends the board of trustees adopt Resolution No. 25-31, certifying the approval of the authorization of signatures to receive funds for the childcare program.

Administrator Initiating Item: Jon Hooten	Final Disposition:
--	--------------------

RESOLUTION 25-31
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

AUTHORIZATION OF SIGNATURE FOR CONTINUED FUNDING APPLICATION 2026-2027 FOR
CALIFORNIA STATE PRESCHOOL PROGRAM AND GENERAL CHILDCARE AND DEVELOPMENT

Whereas, the Allan Hancock College Preschool Program, located at 800 South College Drive, Santa Maria, California, has been awarded funds to support its childcare program; and

Whereas, the superintendent/president, as the chief executive officer of the district, is responsible for the overall operation of the institution; and

Whereas, the administrative responsibilities for the Child Care Program will be overseen by the dean of academic affairs and center director; and

Whereas, the Allan Hancock Joint Community College District Board of Trustees delegates signature authority to the following district personnel to act as agents on its behalf:

Kevin G. Walthers, Superintendent/President
Dennis Curran, Associate Superintendent/Vice President, Finance and Administration

Therefore, be it resolved, the Allan Hancock Joint Community College District Board of Trustees hereby authorizes the college to continue the contract with the California Department of Education and California Department of Social Services to receive funds that support the operation of a quality childcare program and that the persons who are listed below are authorized to sign the transaction for the Board of Trustees.

Motion to adopt said resolution was made by:
Seconded by:

PASSED AND ADOPTED this 20th day of October 2025, by the following vote:

AYES:
NOES:
ABSTENTIONS:
STATE OF CALIFORNIA)
COUNTIES OF SANTA BARBARA,)
SAN LUIS OBISPO, AND VENTURA)

I, KEVIN G.WALTHERS, Secretary to the Board of Trustees, Allan Hancock Joint Community College District of Santa Barbara, San Luis Obispo, and Ventura Counties, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said board at a regular meeting held October 20, 2025, by the vote above stated, which resolution is on file in the office of said board.

Secretary to the Board of Trustees

**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Adoption of Resolution 25-32, Change the Name of Bay Area Community College Districts Joint Powers Agency	Item Number: 13.D.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 12

BACKGROUND

The district's property and liability insurance is maintained and operated by the Bay Area Community College Districts Joint Powers Agency (the Authority). The Authority was formed in 1982 by members located within the geographic boundaries commonly referred to as the "Bay Area". Since that time, the membership has grown to incorporate members outside the boundaries of the Bay Area, which led the Authority to consider a name change to better account for its expanded membership.

At the March 21, 2025 Board of Directors Meeting, the Authority approved changing the JPA name to "Golden State Community College Districts Joint Powers Agency". Before the name change can be implemented, each member agency's governing body must vote to approve the revised name.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees adopt Resolution 25-32, Change the Name of Bay Area Community College Districts Joint Powers Agency to Golden State Community College Districts Joint Powers Agency.

Administrator Initiating Item: Dennis Curran	Final Disposition:
---	--------------------

RESOLUTION NO. 25-32
A RESOLUTION OF THE BOARD OF TRUSTEES OF
THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

CHANGE THE NAME OF BAY AREA COMMUNITY COLLEGE DISTRICTS
JOINT POWERS AGENCY

WHEREAS, the Bay Area Community College Districts Joint Powers Agency (herein referred to as "The Authority") was formed by a Joint Powers Agreement (the "Agreement"), effective as of June 28, 1982, pursuant to the provisions of the Joint Exercise of Powers Act (commencing with Section 6500 of the California Government Code); and

WHEREAS, the consideration of a name change came at the request of the Authority because the name does not accurately reflect the current membership; and

WHEREAS, on March 21, 2025, the Authority approved changing the name of the JPA from "Bay Area Community College Districts Joint Powers Agency" to "Golden State Community College Districts Joint Powers Agency"; and

WHEREAS, the Authority has determined the name change does not alter the fundamental purpose, powers, or duties of the JPA as set forth in the Joint Powers Agreement; and

WHEREAS, the revision to the Joint Powers Agreement is to reflect the organization's name change to Golden State Community College Districts Joint Powers Agency; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Allan Hancock Joint Community College District adopts the Joint Powers Authority Agreement to reflect the name change of Bay Area Community College Districts Joint Powers Agency to Golden State Community College Districts Joint Powers Agency and instructs its duly authorized agent to execute on behalf of Allan Hancock Joint Community College District the attached Joint Powers Agreement and re-affirms Associate Superintendent/Vice President of Finance and Administration, Dennis Curran, and Director of Business Services, Laura Becker, as its official representatives to the Golden State Community College Districts Joint Powers Agency.

PASSED AND ADOPTED this 20th day of October, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA)
COUNTIES OF SANTA BARBARA,)
SAN LUIS OBISPO, AND VENTURA)

I, KEVIN G. WALTHERS, Secretary to the Board of Trustees, Allan Hancock Joint Community College District of Santa Barbara, San Luis Obispo, and Ventura Counties, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regular meeting held October 20, 2025, by the vote above stated, which resolution is on file in the Office of the said Board.

Secretary, Board of Trustees
Allan Hancock Joint Community College
District

JOINT EXERCISE OF POWERS AGREEMENT

**GOLDEN STATE
COMMUNITY COLLEGE DISTRICTS
JOINT POWERS AGENCY**

TABLE OF CONTENTS

JOINT EXERCISE OF POWERS AGREEMENT	<u>PAGE</u>
1. Creation of the Joint Powers Entity	4
2. Functions of The Authority	4
3. Powers of The Authority	5
4. Term of the Agreement	5
5. Bylaws	5
6. Membership in The Authority	6
7. Withdrawal from or Termination of Membership	6
8. Termination of Agreement	6
9. Disposition of Property, Funds and Obligations	6
10. Amendments	7
11. Severability	7
12. Liability	7
13. Enforcement	7
14. Multiple Counterparts	7
15. Definitions	8
16. Entire Agreement	9
17. Controlling Law	9

JOINT EXERCISE OF POWERS AGREEMENT

TO ESTABLISH, OPERATE, AND MAINTAIN A

JOINT PROGRAM

FOR LIABILITY AND PROPERTY PROTECTION

THIS AGREEMENT is entered into pursuant to the provision of Title 1, Division 7, Chapter 5, Article 1(Sections 6500, et seq.) of the California Government Code, relating to the joint exercise of powers, between the public agencies signatory hereto, and also those which may hereafter become signatory hereto, for the purpose of operation an agency to be know and designated as “Golden State Community College Districts Joint Powers Agency” (hereinafter referred to as “The Authority”).

WITNESSETH:

WHEREAS, it is to the mutual benefit of the parties herein subscribed and in the best public interest of said parties to join together to establish this Joint Exercise of Powers Agreement to accomplish the purposes hereinafter set forth; and

WHEREAS, the development, organization, and implementation of The Authority is of such magnitude that it is desirable for aforesaid parties to join together in this Joint Exercise of Powers Agreement in order to accomplish the purposes hereinafter set forth; and

WHEREAS, the signatories hereto have determined that there is need, by public agencies, for a Joint Program for Liability and Property protection; and

WHEREAS, it has been determined by such signatories that a Joint Programs for Liability and Property protection is of value on an individual and mutual basis; and

WHEREAS, Title 1, Division 7, Chapter 5, Article 1, of the California Government Code authorizes joint exercise by two or more public agencies of any power common to them; and

WHEREAS, it is the desire of the signatories hereto to jointly provide for a Joint Program for Liability and Property protection for their mutual advantage and concern; and

WHEREAS, it is the desire of the signatories hereto study and from time to time to incorporate other forms of risk management into a Joint Program such as that described herein.

NOW, THEREFORE, FOR AND IN CONSIDERATION OR THE MUTUAL ADVANTAGES TO BE DERIVED THEREFROM, AND IN CONSIDERATION OF THE EXECUTION OF THIS AGREEMENT BY OTHER PUBLIC AGENCIES, each of the parties hereto does agree as follows:

1. CREATION OF THE JOINT POWERS ENTITY

A joint powers entity, separate and apart from the public agencies signatory hereto, shall be and is hereby created and shall hereafter be designated as the Golden State Community College Districts Joint Powers Agency (hereinafter referred to as "The Authority").

2. FUNCTIONS OF THE AUTHORITY

A. The Authority is established for the purposes of administering this Agreement, pursuant to the provision of the California Government Code, and of providing the services and other items necessary and appropriate for the establishment, operation, and maintenance of a Joint Program for Liability and Property protection for the public agencies who are Members thereof, and to provide a forum for discussion, study, development and implementation of recommendations of mutual interest regarding other programs.

B. The functions of The Authority are:

1. To provide a Joint Program and system, as stated in the Basis of Contribution and given to each Member, for Liability and Property claims against the Members of The Authority and as such, to perform, or contract for the performances of, the financial administration, policy formulation, claim service, legal representation, safety engineering, and other services as necessary for the payment and handling of all Liability and Property claims against Members.
2. To pursue the Member's right to Subrogation against a third party when in the discretion of the Board of Directors the same is appropriate. Any and all proceeds resulting from the assertion of such Subrogation rights shall accrue to the benefit of The Authority.
3. To enter into contracts.
4. To obtain appropriate commercial insurance coverage as determined by the Board of Directors.
5. To acquire, hold, and dispose of property, real and personal, all for the purpose of providing the membership with necessary education, study, development, and implementation of a Joint Program for Liability and Property including, but not limited to, the acquisition of facilities and equipment, the employment of personnel, and the operation and maintenance of a system for the handling of the Joint Program.
6. To incur debts, liabilities, and Obligations necessary to accomplish and purposes of this Agreement.
7. To receive gifts, contributions, and donations of property, funds, services, and other forms of assistance from persons, firms, corporations, associations, and any governmental entity.

8. To invest funds as deemed appropriate by the Board of Directors, and as subject to law.
9. To provide a forum for discussion, study, development, and implementation of recommendation of mutual interest regarding other Joint Programs.
10. To sue and be sued in the name of The Authority.
11. To perform such other functions as may be necessary or appropriate to carry out this Agreement, so long as such other functions so performed are not prohibited by any provision of law.
12. To join other joint powers authorities to provide services and coverages to The Authority.

3. **POWERS OF THE AUTHORITY**

The Authority shall have the power and authority to exercise any power common to the public agencies which are parties to the Agreement, provided that the same are in furtherance of the functions and objectives of this Agreement as herein set forth. Pursuant to Section 6509 of the California Government Code, the exercise of the aforesaid powers by a public agency having the same status as a member agency or joint powers authority except as otherwise provided in the Agreement.

4. **TERM OF THE AGREEMENT**

This Agreement shall be effective and binding on any signatory thereto upon execution. This Agreement shall continue in effect until lawfully terminated as provided herein and in the Bylaws. In the event of a reorganization of the one or more of the public agencies participating in this Agreement, the successor or successors in interest to the assets and/or obligations of any such reorganized public agency shall succeed as a party or as parties to the Agreement.

5. **BYLAWS**

- A. The Authority shall be governed pursuant to certain Bylaws, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, and by such amendments to the Bylaws as may from time to time be adopted. Wherever in this Agreement "Bylaws" are referred to, said Bylaws shall be those set forth in Exhibit "A", as may be amended. Each party to this Agreement agrees to comply with and be bound by the provisions of said Bylaws and further agrees that The Authority shall be operated pursuant to the Agreement and said Bylaws.
- B. Procedures for amending the Bylaws shall be as provided in the Bylaws so long as not inconsistent with this Agreement.

6. **MEMBERSHIP IN THE AUTHORITY**

- A. Each party to this Agreement must be eligible for membership in The Authority as defined in this Agreement and shall become a Member of The Authority on the effective date of this Agreement, except as provided herein below. Each party which becomes a Member of The Authority shall be entitled to the rights and privileges of, and shall be subject to the obligations of, membership as provided in this Agreement and in the Bylaws.
- B. Upon a majority vote of the Members of the Board of Directors, any public agency that is not a party hereto but that desires to join The Authority created hereby, may become a Member hereto by executing a copy of this Agreement whereby said public agency agrees to comply with the terms of this Agreement and of the Bylaws effective as of the date of such execution.

7. **WITHDRAWAL FROM OR TERMINATION OF MEMBERSHIP**

- A. Any party to this Agreement which has completed the minimum term as described in the Bylaws as a Member of The Authority may voluntarily terminate this Agreement as to itself and withdraw from membership in The Authority. Such termination and withdrawal of membership shall become effective subject and according to the conditions, manner and means set forth in the Bylaws.
- B. A Member may be involuntarily terminated from The Authority upon two-thirds (2/3) vote of the Members of the Board of Directors, as provided in the Bylaws. Such removal from membership shall become effective subject and according to the conditions, manner and means set forth in the Bylaws.

8. **TERMINATION OF AGREEMENT**

This Agreement may be terminated effective at the end of any fiscal year by a two-thirds (2/3) vote of all Members on the Board of Directors, provided, however, that The Authority and this Agreement shall continue to exist for the purpose of disposing of all Obligations, distribution of assets, and all other functions necessary to conclude the affairs of The Authority.

9. **DISPOSITION OF PROPERTY, FUNDS AND OBLIGATIONS**

- A. In the event of the dissolution of The Authority, the complete rescission, or other final termination of this Agreement by the public agencies then a party hereto, any property interest remaining in The Authority following a discharge of all Obligations shall be disposed of as provided for in the Bylaws.
- B. In the event a Member withdraws from this Agreement, any property interest of that Member remaining in The Authority following discharge of all Obligations shall be disposed of as provided for in the Bylaws.

10. **AMENDMENTS**

This Agreement may be amended at any time by a subsequent written agreement signed by two-thirds (2/3) of the parties hereto.

11. **SEVERABILITY**

Should any portion, term, condition, or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or any other applicable law, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, and provisions shall not be affected thereby.

12. **LIABILITY**

- A. Pursuant to Section 6508.1 of the California Government Code, the debts, liabilities and Obligations of The Authority shall be debts, liabilities or Obligations of the parties to this Agreement.
- B. Pursuant to the provisions of Sections 895, et seq., of the California Government Code, the Members of The Authority are jointly and severally liable for any liability which is otherwise imposed by law upon any on the Member or upon The Authority for injury caused by a negligent or wrongful act or omission occurring in the performance of this Agreement. If a Member, or The Authority, is held liable upon any judgment for damages caused by such an act or omission and makes payments in excess of its Pro Rata Share on such judgment, such Member of The Authority is entitled to contribution from each of the Members that are parties to the Agreement. A Member's Pro Rata Share shall be determined in the same manner as for the disposition of property and funds as provided in the Agreement and the Bylaws.
- C. The Authority may insure itself, to the extent deemed necessary or appropriate by the Board of Directors, against loss, liability, and claims arising out of or connected with this Agreement.

13. **ENFORCEMENT**

The Authority is hereby given authority to enforce this Agreement. In the event suit is brought upon this Agreement by The Authority and judgment is recovered against a Member, the Member shall pay all costs incurred by The Authority, including reasonable attorney's fees as fixed by the court.

14. **MULTIPLE COUNTERPARTS**

The Agreement may be executed in multiple counterparts, each of which shall be considered an original.

15. **DEFINITIONS**

The terms used herein and in the Bylaws shall have the following meanings:

- A. "The Authority" shall mean the Golden State Community College Districts Joint Powers Agency created by this Agreement.
- B. "Basic of Contribution" shall mean the method by which the Board of Directors computes the Members share of the cost of each Program Year of the Joint Program
- C. "Board of Directors" shall mean the governing board of The Authority established by the Bylaws to direct and control The Authority.
- D. "Capital Target" shall mean the excess by which the assets exceed the liabilities for all the Program years measured at a point in time as determined by the Board of Directors.
- E. "Claim Liability" shall mean those liabilities established by The Authority which represents Liability and Property liabilities as respects to claims that have been incurred but unpaid and incurred but not reported.
- F. "Contribution" shall mean money paid by a Member to The Authority, or monies assessed a Member of The Authority.
- G. "Joint Program" shall mean the group purchasing of insurance or the setting aside of funds and reserves to pay for a self-insured retention or for losses not covered by insurance.
- H. "Liability and Property" shall mean coverage for liability and property claims as defined in the Basis of Contribution.
- I. "Member" shall mean an individual California school public agency/district, county office of education, community college district, regional occupational center or program, county superintendent of schools, or joint powers authority comprised solely of California school public agencies/districts.
- J. "Memorandum of Coverage" shall mean the description of the scope of protection provided to the Members for Liability and Property claims.
- K. "Net Contribution Available For Pool Operations" shall mean the Contribution by each Member of each Program Year less amounts paid for Member's share of any excess insurance and individual risk management services.
- L. "Obligations" shall mean to include, but not limited to, all payments required by law together with all Claim Liabilities and any other legal obligations incurred by The Authority pursuant to this Agreement and Bylaws.
- M. "Program Year" shall mean one year of the Joint Program, separate from each and every other Program Year and shall operate on a fiscal year from July 1st through June 30th, or as otherwise determined by the Board of Directors.

- N. "Pro Rata Share" shall mean each Member's Net Contribution Available For Pool Operations in proportion to the total of all Member's Net Contributions Available For Pool Operations for each Program Year.
- O. "Subrogation" shall mean the recovery of payments which The Authority has made on behalf of a Member. Subrogation monies received are the property of The Authority and for the Basis of Contribution are credited to the account of the Member.

16. **ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between The Authority and the Members, and as such, supersedes all prior agreements, understandings, negotiations and representations.

17. **CONTROLLING LAW**

This Agreement shall be governed by and construed in accordance with the laws of the State of California

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their authorized officer thereunto duly authorized as set forth herein below,

Member: _____

Date: _____

By: _____

Title: _____

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Adoption of Resolution 25-33, Authorizing Transfer of Funds from Allan Hancock College to the AHC Foundation	Item Number: 13.E.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 27

BACKGROUND

The California State Legislature granted the governing boards of community colleges the discretion to carry out their educational mission in any manner that does not conflict with existing law, including the pass through of donated funds to be used by a foundation for educational programs. Specifically, the State Legislature has given community college boards the authority to initiate and carry out any program, activity, or otherwise act in any manner that is not in conflict with, or inconsistent with, or preempted by, any law and that is not in conflict with the purposes for which community college districts are established.

The district is in receipt of a \$50,000 a cash gift that it wishes to transfer to the Foundation to support student education needs. The gift was provided through a trust set up by Charles and Marilyn Radaz. There are no stipulations on how the money is to be used.

In order for the district to transfer these funds to the Foundation, the board must pass a resolution that the transfer of these funds, among other things, will result in support to educational programs operated by the Foundation for the public purpose of providing Allan Hancock College students financial access to quality higher education and supporting the academic success of Allan Hancock College students.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends the board of trustees adopt Resolution 25-33, Authorizing Transfer of Funds from Allan Hancock College to the AHC Foundation.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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RESOLUTION NO. 25-33
A RESOLUTION OF THE BOARD OF TRUSTEES OF
THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

AUTHORIZING TRANSFER OF FUNDS FROM ALLAN HANCOCK COLLEGE
TO THE AHC FOUNDATION

WHEREAS, the mission of the Allan Hancock Joint Community College District (“Allan Hancock College”) is to foster an educational culture that values equity and diversity and engages students in an inclusive learning environment; and

WHEREAS, pursuant to applicable law, Allan Hancock College may use public resources to support activities and to carry out programs that involve a benefit to Allan Hancock College students as private persons, provided that such programs are within the jurisdictional authority and purpose of Allan Hancock College and are consistent with its public purpose which is to provide higher education programs in Northern Santa Barbara County; and

WHEREAS, the Allan Hancock College Foundation (“AHC Foundation”) was established to support the educational programs operated by Allan Hancock College and to support the academic success of Allan Hancock College students; and

WHEREAS, the AHC Foundation operates grant and scholarship programs that provide Allan Hancock College students meeting objective eligibility requirements, financial access to higher education; and

WHEREAS, Allan Hancock College received a \$50,000 cash gift from Charles and Marilyn Radaz Trust; and

WHEREAS, the gift provided by the Radaz Trust did not contain any stipulations on how the gift is to be used; and

WHEREAS, Allan Hancock College desires to transfer to the AHC Foundation the funds donated by the Radaz Trust to Allan Hancock College to support educational programs operated by AHC Foundation for the public purpose providing Allan Hancock College students financial access to quality higher education and supporting the academic success of Allan Hancock College students; and

WHEREAS, the operation of scholarship and grant programs to support student success and financial access to higher education for Allan Hancock College students is an activity that is within the discretion of the governing board and in keeping with the public purpose of Allan Hancock College.

NOW, THEREFORE, BE IT RESOLVED, by the Allan Hancock Joint Community College District Board of Trustees that the Board hereby determines that the transfer of funds from Allan Hancock College to the AHC Foundation for the purpose of funding educational programs operated to promote student success and provide financial access to higher education for Allan Hancock College students is in keeping with the public purpose of Allan Hancock College and such activity is within the discretion and jurisdictional authority of the governing board; and as such, the transfer of funds does not constitute a gift of public funds; and

BE IT FURTHER RESOLVED, by the Allan Hancock Joint Community College District Board of Trustees that the Board hereby unanimously approves the transfer of funds from Allan Hancock College to the AHC Foundation for the public purpose of supporting grants, scholarships and other educational programs that provide financial access to higher education for Allan Hancock College students; and

BE IT FURTHER RESOLVED, by the Allan Hancock Joint Community College District Board of Trustees that:

1) The Board hereby delegates to the Superintendent/President the power to transfer to the AHC Foundation from Allan Hancock College, funds donated to or distributed to Allan Hancock College for charitable purposes during the 2025-2026 fiscal year, which includes, but may not limited to \$50,000 donated by the Radaz Trust, provided that the funds transferred are used to support grant and scholarship programs providing financial access to higher education at Allan Hancock College and supporting academic success for Allan Hancock College students; and

2) The Superintendent/President will provide on an annual basis, a written report to the Allan Hancock Joint Community College District Board documenting the amount of funds donated to Allan Hancock College for educational programs that were transferred to the AHC Foundation and the purpose for which those funds were used, with the understanding that the transfer of funds shall subsequently be reviewed and voted on for ratification by the Allan Hancock Joint Community College Board of Trustees.

PASSED AND ADOPTED this 20th day of October 2025 by the following votes:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

STATE OF CALIFORNIA)
 COUNTIES OF SANTA BARBARA,)
 SAN LUIS OBISPO, AND VENTURA)

I, KEVIN G. WALTHERS, Secretary to the Board of Trustees, Allan Hancock Joint Community College District of Santa Barbara, San Luis Obispo, and Ventura Counties, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regular meeting held October 20, 2025, by the vote above stated, which resolution is on file in the Office of the said Board.

Secretary to the Board of Trustees
 Allan Hancock Joint Community College District



DONATIONS

The following is a good faith estimate of the value of goods or services donated to Allan Hancock College. Please complete the following information and return to the college. Keep a copy for your records.

SECTION #1, DONOR COMPLETES

DONATION DESCRIPTION:

Please provide a full description of the donation and its intended use. (Include any specific criteria associated with donation if desired.)

Donor's Name _____

(If donor is a company or organization, please print name of contact person)

Donor's Mailing Address _____

City _____ Zip _____ Phone _____

Donor's Signature _____ Date _____

The gift is valued by the donor \$ _____

The gift was delivered The gift will be delivered AHC will pick up gift

An itemized list of material(s)/equipment is attached YES NO

NOTICE TO DONOR

The amount of the contribution that is deductible for income tax purposes is limited to the value of the goods/services provided by the donor under the guidelines established by the IRS.

Donor - Keep a copy of this form for your records. Please return this form to the department representative, Allan Hancock College, 800 S. College Drive, Santa Maria, CA 93454.

SECTION #2, DEPARTMENT USE:

Name of Department Utilizing Donation: _____

Department Representative-signature: Diego Ext. _____ Date: _____

Where will donation be utilized? Santa Maria campus LVC VAFB Ctr. Solvang Ctr.

Forward the original completed form to Espie Valenzuela in Administrative Services, Associate Superintendent/Vice President's office. Please refer to donation procedures for acknowledgement of gift (posted on myHancock in Doc/Forms Library).

SECTION #3, ADMINISTRATIVE SERVICES VICE PRESIDENTS OFFICE USE:

Board acceptance date (donations \$500 and above) _____

Notes: _____

January 30, 2025

Santa Barbara Rose
Society
909 N. La Cumbre Road
Santa Barbara, CA 93110

Assn of AF Missileers
PO Box 1767
Monument, CO 80132

IEEE Foundation Center
445 Hoes Lane
Piscataway, NJ 08854

VIVA
PO Box 896
Lompoc, CA 93436

American Parkinson's
Disease Association
PO Box 61420
Staten Island, NY 10306

Parkinson's Foundation
5757 Waterford District
Drive, Ste 310
Miami, FL 33126

Parkinson Voice Project
646 N. Coit Rd, Ste 2250
Richardson, TX 75080

Lompoc Pops Orchestra
PO Box 1372
Lompoc, CA 93438

BEB Research Foundation
PO Box 12468
Beaumont, Texas 77726

Cottage Hospital
PO Box 689
Santa Barbara, CA 93102

Sansum Diabetes Research
Institute
2219 Bath Street
Santa Barbara, CA 93105

Salvation Army
200 West Cook Street
Santa Maria, CA 93454

Rotary Foundation
14280 Collections Center
Drive
Chicago, IL 60693

Allan Hancock College
800 South College Drive
Santa Maria, CA 93454

Mental Wellness Center
617 Garden Street
Santa Barbara, CA 93454

Lompoc Valley Hospital
Foundation
1515 East Ocean Avenue
Lompoc, CA 93436

Lompoc Valley Art
Association
119 E Cypress Ave
Lompoc, CA 93436

First United Methodist
Church – Lompoc
925 N F Street,
Lompoc, CA 93436

University of Denver
Foundation
PO Box 910585
Denver, CO 80291

Re: Estate of Charles Radaz; The Charles and Marilyn Radaz Trust

Dear All,

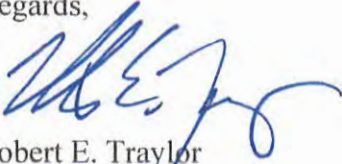
I represent Beverly Wilson, successor trustee of The Charles and Marilyn Radaz Trust. The purpose of this letter is to make you aware of the existence of the Trust. The notice required under Probate Code §16061.7 and a copy of the Declaration of Trust that established the Trust is enclosed.

The Trust identifies your respective organizations as a beneficiary of the Trust. Please complete the enclosed W-9 and return it in the self-addressed stamped envelope provided. The information provided will be critical for tax reporting.

When we reach the point in the process of this trust administration to make beneficiary distributions, I will need guidance from you as to the best method for making said distribution.

Should you have questions regarding the trust administration, please direct all questions to Ms. Wilson, the Trustee. Additionally, please remember that I represent only the Trustee and not your organization. Thus, I cannot give you legal advice concerning the organization's interest as a beneficiary. If you have any questions generally concerning the organization's rights and interests with respect to the Trust, please consult your own attorney.

Regards,



Robert E. Traylor
Attorney

cc: Beverly Wilson

NOTIFICATION BY TRUSTEE UNDER PROBATE CODE SECTION 16061.7

As required by law, you are hereby provided with notice of the following information regarding The Charles and Marilyn Radaz Trust:

1. The names of the Settlers of the Trust: F. Charles Radaz and Marilyn J. Radaz.
2. The Trust was executed on: August 19, 2020. The first Trust amendment was executed on November 24, 2024. The trust was not further amended.
3. Marilyn Radaz died on November 29, 2023. F. Charles Radaz died on December 2, 2024.
3. The name, permanent address, telephone number, and email address of the current Trustee is:

Beverly Wilson
1201-J E. Ocean Avenue
Lompoc, California 93436
(805) 736-7534
bjwcpa@wwhcpas.com
4. The principal place of administration of the Trust shall be: Lompoc, California.
5. You are entitled, as a possible beneficiary or heir at law of the decedent, to request from the trustee a true and complete copy of the "Terms of the Trust," as that term is defined in Probate Code §16060.5.

WARNING: YOU MAY NOT BRING AN ACTION TO CONTEST THE TRUST MORE THAN 120 DAYS FROM THE DATE THIS NOTIFICATION BY THE TRUSTEE IS SERVED UPON YOU OR 60 DAYS FROM THE DATE ON WHICH A COPY OF THE TERMS OF THE TRUST IS MAILED OR PERSONALLY DELIVERED TO YOU DURING THAT 120-DAY PERIOD, WHICHEVER IS LATER.

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
Allan Hancock Joint Community College District

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor C corporation S corporation Partnership Trust/estate

LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____
Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

Other (see instructions) **Government, Higher Education**

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____
(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.
800 S. College Drive

6 City, state, and ZIP code
Santa Maria, CA 93454

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number

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or

Employer identification number

5	2	-	1	6	9	2	0	4	2
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Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person  Date **2/5/25**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

THE CHARLES AND MARILYN RADAZ TRUST

THIS DECLARATION OF TRUST is made on August 19, 2020, between

F. CHARLES RADAZ and MARILYN J. RADAZ, husband and wife as "Trustors", of the County of Santa Barbara, State of California and **F. CHARLES RADAZ and MARILYN J. RADAZ**, as "Trustees".

I

NAME OF TRUST

This Declaration establishes the **CHARLES AND MARILYN RADAZ TRUST**.

Trustors have no living children. Trustors' nearest relatives are **F. CHARLES RADAZ's** half brother, **CLAY MILLS** and **MARILYN J. RADAZ's** cousins.

II

TRUST PROPERTY

Trustors transfer to themselves as Trustees, without consideration, the property described in Schedule A attached to this Trust. All such property and any additions thereto is the "Trust Estate". Trustors may add property to the Trust at any time, subject to any limitations or restrictions they impose. Said property is a mix of separate property and community property of Trustors. Any separate property added to the Trust shall remain the separate property of the party who added it.

Trustees shall hold said assets in trust and administer, manage and distribute said assets and any income therefrom and any other property acceptable to the Trustees which may be added to the Trust, for the following uses and purposes:

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III

DISTRIBUTION OF INCOME AND PRINCIPAL
DURING JOINT LIVES OF TRUSTORS

While both Trustors are living, Trustees shall pay the entire net income from the Trust to themselves as Trustors, or apply such income for their benefit, at any time they wish to make such payments. Any payment of funds to the order of either of the Trustors shall be considered payment to both Trustors until written instructions to the contrary are received by the Trustees from either of the Trustors. All payments made to one or both of the Trustors and the proceeds and conversions of all such payments shall be the community property of the Trustors, unless otherwise directed by Trustors.

If the Trust income is insufficient for the reasonable care, health, comfort, enjoyment, happiness, welfare, support and maintenance of the Trustors, the Trustees, in their sole discretion, may pay themselves and utilize such part of the principal of the Trust as needed for such purposes. Trustors may change community property into separate property and separate property into community property only by a separate written agreement. Trustors may take such actions as needed to protect and preserve their assets from depletion by health care and other costs.

IV

RIGHT TO ALTER, AMEND, REVOKE AND WITHDRAW

During the joint lives of the Trustors, they acting together, may alter, amend or revoke this Trust in whole or in part and/or withdraw assets from it. Alterations, amendment, revocation or withdrawals shall be in writing, and shall be delivered to the Trustees. On any withdrawal which removes property from the Trust, the Trustees shall transfer such property to Trustors as their community property, except any separate property shall be transferred to the Co-Trustor who transferred said separate property to the Trust.

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PAYMENT OF EXPENSES ON DEATH OF A TRUSTOR

On the first death of a Trustor, the Trustees may pay (1) expenses of last illness and funeral, (2) debts and obligations, (3) costs and fees in administering the Trust, and (4) any Federal or State death taxes or income taxes of the decedent Trustor.

VI

TRUST PROVISIONS ON DEATH OF A TRUSTOR SURVIVED BY THE OTHER

1. The first Co-Trustor to die shall be called the "Deceased Spouse", and the living Co-Trustor shall be called the "Surviving Spouse".

2a. If **F. CHARLES RADAZ** is the first Trustor to die, the following distributions shall be made and the balance of the Trust assets shall remain in Trust for the benefit of and control of **MARILYN J. RADAZ**:

a. Three Thousand Dollars (\$3,000.00) shall be distributed to **IEEE HISTORY CENTER**, Piscataway, New Jersey.

b. Ten Thousand Dollars (\$10,000.00) shall be distributed to **THE VANDENBERG VILLAGE ROTARY CLUB**, Lompoc, California.

c. Three Hundred Thousand Dollars (\$300,000.00) shall be distributed to **CLAY MILLS**. If **CLAY MILLS** predeceases **F. CHARLES RADAZ**, this gift shall be distributed to **SANSUM DIABETES RESEARCH INSTITUTE**.

d. Twenty Five Thousand Dollars (\$25,000.00) shall be distributed to **THE LAMAR UNIVERSITY FOUNDATION**, Beaumont, Texas.

e. Ten Thousand Dollars (\$10,000.00) shall be distributed to **FIRST UNITED METHODIST CHURCH**, Groves, Texas.

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2b. If **MARILYN J. RADAZ** is the first Trustor to die, the following distributions are to be made and the balance of the Trust assets shall remain for the benefit of and control of **F. CHARLES RADAZ**:

a. Two Thousand Dollars (\$2,000.00) shall be distributed to **LOMPOC VALLEY ART ASSOCIATION**, Lompoc, California.

b. Three Hundred Thousand Dollars (\$300,000.00) shall be distributed to the cousins of **MARILYN J. RADAZ**, namely, **SHARON TALBOT, KELLY TAYLOR, CAROL KATHLEEN TAYLOR, JANNY MURPHY, LESLIE TAYLOR** and **LYNNE TAYLOR-CORBETT**.

c. Ten Thousand Dollars (\$10,000.00) shall be distributed to **FIRST UNITED METHODIST CHURCH**, Lompoc, California.

d. Fifty Thousand Dollars (\$50,000.00) shall be distributed to **THE UNIVERSITY OF DENVER FOUNDATION**, Denver, Colorado.

3. After the death of the first Spouse to die, the Surviving Spouse may amend, revoke or terminate the Trust, and withdraw assets from the Trust.

VII

TRUST DISTRIBUTIONS DURING LIFETIME OF SURVIVING SPOUSE

1. The Trustee shall pay to or apply for the Surviving Spouse, during his or her lifetime, all the net income of the Trust.

2. If the net income from the Trust is not adequate to pay for the reasonable care, support, health, maintenance, welfare, happiness, enjoyment and comfort of the Surviving Spouse, the Successor Trustee may pay to or apply for the benefit of the Surviving Spouse such amounts of the principal of the Trust as the Successor Trustee deems necessary for such purposes.

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VIII

TRUST DISTRIBUTION ON DEATH OF SURVIVING SPOUSE

1. On the death of the Surviving Spouse, the Successor Trustee, may pay the Surviving Spouse's (1) last illness and funeral, (2) costs and fees in administering and distributing the Trust, (3) debts and obligations of the Surviving Spouse; and (4) any Federal or State death or income taxes related to the Surviving Spouse.

2. The remaining Trust assets shall be distributed as follows:

a. Five Thousand Dollars (\$5,000.00) shall be distributed to **IEEE FOUNDATION CENTER**, Piscataway, New Jersey.

b. Five Thousand Dollars (\$5,000.00) shall be distributed to **VIVA**, Lompoc, California.

c. Fifteen Thousand Dollars (\$15,000.00) shall be distributed to **BEB RESEARCH FOUNDATION**, Beaumont, Texas.

d. Twenty Thousand Dollars (\$20,000.00) shall be distributed to **SANTA BARBARA RESCUE MISSION**, Santa Barbara, California.

e. Thirty Five Thousand Dollars (\$35,000.00) shall be distributed to **THE ROTARY FOUNDATION**, Chicago, Illinois.

f. Fifty Thousand Dollars (\$50,000.00) shall be distributed to **ALLAN HANCOCK COLLEGE**, Santa Maria, California.

g. Fifty Thousand Dollars (\$50,000.00) shall be distributed to **MENTAL WELLNESS CENTER**, 619 Garden Street, Santa Barbara, California.

h. One Hundred Thousand Dollars (\$100,000.00) shall be distributed to **THE LOMPOC VALLY HOSPITAL FOUNDATION**, Lompoc, California.

i. Five Thousand Dollars (\$5,000.00) shall be distributed to **THE ASSOCIATED AIR FORCE MISSILEERS**.

j. Two Thousand Dollars (\$2,000.00) shall be distributed to **THE SANTA BARBARA ROSE SOCIETY**, Santa Barbara, California.

k. Ten Thousand Dollars (\$10,000.00) shall be distributed to **LOMPOC POPS ORCHESTRA**, Lompoc, California.

l. Twenty Thousand Dollars (\$20,000.00) shall be distributed to **COTTAGE HOSPITAL**, Santa Barbara, California.

m. Twenty Thousand Dollars (\$20,000.00) shall be distributed to **SANSUM CLINIC - DIABETES RESEARCH INSTITUTE**, Santa Barbara, California.

n. Five Thousand Dollars (\$5,000.00) shall be distributed to **AMERICAN PARKINSONS DISEASE ASSOCIATION**.

o. Five Thousand Dollars (\$5,000.00) shall be distributed to **PARKINSON VOICE PROJECT**, Richardson, Texas.

p. Five Thousand Dollars (\$5,000.00) shall be distributed to **PARKINSON FOUNDATION**, Miami, Florida.

q. Twenty Thousand Dollars (\$20,000.00) shall be distributed to **THE SALVATION ARMY**, Santa Maria, California.

r. The remaining Trust assets and residue shall be distributed as follows:

a. Fifty percent (50%) to **MARILYN J. RADAZ'S COUSINS** equally.

b. Fifty percent (50%) to **CLAY MILLS**. If he predeceases Trustors, then to **SANSUM DIABETES RESEARCH INSTITUTE**.

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POWERS OF TRUSTEE

The Trustees are vested with the following powers:

A. **REAL ESTATE:** As to real property, to manage, control, sell, transfer, exchange, trade, partition, divide, improve, develop, operate, maintain, demolish and repair; to apply for rezoning and other land use changes; to grant options; to lease and rent for terms within or beyond the duration of this Trust, to hold undivided interests; to hold trust deeds, or other security interests in real property; to grant easements and to create covenants, conditions and restrictions, and conduct any activities and business related to real property.

B. **INVEST:** To invest in any type of investment, including without limitation real property, notes, stocks, bonds, mutual funds and securities.

C. **BORROW:** To borrow money for any trust purpose and to encumber trust property by mortgage, deed of trust, pledge and security interests, to obligate the Trust estate in whatever form the Trustee deems appropriate, and to act as a third party guarantor to guarantee private borrowings of the Trustors, or either of them.

D. **SECURITIES:**

- a) The Trustee shall have the rights to acquire, own and otherwise manage securities;
- b) In that capacity, the Trustee shall have all the rights, powers and privileges of an owner of the securities, including, but not limited to, the powers to:

1) Vote, give proxies and pay assessments; 2) Participate in voting trusts, pooling agreements and enter into shareholders agreements, including but not limited to, buy-sell agreements, close corporation and S corporation shareholders' agreements; 3) Consent to foreclosures, reorganizations, consolidations, mergers and liquidations; 4) Deposit securities with and transfer title to any protective or other committee on any terms that the Trustee, in the Trustee's discretion considers advisable; and 5) Exercise or sell stock subscription or conversion rights.

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- c) The Trustee may, in the Trustee's discretion, hold securities in the Trustee's name as Trustee under this Trust, in a nominee's name, or in the name of the broker who handled the asset purchase (what is commonly called "street name"). The Trustee may also, in the Trustee's discretion, hold unregistered securities in "bearer" form, which enables ownership of the shares to pass by delivery.
- E. **INSURANCE:** To carry insurance as Trustee(s) may deem advisable.
- F. **DISTRIBUTIONS:** On any distribution of the Trust, to partition, and distribute the Trust property in undivided interests, or in kind, or in cash, or partly in cash and partly in kind, at the fair market valuation at the time of distribution.
- G. **INCOME AND PRINCIPAL:** Matters relating to principal and income shall be governed by the Principal and Income Law. The "under productive property" section 16311 of said law shall not apply to this trust.
- H. **HOLDING PERIOD:** To retain properties for such time as Trustee(s) deem best, even though such property may not be recommended by law for the investment of trust funds.
- I. **NOT REQUIRED TO INVEST:** To retain uninvested all or any part of the Trust assets and property for such time, as Trustee(s) may deem advisable.
- J. **DISABLED BENEFICIARIES:** If a Beneficiary is a minor, an incompetent person, or a person whom the Trustee deems unable to properly manage such distributions, the Trustee may make such distributions in any one or a combination of the following: 1) directly to the Beneficiary; 2) to a guardian, conservator or fiduciary responsible for the Beneficiary and his or her estate; 3) to any person or organization furnishing support for the Beneficiary. In any case, the Trustee is not required to see to the application of any funds so paid or applied if disbursed in good faith and the best judgment of the Trustee. The Trustees may, however, in their sole discretion, require an accounting to assure such distributions have been faithfully applied to the benefit of said Beneficiary.

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K. **CONSULTANTS:** To employ accountants, auditors, brokers, attorneys, advisors, appraisers, financial planners and other agents to advise and assist Trustee in the performance of administrative duties.

No person or firm employed in any such capacity, is required to oversee or supervise the activities of the Trustees. Each person or firm so employed may rely on the written instructions of the Trustees with respect to the property and business of the trust.

The Trustee may delegate investment and management functions as prudent under the circumstances. The Trustee is directed to exercise prudence in the following:

1. Selecting an agent.
2. Establishing the scope and terms of the delegation, consistent with the purposes and terms of the Trust.
3. Periodically reviewing the agent's overall performance and compliance with the terms of the delegation.
4. In performing a delegated function, an agent has a duty to exercise reasonable care to comply with the terms of the delegation.
5. Except as otherwise provided in California Probate Code Section 16401, a Trustee who complies with the above requirements is not liable to the Beneficiaries or to the Trust for the decisions or actions of the agent to whom the function was delegated.
6. By accepting the delegation of a trust function from the Trustees of this trust any such agent submits to the jurisdiction of the courts of this state.

L. **BANKING AND TAXES:** The Trustees may perform the following:

1. Open, close, deposit in and draw from bank accounts, savings and loan accounts, credit union accounts, brokerage accounts and custodian accounts.

2. Use safe deposit boxes.
3. Receipt for money or other assets.
4. Sign tax returns, and perform all acts required by any revenue law.

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M. **LITIGATION:** Commence lawsuits for the Trust and/or defend the Trust, the Trustees and the Beneficiaries in any court or administrative body and sign all documents incidental to such defense.

N. **BUSINESS INTERESTS:** To have an interest in a partnership, joint venture, corporation, and/or limited liability company.

O. **RESTRUCTURE ASSETS:** To restructure the assets of the Trust to take advantage of and/or qualify a Trustor for governmental benefits including, but not limited to SSI, SDI, Medi-Cal, food stamps and other similar benefits.

P. **LOCATION OF ASSETS:** The Trustee shall have power to keep the whole or any part of the Trust estate in the jurisdiction where the Trustee is located, or in any other jurisdiction deemed acceptable to the Trustee.

Q. **VALUATION OF ASSETS:** The Trustee shall have power to value the Trust assets and determine the value of any distribution, if he or she is qualified to make such a valuation. The Trustee is directed to have authorized and experienced appraisers value any trust property which the Trustee is not qualified to value.

R. **CO-TRUSTEES MUST ACT TOGETHER:** When there is more than one Trustee, they must unanimously agree in order to act.

S. **POWERS NOT LIMITED:** The above listing of powers of the Trustee(s) shall not limit the Trustee(s) general powers, as the Trustee(s) are vested with all the rights, powers and privileges allowed under law.

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ALTERNATE AND SUCCESSOR TRUSTEE(S)

In the event of the disability, resignation, removal, death, or inability of **F. CHARLES RADAZ** or **MARILYN J. RADAZ** to act as a Co-Trustee, the other original Co-Trustee shall act alone. In the event of the death, disability, resignation, removal, or inability of both original Trustees to act, the Successor Trustee shall be **BEVERLY WILSON**. If she is unable to act, the Successor Trustee shall be **E.J. BALLARD**. All acting Successor Trustees shall be compensated at \$250.00 per hour.

All Trustees shall serve without bond.

The Successor Trustee(s) shall have no responsibility for acts of a prior Trustee or for the prior administration of the Trust Estate. The Successor Trustee's accountability and responsibility is limited to the Trust properties in the name of the Trust at the date when the Successor Trustee starts to act as such.

Any third person dealing with the Successor Trustee(s) is entitled to rely on the statement the Successor Trustee(s) is the Successor Trustee.

For the purposes of this Trust, "disability" shall include any physical or mental condition of a Trustor, Beneficiary or Trustee, whether arising from accident, illness or other causes, which renders such person unable to make decisions and/or conduct the regular affairs of the Trust, and which condition of disability is likely to extend for more than thirty (30) days. The condition of disability as just defined shall be evidenced by the written certificate or statement of a medical doctor or psychiatrist who is experienced in determining mental capacity under the provisions of the California Probate Code. All persons dealing with the Trust Estate may rely on such certificates or statements in their dealings with the Trust.

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XI**SPENDTHRIFT PROVISION**

No Beneficiary of this Trust shall sell, exchange, transfer, assign, pledge, alienate, or encumber his or her interest in the Trust. The interest of any Beneficiary in the income or principal of this Trust in the hands of the Trustee shall not be subject to his or her debts, contracts or obligations or be subject to claims of his or her creditors, or be liable to attachment, execution, or other process of law.

All provisions for the payment of income and principal to any Beneficiary shall be inoperative during any period when and to the extent that, if paid, they would become subject to the enforceable claims of creditors of the Beneficiary.

XII**SIMULTANEOUS DEATH**

If Co-Trustors die simultaneously, or if there is insufficient evidence Co-Trustors died other than simultaneously, the Trust assets shall be distributed under the California Uniform Simultaneous Death Act.

If a Beneficiary other than a Co-Trustor dies simultaneously with the Surviving Spouse, or if there is insufficient evidence to establish the Beneficiary and the Surviving Spouse died other than simultaneously, it is deemed the Surviving Spouse survived the Beneficiary.

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XIII**ACCOUNTING BY TRUSTEE**

During the time F. CHARLES RADAZ and/or MARILYN J. RADAZ is acting as Trustee, they have no obligation to account for their acts as Trustees. All other Trustees shall render an accounting at least yearly regarding their transactions for the trust. Accountings shall be made by delivering a written accounting to each beneficiary entitled to an income and/or principal distribution. If any person entitled to receive an accounting is a minor or is under disability, such accounting shall be delivered to such minor's beneficiary's parents or the guardian of his or her person. Unless any beneficiary including parents, guardians, or conservators of beneficiaries shall deliver a written objection to the Trustee within 180 days after receipt of Trustee's account, the account shall be final and conclusive with respect to the transactions disclosed in the account as to the beneficiaries of the trust, including unborn and unascertained beneficiaries. After settlement of the accounting, agreement of the parties objecting to it, or by the expiration of the 180 day period, the Trustee shall no longer be liable to any beneficiary of the trust, including unborn and unascertained beneficiaries, in respect to transactions disclosed in the account, except for Trustee's intentional wrongdoing or fraud.

XIV**VALIDITY OF TRUST AGREEMENT**

The validity of this Trust Agreement and the interpretation of its provisions is governed by the laws of the State of California. If any provision of this Trust is unenforceable, the remaining provisions shall be enforceable and carried into effect.

This Trust shall end according to applicable rules against perpetuities, accumulations or any similar rule or law and the Successor Trustees are directed to terminate the Trust on the date limited by such rule or law.

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SCHEDULE A: TRUST ASSETS

The undersigned Trustors transfer and convey the following assets to their Revocable Living Trust, as of the date it is signed.

1. Home at 579 Saint Andrews Way, Lompoc, CA 93436
2. Office building at 920 S. Broadway, Santa Maria, CA 93454 — *Sold at up CRUT 2022*
3. Condominium at 3954A Mesa Circle Drive, Lompoc, CA 93436
4. Condominium at 3956A Mesa Circle Drive, Lompoc, CA 93436
5. Furniture, furnishings, appliances and household contents
6. Jewelry and personal effects
7. Bank accounts
8. Mechanic's Bank account
9. Art works
10. Mutual Funds
11. Securities

**FIRST AMENDMENT TO THE
THE CHARLES AND MARILYN RADAZ TRUST**

THIS TRUST AMENDMENT is entered into by F. CHARLES RADAZ, as Trustor, and F. CHARLES RADAZ, as Trustee (hereinafter referred to as "Trustee"). For all purposes hereunder, the words "I," "me," "my," "mine," and similar pronouns, shall refer to Trustor F. Charles Radaz and shall be construed as the possessive when the context would so indicate.

WHEREAS, on August 19, 2020, together with Marilyn J. Radaz, I did create and execute a revocable living trust known as The Charles and Marilyn Radaz Trust;

WHEREAS, Trustor and Trustee Marilyn J. Radaz died on November 29, 2023;

WHEREAS, the current trustee of The Charles and Marilyn Radaz Trust is F. Charles Radaz (the "Trustee");

WHEREAS, the right of the surviving spouse to amend the Trust Agreement is set forth under Article VI, Section 3 thereof;

WHEREAS, I now desire to amend my trust in the manner hereinafter set forth,

NOW, THEREFORE, IN CONSIDERATION OF THESE PREMISES AND OTHERS, IT IS AGREED AS FOLLOWS:

1. That Article VIII, Section 2, of said Agreement shall be, and the same is hereby canceled, annulled, and rescinded and in lieu thereof the following shall be, and the same is hereby substituted:

2. The remaining Trust assets shall be distributed as follows:

- a. Two Thousand Dollars (\$2,000.00) shall be distributed to THE SANTA BARBARA ROSE SOCIETY, Santa Barbara, California.
- b. Five Thousand Dollars (\$5,000.00) shall be distributed to THE ASSOCIATED AIR FORCE MISSILEERS.
- c. Five Thousand Dollars (\$5,000.00) shall be distributed to IEEE FOUNDATION CENTER, Piscataway, New Jersey.
- d. Five Thousand Dollars (\$5,000.00) shall be distributed to VIVA, Lompoc, California.
- e. Five Thousand Dollars (\$5,000.00) shall be distributed to AMERICAN PARKINSONS DISEASE ASSOCIATION.

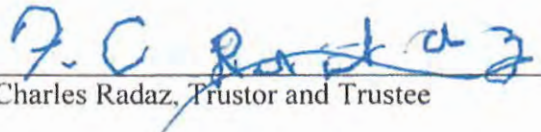
- f. Five Thousand Dollars (\$5,000.00) shall be distributed to PARKINSON VOICE PROJECT, Richardson, Texas.
- g. Five Thousand Dollars (\$5,000.00) shall be distributed to PARKINSON FOUNDATION, Miami, Florida.
- h. Ten Thousand Dollars (\$10,000.00) shall be distributed to LOMPOC POPS ORCHESTRA, Lompoc, California.
- i. Fifteen Thousand Dollars (\$15,000.00) shall be distributed to BEB RESEARCH FOUNDATION, Beaumont, Texas.
- j. Twenty Thousand Dollars (\$20,000.00) shall be distributed to COTTAGE HOSPITAL, Santa Barbara, California.
- k. Twenty Thousand Dollars (\$20,000.00) shall be distributed to SANSUM DIABETES RESEARCH INSTITUTE, Santa Barbara, California.
- l. Twenty Thousand Dollars (\$20,000.00) shall be distributed to THE SALVATION ARMY, Santa Maria, California.
- m. Twenty Thousand Dollars (\$20,000.00) shall be distributed to SANTA BARBARA RESCUE MISSION, Santa Barbara, California.
- n. Thirty-Five Thousand Dollars (\$35,000.00) shall be distributed to THE ROTARY FOUNDATION, Chicago, Illinois.
- o. Fifty Thousand Dollars (\$50,000.00) shall be distributed to ALLAN HANCOCK COLLEGE, Santa Maria, California.
- p. Fifty Thousand Dollars (\$50,000.00) shall be distributed to MENTAL WELLNESS CENTER, 619 Garden Street, Santa Barbara, California.
- q. One Hundred Thousand Dollars (\$100,000.00) shall be distributed to THE LOMPOC VALLEY HOSPITAL FOUNDATION, Lompoc, California.
- r. Three Hundred Thousand (\$300,000.00) shall be distributed to my friends, ARIANE VITOLS and VALDIS VITOLS, or the survivor of them, outright and free of trust. If neither survives me, then I direct that this gift shall lapse. No anti-lapse statute shall apply.
- s. Three Hundred Thousand (\$300,000.00) shall be distributed to my brother, CLAY MILLS, outright and free of trust. If he does not survive me, then I direct that this gift shall lapse. No anti-lapse statute shall apply.

- t. The remaining Trust assets and residue shall be distributed as follows:
- i. Twenty-Five Percent (25%) to ARIANE VITOLS and VALDIS VITOLS, or the survivor of them, outright and free of trust. If neither survives me, then I direct that this gift shall lapse and be proportionally divided between the remaining residual beneficiaries. No anti-lapse statute shall apply.
 - ii. Twenty-Five Percent (25%) to SANSUM DIABETES RESEARCH INSTITUTE.
 - iii. Fifty percent (50%) to CLAY MILLS. If he predeceases me, then I direct that this gift shall lapse and distributed to SANSUM DIABETES RESEARCH INSTITUTE. No anti-lapse statute shall apply.

2. The no contest provisions contained in the Trust Agreement in Article XV are hereby specifically republished and affirmed as if each such provision were specifically set forth herein verbatim and made a part hereof.

IN WITNESS WHEREOF, the Trustee and Trustor has signed this First Amendment to The Charles and Marilyn Radaz Trust, effective the November 24, 2024, executed on the dates set forth below.

Executed on November 24, 2024, in Santa Barbara County, California.


F. Charles Radaz, Trustor and Trustee

NOTARY ACKNOWLEDGMENT

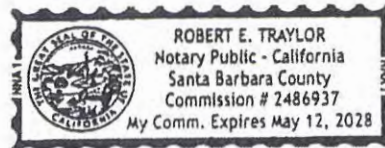
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
COUNTY OF SANTA BARBARA)

On November 24, 2024, before me, ROBERT E. TRAYLOR, Notary Public, personally appeared F. CHARLES RADAZ, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature *[Handwritten Signature]*

(Seal)

To: Board of Trustees	Date: Oct. 20, 2025
From: Superintendent/President	
Subject: Acceptance of Employee Retirement and Resignations	Item Number: 14.A.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 1

BACKGROUND

The superintendent/president has accepted the following:

Resignation(s)

Employee Name	Position	Department	Effective Date	Employment Date
Dowland, Celeste	Instructional Assistant 3D Art	Fine Arts	10/11/25	08/25/25
Garcia, Ronaldo Val	Custodian	Facilities	09/19/25	01/18/08
Marquez, Evangelina	Student Services Medical Assistant	Student Health Services	10/10/25	04/05/17
Ruiz, Francisco	Custodial Lead Worker	Facilities	09/08/25	07/20/20

Retirement(s)

Employee Name	Position	Department	Effective Date	Employment Date
DeGroot, David	Articulation Officer	Academic Affairs	07/01/26	07/01/01
Garcia, Jesse	Maintenance Specialist Painter	Facilities	12/01/25	01/17/07

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Yearly Report on Volunteer Aides	Item Number: 14.B.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 1

BACKGROUND

California Education Code 72401 and Board Policy 7500 authorizes the use of volunteer aides to perform nonteaching work. Volunteer aides assist academic personnel in the performance of their teaching or administrative responsibilities. Volunteers do not receive salary or any other benefits available to employees of the district. However, in accordance with labor code section 3364.5, a volunteer is an employee for the purpose of workers' compensation benefits.

Name	Volunteer Period	Duties/Responsibilities
Evangelista, Sarae	09/23/25-06/30/26	College Corps
Kennedy Sr., Jonathan	09/08/25-06/30/26	Support women's basketball program
Morelos Garcia, Cirilo	09/15/25-06/30/26	College Corps
Reynoso, Megan	09/04/25-06/30/26	Support softball program
Watanabe, Andrew	09/12/25-06/30/26	College Corps

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Annual Distance Education Report	Item Number: 14.C.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 5

BACKGROUND

Annually, staff prepares a report on distance education (DE) for the board in accordance with CCR Title 5, §55210, which requires districts to provide an annual report on distance education activity to the local governing board.

Executive Summary

This year, the Allan Hancock College Distance Education (DE) program is serving approximately 19,010 students in 586 online course sections. That's about a 4 percent increase this year. Success rates for DE courses were 71.3 percent, compared to 73.9 percent in online courses statewide average. Retention rates for DE courses were 86.7 percent, compared to 88.8 percent in online courses statewide average. Key initiatives included Regular and Substantive Interaction (RSI) peer review for improvement, Canvas Studio migration, AI and new video modules for the DE andragogy course, accessibility reviews, and Peer Online Course Review (POCR) certification work.

Background

- DE at Allan Hancock College is defined as instruction in which 51 percent or more of contact hours are conducted online, per Title 5.
- Modalities offered: fully asynchronous online, synchronous online, hybrid.
- The DE program supports institutional goals of access, equity, and student success.

Enrollment & Course Sections

- Online/DE sections: 586
- DE Enrollment, Success, and Retention Trends: [DE AHC vs Statewide averages over past 3 years] (supporting data are presented in Appendix A: Online Learning Trends: Allan Hancock College vs. Statewide (2022-2025))

Student Outcomes

- Success Rate (C or better): Online 71.3, Statewide online average 73.9
- Retention Rate: Online 86.7, Statewide online average 88.8

(continued)

Administrator Initiating Item: Robert Curry	Final Disposition:
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Faculty & Instructional Support

- Workshops/trainings offered: seven in-person trainings / 34 participants
- Faculty completing online teaching certification (2022-2025): 158
- Peer Online Course Review (POCR):

The DE program continues to advance its goal of establishing a local Peer Online Course Review (POCR) process as part of the CVC-OEI initiative. The college currently has several faculty members who have completed or are in the process of completing the 40-hour POCR training, which is required for participation on the local review team. Once a full team is assembled, the college will pilot reviews of three online courses to refine and finalize its local POCR process. This pilot will serve as the foundation for future reviews and will position Allan Hancock College to gain formal CVC-OEI recognition as a locally certified POCR “Teaching College,” streamlining the path for faculty to earn statewide course quality badging.

Technology & Infrastructure

- Notable updates: Canvas YouTube embedded videos Studio migration, assessment of quiz proctoring tools, digital interface for online peer review process.

Challenges & Lessons Learned

- Ensuring regular and substantive interaction (RSI) compliance across all DE sections
- Faculty training demand remains high
- Ongoing work to reduce equity gaps in online success rates

Goals for/Working on in 2025-26

1. Achieve Peer online course review (POCR) certification through CVC-OEI
2. Expand AI use cases for instructional support while ensuring integrity
3. Strengthen student onboarding into DE with tutorials/orientations
4. Expand accessibility reviews to 100 percent of DE courses

DE Andragogy Cohort Training

One of the Distance Education Program’s most significant accomplishments has been the development of our 30-hour DE Andragogy Cohort Course, designed to train faculty in best practices for quality online instruction.

- **Collaborative Model:** The course is delivered in a cohort format, giving faculty the opportunity to share ideas, collaborate, and build a community of practice.
- **Quality & Compliance:** Training emphasizes regular and substantive interaction (RSI), accessibility, DE guidelines and regulations, course design strategies, and proven methods to improve student engagement and success.
- **Impact:** To date, more than 150 instructors have successfully completed the program.
- **Faculty Support:** Eligible participants receive a stipend in recognition of their time and effort.

This initiative has become a cornerstone of our commitment to high-quality online learning, ensuring that students benefit from courses designed and delivered with excellence, innovation, and care.

Professional Development & Faculty Support

In addition to the DE Andragogy Cohort program, the Distance Education department provided over 120 hours of professional development, one-on-one support, and dedicated office hours during the past academic year. These opportunities gave faculty direct access to instructional design expertise, technology training, and pedagogical guidance, ensuring that faculty were not only compliant with regulatory requirements but also equipped with practical strategies to enhance student engagement and success in the online environment.

This investment in individualized and group support reflects Allan Hancock College’s ongoing commitment to fostering instructional excellence across all modalities and to sustaining a culture of continuous improvement in distance education.

Appendices

Appendix A: Online Learning Trends: Allan Hancock College vs. Statewide (2022–2025)

Overview

Analysis of California Community Colleges' asynchronous online courses across three academic years shows consistent statewide improvement in both retention and success. Allan Hancock College (AHC) mirrors these positive trends, with stronger gains in success than retention and steady enrollment growth.

Enrollment

Academic Year	AHC Enrollment	Δ Year-to-Year	State Enrollment	Δ Year-to-Year
2022–23	17,654	—	3,705,699	—
2023–24	18,568	+ 5.2 %	3,953,274	+ 6.7 %
2024–25	19,270	+ 3.8 %	3,929,323	– 0.6 %

Retention

Academic Year	AHC Retention	State Retention	Gap (AHC – State)
2022–23	83.96 %	86.84 %	– 2.88 pp
2023–24	85.95 %	87.56 %	– 1.60 pp
2024–25	86.68 %	88.80 %	– 2.12 pp

Success

Academic Year	AHC Success	State Success	Gap (AHC – State)
2022–23	66.34 %	70.62 percent	– 4.28 pp
2023–24	69.11 %	71.49 percent	– 2.38 pp
2024–25	71.34 %	73.86 %	– 2.52 pp

Key Findings

- **Sustained Quality Gains:** Both retention and success rose consistently despite enrollment growth.
- **Performance Convergence:** The 2022-23 gap (–4 pp) has narrowed to roughly –2.5 pp—demonstrating stronger student achievement alignment with statewide norms.
- **Stability Through Expansion:** Allan Hancock Colleges's upward trajectory indicates effective online course design, RSI practices, and faculty professional-development impact.

Summary

Across 2022-2025, Allan Hancock College's online programs show continuous growth, rising success, and improving retention—mirroring and nearly matching statewide performance. Gains align with campus initiatives emphasizing regular and substantive interaction, peer review, and quality course design.

Additional Analysis (In Progress):

In addition to the overall statewide comparison presented above, a more refined analysis may provide an even clearer picture of Allan Hancock College's performance in online education.

While the current statewide comparison reflects all online courses offered across California Community Colleges, Allan Hancock College's course mix differs from the statewide average. When the data are disaggregated to include only the specific courses that Allan Hancock College offers, and those courses

are compared against the statewide averages for the same set of classes, the results show an even stronger performance. Preliminary analysis indicates that Allan Hancock College's online success and retention rates not only narrow the statewide gap but actually exceed statewide averages for those comparable courses. The Distance Education Department plans to compile and present this disaggregated analysis in a future board report to more accurately reflect Allan Hancock College's achievements in online instruction.

Appendix B: Ongoing work to reduce equity gaps in online success rates

1. Course Design and Structure

Goal: Build courses that anticipate and remove barriers before students encounter them.

- Apply CVC-OEI rubric standards (especially Sections A–C): ensure accessibility, regular and substantive interaction (RSI), and clear navigation.
- Use Universal Design for Learning (UDL) principles: offer multiple ways for students to access material, demonstrate learning, and engage with content.
- Create predictable course layouts in Canvas—consistent module structures, weekly checklists, and clear due-date patterns reduce cognitive load for all students.
- Embed short, supportive “how-to” videos within modules (e.g., using Canvas Studio) to demystify tasks and technology.
- Provide low-stakes, early assignments that help students build confidence and establish presence before major graded work begins.

2. Instructor Presence and Engagement

Goal: Make the online space relational and connected.

- Increase instructor-initiated contact—frequent check-ins and video announcements improve retention, especially for first-generation and historically underrepresented students.
- Use personalized feedback that is affirming and growth-oriented (“I can see your understanding developing here...”) rather than transactional.
- Hold short, optional drop-in Zoom sessions or virtual office hours to humanize the online space.
- Leverage Canvas analytics to identify inactive students early and reach out proactively with encouragement and resources.
- Integrate culturally responsive examples and discussions that reflect students' lived experiences and communities.

3. Institutional Support and Early Intervention

Goal: Ensure students have the tools and relationships needed to persist.

- Expand online tutoring and embedded support services (NetTutor, Writing Center, embedded tutors in Canvas).
- Partner with counseling and financial aid to ensure at-risk students are supported holistically.
- Create an early-alert system that flags online disengagement quickly—so instructors and success coaches can intervene.
- Provide an Online Learning Readiness module (CVC-OEI provides a free template) to build student confidence and technical skills before classes begin.
- Use disaggregated data regularly to identify equity gaps by race/ethnicity, gender, first-generation status, or modality—then target interventions by course or department.

4. Faculty Development and Culture

Goal: Build a culture of equity-minded online teaching.

- Integrate equity-focused discussions into professional development (e.g., “Humanizing Online Learning” RSI training).
- Highlight model courses and share exemplars from faculty who achieve high success across diverse student groups.
- Encourage reflective practice—faculty analyze their own success and retention data and identify equity gaps in their courses.
- Develop cross-disciplinary peer mentoring among online instructors to share equity-focused teaching strategies.

5. Continuous Improvement Through POQR

Goal: Use the local POQR process as a driver of equity.

- Embed equity and humanizing criteria into the local POQR review template.
- Include reviewers trained in culturally responsive pedagogy.
- Celebrate and publicize courses that meet high equity standards to encourage campus-wide participation.
- Use POQR findings to inform professional development priorities and highlight effective design strategies.

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: First Review of K-12 CCAP Agreements with the School Districts	Item Number: 14.D.
Institutional Goal: Ed Master Plan Goal E. Transition to Transfer and/or Gainful Employment	Enclosures: Page 1 of 27

BACKGROUND

This year, Allan Hancock College will enter into new Career Access Pathways Partnership (CCAP) agreements with each of our K-12 high school partners for the purpose of offering or expanding dual enrollment opportunities, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer. These contracts will be in effect for three years and will replace the existing non-CCAP agreements. The governing board of each partner shall present, take comments from the public on, and approve or disapprove the dual enrollment partnership agreement at an open public meeting of the governing board. The contract for the following school district is presented for review and will be followed by a second review for approval to implement the contract in fall 2025.

- Family Partnership Charter School

Administrator Initiating Item: Robert Curry	Final Disposition:
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**COLLEGE AND CAREER ACCESS PATHWAYS (CCAP)
PARTNERSHIP AGREEMENT
BETWEEN
THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
AND
FAMILY PARTNERSHIP CHARTER. SCHOOL**

This College and Career Access Pathway Partnership Agreement (“CCAP Agreement”) is between the Allan Hancock Joint Community College District (“COLLEGE”) and Family Partnership Charter School (“CHARTER”). COLLEGE and the CHARTER will collectively be referred to as “PARTIES” or individually as “PARTY”.

RECITALS

WHEREAS, COLLEGE is a community college district whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the community college services area; and

WHEREAS, CHARTER is a public CHARTER located within the regional service area of the COLLEGE unless otherwise specified and agreed to as stated in AB 288, Sec. 2, Education Code section 76004, subdivision (e); and

WHEREAS, a high school (“HIGH SCHOOL”) “includes a community school, continuation high school, juvenile court school, or adult education program offering courses for high school diplomas or high school equivalency certificates” as stated in Education Code section 76004, subdivision (a)(2); and

WHEREAS, the PARTIES desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of the Education Code, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and helping high school pupils achieve college and career readiness,” (Ed. Code, § 76004, subdivision (a)); and

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office and the COLLEGE; and

WHEREAS, the PARTIES desire to enter this CCAP, which sets forth their mutual rights and responsibilities and governs their relationship; and

WHEREAS, the PARTIES intend for COLLEGE to report full-time equivalent students (“FTES”) and obtain state apportionment for the subject courses given through this CCAP Agreement in

accordance with California Education Code, section 76004 and the appropriate portions of Title 5 of the California Code of Regulations; and

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of California Community Colleges pursuant to Education Code section 66010.4, and that pupils participating in a CCAP partnership will not lead to enrollment displacement of otherwise eligible adults in the community college (Ed. Code, § 76004, subdivision (k)(2));

NOW, THEREFORE, PARTIES mutually agree as follows:

1. TERM OF AGREEMENT

1.1. Effective Date and Duration. The term of this CCAP Agreement shall be effective on **January 1, 2026**, and continue in effect until **June 30, 2026**, or until duly modified or terminated by the PARTIES in accordance with Section 1.2 of this CCAP Agreement.

1.2. Early Termination.

a. This agreement may be terminated by either PARTY without cause or for any reason upon giving at least sixty (60) days prior written notice to the other PARTY. Any students currently enrolled in COLLEGE courses under this CCAP Agreement shall be allowed to complete those courses prior to the termination of this CCAP Agreement.

b. This CCAP Agreement may be terminated by either PARTY with cause if another PARTY fails to comply with the insurance or indemnification requirements or otherwise commits a material breach. Termination will be effective no sooner than 15 calendar days after a written demand to cure is provided and the PARTY fails to cure. This remedy is in addition to any other remedy which may be provided for by law.

1.3. The CCAP Agreement Appendix. This CCAP Agreement outlines the terms of the Agreement.

a. The CCAP Agreement Appendix shall specify CCAP Agreement Courses as well as additional details regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students (“FTES”) projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses:

Appendix A: Agreement with Instructor.

Appendix B: Identification of CCAP Pathways for Course-Specific College and Career Pathway Opportunities.

Appendix C: CCAP Agreement Courses Approved for [academic year].

Appendix D: Registration Timeline

b. The CCAP Agreement Appendix C shall be reviewed and approved annually by both PARTIES by a duly adopted written amendment to this Agreement.

1.4. Points of contact and Educational Administrators are as follows:

COLLEGE: Dr. Deborah Pirman, Dean, Academic Affairs

CHARTER: Stephanie Eggert, Executive Director

HIGH SCHOOL SITE: Orcutt Learning Center, 1157 Clark Avenue, Ste K, Santa Maria
(Ed. Code, § 76004, subdivision (c)(2))

1.5. A copy of the COLLEGE and CHARTER CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the California Department of Education before the start of the CCAP partnership. (Ed. Code, § 76004, subdivision (c)(3).)

1.6. COLLEGE and CHARTER shall present this CCAP agreement at an open public meeting of their respective governing boards, allowing for public comments prior to consideration for approval or disapproval of this CCAP agreement. (Ed. Code, § 76004, subdivision (b)(2).)

2. DEFINITIONS

2.1. **CCAP Agreement Courses.** CCAP Agreement Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. (Ed. Code § 76004, subdivision (a).) All community college courses offered at the SCHOOL DISTRICT have been approved in accordance with the policies and guidelines of COLLEGE and applicable law. Courses offered at the COLLEGE that are open to the public for enrollment fall outside of this CCAP agreement and are subject to all conditions and rules of the COLLEGE.

2.2. **Pupil or Student Fees.** Pupil or Student is defined as a resident or nonresident student attending HIGH SCHOOL in California. CHARTER pupils enrolled in a course offered through this CCAP Agreement shall not be assessed any fee that is prohibited by Education Code section 49011 (Ed. Code § 76004, subdivision (f)), including a fee charged to a student or a student's parent or guardian as a condition for course registration or for textbooks, supplies, materials and equipment needed to participate in the course. Students who are enrolled in a combination of CCAP and regular credit college courses will be subject to all fees assessed for the regular credit college enrollment for the regular credit college courses.

3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY

3.1. **Student Eligibility.** Students who "may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from

high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils to achieve college and

career readiness" and "underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate" are eligible to participate in CCAP courses hosted at the CHARTER site. (Education Code § 76004, subdivision (a); Assembly Bill 288 (2015) Section I, subdivision (d))

- 3.2. **Student Selection and Enrollment.** Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who meet all applicable prerequisites. Student selection criteria will be further specified in the CCAP Agreement Appendix C. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable law and COLLEGE standards and policies.
- 3.3. **College Admission and Registration.** Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines outlined in applicable law and COLLEGE policy.
- 3.4. **Records of Student Attendance.** All records of student attendance and achievement shall be submitted to COLLEGE periodically using the COLLEGE student information system or upon demand and shall be maintained by COLLEGE.
- 3.5. **Priority Enrollment.** Students enrolling in a CCAP course will have priority enrollment by virtue of their status. High school students enrolling in non-CCAP college courses will not be eligible for priority registration.
- 3.6. **Physical Education Courses.** As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. (Ed. Code § 76004, subdivision (d)).
- 3.7. **Maximum Units.** Students participating under a CCAP Agreement may enroll in up to a maximum of 15 units per term, without exception, if all the following conditions specified in Assembly Bill 288, Sec. 2 (p)(1)(2)(3) are satisfied:
 - a. The units constitute no more than four community college courses per term.
 - b. The units are part of an academic program that is part of a CCAP partnership agreement established pursuant to this article.
 - c. The units are part of an academic program that is designed to award students both a high school diploma and an associate degree or a certificate or credential.
- 3.8. **Minimum School Day.** The CHARTER shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code sections 46141 and 46142.
- 3.9. **Enrollment Restriction.** COLLEGE reserves the right to block students from enrolling in any courses for students who incur an unpaid debt for a non-CCAP class at the college. COLLEGE agrees to remove the enrollment block when debt is paid in full.

4. COLLEGE APPLICATION PROCEDURE

4.1. The COLLEGE will be responsible for processing student applications. 4.2. The COLLEGE will provide the necessary admission and registration forms and procedures, and both COLLEGE and CHARTER will jointly ensure that each applicant accepted has met all the enrollment requirements.

4.3. The CHARTER agrees to assist COLLEGE in the admission and registration of CHARTER students as may be necessary and requested by COLLEGE.

5. PARTICIPATING STUDENTS

5.1. The total cost of books and instructional materials for CHARTER students who enroll in a COLLEGE course offered as part of this CCAP Agreement will be borne by CHARTER.

5.2. Both COLLEGE and CHARTER will ensure that ancillary and support services are accessible to students (e.g., Tutoring.)

5.3. A student taking courses under this CCAP Agreement with an Individual Education Plan or 504 Plan with the CHARTER may request accommodation for his or her disability to participate in the educational programs and activities required by the COURSE and COLLEGE. Accommodation required by state law or CHARTER policy will be provided through CHARTER in consultation with the COLLEGE Learning Assistance Program (LAP) Office. Students requesting services by the LAP office will need to follow the standard process for requesting accommodations.

6. CCAP AGREEMENT COURSES

6.1. The COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to this CCAP Agreement.

6.2. The COLLEGE is responsible for all courses and educational programs offered as part of the CCAP Agreement .

6.3. The scope, nature, time, location, and listing of courses offered by a COLLEGE shall be determined by COLLEGE in consultation with the CHARTER and with the approval of the COLLEGE and will be recorded in the Appendix C to this CCAP Agreement.

6.4. Courses offered as part of a CCAP Agreement shall be jointly selected and approved by COLLEGE and CHARTER.

6.5. Courses offered as part of this CCAP Agreement shall have a minimum enrollment of fifteen (15) students.

6.6. The CHARTER confirms that each approved CCAP course is held for no less than 50 minutes each class day in full compliance with the course outcomes determined by the COLLEGE.

6.7. Degree and certificate programs that are included in the CCAP agreement must have been approved by the California Community College Chancellor's Office and courses offered at the CHARTER shall adhere to the official course outline of record and the student learning outcomes established by the associated academic department within the COLLEGE, approved by the COLLEGE Academic Policy & Planning (AP&P) Committee and submitted to the Chancellor's Office. Course outlines will be provided to the CHARTER.

- 6.8. Courses must meet the number of hours sufficient to meet the stated performance objectives as outlined in the course outlines provided to CHARTER on a semester basis. 6.9. Courses offered at CHARTER as part of this CCAP Agreement shall be of the same quality and rigor as those offered on the COLLEGE campus and shall be in compliance with COLLEGE academic standards.
- 6.10. Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites, and standards applicable to the COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between the COLLEGE course related regulations, policies, procedures, prerequisites and standards and CHARTER policies, practices and requirements, the COLLEGE regulations, policies, procedures, prerequisites, and standards, shall prevail.
- 6.11. A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.12. Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.13. COLLEGE has the sole right to control and direct the instructional activities for all CCAP Agreement courses and all instructors, including those who are CHARTER employees.
- 6.14. This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering CHARTER, and shall involve collaborative effort between the CHARTER and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation.
- 6.15. CCAP Agreement Courses outlined in Appendix C shall be updated annually and approved before the start of each academic year.

7. INSTRUCTORS

- 7.1. All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended.
- 7.2. The CCAP Agreement Appendix C shall specify which participating CHARTER or COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education.
- 7.3. This CCAP Agreement specifies that the CHARTER will assume reporting responsibilities pursuant to applicable federal teacher quality mandates.
- 7.4. Instructors who teach COLLEGE courses offered as part of this CCAP Agreement must provide the supervision and control reasonably necessary for the protection of the health and safety of students and may not have any other assigned duty during the instructional activity.
- 7.5. Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Education Code section 45125 or as amended and the tuberculosis testing and risk assessment requirements of California Health and Safety Code section 121525 or as amended.

In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a CHARTER site. SCHOOL DISTRICT shall immediately notify COLLEGE if an instructor is charged with an offense prohibited by Education Code sections 44010 or 44011.

- 7.6. Prior to teaching, faculty provided by the CHARTER shall participate in required discipline-specific training and orientation from COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures, record keeping, and other instructional responsibilities. Such training shall be approved and provided by the COLLEGE.
- 7.7. Prior to teaching, instructors provided by the COLLEGE may receive training and orientation from CHARTER regarding, but not limited to, CHARTER policies, practices, and requirements. Such training may be approved and provided by the SCHOOL DISTRICT.
- 7.8. Faculty provided by the CHARTER are eligible to participate in professional development activities sponsored by the COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to, addressing course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 7.9. The COLLEGE shall evaluate faculty performance for the college courses using the adopted evaluation of process and standards for faculty of the COLLEGE, subject to the approval of COLLEGE.
- 7.10. The COLLEGE and CHARTER will work collaboratively to identify instructors from CHARTER who may meet minimum qualification requirements or local equivalency standards to teach a COLLEGE course and encourage them to apply for consideration. Instructors will be required to go through the COLLEGE screening process for possible selection and assignment to the course.
- 7.11. The CHARTER teachers approved to teach COLLEGE courses remain employees of the CHARTER, subject to the authority of the CHARTER, but will also be subject to the authority of COLLEGE specifically with regard to their duties as COLLEGE instructors, pursuant to the terms of Appendix A.
- 7.12. The COLLEGE shall determine the number of instructors, the ratio of instructors to students, and the subject areas of instruction.
- 7.13. Faculty provided by the CHARTER who do not comply with the policies, regulations, standards, and expectations of the COLLEGE shall be ineligible to teach college courses under this CCAP Agreement.
- 7.14. CHARTER teachers approved to teach CCAP Courses under this CCAP Agreement must submit grades to both the COLLEGE and CHARTER using the COLLEGE student information system by the established timeline (Appendix D).
- 7.15. CHARTER teachers approved by the COLLEGE shall sign an Agreement with the Instructor (Appendix A) prior to the start of each academic year.
- 7.16. CHARTER teachers approved by the COLLEGE shall provide support to high school students taking COLLEGE courses under CCAP agreement with COLLEGE admission and registration procedures.

8. ASSESSMENT OF LEARNING AND CONDUCT

- 8.1. Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the CHARTER shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.
- 8.2. Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the CHARTER shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.
- 8.3. Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the CHARTER shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 8.4. Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the CHARTER shall be held to the same behavioral standards as those expected of students in courses taught on the COLLEGE campus.

9. LIAISON AND COORDINATION OF RESPONSIBILITIES

- 9.1. The COLLEGE shall appoint an educational administrator who will serve as point of contact to facilitate coordination and cooperation between COLLEGE, CHARTER, and HIGH SCHOOL in conformity with COLLEGE policies and standards. (Ed. Code, § 76004, subd. (c)(2).) Among other things, the COMMUNITY COLLEGE DISTRICT Educational Administrator and the CHARTER Educational Administrator described in Section 9.2, shall collaborate to determine the process for timely receiving, investigating, and remediating complaints of sexual misconduct or other conduct covered by Title IX of the Education Amendments of 1972 alleged to have occurred in or related to the CCAP program.
- 9.2. The CHARTER shall appoint an educational administrator who will serve as point of contact to facilitate coordination and cooperation between CHARTER, COLLEGE, HIGH SCHOOL in conformity with CHARTER policies and standards.
- 9.3. This CCAP Agreement requires an annual report to the office of the Chancellor of the California Community Colleges by COLLEGE and CHARTER. COLLEGE shall complete and file the Apportionment Attendance Report (CCFS-320); SCHOOL DISTRICT agrees to provide the following information, when requested by COLLEGE, in accordance with AB 288 Section 2, Education Code Section 76004:
 - a. The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
 - b. The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants.
 - c. The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants.
 - d. The total number of full-time equivalent students generated by CCAP partnership community college district participants.

10. DISPUTES

- 10.1. COLLEGE and CHARTER recognize that, from time to time, disputes may arise between COLLEGE employees or students and CHARTER employees or students. When such disputes arise, COLLEGE and CHARTER shall collaborate and use their best efforts to resolve them informally. Where informal resolution is not successful or the PARTIES must address a formal inter-agency complaint, the following process will be utilized to resolve the matter.
- a. The PARTY receiving the complaint will timely notify the other, and promptly provide the other PARTY with any written complaint received.
 - b. The Educational Administrators will review the complaint to determine, based on the nature of the complaint, whether any statutory or regulatory timelines or other procedural requirements apply, including but not limited to:
 - 10.1.b.1. Whether COLLEGE is required to investigate the complaint to the State Chancellor pursuant to Title 5 of the California Code of Regulations.
 - 10.1.b.2. Whether, based on the nature of the complaint, the complainant is entitled to any rights or protections with regard to how the complaint is handled, pursuant to Title 5 or applicable state or federal laws, including but not limited to Title IX of the Education Amendments of 1972.
 - 10.1.b.3. If either Educational Administrator finds such rights to exist, he or she shall notify the other Educational Administrator, and COLLEGE and SCHOOL DISTRICT shall cooperate as needed in carrying out these requirements. It is understood that such requirements may include but are not limited to conducting a formal investigation within regulatory timelines or the implementation of interim safety measures for the complainant.
 - c. Within a reasonable time, either PARTY receiving the complaint, the PARTIES will discuss the nature and severity of the allegations and come to a mutual agreement regarding the need for and scope of any investigation required. If it is agreed that a formal investigation is required, the PARTIES will mutually agree upon an investigator, who may be an outside investigator, or qualified employee of COLLEGE or SCHOOL DISTRICT. If the PARTIES agree to have the matter investigated internally by either a COLLEGE or CHARTER employee, the other PARTY may designate an employee to attend all witness interviews. Where it is determined that an outside investigator will be used, the cost will be divided between the PARTIES.
 - d. If, despite the good faith effort of the PARTIES, they are unable to agree on a process for investigating the complaint, the PARTY whose employee/student is the subject of the complaint will determine the process.
 - e. The COLLEGE and CHARTER will cooperate in any investigation initiated and make its employees available to the investigator.
 - f. Interviews of COLLEGE and CHARTER employees shall comply with any rights and protections afforded to them under an applicable collective bargaining agreement or state or federal law, including but not limited to the right to have a representative present during an interview that could lead to discipline.
 - g. The investigator will prepare a report that will be provided to both PARTIES setting forth findings as to the allegations and the basis for the findings.

- h. The COLLEGE and CHARTER shall share any and all materials from the investigation, unless sharing would cause a PARTY to violate confidentiality or privacy laws.
- i. The COLLEGE and CHARTER have sole discretion in determining any disciplinary measures to be imposed against their respective employees or students.
- j. Regardless of any disciplinary measures taken by the COLLEGE or SCHOOL DISTRICT against its respective employees or students, the other PARTY retains the right to have the subject of a sustained complaint removed from participating in or providing services for the program that is the subject of this CCAP Agreement.

11. APPORTIONMENT

- 11.1. COLLEGE shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 11.2. For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils.
- 11.3. The COLLEGE shall not receive a state allowance or apportionment for an instructional activity for which the CHARTER has been, or shall be, paid an allowance or apportionment. (Ed. Code § 76004, subdivision (o)(2)).
- 11.4. The attendance of a CHARTER pupil at the COLLEGE as a special part time or full-time student pursuant to this section is authorized attendance for which the COLLEGE shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no CHARTER has received reimbursement for the same instructional activity.

12. CERTIFICATIONS

- 12.1. The CHARTER certifies that:
 - a. The direct education costs of the courses offered as part of this CCAP Agreement are not fully funded through other sources.
 - b. It agrees and acknowledges that the COLLEGE will claim apportionment for the CHARTER students enrolled in community college course(s) under this CCAP Agreement.
 - c. Any COLLEGE instructor teaching a course at the CHARTER has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus.
- 12.2. The COLLEGE certifies that:
 - a. A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE.
 - b. The COLLEGE has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources. c. The

Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4 and students participating in this CCAP Agreement will not lead to displacement of otherwise eligible adults at the COLLEGE.

- d. A qualified CHARTER instructor teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing COLLEGE faculty member teaching the same course at the partnering community college campus.

12.3. The PARTIES certify that:

- a. Any COLLEGE instructor teaching a course on a CHARTER campus has not been convicted of any sex offense as defined in Education Code section 44010 or as amended, or any controlled substance offense as defined in Education Code section 44011 or as amended.
- b. The CHARTER and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. (AB288 Sec. 2 (I).)

13. PROGRAM IMPROVEMENT

- 13.1. The COLLEGE and the CHARTER may annually conduct surveys of participating CHARTER pupils, instructors, principals, and school counselors for the purpose of informing practice, adjusting, and improving the quality of courses offered as part of this CCAP Agreement.

14. RECORDS

- 14.1. Permanent records of student attendance, grades and achievement will be maintained by both the CHARTER and COLLEGE for CHARTER students who enroll in course(s) offered as part of this CCAP Agreement. Permanent records of student enrollment, grades, and achievement for COLLEGE students shall be maintained by COLLEGE.
- 14.2. Each PARTY shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each PARTY may review and obtain a copy of the other PARTY'S pertinent records subject to federal and state privacy statutes.
- 14.3. CHARTER instructors will submit grades to the COLLEGE when due according to the COLLEGE schedule per section 7.14. The CHARTER will include all criteria identified by the COLLEGE for grading purposes.
- 14.4. COLLEGE may provide the CHARTER with a report on participating students' final grades after each term.

15. CCAP AGREEMENT DATA MATCH AND REPORTING

- 15.1. COLLEGE and CHARTER shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data. 15.2. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges.

16. DATA SHARING

16.1. COLLEGE and CHARTER may share confidential student data for the purposes of evaluating the educational services provided under this CCAP agreement and for evaluating student performance pursuant to participating in CCAP courses. Any data shared will be for research and analytical purposes aimed at understanding student performance and improving applicable federal and state laws concerning access to and confidentiality of student record information as described in Section 17 of this agreement.

17. PRIVACY OF STUDENT RECORDS

- 17.1. COLLEGE and CHARTER understand and agree that education records of students enrolled in a CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as outlined in Education Code section 49064 and section 49076). COLLEGE and CHARTER agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence and further agree not to disclose such records except as authorized by applicable law or regulation for COLLEGE records or by the parent or guardian's prior written consent for HIGH SCHOOL records. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076.)
- 17.2. **Limitation on Use.** COLLEGE and CHARTER shall use each student education record that they may receive pursuant to this CCAP Agreement solely for purposes consistent with their authority to access that information pursuant to Federal and State law, as may be as applicable. (34C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- 17.3. **Recordkeeping Requirements.** COLLEGE and CHARTER shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of student education records set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.
- 17.4. **Acknowledgement of Receipt of Notice of FERPA Regulations.** By signature of its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from re-disclosing student education records to any other person or entity except as authorized by applicable law or regulation. Parent or guardian requests for information will need to be addressed directly by the HIGH SCHOOL or CHARTER personnel.

18. REIMBURSEMENT

- 18.1. The CHARTER shall invoice the COLLEGE no later than 30 (thirty) days after the start of each term for the instructional services provided through this CCAP agreement as follows:
- a. For courses taught by COLLEGE-approved CHARTER teachers and COLLEGE instructors on HIGH SCHOOL campuses during regular high school hours rendered at the rate of \$1,000.00 per course unit delivered to CCAP students. Example: 3 CCAP courses @ 3 units each = 9 units x \$1,000.00 = \$9,000.00

- 18.2. The COLLEGE shall make payment to the CHARTER within 30 days of receiving the invoice for instructional services rendered.
- 18.3. The COLLEGE is required to report to the state the percentage of funds paid to an agency to the CHARTER that will provide direct instruction on behalf of the college as part of the CCAP partnership agreement. The CHARTER will use 100% of all funds received from Allan Hancock College in fulfillment of this agreement to pay for direct instructional costs. (Ed. Code § 84632).

19. FACILITIES

- 19.1. The CHARTER will provide adequate classroom space at its facilities or other mutually agreed upon locations to conduct the instruction and do so without charge to COLLEGE or students. CHARTER agrees to clean, maintain, and safeguard CHARTER's premises. CHARTER warrants that its facilities are safe and compliant with all applicable buildings, fire, and safety codes.
- 19.2. The CHARTER will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all CHARTER students. The parties understand that such equipment and materials are the SCHOOL DISTRICT's sole property.
- 19.3. The CHARTER facilities may be used by COLLEGE for COLLEGE course offerings before or after regular high school schedule at no additional cost. Prior approval by the CHARTER is required. COLLEGE courses offered before or after the regular high school schedule will be open to the public.

20. INDEMNIFICATION

- 20.1. The CHARTER agrees to and shall indemnify, save and hold harmless the COLLEGE, and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of CHARTER's performance of this CCAP Agreement. The obligation to indemnify shall extend to all claims and losses that arise out of CHARTER's or its trustees', officers', agents', or employees' negligence, wrongful acts or omissions, or willful misconduct related to this CCAP Agreement or performance of this CCAP Agreement. The provisions of this section shall survive the termination or expiration of this CCAP Agreement.
- 20.2. The COLLEGE agrees to and shall indemnify, save and hold harmless the SCHOOL DISTRICT and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of COLLEGE'S performance of this CCAP Agreement. The obligation to indemnify shall extend to all claims and losses that arise out of COLLEGE'S or its trustees', officers', agents', or employees' negligence, wrongful acts or omissions, or willful misconduct related to this CCAP Agreement or performance of this CCAP Agreement. The provisions of this section shall survive the termination or expiration of this CCAP Agreement.

21. INSURANCE

- 21.1. The CHARTER, in order to protect the COLLEGE, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this CCAP Agreement, shall secure and maintain in force during the entire term of this CCAP Agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident and TWO MILLION DOLLARS (\$2,000,000) general aggregate for personal injury, bodily injury, death, and property and other damage, with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. Said policy of insurance, insurance coverage through a public entity risk management JPA, or program of self-insurance shall expressly name the COLLEGE, its agents, employees and officers as an additional insured for the purposes of this CCAP Agreement. A certificate of insurance including such endorsement shall be furnished to the COLLEGE.
- 21.2. The COLLEGE, in order to protect the CHARTER, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this CCAP Agreement, shall secure and maintain in force during the entire term of this CCAP Agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident and TWO MILLION DOLLARS (\$2,000,000) general aggregate for personal injury, bodily injury, death, and property and other damage, with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the State of California. Said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name the SCHOOL DISTRICT, its agents, employees and officers as an additional insured for the purposes of this CCAP Agreement. A certificate of insurance including such endorsement shall be furnished to the CHARTER.
- 21.3. For the purpose of Workers' Compensation, CHARTER shall be the "primary employer" for all its employees who perform services as instructors and support staff. CHARTER shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective SCHOOL DISTRICT employees made in connection with performing services and receiving instruction under this CCAP Agreement. CHARTER agrees to hold harmless, indemnify, and defend COLLEGE, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by CHARTER employees connected with providing services under this CCAP Agreement.

22. NON-DISCRIMINATION

- 22.1. Neither the CHARTER nor the COLLEGE shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

23. NOTICES

23.1. Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

Allan Hancock College Joint Community College District
800 S. College Drive
Santa Maria, CA 93460
Attn: Dennis Curran

Family Partnership Charter School
Address: PO Box 490
Santa Maria, 93456
Attn: Stephanie Eggert

24. MODIFICATION AND AMENDMENT

24.1. Appendix A through D to this CCAP Agreement is incorporated by this reference into this CCAP Agreement.

24.2. This CCAP Agreement and Appendix A through D to this CCAP Agreement set forth the entire agreement between the PARTIES relating to the subject matter of this CCAP Agreement. This CCAP Agreement and Appendix A through D to this CCAP Agreement supersede any prior agreements, promises, negotiations, or representations, express or implied, oral or written, not included in this CCAP Agreement and Appendix A through D to this CCAP Agreement.

24.3. This Agreement may be amended only with the mutual consent of the Parties. All amendments must be in writing and must be approved by the Parties' respective governing Boards.

25. GOVERNING LAWS

25.1. This CCAP Agreement will be governed by and construed in accordance with California law, and the venue of any action or proceeding in connection with this CCAP Agreement shall be Santa Barbara County, California.

26. COMMUNITY COLLEGE DISTRICT BOUNDARIES

26.1. For locations outside the geographical boundaries of Allan Hancock College Joint Community College District, the COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 55300 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

27. SEVERABILITY

27.1. This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

28. COUNTERPARTS

28.1. This CCAP Agreement may be executed by the PARTIES in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

IN WITNESS WHEREOF, the PARTIES hereto have caused this CCAP Agreement to be executed on the dates set forth below, to be effective as of the Effective Date.

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

Dennis Curran, Associate Superintendent/
Vice President of Finance & Administration _____ Date: _____

FAMILY PARTNERSHIP CHARTER SCHOOL

Stephanie Eggert,
Executive Director _____ Stephanie Eggert Date: 09-23-2025

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD MEETINGS

Informational Meeting Date:

Public Comment & Approval Board Meeting Date:

FAMILY PARTNERSHIP CHARTER SCHOOL GOVERNING BOARD MEETINGS

Informational Meeting Date: October 8, 2025

Public Comment & Approval Board Meeting Date: December 9, 2025

CERTIFICATE *of* SIGNATURE

REF. NUMBER
MEGYV-VJCRC-XBM3W-7WINT

DOCUMENT COMPLETED BY ALL PARTIES ON
23 SEP 2025 17:08:14
UTC

SIGNER**TIMESTAMP****SIGNATURE****STEPHANIE EGGERT**

EMAIL
STEPHANIE.EGGERT@FPCHARTER.ORG

SENT
23 SEP 2025 17:08:14

SIGNED
23 SEP 2025 17:08:14



IP ADDRESS
73.170.208.201

LOCATION
LOMPOC, UNITED STATES



APPENDIX B

**Identification of CCAP Pathways
for Course-Specific College and Career Pathway Opportunities**

Pursuant to California Assembly Bill No. 288, the COLLEGE and SCHOOL DISTRICT enter into this partnership agreement to offer College and Career Pathways (CCAP) to high school students to expand dual enrollment opportunities to facilitate college and career readiness, particularly among students who may not already be college-bound or who are underrepresented in higher education.

The goal of the CCAP partnership is to offer seamless pathways from high school to community college to promote: 1) academic preparation for transfer to four-year colleges and universities; 2) completion of career and technical education programs for entry into the workforce; (3) improving high school graduation rates, and (4) helping high school pupils achieve college and career readiness.

The following pathways are included in the CCAP partnership agreement between the COLLEGE and SCHOOL DISTRICT:

Career and Technical Education:

1. This pathway includes COLLEGE courses in a Career and Technical education (“CTE”) pathway at the college level that apply to an Allan Hancock College degree or certificate in the pathway. This includes:
 - a. Naming of HIGH SCHOOL Pathway and Course Location in Sequence (Introductory, Concentrator, Capstone, or Practicum)
 - b. Naming of COLLEGE Pathway – Degree or Certificate
 - c. Identifying Career/Employment Outcomes associated with CTE Pathway
 - d. Identifying the course(s) in the Pathway to be offered under the CCAP Agreement.
2. Examples of CTE Technical Pathways include Automotive, Digital Art and Graphic Design, Culinary, Early Childhood Studies, Welding etc.

College and Career Readiness:

1. This pathway includes COLLEGE courses in career exploration and career development that prepare students in college and career planning. Successful completion of these courses will allow students to matriculate at college level in courses in a CTE pathway or General Education/ California State University (“CSU”) Transfer pathway.
2. Course examples include: WEE (Work Experience); PD (Career Planning).

Preparation for Transfer:

1. California General Education Transfer Curriculum (Cal-GETC). This pathway includes COLLEGE courses which have been approved to meet the lower-division general education requirements at any CSU or University of California campus (i.e. Areas 1-6)

Improve High School Graduation Rates:

1. Student participation in college courses improves graduation rates of students who participate compared to peers who do not participate in college-level coursework.

APPENDIX C

CCAP Agreement Courses Approved for 2025-2026

HIGH SCHOOL CHARTER: FAMILY PARTNERSHIP CHARTER SCHOOL
 HIGH SCHOOL SITE / LOCATION: Orcutt Learning Center, 1157 E Clark Avenue, Santa Maria, 93455

OF STUDENTS TO BE SERVED: 20

TOTAL PROJECTED FTES: 1.54

CCAP Pathway	College Degree or Certificate	High School Pathway	CCAP Course Offerings		Number of Sections, High School period(s) & Times		Instructor Name & Employer of Record (AHC or HS)		Projected Number of Students	Projected FTES
			FALL	SPRING	FALL	SPRING	FALL	SPRING		
College & Career Readiness	AA GE	n/a		PROD 301		T, TH 12:30- 2:00pm	1	Rebecca Trott (HS)	20	1.54

1. **REQUIRED:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered:

In consultation with their SCHOOL DISTRICT counselors, students self-select a pathway based on their academic readiness and alignment of course content to students' educational and career goals. SCHOOL DISTRICT and COLLEGE faculty identified CCAP courses using the following criteria:

- a. Alignment with HIGH SCHOOL pathways and COLLEGE programs of study.
- b. Potential for course completion to accelerate students' time to completion of postsecondary degree or certificate.
- c. Potential to earn a Certificate of Training and be eligible to enter the workforce in their selected career technical pathway.
- d. Potential to work toward completion of an associate degree or an associate degree for transfer.

2. MINIMUM QUALIFICATIONS FOR INSTRUCTION: All instructors teaching CCAP Agreement Courses must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 of the California Code of Regulations, sections 53410 and 58060 or as amended. The minimum qualifications for instruction are:

Course Name	Minimum Qualifications For Instructors
PROD 301	<ul style="list-style-type: none"> • Master's degree in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, career development, marriage and family therapy, or marriage, family, and child counseling • OR the equivalent <p><i>NOTE: A bachelor's degree in one of the listed degrees and a license as a Marriage and Family Therapist (MFT) is an alternative qualification for this discipline</i></p> <ul style="list-style-type: none"> • OR master's degree in education • OR any bachelor's degree or higher and two years of professional experience in Office Technologies • OR any associate degree and six years of professional experience in Office Technologies. <p><i>NOTE: Professional experience is required when the application possesses a master's degree. The professional experience required must be directly related to the teaching assignment.</i></p>

3. BOOKS AND INSTRUCTIONAL MATERIALS: The total cost of books and instructional materials for SCHOOL DISTRICT students participating in CCAP course as part of this CCAP Agreement will be borne by SCHOOL DISTRICT. The cost estimate is based on the current pricing and additions.

COURSE NAME & NUMBER	TEXTBOOK	COST	OTHER INSTRUCTIONAL MATERIALS	COST
PROD 301	Career Choices and Changes, M. Bingham, S. Stryker, 6 th Edition (2019)	\$59.95	My10yearPlan.com	\$35

4. **JOINT FACILITIES USE PROTOCOLS:** COLLEGE and SCHOOL DISTRICT shall adhere to the terms and protocols outlined in Section 19, Facilities, of the CCAP Agreement. SCHOOL DISTRICT, shall extend access and use of the following SCHOOL DISTRICT facilities:

BUILDING NAME & ADDRESS	CLASSROOM	DAYS	HOURS
Family Partnership Charter School 1157 E. Clark Ave, Ste K, Santa Maria, Ca 93455	Ste K	Tuesday & Thursdays	12:30pm

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

Dr. Rober Curry , Associate Superintendent/
Vice-President, Academic Affairs _____ Date: _____

FAMILY PARTNERSHIP CHARTER SCHOOL

Stephanie Eggert,
Executive Director _____ Date: 09-23-2025
Stephanie Eggert

CERTIFICATE *of* SIGNATURE

REF. NUMBER
MGY3W-WDZKW-NYDD3-SPARF

DOCUMENT COMPLETED BY ALL PARTIES ON
23 SEP 2025 17:35:12
UTC

SIGNER

TIMESTAMP

SIGNATURE

STEPHANIE EGGERT

EMAIL
STEPHANIE.EGGERT@FPCHARTER.ORG

SENT
23 SEP 2025 17:35:11
SIGNED
23 SEP 2025 17:35:12

Stephanie Eggert

IP ADDRESS
73.170.208.201

LOCATION
LOMPOC, UNITED STATES



APPENDIX A

ALLAN HANCOCK COLLEGE JOINT COMMUNITY COLLEGE DISTRICT

Agreement with INSTRUCTOR

This agreement is made and entered into this 14 [day] of AUGUST [month] 2025 [year] by three parties: The Allan Hancock College Joint Community College District (hereinafter "COLLEGE"), the FAMILY PARTNERSHIP CHARTER [high school district] (hereinafter "SCHOOL DISTRICT") and REBECCA TROTT [first name, last name], an employee of the SCHOOL DISTRICT (hereinafter "INSTRUCTOR") who is being assigned to the COLLEGE on a part-time basis pursuant to Title 5, California Code of Regulations, section 58058(b).

WHEREAS, the SCHOOL DISTRICT has the experience, training, equipment and other resources, and staff necessary to provide instruction to COLLEGE students through the CCAP Agreement;

WHEREAS, Title 5, California Code of Regulations, section 58050, subdivision (a) provides authority for claiming apportionment;

NOW, THEREFORE, the three parties to this Agreement hereby agree as follows:

1. The SCHOOL DISTRICT's INSTRUCTOR is an employee of the SCHOOL DISTRICT who shall meet "Minimum Qualifications" for the academic position of COLLEGE's INSTRUCTOR as established by the COLLEGE and as determined by the COLLEGE.
2. The SCHOOL DISTRICT's INSTRUCTOR is professionally and specially trained and competent to provide the supervisory and/or instructional services required by the COLLEGE.
3. The INSTRUCTOR will be an employee of the COLLEGE for purposes of the Attendance Accounting Standards (Ed. Code, § 58050). COLLEGE has the right to; 1) evaluate and terminate INSTRUCTOR; 2) evaluate the quality of instruction to ensure that it meets the needs of students; 3) evaluate the quality and rigor equal to the COLLEGE'S approved course outline of record and the accreditation requirements of COLLEGE. The COLLEGE will not provide INSTRUCTOR evaluation results to the SCHOOL DISTRICT.
4. The SCHOOL DISTRICT's INSTRUCTOR shall at all times comply with the supervisory and/or instructional requirements outlined in Title 5, California Code of Regulations, section 58055, which require direct instruction by the SCHOOL DISTRICT's INSTRUCTOR except in limited circumstances. The SCHOOL DISTRICT's INSTRUCTOR's responsibilities and duties as an employee of the COLLEGE shall include, but are not limited to, the following:
 - 4.1. Ensure that an instructional time of 50 minutes per class each day is expended in full compliance with the course objectives determined by the COLLEGE.
 - 4.2. Ensure the safety and well-being of students.
 - 4.3. Be in sufficient physical proximity and range of communication to provide immediate instructional supervision and control of all students in his/her classes.
 - 4.4. Attend periodic staff meetings with the COLLEGE.
 - 4.5. Regularly check and respond to communication from COLLEGE.
 - 4.6. Priority in class enrollment shall be given to students desiring to take the course for college credit towards a degree or certificate (Ed. Code § 76370). Ensure accurate and current daily student attendance records, accurate calculation of final student grades of

all students enrolled in the course for college credit, and the prompt submission of all data necessary for the calculation of FTES to the DISTRICT within 3 (three) calendar days of course completion (Ed. Code § 84500).

- 4.7. Ensure the effective use of instructional methods, technology, testing and remediation.
 - 4.8. Ensure that he/she does not have any other assigned duties during the instructional activity where multiple skill levels of students are being taught for which attendance is being claimed.
 - 4.9. Be familiar with and comply with all relevant COLLEGE policies, rules and regulations, including but not limited, to those related to student safety, grading, attendance, sexual harassment and discrimination.
 - 4.10. Provide support to SCHOOL DISTRICT students taking COLLEGE courses under CCAP agreement with COLLEGE admission and registration procedures.
5. The SCHOOL DISTRICT shall indemnify and hold harmless the COLLEGE and its authorized agents, officers, and employees against any and all claims and actions arising from the SCHOOL DISTRICT's INSTRUCTOR's or SCHOOL DISTRICT's negligent, reckless or intentional acts, errors or omissions and for any cost or expense incurred by the COLLEGE on account of any claim therefor.
 6. The COLLEGE shall provide no compensation to the SCHOOL DISTRICT's INSTRUCTOR for any services rendered pursuant to this Agreement, but compensation, as well as workers' compensation insurance, shall be the responsibility of the SCHOOL DISTRICT in accordance with its established and standard practices.
 7. This Agreement may be terminated at any time by the COLLEGE within the sole and exclusive discretion of the COLLEGE upon written notice to the SCHOOL DISTRICT and the SCHOOL DISTRICT's INSTRUCTOR. This Agreement may be terminated upon thirty (30) days' prior written notice to COLLEGE by either the SCHOOL DISTRICT or the SCHOOL DISTRICT's INSTRUCTOR within either's sole and exclusive discretion.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year last written below.

INSTRUCTOR

ALLAN HANCOCK COLLEGE JOINT
COMMUNITY COLLEGE DISTRICT

REBECCA TROTT

Print

Print

Rebecca B. Trott

Signature

Signature

APPENDIX D Registration Timeline 2025 - 2026

2025-2026 Week Ranges	Process	Timeline	Type
Week 1: July 1, 2025 - July 7, 2025			
Week 2: July 8, 2025 - July 14, 2025			
Week 3: July 15, 2025 - July 21, 2025			
Week 4: July 22, 2025 - July 28, 2025			
Week 5: July 29, 2025 - August 4, 2025	Ideal	CRNs available for DualEnroll & we see bulk of forms (Would like Aug 1 deadline for CRNs)	CCAP
Week 6: August 5, 2025 - August 11, 2025	Ideal	(NonCCAP) Late Add influx, Appeal Delays, Registration Processing Delays	
Week 6: August 5, 2025 - August 11, 2025	Ideal	Firm Deadline for NonCCAP Petitions (Fall 2025)	NonCCAP
Week 6: August 5, 2025 - August 11, 2025	Ideal	(NonCCAP) Bulk of Petitions come in around this time through first day of AHC classes	NonCCAP
Week 7: August 12, 2025 - August 18, 2025		Start of Fall Term for HS Partners (Average)	
Week 8: August 19, 2025 - August 25, 2025		Start of Fall Term for AHC	
Week 8: August 19, 2025 - August 25, 2025	Actual	(NonCCAP) We accepted petitions for up until the start of classes (extended)	NonCCAP
Week 8: August 19, 2025 - August 25, 2025		Winter app opens	
Week 9: August 26, 2025 - September 1, 2025	Actual	Influx of Fall Petitions Timeframe	Both
Week 9: August 26, 2025 - September 1, 2025	Actual	(NonCCAP) Late Add influx, Appeal Delays, Registration Processing Delays	NonCCAP
Week 10: September 2, 2025 - September 8, 2025	Actual	CRNs available in DualEnroll & we see beginning of bulk of forms	CCAP
Week 10: September 2, 2025 - September 8, 2025	Ideal	Spring app opens for CCAP students	CCAP
Week 11: September 9, 2025 - September 15, 2025			
Week 12: September 16, 2025 - September 22, 2025			
Week 14: September 30, 2025 - October 6, 2025	Ideal	CCAP CRNs available (Spring 2026)	CCAP
Week 14: September 30, 2025 - October 6, 2025	Ideal	CCAP Registration Begins (Spring 2026)	CCAP
Week 14: September 30, 2025 - October 6, 2025		Spring app opens	
Week 14: September 30, 2025 - October 6, 2025	Actual	Deadline for NonCCAP Petitions (Fall 2025 Term 2)	NonCCAP
Week 15: October 7, 2025 - October 13, 2025			
Week 16: October 14, 2025 - October 20, 2025	Actual	AHC accepting NonCCAP petitions (Winter/Spring 2026)	NonCCAP
Week 16: October 14, 2025 - October 20, 2025		Class Search opens	
Week 17: October 21, 2025 - October 27, 2025			
Week 18: October 28, 2025 - November 3, 2025	Ideal	Fall processing complete for CCAP	CCAP
Week 19: November 4, 2025 - November 10, 2025	Actual	CRN available for CCAP for spring	CCAP
Week 20: November 11, 2025 - November 17, 2025	Actual	NonCCAP Registration Begins (Winter/Spring 2026)	NonCCAP
Week 20: November 11, 2025 - November 17, 2025	Actual	CCAP Registration Begins (Early Spring 2026)	CCAP
Week 21: November 18, 2025 - November 24, 2025			
Week 22: November 25, 2025 - December 1, 2025			
Week 23: December 2, 2025 - December 8, 2025	Ideal	Influx of CN Spring Petitions Timeframe	NonCCAP

FALL

SPRING

APPENDIX D Registration Timeline 2025 - 2026

Week 23: December 2, 2025 - December 8, 2025	Ideal	Deadline for NonCCAP Petitions (Winter 2026)	CCAP
Week 24: December 9, 2025 - December 15, 2025	Ideal	Bulk of CCAP registrations submitted for Spring	CCAP
Week 25: December 16, 2025 - December 22, 2024	Actual	Processing completed for Fall CCAP	CCAP
Week 25: December 16, 2025 - December 22, 2025	Actual	Start of Winter Term for AHC	
Week 26: December 23, 2025 - December 29, 2025			
Week 27: December 30, 2025 - January 5, 2026			
Week 28: January 6, 2026 - January 12, 2026	Actual	Deadline for NonCCAP Petitions (Spring 2026)	
Week 29: January 13, 2026 - January 19, 2026	Actual	Start of Spring Term for HS Partners (Average)	Both
Week 29: January 13, 2026 - January 19, 2026	Actual	Influx of CN petitions	Both
Week 30: January 20, 2026 - January 26, 2026	Actual	Start of Spring Term for AHC	
Week 31: January 27, 2026 - February 2, 2026	Actual		
Week 32: February 3, 2026 - February 9, 2026	Actual	We see bulk of our CCAP forms being turned in	CCAP
Week 33: February 10, 2026 - February 16, 2026	Actual	We see bulk of our CCAP forms being turned in	CCAP
Week 34: February 17, 2026 - February 23, 2026		CCAP Sections Identify and Created - Alicia to meet with High Schools (summer/fall 2026)	
Week 35: February 24, 2026 - March 2, 2026			
Week 36: March 3, 2026 - March 9, 2026			
Week 37: March 10, 2026 - March 16, 2026			
Week 38: March 17, 2026 - March 23, 2026			
Week 39: March 24, 2026 - March 30, 2026		CCAP Sections CRNs Complete (summer/fall 2026)	
Week 40: March 31, 2026 - April 6, 2026			
Week 41: April 7, 2026 - April 13, 2026		AHC accepting NonCCAP petitions (summer/fall 2026)	
Week 41: April 7, 2026 - April 13, 2026	Actual	Summer/Fall Class Search Opens	
Week 42: April 14, 2026 - April 20, 2026			
Week 42: April 14, 2026 - April 20, 2026		Priority Reg	
Week 43: April 21, 2026 - April 27, 2026	Ideal	Spring processing complete for CCAP	CCAP
Week 44: April 28, 2026 - May 4, 2026			
Week 45: May 5, 2026 - May 11, 2026	Ideal	<i>NonCCAP Registration Begins (Summer/Fall 2026)</i>	
Week 46: May 12, 2026 - May 18, 2026	Actual	Deadline for NonCCAP Petitions (Spring Term 2 2026)	
Week 47: May 19, 2026 - May 25, 2026	Actual	Spring processing complete for CCAP	
Week 48: May 26, 2026 - June 1, 2026			
Week 49: June 2, 2026 - June 8, 2026	Ideal	Influx of Fall Petitions Timeframe	NonCCAP
Week 50: June 9, 2026 - June 15, 2026	Actual	Start of Summer Term for AHC	
Week 51: June 16, 2026 - June 22, 2026			
Week 52: June 23, 2026 - June 29, 2026			

SPRING

FALL

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Review of Grant Proposals Submitted	Item Number: 14.E.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 1

BACKGROUND**Review of Grant Proposals Submitted**

Institutional Grants has submitted the following grant applications for a total of \$510,000 in requested funds.

1. McDonald's: Golden Grants – College for Kids (\$10,000)

Funding will cover instructional supplies and materials for the College for Kids program (e.g., Arts, Sports, Gardening, STEM, Music, Dance) in Solvang, Lompoc, and Santa Maria.

No matching funds are required. The project period is January 1, 2026 - December 30, 2026. (Submitted by Chloe Stanley and Andria Perdue-Keiser).

2. Robert Wood Johnson Foundation: Culturally Responsive (\$500,000)

Provides campus community professional development focused on racial equity, empowering on-campus events for college and community members, conference attendance, and gives support services, basic needs, and textbook supplies to healthcare, EMS, and biomedical students.

No matching funds are required. The project period is January 1, 2026 – December 30, 2027. (Submitted by LeeAnne McNulty).

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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To: Board of Trustees	Date: October 20, 2025
From: Superintendent/President	
Subject: First Review of Revised Board Policy 1100, Allan Hancock Joint Community College District	Item Number: 14.F.
Institutional Goal: Accreditation Standard IV	Enclosures: Page 1 of 2

BACKGROUND

Board policy 1100, Allan Hancock Joint Community College District, was reviewed per administrative procedure 2410, Board Policies and Administrative Procedures, which states all policies and procedures are to be reviewed on a five-year cycle. After review, the board policy was revised to align with current practice.

The board policy is legally required and has been vetted through the shared governance process.

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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**Allan Hancock Joint Community College District
Board Policy
Chapter 1 – The District**

BP 1100 THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

The District has been named the Allan Hancock Joint Community College District.

The name is the property of the District. No person shall, without the permission of the Board of Trustees, use this name of the college or other facilities of the District, or any abbreviation of them, to imply, indicate or otherwise suggest that an organization, product or service is connected or affiliated with, or is endorsed, favored, supported, or opposed by, the District.

The District consists of the following college education center(s) and/or facilities:

- Santa Maria Campus
800 South College Drive, Santa Maria
- Lompoc Valley Center
One Hancock Drive, Lompoc
- Santa Maria South Campus
1300 S. College Drive, Santa Maria
- Santa Ynez Valley Center
Santa Ynez Valley Union High School
2977 E Highway 246, Santa Ynez
- ~~Vandenberg Center
641 Utah Ave, Bldg. 13640, Vandenberg AFB~~

References: Education Code Section 72000(b);
Elections Code Section 18304

Adopted: 5/19/15
Revised: 9/8/20

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: First Review of Revised Administrative Procedure 3415, Immigration Enforcement Activities	Item Number: 14.G.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 5

BACKGROUND

Revised administrative procedure 3415, Immigration Enforcement Activities, is presented for review. The administrative procedure was reviewed per administrative procedure 2410, Board Policies and Administrative Procedures, which states all policies and procedures are to be reviewed on a five-year cycle. The administrative procedure was updated to correct and clarify language and align with current practices.

The revised administrative procedure has been vetted through the shared governance process.

Administrator Initiating Item: Genevieve Siwabessy	Final Disposition:
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Allan Hancock Joint Community College District
Administrative Procedure
 Chapter 3 – General Institution

AP 3415 IMMIGRATION ENFORCEMENT ACTIVITIES

Responding to Requests for Access for Immigration Enforcement Activities

District personnel shall provide guidance and offer training to campus employees ~~training~~ addressing law enforcement access to campus buildings. This guide shall include the following required topics:

- Instructions that law enforcement officers cannot make arrests without a judicial warrant, valid consent, or exigent circumstances.
- Campus police contact information to report concerns about the presence of officers engaged in immigration enforcement on any campus property.
- Samples of warrant and subpoena documents that could be used for access onto campus property, or to seize or arrest students or other individuals on campus.
- Sample responses for campus staff, faculty, and administration to use in response to officers seeking access for immigration enforcement purposes that avoids classroom interruptions, and that preserves the peaceful conduct of the school's activities.

District personnel shall advise all students, faculty, and staff to immediately notify the Office of the Superintendent/President, or designee, if they are advised that an officer engaged in immigration enforcement is expected to enter, will enter, or has entered the campus for immigration enforcement purposes. Campus police should also be notified as soon as possible.

Wherever this policy refers to "District facilities or portions thereof that are not open to the public," includes any facilities or portions thereof where only enrolled students and District staff are allowed, such as classrooms, private offices, or restricted access areas.

No personnel may consent to entry of District facilities or portions thereof.

District personnel shall advise all students, faculty, staff, and administrators responding to or having contact with an officer engaged in immigration enforcement who is executing an immigration order, to refer the entity or individual to the office of the Superintendent/President, or designee, for purposes of verifying the legality of any warrant, court order, or subpoena.

If the officer declares that exigent circumstances exist and demands immediate access to the campus, District personnel should not refuse the officer's orders and immediately contact the Chief Student Services Officer or Chief of Police or designee.

The office or designee of the Superintendent/President shall determine what type of authorization is being provided to support the officer's request for access:

- A U.S. Immigrations and Customs Enforcement (ICE) "warrant." Immediate compliance is not required. District personnel shall inform the officer that he/she/they cannot consent to any request without first consulting with the District Police Chief ~~Chief Human Services Officer, Student Services Officer or designee~~. Provide copy of the warrant to the designated administrator (where possible, in consultation with legal counsel) as soon as possible.
- A federal judicial warrant (search-and-seizure warrant or arrest warrant): Prompt compliance with such a warrant is usually legally required, but where feasible, consult with the District Police Chief ~~Chief Human Services Officer, Student Services Officer or designee~~ before responding.
- A subpoena for production of documents or other evidence: Immediate compliance is not required. Inform the officer that the District cannot respond to the subpoena until after it has been reviewed by a designated administrator. Provide a copy of the subpoena to a designated administrator or legal counsel as soon as possible.
- A notice to appear: This document is not directed at the District. District personnel are under no obligation to deliver or facilitate service of this document to the person named in the document. If a copy of the document is received, it must be given to a designated administrator as soon as possible.

District personnel should not attempt to physically interfere with an officer, even if the officer appears to be acting without consent or exceeding the authorization given under a warrant or other document. If an officer enters the premises without consent, District personnel shall make a record of the contact and forward the information to the Office of the Superintendent/President or Chancellor.

In making record of the contact with an immigration enforcement officer, District personnel shall provide the following information:

- Name of the officer, and, if available, the officer's credentials and contact information;
- Identity of all school personnel who communicated with the officer;
- Details of the officer's request;
- Whether the officer presented a warrant, subpoena, or court order to accompany his/her/their request, what was requested in the warrant/subpoena/court order, and whether the warrant/subpoena/court order was signed by a judge;
- District personnel's response to the officer's request;
- Any further action taken by the immigration officer; and
- Photo or copy of any documents presented by the agent.

District personnel shall provide a copy of those notes, and associated documents collected from the officer, to the ~~Chief Human Services Officer, Student Services Officer or designee~~ District Police Chief.

In turn, the ~~Chief Human Services Officer, Student Services Officer or designee~~ District Police Chief shall submit a timely report to the District's governing board and the campus public safety office regarding the officer's requests and actions and the District's response(s).

Responding to Immigration Acts Against Students or Family Members

If there is reason to suspect that a student, faculty member, or staff person has been taken into custody as the result of an immigration action, District personnel shall notify the person's emergency contact that the person may have been taken into custody.

District personnel shall designate a staff person as a point of contact for any student, faculty member, or staff person who may or could be subject to an immigration order or inquiry.

District personnel shall not discuss the personal information, including immigration status information, of any student, faculty member, or staff person with anyone, or reveal the personal information to anyone, unless disclosing this information is permitted by federal and state law.

District personnel shall maintain a contact list of legal service providers who provide legal immigration representation and provide this list free of charge to any student who requests it. At minimum, the list shall include the legal service provider's name and contact number, e-mail address, and office address.

If a student is detained or deported, or is unable to attend to his/her/their academic requirements because of an immigration order, District shall make all reasonable efforts to assist the student in retaining any eligibility for financial aid, fellowship stipends, exemption from nonresident tuition fees, funding for research or other educational projects, housing stipends or services, or other benefits the student has been awarded or received subject to and in compliance with its policy.

District personnel shall permit a student who is subject to an immigration order to reenroll if and when the student is able to return to the District, subject to and in compliance with its policy and will make reasonable and good-faith efforts to provide for a seamless transition in the student's reenrollment and reacquisition of campus services and support.

District personnel shall be available to assist any student, faculty, and staff who may be subject to an immigration order or inquiry, or who may face similar issues, and whose education or employment is at risk because of immigration enforcement actions.

District Police shall not provide personal information about an individual for immigration enforcement purposes, unless required by a court order or judicial warrant and expressly authorized by the Superintendent/President in writing. "Personal information" is defined as any information that identifies or describes an individual, and includes but is not limited to, a student's physical description, home or work address, telephone number, education, financial matters, medical or employment history, and statements made by, or attributed to, the individual.

California state law (Government Code section 7284 and Education Code section 66093) prohibits public agencies, including educational institutions, from participating in any immigration enforcement activity except as required by state or federal law.

References:

Education Code Sections 66093 and 66093.3

Approved: 1/14/20

To: Board of Trustees	Date: October 20, 2025
From: Superintendent/President	
Subject: First Review of Revised Board Policy and Administrative Procedure 3505, Emergency Response Plan	Item Number: 14.H.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 9

BACKGROUND

Board policy and administrative procedure 3505, Emergency Response Plan, was reviewed per administrative procedure 2410, Board Policies and Administrative Procedures, which states all policies and procedures are to be reviewed on a five-year cycle. During the review, the administrative procedure and board policy received updates recommended by the league and were revised to closely align with current practice.

The administrative procedure and board policy are legally required by the California Community College League's Policy and Procedure Services and has been vetted through the shared governance process.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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**Allan Hancock Joint Community College District
Board Policy
Chapter 3 – General Institution**

BP 3505 EMERGENCY RESPONSE PLAN

The District shall have emergency response and evacuation procedures for notifying the campus community in the event of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus.

The Superintendent/President shall establish procedures that ensure that the District implements a plan to be activated in the event of an emergency or the occurrence of a natural disaster or hazardous condition. This plan must comply with the National Incident Management System (NIMS), the Standardized Emergency Management System (SEMS) and should incorporate the functions and principles of the Incident Command System (ICS), the Master Mutual Aid Agreement (MMAA) and any other relevant programs. The plan must incorporate NIMS and SEMS to facilitate the coordination between and among agencies in the event of an emergency or natural disaster.

Compliance with NIMS and SEMS mandates include but are not limited to:

- Establishing disaster preparedness procedures or a plan; and
- Completion of training sessions by college personnel in compliance with NIMS and SEMS guidelines
 - ~~Training requirements vary based on job titles or assigned roles within the emergency plan~~

All employees must be informed that as public employees, they are also disaster service workers during national, state, and local emergencies. The District must ensure that its employees are in compliance with the disaster service worker oath requirements.

The Superintendent/President should ensure that a team is created to carry out compliance with NIMS and SEMS mandates. The responses to emergencies or natural disasters are organized by SEMS into five categories: -field response, local government, operational areas, regions, and state.

The plan should contain information regarding activation and chain of command responsibilities. Compliance with NIMS mandates requires planning and incorporation for all phases of emergency management including mitigation and prevention,

preparedness, response and recovery. The District must ensure that its plan is updated regularly. Colleges must comply with NIMS and SEMS to receive federal or state funding.

References: Education Code Sections 32280 et seq. and 71095;
Government Code Sections 3100 and 8607(a);
Homeland Security Act of 2002;
National Fire Protection Association 1600;
Homeland Security Presidential Directive-5;
Executive Order S-2-05;
19 California Code of Regulations Sections 2400-2450;
34 Code of Federal Regulations 668.46(g)

Adopted: 6/13/17



Allan Hancock Joint Community College District
Administrative Procedure
Chapter 3 – General Institution

AP 3505 EMERGENCY RESPONSE PLAN

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

General information about the emergency response and evacuation procedures for the District are publicized each year as part of the District's Clery Act compliance efforts and that information is available on the District Police web site and at the District Police Department, Santa Maria Campus.

All members of the campus community are notified on an annual basis that they are required to notify the District Police Department of any incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and employees on campus. The District Police Department has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, District Police Department has a responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If so, federal law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation.

Upon confirmation or verification by the District that a legitimate emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus, the District will determine the content of the message and will use some or all of the systems described below to communicate the threat to the campus community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population. The District will, without delay, take into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders including, but not limited to: District Police Department, Health Services worker or District Staff compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat to members of the campus community, the District has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to the campus community. These methods of

communication include [network emails, emergency text messages that can be sent to a phone or Personal Digital Assistant (individuals can sign up for this service on the District web site), public address system, District website and emergency messages that scroll across computer screens when logged into the District's computer system. The District will post updates during a critical incident on the District web site at Hancockcollege.edu. You can also sign up for "RAVE" via the "My Hancock" portal at Hancockcollege.edu.

The District's Public Affairs Office will be responsible for the dissemination of emergency information to the larger community through emergency text messages, District web site and emergency messages that scroll across computer screens.

STANDARD RESPONSE PROTOCOL PROCEDURES

The district utilizes The Standard Response Protocol for emergency events. The Standard Response Protocol (SRP) is a common set of actions and language used by schools and other organizations to respond to a variety of emergencies, including active shooter situations. It is designed to provide consistent and clear communication and actions for students, staff, and first responders.

Key Components of the SRP:

- **All-hazards approach:**

The SRP is designed to be used for any type of emergency, not just specific scenarios like a lockdown.

- **Shared language and actions:**

The SRP uses a specific vocabulary and set of actions that everyone understands and is trained to perform.

- **Five core actions:**

The SRP is based on five actions: Hold, Secure, Lockdown, Evacuate, and Shelter.

- **Training and practice:**

The SRP is designed to be used in drills and training to ensure that everyone knows what to do in an emergency.

The SRP aims to provide a consistent and clear approach to responding to emergencies, ensuring that everyone knows what to do and how to communicate effectively during a crisis.

TESTING EMERGENCY RESPONSE AND EVACUATION PROCEDURES

An evacuation drill is coordinated by the District Police Department and Facilities Department. must be at least once per year for all District owned facilities to allow students an opportunity to learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. The District Police Department has identified generalized evacuation routes and locations. The evacuation routes will remain flexible for every emergency event. ~~does not establish locations for evacuation in advance because these~~ Emergency evacuation decisions are affected by time of day, location of the building being evacuated, the availability of the various designated emergency

gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, the District Police Department and District staff on the scene will communicate information to students regarding the developing situation or any evacuation status changes.

Evacuation drills are monitored by the District Police Department and District administration to evaluate egress and behavioral patterns. Recommendations for improvements are also submitted to the appropriate departments and offices for consideration.

The District conducts announced and unannounced drills and exercises each year and conducts follow-through activities designed for assessment and evaluation of emergency plans and capabilities. District Police Department and District administration coordinate announced ~~or~~ and unannounced evacuation drills at least once per year, as described above, to test the emergency response and evacuation procedures, and to assess and evaluate the emergency evacuation plans and capabilities. For each test conducted, the District Police Department will document a description of the exercise, the date, time, and whether it was announced or unannounced. The District will publish a summary of its emergency response and evacuation procedures in conjunction with at least one drill or exercise each calendar year.

SEMS and NIMS

The District's Emergency Response Plan shall provide for the implementation of California's Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS). There are five designated levels in the SEMS organization: Field Response, Local Government, Operational Areas, Regions, and State. Each level is activated as needed. There are six components of NIMS: Command and Management including the Incident Command System (ICS), Preparedness, Resource Management, Communications and Information Management, Supporting Technologies, and Management and Maintenance. The District's Plan shall include these five essential SEMS functions: Management, Operations, Planning/intelligence, Logistics, and Finance/Administration. The district shall work with the Disaster Resistant California Community Colleges (DRCCC) program to ensure it is in compliance with state and federal requirements.

SEMS shall be used to provide a standardized response to emergencies involving multiple jurisdictions or multiple agencies. The requirements shall include the use of the basic principles and components of emergency management which include the ICS, multi-agency or inter-agency coordination, the operational area concept, and established mutual aid systems. The District's ICS shall provide for the combination of facilities, equipment, personnel, procedures, and communications operating within a common organizational structure, that is responsible for the management of resources to effectively accomplish the district's stated objectives in response to an incident.

For major incidents NIMS should be implemented to provide for a consistent nationwide template to ensure that local, state, and federal agencies can work together to prepare for, prevent, respond to and recover from incidents.

The district's emergency operations plan shall provide information on preparedness, prevention, operations, recovery, and mitigation policies and procedures.

The district's emergency operations plan shall also provide information on coordinating with the appropriate local, state, and federal government authorities and non-governmental entities on comprehensive emergency management and preparedness activities.

Crisis Management Response Structure

In the event of an emergency, the Chief of Campus Police or police department designee, or in the absence of these, the lead manager on duty at the time, will contact the President/Superintendent or designee and contact or arrange the contact, as conditions warrant, of the other Emergency Operations Center personnel up to and including including the Vice Presidents, Director of Physical Plant and Construction Services, Director of Student Health, Wellness, and Public Information Officer to report the emergency.

The above managers will convene (via conference call if necessary) and decide whether to declare a state of emergency, start the process of notifying the community and media if necessary, and review and discharge responsibilities as detailed in the District's Emergency Operations Plan. The President/Superintendent or designee will activate the Emergency Operations Center (EOC) as necessary to participate in the execution of the plan.

The district shall maintain an Emergency Notification Chain with contact telephone numbers of all management personnel.

Responsibility

Government Code Sections 3100-3101 state that all employees of the district are declared civil defense workers during emergencies, subject to such defense activities as may be assigned to them. Federal and state regulations further state that all employees of the district must be trained and qualified in the specified Federal Emergency Management Agency (FEMA) courses depending on an employee's emergency response responsibilities.

Responsibilities of faculty, staff and managers, area leaders, facilities staff and Campus Police personnel are provided in the district's adopted Emergency Operations Plan. Employees are responsible for knowing their duties, functions, and responsibilities.

Training and Preparedness

The district shall determine the appropriate level(s) of SEMS and NIMS training for each of its employees. The determination shall be dependent upon an employee's potential assignment during an emergency response situation.

In addition to the training requirements, the district shall also comply with state and federal preparedness laws for public institutions.

Required Reporting

If a local emergency occurs, and the Governor declares a state of emergency, if the district responds to said emergency, the district shall complete and transmit an after-action report to the California Office of Emergency Services (OES) within 90 days of the close of the incident period. The after-action report shall at a minimum include a review of the response actions taken, the application of SEMS, the identified training needs, suggested modifications to SEMS, necessary modifications to the SEMS plans and procedures and an up-to-date recall of the recovery actions. Note: Local government must use SEMS to be eligible for state funding for response-related personnel costs which occur in response to an incident.

Definitions

The following definitions may be relevant to the implementation of the Emergency Response Plan:

Emergency – Any incident, whether natural or manmade, that requires responsive action to protect life or property.

Incident Command System (ICS): the nationally used standardized on-scene emergency management concept specifically designed to allow its user(s) to adopt an integrated organizational structure equal to the complexity and demands of single or multiple incidents without being hindered by jurisdictional boundaries. ICS is the combination of facilities, equipment, personnel, procedures, and communications operating within a common organizational structure, with responsibility for the management of resources to effectively accomplish stated objectives pertinent to an incident.

Public Notice – Incident Planning and Types

Public notice of emergency planning and advice in the event of actual emergencies shall be provided by way of flip charts in every occupied room or interior area of the campus. Titled sections shall include before the emergency: Power Outage, Bomb Threat, In Case of Active Shooter, Fire, Shelter in Place, Emergency Evacuation, Earthquake, and Medical Emergency.

Public Education – Preparedness Drills and Other Training

The district shall conduct at least one preparedness drill annually. Types and frequency of drill(s) may also be on the advice of, or at the direction of, designated local, state, and federal emergency management agencies and personnel. Other training may be offered and/or required by local, state, or federal mandates.

Approved: 5/9/17

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: First Review of Revised Board Policy 3910, Display of Flags	Item Number: 14.I.
Institutional Goal: Accreditation Standard IV	Enclosures: Page 1 of 3

BACKGROUND

Board policy 3910, Display of Flags, was reviewed per administrative procedure 2410, Board Policies and Administrative Procedures, which states all policies and procedures are to be reviewed on a five-year cycle. After review, the board policy was revised to align with Government Code Section 431.

The board policy has been vetted through the shared governance process.

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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Allan Hancock Joint Community College District Board Policy
Chapter 3 – General Institution

BP 3910 DISPLAY OF FLAGS

The ~~American~~-United States flag and the State of California flags shall be flown at full-staff ~~on all campuses maintained by the district where there is a main flagpole designated.~~ at the entrance or upon the grounds or upon the administration building of every university, college, high school, and elementary school, both public and private, within the State.

Flying the Flag at Half-Staff

The district will lower the American and state flags to half-staff on outdoor displays at college facilities for the following reasons:

1. Upon a directive of either the President of the United States or the Governor of California.
2. When the Superintendent/President, in consultation with the Board President, directs that the flags be lowered to half-staff:
 - a. Upon the death of a current or past board member;
 - b. Upon the death of a current college employee.
 - c. At the request of the AHC Police Chief, for flags to be lowered at the AHC police department facilities and at the Lompoc Valley Public Safety Training Center to recognize the death of a law enforcement officer or firefighter.
3. Item 2 (above) constitutes local past practices. According to Section M of the Federal Flag Code, "in the event of the death of other officials or foreign dignitaries, the flag is to be displayed at half-staff according to Presidential instructions or orders, or in accordance with recognized customs or practices not inconsistent with law."

Protocol for Lowering Flags to Half-Staff

The President's Office will transmit an e-mail message notifying the reasons why the flags are being lowered to half-staff, and provide details to accommodate inquiries from' the community and the media.

Flags will never be lowered to express policy or political positions.

Reference: Government Code Section 431 (d)
United States Code Section 7 (m)

Adopted: 11/20/12

Revised: 6/11/19


INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: First Review of Revised Administrative Procedure 5017 Responding to Inquiries of Immigration Status, Citizenship, and National Origin	Item Number: 14.J.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 4

BACKGROUND

Revised administrative procedure 5017, Responding to Inquiries of Immigration Status, Citizenship, and National Origin, is presented for review. The administrative procedure was reviewed per administrative procedure 2410, Board Policies and Administrative Procedures, which states all policies and procedures are to be reviewed on a five-year cycle. The administrative procedure was updated to correct and clarify language and align with current practices.

The revised administrative procedure has been vetted through the shared governance process.

Administrator Initiating Item: Genevieve Siwabessy	Final Disposition:
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Allan Hancock Joint Community College District
Administrative Procedure
Chapter 5 – Student Services

**AP 5017 RESPONDING TO INQUIRIES OF IMMIGRATION STATUS,
CITIZENSHIP, AND NATIONAL ORIGIN INFORMATION**

Unless required by federal or state law, the District shall not inquire specifically about a student's citizenship or immigration status or the citizenship or immigration status of a student's parents or guardians; nor shall personnel seek or require, to the exclusion of other permissible documentation or information, documentation or information that may indicate a student's immigration status, such as a green card, voter registration, a passport, or citizenship papers.

Where any law contemplates submission of immigration status or citizenship status information to satisfy the requirements of a special program, the District shall not use that documentation or information for decisions related to admissions or enrollment in courses or degree programs.

The District is not permitted to use immigration status, citizenship status, or national origin information in personal statements outside the application process, other than for legitimate educational interests, including the provision of a service or benefit relating to the student, such as health care, counseling, job placement or financial aid.

If the District learns of a student's immigration status through its application process (including the students' personal statement or answers to personal insight questions), the District shall create policies and procedures to protect such personal identifiable information and retain the information only to the extent it is necessary or required by law. The District shall avoid the disclosure of information that might indicate a student or family's citizenship or immigration status if the disclosure is not authorized by the Family Educational Rights and Privacy Act (FERPA) or state law.

Where permitted by law, the Chief Student Services Officer or Director, of Admissions and Records of the District shall enumerate alternative means to establish residency, age, or other eligibility criteria for enrollment or programs, and those alternative means shall include among them documentation or information that are available to persons regardless of immigration or citizenship status, and that do not reveal information related to citizenship or immigration status.

Examples of documents that can be used as proof of residency include but are not limited to:

- Registering a motor vehicle operated in California;
- Obtaining a California driver's license or California identification card;
- Filing a resident or nonresident California state income tax return;
- Listing a California address on a federal income tax return;
- Listing a permanent military address or home of record in California;
- A professional or vocational license obtained from a California state licensing agency (e.g., nursing, teaching credentials);
- Maintaining active resident memberships in California based professional organizations (e.g., police union, teachers' union); and
- Maintaining an active bank account at a California bank.

Where a District is permitted by law to request a minor student's parent's residency information in order to determine tuition or aid, the educational institution shall only require documentation or information that is available to persons regardless of immigration status (as noted above).

Where residency, age, and other eligibility criteria for purposes of enrollment or any program may be established by alternative documents or information permitted by law or this administrative procedure, the District's procedures and forms shall describe to the applicant, and accommodate, all alternatives specified in law and all alternatives authorized under this administrative procedure.

Specifically, where the District must determine a student's residency for purposes of in-state tuition, the District shall not inquire about a parent/guardian's citizenship or immigration status, and shall enumerate alternative means of establishing a parent/guardian's residency. If the student is considered a minor dependent of a California resident, the college or university shall only require documents to determine whether the parent has resided in California for one year (e.g. vehicle registration, lease agreements, etc.)

In accordance with SB 1141, the District shall not require a student to affirm lawful presence in the United States as a condition of eligibility for in-state tuition under Education Code Section 68130.5. Undocumented students who meet the attendance and graduation criteria of AB 540 shall not be required to submit proof of immigration status to qualify for resident tuition.

The District shall ensure that residency reclassification processes and associated forms do not request or collect immigration status unless explicitly required by law.

The District shall provide training to staff involved in residency determination to ensure compliance with FERPA, SB 1141, AB 540, and current Chancellor's Office guidance on protecting undocumented student data.

References:

Education Code Sections 66093, 66093.3, and 68076;
Title 5 Section ~~41905~~4024

Approved: 1/14/20

**INFORMATION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: First Review of Revised Board Policy 6541, Reporting Injuries	Item Number: 14.K.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 3

BACKGROUND

Board policy 6541, Reporting Injuries, was reviewed per administrative procedure 2410, Board Policies and Administrative Procedures, which states all policies and procedures are to be reviewed on a five-year cycle. During the review, the board policy received updates recommended by the league and were revised to closely align with current practice.

The board policy is legally required by the California Community College League's Policy and Procedure Services and has been vetted through the shared governance process.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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**Allan Hancock Joint Community College District
Board Policy
Chapter 6 – Business and Fiscal Affairs**

BP 6541 REPORTING INJURIES

All student injuries will be immediately reported on District Accident Report Forms by the instructor, or if a student requires medical attention at the Student Health Center for an injury sustained on an Allan Hancock College campus. ~~the student is sent to the Health Office, by the Nurse.~~

All campus related incidents of injuries to District employees, student workers, and volunteers ~~should~~ **will** immediately be reported ~~all incidents of injury the incident~~ to their supervisor, who will report the incident immediately to Human Resources. In addition to a report to Human Resources, the employee and supervisor will complete their portion of the ~~an An Employee's and Supervisor's~~ District approved Industrial Incident Report ~~will be completed~~ as soon as feasible after the incident. If the employee cannot complete the industrial incident report, the supervisor will complete the report.

All campus related incidents of injuries to non-district affiliates should be reported to the office of the Vice President of Finance and Administration.

Adopted: No date
Revised: 7/9/19

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: First Review of Board Policy and Revised Administrative Procedure 6750, Parking and Traffic Control on College District Property	Item Number: 14.L.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 6

BACKGROUND

Board policy and administrative procedure 6750, Parking and Traffic Control on College District Property, was reviewed per administrative procedure 2410, Board Policies and Administrative Procedures, which states all policies and procedures are to be reviewed on a five-year cycle. During the review, no changes were required for the board policy. However, the administrative procedure received updates recommended by the league and were revised to closely align with current practice.

The administrative procedure and board policy are legally required by the California Community College League's Policy and Procedure Services and has been vetted through the shared governance process.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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**Allan Hancock Joint Community College District
Board Policy
Chapter 6 – Business and Fiscal Affairs**

**BP 6750 PARKING AND TRAFFIC CONTROL ON COLLEGE
DISTRICT PROPERTIES**

The District shall establish such administrative procedures regarding vehicles and parking on campus as are necessary for the orderly operation of the instructional program. No person shall drive any vehicle or leave any vehicle unattended on the campus except in accordance with such procedures.

The Allan Hancock Joint Community College District endeavors to provide safe and adequate facilities for vehicular movement and parking on District campuses. The responsibility for establishing rules and regulations relating to vehicular traffic and parking fees and fines on District properties is vested in the Board of Trustees. As such, the Board of Trustees has authorized a permit-parking program to include the collection of fees and fines for the District. The Allan Hancock College Police Department shall have the primary responsibility for administering the parking program and regulating vehicular travel on District properties.

Parking fees may be established in accordance with these board policies. (See BP 5030 Fees.)

References: Education Code Section 76360;
Vehicle Code Sections 21113 and 40220

Adopted: 11/19/02
Revised: 4/16/15
Revised: 7/9/19



**Allan Hancock Joint Community College District
Administrative Procedure
Chapter 6 – Business and Fiscal Affairs**

AP 6750 PARKING AND TRAFFIC CONTROL ON COLLEGE DISTRICT PROPERTIES

These procedures are intended to promote safe and orderly movement of traffic and parking within District property for the safe and orderly parking of vehicles and bicycles.

All applicable provisions of the California Vehicle Code are expressly applicable both on and off paved roadways.

Parking of motor vehicles and bicycles is limited to specially designated areas. Fee permits are required. Vehicles, or bicycles, E-Bikes, or electric scooters parked in violation of the provisions of this code are subject to fines, towing, or impoundment.

The responsibility for finding a legal parking space rests with the operator. Lack of space is not a valid reason for violating parking rules or regulations.

All persons who enter on the college are charged with knowledge of the provisions of this procedure and are subject to the penalties for violations of such provisions.

In accordance with California Vehicle Code Section 21113, the District will enforce these procedures by issuing citations.

Parking Permits

All students, faculty, staff, and visitors parking on either the Santa Maria or Lompoc campuses are required to display the appropriate parking permit as outlined in the Allan Hancock Joint Community College District Traffic and Parking Regulations Manual. Information regarding days and times of parking and permit sales, hours of enforcement, and parking bail collection shall be made available each semester through publications in the district class schedule, faculty resource guide, parking brochure, Web site, and/or other publications as designated by the Allan Hancock Joint Community College District superintendent/president or his/her designee.

Parking and Traffic Enforcement

The Allan Hancock College District Police Department shall have the primary responsibility for administering the parking program and regulating vehicular travel on district properties. Allan Hancock College District police officers and parking control workers are authorized by statute to issue parking citations based upon district approved traffic and

parking regulations. Allan Hancock College District police officers are also authorized to enforce all provisions of the California Vehicle Code under general direction of the District Chief of Police.

The vice president, facilities and operations, in consultation with the director, public safety/district chief of police, shall ensure that district parking lots are properly maintained and designed to provide orderly parking and safe paths for vehicular and pedestrian travel. Parking lots on both Santa Maria and Lompoc campuses shall have clearly marked stalls for employee, student, disabled, and visitor parking.

All persons driving a motor vehicle or personal vehicle, such as, riding a bicycles, E-Bikes, or electric scooters on college district properties are subject to traffic control regulations as set forth in the California Vehicle Code, in addition to the provisions of the district traffic and parking regulations manual. Any person who violates these provisions is subject to citation and shall be responsible for the penalties associated with the designated violation.

Traffic on Campus Sidewalks

This section outlines the procedures regarding the use of motor vehicles, electric carts and personal vehicles on campus sidewalks to provide for the safety of pedestrians. Ensuring motor vehicles access to buildings is important to providing maintenance and services to the campus; however, when these motor vehicles travel or are parked on sidewalks used by pedestrians, they pose a serious safety hazard and a liability to the college.

Motor Vehicles

The following procedures shall be enforced by district police for all motor vehicles or electric carts needing access to campus sidewalks or pedestrian pathways (with the exception of maintenance or emergency vehicles):

1. District vehicles shall park in designated service parking areas identified by signage and orange striping, or in yellow parking stalls (this policy is applicable when classes are in session – refer to the current academic calendar).
2. Contractors and vendors must park in designated service parking areas or in white lined parking stalls.
3. Limited sidewalk access is only allowed for deliveries or to drop off large equipment and tools at the work site; the vehicle must then be relocated to a designated service parking area or green or white parking stalls.
4. There shall be no convenience or short-cut traffic allowed through the campus on sidewalks.
5. When there is a need to operate a motor vehicle in pedestrian areas, the best practice is to enter an access point closest to the building or site where the service is required and seek non-peak pedestrian traffic times to access sidewalks.
6. ~~Speed limit on campus sidewalks is 5 mph and emergency flashers shall be used (if equipped).~~

67. Bollards may be used to restrict motor vehicle access to campus sidewalks.

78. Special permits may be issued by district police for exceptions.

4. 8. No person shall park any vehicle or vending cart of any kind containing merchandise or food offered for sale on campus without the written permission of the President or designee.

9. No parking is allowed in any area that does not have a clearly marked stall, except designated dirt lots.

10. No persons shall park or leave standing a vehicle on any walkway, landscaped area, driveway, road, or field without prior approval of the College Public Safety Department.

2. 11. No person shall abandon or leave standing any vehicle or motorized cycle on District or College property in excess of 72 hours. All such vehicles will be stored under authority of Section 22658 (a) of the Vehicle Code.

Speed Limits on Campus

No person, while operating a vehicle on Allan Hancock College District Property, will drive a vehicle at a speed greater than is reasonable and prudent under the conditions, and having a regard for the actual and potential hazards existing. Consistent with the foregoing, every person will drive at a safe and appropriate speed when special hazards exist with respect to pedestrians or other traffic or by reason of weather or roadway conditions.

The speed limit as here in after authorized will be a maximum of:

1. Twenty-five (25) miles per hour on all perimeter roads.
2. Ten (10) miles per hour in any Allan Hancock College affiliated campus parking ~~lots~~lot and frontage roads connecting buildings or parking lots.
3. Five (5) miles per hour on campus sidewalks with prior authorization. Emergency flashers shall be used (if equipped).

No person will drive a vehicle at a speed in excess of such maximum limits. Failure to comply with the California Vehicle Code or maximum and safe limits on Allan Hancock College District Property could result in a citation by law enforcement personnel.

Electric Vehicle Charging Stations

Vehicles parking in EV stalls must be actively plugged in to the EV charger.

Unless otherwise stated, all provisions of this procedure shall be applicable to electric vehicles. The usage rates for EV charging shall be \$.25 per hour.

Personal Vehicles

The use of mobility vehicles for the physically impaired are permitted on campus sidewalks. The use of bicycles, skateboards, or other personal vehicles is permitted on campus only in designated areas.

References: Education Code Sections 72330; and 76360;
California Vehicle Code including but not limited to Sections 21113(a); and 22651.5

Approved: 3/17/15

Revised: 5/9/17

**INFORMATION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: First Review of Board Policy and Administrative Procedure 6800, Occupational Health and Safety	Item Number: 14.M.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 4

BACKGROUND

Board policy and administrative procedure 6800, Occupational Health and Safety, was reviewed per administrative procedure 2410, Board Policies and Administrative Procedures, which states all policies and procedures are to be reviewed on a five-year cycle. During the review, no changes were required.

The administrative procedure and board policy are legally required by the California Community College League's Policy and Procedure Services and has been vetted through the shared governance process.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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**Allan Hancock Joint Community College District
Board Policy
Chapter 6 – Business and Fiscal Affairs**

BP 6800 OCCUPATIONAL HEALTH AND SAFETY

The Superintendent/President shall establish administrative procedures to ensure the safety of employees and students on District sites, including compliance with the following:

- Compliance with the United States Department of Transportation regulations implementing the Federal Omnibus Transportation Employee Testing Act of 1991. Specifically, the District shall comply with the regulations of the Federal Highway Administration (FHWA) and, if applicable, the Federal Transit Administration (FTA). Compliance with these policies and procedures may be a condition of employment.
- Establishment of an Injury and Illness Prevention Program in compliance with applicable OSHA regulations and state law. These procedures shall promote an active and aggressive program to reduce and/or control safety and health risks.
- Establishment of a Hazardous Material Communications Program, which shall include review of all chemicals or materials received by the District for hazardous properties, instruction for employees and students on the safe handling of such materials, and proper disposal methods for hazardous materials.
- Prohibition of the use of tobacco in all public buildings.

References: 49 Code of Federal Regulations, Parts 40 and 655;
Title 8 Section 3203;
29 Code of Federal Regulations 1910.101 et seq.;
Health & Safety Code Section 104420

Adopted: 6/13/17



Allan Hancock Joint Community College District
Administrative Procedure
Chapter 6 – Business and Fiscal Affairs

AP 6800 OCCUPATIONAL HEALTH AND SAFETY

Definitions

Prevention activities increase awareness and minimize the potential for crisis in the workplace. Training is essential for all staff to learn how to recognize early warning signs, so that appropriate intervention can be provided for identified areas of conflict in the workplace.

Crisis or conflict constitutes any inappropriate or unreasonable disruption that interferes with the normal functioning of your work.

Acts of violence include any physical action, whether intentional or reckless, that harms or threatens the safety of self, another individual or property.

A threat of violence includes any behavior that by its very nature could be interpreted by a reasonable person as intent to cause physical harm to self, another individual or property.

Workplace includes off-campus locations as well as college-sponsored activities where faculty, staff, or student employees are engaged in college business or locations where incidents occur as a result of the person's relationship to the college community.

Emergencies

Any employee shall immediately report any situation that threatens life or property and demands an immediate response of police, fire, or medical personnel by first dialing 911 and then notifying law enforcement.

Equipment and Sanitation

Should the duties of an employee require the use of equipment to ensure the safety of the employee, the District shall furnish such equipment. Complaints related to health safety, sanitation and working conditions shall be forwarded to the appropriate department for review and recommendation.

Crisis and Conflict Intervention

Any employee experiencing a crisis or conflict should immediately contact his/her supervisor, District Police or Human Resources. The supervisor shall immediately notify

District Police and Human Resources about any acts or threats of violence. The employee will be provided consultation regarding resources available to resolve the issue.

It is the responsibility of all employees to immediately report threats, acts of violence or any other behavior which deliberately hurts or harms another person at the college to their immediate supervisor, District Police or local law enforcement. Such reports will be promptly and thoroughly investigated.

Restraining Orders/Court Orders

An employee shall notify law enforcement of any restraining orders/court orders when named as a plaintiff, and provide a copy of the order to District Police. In the event the supervisor is informed by an employee of a restraining order, the supervisor will contact District Police, ensure they are aware of it, and that they have a copy of the restraining order on file.

Also see BP/AP 3500 titled Campus Safety, BP/AP 3505 titled Emergency Response Plan, BP/AP 3510 titled Workplace Violence Plan, BP/AP 3515 titled Reporting a Crime, and AP 7343 titled Industrial Accident and Illness Leave

References: Cal/OSHA;

Labor Code Sections 6300 et seq;

Title 8 Section 3203;

Code of Civil Procedure Section 527.8;

Penal Code Sections 273.6, 626.9, 626.10, and 12021

Approved: 5/9/17

INFORMATION ITEM

To: Board of Trustees	Date: Oct. 20, 2025
From: Superintendent/President	
Subject: First Review of Administrative Procedure 7924, Management Recruitment & Hiring	Item Number: 14.N.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 4

BACKGROUND

Revised administrative procedure 7924, Management Recruitment and Hiring, underwent the review process. During the review, the administrative procedure received updates to closely align with current practice.

The administrative procedure is recommended and has been vetted through the shared governance process.

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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Allan Hancock Joint Community College District
Administrative Procedure
Chapter 7 – Human Resources

AP 7924 MANAGEMENT RECRUITMENT & HIRING

The recruitment and selection of academic and classified administrators will focus on ensuring that the District will select administrators who can lead, manage, and administer programs and services in the community college setting, who can foster community college effectiveness, equity and inclusion on campus, who inspire confidence, and who are experts in their area of work.

In addition to the general processes described above, the recruitment of administrators will follow these procedures:

I. Interim Assignments

“In-house or promotional only” recruitments shall only be used in limited circumstances, e.g., to fill a management position on an interim basis for the minimum time necessary to allow for full and open recruitment (limited to a maximum of two years). When possible, interim opportunities will be advertised internally for a period of five days.

If an academic administrator position becomes vacant, and has a need for immediate appointment, the president may appoint someone as an interim or acting administrator. To the extent possible, the recruitment and/or appointment process shall include consultation with the Academic Senate Executive Committee prior to the selection of an appointee.

A person appointed to an “interim” or “acting” academic administrator position will possess the minimum qualifications prescribed for the position by the Board of Governors of the California Community Colleges.

II. Identification of Positions to Hire

As vacancies occur, it is incumbent on the hiring supervisor to consider current and future program and department needs and goals before initiating recruitment activities for a

replacement position. When a position is identified for recruitment, the immediate supervisor of the position shall initiate a request to hire using the appropriate form.

III. Job Announcements and Recruitment

Using the approved job description as the foundation, the job announcement will include core duties, responsibilities, and professional expectations of all administrators, including the knowledge, skills, and abilities the District requires. Job requirements shall include a demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students.

For educational administrators, it will include as minimum qualifications the standard qualifications listed in the Board of Governors' Minimum Qualifications for Faculty and Administrators in the California Community Colleges, and as listed in the approved job descriptions.

The committee chair should suggest professional organizations, list-serves, conferences, websites, journals, or other sources for posting the job announcements. After the job is posted, the Human Resources Office will send a notice to all employees, who will be encouraged to share the announcement widely.

IV. Committee Composition

The size of interview committees for administrative positions will be determined by the Superintendent/President and may exceed ten (10) depending on the scope of responsibility. The committee composition shall be:

- A. Administrator(s) selected by the Superintendent/President;
- B. an administrator chosen by the Management Association;
- C. at least three (3) and, in cases when the committee exceeds ten (10), up to five (5) faculty selected by the Academic Senate;
- D. a student selected by the Superintendent/President from names provided by the Associated Student Government (ASBG);
- E. a supervisory/confidential employee chosen by the supervisory/confidential group;
- F. and two (2) staff members selected by California School Employees Association (CSEA).

Any exceptions to this procedure must be approved by the Chief Human Resources Officer in consultation with the hiring administrator, and the department chair (for academic administrator recruitments). The screening committee will consist of selected members of the interview committee and will review applications and recommend candidates to be interviewed.

V. Recommendation of Candidates for Final Interview

At the conclusion of all interviews and skills demonstrations, the committee chair will lead the committee on a discussion of candidates, to arrive at a list of two to four candidates, unranked, that the committee recommends for final consideration by the Superintendent/President. Selection of these finalists is an endorsement that any of the forwarded finalists would be acceptable to the committee.

VI. Screening of the Final Candidates; Job Offer

The Superintendent/President will interview the recommended candidates with the appropriate vice president and the committee chair and make his or her selection of the top candidate or candidates. The committee chair will conduct reference checks of the top one or two candidates, which references should include the most recent supervisor, and supervisors and peers in positions with sufficient similarity to enable them to render reasonable, informed opinions of the candidate's likelihood for success in an administrator position at Allan Hancock College.

After reviewing the reference checks and the salary recommendation made by the Human Resources Office after reviewing the applicant's work history, the Superintendent/President or designee will make an offer to the top candidate and instruct the Human Resources Office to initiate the job offer letter and acceptance process. The offer letter will announce the position, the Ed. Code authority under which the hire is made, the recommended salary, which is certified after the receipt of original transcripts and verification of prior employment, and that the offer is conditioned on passing a Department of Justice background check and ratification of hire by the Board of Trustees.

If, after the selection processes are completed, the Superintendent/President does not recommend the hire of any candidate forwarded for consideration, they will discuss next steps with the CHRO and the committee chair, which steps may include going back further into the pool, reopening the search, hiring an interim, or declaring the search a failed search. Before reopening a failed search, the immediate supervisor of the position being recruited should review the job announcement and recommend any adjustments he or she deems advisable to attract a pool better-suited for the position.

Approved:

This is a new procedure.

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Monthly Report, Associate Superintendent/Vice President, Academic Affairs	Item Number: 14.O.
Institutional Goal: Ed Master Plan Goal C. Student Progression through Program of Study	Enclosures: Page 1 of 1

BACKGROUND**Dia de Los Muertos Festival**

The City of Santa Maria Recreation and Parks Department, in partnership with PLAY, Inc., Allan Hancock College, and the Santa Maria Joint Union High School District, is proud to host the Dia de Los Muertos Festival at the Fine Arts Complex.

The event will take place on Sunday, Oct. 26, 2025, 10:00 a.m. to 4:00 p.m., featuring live traditional music and dance performances, along with a variety of cultural activities, crafts, food, artisan vendors, community and family altars.

Upcoming Exhibition at the Foxworthy Gallery:

- ***Dreams and Revelations: Works by Paulo P. Lima***, Oct. 13, 2025 – Dec. 4, 2025
- **Artist Reception:** Friday, Oct. 17, 2025, 4:30 p.m. - 7:00 p.m. Foxworthy Gallery
- **Art Talk with Paulo P. Lima:** Thursday, Nov. 6, 2025, 5:00 p.m. - 6:00 p.m., building F, room 225

Additionally, the Student Gallery will have Halloween-themed student work, including a wall curated by the Art Club, and on display for the Santa Maria Dia de Los Muertos event.

Administrator Initiating Item: Robert Curry	Final Disposition:
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To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Monthly Report, Associate Superintendent/Vice President, Student Services	Item Number: 14.P.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 1

BACKGROUND

Career Expo 2025 Summary

Allan Hancock College hosted a highly successful Career Expo on Friday, Oct. 3, 2025, welcoming more than 1,300 high school students from across Santa Barbara and San Luis Obispo counties. Students had the opportunity to connect with more than 100 industry partners, including Smucker's, the City of Santa Maria, and Community Bank of Santa Maria, among many others.

In addition to the industry exhibits, Career Technical Education programs were showcased through a fashion show, dance performance, and culinary presentations, highlighting the hands-on learning experiences available at Hancock. Student support services engaged with future students, sharing valuable information about the many resources and programs designed to help them succeed once they enroll. Student leadership also participated, creating a welcoming and interactive environment through engaging activities.

The Kiwanis Club provided a delicious barbecue luncheon for our industry partners, adding a warm community touch to the day. Under the leadership of Adelina Pozos, Career Center coordinator, the Career Center team once again organized and delivered an inspiring and impactful event that connected students, educators, and employers in meaningful ways.

Student Services Data Dashboard

In partnership with Institutional Effectiveness (IE) and Information Technology Services (ITS), a new Student Services Dashboard has been launched to better quantify and visualize the student experience in a timely way. Until this dashboard, student data for the college has only been accessible through ad hoc requests, end-of-term dashboards, and at the state-level, months after the term has concluded. The dashboard is publicly available on the Institutional Effectiveness website with a commitment of continuous refinement and improvement.

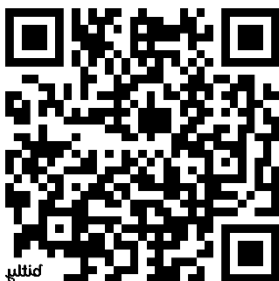


Figure 1:

<https://www.hancockcollege.edu/ie/Student%20Services%20Dashboard.php>

Integral to the dashboard launch and the ongoing work to improve student services data has been the convening of a Data Governance workgroup led by Executive Director, ITS, Andy Specht, Ph.D. This technical workgroup includes members from ITS, IE, and Student Services teams who collaborate with the goal of building confidence in student services data. Their discussions have included program practices, technology systems, and shared definitions, all aimed at ensuring data accuracy. Recognizing that accurate student data is crucial for evaluating our progress towards student equity, this group is dedicated to the continuous, iterative work of data governance.

Administrator Initiating Item: Genevieve Siwabessy	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Monthly Report, Executive Director, Institutional Effectiveness	Item Number: 14.Q.
Institutional Goal: Accreditation Standard I	Enclosures: Page 1 of 1

BACKGROUND
Conference Participation

The Office of Institutional Effectiveness collaborated with the Information Technology and Student Services divisions to contribute to the Collective Equity Impact Institute in Irvine. Their presentation, "Building Confidence in Data: Allan Hancock College's Journey to Student-Centered Support through Data Governance," shared the experience of the teams in developing and delivering a dashboard that will help provide data-driven insights in Student Services. The presentation showcased how these teams worked in tandem to turn raw data into actionable insights and translate those insights into timely, human-centered interventions.

The office was also represented at the Strengthening Student Success Conference in Burlingame. The conference is focused on providing an opportunity for colleagues to connect across roles and campuses to explore strategies to improve equitable outcomes, strengthen institutional effectiveness, and build leadership capacity.

Administrator Initiating Item: Craig N. Bach	Final Disposition:
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To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Monthly Report, Executive Director, College Advancement	Item Number: 14.R.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 1

BACKGROUND
Campus Graphics Insourcing Continues to Grow

The Campus Graphics insourcing operation, launched in 2008, was established to offset the growing costs of operating a college print shop within a fixed operational budget. What began as a modest effort to supplement department resources has evolved into a highly successful and sustainable model that supports both departmental needs and the broader mission of Allan Hancock College. In its early years, the insourcing program generated approximately \$5,000 to \$10,000 annually. In FY2024/25, Campus Graphics set a new revenue record, billing more than \$151,000. Based on actuals from this year, we project an additional 10 to 15 percent for this fiscal year.

Revenue generated through insourcing is strategically reinvested into Campus Graphics operations, significantly reducing or eliminating the need for district budget augmentation. These funds are used to offset increased costs of operational supplies, purchase and upgrade printing equipment, replace computers for CG staff, acquire and maintain job submission software (EDU Printshop Pro), support leased equipment and maintenance expenses, fund portions of two Campus Graphics employees' salaries, and employ a student worker. Through this model, Campus Graphics has been able to absorb rising costs and modernize operations without requesting additional district funding since the program's inception.

Beyond the financial benefits, the insourcing operation has become a remarkable source of positive public relations for the college. By serving as a professional, community-focused print partner for local organizations, Campus Graphics strengthens the college's visibility, credibility, and relationships across the Central Coast with municipalities, non-profits, schools, religious organizations, political campaigns, and other community organizations. These partnerships not only generate operational revenue but also showcase the college's talent, quality, and community spirit, serving as an ongoing, organic form of public outreach and brand-building for the college.

Operating a thriving insourcing business alongside the daily workload of a college print operation requires extraordinary coordination, creativity, and dedication from the Campus Graphics team. The work is often time-sensitive and detail-intensive, yet the team consistently rises to the challenge - demonstrating innovation, teamwork, and a commitment to excellence.

Administrator Initiating Item: Jon Hooten	Final Disposition:
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To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: Monthly Report, Associate Superintendent/Vice President, Finance and Administration	Item Number: 14.S.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 1

BACKGROUND

On Oct. 1, the district transitioned to a new insurance broker and administrator. HUB International now serves as the broker, while Benefit & Risk Management Services (BRMS) handles administration. Employee and retiree medical insurance and prescription benefits did not change.

The district will have more flexibility in managing plans, insights into aggregate usage and a better understanding of employee needs as a result of the change. To kick off the transition, the district hosted two welcome events, one in Santa Maria and one in Lompoc, to introduce representatives from HUB to the rest of the campus. One of the benefits of having HUB as the broker is the convenience of a local office.

Both events were well attended and provided an opportunity for employees to ask questions, get to know the new administrators, and even receive information on portions of their medical benefits.

Both sessions ended with a 30-minute presentation on new virtual medical services programs.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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To: Board of Trustees	Date:
From: Superintendent/President	October 20, 2025
Subject: A Monthly Report on the Year-to-Date Financial Data for Various Funds	Item Number: 14.T.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 24

BACKGROUND

Attached are copies of financial statements for the following funds:

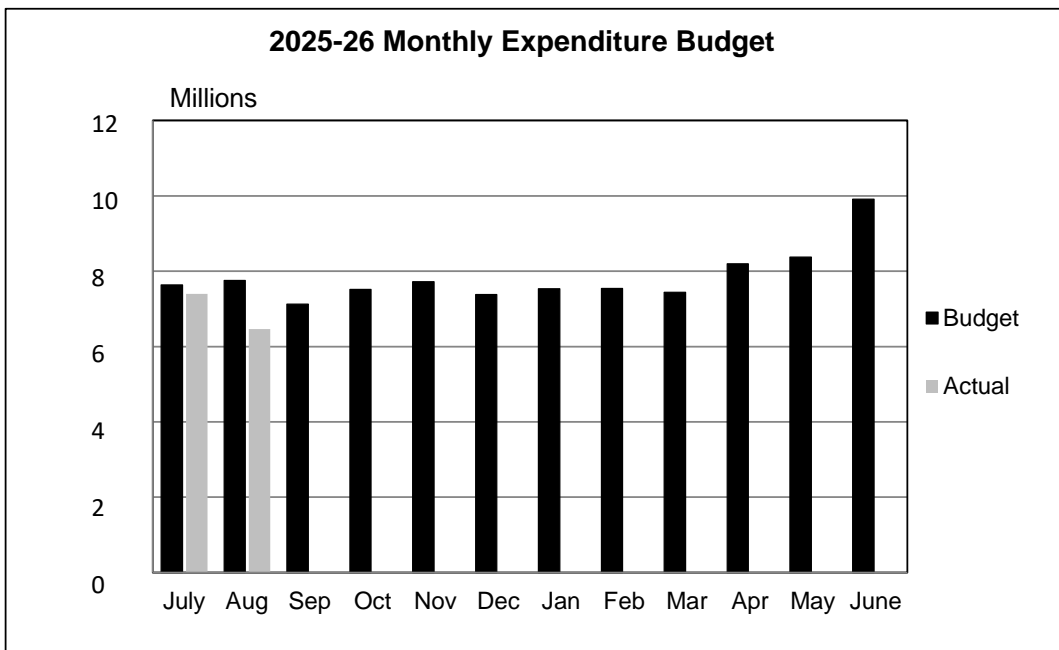
General Fund - Unrestricted
 General Fund - Restricted
 Child Development Fund
 PCPA Fund
 Capital Outlay Projects Fund
 General Obligation Bond Building Fund
 Dental Self-Insurance Fund
 Property and Liability Self-Insurance Fund
 Post-Employment Benefits Fund
 Other Post-Employment Benefits (OPEB) Trust Summary
 Associated Students Trust Fund
 Student Representation Fee Trust Fund
 Student Body Center Fee Trust Fund
 Student Financial Aid Trust Fund
 Scholarship and Loan Trust Fund
 District Trust Fund
 Student Clubs Agency Fund
 Foundation Agency Fund
 AHC Viticulture & Enology Foundation Agency Fund

The statements reflect year-to-date budgets and financial data.

Administrator Initiating Item: Dennis Curran	Final Disposition:
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GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET

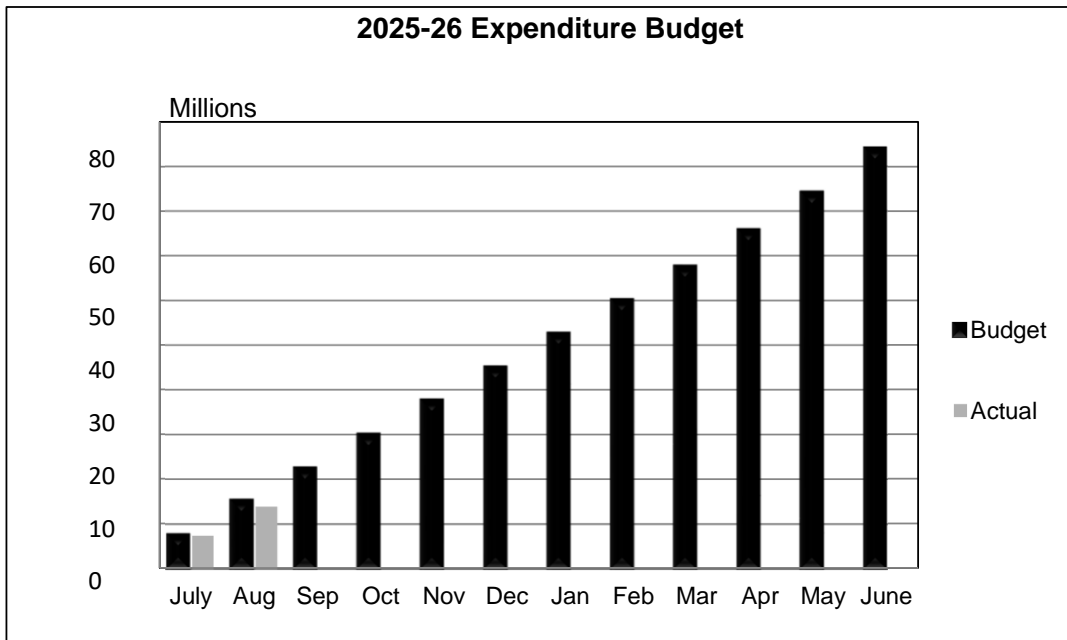
	August Budget	August Expenditures	Percentage Variance
Academic Salaries	3,001,053	2,865,825	95.49%
Classified Salaries	1,883,838	1,839,779	97.66%
Employee Benefits	1,719,590	1,642,233	95.50%
Supplies and Materials	167,378	136,969	81.83%
Other Operating Expenses	711,551	-200,130	-28.13%
Capital Outlay	198,104	175,871	88.78%
Other Outgo/Transfers	<u>72,432</u>	<u>441</u>	0.61%
	7,753,946	6,460,988	83.33%



GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET

Year to Date Expenditures

	July-Aug Budget	July-Aug Year to Date	Percentage Variance
Academic Salaries	4,386,338	4,228,302	96.40%
Classified Salaries	3,571,592	3,497,764	97.93%
Employee Benefits	2,864,375	2,819,681	98.44%
Supplies and Materials	311,321	266,750	85.68%
Other Operating Expenses	3,118,047	2,198,781	70.52%
Capital Outlay	224,541	199,842	89.00%
Other Outgo/Transfers	<u>911,992</u>	<u>647,613</u>	71.01%
	15,388,206	13,858,733	90.06%



Allan Hancock College
General Fund

Income Statement by Fund
For Period Ending 08/31/2025

	<u>Unrestricted Budget</u>	<u>Unrestricted Actual</u>	<u>% Budget</u>	<u>Restricted Budget</u>	<u>Restricted Actual</u>	<u>% Budget</u>
REVENUES						
Federal Revenues	\$ 19,200	\$ 0	0.00%	\$ 3,349,250	\$ 22,245	0.66%
State Revenues	56,036,482	7,293,843	13.02%	30,739,775	18,156,876	59.07%
Local Revenues	32,244,759	2,972,923	9.22%	1,856,100	740,142	39.88%
Total REVENUES	<u>88,300,441</u>	<u>10,266,766</u>	<u>11.63%</u>	<u>35,945,124</u>	<u>18,919,262</u>	<u>52.63%</u>
EXPENDITURES						
Academic Salaries	32,240,931	4,228,302	13.11%	4,593,054	442,705	9.64%
Classified Salaries	23,407,819	3,497,764	14.94%	7,301,478	949,580	13.01%
Employee Benefits	21,353,761	2,819,681	13.20%	4,302,271	474,610	11.03%
Supplies and Materials	1,805,208	266,750	14.78%	3,088,458	259,497	8.40%
Other Operating Exp. and Services	10,042,670	2,198,781	21.89%	5,521,348	522,733	9.47%
Capital Outlay	750,488	199,842	26.63%	2,321,061	101,424	4.37%
Total EXPENDITURES	<u>89,600,876</u>	<u>13,211,119</u>	<u>14.74%</u>	<u>27,127,670</u>	<u>2,750,550</u>	<u>10.14%</u>
Excess of Revenues Over/ (Under) Expenditures	(1,300,436)	(2,944,353)		8,817,455	16,168,712	
OTHER FINANCING SOURCES (USES)						
Other Financing Sources	0	0	0.00%	83,900	0	0.00%
Total OTHER FINANCING SOURCES (USES)	<u>0</u>	<u>0</u>	<u>0.00%</u>	<u>83,900</u>	<u>0</u>	<u>0.00%</u>
OPERATING TRANSFERS OUT						
Other Outgo	4,530,156	647,613	14.30%	6,955,323	228,901	3.29%
Total OPERATING TRANSFERS OUT	<u>4,530,156</u>	<u>647,613</u>	<u>14.30%</u>	<u>6,955,323</u>	<u>228,901</u>	<u>3.29%</u>
Excess of Revenues and Other Financing Sources Over/(Under)	(5,830,592)	(3,591,966)		1,946,031	15,939,811	
FUND BALANCE						
Fund Balance, July 1st	<u>34,863,865</u>	<u>34,863,865</u>		<u>10,630,226</u>	<u>10,630,226</u>	
Current Balance	<u>\$ 29,033,274</u>	<u>\$ 31,271,899</u>		<u>\$ 12,576,258</u>	<u>\$ 26,570,038</u>	

Allan Hancock College
Child Development Fund

Income Statement by Fund
For Period Ending 08/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Federal Revenues	\$ 288,940	\$ 74,641	25.83%
State Revenues	1,328,650	579,867	43.64%
Local Revenues	296,419	29,260	9.87%
Total REVENUES	<u>1,914,009</u>	<u>683,767</u>	<u>35.72%</u>
EXPENDITURES			
Academic Salaries	163,386	27,394	16.77%
Classified Salaries	1,212,404	120,924	9.97%
Employee Benefits	313,084	36,935	11.80%
Supplies and Materials	267,002	13,009	4.87%
Other Operating Exp. and Services	30,993	2,137	6.90%
Capital Outlay	123,746	21,849	17.66%
Total EXPENDITURES	<u>2,110,616</u>	<u>222,247</u>	<u>10.53%</u>
Excess of Revenues Over/ (Under) Expenditures	(196,607)	461,520	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	30,000	0	0.00%
Total OTHER FINANCING SOURCES (USES)	<u>30,000</u>	<u>0</u>	<u>0.00%</u>
FUND BALANCE			
Fund balance, July 1	<u>739,309</u>	<u>739,309</u>	
Current Balance	<u>\$ 572,701</u>	<u>\$ 1,200,829</u>	

Allan Hancock College
PCPA Fund

Income Statement by Fund
For Period Ending
08/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 3,432,079	\$ 996,768	29.04%
Total REVENUES	<u>3,432,079</u>	<u>996,768</u>	<u>29.04%</u>
EXPENDITURES			
Classified Salaries	3,833,904	597,971	15.60%
Employee Benefits	954,883	135,171	14.16%
Supplies and Materials	571,337	144,224	25.24%
Other Operating Exp. and Services	934,918	319,594	34.18%
Capital Outlay	42,811	11,664	27.25%
Total EXPENDITURES	<u>6,337,853</u>	<u>1,208,625</u>	<u>19.07%</u>
Excess of Revenues Over/ (Under) Expenditures	(2,905,774)	(211,856)	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	2,860,110	0	0.00%
Total OTHER FINANCING SOURCES (USES)	<u>2,860,110</u>	<u>0</u>	<u>0.00%</u>
OPERATING TRANSFERS OUT			
Other Outgo	1,170,757	511,049	43.65%
Total OPERATING TRANSFERS OUT	<u>1,170,757</u>	<u>511,049</u>	<u>43.65%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(1,216,421)	(722,905)	
FUND BALANCE			
Fund balance, July 1	<u>4,008,884</u>	<u>4,008,884</u>	
Current Balance	<u>\$ 2,792,463</u>	<u>\$ 3,285,979</u>	

Allan Hancock College
Capital Outlay Project Fund

Income Statement by Fund
For Period Ending 08/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 25,000	\$ 0	0.00%
Total REVENUES	<u>25,000</u>	<u>0</u>	<u>0.00%</u>
EXPENDITURES			
Supplies and Materials	104,668	0	0.00%
Other Operating Exp. and Services	361,974	0	0.00%
Capital Outlay	3,040,349	144,433	4.75%
Total EXPENDITURES	<u>3,506,991</u>	<u>144,433</u>	<u>4.12%</u>
Excess of Revenues Over/ (Under) Expenditures	(3,481,991)	(144,433)	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	2,123,648	19,570	0.92%
Total OTHER FINANCING SOURCES (USES)	<u>2,123,648</u>	<u>19,570</u>	<u>0.92%</u>
FUND BALANCE			
Fund balance, July 1	12,093,298	12,093,298	
Current Balance	<u>\$ 10,734,954</u>	<u>\$ 11,968,435</u>	

Allan Hancock College
General Obligation Bond Fund

Income Statement by Fund
For Period Ending 08/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 75,000	\$ 0	0.00%
Total REVENUES	<u>75,000</u>	<u>0</u>	<u>0.00%</u>
EXPENDITURES			
Supplies and Materials	0	0	0.00%
Other Operating Exp. and Services	13,125	0	0.00%
Capital Outlay	3,672,985	121,152	3.30%
Total EXPENDITURES	<u>3,686,109</u>	<u>121,152</u>	<u>3.29%</u>
Excess of Revenues Over/ (Under) Expenditures	(3,611,109)	(121,152)	
FUND BALANCE			
Fund balance, July 1	<u>5,918,793</u>	<u>5,918,793</u>	
Current Balance	<u>\$ 2,307,684</u>	<u>\$ 5,797,641</u>	

Allan Hancock College
Dental Self Insurance Fund

Income Statement by Fund
For Period Ending 08/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 714,425	\$ 122,582	17.16%
Total REVENUES	<u>714,425</u>	<u>122,582</u>	<u>17.16%</u>
EXPENDITURES			
Other Operating Exp. and Services	<u>769,917</u>	<u>131,854</u>	<u>17.13%</u>
Total EXPENDITURES	<u>769,917</u>	<u>131,854</u>	<u>17.13%</u>
Excess of Revenues Over/ (Under) Expenditures	(55,492)	(9,272)	
FUND BALANCE			
Fund balance, July 1	<u>1,047,728</u>	<u>1,047,728</u>	
Current Balance	<u>\$ 992,236</u>	<u>\$ 1,038,456</u>	

Allan Hancock College
Self Ins - Property & Liab. Fund

Income Statement by Fund
For Period Ending 08/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 4,000	\$ 0	0.00%
Total REVENUES	<u>4,000</u>	<u>0</u>	<u>0.00%</u>
EXPENDITURES			
Other Operating Exp. and Services	89,646	14,976	16.71%
Total EXPENDITURES	<u>89,646</u>	<u>14,976</u>	<u>16.71%</u>
Excess of Revenues Over/ (Under) Expenditures	(85,646)	(14,976)	
FUND BALANCE			
Fund balance, July 1	<u>818,441</u>	<u>818,441</u>	
Current Balance	<u>\$ 732,795</u>	<u>\$ 803,466</u>	

Allan Hancock College
Medical Self Insurance Fund

Income Statement by Fund
For Period Ending 08/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 9,000,061	\$ 0	0.00%
Total REVENUES	<u>9,000,061</u>	<u>0</u>	<u>0.00%</u>
EXPENDITURES			
Other Operating Exp. and Services	7,529,692	0	0.00%
Total EXPENDITURES	<u>7,529,692</u>	<u>0</u>	<u>0.00%</u>
Excess of Revenues Over/ (Under) Expenditures	1,470,369	0	
OPERATING TRANSFERS OUT			
Other Outgo	179,970	0	0.00%
Total OPERATING TRANSFERS OUT	<u>179,970</u>	<u>0</u>	<u>0.00%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	1,290,399	0	
FUND BALANCE			
Fund balance, July 1	<u>0</u>	<u>0</u>	
Current Balance	<u>\$ 1,290,399</u>	<u>\$ 0</u>	

Allan Hancock College
Post Employment Benefits Fund

Income Statement by Fund
For Period Ending 08/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 4,000	\$ 0	0.00%
Total REVENUES	<u>4,000</u>	<u>0</u>	<u>0.00%</u>
EXPENDITURES			
Other Operating Exp. and Services	31,300	3,300	10.54%
Total EXPENDITURES	<u>31,300</u>	<u>3,300</u>	<u>10.54%</u>
Excess of Revenues Over/ (Under) Expenditures	(27,300)	(3,300)	
FUND BALANCE			
Fund balance, July 1	<u>1,047,959</u>	<u>1,047,959</u>	
Current Balance	<u>\$ 1,020,659</u>	<u>\$ 1,044,659</u>	

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 15- -01-B -61 -248-04
 0101 -11-03818-04



RHBPT-HANCOCK-DELEGATED DISCRETION
 ACCOUNT 6746018043

Period from August 1, 2025 to August 31, 2025

MARKET AND COST RECONCILIATION

	08/31/2025 MARKET	08/31/2025 BOOK VALUE
Beginning Market And Cost	10,718,251.86	10,007,454.29
Investment Activity		
Interest	202.83	202.83
Dividends	20,969.67	20,969.67
Change In Unrealized Gain/Loss	233,784.68	.00
Net Accrued Income (Current-Prior)	- 15,357.34	- 15,357.34
Total Investment Activity	239,599.84	5,815.16
Net Change In Market And Cost	239,599.84	5,815.16
Ending Market And Cost	10,957,851.70	10,013,269.45

02564204
 15- -01-B -61 -248-04
 0101 -11-03818-04



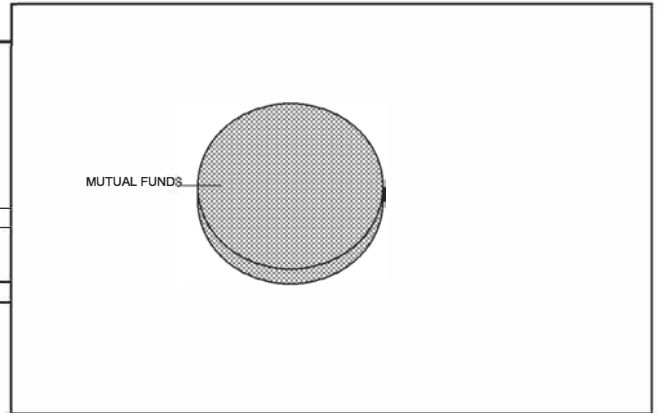
RHBPT-HANCOCK-DELEGATED DISCRETION
 ACCOUNT 6746018043

Period from August 1, 2025 to August 31, 2025

ASSET SUMMARY

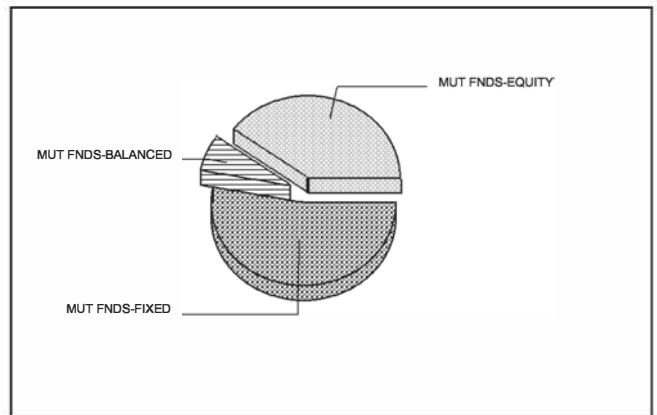
ASSETS	08/31/2025 MARKET	08/31/2025 BOOK VALUE	% OF MARKET
Cash And Equivalents	31,562.44	31,562.44	0.29
Mutual Funds-Equity	4,280,606.36	3,270,953.65	39.06
Mutual Funds-Fixed Income	5,821,391.53	6,042,051.25	53.13
Mutual Funds-Balanced	824,151.46	668,562.20	7.52
Total Assets	10,957,711.79	10,013,129.54	100.00
Accrued Income	139.91	139.91	0.00
Grand Total	10,957,851.70	10,013,269.45	100.00

Estimated Annual Income **364,120.29**



ASSET SUMMARY MESSAGES

Estimated Annual Income is an estimate provided for informational purposes only and should not be relied on for making investment, trading, or tax decisions. The estimates may not represent the actual value earned by your investments and they provide no guarantee of what your investments may earn in the future.



Allan Hancock College
Associated Students Trust Fund

Income Statement by Fund
For Period Ending 08/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 87,000	\$ 41,738	47.97%
Total REVENUES	<u>87,000</u>	<u>41,738</u>	<u>47.97%</u>
EXPENDITURES			
Supplies and Materials	333,236	90,617	27.19%
Other Operating Exp. and Services	137,269	28,634	20.86%
Total EXPENDITURES	<u>470,505</u>	<u>119,251</u>	<u>25.35%</u>
Excess of Revenues Over/ (Under) Expenditures	(383,505)	(77,513)	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	471,680	436,680	92.58%
Total OTHER FINANCING SOURCES (USES)	<u>471,680</u>	<u>436,680</u>	<u>92.58%</u>
OPERATING TRANSFERS OUT			
Other Outgo	76,705	40,000	52.15%
Total OPERATING TRANSFERS OUT	<u>76,705</u>	<u>40,000</u>	<u>52.15%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	11,470	319,167	
FUND BALANCE			
Fund balance, July 1	<u>311,174</u>	<u>311,174</u>	
Current Balance	<u>\$ 322,644</u>	<u>\$ 630,341</u>	

Allan Hancock College
Student Representation Fee Trst Fnd

Income Statement by Fund
For Period Ending 08/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 40,300	\$ 23,906	59.32%
Total REVENUES	<u>40,300</u>	<u>23,906</u>	<u>59.32%</u>
EXPENDITURES			
Other Operating Exp. and Services	23,275	0	0.00%
Total EXPENDITURES	<u>23,275</u>	<u>0</u>	<u>0.00%</u>
Excess of Revenues Over/ (Under) Expenditures	17,025	23,906	
OPERATING TRANSFERS OUT			
Other Outgo	0	0	0.00%
Total OPERATING TRANSFERS OUT	<u>0</u>	<u>0</u>	<u>0.00%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	17,025	23,906	
FUND BALANCE			
Fund balance, July 1	<u>32,958</u>	<u>32,958</u>	
Current Balance	<u>\$ 49,983</u>	<u>\$ 56,864</u>	

Allan Hancock College
Student Body Center Fee Trust Fund

Income Statement by Fund
For Period Ending 08/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 25,300	\$ 21,700	85.77%
Total REVENUES	<u>25,300</u>	<u>21,700</u>	<u>85.77%</u>
EXPENDITURES			
Supplies and Materials	4,616	2,502	54.20%
Other Operating Exp. and Services	2,528	0	0.00%
Total EXPENDITURES	<u>7,143</u>	<u>2,502</u>	<u>35.02%</u>
Excess of Revenues Over/ (Under) Expenditures	18,157	19,198	
FUND BALANCE			
Fund balance, July 1	<u>120,012</u>	<u>120,012</u>	
Current Balance	<u>\$ 138,169</u>	<u>\$ 139,210</u>	

Allan Hancock College
Student Financial Aid Trust Fund

Income Statement by Fund
For Period Ending 08/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Federal Revenues	\$ 11,189,477	\$ 3,075,030	27.48%
State Revenues	3,733,265	2,574,560	68.96%
Local Revenues	0	0	0.00%
Total REVENUES	<u>14,922,742</u>	<u>5,649,590</u>	<u>37.86%</u>
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	634,762	139,937	22.05%
Total OTHER FINANCING SOURCES (USES)	<u>634,762</u>	<u>139,937</u>	<u>22.05%</u>
OPERATING TRANSFERS OUT			
Other Outgo	15,557,504	3,174,324	20.40%
Total OPERATING TRANSFERS OUT	<u>15,557,504</u>	<u>3,174,324</u>	<u>20.40%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	0	2,615,203	
FUND BALANCE			
Fund balance, July 1	<u>22,052</u>	<u>22,052</u>	
Current Balance	<u>\$ 22,052</u>	<u>\$ 2,637,255</u>	

Allan Hancock College
Scholarship and Loan Trust Fund

Income Statement by Fund
For Period Ending 08/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 1,000	\$ 0	0.00%
Total REVENUES	<u>1,000</u>	<u>0</u>	<u>0.00%</u>
OPERATING TRANSFERS OUT			
Other Outgo	1,000	0	0.00%
Total OPERATING TRANSFERS OUT	<u>1,000</u>	<u>0</u>	<u>0.00%</u>
 Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	 0	 0	
 FUND BALANCE			
Fund balance, July 1	<u>8,708</u>	<u>8,708</u>	
 Current Balance	 <u>\$ 8,708</u>	 <u>\$ 8,708</u>	

Allan Hancock College
District Trust Fund

Income Statement by Fund
For Period Ending 08/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 109,924	\$ 158,843	144.50%
Total REVENUES	<u>109,924</u>	<u>158,843</u>	<u>144.50%</u>
EXPENDITURES			
Academic Salaries	7,381	0	0.00%
Classified Salaries	500	0	0.00%
Supplies and Materials	58,085	13,230	22.78%
Other Operating Exp. and Services	36,699	4,603	12.54%
Capital Outlay	11,194	630	5.63%
Total EXPENDITURES	<u>113,859</u>	<u>18,463</u>	<u>16.22%</u>
Excess of Revenues Over/ (Under) Expenditures	(3,935)	140,380	
OPERATING TRANSFERS OUT			
Other Outgo	4,099	2,141	52.24%
Total OPERATING TRANSFERS OUT	<u>4,099</u>	<u>2,141</u>	<u>52.24%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(8,034)	138,239	
FUND BALANCE			
Fund balance, July 1	<u>5,884,047</u>	<u>5,884,047</u>	
Current Balance	<u>\$ 5,876,014</u>	<u>\$ 6,022,286</u>	

Allan Hancock Joint Community College District

Plan Activity Report - Pension

As of August 31, 2025



Month	Balance at the 1st of the Month	Contributions	Earnings	Expenses	Distributions	Transfers	Balance at the End of Month
June 2025	\$ 5,116,260.13	\$0.00	\$135,749.65	(\$1,360.28)	\$0.00	\$0.00	\$ 5,250,649.50
July 2025	\$ 5,250,649.50	\$0.00	\$17,162.33	(\$1,391.55)	(\$504,829.28)	\$0.00	\$ 4,761,591.00
August 2025	\$ 4,761,591.00	\$0.00	\$88,170.99	(\$1,266.75)	\$0.00	(\$770.65)	\$ 4,848,495.24

Allan Hancock College
Student Clubs Agency Fund

Income Statement by Fund
For Period Ending 08/31/2025

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 5,536	\$ 550	9.94%
Total REVENUES	<u>5,536</u>	<u>550</u>	<u>9.94%</u>
EXPENDITURES			
Supplies and Materials	1,594	500	31.37%
Other Operating Exp. and Services	4	0	0.00%
Total EXPENDITURES	<u>1,597</u>	<u>500</u>	<u>31.30%</u>
Excess of Revenues Over/ (Under) Expenditures	3,939	50	
OPERATING TRANSFERS OUT			
Other Outgo	0	(190)	0.00%
Total OPERATING TRANSFERS OUT	<u>0</u>	<u>(190)</u>	<u>0.00%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	3,939	240	
FUND BALANCE			
Fund balance, July 1	<u>76,956</u>	<u>76,956</u>	
Current Balance	<u>\$ 80,894</u>	<u>\$ 77,196</u>	

ALLAN HANCOCK COLLEGE FOUNDATION
STATEMENT OF OPERATIONS
FOR THE PERIOD ENDING 08/31/2025

	Cash Admin	General Operations	Restricted	Scholar- ships	Endowment Principal	Endowment Rev/Exp	Total
REVENUES:							
Contributions, Gifts, Grants & Endwmnts	0	165,223	70,406	65,906	39,171	0	340,706
Non Cash Contribution	0	0	2,450	0	0	0	2,450
Interest and Investment Income	0	6,291	396	0	0	125,243	131,930
Realized Gain/Loss on Invest	0	2,752	0	0	0	91,478	94,229
Unrealized Gain/Loss on Invest	0	7,140	0	0	0	343,351	350,492
Other Local Revenues	0	0	0	0	0	0	0
Total Revenues	0	181,406	73,252	65,906	39,171	560,072	919,807
EXPENSES:							
Non Bargaining Unit	0	62,475	0	0	0	0	62,475
Benefits	0	14,193	0	0	0	0	14,193
Office/Operational Supplies	0	542	1,680	0	0	0	2,222
Non Instr Printing	0	181	0	0	0	0	181
Food - Business Meetings/Events	0	30,611	1,285	0	0	0	31,897
Indep Contractor (Individuals)	0	27,634	0	0	0	0	27,634
Service Contracts (Businesses)	0	22,833	3,100	0	0	0	25,933
Travel - All Travel Costs	0	283	0	0	0	0	283
Foundation Community Activities	0	5,500	0	0	0	0	5,500
Dues & Memberships	0	2,639	0	0	0	0	2,639
Non-Tech Licenses, Permits, Fees	0	989	743	0	0	0	1,733
Software License/Subscription Agrmt	0	28,929	14,431	0	0	0	43,359
District/College Support	0	5,588	0	0	0	0	5,588
Postage/Express Services	0	498	0	0	0	0	498
Advertising/Sponsorships	0	2,299	0	0	0	0	2,299
Bank Service Charges	0	361	2	0	0	0	363
Investment Brokerage Fees	0	571	0	0	0	33,499	34,070
PCPA Support	0	0	0	20,108	0	0	20,108
Equipment	0	0	13,064	0	0	0	13,064
Student Assistance	0	0	1,098	0	0	0	1,098
In-Kind Student Assistance	0	0	2,450	0	0	0	2,450
Scholarships	0	1,667	0	421,769	0	0	423,436
Total Expenditures	0	207,792	37,853	441,877	0	33,499	721,022
Net Income (Loss)	0	(26,386)	35,399	(375,971)	39,171	526,573	198,785
OTHER FINANCING SOURCES/OUTGO:							
Intrafund Transfer-In	0	23,871	25	2,050	4,176	0	30,122
Intrafund Transfers-Out	0	25	6,236	0	0	23,861	30,122
Other Transfer-In	0	233,412	0	0	0	0	233,412
Net Transfers	0	257,258	(6,211)	2,050	4,176	(23,861)	233,412
Net Inc/Dec in Fund Bal	0	230,872	29,188	(373,921)	43,347	502,712	432,197
FUND BALANCE:							
Fund Equity, July 1	0	930,161	1,349,945	948,072	17,911,219	6,388,848	27,528,245
Current Balance	0	1,161,033	1,379,133	574,151	17,954,566	6,891,560	27,960,442

AHC Viticulture & Enology Foundation
Statement of Operations
For The Period Ending 08/31/2025

	Budget	Actual	% Budget
Revenue			
Non Cash Contribution	20,468	3,818	18.65%
Single Tickets	<u>7,500</u>	<u>0</u>	<u>0.00%</u>
Net Revenue	27,968	3,818	13.65%
Wine Operations			
Shipping Fee Revenue	1,000	30	2.98%
Sales and Commission	100,000	9,131	9.13%
Sales Discounts	<u>(37,000)</u>	<u>(3,595)</u>	<u>9.72%</u>
Net Sales	64,000	5,565	8.70%
Cost of Goods Sold	<u>(50,000)</u>	<u>(3,933)</u>	<u>7.87%</u>
Gross Profit	14,000	1,632	11.66%
Total REVENUES	41,968	5,449	12.98%
Expenditures			
CSEA Overtime Non Instr	750	0	0.00%
Office/Operational Supplies	14,958	509	3.41%
In Kind Supply Expense	1,200	0	0.00%
Inventory Allocation Expense	(62,150)	(334)	0.54%
Non Instr Printing	2,550	0	0.00%
Food - Business Meetings/Events	1,500	0	0.00%
Indep Contractor (Individuals)	1,400	0	0.00%
Service Contracts (Businesses)	46,000	0	0.00%
Travel - All Travel Costs	5,400	1,367	25.31%
Non-Tech Licenses,Permits,Fees	700	165	23.57%
In Kind-Software/Technlgy Licenses	19,980	3,330	16.67%
Insurance	286	186	65.03%
Facility Leases	100	0	0.00%
Land Lease	400	0	0.00%
Repairs (Labor-Diagnostic)	720	0	0.00%
Technology Hosting Services	60	0	0.00%
Legal Fees	428	428	100.00%
In Kind-Legal Fees	488	488	100.00%
Excise Tax	35	0	0.00%
Sales Tax Expense	400	0	0.00%
Postage/Express Services	1,448	30	2.06%
Advertising/Sponsorships	1,420	1,360	95.77%
Bank Service Charges	28	28	100.00%
Merchant Fees	870	265	30.51%
Gain/Loss-Disposal of Assets	3,000	0	0.00%
Cash Over and Short	5	0	0.20%
Restricted Reserve-Other	<u>4,659</u>	<u>0</u>	<u>0.00%</u>
Total EXPENDITURES	46,635	7,823	16.77%
Fund Balance			
Net Income (Loss)	(4,667)	(2,373)	50.85%
Fund Balance, July 1	171,593	171,593	171,593
Current Balance	<u>\$166,925</u>	<u>\$169,219</u>	<u>101.37%</u>

OCTOBER 2025

ALLAN HANCOCK COLLEGE

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 6:00 p.m. Volleyball	2	3 9:00 a.m. Career Exploration Day Santa Maria Campus Commons 4:00 pm Men's Soccer 7:30 p.m. Jazz Concert Boyd Concert Hall	4 8:00 a.m. <i>Community Food Share</i> every 1st and 3rd Saturday
5	6 7:30 p.m. Symphonic Band Concert Boyd Concert Hall	7 10:00 a.m. Fall Blood Drive LVC 2:00 p.m. Men's Soccer 4:00 p.m. Women's Soccer	8	9 <i>Every Brilliant Thing</i> through October 26 Severson Theatre	10 6:00 p.m. Volleyball	11 2:00 p.m. Football Military Appreciation Game
12 Women's Golf 3C2A State Preview Alisal River Golf Course	13 Women's Golf 3C2A State Preview Alisal River Golf Course	14	15	16	17 1:30 p.m. Men's Soccer 4:00 p.m. Women's Soccer 4:30 p.m. Artist Reception with Paulo P. Lima Ann Foxworthy Gallery 5:30 p.m. Cine y Cultura Screening: <i>Selena</i> Boyd Concert Hall	18 1:00 p.m. Cine y Cultura Screening: <i>Zoot Suit</i> and Q&A with director, Luis Valdez Boyd Concert Hall
19	20 6:00 p.m. Board of Trustees Meeting	21 4:00 p.m. Men's Soccer	22 12:00 p.m. Hispanic Heritage Celebration Mechanics Bank Student Center	23	24 12:00 p.m. Applied Music Recital Boyd Concert Hall 4:00 p.m. Women's Soccer 7:00 p.m. Frightmare Forest through Oct. 31	25 2:00 p.m. Football Staff vs. Students Game
26 10:00 a.m. Dia de Los Muertos Festival Fine Arts Complex Women's Golf WSC Championship #8 Cypress Ridge Golf Course	27 Women's Golf WSC Championship #9 Santa Maria Country Club	28 10:30 a.m. University Fair Mechanics Bank Student Center 1:30 p.m. Men's Soccer 4:00 p.m. Women's Soccer	29 6:00 p.m. Volleyball	30	31 3:00 p.m. Men's Soccer 6:00 p.m. Volleyball	

NOVEMBER 2025

ALLAN HANCOCK COLLEGE

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 8:00 a.m. <i>Community Food Share</i> every 1st and 3rd Saturday
2	3	4	5	6 <i>Disney's Frozen The Broadway Musical</i> through December 21 Marian Theatre 5:00 p.m. Artist Talk: Paulo P. Lima Boyd Concert Hall	7 3:00 p.m. Women's Soccer 6:00 p.m. Volleyball	8 1:00 p.m. Football
9	10	11 Veterans Day College Closed 3:00 p.m. Men's Soccer	12 6:00 p.m. Volleyball	13	14 12:00 p.m. Applied Music Recital Boyd Concert Hall	15 11:00 a.m. <i>Quetzali</i> Severson Theatre 1:00 p.m. Football 4:00 p.m. Women's Basketball
16 Women's Golf 3C2A State Championship Alisal River Golf Course	17 Women's Golf 3C2A State Championship Alisal River Golf Course	18 6:00 p.m. Board of Trustees Meeting	19	20	21 5:00 p.m. Men's Basketball	22 3:00 p.m. Men's Basketball 7:00 p.m. Choir Concert Boyd Concert Hall
23 1:00 p.m. Men's Basketball	24	25	26 5:00 p.m. Men's Basketball	27 Thanksgiving College Closed	28 Thanksgiving College Closed	29
30						