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# ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

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**Agenda**  
Regular Board Meeting  
Tuesday, March 21, 2023

Gregory A. Pensa, President  
Hilda Zacarias, Vice President  
Alejandra Enciso  
Jeffery C. Hall  
Suzanne Levy, Ed.D.  
Mirian Solano, Student Trustee

Allan Hancock College  
Closed Session - Captain's Room, B-102  
Open Session - Boardroom, B-100  
800 South College Drive, Santa Maria, CA 93454

- |  | <u>Page</u> | <u>Tent.<br/>Time</u> |
|--|-------------|-----------------------|
| 1. Call to Order   |             | 5:00 PM               |
| 2. Public Comment to Closed Session  |             |                       |
| <p>This section of the agenda is intended for members of the public to address the Board of Trustees on items involving the community college district that are being considered in Closed Session. <i>Please note that board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.</i> Public comments will be given in person during the meeting or submitted in writing at least 24 hours before the meeting via email to: <a href="mailto:ccamacho@hancockcollege.edu">ccamacho@hancockcollege.edu</a>. The leading speaker from the audience on each side of the issue will be limited to five minutes. Additional speakers are limited to two minutes. Please submit an individual comment card for each item.</p> |             |                       |
| 3. Adjourn to Closed Session   |             | 5:00 PM               |
| 3.A. Discipline/Dismissal/Release of Public Employee (1 case) (Govt. Code §54957)  |             |                       |
| 3.B. Conference with Labor Negotiator – (Government Code §54957.6)   |             |                       |
| <p>Agency designated representatives: Dr. Robert Curry<br/>Employee Association: Faculty Association</p> <p>Agency designated representative: Dr. Robert Curry<br/>Employee Association: Part-Time Faculty Association</p> <p>Agency designated representative: Dr. Kevin Walthers<br/>Unrepresented Employees: Management</p> <p>Agency designated representative: Dr. Kevin Walthers<br/>Unrepresented Employees: Supervisory/Confidential</p> <p>Agency designated representative: Ruben Ramirez<br/>Employee Organization: California School Employees Association (CSEA) Chapter #25</p>  |             |                       |

Agency designated representative: Ruben Ramirez  
Unrepresented Employee: Superintendent/President

- |    |                                 |         |
|----|---------------------------------|---------|
| 4. | Reconvene to Open Session       | 6:00 PM |
| 5. | Action Taken in Closed Session  |         |
| 6. | Pledge of Allegiance            |         |
| 7. | Approval of Agenda as Presented |         |
| 8. | Public Comment                  |         |

Public comments on an agenda item or another topic within the jurisdiction of the board of trustees will be given in person during the meeting or submitted in writing at least 24 hours before the meeting via email to: [ccamacho@hancockcollege.edu](mailto:ccamacho@hancockcollege.edu). The leading speaker from the audience on each side of the issue will be limited to five minutes. Additional speakers are limited to two minutes. Please submit an individual comment for each item. Testimony on specific agenda items will be welcome during consideration of the item by the Board of Trustees. When public testimony is completed regarding a specific agenda item, discussion is then confined to board members only. This practice is in accordance with laws governing Board of Trustees public meetings.

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|-----|--|---|
| 9.  | Approval of Minutes  |   |
|     | 9.A. Approval of Minutes from the February 21, 2023, regular board meeting.  | 8 |
| 10. | Presentation   |   |
|     | 10.A. Sabbatical Presentation  |   |
|     | Ashley Brackett, professor/counselor, University Transfer Center (UTC), will present her sabbatical topic on transfer center best practices. |   |
|     | 10.B. Public Information Strategies  |   |
|     | Lauren Milbourne, Dr. Hooten, and Chris McGuiness will provide an overview of current Public Affairs marketing strategies.                   |   |
|     | 10.C. Changing the Odds  |   |
|     | Dr. Walthers will share a Changing the Odds moment.  |   |

|  | <u>Page</u> | <u>Tent.<br/>Time</u> |
|--|-------------|-----------------------|
| 11. Consent Agenda   |             |                       |
| Consent agenda items are consistent with adopted policies and approved practices of the district and are deemed routine in nature. They will be acted upon by roll-call vote in one motion without discussion unless members of the board request an item's removal from the consent agenda. |             |                       |
| 11.A. Register of Warrants and Payroll Summary<br>01/01/23 through 01/31/23  | 14          |                       |
| A recommendation that the board of trustees approve commercial warrants.   |             |                       |
| 11.B. Acceptance of Donations  | 16          |                       |
| A recommendation that the board of trustees accept the donation of \$1,000 from Daniel Horwood.  |             |                       |
| 11.C. Authorization to Declare District Property as Surplus  | 17          |                       |
| A recommendation that the board of trustees declare the items listed to be surplus and authorize disposal of the items through the appropriate procedures.   |             |                       |
| 11.D. Approve Contract Extension for Independent Audit Services for<br>Fiscal Year Ending June 30, 2023  | 19          |                       |
| A recommendation that the board of trustees approve the contract extension for independent audit services to CWDL, CPAs, for one additional year at the cost of \$77,440.  |             |                       |
| 11.E. Approve Change Order with American Modular Systems, Inc. to<br>Modify Two Modular Buildings for the Baseball/Softball<br>Complex Changing Facilities Project   | 28          |                       |
| A recommendation that the board of trustees approve the change order with American Modular Systems, Inc. to modify two modular buildings for the Baseball/Softball Complex Changing Facilities Project for the amount of \$79,120.   |             |                       |
| 11.F. Award of Contract to One Diversified, LLC Utilizing University<br>of California Piggyback Purchasing Agreement #2019.001433 for<br>the Boardroom Audio Visual Upgrade Project  | 34          |                       |
| A recommendation that the board of trustees award the contract to One Diversified, LLC utilizing University of California  |             |                       |

|       |   | <u>Page</u> | <u>Tent.<br/>Time</u> |
|-------|---|-------------|-----------------------|
|       | Piggyback Purchasing Agreement #2019.001433 for the Boardroom Audio Visual Upgrade Project in the amount of \$277,249.36.   |             |                       |
| 11.G. | Authorization to Request Proposals for Five Replacement Bridgeport Style Knee Mills with CNC Controls (RFP No. 23-06) for the Machining and Manufacturing Technology Program<br><br>A recommendation that the board of trustees approve to request proposals for Five Replacement Bridgeport Style Knee Mills with CNC Controls (RFP No. 23-06) for the Machining and Manufacturing Technology Program for the estimated amount of \$265,000. | 43          |                       |
| 11.H. | Award of Contract for the Demolition of Buildings E & F Project (Bid No. 23-04)<br><br>A recommendation that the board of trustees award the contract for the Demolition of Buildings E & F Project (Bid No. 23-04) to Integrated Demolition and Remediation, Inc. in the amount of \$267,000.  | 44          |                       |
| 11.I. | Authorization for Out-of-State Travel for the Superintendent/President<br><br>A recommendation that the board of trustees authorize out-of-state travel for Dr. Kevin Walthers to Washington, DC from April 12-15, 2023, to attend the 2023 American Council on Education Annual Meeting.   | 46          |                       |
| 11.J. | Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends<br><br>A recommendation that the board of trustees approve part-time faculty appointments, regular faculty overload, and special assignments/stipends.  | 47          |                       |
| 11.K. | Faculty Sabbatical Leave<br><br>A recommendation to approve sabbatical leave requests for fall 2023 and spring 2024.  | 61          |                       |
| 11.L. | Equivalency Certification for Faculty<br><br>A recommendation may be made that the board of trustees approve the equivalency certifications for faculty members who have been authorized to teach, as needed, based on equivalency  | 62          |                       |

|       |  | <u>Page</u> | <u>Tent.<br/>Time</u> |
|-------|--|-------------|-----------------------|
|       | criteria specified in Board Policy 7211 and as restricted by the equivalency certification document. If a recommendation is made, a revised board item will be presented.                                  |             |                       |
| 11.M. | Second Reading: Revised Board Policy 5030, Fees  | 65          |                       |
|       | A recommendation to adopt revised Board Policy 5030, Fees.   |             |                       |
| 11.N. | Employee Personnel Actions   | 68          |                       |
|       | A recommendation that the board of trustees approve the employee personnel actions as presented.   |             |                       |
| 11.O. | Reappointment of Tenure-Track Faculty  | 71          |                       |
|       | A recommendation that the board of trustees approve four-year appointments; third year appointments; second year appointments; and, first year appointments of faculty, as presented, effective fall 2023. |             |                       |
| 11.P. | Revised and/or New Classified Bargaining Unit Job Descriptions   | 73          |                       |
|       | A recommendation that the board of trustees approve the revised and/or new classified bargaining unit job descriptions as presented.   |             |                       |
| 11.Q. | Acceptance of Grants Approved and Review of Grant Proposals Submitted  | 90          |                       |
|       | A recommendation to accept grants approved and review grant proposals submitted.   |             |                       |
| 12.   | Oral Reports   |             | 6:50 PM               |
| 12.A. | Superintendent/President's Report  |             |                       |
| 12.B. | Board Member Reports   |             |                       |
| 12.C. | Association Reports  |             | 7:00 PM               |
|       | 1) Academic Senate   |             |                       |
|       | 2) California School Employees Association   |             |                       |
|       | 3) Associated Student Body Government  |             |                       |
|       | 4) AHC Foundation  |             |                       |
|       | 5) Management Association  |             |                       |
|       | 6) Part-Time Faculty Association   |             |                       |
|       | 7) Faculty Association   |             |                       |

|  | <b><u>Page</u></b> | <b><u>Tent.<br/>Time</u></b> |
|--|--------------------|------------------------------|
|  |                    | 7:25 PM                      |
| 13. Action Items   |                    |                              |
| 13.A. Election of California Community College Trustees (CCCT) Board of Directors  | 92                 |                              |
| A recommendation to vote for up to nine (9) candidates to serve on the California Community College Trustees Board of Directors. |                    |                              |
| 13.B. Resolution 23-01 Authorization of Payment for Board Member Absence   | 94                 |                              |
| A recommendation that the board of trustees adopt Resolution 23-01 Authorization of Payment for Board Member's Absence.          |                    |                              |
| 14. Information  |                    | 7:30 PM                      |
| 14.A. Employee Retirements and Resignations  | 96                 |                              |
| The superintendent/president has accepted the retirements and resignations of employees as presented.                            |                    |                              |
| 14.B. Facilities Master Plan Progress  | 97                 |                              |
| An update regarding the Facilities Master Plan will be provided.   |                    |                              |
| 14.C. Monthly Report, Associate Superintendent/Vice President, Academic Affairs  | 98                 |                              |
| 14.D. Monthly Report, Associate Superintendent/Vice President, Student Services  | 100                |                              |
| 14.E. Monthly Report, Vice President, Institutional Effectiveness  | 101                |                              |
| 14.F. Monthly Report, Executive Director, College Advancement  | 103                |                              |
| 14.G. Monthly Report, Associate Superintendent/Vice President, Finance and Administration  | 104                |                              |
| 14.H. A Monthly Report on the Year-to-Date Financial Data for Various Funds.   | 106                |                              |
| 15. New Business   |                    | 8:30 PM                      |
| 16. Calendar   | 129                |                              |
| 17. Adjournment  |                    |                              |

The next regular meeting of the Board of Trustees will be held on Tuesday, April 18, 2023.  
Closed session begins at 5:00 p.m. Open session begins at 6:00 p.m.



Kevin G. Walthers, Ph.D.  
Secretary to the Board of Trustees

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# ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

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## Minutes Regular Board Meeting Tuesday, February 21, 2023

Gregory A. Pensa, President  
Hilda Zacarías, Vice President  
Alejandra Enciso  
Jeffery C. Hall  
Suzanne Levy, Ed.D.  
Mirian Solano, Student Trustee

Allan Hancock College  
Closed Session - Captain's Room, B-102  
Open Session - Boardroom, B-100  
800 South College Drive, Santa Maria, CA 93454

1. Call to Order

Trustee Pensa called the meeting to order at 5:10 p.m. with the following trustees present: Enciso, Hall, Levy, Pensa, Zacarías.

Trustees absent: None

Administrators present: Ramirez, Walthers

2. Public Comment to Closed Session

No public comment was made.

3. Adjourn to Closed Session

Trustee Pensa adjourned the meeting to closed session at 5:10 p.m.

4. Reconvene to Open Session

Trustee Pensa reconvened the meeting to open session at 6:02 p.m.

Administrators present: Curry, Hooten, Milbourne, Murphy, Ramirez, Siwabessy, Smith, Specht, Walthers

5. Action Taken during Closed Session

Trustee Pensa reported there was no action taken during closed session.

6. Pledge of Allegiance

Dr. Walthers led the audience in the pledge of allegiance.



7. Approval of Agenda as Presented

On a motion by Trustee Enciso, seconded by Trustee Hall, the board of trustees approved the agenda, on a roll-call vote as follows:

Ayes: Enciso, Hall, Levy, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

8. Public Comment

No public comment was made.

9. Approval of Minutes

9.A. Approval of Minutes from the January 17, 2023, regular board meeting.

On a motion by Trustee Enciso, seconded by Trustee Hall, the board of trustees voted unanimously to approve the minutes for the January 17, 2023, regular board meeting. (Ayes: Enciso, Hall, Pensa; Noes: None; Abstained: Levy, Zacarías; Student Advisory Vote: Concur)

10. Presentation

10.A. Athletics Update

Kim Ensing, associate dean, academic affairs, provided a detailed update on the athletics program. She shared the role and responsibilities of the students, coaches, and support staff in the athletic department. She explained the student athletic drug testing program as well as the steps taken to ensure they are academically successful. She compared athlete transfer rates to other colleges and noted Hancock students are very successful.

10.B. Changing the Odds

Dr. Walthers noted 200 students from 21 different schools attended the Future Farmers of America Field Day at the college. He commended Chief Farley for taking the initiative to bring the Federal Emergency Management Agency to Hancock College to help community members apply for flood damage assistance. He enjoyed the *River Bride* play at PCPA

11. Consent Agenda

Item 11.G. Second Quarter Financial Status Report was removed from the consent section of the agenda for further consideration.

On a motion by Trustee Levy, seconded by Trustee Enciso, the board of trustees voted to approve the consent agenda, on a roll-call vote as follows:

Ayes: Enciso, Hall, Levy, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

## 12. Oral Reports

### 12.A. Superintendent/President's Report

Dr. Walthers reported he met with local legislators to discuss the need for 4-year degrees at community colleges.

### 12.B. Board Member Reports

Trustee Zacarías attended a community policing board meeting and mentioned the department is sharing information, in Spanish, with the community.

Trustee Hall attended Black History functions and an equity committee meeting at the Lompoc Unified School District.

Trustee Levy attended *The River Bride* play at PCPA. She also attended the Coaches vs. Cancer basketball game, culinary student pancake breakfast, and a Bulldog Bow-WOW event. She said the Enology and Viticulture Foundation is planning a wine festival.

Trustee Enciso attended the Auxiliary Programs Corporation meeting and Career Day.

Student Trustee Solano reported 479 students participated in the first Bulldog Bound event this year on the Santa Maria campus and 229 students attended the Lompoc Valley Center event.

Trustee Pensa traveled with Dr. Walthers to the national legislative conference in Washington, DC. He also went to Sacramento to meet with local legislative representatives and met with Senator Limón regarding the need to offer baccalaureate degrees at community colleges. He attended a women's basketball game.

### 12.C. Association Reports

#### 1) Faculty Association

Roger Hall noted the Information Technology and Audio-Visual department needs more staff. He shared his thoughts regarding counselor's remote service versus in-person counseling.

## 2) Academic Senate

Alberto Restrepo spoke regarding distance education training for new faculty and a new program review process. He said the faculty is glad trustee open hour has resumed. He requested guidance on Assembly Bill 2449 related to Brown Act teleconference procedures.

## 3) California School Employees Association

Toby McLaughlin reported CSEA appreciates positions are posted and filled. He said the association's newsletter will resume. The association has selected May 15-19, 2023 as California School Employees Association's week.

## 4) Associated Student Body Government

Ediana Ysip expressed gratitude for a wonderful fall semester. She said the student body hosts events on Mondays and Tuesdays from 2 to 6 p.m. to give students the opportunity to connect before classes. She shared past and upcoming events.

## 5) AHC Foundation

Dr. Hooten reported the Foundation went to a fund-raising professional development workshop at Cal Poly Pomona. The January board retreat was held at the Los Alamos Men's Club and the board decided to award \$500,000 in scholarships this year.

## 6) Management Association

Tom Lamica shared upcoming events supported by management. Events include a Black History Month celebration, the Fine Arts Complex grand opening, an architectural competition, a diversity breakfast, and Career Expo Days.

## 7) Part-Time Faculty Association

Monique Segura reported Mark Miller will hold professional developments with part-time faculty. She commented negotiations are collegial and appear to be going well.

13. Action Items

11.G. Second Quarter Financial Status Report

On a motion by Trustee Levy, seconded by Trustee Zacarías, the board of trustees voted to approve the Second Quarter Financial Status Report as submitted.  
(Ayes: Enciso, Hall, Pensa; Noes: None; Abstained: Levy, Zacarías; Student Advisory Vote: Concur)

14. Information Items

14.A. Review of Grant Proposals Submitted

Dr. Walthers shared the grant proposals as submitted.

14.B. Employee Retirements and Resignations

Dr. Walthers accepted the retirements and resignations of employees as presented.

14.C. Bond Measure I Citizens' Oversight Committee 2022 Annual Report

Dr. Walthers gave an annual report to the district for the period of January 1 through December 31, 2022. He noted another report will be provided after all the projects are completed.

14.D. First Reading: Revised Board Policy 5030, Fees

The board of trustees did not suggest changes to the policy.

14.E. Fiscal Year 2023-24 Governor's Budget Proposal

Associate Superintendent Smith gave a summary of the 2023-24 proposed state budget. He noted a decrease in state revenues and said the state department of finance will revise state revenue and expenditure estimates in May.

14.F. Monthly Report, Associate Superintendent/Vice President, Academic Affairs

Associate Superintendent Dr. Curry shared the different ways students have free access to classroom textbooks.

14.G. Monthly Report, Associate Superintendent/Vice President, Student Services

Associate Superintendent Dr. Siwabessy shared a few highlights of the Rising Scholars program.

14.H. Monthly Report, Vice President, Institutional Effectiveness

Vice President Murphy spoke regarding the program review training opportunities his office coordinated and the types of information their newsletter provides.

14.I. Monthly Report, Executive Director, College Advancement

Dr. Hooten noted the grand opening of the new Fine Arts complex will be moved inside due to expected rain and invited everyone to attend.

14.J. Monthly Report, Associate Superintendent/Vice President, Finance and Administration

Associate Superintendent Smith reported the work on the underground utilities for the Student Health Center and the installation of solar panels have begun.

14.K. A Monthly Report on the Year-to-Date Financial Data for Various Funds

Associate Superintendent Smith pointed out recent local property taxes are reflected in the cash balance.

15. New Business

There were no requests for new business.

16. Calendar

Dr. Walthers shared events from the calendar.

17. Adjournment

Trustee Pensa adjourned the meeting at 7:51 p.m.



Kevin G. Walthers, Ph.D.  
Secretary to the Board of Trustees

**CONSENT ITEM**

|  |   |
|--|---|
| To: Board of Trustees  | Date:   |
| From: Superintendent/President   | March 21, 2023  |
| Subject: Register of Warrants and Payroll Summary<br>1/01/23 through 1/31/23 | Item Number: 11.A.                                      |
| Institutional Goal: Accreditation Standard III                               | Enclosures: Page 1 of 2<br>Full Warrant Register online |

**BACKGROUND**

The following summary is submitted for board of trustees' approval. The full warrant register will be posted on the district's website in the electronic board agenda for review prior to the board meeting.

|  | <u>Fund Expenditures</u> | <u>Total Fund Expenditures</u> |
|--|--------------------------|--------------------------------|
| General Fund 9410                            |                          |                                |
| Invoice Warrants                             | \$2,329,330.02           |                                |
| Payroll 1/1/23 - 1/31/23                     | 5,975,098.45             |                                |
| Total General Fund                           |                          | \$8,304,428.47                 |
| Child Development Fund 9433                  |                          |                                |
| Invoice Warrants                             | 5,225.25                 |                                |
| Payroll 1/1/23 - 1/31/23                     | 65,888.86                |                                |
| Total Child Development Fund                 |                          | 71,114.11                      |
| Capital Projects Fund 9440                   |                          |                                |
| Invoice Warrants                             | 0.00                     |                                |
| Payroll 1/1/23 - 1/31/23                     | 0.00                     |                                |
| Total Capital Projects Fund                  |                          | 0.00                           |
| Capital Outlay Projects Fund 9441            |                          |                                |
| Invoice Warrants                             | 1,633,599.82             |                                |
| Total Capital Outlay Projects Fund           |                          | 1,633,599.82                   |
| Go Bond Building Fund 9447                   |                          |                                |
| Invoice Warrants                             | 2,099,848.72             |                                |
| Total Go Bond Building Fund                  |                          | 2,099,848.72                   |
| Self-Insurance Dental Fund 9461              |                          |                                |
| Invoice Warrants                             | 59,901.00                |                                |
| Total Self-Insurance Dental Fund             |                          | 59,901.00                      |
| Self-Insurance Property/Liability Fund 9463  |                          |                                |
| Invoice Warrants                             | 9,461.77                 |                                |
| Total Self-Insurance Property/Liability Fund |                          | 9,461.77                       |
| Post-Employment Benefits Fund 9469           |                          |                                |
| Invoice Warrants                             | 0.00                     |                                |
| Total Post-Employment Benefits Fund 9469     |                          | 0.00                           |
| Student Center Fee Trust Fund 9473           |                          |                                |
| Invoice Warrants                             | \$0.00                   |                                |
| Total Student Center Fee Trust Fund          |                          | \$0.00                         |
| <u>Grand Total All Funds</u>                 |                          | <u>\$12,178,353.89</u>         |

**RECOMMENDATION**

Staff recommends that the board of trustees approve commercial warrants 25038596 through 25039167 for a subtotal of \$6,137,366.58 and payroll warrants in the amount of \$6,040,987.31 for a grand total of \$12,178,353.89.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br>Eric D. Smith | Final Disposition: |
|---|--------------------|

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT**  
**01/01/2023 - 01/31/2023**  
**Payroll**

**General Fund 10**

**100 Academic Salaries**

|                  |                                     |                              |
|------------------|-------------------------------------|------------------------------|
| 1100A            | Academic Salaries Full Time         | 1,720,545.06                 |
| 1100B            | Administrators (Cert.) Non Teaching | 258,796.94                   |
| 1100D            | Part Time Faculty                   | 649,312.55                   |
| <b>SUB TOTAL</b> |                                     | <b><u>\$2,628,654.55</u></b> |

**200 Classified Salaries**

|                  |                           |                              |
|------------------|---------------------------|------------------------------|
| 2000A            | CSEA                      | 1,275,594.41                 |
| 2000B            | Confidential/Supervisory  | 187,261.14                   |
| 2000C            | Classified Administrators | 218,574.46                   |
| 2000E            | Classified Hourly         | 116,014.89                   |
| 2000F            | Student Workers           | 117,473.73                   |
| 2000G            | Board Member              | 1,260.00                     |
| <b>SUB TOTAL</b> |                           | <b><u>\$1,916,178.63</u></b> |

**300 Employee Benefits**

|                      |                  |                              |
|----------------------|------------------|------------------------------|
| 3000A                | STRS             | 419,024.87                   |
| 3000B                | PERS             | 429,216.60                   |
| 3000C                | OASDHI-FICA      | 163,912.33                   |
| 3000D                | Health & Welfare | 361,266.35                   |
| 3000E                | EDD-SUI          | 20,940.75                    |
| 3000F                | Workers Comp     | 35,904.37                    |
| <b>SUB TOTAL</b>     |                  | <b><u>\$1,430,265.27</u></b> |
| <b>TOTAL FUND 10</b> |                  | <b><u>\$5,975,098.45</u></b> |

**Child Development Fund 33**

**100 Academic Salaries**

|                  |                             |                           |
|------------------|-----------------------------|---------------------------|
| 1100A            | Academic Salaries Full Time | 19,512.37                 |
| <b>SUB TOTAL</b> |                             | <b><u>\$19,512.37</u></b> |

**200 Classified Salaries**

|                  |                   |                           |
|------------------|-------------------|---------------------------|
| 2000A            | CSEA              | 11,768.99                 |
| 2000E            | Classified Hourly | 4,066.82                  |
| 2000F            | Student Workers   | 18,183.75                 |
| <b>SUB TOTAL</b> |                   | <b><u>\$34,019.56</u></b> |

**300 Employee Benefits**

|                               |                  |                              |
|-------------------------------|------------------|------------------------------|
| 3000A                         | STRS             | 3,694.41                     |
| 3000B                         | PERS             | 3,637.24                     |
| 3000C                         | OASDHI-FICA      | 1,375.80                     |
| 3000D                         | Health & Welfare | 3,066.96                     |
| 3000E                         | EDD-SUI          | 161.51                       |
| 3000F                         | Workers Comp     | 421.01                       |
| <b>SUB TOTAL</b>              |                  | <b><u>\$12,356.93</u></b>    |
| <b>TOTAL FUND 33</b>          |                  | <b><u>\$65,888.86</u></b>    |
| <b>TOTAL DISTRICT PAYROLL</b> |                  | <b><u>\$6,040,987.31</u></b> |

## Allan Hancock College

## Warrant Register

Check Dates from 1/1/2023 to 1/31/2023

Bank Code: CT

| Vendor Name           | Description                                    | Amount             | Warrant     |
|-----------------------|--|--------------------|-------------|
| Acme Auto Leasing Llc | Lease payments for 2018 Dodge Police Charger   | \$658.80           |             |
|                       |  | <b>\$658.80</b>    | CT 25038596 |
| Julianna Adelman      | WSC Athletic Trainers Association Mtg.         | \$55.50            |             |
|                       |  | <b>\$55.50</b>     | CT 25038597 |
| Galilea Barrera       | Open Mileage 9.20-11.04.22                     | \$98.00            |             |
|                       |  | <b>\$98.00</b>     | CT 25038598 |
| City of Lompoc        | Commercial Light Electric 7.1.2022 - 6.30.2023 | \$15,733.79        |             |
|                       |  | <b>\$15,733.79</b> | CT 25038599 |
| City Of Santa Maria   | Water Services and Disposal Site               | \$1,235.10         |             |
|                       | Water Services and Disposal Site               | \$289.71           |             |
|                       | Water Services and Disposal Site               | \$1,769.15         |             |
|                       | Water Services and Disposal Site               | \$414.99           |             |
|                       | Water Services and Disposal Site               | \$3,408.33         |             |
|                       | Water Services and Disposal Site               | \$799.49           |             |
|                       | Water Services and Disposal Site               | \$580.68           |             |
|                       | Water Services and Disposal Site               | \$136.21           |             |
|                       | Water Services and Disposal Site               | \$563.18           |             |
|                       | Water Services and Disposal Site               | \$132.11           |             |
|                       | Water Services and Disposal Site               | \$222.99           |             |
|                       | Water Services and Disposal Site               | \$52.31            |             |
|                       | Water Services and Disposal Site               | \$3,185.15         |             |
|                       | Water Services and Disposal Site               | \$747.14           |             |
|                       | Water Services and Disposal Site               | \$1,035.22         |             |
|                       | Water Services and Disposal Site               | \$242.83           |             |
|                       | Water Services and Disposal Site               | \$101.15           |             |
|                       | Water Services and Disposal Site               | \$23.73            |             |
|                       | Water Services and Disposal Site               | \$119.37           |             |
|                       | Water Services and Disposal Site               | \$28.00            |             |
|                       | Water Services and Disposal Site               | \$181.89           |             |
|                       | Water Services and Disposal Site               | \$42.66            |             |
|                       | Water Services and Disposal Site               | \$866.97           |             |
|                       | Water Services and Disposal Site               | \$203.36           |             |
|                       |  | <b>\$16,381.72</b> | CT 25038600 |
|                       | Disposal Site Landfill                         | \$50.25            |             |
|                       |  | <b>\$50.25</b>     | CT 25038601 |
| Comcast Cable         | Comcast Monthly Recurring Costs                | \$214.32           |             |
|                       |  | <b>\$214.32</b>    | CT 25038602 |
|                       | Comcast Monthly Recurring Costs                | \$198.02           |             |
|                       |  | <b>\$198.02</b>    | CT 25038603 |
|                       | Comcast Monthly Recurring Costs                | \$174.65           |             |
|                       |  | <b>\$174.65</b>    | CT 25038604 |
| Robert Curry          | Open Mileage 7.12-12.09.22                     | \$171.88           |             |
|                       |  | <b>\$171.88</b>    | CT 25038605 |
| Danielle Gilbert      | Open Mileage 9.19-11.30.22                     | \$277.88           |             |



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Allan Hancock College

**Warrant Register**

Check Dates from 1/1/2023 to 1/31/2023

Bank Code: CT

| Vendor Name              | Description  | Amount          | Warrant     |
|--------------------------|--|-----------------|-------------|
|                          |  | <b>\$277.88</b> | CT 25038606 |
| David Gomez              | Open Mileage 9.20-11.18.22                         | \$55.00         |             |
|                          |  | <b>\$55.00</b>  | CT 25038607 |
| Ana Gonzalez             | Mileage for HR meeting 11.16.22                    | \$32.50         |             |
|                          |  | <b>\$32.50</b>  | CT 25038608 |
| Raul Gonzalez            | Open Mileage 9.26-11.29.22                         | \$59.38         |             |
|                          |  | <b>\$59.38</b>  | CT 25038609 |
| Alyson Hernandez         | Open Mileage 9.26-11.30.22                         | \$106.88        |             |
|                          |  | <b>\$106.88</b> | CT 25038610 |
| Sandra Kramer            | CCEOPSA Conf. Palm Springs, CA                     | \$828.81        |             |
|                          |  | <b>\$828.81</b> | CT 25038611 |
| Frankie Maldonado        | UCLA Campus tour 11.17.22                          | \$35.13         |             |
|                          |  | <b>\$35.13</b>  | CT 25038612 |
| Melinda Martinez         | BOT Mileage 7.1-12.9.22                            | \$0.00          |             |
|                          | BOT Mileage 7.1-12.9.22                            | \$7.75          |             |
|                          | APO MILEAGE 7.1-12.9.22                            | \$12.50         |             |
|                          | APO MILEAGE 7.1-12.9.22                            | \$0.00          |             |
|                          |  | <b>\$20.25</b>  | CT 25038613 |
| Toby McLaughlin          | Mileage for HR meeting 11.30.22                    | \$32.62         |             |
|                          |  | <b>\$32.62</b>  | CT 25038614 |
| Fabian Mendoza           | Open Mileage 12.6-14.22                            | \$44.25         |             |
|                          |  | <b>\$44.25</b>  | CT 25038615 |
| Daniela Morales          | Open Mileage 9.19-11.28.22                         | \$220.89        |             |
|                          |  | <b>\$220.89</b> | CT 25038616 |
| Carlos Munkres           | Open Mileage 9.19-11.30.22                         | \$193.75        |             |
|                          |  | <b>\$193.75</b> | CT 25038617 |
| Eliseo Munoz             | Athletic Trainers Association Meeting Culver City, | \$55.50         |             |
|                          |  | <b>\$55.50</b>  | CT 25038618 |
| Willibaldo Pina Gonzalez | Open Mileage 9.26-11.30.22                         | \$90.26         |             |
|                          |  | <b>\$90.26</b>  | CT 25038619 |
| Aide Quintana            | Open Mileage 9.27-11.30.22                         | \$61.75         |             |
|                          |  | <b>\$61.75</b>  | CT 25038620 |
| Laura Reynolds           | Mileage for HR meeting 11.30.22                    | \$32.63         |             |
|                          |  | <b>\$32.63</b>  | CT 25038621 |
| Julie Rios               | 11.30.22 HR MEETING                                | \$32.50         |             |
|                          |  | <b>\$32.50</b>  | CT 25038622 |
| Jannet Rios Leon         | Open Mileage 11.29-12.01.22                        | \$5.87          |             |
|                          |  | <b>\$5.87</b>   | CT 25038623 |
| Maria Rocha              | Open Mileage 11.28-30.22                           | \$109.12        |             |

## Allan Hancock College

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Bank Code: CT

| Vendor Name                    | Description  | Amount             | Warrant     |
|--------------------------------|--|--------------------|-------------|
|                                |  | <b>\$109.12</b>    | CT 25038624 |
| Angel Rodriguez Guzman         | Open Mileage 9.23-10.31.22                         | \$141.75           |             |
|                                |  | <b>\$141.75</b>    | CT 25038625 |
| Tania Salinas                  | Open Mileage 10.12-18.22                           | \$35.63            |             |
|                                |  | <b>\$35.63</b>     | CT 25038626 |
| Mikaila Sarellano              | Open Mileage 9.01-11.15.22                         | \$80.50            |             |
|                                |  | <b>\$80.50</b>     | CT 25038627 |
| Ramon Silva                    | Open Mileage 9.19-11.30.22                         | \$424.13           |             |
|                                |  | <b>\$424.13</b>    | CT 25038628 |
| Southern California Gas Co     | Gas Supply 7.1.2022 - 6.30.2023                    | \$9,844.42         |             |
|                                | Gas Supply 7.1.2022-6.30.2023                      | \$2,016.33         |             |
|                                |  | <b>\$11,860.75</b> | CT 25038629 |
| T-Mobile USA Inc               | Extended Service Contract for Hotspots             | \$2,713.20         |             |
|                                |  | <b>\$2,713.20</b>  | CT 25038630 |
| Verizon Wireless               | Monthly Line Charges for 805-621-2466 thru 6.30.23 | \$76.02            |             |
|                                |  | <b>\$76.02</b>     | CT 25038631 |
|                                | Cell Phone Service Fees for Facilities Dept.       | \$475.65           |             |
|                                | Verizon annual plan charges for Student Navigators | \$170.18           |             |
|                                |  | <b>\$645.83</b>    | CT 25038632 |
|                                | Cell Phone Service from 07/01/22 - 06/30/23        | \$520.53           |             |
|                                |  | <b>\$520.53</b>    | CT 25038633 |
|                                | Unlimited Data Plan- 2 devices @ 37.99/mo          | \$76.02            |             |
|                                |  | <b>\$76.02</b>     | CT 25038634 |
| Yondoo Broadband, LLC          | Yondoo Broadband to Provide Turn-Key               | \$230.00           |             |
|                                |  | <b>\$230.00</b>    | CT 25038635 |
| AHC Foundation                 | Fiscal 2022 -23 FDTN Adv Salary Rmb                | \$7,361.15         |             |
|                                |  | <b>\$7,361.15</b>  | CT 25038636 |
| Alpha Fire Corporation         | Building A Fire Repairs Service Labor -            | \$420.00           |             |
|                                | Truck Service Charge Zone 1 (PR-SM)                | \$35.00            |             |
|                                | Sprinkler Head - 1/2 inch 5.6K 155F SR             | \$42.42            |             |
|                                |  | <b>\$497.42</b>    | CT 25038637 |
| Amazon                         | Supplies for the Chem labs 07-01-22 thru 05-31-23  | \$72.70            |             |
|                                | Office Supplies 9/26/22 - 5/31/23                  | \$36.84            |             |
|                                | Instructional Supplies July 1, 2022-May 31, 2023   | \$701.75           |             |
|                                | INSTRUCTIONAL SUPPLIES OPEN UNTIL 5.31.23          | \$19.41            |             |
|                                | INSTRUCTIONAL SUPPLIES OPEN UNTIL 5.31.23          | \$51.38            |             |
|                                | Culinary Arts Instructional Supplies               | \$1,080.60         |             |
|                                | Instructional Supplies for FASH and FCS program    | \$33.60            |             |
|                                | Culinary Arts Instructional Supplies               | \$298.85           |             |
|                                |  | <b>\$2,295.13</b>  | CT 25038638 |
| American Fidelity Assurance Co | Insurance Premiums Dec 22                          | \$29,132.08        |             |

## Allan Hancock College

## Warrant Register

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Bank Code: CT

| Vendor Name                               | Description  | Amount              | Warrant     |
|---|--|---------------------|-------------|
|   |  | <b>\$29,132.08</b>  | CT 25038639 |
| American Fidelity Assurance Co            | Insurance Premiums Dec 2022                        | \$11,936.83         |             |
|   |  | <b>\$11,936.83</b>  | CT 25038640 |
|   | INSURANCE PREMIUMS DEC 22                          | \$5,104.16          |             |
|   |  | <b>\$5,104.16</b>   | CT 25038641 |
| Aquapulse Chemicals                       | Aqua-Chlor 12.5% per Invoice 2211003852            | \$2,610.00          |             |
|   | Energy-Fuel Charge                                 | \$192.00            |             |
|   | Hydrochloric Acid 15% per Invoice 2212003869       | \$432.83            |             |
|   | Energy-Fuel Charge                                 | \$31.84             |             |
|   |  | <b>\$3,266.67</b>   | CT 25038642 |
| Aztec Software, LLC                       | Aztec Bridge Series Licenses for NC GED Classes    | \$9,450.00          |             |
|   | Aztec GED Prep Solution Licenses for NC GED        | \$9,450.00          |             |
|   | Aztec GED Prep Solution-Spanish for NC GED Classes | \$4,975.00          |             |
|   |  | <b>\$23,875.00</b>  | CT 25038643 |
| B&H Photo Video                           | Canon Realis WUX500ST Multimedia Projector         | \$6,252.49          |             |
|   | Shipping Fees                                      | \$21.90             |             |
|   | DaLite Fast Fold Deluxe 159 Inch Projector Screen  | \$2,195.12          |             |
|   | StarTech Fiber SFP Transceiver J4859C 10-Pack      | \$331.48            |             |
|   |  | <b>\$8,800.99</b>   | CT 25038644 |
| Bremer Auto Parts                         | Parts-tools for LE veh. 07-5-22 to 05-31-23        | \$399.73            |             |
|   | Parts-tools for LE veh. 07-5-22 to 05-31-23        | \$99.10             |             |
|   | Parts-tools for LE veh. 07-5-22 to 05-31-23        | \$19.54             |             |
|   | Parts-tools for LE veh. 07-5-22 to 05-31-23        | \$30.98             |             |
|   | Parts-tools for LE veh. 07-5-22 to 05-31-23        | \$21.51             |             |
|   | Parts-tools for LE veh. 07-5-22 to 05-31-23        | \$154.82            |             |
|   | Parts-tools for LE veh. 07-5-22 to 05-31-23        | \$56.19             |             |
|   | Parts-tools for LE veh. 07-5-22 to 05-31-23        | \$305.85            |             |
|   | Operational Supplies for Fire Academy              | \$178.83            |             |
|   |  | <b>\$1,266.55</b>   | CT 25038645 |
| CDW Government Inc                        | Spectrum Freedom One eLift Lectern                 | \$63,886.02         |             |
|   | Spectrum Freedom One Rack Cabinet                  | \$35,439.62         |             |
|   | Spectrum Freedom One eLift Unit                    | \$2,817.22          |             |
|   | Dell P2422H LED Monitor 24"                        | \$2,784.35          |             |
|   | Recycling Fee                                      | \$60.00             |             |
|   |  | <b>\$104,987.21</b> | CT 25038646 |
| Credentials Solutions LLC                 | Net Due to Credentials for Oct 2022 Transcripts    | \$920.38            |             |
|   |  | <b>\$920.38</b>     | CT 25038647 |
| Dept Of Forestry & Fire Protection        | Billing for Fire Fighter 1 Certification           | \$70.00             |             |
|   |  | <b>\$70.00</b>      | CT 25038648 |
| Dept of Housing and Community Development | Commercial Modular Registration Renewal Fee        | \$34.00             |             |
|   | Commercial Modular Registration Renewal Fee        | \$34.00             |             |

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## Warrant Register

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Bank Code: CT

| Vendor Name                      | Description  | Amount            | Warrant     |
|----------------------------------|--|-------------------|-------------|
|                                  |  | <b>\$68.00</b>    | CT 25038649 |
| DGW Branded                      | Self-Care and Compassion Fatigue Workshop          | \$1,270.00        |             |
|                                  |  | <b>\$1,270.00</b> | CT 25038650 |
| Earth Systems Pacific            | Proposal for Construction Consultation,            | \$540.00          |             |
|                                  | Miscellaneous Testing and Inspection               | \$2,494.22        |             |
|                                  | Report Preparation and Project Supervision         | \$722.50          |             |
|                                  |  | <b>\$3,756.72</b> | CT 25038651 |
| Fisher Scientific Co Llc         | Supplies for the chem labs, 12-14-22 thru 05-31-23 | \$342.99          |             |
|                                  | Supplies for the chem labs, 12-14-22 thru 05-31-23 | \$543.10          |             |
|                                  | Supplies for the chem labs, 12-14-22 thru 05-31-23 | \$235.28          |             |
|                                  |  | <b>\$1,121.37</b> | CT 25038652 |
| Flinn Scientific Inc             | Supplies for the Chem labs 07-01-22 thru 05-31-23  | \$215.17          |             |
|                                  |  | <b>\$215.17</b>   | CT 25038653 |
| Floor Connection, Inc            | Installation of 10' diameter artificial Turf Halo  | \$3,102.00        |             |
|                                  |  | <b>\$3,102.00</b> | CT 25038654 |
| Follett Heg - Ahc Bookstore      | Student Textbooks and Supplies                     | \$586.70          |             |
|                                  |  | <b>\$586.70</b>   | CT 25038655 |
|                                  | Student Textbooks and Supplies                     | \$254.48          |             |
|                                  |  | <b>\$254.48</b>   | CT 25038656 |
|                                  | Student Textbooks and Supplies                     | \$427.74          |             |
|                                  |  | <b>\$427.74</b>   | CT 25038657 |
| Foodbank Of Santa Barbara County | Food for Food Share Because We Care 2022-2023      | \$1,117.69        |             |
|                                  |  | <b>\$1,117.69</b> | CT 25038658 |
|                                  | Food for Food Share Because We Care 2022-2023      | \$1,374.82        |             |
|                                  |  | <b>\$1,374.82</b> | CT 25038659 |
| Hardy Diagnostics                | Instructional supplies for Biology labs            | \$301.44          |             |
|                                  |  | <b>\$301.44</b>   | CT 25038660 |
| IParq / The Permit Store         | System Fees For Permits, Citations and Accounting  | \$1,450.00        |             |
|                                  | System Fees For Permits, Citations and Accounting  | \$1,004.20        |             |
|                                  | System Fees For Permits, Citations and Accounting  | \$212.19          |             |
|                                  | System Fees For Permits, Citations and Accounting  | \$15.00           |             |
|                                  | System Fees For Permits, Citations and Accounting  | \$400.00          |             |
|                                  | System Fees For Permits, Citations and Accounting  | \$400.00          |             |
|                                  | POD Handheld Units Lease & Printer                 | \$797.50          |             |
|                                  | POD Handheld Units Lease & Printer                 | \$797.50          |             |
|                                  | POD Handheld Units Lease & Printer                 | \$797.50          |             |
|                                  | POD Handheld Units Lease & Printer                 | \$797.50          |             |
|                                  | POD Handheld Units Lease & Printer                 | (\$797.50)        |             |
|                                  | POD Handheld Units Lease & Printer                 | \$797.50          |             |
|                                  |  | <b>\$6,671.39</b> | CT 25038661 |
| J W Pepper & Son Inc             | Instructional Supplies 11/14/2022-5/31/2023        | \$102.23          |             |

## Allan Hancock College

## Warrant Register

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Bank Code: CT

| Vendor Name                         | Description  | Amount            | Warrant     |
|-------------------------------------|--|-------------------|-------------|
|                                     |  | <b>\$102.23</b>   | CT 25038662 |
| Liebert Cassidy Whitmore            | Professional Legal Svs. 7-1-22 - 6-30-23           | \$178.50          |             |
|                                     | Professional Legal Svs. 7-1-22 - 6-30-23           | \$269.50          |             |
|                                     |  | <b>\$448.00</b>   | CT 25038663 |
| Metropolitan Life Insurance Co      | INSURANCE PREMIUMS DEC 2022                        | \$6,359.56        |             |
|                                     |  | <b>\$6,359.56</b> | CT 25038664 |
| Rachel Zonca, DO, Inc               | Agreement to provide Medical Doctor (MD) services  | \$3,375.00        |             |
|                                     |  | <b>\$3,375.00</b> | CT 25038665 |
| Ruben Ramirez                       | Reimburse for COVID LVC Test Bags                  | \$14.12           |             |
|                                     | Reimburse for Coffee Supplies for Building A       | \$64.85           |             |
|                                     |  | <b>\$78.97</b>    | CT 25038666 |
| Ravatt, Albrecht & Associates, Inc. | Construction Administration                        | \$2,544.00        |             |
|                                     | Construction Administration                        | \$0.00            |             |
|                                     |  | <b>\$2,544.00</b> | CT 25038667 |
| SLO Pest And Termite                | Pest Control Services, 07-01-22 thru 06-30-23      | \$125.00          |             |
|                                     | Pest Control Services, 07-01-22 thru 06-30-23      | \$120.00          |             |
|                                     |  | <b>\$245.00</b>   | CT 25038668 |
| SLO Safe Ride                       | Bus Service - AHC Women's Basketball on 12-15-22   | \$2,990.00        |             |
|                                     | Fuel Surcharge                                     | \$55.48           |             |
|                                     |  | <b>\$3,045.48</b> | CT 25038669 |
| Smooth Transportation Inc           | Guadalupe Flyer bus passes for EOPS students       | \$500.00          |             |
|                                     |  | <b>\$500.00</b>   | CT 25038670 |
| The Lincoln Electric Company        | Instructional Supplies for WLDT, 7.01.22-5.31.23   | \$485.20          |             |
|                                     |  | <b>\$485.20</b>   | CT 25038671 |
| United Health Care Insurance Co     | RETIREE INSURANCE PREMIUMS JAN 2023                | \$805.68          |             |
|                                     | RETIREE INSURANCE PREMIUMS FEB 2023                | \$805.68          |             |
|                                     |  | <b>\$1,611.36</b> | CT 25038672 |
| US Bank Corporate Payment System    | United Airlines-ACHRO Conf. 10-24 thru 10-28-22-TM | \$35.00           |             |
|                                     | United Airlines-ACHRO Conf. 10-24 thru 10-28-22-SA | \$35.00           |             |
|                                     | Peppermill -ACHRO Conf. 10-24 thru 10-28-22        | \$251.12          |             |
|                                     | Peppermill -ACHRO Conf. 10-24 thru 10-28-22        | \$177.15          |             |
|                                     | Peppermill -ACHRO Conf. 10-24 thru 10-28-22        | \$250.60          |             |
|                                     | Hyatt Regency-ACHRO Conf. 10-24 thru 10-28-22      | \$506.80          |             |
|                                     | Hyatt Regency -ACHRO Conf. 10-24 thru 10-28-22     | \$597.76          |             |
|                                     | Hyatt Regency-ACHRO Conf. 10-24 thru 10-28-22      | \$564.80          |             |
|                                     | Hyatt Regency-ACHRO Conf. 10-24 thru 10-28-22      | \$455.34          |             |
|                                     | Cal Chamber of Commerce-HR Bootcamp Training       | \$598.00          |             |
|                                     | CheckR - Background Checks                         | \$759.75          |             |
|                                     | The Good Feet Store - Shoe Inserts for Employee    | \$1,304.84        |             |
|                                     |  | <b>\$5,536.16</b> | CT 25038673 |

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## Warrant Register

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| Vendor Name                | Description  | Amount            | Warrant     |
|----------------------------|--|-------------------|-------------|
| VTC Enterprises            | VTC Service; mail prepping for Pioneer Valley High | \$721.02          |             |
|                            | Shipping and Delivery for Pioneer Valley High      | \$16.00           |             |
|                            | Postage Only for Pioneer Valley High School,       | \$1,019.93        |             |
|                            |  | <b>\$1,756.95</b> | CT 25038674 |
| Jose Alcala                | Manual Refund Submitted                            | \$150.00          |             |
|                            |  | <b>\$150.00</b>   | CT 25038675 |
| Maria Alcorta              | Manual Refund Submitted                            | \$250.00          |             |
|                            |  | <b>\$250.00</b>   | CT 25038676 |
| Adan Aldana                | Manual Refund Submitted                            | \$250.00          |             |
|                            |  | <b>\$250.00</b>   | CT 25038677 |
| Alejandro Altamirano Perez | Manual Refund Submitted                            | \$250.00          |             |
|                            |  | <b>\$250.00</b>   | CT 25038678 |
| Luz Alvarez Guzman         | Manual Refund Submitted                            | \$200.00          |             |
|                            |  | <b>\$200.00</b>   | CT 25038679 |
| Adrian Angelesco           | Manual Refund Submitted                            | \$250.00          |             |
|                            |  | <b>\$250.00</b>   | CT 25038680 |
| Junkaytlee Anselmo         | Manual Refund Submitted                            | \$2,342.00        |             |
|                            |  | <b>\$2,342.00</b> | CT 25038681 |
| Angelica Arias             | Manual Refund Submitted                            | \$150.00          |             |
|                            |  | <b>\$150.00</b>   | CT 25038682 |
| Bryan Arias                | Manual Refund Submitted                            | \$100.00          |             |
|                            |  | <b>\$100.00</b>   | CT 25038683 |
| Efrain Arroyo              | Manual Refund Submitted                            | \$200.00          |             |
|                            |  | <b>\$200.00</b>   | CT 25038684 |
| Israel Arroyo              | Manual Refund Submitted                            | \$100.00          |             |
|                            |  | <b>\$100.00</b>   | CT 25038685 |
| Audrey Barajas             | Manual Refund Submitted                            | \$100.00          |             |
|                            |  | <b>\$100.00</b>   | CT 25038686 |
| Victor Barajas             | Manual Refund Submitted                            | \$150.00          |             |
|                            |  | <b>\$150.00</b>   | CT 25038687 |
| Aliya Baray                | Manual Refund Submitted                            | \$150.00          |             |
|                            |  | <b>\$150.00</b>   | CT 25038688 |
| Citlaly Barrueta Vences    | Manual Refund Submitted                            | \$150.00          |             |
|                            |  | <b>\$150.00</b>   | CT 25038689 |
| Lisbeth Bravo Mendoza      | Manual Refund Submitted                            | \$250.00          |             |
|                            | Manual Refund Submitted                            | \$1,261.00        |             |
|                            |  | <b>\$1,511.00</b> | CT 25038690 |
| Victor Carbajal Espiridion | Manual Refund Submitted                            | \$250.00          |             |
|                            |  | <b>\$250.00</b>   | CT 25038691 |
| Justyne Castillo           | Manual Refund Submitted                            | \$100.00          |             |

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| Vendor Name                 | Description             | Amount          | Warrant     |
|-----------------------------|-------------------------|-----------------|-------------|
|                             |                         | <b>\$100.00</b> | CT 25038692 |
| Vanessa Cayetano Alonso     | Manual Refund Submitted | \$250.00        |             |
|                             |                         | <b>\$250.00</b> | CT 25038693 |
| Alejandro Coracero          | Manual Refund Submitted | \$200.00        |             |
|                             | Manual Refund Submitted | \$496.00        |             |
|                             |                         | <b>\$696.00</b> | CT 25038694 |
| Blake Cornelson             | Manual Refund Submitted | \$250.00        |             |
|                             |                         | <b>\$250.00</b> | CT 25038695 |
| Jose Cortes                 | Manual Refund Submitted | \$250.00        |             |
|                             |                         | <b>\$250.00</b> | CT 25038696 |
| Brooklynn Culliver          | Manual Refund Submitted | \$250.00        |             |
|                             |                         | <b>\$250.00</b> | CT 25038697 |
| Maximino Delgadillo         | Manual Refund Submitted | \$150.00        |             |
|                             |                         | <b>\$150.00</b> | CT 25038698 |
| Dannah Dizayee              | Manual Refund Submitted | \$250.00        |             |
|                             |                         | <b>\$250.00</b> | CT 25038699 |
| Kari Eddy                   | Manual Refund Submitted | \$23.00         |             |
|                             |                         | <b>\$23.00</b>  | CT 25038700 |
| Octavio Enriquez            | Manual Refund Submitted | \$150.00        |             |
|                             |                         | <b>\$150.00</b> | CT 25038701 |
| Joshua Esquivel             | Manual Refund Submitted | \$862.00        |             |
|                             |                         | <b>\$862.00</b> | CT 25038702 |
| Nicolas Fernandez           | Manual Refund Submitted | \$250.00        |             |
|                             |                         | <b>\$250.00</b> | CT 25038703 |
| Alexander Flores            | Manual Refund Submitted | \$200.00        |             |
|                             |                         | <b>\$200.00</b> | CT 25038704 |
| Erica Garcia                | Manual Refund Submitted | \$50.00         |             |
|                             |                         | <b>\$50.00</b>  | CT 25038705 |
| Victor Garcia               | Manual Refund Submitted | \$150.00        |             |
|                             |                         | <b>\$150.00</b> | CT 25038706 |
| Zoie Garcia                 | Manual Refund Submitted | \$100.00        |             |
|                             |                         | <b>\$100.00</b> | CT 25038707 |
| Carolina Gonzalez Hernandez | Manual Refund Submitted | \$100.00        |             |
|                             |                         | <b>\$100.00</b> | CT 25038708 |
| Alejandro Gutierrez         | Manual Refund Submitted | \$200.00        |             |
|                             |                         | <b>\$200.00</b> | CT 25038709 |
| Krystal Gutierrez           | Manual Refund Submitted | \$100.00        |             |
|                             |                         | <b>\$100.00</b> | CT 25038710 |
| Fedra Guzman                | Manual Refund Submitted | \$200.00        |             |

## Allan Hancock College

## Warrant Register

Check Dates from 1/1/2023 to 1/31/2023

Bank Code: CT

| Vendor Name               | Description             | Amount            | Warrant     |
|---------------------------|-------------------------|-------------------|-------------|
|                           |                         | <b>\$200.00</b>   | CT 25038711 |
| Jacob Hensley             | Manual Refund Submitted | \$236.00          |             |
|                           |                         | <b>\$236.00</b>   | CT 25038712 |
| Miriana Hernandez         | Manual Refund Submitted | \$150.00          |             |
|                           |                         | <b>\$150.00</b>   | CT 25038713 |
| Norma Hernandez           | Manual Refund Submitted | \$60.00           |             |
|                           |                         | <b>\$60.00</b>    | CT 25038714 |
| Vanessa Hernandez         | Manual Refund Submitted | \$200.00          |             |
|                           |                         | <b>\$200.00</b>   | CT 25038715 |
| Jaime Hernandez Arredondo | Manual Refund Submitted | \$100.00          |             |
|                           |                         | <b>\$100.00</b>   | CT 25038716 |
| Destiny Herrera           | Manual Refund Submitted | \$617.00          |             |
|                           |                         | <b>\$617.00</b>   | CT 25038717 |
| Julissa Herrera           | Manual Refund Submitted | \$200.00          |             |
|                           |                         | <b>\$200.00</b>   | CT 25038718 |
| Austin Hoang              | Manual Refund Submitted | \$100.00          |             |
|                           |                         | <b>\$100.00</b>   | CT 25038719 |
| Meranda Inpravongviengk   | Manual Refund Submitted | \$150.00          |             |
|                           |                         | <b>\$150.00</b>   | CT 25038720 |
| Christian Juarez          | Manual Refund Submitted | \$769.00          |             |
|                           |                         | <b>\$769.00</b>   | CT 25038721 |
| Paul Kinsinger            | Manual Refund Submitted | \$450.00          |             |
|                           |                         | <b>\$450.00</b>   | CT 25038722 |
| Jocelyn Lazaro            | Manual Refund Submitted | \$250.00          |             |
|                           |                         | <b>\$250.00</b>   | CT 25038723 |
| Nayeli Lazaro Pompa       | Manual Refund Submitted | \$250.00          |             |
|                           |                         | <b>\$250.00</b>   | CT 25038724 |
| Cornelio Linares Alejo    | Manual Refund Submitted | \$150.00          |             |
|                           |                         | <b>\$150.00</b>   | CT 25038725 |
| Jonathan Lopez            | Manual Refund Submitted | \$200.00          |             |
|                           |                         | <b>\$200.00</b>   | CT 25038726 |
| Sandra Lopez-Cruz         | Manual Refund Submitted | \$100.00          |             |
|                           |                         | <b>\$100.00</b>   | CT 25038727 |
| Bryan Magana              | Manual Refund Submitted | \$100.00          |             |
|                           |                         | <b>\$100.00</b>   | CT 25038728 |
| Erick Marceleno Martinez  | Manual Refund Submitted | \$2,027.00        |             |
|                           | Manual Refund Submitted | \$1,096.00        |             |
|                           |                         | <b>\$3,123.00</b> | CT 25038729 |
| Yulissa Martinez          | Manual Refund Submitted | \$150.00          |             |



## Allan Hancock College

## Warrant Register

Check Dates from 1/1/2023 to 1/31/2023

Bank Code: CT

| Vendor Name                | Description             | Amount            | Warrant     |
|----------------------------|-------------------------|-------------------|-------------|
|                            |                         | <b>\$150.00</b>   | CT 25038730 |
| Christian Martinez Garcia  | Manual Refund Submitted | \$250.00          |             |
|                            |                         | <b>\$250.00</b>   | CT 25038731 |
| Claudia Mata Garcia        | Manual Refund Submitted | \$200.00          |             |
|                            |                         | <b>\$200.00</b>   | CT 25038732 |
| Brittney Mayes             | Manual Refund Submitted | \$100.00          |             |
|                            |                         | <b>\$100.00</b>   | CT 25038733 |
| Mackenzie Mcgee            | Manual Refund Submitted | \$150.00          |             |
|                            |                         | <b>\$150.00</b>   | CT 25038734 |
| Alexa Medina               | Manual Refund Submitted | \$150.00          |             |
|                            |                         | <b>\$150.00</b>   | CT 25038735 |
| Edgar Mendez               | Manual Refund Submitted | \$431.00          |             |
|                            |                         | <b>\$431.00</b>   | CT 25038736 |
| Andrea Mendoza             | Manual Refund Submitted | \$250.00          |             |
|                            |                         | <b>\$250.00</b>   | CT 25038737 |
| Saige Merrill              | Manual Refund Submitted | \$25.00           |             |
|                            |                         | <b>\$25.00</b>    | CT 25038738 |
| Victor Meza                | Manual Refund Submitted | \$567.00          |             |
|                            |                         | <b>\$567.00</b>   | CT 25038739 |
| Jasmin Mijangos Ramos      | Manual Refund Submitted | \$250.00          |             |
|                            |                         | <b>\$250.00</b>   | CT 25038740 |
| Alexandra Moore            | Manual Refund Submitted | \$150.00          |             |
|                            |                         | <b>\$150.00</b>   | CT 25038741 |
| Micah Moore                | Manual Refund Submitted | \$153.00          |             |
|                            |                         | <b>\$153.00</b>   | CT 25038742 |
| Maria Morales              | Manual Refund Submitted | \$100.00          |             |
|                            |                         | <b>\$100.00</b>   | CT 25038743 |
| Devin Moreno               | Manual Refund Submitted | \$250.00          |             |
|                            |                         | <b>\$250.00</b>   | CT 25038744 |
| Irene Moreno               | Manual Refund Submitted | \$174.00          |             |
|                            |                         | <b>\$174.00</b>   | CT 25038745 |
| Cole Mulvey                | Manual Refund Submitted | \$200.00          |             |
|                            | Manual Refund Submitted | \$1,096.00        |             |
|                            |                         | <b>\$1,296.00</b> | CT 25038746 |
| Eliesandro Narciso Alarcon | Manual Refund Submitted | \$250.00          |             |
|                            |                         | <b>\$250.00</b>   | CT 25038747 |
| Kaitlyn Nartatez           | Manual Refund Submitted | \$250.00          |             |
|                            |                         | <b>\$250.00</b>   | CT 25038748 |
| Richelle Nevarez           | Manual Refund Submitted | \$150.00          |             |

## Allan Hancock College

## Warrant Register

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Bank Code: CT

| Vendor Name               | Description             | Amount            | Warrant     |
|---------------------------|-------------------------|-------------------|-------------|
| Richelle Nevarez          | Manual Refund Submitted | \$500.00          |             |
|                           |                         | <b>\$650.00</b>   | CT 25038749 |
| Chiya Newman              | Manual Refund Submitted | \$250.00          |             |
|                           | Manual Refund Submitted | \$1,698.00        |             |
|                           |                         | <b>\$1,948.00</b> | CT 25038750 |
| Gillan Nickason           | Manual Refund Submitted | \$250.00          |             |
|                           |                         | <b>\$250.00</b>   | CT 25038751 |
| Luz Olea                  | Manual Refund Submitted | \$250.00          |             |
|                           |                         | <b>\$250.00</b>   | CT 25038752 |
| Lucas Onofre Torres       | Manual Refund Submitted | \$100.00          |             |
|                           |                         | <b>\$100.00</b>   | CT 25038753 |
| Benjamin Orozco-Pascual   | Manual Refund Submitted | \$250.00          |             |
|                           |                         | <b>\$250.00</b>   | CT 25038754 |
| Jesus Ortiz Santos        | Manual Refund Submitted | \$200.00          |             |
|                           |                         | <b>\$200.00</b>   | CT 25038755 |
| Izayah Osorio             | Manual Refund Submitted | \$100.00          |             |
|                           |                         | <b>\$100.00</b>   | CT 25038756 |
| Ana Osorio Maya           | Manual Refund Submitted | \$200.00          |             |
|                           |                         | <b>\$200.00</b>   | CT 25038757 |
| Esmeralda Pena            | Manual Refund Submitted | \$250.00          |             |
|                           |                         | <b>\$250.00</b>   | CT 25038758 |
| Eddie Perez Gonzalez      | Manual Refund Submitted | \$940.00          |             |
|                           | Manual Refund Submitted | \$740.00          |             |
|                           |                         | <b>\$1,680.00</b> | CT 25038759 |
| Leila Pule                | Manual Refund Submitted | \$200.00          |             |
|                           |                         | <b>\$200.00</b>   | CT 25038760 |
| Fernanda Quintero Nunez   | Manual Refund Submitted | \$1,974.00        |             |
|                           |                         | <b>\$1,974.00</b> | CT 25038761 |
| Daisy Ramirez             | Manual Refund Submitted | \$100.00          |             |
|                           |                         | <b>\$100.00</b>   | CT 25038762 |
| Sandra Ramirez            | Manual Refund Submitted | \$100.00          |             |
|                           |                         | <b>\$100.00</b>   | CT 25038763 |
| Angelina Rincon Cardenas  | Manual Refund Submitted | \$250.00          |             |
|                           | Manual Refund Submitted | \$1,723.00        |             |
|                           |                         | <b>\$1,973.00</b> | CT 25038764 |
| Gabriella Rincon Cardenas | Manual Refund Submitted | \$250.00          |             |
|                           |                         | <b>\$250.00</b>   | CT 25038765 |
| Bella Rodriguez           | Manual Refund Submitted | \$150.00          |             |
|                           |                         | <b>\$150.00</b>   | CT 25038766 |
| Jazmin Rodriguez          | Manual Refund Submitted | \$1,161.00        |             |

## Allan Hancock College

## Warrant Register

Check Dates from 1/1/2023 to 1/31/2023

Bank Code: CT

| Vendor Name            | Description             | Amount            | Warrant     |
|------------------------|-------------------------|-------------------|-------------|
|                        |                         | <b>\$1,161.00</b> | CT 25038767 |
| Fernando Rojas Zurita  | Manual Refund Submitted | \$250.00          |             |
|                        |                         | <b>\$250.00</b>   | CT 25038768 |
| Rigoberto Salazar      | Manual Refund Submitted | \$232.92          |             |
|                        |                         | <b>\$232.92</b>   | CT 25038769 |
| Eliza Salvador Mendoza | Manual Refund Submitted | \$250.00          |             |
|                        |                         | <b>\$250.00</b>   | CT 25038770 |
| Briceyda Sanchez       | Manual Refund Submitted | \$100.00          |             |
|                        |                         | <b>\$100.00</b>   | CT 25038771 |
| Nancy Silva-Teran      | Manual Refund Submitted | \$200.00          |             |
|                        |                         | <b>\$200.00</b>   | CT 25038772 |
| Magdalena Sosa         | Manual Refund Submitted | \$100.00          |             |
|                        |                         | <b>\$100.00</b>   | CT 25038773 |
| Madison Subia          | Manual Refund Submitted | \$250.00          |             |
|                        |                         | <b>\$250.00</b>   | CT 25038774 |
| Derek SubiaRodriguez   | Manual Refund Submitted | \$100.00          |             |
|                        |                         | <b>\$100.00</b>   | CT 25038775 |
| Chase Sylvia           | Manual Refund Submitted | \$25.00           |             |
|                        |                         | <b>\$25.00</b>    | CT 25038776 |
| Hannah Thomas          | Manual Refund Submitted | \$150.00          |             |
|                        |                         | <b>\$150.00</b>   | CT 25038777 |
| Brian Tucker           | Manual Refund Submitted | \$100.00          |             |
|                        |                         | <b>\$100.00</b>   | CT 25038778 |
| Cristian Uribe         | Manual Refund Submitted | \$100.00          |             |
|                        |                         | <b>\$100.00</b>   | CT 25038779 |
| Esperanza Valadez      | Manual Refund Submitted | \$250.00          |             |
|                        |                         | <b>\$250.00</b>   | CT 25038780 |
| Georgina Valdovinos    | Manual Refund Submitted | \$150.00          |             |
|                        |                         | <b>\$150.00</b>   | CT 25038781 |
| Tatiana Valentin       | Manual Refund Submitted | \$19.00           |             |
|                        |                         | <b>\$19.00</b>    | CT 25038782 |
| Citlali Vargas         | Manual Refund Submitted | \$200.00          |             |
|                        |                         | <b>\$200.00</b>   | CT 25038783 |
| Alondra Vazquez        | Manual Refund Submitted | \$1,112.00        |             |
|                        |                         | <b>\$1,112.00</b> | CT 25038784 |
| Yanella Velasquez      | Manual Refund Submitted | \$250.00          |             |
|                        | Manual Refund Submitted | \$3,448.00        |             |
|                        |                         | <b>\$3,698.00</b> | CT 25038785 |
| Sierra Villalovos      | Manual Refund Submitted | \$250.00          |             |

## Allan Hancock College

## Warrant Register

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Bank Code: CT

| Vendor Name                 | Description                                    | Amount             | Warrant     |
|-----------------------------|--|--------------------|-------------|
|                             |  | <b>\$250.00</b>    | CT 25038786 |
| Kai Virgen                  | Manual Refund Submitted                        | \$356.00           |             |
|                             |  | <b>\$356.00</b>    | CT 25038787 |
| Michel Vivanco              | Manual Refund Submitted                        | \$100.00           |             |
|                             |  | <b>\$100.00</b>    | CT 25038788 |
| Chantel Watanabe            | Manual Refund Submitted                        | \$150.00           |             |
|                             |  | <b>\$150.00</b>    | CT 25038789 |
| Danielle Watkins            | Manual Refund Submitted                        | \$1,037.00         |             |
|                             |  | <b>\$1,037.00</b>  | CT 25038790 |
| Kiara Watkins               | Manual Refund Submitted                        | \$100.00           |             |
|                             |  | <b>\$100.00</b>    | CT 25038791 |
| Joshua West                 | Manual Refund Submitted                        | \$250.00           |             |
|                             |  | <b>\$250.00</b>    | CT 25038792 |
| Mahdia Yahiaoui             | Manual Refund Submitted                        | \$100.00           |             |
|                             |  | <b>\$100.00</b>    | CT 25038793 |
| Janae Davis                 | Manual Refund Submitted                        | \$27.00            |             |
|                             |  | <b>\$27.00</b>     | CT 25038794 |
| Trevyn Lamison              | Manual Refund Submitted                        | \$100.00           |             |
|                             |  | <b>\$100.00</b>    | CT 25038795 |
| James Stewart               | Manual Refund Submitted                        | \$400.00           |             |
|                             |  | <b>\$400.00</b>    | CT 25038796 |
| Michael Bernal              | Open Mileage 12.1-12.22                        | \$130.00           |             |
|                             | Open Mileage 12.1-12.22                        | \$130.00           |             |
|                             |  | <b>\$260.00</b>    | CT 25038797 |
| City of Lompoc              | Waste Disposal-Sewer Fees 7.1.2022 - 6.30.2023 | \$516.50           |             |
|                             | Water Services 7.1.2022 - 6.30.2023            | \$3,959.67         |             |
|                             |  | <b>\$4,476.17</b>  | CT 25038798 |
|                             | Waste Disposal-Sewer Fees 7.1.2022 - 6.30.2023 | \$1,490.62         |             |
|                             |  | <b>\$1,490.62</b>  | CT 25038799 |
| Comcast Cable               | Comcast Monthly Recurring Costs                | \$225.65           |             |
|                             |  | <b>\$225.65</b>    | CT 25038800 |
|                             | Comcast Monthly Recurring Costs                | \$133.65           |             |
|                             |  | <b>\$133.65</b>    | CT 25038801 |
| Constellation Newenergy Inc | Electricity Services 7.1.2022 - 6.30.2023      | \$31,478.25        |             |
|                             | Electricity Services 7.1.2022 - 6.30.2023      | \$5,124.37         |             |
|                             |  | <b>\$36,602.62</b> | CT 25038802 |
|                             | Electricity Services 7.1.2022 - 6.30.2023      | \$2.40             |             |
|                             | Electricity Services 7.1.2022 - 6.30.2023      | \$0.39             |             |
|                             |  | <b>\$2.79</b>      | CT 25038803 |
|                             | Electricity Services 7.1.2022 - 6.30.2023      | \$33.64            |             |

## Allan Hancock College

## Warrant Register

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| Vendor Name                                   | Description  | Amount             | Warrant     |
|---|--|--------------------|-------------|
| Constellation Newenergy Inc                   | Electricity Services 7.1.2022 - 6.30.2023          | \$5.48             |             |
|   |  | <b>\$39.12</b>     | CT 25038804 |
| Digital West Networks, Inc                    | Telephone Service 7/1/2022-6/30/2023               | \$4,377.99         |             |
|   | Telephone Service 7/1/2022 - 6/30/2023             | \$1,811.75         |             |
|   | Telephone Service 7/1/2022 - 6/30/2023             | \$1,547.44         |             |
|   |  | <b>\$7,737.18</b>  | CT 25038805 |
| Ford Motor Credit Company Llc                 | Lease payments for 3 Ford Police Interceptors      | \$1,786.92         |             |
|   |  | <b>\$1,786.92</b>  | CT 25038806 |
| Jeffery Hall                                  | Open Mileage 12.6-20.22                            | \$69.75            |             |
|   |  | <b>\$69.75</b>     | CT 25038807 |
| Michael Jackson                               | Open Mileage 11.14-28.22                           | \$126.00           |             |
|   |  | <b>\$126.00</b>    | CT 25038808 |
| Suzanne Lewy                                  | Open Mileage 12.6-20.23                            | \$23.00            |             |
|   |  | <b>\$23.00</b>     | CT 25038809 |
| Alejandra Medina                              | Open Mileage 12.6-20.22                            | \$25.25            |             |
|   |  | <b>\$25.25</b>     | CT 25038810 |
| Pacific Gas & Electric Company                | Electricity Services 7.1.2022- 6.30.2023           | \$1,918.67         |             |
|   | Electricity Services 7.1.2022 - 6.30.2023          | \$510.03           |             |
|   |  | <b>\$2,428.70</b>  | CT 25038811 |
|   | Electricity Services 7.1.2022- 6.30.2023           | \$2,890.11         |             |
|   | Electricity Services 7.1.2022 - 6.30.2023          | \$768.26           |             |
|   |  | <b>\$3,658.37</b>  | CT 25038812 |
| Greg Pensa                                    | 12.10-20.22 Open Mileage                           | \$89.00            |             |
|   |  | <b>\$89.00</b>     | CT 25038813 |
| Verizon Select Svc Inc                        | Long Distance and Toll Free Service Charges        | \$39.66            |             |
|   |  | <b>\$39.66</b>     | CT 25038814 |
|   | Long Distance and Toll Free Service Charges        | \$2.39             |             |
|   |  | <b>\$2.39</b>      | CT 25038815 |
| 25th Hour Communications, Inc                 | Digital Marketing Media Buys and Management        | \$15,000.00        |             |
|   |  | <b>\$15,000.00</b> | CT 25038816 |
| Adamski Moroski Madden Cumberland & Green LLP | Legal Representation - Ground                      | \$302.50           |             |
|   | Legal Representation - Ground                      | \$786.50           |             |
|   |  | <b>\$1,089.00</b>  | CT 25038817 |
| AHC - Part-Time Faculty Association           | Part-Time Faculty Reimbursement Per Article 11.7   | \$2,354.81         |             |
|   |  | <b>\$2,354.81</b>  | CT 25038818 |
| AHC Foundation                                | Federal Title V HSI Grant Year 3 Invoice #S0018259 | \$50,000.00        |             |
|   |  | <b>\$50,000.00</b> | CT 25038819 |
| Amazon  | Student Materials 07-05-22 to 05-31-23             | \$1,031.39         |             |

## Allan Hancock College

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| Vendor Name                            | Description  | Amount             | Warrant     |
|--|--|--------------------|-------------|
| Amazon                                 | VidPro 35 inch Tripod Carrying Case with Strap   | \$118.02           | CT 25038820 |
|  | 32 x 48 SwiftGlimpse 2023 Wall Calendar Erasable                                       | \$29.25            |             |
|  | Instructional Supplies Per Attached Quote  | \$3,844.08         |             |
|  | Instructional Supplies Per Attached Quote  | \$2,267.96         |             |
|  | Office Supplies 9/26/22 - 5/31/23  | \$388.15           |             |
|  | MEDICAL SUPPLIES 09/01/22 - 05/31/23   | (\$260.99)         |             |
|  | Instructional Supplies 12-6-22 - 5-31-23   | \$54.38            |             |
|  | Instructional Supplies Per Attached Quote  | \$904.16           |             |
|  |  | <b>\$8,376.40</b>  |             |
| Amazon Web Services, Inc               | Amazon Web Services (AWS) Estimated Usage through                                      | \$2,346.00         | CT 25038821 |
|  |  | <b>\$2,346.00</b>  |             |
| Apple Inc.                             | Magic Mouse  | \$945.04           | CT 25038822 |
|  | Magic Keyboard with Touch ID and Numeric Keypad  | \$2,380.54         |             |
|  | Magic Keyboard with Touch ID and Numeric Keypad  | \$4,866.56         |             |
|  | Magic Mouse  | \$2,147.81         |             |
|  |  | <b>\$10,339.95</b> |             |
| Aramark                                | Towel service LE-Fire 07-1-22 to 06-30-23  | \$81.12            | CT 25038823 |
|  |  | <b>\$81.12</b>     |             |
| Arbor Scientific                       | Mini ripple tank, Item# PA-8638, Quote # 15026-001<br>Shipping                         | \$245.60           | CT 25038824 |
|  |  | \$20.88            |             |
|  |  | <b>\$266.48</b>    |             |
| B&H Photo Video                        | StarTech GB Fiber SFP Transceiver J4858C 10 Pack<br>Da Lite 83x144 Skirt Black DA36734 | \$326.03           | CT 25038825 |
|  |  | \$635.65           |             |
|  |  | <b>\$961.68</b>    |             |
| Bremer Auto Parts                      | Operational Supplies for Fire Academy<br>Operational Supplies for Fire Academy         | \$39.25            | CT 25038826 |
|  |  | \$37.49            |             |
|  |  | <b>\$76.74</b>     |             |
| Burnham Insurance Services             | ACA Consulting July 1, 2022 - June 30, 2023  | \$3,250.00         | CT 25038827 |
|  |  | <b>\$3,250.00</b>  |             |
| Jesse Carlon                           | Enrollment Expense Reimbursement   | \$677.25           | CT 25038828 |
|  |  | <b>\$677.25</b>    |             |
| CDW Government Inc                     | Dell Chromebook 3100 - 11.6" - Celeron N4020   | \$27,762.79        | CT 25038829 |
|  | RECYCLING FEE 4" TO LESS THAN 15"  | \$400.00           |             |
|  | DELL LATITUDE 5430 14" CORE i5 1235U LAPTOP  | \$1,749.74         |             |
|  | RECYCLING FEE  | \$4.00             |             |
|  |  | <b>\$29,916.53</b> |             |
| Culligan Of Lompoc                     | Monthly rental for 7 mixed bed ID tanks  | \$33.21            | CT 25038830 |
|  |  | <b>\$33.21</b>     |             |
| Culligan/Central Coast Water Treatment | CAMPUS GRAPHICS DRINKING WATER DELIVERY  | \$20.25            | CT 25038831 |
|  | FUEL SURCHARGE   | \$1.84             |             |
|  | HOT / COLD WATER STAND RENTAL  | \$11.00            |             |
|  |  | <b>\$33.09</b>     |             |
|  |  |                    |             |

## Allan Hancock College

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Bank Code: CT

| Vendor Name                                 | Description  | Amount             | Warrant     |
|---|--|--------------------|-------------|
| Culligan/Central Coast Water Treatment      | Bottled Water Delivery, 7-01-22 thru 6-30-23       | \$42.51            |             |
|   | Stand Rentals (hot and cold) 7-01-22 thru 6-30-23  | \$11.00            |             |
|   |  | <b>\$53.51</b>     | CT 25038832 |
|   | Bottled Water Delivery, 7-01-22 thru 6-30-23       | \$134.84           |             |
|   | Stand Rentals (hot and cold) 7-01-22 thru 6-30-23  | \$11.00            |             |
|   |  | <b>\$145.84</b>    | CT 25038833 |
| Data Ticket Inc                             | Daily Citation Processing and Fees Aug 2022        | \$133.82           |             |
|   |  | <b>\$133.82</b>    | CT 25038834 |
| De Frisco Photography                       | Production of 2023 Advertising Videos as per       | \$7,150.00         |             |
|   |  | <b>\$7,150.00</b>  | CT 25038835 |
| Downs Government Affairs, LLC               | Services for consortium project 7/1/2022-6/30/2023 | \$2,000.00         |             |
|   |  | <b>\$2,000.00</b>  | CT 25038836 |
| Earth Systems Pacific                       | Allan Hancock Fine Arts Building                   | \$675.00           |             |
|   | Allan Hancock Fine Arts Building                   | \$72.50            |             |
|   |  | <b>\$747.50</b>    | CT 25038837 |
| Eyemed Vision Care                          | Insurance Premiums January 2023                    | \$3,762.83         |             |
|   | Insurance Premiums January 2023                    | \$589.20           |             |
|   |  | <b>\$4,352.03</b>  | CT 25038838 |
| Facilities Planning And Consulting Services | Consulting Services for AHC for FY 2022-2023       | \$760.00           |             |
|   |  | <b>\$760.00</b>    | CT 25038839 |
| Federal Express Corp                        | Mailings for Acct #1104-8488                       | \$11.55            |             |
|   |  | <b>\$11.55</b>     | CT 25038840 |
| Fisher Scientific Co Llc                    | Supplies for the chem labs, 12-14-22 thru 05-31-23 | \$31.39            |             |
|   | Supplies for the Chem labs 07-01-22 thru 05-31-23  | \$647.38           |             |
|   |  | <b>\$678.77</b>    | CT 25038841 |
| Floor Connection, Inc                       | Furnish Materials. Install Mannington Carpet       | \$12,030.04        |             |
|   | Labor  | \$9,155.20         |             |
|   | Recycling Fee                                      | \$152.00           |             |
|   | Change Order #1 to Furnish and Install 4" Black    | \$1,163.00         |             |
|   |  | <b>\$22,500.24</b> | CT 25038842 |
| Follett Heg - Ahc Bookstore                 | Instructional Supplies 8/18/2022 - 5/30/2023       | \$589.97           |             |
|   |  | <b>\$589.97</b>    | CT 25038843 |
|   | Engineering Pads item #70972955899                 | \$1,129.91         |             |
|   |  | <b>\$1,129.91</b>  | CT 25038844 |
| Froggy'S Fog Llc                            | Training Smoke - Fire & Rescue Fog - Long Hang     | \$1,794.36         |             |
|   |  | <b>\$1,794.36</b>  | CT 25038845 |
| Graybar Electric                            | Freight Charges                                    | \$125.00           |             |
|   |  | <b>\$125.00</b>    | CT 25038846 |
| High-Tech Electric                          | SW2 USB Pro 2 Input Switcher                       | \$8,179.09         |             |
|   | IPCP Pro 250 xi IP Control Processor               | \$1,825.91         |             |

## Allan Hancock College

## Warrant Register

Check Dates from 1/1/2023 to 1/31/2023

Bank Code: CT

| Vendor Name                      | Description  | Amount             | Warrant     |
|----------------------------------|--|--------------------|-------------|
| High-Tech Electric               | AAP 102 Black Two Gang Mount Cover                 | \$145.07           |             |
|                                  | PBL-4 Mount from Middle Atlantic                   | \$44.39            |             |
|                                  | PBL-1 Alum Blank Mount from Middle Atlantic        | \$43.76            |             |
|                                  | VTF1 1SP FINE Perf Vent Mount Middle Atlantic      | \$76.30            |             |
|                                  | VT2 2SP Fine Perf Vent Mount from Middle Atlantic  | \$44.39            |             |
|                                  | 10-32 Rackscrew Star Post Drive - 50               | \$43.76            |             |
|                                  | HTX Rackscrews Star Post Drive Bit                 | \$21.58            |             |
|                                  |  | <b>\$10,424.25</b> | CT 25038847 |
| J B Dewar                        | Fuel for the AHC Community Ed. Truck Driving Class | \$466.24           |             |
|                                  |  | <b>\$466.24</b>    | CT 25038848 |
| Johnson Plastics Plus            | Office Supplies - Engraver Plastic and supplies    | \$518.42           |             |
|                                  |  | <b>\$518.42</b>    | CT 25038849 |
| Kelly Paper Co                   | Office Supplies - Paper, Wideformat and Bindery    | \$80.19            |             |
|                                  | Office Supplies - Paper, Wideformat and Bindery    | \$83.22            |             |
|                                  | Office Supplies - Paper, Wideformat and Bindery    | \$198.03           |             |
|                                  |  | <b>\$361.44</b>    | CT 25038850 |
| Kenco Construction Services, Inc | On Site DSA Project Inspections for the            | \$15,750.00        |             |
|                                  | Onsite DSA Project Inspections for the Contruction | \$7,140.00         |             |
|                                  | DSA Inspection Services for the AHC Baseball       | \$4,410.00         |             |
|                                  |  | <b>\$27,300.00</b> | CT 25038851 |
| Kerley Corporation               | 81 Piece Rect Grade AS-2                           | \$5,905.12         |             |
|                                  | .011 - .625 Meyer Pins                             | \$1,294.13         |             |
|                                  | Shipping   | \$425.00           |             |
|                                  | Absolute Digimatic Height Gage                     | \$4,208.63         |             |
|                                  | SJ-210 Portable Roughness Tester                   | \$2,914.50         |             |
|                                  | Linear Hite 600EG Height System                    | \$10,766.25        |             |
|                                  | Freight  | \$650.00           |             |
|                                  |  | <b>\$26,163.63</b> | CT 25038852 |
| Erin Krier                       | Reimbursement for Supplies for Soil/Plant          | \$736.32           |             |
|                                  |  | <b>\$736.32</b>    | CT 25038853 |
| Krueger International Inc        | All Terrain Screen Full Height Core, 4 Point Base, | \$1,321.10         |             |
|                                  | Modular furniture for One Stop Room A403 per       | \$14,658.43        |             |
|                                  |  | <b>\$15,979.53</b> | CT 25038854 |
| KSBY-TV                          | 30-second Ad Promoting Spring 2023 Registration    | \$640.00           |             |
|                                  |  | <b>\$640.00</b>    | CT 25038855 |
| L.N. Curtis & Sons               | 3/8" 16' Black Hose with Couplings                 | \$90.92            |             |
|                                  | 3/8" 16' Blue Hose with Couplings                  | \$181.81           |             |
|                                  | 3/8" 16' Yellow Hose with Couplings                | \$90.92            |             |
|                                  | 3/8" 16' Red Hose with Couplings                   | \$90.92            |             |
|                                  | 3/8" 16' Green Hose with Couplings                 | \$90.92            |             |
|                                  | Shipping   | \$25.00            |             |
|                                  |  | <b>\$570.49</b>    | CT 25038856 |
| Linde Gas & Equipment Inc.       | Instructional Supplies for WLDT Program            | \$629.07           |             |



## Allan Hancock College

## Warrant Register

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| Vendor Name                                      | Description  | Amount             | Warrant     |
|--|--|--------------------|-------------|
|  |  | <b>\$629.07</b>    | CT 25038857 |
| Louie's Central Coast Movers<br>And Laborers Inc | Welding Machines Equipment Moving Services         | \$130.00           |             |
|  |  | <b>\$130.00</b>    | CT 25038858 |
| Evangelina Marquez                               | Enrollment Expense Reimbursement                   | \$58.00            |             |
|  |  | <b>\$58.00</b>     | CT 25038859 |
| Meathead Movers, Inc                             | Fine Arts Move                                     | \$5,025.16         |             |
|  | Fine Arts Move                                     | \$5,542.68         |             |
|  | Fine Arts Move                                     | \$5,941.50         |             |
|  | Fine Arts Move                                     | \$5,969.04         |             |
|  |  | <b>\$22,478.38</b> | CT 25038860 |
| Fabian Mendoza                                   | Academic Degree Beyond Associate                   | \$1,000.00         |             |
|  |  | <b>\$1,000.00</b>  | CT 25038861 |
| Metlife Small Market                             | INSURANCE PREMIUMS DEC 2022                        | \$6,475.02         |             |
|  |  | <b>\$6,475.02</b>  | CT 25038862 |
| NewsChannel12 CBS                                | 30-second Ad Promoting Spring 2023 Registration    | \$760.00           |             |
|  |  | <b>\$760.00</b>    | CT 25038863 |
| Old Town Shirt Factory                           | Embroidery - Customer Provided UA Hats Inv# 220359 | \$110.93           |             |
|  | Heat Apply - Customer Provided Polo                | \$92.44            |             |
|  | Heat Apply - Customer Provided Jacket              | \$92.43            |             |
|  |  | <b>\$295.80</b>    | CT 25038864 |
|  | Embroidery - Customer Provided ARENA Team Hooded   | \$67.97            |             |
|  |  | <b>\$67.97</b>     | CT 25038865 |
|  | Heat Apply - Customer Provided Invoice# 220455     | \$79.93            |             |
|  |  | <b>\$79.93</b>     | CT 25038866 |
|  | Embroidery - Customer Provided Pant Inv# 220536    | \$13.60            |             |
|  | Embroidery - Customer Provided                     | \$13.59            |             |
|  |  | <b>\$27.19</b>     | CT 25038867 |
|  | Embroidery-Customer Provided Polo Grey Inv# 220357 | \$16.53            |             |
|  | Embroidery-Customer Provided Polo Royal            | \$66.12            |             |
|  | Embroidery-Customer Provided Polo Navy             | \$33.06            |             |
|  | Embroidery-1/4 Zip Pullover Navy                   | \$16.53            |             |
|  | Embroidery-1/4 Zip Pullover Black                  | \$16.53            |             |
|  |  | <b>\$148.77</b>    | CT 25038868 |
| Oracle America Inc                               | Three Year Service Contract 2637071 Total Value    | \$571.14           |             |
|  | Oracle Database Enterprise Edition - Named User    | \$7,615.23         |             |
|  | Oracle Diagnostics Pack - Named User Plus          | \$571.14           |             |
|  | Oracle Internet Developer Suite - Named User Plus  | \$868.53           |             |
|  | Oracle Programmer - Named User Plus Perpetual      | \$173.71           |             |
|  | Oracle Tuning Pack - Named User Plus Perpetual     | \$571.14           |             |
|  | Configuration Management Pack - Named User Plus    | \$187.28           |             |
|  | Oracle Database Enterprise Edition - Named User    | \$2,541.64         |             |
|  | Oracle Diagnostics Pack - Named User Plus          | \$187.28           |             |
|  | Oracle Tuning Pack - Named User Plus Perpetual     | \$187.28           |             |

## Allan Hancock College

## Warrant Register

Check Dates from 1/1/2023 to 1/31/2023

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| Vendor Name                                       | Description  | Amount             | Warrant     |
|---|--|--------------------|-------------|
| Oracle America Inc                                | Oracle Database Enterprise Edition - Named User    | \$4,044.58         |             |
|   | Oracle Diagnostics Pack - Named User Plus          | \$425.74           |             |
|   | Oracle Tuning Pack - Named User Plus Perpetual     | \$425.75           |             |
|   | Configuration Management Pack - Named User Plus    | \$298.01           |             |
|   |  | <b>\$18,668.45</b> | CT 25038869 |
| OTM Furniture Installations                       | Receive, deliver, unpack, install, and test FFE    | \$27,430.00        |             |
|   |  | <b>\$27,430.00</b> | CT 25038870 |
| PARS Public Agency Retirement                     | PAYROLL DEDUCTION 01/10/2023                       | \$5,683.09         |             |
|   |  | <b>\$5,683.09</b>  | CT 25038871 |
| Part Time Faculty AHC - Member                    | PAYROLL DEDUCTION 01/10/2023                       | \$145.74           |             |
|   |  | <b>\$145.74</b>    | CT 25038872 |
| Penta Machine Company                             | Supplies Per Attached Quote No. 00002121           | \$8,471.00         |             |
|   |  | <b>\$8,471.00</b>  | CT 25038873 |
| Premier Water Management, LLC                     | Monthly Water Treatment, Lompoc Campus             | \$246.20           |             |
|   | Monthly Water Treatment, Santa Maria Campus        | \$197.90           |             |
|   |  | <b>\$444.10</b>    | CT 25038874 |
| Quadient Leasing USA, Inc                         | Leasing IS5000 Mail Machine, 7-1-22 thru 6-30-23   | \$1,995.75         |             |
|   |  | <b>\$1,995.75</b>  | CT 25038875 |
| Rapsodo, Inc                                      | Rapsodo Team Membership Subscription Renewal       | \$1,631.25         |             |
|   |  | <b>\$1,631.25</b>  | CT 25038876 |
| Rayne Water Conditioning                          | Reverse Osmosis for Buildings: J,K,M,N,CBC,S2,R2   | \$55.90            |             |
|   | Reverse Osmosis for Buildings: J,K,M,N,CBC,S2,R2   | \$93.95            |             |
|   |  | <b>\$149.85</b>    | CT 25038877 |
| Renishaw, Inc                                     | Supplies Per Attached Quote-Reference No. 1130242A | \$9,626.38         |             |
|   |  | <b>\$9,626.38</b>  | CT 25038878 |
| San Luis Obispo County Community College District | Cost-Reimbursement Subaward Agreement for          | \$1,433.50         |             |
|   |  | <b>\$1,433.50</b>  | CT 25038879 |
| Santa Maria Times                                 | Monthly Online Big Ad July 2022-June 2023          | \$1,000.00         |             |
|   |  | <b>\$1,000.00</b>  | CT 25038880 |
| Scott Machinery                                   | New KENT TRL-1340V Lathe with Tooling              | \$26,910.94        |             |
|   | New KENT CTL-618EVS Lathe with Tooling             | \$44,637.19        |             |
|   | Freight  | \$800.00           |             |
|   |  | <b>\$72,348.13</b> | CT 25038881 |
| Sehi Computer Products Inc.                       | Aruba AP-503HR Remote Access Point Bundle R7G97A   | \$1,298.48         |             |
|   |  | <b>\$1,298.48</b>  | CT 25038882 |
| ServerSupply.com, Inc                             | HPE 8-Port ZL2 10G Expansion Module J9993A         | \$1,346.78         |             |
|   | HPE AP-303H Remote Wireless Access Point JY680A    | \$282.75           |             |

## Allan Hancock College

## Warrant Register

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Bank Code: CT

| Vendor Name                            | Description   | Amount              | Warrant     |
|--|---|---------------------|-------------|
|  |   | <b>\$1,629.53</b>   | CT 25038883 |
| SHI International Corp                 | Aruba Expansion Module 10G SFP Plus                       | \$1,337.63          |             |
|  | StarTech m.2 SATA and NVMe Duplicator and Eraser          | \$862.39            |             |
|  | Crucial DDR4 32GB Kit RAM                                 | \$1,228.87          |             |
|  | StarTech 10 Foot USB A to B Cable                         | \$38.06             |             |
|  | Mitel MiVoice 6920 IP Phone                               | \$2,512.12          |             |
|  | HP LaserJet Pro MFP 4101fdn Printer                       | \$1,492.05          |             |
|  | Shipping Fees   | \$55.17             |             |
|  |   | <b>\$7,526.29</b>   | CT 25038884 |
| SISC III                               | INSURANCE PREMIUMS JAN 2023                               | \$474,318.00        |             |
|  |   | <b>\$474,318.00</b> | CT 25038885 |
| SLO Safe Ride                          | Bus Service to Cal Poly Performing Arts Center            | \$2,079.55          |             |
|  |   | <b>\$2,079.55</b>   | CT 25038886 |
| Source Graphics                        | Office Supplies - Wideformat Paper and Media              | \$131.08            |             |
|  |   | <b>\$131.08</b>     | CT 25038887 |
| Sousa Tire Service                     | Tire Recycling for LE Veh. 07-05-22 to 05-31-23           | \$13.50             |             |
|  | Tire Recycling for LE Veh. 11-1-22 to 05-31-23            | \$44.00             |             |
|  |   | <b>\$57.50</b>      | CT 25038888 |
| Specialty Constructors<br>Services Inc | Construction for the Baseball Softball Complex            | \$110,717.80        |             |
|  | Change Order #002 to Add (4) 1" Conduit Stub-Outs         | \$2,868.00          |             |
|  |   | <b>\$113,585.80</b> | CT 25038889 |
| State Water Resources<br>Control Board | Annual Permit Fees for the State Water Resources          | \$652.00            |             |
|  |   | <b>\$652.00</b>     | CT 25038890 |
| Testa Catering                         | Catering for Bridges to Success Event on 9/30/22          | \$904.96            |             |
|  |   | <b>\$904.96</b>     | CT 25038891 |
| Tom Little Inspections                 | Inspection and Fees for the Fine Arts Complex             | \$2,880.00          |             |
|  |   | <b>\$2,880.00</b>   | CT 25038892 |
| Top Shelf Manufacturing, LLC           | The Knight, ACL, Short, Right XL Item# 506116<br>Shipping | \$301.00            |             |
|  |   | \$8.86              |             |
|  |   | <b>\$309.86</b>     | CT 25038893 |
| Tropics                                | Aquarium Service  | \$300.00            |             |
|  |   | <b>\$300.00</b>     | CT 25038894 |
| U.S. Bank                              | Bank Service Charges- AHJCCD Election of 2006             | \$475.00            |             |
|  |   | <b>\$475.00</b>     | CT 25038895 |
| US Bank Corporate Payment<br>System    | Hotel Pacific Monterey CA                                 | \$20.00             |             |
|  | Hotel Pacific Monterey CA                                 | \$157.02            |             |
|  | Crown Awards Inc. purchase of trophy for                  | \$487.13            |             |
|  | 2023 CUPCCAA Advertising on Builders Notebook             | \$35.00             |             |
|  | COMMUNITY COLLEGE LEAGUE OF CA                            | \$1,295.00          |             |
|  | COMMUNITY COLLEGE LEAGUE OF CA                            | \$615.00            |             |

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## Warrant Register

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| Vendor Name                      | Description  | Amount              | Warrant     |
|----------------------------------|--|---------------------|-------------|
| US Bank Corporate Payment System | EL PUEBLITO  | \$88.00             |             |
|                                  | COMMUNITY COLLEGE LEAGUE OF CA                     | \$670.00            |             |
|                                  | ELLENS   | \$43.00             |             |
|                                  | Al Garcia - Prescription Safety Glasses            | \$509.00            |             |
|                                  | Compressor Licenses (x3)                           | \$149.97            |             |
|                                  | Final Cut Pro Licenses (x3)                        | \$899.97            |             |
|                                  | ITS Meeting Pizza                                  | \$226.46            |             |
|                                  | CISOA Conference Registration                      | \$296.25            |             |
|                                  | Neutrino API - Student Phone API                   | \$16.97             |             |
|                                  |  | <b>\$5,508.77</b>   | CT 25038896 |
| Wex Bank                         | Reactivation fee                                   | \$50.00             |             |
|                                  |  | <b>\$50.00</b>      | CT 25038897 |
| Kone Inc                         | Elevators Service Agreement, 7-1-22 thru 6-30-23   | \$4,227.60          |             |
|                                  |  | <b>\$4,227.60</b>   | CT 25038898 |
| Krueger International Inc        | Fine Arts Complex Project Furniture- Floor 1       | \$145,269.56        |             |
|                                  | Fine Arts Complex Project Furniture- Floor 2       | \$388,793.32        |             |
|                                  |  | <b>\$534,062.88</b> | CT 25038899 |
| Rahi Systems, Inc                | Dell 4.5mm Barrell 65W AC Adapter w/ 2M Power Cord | \$2,232.64          |             |
|                                  | Shipping Fee *DECREASE SHIPPING ON 12/13/22*       | \$100.00            |             |
|                                  |  | <b>\$2,332.64</b>   | CT 25038900 |
| Siemens Industry Inc             | Siemens Burglary Alarm Contract for Santa Maria    | \$13,068.00         |             |
|                                  |  | <b>\$13,068.00</b>  | CT 25038901 |
| Smart & Final                    | Supplies for the Chem Labs 07-01-22 thru 05-31-23. | \$45.26             |             |
|                                  |  | <b>\$45.26</b>      | CT 25038902 |
| Sport & Cycle Team Athletics Inc | W'S EVO NXT BASKETBALL QUOTE# 6943                 | \$1,252.67          |             |
|                                  | Shipping   | \$132.14            |             |
|                                  | Football Protective Packages Quote# 202            | \$2,718.71          |             |
|                                  | Shipping   | \$225.13            |             |
|                                  |  | <b>\$4,328.65</b>   | CT 25038903 |
| Texas Life Insurance Co.         | INSURANCE PRMIUMS DEC 2022                         | \$10,145.36         |             |
|                                  |  | <b>\$10,145.36</b>  | CT 25038904 |
| Analisia Abarquez                | Manual Refund Submitted                            | \$100.00            |             |
|                                  |  | <b>\$100.00</b>     | CT 25038905 |
| Paul Banduenga                   | Manual Refund Submitted                            | \$100.00            |             |
|                                  |  | <b>\$100.00</b>     | CT 25038906 |
| Louis Caric                      | Manual Refund Submitted                            | \$138.00            |             |
|                                  |  | <b>\$138.00</b>     | CT 25038907 |
| Aidan Carroll                    | Manual Refund Submitted                            | \$150.00            |             |
|                                  |  | <b>\$150.00</b>     | CT 25038908 |
| Vanessa Cayetano Alonso          | Manual Refund Submitted                            | \$1,723.00          |             |

## Allan Hancock College

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| Vendor Name               | Description             | Amount            | Warrant     |
|---------------------------|-------------------------|-------------------|-------------|
|                           |                         | <b>\$1,723.00</b> | CT 25038909 |
| Jaime Dejesus             | Manual Refund Submitted | \$100.00          |             |
|                           |                         | <b>\$100.00</b>   | CT 25038910 |
| Mercedes Diaz             | Manual Refund Submitted | \$250.00          |             |
|                           |                         | <b>\$250.00</b>   | CT 25038911 |
| Faith Dye                 | Manual Refund Submitted | \$100.00          |             |
|                           |                         | <b>\$100.00</b>   | CT 25038912 |
| Ana Espinoza              | Manual Refund Submitted | \$184.00          |             |
|                           |                         | <b>\$184.00</b>   | CT 25038913 |
| Thomas Esquer             | Manual Refund Submitted | \$23.50           |             |
|                           |                         | <b>\$23.50</b>    | CT 25038914 |
| Lauren Giesmann           | Manual Refund Submitted | \$163.00          |             |
|                           |                         | <b>\$163.00</b>   | CT 25038915 |
| Kortni Gilbertson         | Manual Refund Submitted | \$93.75           |             |
|                           |                         | <b>\$93.75</b>    | CT 25038916 |
| Nancy Gonzalez            | Manual Refund Submitted | \$1,500.00        |             |
|                           |                         | <b>\$1,500.00</b> | CT 25038917 |
| Monique Guzman            | Manual Refund Submitted | \$100.00          |             |
|                           |                         | <b>\$100.00</b>   | CT 25038918 |
| Erica Hernandez Hernandez | Manual Refund Submitted | \$23.00           |             |
|                           |                         | <b>\$23.00</b>    | CT 25038919 |
| Destiny Herrera           | Manual Refund Submitted | \$1,622.00        |             |
|                           | Manual Refund Submitted | \$102.00          |             |
|                           |                         | <b>\$1,724.00</b> | CT 25038920 |
| Rebecca Jazo              | Manual Refund Submitted | \$5.00            |             |
|                           |                         | <b>\$5.00</b>     | CT 25038921 |
| Mika Kemmet               | Manual Refund Submitted | \$4.00            |             |
|                           |                         | <b>\$4.00</b>     | CT 25038922 |
| Reagan Ledford            | Manual Refund Submitted | \$92.00           |             |
|                           |                         | <b>\$92.00</b>    | CT 25038923 |
| Mariah Martinez           | Manual Refund Submitted | \$250.00          |             |
|                           |                         | <b>\$250.00</b>   | CT 25038924 |
| MaKayla Mello             | Manual Refund Submitted | \$250.00          |             |
|                           |                         | <b>\$250.00</b>   | CT 25038925 |
| Omar Mendoza              | Manual Refund Submitted | \$250.00          |             |
|                           |                         | <b>\$250.00</b>   | CT 25038926 |
| Micah Moore               | Manual Refund Submitted | \$3,448.00        |             |
|                           |                         | <b>\$3,448.00</b> | CT 25038927 |
| Natalia Ochoa             | Manual Refund Submitted | \$100.00          |             |

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| Vendor Name                          | Description                                       | Amount             | Warrant     |
|--------------------------------------|---|--------------------|-------------|
|                                      |   | <b>\$100.00</b>    | CT 25038928 |
| Ruby Ortiz                           | Manual Refund Submitted                           | \$150.00           |             |
|                                      |   | <b>\$150.00</b>    | CT 25038929 |
| Clarissa Patlan                      | Manual Refund Submitted                           | \$200.00           |             |
|                                      |   | <b>\$200.00</b>    | CT 25038930 |
| Carole Persons                       | Manual Refund Submitted                           | \$123.16           |             |
|                                      |   | <b>\$123.16</b>    | CT 25038931 |
| Daniel Sandoval                      | Manual Refund Submitted                           | \$150.00           |             |
|                                      |   | <b>\$150.00</b>    | CT 25038932 |
| Jose Sandoval                        | Manual Refund Submitted                           | \$138.00           |             |
|                                      |   | <b>\$138.00</b>    | CT 25038933 |
| Shanyce Valadez                      | Manual Refund Submitted                           | \$100.00           |             |
|                                      |   | <b>\$100.00</b>    | CT 25038934 |
| James Vasquez                        | Manual Refund Submitted                           | \$250.00           |             |
|                                      |   | <b>\$250.00</b>    | CT 25038935 |
| Ashley Walling                       | Manual Refund Submitted                           | \$200.00           |             |
|                                      |   | <b>\$200.00</b>    | CT 25038936 |
| Canon Financial Services Inc         | Lease Contract Charges for DUPLO DC646            | \$980.73           |             |
|                                      | Campus Graphics Copiers Lease                     | \$3,917.15         |             |
|                                      | Campus Graphics Copier Maintenance                | \$14,316.00        |             |
|                                      |   | <b>\$19,213.88</b> | CT 25038937 |
| City of Lompoc                       | Sanitary Landfill Fees 7.1.2022 - 6.30.2023       | \$39.36            |             |
|                                      |   | <b>\$39.36</b>     | CT 25038938 |
| City Of Santa Maria                  | Disposal Site Landfill                            | \$266.25           |             |
|                                      |   | <b>\$266.25</b>    | CT 25038939 |
| Columbia Business Center Partners Lp | Monthly utilities expenses for 2022-2023. Utility | \$347.79           |             |
|                                      | Lease of 890 E Stowell CBC Base Rent Lease        | \$25,183.00        |             |
|                                      |   | <b>\$25,530.79</b> | CT 25038940 |
| Constellation Newenergy Inc          | Electricity Services 7.1.2022 - 6.30.2023         | \$31,970.49        |             |
|                                      | Electricity Services 7.1.2022 - 6.30.2023         | \$5,204.50         |             |
|                                      |   | <b>\$37,174.99</b> | CT 25038941 |
| Neal Lemaire                         | Open Mileage 12.28.22                             | \$55.63            |             |
|                                      |   | <b>\$55.63</b>     | CT 25038942 |
| Pacific Gas & Electric Company       | Electricity Services 7.1.2022- 6.30.2023          | \$28,471.47        |             |
|                                      | Electricity Services 7.1.2022 - 6.30.2023         | \$7,568.36         |             |
|                                      |   | <b>\$36,039.83</b> | CT 25038943 |
|                                      | Electricity Services 7.1.2022- 6.30.2023          | \$39.09            |             |
|                                      | Electricity Services 7.1.2022 - 6.30.2023         | \$10.39            |             |

## Allan Hancock College

## Warrant Register

Check Dates from 1/1/2023 to 1/31/2023

Bank Code: CT

| Vendor Name                    | Description  | Amount             | Warrant     |
|--------------------------------|--|--------------------|-------------|
|                                |  | <b>\$49.48</b>     | CT 25038944 |
| Pacific Gas & Electric Company | Electricity Services 7.1.2022- 6.30.2023           | \$59.72            |             |
|                                | Electricity Services 7.1.2022 - 6.30.2023          | \$15.88            |             |
|                                |  | <b>\$75.60</b>     | CT 25038945 |
|                                | Electricity Services 7.1.2022- 6.30.2023           | \$23.18            |             |
|                                | Electricity Services 7.1.2022 - 6.30.2023          | \$6.16             |             |
|                                |  | <b>\$29.34</b>     | CT 25038946 |
|                                | Electricity Services 7.1.2022- 6.30.2023           | \$274.83           |             |
|                                | Electricity Services 7.1.2022 - 6.30.2023          | \$73.06            |             |
|                                |  | <b>\$347.89</b>    | CT 25038947 |
| Julie Rios                     | Open Mileage 11.16.22                              | \$32.50            |             |
|                                |  | <b>\$32.50</b>     | CT 25038948 |
| Fernando Robles Jr.            | 11.4-12.13.22 Open Mileage                         | \$171.25           |             |
|                                |  | <b>\$171.25</b>    | CT 25038949 |
| Skills Usa California          | Skills USA State Competition 4.21-24.22 Stale Date | \$6,400.00         |             |
|                                |  | <b>\$6,400.00</b>  | CT 25038950 |
| Verizon Wireless               | Cell Phone Monthly Charges 4 @ \$50.05 September   | \$203.16           |             |
|                                |  | <b>\$203.16</b>    | CT 25038951 |
|                                | Unlimited mobile broadband plan 2 year             | \$38.01            |             |
|                                |  | <b>\$38.01</b>     | CT 25038952 |
| Yondoo Broadband, LLC          | Yondoo Broadband to Provide Turn-Key               | \$230.00           |             |
|                                |  | <b>\$230.00</b>    | CT 25038953 |
| 19six Architects               | Construction Administration                        | \$4,063.75         |             |
|                                | Construction Administration                        | \$1,960.50         |             |
|                                | Change Order #1 to Provide Design & Documentation  | \$1,519.80         |             |
|                                | Construction Documents                             | \$460.00           |             |
|                                | Consulting Services for AHC FMP Phase V            | \$27,480.00        |             |
|                                | Lompoc Valley Campus - Field Measurements          | \$2,400.00         |             |
|                                |  | <b>\$37,884.05</b> | CT 25038954 |
| Airgas Usa Llc                 | Operational supplies LE veh. 07-05-22 to 05-31-23  | \$21.97            |             |
|                                | Operational supplies LE veh. 07-05-22 to 05-31-23  | \$421.07           |             |
|                                |  | <b>\$443.04</b>    | CT 25038955 |
| Amazon                         | Science Lab Supplies July 1, 2022-May 31, 2023     | \$72.57            |             |
|                                | Ergonomic Supplies for 07-01-22 thru 05-31-23      | (\$81.56)          |             |
|                                | Ergonomic Supplies for 07-01-22 thru 05-31-23      | \$81.56            |             |
|                                | Operational Supplies 12-08-22 to 5-31-23           | \$221.37           |             |
|                                | Operational Supplies 12-08-22 to 5-31-23           | \$408.84           |             |
|                                | Instructional Supplies 7/05/2022-5/31/2023         | \$12.16            |             |
|                                |  | <b>\$714.94</b>    | CT 25038956 |
| American Business Machines     | Canon Image Runner DX4725i #4056C002AA             | \$2,495.81         |             |
|                                | DADF-BA1 #3813C001AA                               | \$478.50           |             |
|                                | Inner Finisher -J1 #1423C002AA                     | \$753.64           |             |

## Allan Hancock College

## Warrant Register

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| Vendor Name                | Description  | Amount            | Warrant     |
|----------------------------|--|-------------------|-------------|
| American Business Machines | Cabinet Type Q - #2299C001AA                       | \$106.58          |             |
|                            | Campuswide Copier Maintenance 7.01.2022 to         | \$92.93           |             |
|                            | MAINTENANCE AGREEMENT FOR CANON iR C5030           | \$57.75           |             |
|                            | COPIER   |                   |             |
|                            | MAINTENANCE AGREEMENT FOR CANON iR C5030           | \$0.98            |             |
|                            | COPIER   |                   |             |
|                            | Canon Copier iR Adv 4251, Serial #RKP06410,        | \$7.96            |             |
|                            | Canon Copier iR 2525, Serial #RMU01022, ID #10966, | \$16.01           |             |
|                            | Canon Copier iR Adv 4251, Serial #RKP09130,        | \$90.50           |             |
|                            | Copier maintenance for Canon iR Adv 4225           | \$11.60           |             |
|                            | Canon Copier iR Adv 4235, Serial# RKJ17964,        | \$1.51            |             |
|                            | Canon Copier iR Adv 4235, Serial# RKJ17964,        | \$1.51            |             |
|                            | Canon Copier iR Adv 4235, Serial# RKJ17964,        | \$1.51            |             |
|                            | Canon Copier iR Adv 4235, Serial# RKJ17964,        | \$1.51            |             |
|                            | Canon Copier iR Adv 4235, Serial# RKJ17964,        | \$9.01            |             |
|                            | Canon ImageRunner Advanced DX4725i - #4056C002AA   | \$2,495.81        |             |
|                            | DADF-BA1 - #3813C001AA                             | \$478.50          |             |
|                            | Inner Finisher- J1- #1423C002AA                    | \$753.64          |             |
|                            | Cabinet Type Q - #2299C001AA                       | \$106.58          |             |
|                            |  | <b>\$7,961.84</b> | CT 25038957 |
| Diane Auten                | Reimburse for Online Classes for Prof. Development | \$180.00          |             |
|                            |  | <b>\$180.00</b>   | CT 25038958 |
| B&H Photo Video            | Da Lite 79x140 Front Projection Screen Replacement | \$790.97          |             |
|                            | WD 1TB SSD NVME WDBBDL001BNC                       | \$778.99          |             |
|                            | Dell Latitude 5530 i5 16GB RAM 256GB SSD KMCWG     | \$5,342.59        |             |
|                            | WD 500GB SSD NVME WDBBDL500ANC                     | \$216.37          |             |
|                            | E-Waste Fee  | \$20.00           |             |
|                            |  | <b>\$7,148.92</b> | CT 25038959 |
| Brian Barrick              | Creation of an OER Political Science Course        | \$2,000.00        |             |
|                            |  | <b>\$2,000.00</b> | CT 25038960 |
| Bremer Auto Parts          | Operational Supplies for Fire Academy              | \$52.16           |             |
|                            | Parts-tools for LE veh. 07-5-22 to 05-31-23        | \$425.53          |             |
|                            | Parts-tools for LE veh. 07-5-22 to 05-31-23        | \$73.47           |             |
|                            | Parts-tools for LE veh. 07-5-22 to 05-31-23        | \$41.95           |             |
|                            | Parts-tools for LE veh. 07-5-22 to 05-31-23        | \$205.18          |             |
|                            | Parts-tools for LE veh. 07-5-22 to 05-31-23        | \$63.92           |             |
|                            | Parts-tools for LE veh. 07-5-22 to 05-31-23        | (\$43.39)         |             |
|                            | Parts-tools for LE veh. 07-5-22 to 05-31-23        | (\$6.07)          |             |
|                            |  | <b>\$812.75</b>   | CT 25038961 |
| BSN Sports, LLC            | Royal, White-TITLE POLO Item# UA1370359            | \$459.47          |             |
|                            | Steel, Halo Gray-DRIVE SHORTS Item# UA1364409      | \$494.81          |             |
|                            | Black, Black, White-TERRY FLEECE ANORAK            | \$494.81          |             |
|                            | Shipping   | \$71.96           |             |
|                            |  | <b>\$1,521.05</b> | CT 25038962 |
| Carolina Biological        | Science Lab Supplies July 1, 2022-May 31, 2023     | \$51.85           |             |
|                            | Science Lab Supplies July 1, 2022-May 31, 2023     | \$519.64          |             |



## Allan Hancock College

## Warrant Register

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Bank Code: CT

| Vendor Name                            | Description  | Amount             | Warrant     |
|--|--|--------------------|-------------|
|  |  | <b>\$571.49</b>    | CT 25038963 |
| Carr's Boot Shop                       | Safety boots for employees 7-1-22 to 6-30-23       | \$157.13           |             |
|  | Safety boots for employees 7-1-22 to 6-30-23       | \$166.38           |             |
|  |  | <b>\$323.51</b>    | CT 25038964 |
| CDW Government Inc                     | Dell Latitude 5530 15.6" i7 1265U vPro Enterprise  | \$1,754.08         |             |
|  | Kingston DDR4 16GB SoDIMM 260Pin 3200MHz Memory    | \$98.11            |             |
|  | Recycling Fee                                      | \$5.00             |             |
|  | Dell OptiPlex 7000 - micro                         | \$1,150.59         |             |
|  | Crucial - DDR4 - module - 16 GB                    | \$52.85            |             |
|  |  | <b>\$3,060.63</b>  | CT 25038965 |
| Coastal Reprographic Services          | Plans and specs for AHC Student Health Center      | \$360.18           |             |
|  |  | <b>\$360.18</b>    | CT 25038966 |
| Community College League Of California | LSP LIBRARY SERVICE PLATFORM PROGRAM               | \$9,518.00         |             |
|  |  | <b>\$9,518.00</b>  | CT 25038967 |
| Culligan/Central Coast Water Treatment | Bottled Water Delivery Service 7-1-22 thru 6-30-23 | \$43.84            |             |
|  |  | <b>\$43.84</b>     | CT 25038968 |
| Data Ticket Inc                        | Daily Citation Processing and Daily Notices        | \$17.70            |             |
|  | Maintenance and Support Dec 2021 Invoice #134027HH | \$140.00           |             |
|  | Maintenance and Support Aug 2022 Invoice #142858HH | \$140.00           |             |
|  |  | <b>\$297.70</b>    | CT 25038969 |
| Dept Of Forestry & Fire Protection     | FSTEP Training: Vehicle Extrication FA Class 150   | \$1,875.00         |             |
|  |  | <b>\$1,875.00</b>  | CT 25038970 |
|  | FSTEP Training: Confined Space Rescue Awareness    | \$1,725.00         |             |
|  |  | <b>\$1,725.00</b>  | CT 25038971 |
| DLR Group                              | Change Order #03 due to College Requested Schedule | \$25,234.09        |             |
|  | Change Order #03 due to College Requested Schedule | \$21,338.28        |             |
|  |  | <b>\$46,572.37</b> | CT 25038972 |
| Farm Supply Company                    | Rain Boot, Yellow-Gray, Size 10                    | \$47.84            |             |
|  | MaxFlect Rain Jacket, Class 3L                     | \$182.68           |             |
|  | MaxFlect Rain Pants, Class 3 XL                    | \$76.11            |             |
|  | MaxFlect Rain Jacket, Class 3 XL                   | \$91.34            |             |
|  |  | <b>\$397.97</b>    | CT 25038973 |
| Fastenal                               | Work Vest Harness, XL per Invoice CABAR126675      | \$45.99            |             |
|  | 6 Ft. Pro Pack Polyester Snap Hook                 | \$54.55            |             |
|  | Large Drill with Keyed Chuck, 3/4", 120V, 350RPM.  | \$813.80           |             |
|  |  | <b>\$914.34</b>    | CT 25038974 |
| Ferguson Enterprises Inc               | Plumbing Supplies, 07-01-22 thru 5-31-23           | \$580.27           |             |
|  | Plumbing Supplies, 07-01-22 thru 5-31-23           | \$63.05            |             |
|  | Plumbing Supplies, 07-01-22 thru 5-31-23           | \$89.16            |             |
|  | Cover-Ring-Sensor for Toilet per Invoice 0334460   | \$561.06           |             |
|  | Cover-Ring-Sensor Urn Assy per Invoice 0334460-1   | \$561.06           |             |

## Allan Hancock College

## Warrant Register

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| Vendor Name                 | Description  | Amount            | Warrant     |
|-----------------------------|--|-------------------|-------------|
|                             |  | <b>\$1,854.60</b> | CT 25038975 |
| Fisher Scientific Co Llc    | Science Lab Supplies July 1, 2022-May 31, 2023     | \$264.33          |             |
|                             | Science Lab Supplies July 1, 2022-May 31, 2023     | \$114.16          |             |
|                             | ISOTEMP GRAVITY OVEN 100L 120V                     | \$2,039.24        |             |
|                             | ISOTEMP 5L GP BATH                                 | \$671.66          |             |
|                             | Fuel surcharge                                     | \$9.95            |             |
|                             |  | <b>\$3,099.34</b> | CT 25038976 |
| Follett Heg - Ahc Bookstore | Textbooks for Rising Scholars Students             | \$501.90          |             |
|                             | Textbooks for Rising Scholars Students             | \$0.00            |             |
|                             |  | <b>\$501.90</b>   | CT 25038977 |
|                             | Textbooks for Rising Scholars Students             | \$0.00            |             |
|                             | Textbooks for Rising Scholars Students             | \$897.62          |             |
|                             |  | <b>\$897.62</b>   | CT 25038978 |
|                             | Textbooks for Rising Scholars Students             | \$382.26          |             |
|                             | Textbooks for Rising Scholars Students             | \$0.00            |             |
|                             |  | <b>\$382.26</b>   | CT 25038979 |
| Global Industrial Equipment | Little Giant Aluminum Velocity Multi-Use Extension | \$320.31          |             |
|                             | Shipping & Handling                                | \$46.99           |             |
|                             |  | <b>\$367.30</b>   | CT 25038980 |
| Ana Gomez De Torres         | Reimburse for Online Technology Webinars           | \$225.00          |             |
|                             |  | <b>\$225.00</b>   | CT 25038981 |
| Grainger Inc.               | Shock-Absorbing Lanyard per Invoice 9540685790     | \$131.61          |             |
|                             | Batteries per Invoice 9534665147                   | \$327.08          |             |
|                             | Harness, 425 Lb. Quick-Connect                     | \$216.98          |             |
|                             |  | <b>\$675.67</b>   | CT 25038982 |
| Hardy Diagnostics           | Science Lab Supplies July 1, 2022-May 31, 2023     | \$108.04          |             |
|                             | Science Lab Supplies July 1, 2022-May 31, 2023     | \$435.74          |             |
|                             |  | <b>\$543.78</b>   | CT 25038983 |
| Hayward Lumber Inc          | Hardware-Lumber Supplies, 07-01-22 thru 05-31-23   | \$10.96           |             |
|                             | Hardware-Lumber Supplies, 07-01-22 thru 05-31-23   | \$346.03          |             |
|                             |  | <b>\$356.99</b>   | CT 25038984 |
| Hodges Automotive           | Labor-Diagnose LE 2008 Dodge Charger Inv# 36063    | \$175.00          |             |
|                             | O Ring Fuel Pump-Cole Dodge Inv 36113              | \$43.25           |             |
|                             | Ring Lock Fuel Pump-Cole Dodge                     | \$57.58           |             |
|                             | Labor-2008 Dodge Charger-SE                        | \$225.00          |             |
|                             |  | <b>\$500.83</b>   | CT 25038985 |
| Home Depot                  | Amana Commercial Microwave. Item #RCS10DSE.        | \$703.57          |             |
|                             |  | <b>\$703.57</b>   | CT 25038986 |
| House Sanitary Supply, Inc. | Sanitary Napkin Disposal BOB-B270                  | \$1,042.81        |             |
|                             | Contura Recessed Waste Receptacle                  | \$5,552.09        |             |
|                             | Transportation Charge                              | \$4.95            |             |
|                             |  | <b>\$6,599.85</b> | CT 25038987 |
| Isabel MG Photo             | Photography of 2022 Nursing Graduation Ceremony    | \$500.00          |             |

## Allan Hancock College

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| Vendor Name                    | Description  | Amount             | Warrant     |
|--------------------------------|--|--------------------|-------------|
|                                |  | <b>\$500.00</b>    | CT 25038988 |
| Krueger International Inc      | Modular furniture for One Stop Room A403 per       | \$4,412.66         |             |
|                                | Modular furniture for One Stop Room A403 per       | \$39,884.28        |             |
|                                |  | <b>\$44,296.94</b> | CT 25038989 |
| Laguna Clay Company            | DTA-X DIPPING TONGS                                | \$34.69            |             |
|                                | LID MASTER CALIPERS, STANDARD                      | \$48.78            |             |
|                                | Estimated Shipping *INCREASE SHIPPING ON 10/3/22*  | \$10.60            |             |
|                                | Packing and Handling                               | \$4.95             |             |
|                                |  | <b>\$99.02</b>     | CT 25038990 |
| Linde Gas & Equipment Inc.     | Science Lab Supplies July 1, 2022-May 31, 2023     | \$41.21            |             |
|                                | Science Lab Supplies July 1, 2022-May 31, 2023     | \$67.02            |             |
|                                | Science Lab Supplies October 27, 2022-May 31, 2023 | \$131.24           |             |
|                                | Instructional Supplies for WLDT Program            | \$301.77           |             |
|                                |  | <b>\$541.24</b>    | CT 25038991 |
| Los Padres Fire Protection Inc | Kitchen System Service, Bldgs. G, I and S          | \$600.00           |             |
|                                | Industrial System Service, Haz Mat Sheds           | \$200.00           |             |
|                                | Industrial System Service, Haz Mat Sheds           | \$200.00           |             |
|                                | Municipal Document Filing Fee                      | \$45.00            |             |
|                                |  | <b>\$1,045.00</b>  | CT 25038992 |
| Richard Mahon                  | REIMBURSEMENT FOR OFFICE SUPPLIES                  | \$106.56           |             |
|                                |  | <b>\$106.56</b>    | CT 25038993 |
| Frankie Maldonado              | Rmb. for purchase of Donuts for Pride Alliance     | \$35.98            |             |
|                                |  | <b>\$35.98</b>     | CT 25038994 |
| Maya Restaurant                | ALL STAFF DAY LUNCH CATERING                       | \$5,352.19         |             |
|                                |  | <b>\$5,352.19</b>  | CT 25038995 |
| McKesson Medical Surgical Inc  | CARDIO CHEK TEST STRIPS ITEM#986110                | \$1,498.00         |             |
|                                | TUBE CAPILLARY ITEM#957814                         | \$47.04            |             |
|                                | LANCETS ITEM#927256                                | \$32.95            |             |
|                                | FLUTICASONE ITEM#721880                            | \$172.45           |             |
|                                | GLOVES SMALL ITEM#765874                           | \$44.39            |             |
|                                | COVID-19 RAPID TEST ITEM#1191855                   | \$535.20           |             |
|                                | AUDIOMETER #980836                                 | \$1,071.52         |             |
|                                |  | <b>\$3,401.55</b>  | CT 25038996 |
| Mission Linen Supply           | Uniform Services and Towels, 07-01-22 thru 6-30-23 | \$40.17            |             |
|                                | Uniform Services and Towels, 07-01-22 thru 6-30-23 | \$39.20            |             |
|                                | Uniform Services and Towels, 07-01-22 thru 6-30-23 | \$39.20            |             |
|                                |  | <b>\$118.57</b>    | CT 25038997 |
| Mission Paving Inc             | Repave Access Road to Fine Arts Complex            | \$40,375.00        |             |
|                                |  | <b>\$40,375.00</b> | CT 25038998 |
| Mohawk Lifts LLC               | WinAlign Package Including WA684 Console           | \$35,628.39        |             |
|                                | Wide Angle Extender Target Kit                     | \$229.30           |             |
|                                | Handheld Inclinator                                | \$636.95           |             |
|                                |  | <b>\$36,494.64</b> | CT 25038999 |

## Allan Hancock College

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| Vendor Name                                | Description  | Amount             | Warrant     |
|--|--|--------------------|-------------|
| Mr Pool Man                                | Pool Pump Motor, Seal and Seal Plate   | \$571.86           | CT 25039000 |
|  | Pool Pump Impeller, WhisperFlo per Invoice 73771                                   | \$76.07            |             |
|  | Foam Down per Invoice 73775  | \$24.96            |             |
|  | Pentair Control Valve  | \$46.76            |             |
|  |  | <b>\$719.65</b>    |             |
| MWEE                                       | Biohazard Waste Removal Services per Inv CJ0384                                    | \$2,225.72         | CT 25039001 |
|  |  | <b>\$2,225.72</b>  |             |
| ODP Business Solutions LLC                 | Office Supplies, 07/05/22 - 05/31/23   | \$233.51           | CT 25039002 |
|  | Office Supplies 07/01/22 - 05/31/23  | \$221.44           |             |
|  | OFFICE SUPPLIES OPEN UNTIL 5.31.23   | \$9.34             |             |
|  | OFFICE SUPPLIES OPEN UNTIL 5.31.23   | \$33.16            |             |
|  | OFFICE SUPPLIES OPEN UNTIL 5.31.23   | \$37.27            |             |
|  | Office Supplies, 07/05/22 - 05/31/23   | \$17.39            |             |
|  | Office Supplies, 07/05/22 - 05/31/23   | \$29.90            |             |
|  | Office Supplies, 07/05/22 - 05/31/23   | \$150.05           |             |
|  |  | <b>\$732.06</b>    |             |
| Pharmedix                                  | Prescription Medication July 1 2022 - May 31 2023                                  | \$451.33           | CT 25039003 |
|  |  | <b>\$451.33</b>    |             |
| Portable Johns, Inc.                       | Rental-Servicing Portable Toilets and Hand Washing                                 | \$747.77           | CT 25039004 |
|  |  | <b>\$747.77</b>    |             |
| Postmaster - Santa Maria                   | 2022-2023 Renewal Fee for Permit Imprint Account                                   | \$275.00           | CT 25039005 |
|  |  | <b>\$275.00</b>    |             |
| PPG Architectural Finishes Inc             | Paint Supplies, 07-01-22 thru 05-31-23   | \$34.02            | CT 25039006 |
|  |  | <b>\$34.02</b>     |             |
| Premium Quality Lighting                   | Lights, LED Stealth, Item 83980 per Quote 12-00527                                 | \$1,501.18         | CT 25039007 |
|  | Slip Fitter for Stealth, V2Bronze, Superior Life                                   | \$221.42           |             |
|  |  | <b>\$1,722.60</b>  |             |
| Quinn Company                              | Rental Fees per Inv. 23064601  | \$1,218.00         | CT 25039008 |
|  | Delivery Charge (taxable)  | \$97.88            |             |
|  | Diesel Fuel Charges  | \$128.25           |             |
|  | Env Rec Fee  | \$30.45            |             |
|  | Pickup Fee (non taxable)   | \$90.00            |             |
|  | Propane per Invoice PC910067681  | \$78.30            |             |
| Qwik-codes LLC                             | Collision Inv 2E: For the patrol officer QC45-2E<br>Shipping *INCREASE ON 9/28/22* | \$1,631.25         | CT 25039009 |
|  |  | \$75.00            |             |
|  |  | <b>\$1,706.25</b>  |             |
| Rancho Maria Golf Club                     | Hancock College Golf Team practice 8.30-11.17.2022                                 | \$417.00           | CT 25039010 |
|  | Hancock College Golf teams use of Range Balls                                      | \$4.00             |             |
|  |  | <b>\$421.00</b>    |             |
| Roebbelen Construction Management Services | AHC Fine Arts Project - Construction Management                                    | \$46,885.00        | CT 25039011 |
|  |  | <b>\$46,885.00</b> |             |

## Allan Hancock College

## Warrant Register

Check Dates from 1/1/2023 to 1/31/2023

Bank Code: CT

| Vendor Name  | Description  | Amount             | Warrant     |
|--|--|--------------------|-------------|
| San Luis Obispo County<br>Community College District | Cost-Reimbursement Subaward Agreement for          | \$1,321.72         |             |
|  |  | <b>\$1,321.72</b>  | CT 25039012 |
| Santa Maria Chrysler Jeep<br>Dodge Ram               | LKQDIFF Rear Differential Invoice# 35852           | \$2,175.00         |             |
|  |  | <b>\$2,175.00</b>  | CT 25039013 |
| Santa Maria Sun LLC                                  | Quarter-page Ad Promoting Spring 2023 Registration | \$306.00           |             |
|  | Digital ad to run on santamariasun.com             | \$45.00            |             |
|  | Digital ad to run on santamariasun.com             | \$45.00            |             |
|  |  | <b>\$396.00</b>    | CT 25039014 |
| Sesac Inc  | License Agreement for Non-dramatic performance     | \$528.91           |             |
|  |  | <b>\$528.91</b>    | CT 25039015 |
| SHI International Corp                               | Dell Latitude 5430-14"-Core i5 1235U               | \$59,029.50        |             |
|  | Shipping   | \$135.46           |             |
|  | Recycling Fee *ADD LINE ITEM ON 12/30/22*          | \$160.00           |             |
|  |  | <b>\$59,324.96</b> | CT 25039016 |
| Signs Of Success Inc                                 | Installation                                       | \$620.00           |             |
|  |  | <b>\$620.00</b>    | CT 25039017 |
| SLO Pest And Termite                                 | Pest Control Services, 07-01-22 thru 06-30-23      | \$75.00            |             |
|  | Pest Control Services, 07-01-22 thru 06-30-23      | \$125.00           |             |
|  | Pest Control Services, 07-01-22 thru 06-30-23      | \$120.00           |             |
|  |  | <b>\$320.00</b>    | CT 25039018 |
| Smart & Final  | Lunch Locker - Food Supplies 10/4/2022- 12/30/2022 | \$390.02           |             |
|  | Lunch Locker - Food Supplies 10/4/2022- 12/30/2022 | \$387.63           |             |
|  | Snacks for UTC Workshops                           | \$69.07            |             |
|  | Food Supplies for MESA.STEM Center Winter Calculus | \$275.20           |             |
|  | Food/snacks for College Corps meetings and events  | \$61.45            |             |
|  |  | <b>\$1,183.37</b>  | CT 25039019 |
| Smith Pipe & Supply Inc                              | Landscape Supplies, 7-1-22 thru 5-31-23            | \$525.12           |             |
|  |  | <b>\$525.12</b>    | CT 25039020 |
| Strata Information Group                             | DBA and ODS Consulting Services                    | \$2,720.00         |             |
|  |  | <b>\$2,720.00</b>  | CT 25039021 |
| Bridget Tate   | Reimbursement for OSHA 30 Hour Construction        | \$159.00           |             |
|  |  | <b>\$159.00</b>    | CT 25039022 |
| Testa's Campus Cuisine                               | Food Purchase for High School Outreach Working     | \$202.50           |             |
|  |  | <b>\$202.50</b>    | CT 25039023 |
| United Parcel Service                                | UPS Charges, 7-1-22 thru 6-30-23                   | \$70.58            |             |
|  |  | <b>\$70.58</b>     | CT 25039024 |
| US Bank Corporate Payment<br>System                  | SMART AND FINAL                                    | \$193.69           |             |
|  | PANERA   | \$89.96            |             |
|  | Spotify (disputed charge, card replaced)           | \$9.99             |             |
|  | Widgeteering.com Q-Widget Controllers              | \$616.95           |             |

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| Vendor Name                      | Description                                       | Amount            | Warrant     |
|----------------------------------|---|-------------------|-------------|
| US Bank Corporate Payment System | MAIN STREET DONUTS                                | \$130.00          |             |
|                                  | CUGINIS PIZZERIA                                  | \$251.64          |             |
|                                  | NOTHING BUNDT CAKES                               | \$620.00          |             |
|                                  | Facebook Job Listings                             | \$50.00           |             |
|                                  | Facebook Job Listings                             | \$3.31            |             |
|                                  | GoodHire Background Checks                        | \$119.00          |             |
|                                  | El Toro Food for Title IX Training 12/9/22        | \$509.19          |             |
|                                  | El Toro Food for Title IX Training 12/9/22        | \$42.42           |             |
|                                  | Travel Guard Group Inc                            | \$30.37           |             |
|                                  | United Airline Tickets                            | \$467.20          |             |
|                                  | Economy Plus Seat for VP Eric D. Smith            | \$45.00           |             |
|                                  | Economy Plus Seat for VP Eric D. Smith to attend  | \$30.00           |             |
|                                  | Additional Economy Plus Seat for VP Eric D. Smith | \$29.00           |             |
|                                  | United Airlines Preferred Zone                    | \$23.00           |             |
|                                  | United Airlines Standard Packing Bag              | \$30.00           |             |
|                                  | United Airlines Standard Packing Bag              | \$30.00           |             |
|                                  | Parking for VP                                    | \$20.00           |             |
|                                  | Hotel Pacific Room Charge                         | \$174.35          |             |
|                                  | Phoenix Bourbon Room                              | \$24.38           |             |
|                                  | First Class Concessions                           | \$16.04           |             |
|                                  | First Class Concessions                           | \$25.56           |             |
|                                  | Blanco Phoenix                                    | \$29.98           |             |
|                                  | The Arrogant Butcher                              | \$44.53           |             |
|                                  | Hyatt Place Downtown Phoenix AZ                   | \$501.51          |             |
|                                  | Hyatt Place Downtown Phoenix AZ                   | \$501.51          |             |
|                                  | Sandys Registration Svc - 2003 Firetruck          | \$48.00           |             |
|                                  | Target - Bus Svc Lobby Table                      | \$27.19           |             |
|                                  |   | <b>\$4,733.77</b> | CT 25039025 |
| V Lopez Jr & Sons                | Supply 4 New Placards and 3 New Posts. For the    | \$2,000.00        |             |
|                                  |   | <b>\$2,000.00</b> | CT 25039026 |
| Veritone, Inc                    | Contact Application from 12-20-22 to 12-19-23     | \$1,900.00        |             |
|                                  |   | <b>\$1,900.00</b> | CT 25039027 |
| Ward's Science Inc               | Science Lab Supplies July 1, 2022-May 31, 2023    | \$495.29          |             |
|                                  |   | <b>\$495.29</b>   | CT 25039028 |
| Yankee Book Peddler Inc          | BOOKS FOR SM LIBRARY, 8-18-22 to 5-31-23          | \$1,011.11        |             |
|                                  | BOOKS FOR SM LIBRARY, 8-18-22 to 5-31-23          | \$81.83           |             |
|                                  | BOOKS FOR SM LIBRARY, 8-18-22 to 5-31-23          | \$180.93          |             |
|                                  | BOOKS FOR SM LIBRARY, 8-18-22 to 5-31-23          | \$25.60           |             |
|                                  |   | <b>\$1,299.47</b> | CT 25039029 |
| Edward Alvarado                  | Manual Refund Submitted                           | \$275.00          |             |
|                                  |   | <b>\$275.00</b>   | CT 25039030 |
| Luziana Carmona-Garcia           | Manual Refund Submitted                           | \$255.00          |             |
|                                  |   | <b>\$255.00</b>   | CT 25039031 |
| Theresa Doutney                  | Manual Refund Submitted                           | \$301.00          |             |

## Allan Hancock College

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| Vendor Name                    | Description                                    | Amount             | Warrant     |
|--------------------------------|--|--------------------|-------------|
|                                |  | <b>\$301.00</b>    | CT 25039032 |
| Tania Alejandra Hernandez      | Manual Refund Submitted                        | \$96.00            |             |
|                                |  | <b>\$96.00</b>     | CT 25039033 |
| Elena Hernandez Plascencia     | Manual Refund Submitted                        | \$3,447.00         |             |
|                                |  | <b>\$3,447.00</b>  | CT 25039034 |
| Alfredo Lemmex                 | Manual Refund Submitted                        | \$184.00           |             |
|                                |  | <b>\$184.00</b>    | CT 25039035 |
| Micah Moore                    | Manual Refund Submitted                        | \$22.00            |             |
|                                |  | <b>\$22.00</b>     | CT 25039036 |
| Nicholas Paramoure             | Manual Refund Submitted                        | \$213.00           |             |
|                                |  | <b>\$213.00</b>    | CT 25039037 |
| Rosa Ramirez                   | Manual Refund Submitted                        | \$500.00           |             |
|                                |  | <b>\$500.00</b>    | CT 25039038 |
| Kataline Rangel                | Manual Refund Submitted                        | \$200.00           |             |
|                                |  | <b>\$200.00</b>    | CT 25039039 |
| Bonifacio Reyes                | Manual Refund Submitted                        | \$237.00           |             |
|                                |  | <b>\$237.00</b>    | CT 25039040 |
| Trinity Reynolds               | Manual Refund Submitted                        | \$100.00           |             |
|                                |  | <b>\$100.00</b>    | CT 25039041 |
| Savannah Rodriguez             | Manual Refund Submitted                        | \$250.00           |             |
|                                |  | <b>\$250.00</b>    | CT 25039042 |
| James Stewart                  | Manual Refund Submitted                        | \$350.00           |             |
|                                |  | <b>\$350.00</b>    | CT 25039043 |
| Gavin Tuohy                    | Manual Refund Submitted                        | \$140.00           |             |
|                                |  | <b>\$140.00</b>    | CT 25039044 |
| Roy Willey                     | Manual Refund Submitted                        | \$2,842.22         |             |
|                                |  | <b>\$2,842.22</b>  | CT 25039045 |
| Pamela Blanchard               | 11.9-10.22 Monterey, CA                        | \$110.62           |             |
|                                |  | <b>\$110.62</b>    | CT 25039046 |
| City of Lompoc                 | Commercial Light Electric 7.1.2022 - 6.30.2023 | \$13,090.47        |             |
|                                |  | <b>\$13,090.47</b> | CT 25039047 |
|                                | Alarm Permit Renewal from Jan 1 - Dec 31, 2023 | \$4.00             |             |
|                                |  | <b>\$4.00</b>      | CT 25039048 |
| Comcast Cable                  | Comcast Monthly Recurring Costs                | \$237.28           |             |
|                                |  | <b>\$237.28</b>    | CT 25039049 |
| Geraldine Montoya              | 12-6-15.22 Open Mileage                        | \$19.88            |             |
|                                |  | <b>\$19.88</b>     | CT 25039050 |
| Pacific Gas & Electric Company | Electricity Services 7.1.2022- 6.30.2023       | \$1,368.60         |             |

## Allan Hancock College

## Warrant Register

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| Vendor Name                    | Description  | Amount             | Warrant     |
|--------------------------------|--|--------------------|-------------|
| Pacific Gas & Electric Company | Electricity Services 7.1.2022 - 6.30.2023          | \$363.81           |             |
|                                |  | <b>\$1,732.41</b>  | CT 25039051 |
|                                | Electricity Services 7.1.2022- 6.30.2023           | \$120.07           |             |
|                                | Electricity Services 7.1.2022 - 6.30.2023          | \$31.92            |             |
|                                |  | <b>\$151.99</b>    | CT 25039052 |
|                                | Engineering Fees for the Student Health Services   | \$3,521.85         |             |
|                                | Inspection Fees (Includes 24% ITCC)                | \$1,144.68         |             |
|                                | Construction Fees (Includes 24% ITCC)              | \$16,184.80        |             |
|                                |  | <b>\$20,851.33</b> | CT 25039053 |
|                                |  |                    |             |
| Kathleen Perez Santos          | 12.6-15.22 Open Mileage                            | \$19.88            |             |
|                                |  | <b>\$19.88</b>     | CT 25039054 |
| Jessica Silva                  | 12.1-13.22 Open Mileage                            | \$11.25            |             |
|                                |  | <b>\$11.25</b>     | CT 25039055 |
| Southern California Gas Co     | Gas Supply 7.1.2022 - 6.30.2023                    | \$53,143.76        |             |
|                                | Gas Supply 7.1.2022-6.30.2023                      | \$10,884.87        |             |
|                                |  | <b>\$64,028.63</b> | CT 25039056 |
| Kevin Walthers                 | Oct - Dec Open Mileage                             | \$662.88           |             |
|                                |  | <b>\$662.88</b>    | CT 25039057 |
| Akeso Occupational Health      | TB-Xray-Medical-Physicals 7-1-22 to 6-30-23        | \$1,330.00         |             |
|                                |  | <b>\$1,330.00</b>  | CT 25039058 |
| Amazon                         | Supplies for the Chem labs 07-01-22 thru 05-31-23  | \$16.32            |             |
|                                | Operational Supplies 12-08-22 to 5-31-23           | \$36.52            |             |
|                                | Office/Operational supplies for MESA & STEM Center | \$286.70           |             |
|                                | Office/Operational supplies for MESA & STEM Center | \$108.89           |             |
|                                | Student Materials 07-05-22 to 05-31-23             | \$868.60           |             |
|                                | BOOKS FOR SANTA MARIA LIBRARY, 8-11-22 TO 5-31-23  | \$94.85            |             |
|                                | LVC LRC Operational-Office supplies 7.1.22-5.31.23 | \$97.80            |             |
|                                | Office Supplies 1-19-23 to 5-31-23                 | \$95.68            |             |
|                                | Instructional Supplies 7/05/2022-5/31/2023         | \$126.12           |             |
|                                | Instructional Supplies 7/05/2022-5/31/2023         | \$189.85           |             |
|                                | OFFICE-OPERATIONAL SUPPLIES, 8-29-22 TO 5-31-23    | \$22.84            |             |
|                                | Operational Supplies 12-08-22 to 5-31-23           | \$49.96            |             |
|                                | Office Supplies for 07-01-22 thru 05-31-23         | \$879.10           |             |
|                                | Science Lab Supplies July 1, 2022-May 31, 2023     | \$146.97           |             |
|                                | Instructional supplies for MESA & STEM Center      | \$134.70           |             |
|                                |  | <b>\$3,154.90</b>  | CT 25039059 |
|                                |  |                    |             |
| American Business Machines     | Canon Copier iR Adv 4245, Serial# QHP03847,        | \$11.52            |             |
|                                | Canon Copier iR Adv 4245, Serial# QHP03847,        | \$1.92             |             |
|                                | Canon Copier iR Adv 4245, Serial# QHP03847,        | \$1.92             |             |
|                                | Canon Copier iR Adv 4245, Serial# QHP03847,        | \$1.92             |             |
|                                | Canon Copier iR Adv 4245, Serial# QHP03847,        | \$1.92             |             |
|                                | Canon Copier iR Adv 4235, Serial# RKJ17959, ID#    | \$1.42             |             |
|                                | Canon Copier iR Adv 4235, Serial# RKJ17959, ID#    | \$2.83             |             |
|                                | Canon Copier iR Adv 4235, Serial# RKJ17959, ID#    | \$1.42             |             |



## Allan Hancock College

## Warrant Register

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Bank Code: CT

| Vendor Name                         | Description                                      | Amount             | Warrant     |
|-------------------------------------|--|--------------------|-------------|
|                                     |  | <b>\$24.87</b>     | CT 25039060 |
| American General Media Inc.         | 30-second Ad Winter Spring Registration          | \$200.00           |             |
|                                     | 30-second Ad Winter Spring Registration          | \$200.00           |             |
|                                     | 30-second Ad Promoting Spring Registration       | \$200.00           |             |
|                                     |  | <b>\$600.00</b>    | CT 25039061 |
| B&H Photo Video                     | GAMPRODUCTS CINE #1580/105 MINUS GREEN 48"x25'   | \$176.12           |             |
|                                     |  | <b>\$176.12</b>    | CT 25039062 |
| Bio-Rad Laboratories                | pGLO Transformation Kit, #1660003EDU             | \$108.15           |             |
|                                     | ELISA Immuno Explorer Kit, #1662400EDU           | \$619.73           |             |
|                                     |  | <b>\$727.88</b>    | CT 25039063 |
| Bremer Auto Parts                   | Parts-tools for LE veh. 07-5-22 to 05-31-23      | \$89.34            |             |
|                                     |  | <b>\$89.34</b>     | CT 25039064 |
| Ca Schools Dental Coalition         | INSURANCE PREMIUMS FEB 2023                      | \$59,901.00        |             |
|                                     |  | <b>\$59,901.00</b> | CT 25039065 |
| Cabrillo Community College District | Cost-Reimbursement Subaward Agreement for        | \$18,362.99        |             |
|                                     |  | <b>\$18,362.99</b> | CT 25039066 |
| Cal State Auto Parts                | Auto Supplies, 07-01-22 thru 05-31-23            | \$55.69            |             |
|                                     | Auto Supplies, 07-01-22 thru 05-31-23            | \$24.49            |             |
|                                     | Auto Supplies, 07-01-22 thru 05-31-23            | (\$2.03)           |             |
|                                     | Auto Supplies, 07-01-22 thru 05-31-23            | (\$1.94)           |             |
|                                     | Auto Supplies, 07-01-22 thru 05-31-23            | \$2.03             |             |
|                                     | Auto Supplies, 07-01-22 thru 05-31-23            | \$30.34            |             |
|                                     | Auto Supplies, 07-01-22 thru 05-31-23            | \$36.79            |             |
|                                     | Auto Supplies, 07-01-22 thru 05-31-23            | \$15.37            |             |
|                                     | Parts for Patrol Vehicles 07.01.2022 through     | \$30.18            |             |
|                                     |  | <b>\$190.92</b>    | CT 25039067 |
| California Department Of Justice    | Fingerprint Background July 2022 - June 2023     | \$394.00           |             |
|                                     |  | <b>\$394.00</b>    | CT 25039068 |
| Capitol Advisors Group LLC          | CONSULTING AND ADVOCACY 7/1/22 - 6/30/23         | \$2,000.00         |             |
|                                     |  | <b>\$2,000.00</b>  | CT 25039069 |
| Carmel & Naccasha LLP               | Investigation Services thru 12-31-22             | \$1,193.00         |             |
|                                     |  | <b>\$1,193.00</b>  | CT 25039070 |
| CDW Government Inc                  | TrippLite 12ft HDMI High Speed Cable Digital AV  | \$355.61           |             |
|                                     | StarTech.com DisplayPort to HDMI Adapter 4k 60Hz | \$822.69           |             |
|                                     | TrippLite Display Port Digital AV Cable 10ft     | \$320.16           |             |
|                                     | TrippLite Computer Power Extension Cord 10ft     | \$154.43           |             |
|                                     |  | <b>\$1,652.89</b>  | CT 25039071 |
| Circle In Inc                       | Extension of CircleIn Virtual Student Learning   | \$26,930.00        |             |
|                                     | Annual Support Fee for CircleIn                  | \$3,500.00         |             |
|                                     |  | <b>\$30,430.00</b> | CT 25039072 |
| Council for Opportunity in          | Interim Performance Report for McNair and SSS    | \$75.00            |             |

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| Vendor Name                                  | Description  | Amount            | Warrant     |
|--|--|-------------------|-------------|
| Education                                    |  | <b>\$75.00</b>    | CT 25039073 |
| Culligan/Central Coast Water Treatment       | Deionized Water for Bldg M                         | \$101.49          |             |
|  |  | <b>\$101.49</b>   | CT 25039074 |
| Data Ticket Inc                              | DAILY CITATION PROCESSING                          | \$40.50           |             |
|  | MAINTENANCE/SUPPORT                                | \$140.00          |             |
|  |  | <b>\$180.50</b>   | CT 25039075 |
| Matthew Denison                              | Rmb for Pride Alliance Christmas party decorations | \$67.72           |             |
|  | Rmb for Pride Alliance Christmas party decorations | \$177.11          |             |
|  | Rmb. for Pride Alliance Halloween Party            | \$152.25          |             |
|  | Rmb. for Pride Alliance Halloween Party            | \$57.40           |             |
|  |  | <b>\$454.48</b>   | CT 25039076 |
| Earth Systems Pacific                        | Construction Consultation,                         | \$2,767.50        |             |
|  | Structural Steel Sampling, Testing, and Inspection | \$1,430.00        |             |
|  |  | <b>\$4,197.50</b> | CT 25039077 |
| Fatte's Pizza of Santa Maria                 | Food Purchase for UTC Workshop                     | \$86.72           |             |
|  |  | <b>\$86.72</b>    | CT 25039078 |
| Federal Express Corp                         | Mailings for Acct #1104-8488                       | \$12.64           |             |
|  | Mailings for Acct #1104-8488                       | \$9.03            |             |
|  |  | <b>\$21.67</b>    | CT 25039079 |
| Ferguson Enterprises Inc                     | Plumbing Supplies, 07-01-22 thru 5-31-23           | \$58.63           |             |
|  | Plumbing Supplies, 07-01-22 thru 5-31-23           | \$358.94          |             |
|  |  | <b>\$417.57</b>   | CT 25039080 |
| Follett Heg - Ahc Bookstore                  | Openstax Introductory Statistics 9781506698236     | \$2,088.00        |             |
|  |  | <b>\$2,088.00</b> | CT 25039081 |
| Foodbank Of Santa Barbara County             | Food for Food Share Because We Care 2022-2023      | \$1,094.82        |             |
|  |  | <b>\$1,094.82</b> | CT 25039082 |
|  | Food for Food Share Because We Care 2022-2023      | \$1,901.98        |             |
|  |  | <b>\$1,901.98</b> | CT 25039083 |
| Foundation for California Community Colleges | Adobe Creative Cloud License 4-month period        | \$9,338.00        |             |
|  |  | <b>\$9,338.00</b> | CT 25039084 |
| FS.COM Inc                                   | HPE Aruba Compatible 10G MMF SFP J9150D #92098     | \$113.10          |             |
|  | HPE Aruba Compatible 10G SMF SFP J9151D #92099     | \$1,026.60        |             |
|  |  | <b>\$1,139.70</b> | CT 25039085 |
| Galls Llc                                    | Department Uniforms and Supplies 8/1/22 - 5/31/23  | \$325.08          |             |
|  |  | <b>\$325.08</b>   | CT 25039086 |
| Global CTI Group, Inc                        | 1 Year Support for Switches and Software           | \$58,717.00       |             |
|  | Mitel Partner Change of Record                     | \$500.00          |             |

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| Vendor Name               | Description  | Amount             | Warrant     |
|---------------------------|--|--------------------|-------------|
|                           |  | <b>\$59,217.00</b> | CT 25039087 |
| GoReact                   | GoReact Software User Access - Cloud Service       | \$1,791.44         |             |
|                           |  | <b>\$1,791.44</b>  | CT 25039088 |
| Graybar Electric          | Fluke TS25D Test Set Kit                           | \$741.41           |             |
|                           | Wiremold 8-Inch Surface Style Cover 8CTC2SN        | \$451.08           |             |
|                           |  | <b>\$1,192.49</b>  | CT 25039089 |
| Guitar Center Stores, Inc | Rocket Bass RB-115 1x15 200W Bass Combo Amp Black  | \$576.36           |             |
|                           |  | <b>\$576.36</b>    | CT 25039090 |
| Home Depot                | Maintenance Supplies - SM, 11-01-22 thru 6-30-23   | \$370.36           |             |
|                           | Maintenance Supplies - SM, 11-01-22 thru 6-30-23   | \$17.85            |             |
|                           | Maintenance Supplies - SM, 11-01-22 thru 6-30-23   | \$105.71           |             |
|                           | Maintenance Supplies - SM, 11-01-22 thru 6-30-23   | \$142.44           |             |
|                           | Maintenance Supplies - SM, 11-01-22 thru 6-30-23   | \$66.62            |             |
|                           | Maintenance Supplies - SM, 11-01-22 thru 6-30-23   | (\$4.47)           |             |
|                           | Maintenance Supplies - SM, 11-01-22 thru 6-30-23   | \$74.52            |             |
|                           | Maintenance Supplies - SM, 11-01-22 thru 6-30-23   | \$119.63           |             |
|                           | Maintenance Supplies - SM, 11-01-22 thru 6-30-23   | \$3.01             |             |
|                           | Maintenance Supplies - SM, 11-01-22 thru 6-30-23   | \$489.24           |             |
|                           | Maintenance Supplies - SM, 11-01-22 thru 6-30-23   | \$285.18           |             |
|                           | Maintenance Supplies - SM, 11-01-22 thru 6-30-23   | \$90.34            |             |
|                           | Maintenance Supplies - SM, 11-01-22 thru 6-30-23   | \$211.73           |             |
|                           | Maintenance Supplies - SM, 11-01-22 thru 6-30-23   | \$114.39           |             |
|                           | Maintenance Supplies - SM, 11-01-22 thru 6-30-23   | \$243.55           |             |
|                           | Supplies for the Chem Labs 07-01-22 thru 05-31-23  | \$85.89            |             |
|                           | Instructional Supplies for Fire Academy            | \$27.58            |             |
|                           | Instructional Supplies for Fire Academy            | \$24.98            |             |
|                           | Department Supplies 07/01/22 to 05/31/23           | \$207.50           |             |
|                           | Department Supplies 07/01/22 to 05/31/23           | \$86.80            |             |
|                           | Maintenance Supplies - LVC , 8-1-22 thru 5-31-23   | \$82.47            |             |
|                           | Maintenance Supplies - LVC , 8-1-22 thru 5-31-23   | \$1.75             |             |
|                           | Maintenance Supplies - LVC , 8-1-22 thru 5-31-23   | \$129.01           |             |
|                           | Maintenance Supplies - LVC , 8-1-22 thru 5-31-23   | \$272.27           |             |
|                           | Instructional Supplies for Fire Academy            | \$1,839.93         |             |
|                           | Instructional Supplies for Fire Academy            | \$41.26            |             |
|                           | Instructional Supplies for Fire Technology Program | \$603.50           |             |
|                           | Instructional Supplies for Fire Technology Program | \$410.73           |             |
|                           | Office Operational Supplies for New Building       | \$45.08            |             |
|                           | Office Operational Supplies for New Building       | \$155.82           |             |
|                           | Floor Squeegee, 22 inch per Invoice 9021310        | \$71.58            |             |
|                           | Quickie Hardwood Handle with Metal Ferrule         | \$173.48           |             |
|                           | Floor Squeegee, 25 inch                            | \$206.30           |             |
|                           | Black Marker per Invoice 7511328                   | \$9.09             |             |
|                           | Safety Vest  | \$108.43           |             |
|                           |  | <b>\$6,913.55</b>  | CT 25039091 |
| InBody                    | InBody 570 Body Composition Analyzer               | \$8,988.19         |             |
|                           | Shipping and Handling                              | \$473.06           |             |

## Allan Hancock College

## Warrant Register

Check Dates from 1/1/2023 to 1/31/2023

Bank Code: CT

| Vendor Name              | Description   | Amount             | Warrant     |
|--------------------------|---|--------------------|-------------|
|                          |   | <b>\$9,461.25</b>  | CT 25039092 |
| Johnson Plastics Plus    | Office Supplies - Engraver Plastic and supplies                 | \$159.54           |             |
|                          |   | <b>\$159.54</b>    | CT 25039093 |
| Kelly Paper Co           | Office Supplies - Paper, Wideformat and Bindery                 | \$4,110.99         |             |
|                          | Office Supplies - Paper, Wideformat and Bindery                 | \$297.39           |             |
|                          | Office Supplies - Paper, Wideformat and Bindery                 | \$612.02           |             |
|                          | Office Supplies - Paper, Wideformat and Bindery                 | \$605.96           |             |
|                          | Office Supplies - Paper, Wideformat and Bindery                 | \$718.85           |             |
|                          |   | <b>\$6,345.21</b>  | CT 25039094 |
| Koehler Plumbing Inc     | Flow Test - PCPA Fire Hydrant per Invoice 11568                 | \$145.00           |             |
|                          |   | <b>\$145.00</b>    | CT 25039095 |
| KPMR-TV                  | 30-second Ad Latinx Parent Outreach Campaign                    | \$900.00           |             |
|                          |   | <b>\$900.00</b>    | CT 25039096 |
| KTAS-TV                  | 30-second Ad Latinx Parent Outreach Campaign                    | \$1,000.00         |             |
|                          |   | <b>\$1,000.00</b>  | CT 25039097 |
| Liebert Cassidy Whitmore | Professional Legal Svs. 7-1-22 - 6-30-23                        | \$864.50           |             |
|                          | Professional Legal Svs. 7-1-22 - 6-30-23                        | \$917.00           |             |
|                          |   | <b>\$1,781.50</b>  | CT 25039098 |
| M & M Restaurant Supply  | Wells MOD-100TD 1 Pan Built-in Food Warmer with Freight Charges | \$1,359.38         |             |
|                          |   | \$112.00           |             |
|                          |   | <b>\$1,471.38</b>  | CT 25039099 |
| Lauro Manalo             | Reimb for Mental Health Remediation On-Line                     | \$250.00           |             |
|                          |   | <b>\$250.00</b>    | CT 25039100 |
| Dorine Mathieu           | Reimbursement for FedEx Charges                                 | \$33.85            |             |
|                          |   | <b>\$33.85</b>     | CT 25039101 |
| Medco Supply Company     | BOOST OXYGEN NATURAL,   | \$120.29           |             |
|                          | Sqwincher Squeeze:  | \$86.43            |             |
|                          |   | <b>\$206.72</b>    | CT 25039102 |
| Mission Linen Supply     | Laundry Service for Auto Body Program                           | \$21.65            |             |
|                          | Laundry Services for Auto Tech 7.1.22-6.30.23                   | \$34.60            |             |
|                          | Uniform Services and Towels, 07-01-22 thru 6-30-23              | \$41.13            |             |
|                          | Uniform Services and Towels, 07-01-22 thru 6-30-23              | \$41.13            |             |
|                          | Uniform Services and Towels, 07-01-22 thru 6-30-23              | \$39.20            |             |
|                          |   | <b>\$177.71</b>    | CT 25039103 |
| Morris Pi Group          | Police Background Investigation Services                        | \$2,010.00         |             |
|                          |   | <b>\$2,010.00</b>  | CT 25039104 |
| Motimatic PBC            | Placement of Social Media Reengagement Campaign                 | \$21,500.00        |             |
|                          |   | <b>\$21,500.00</b> | CT 25039105 |
| National Cinemedia Llc   | 30-second AHC ad on all screens at SM 10 and                    | \$1,290.00         |             |
|                          | 30-second AHC ad on LEN lobby screens at SM 10                  | \$43.35            |             |
|                          |   | <b>\$1,333.35</b>  | CT 25039106 |

## Allan Hancock College

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| Vendor Name                            | Description  | Amount             | Warrant     |
|--|--|--------------------|-------------|
| NCX Group Inc                          | Security Assessment Consulting                     | \$27,900.00        |             |
|  |  | <b>\$27,900.00</b> | CT 25039107 |
| New Readers Press                      | 16 Week Classroom Subscription Renewal Inv #8067   | \$171.37           |             |
|  | Shipping   | \$17.48            |             |
|  |  | <b>\$188.85</b>    | CT 25039108 |
| ODP Business Solutions LLC             | Misc LVC Library Office supplies 10.7.22-5.31.23   | \$103.52           |             |
|  | Office Supplies 7-1-22 thru 5-31-23                | \$388.64           |             |
|  | Office Supplies - Rubber bands, paperclips, etc    | \$201.26           |             |
|  | Operational Supplies for the Chem Labs 07-01-22    | \$55.02            |             |
|  | OPERATIONAL SUPPLIES - ENDING MAY 2023             | \$75.96            |             |
|  | At-A-Glance Monthly Calendar                       | \$43.48            |             |
|  | Sharp EL1197P111 Desktop Printing Calculator       | \$104.87           |             |
|  | Office operational supplies 8/19/22 to 5/31/23     | \$52.20            |             |
|  | Office operational supplies 8/19/22 to 5/31/23     | \$5.12             |             |
|  | Office/Operational Supplies for the MESA/STEM      | \$14.54            |             |
|  | Office/Operational Supplies for the MESA/STEM      | \$19.56            |             |
|  | Office/Operational Supplies for the MESA/STEM      | \$28.26            |             |
|  | Office/Operational Supplies for the MESA/STEM      | \$110.38           |             |
|  | Office/Operational Supplies for the MESA/STEM      | \$51.87            |             |
|  | Office/Operational Supplies for the MESA/STEM      | \$42.61            |             |
|  | Office Supplies Open Until 5.31.23                 | \$56.93            |             |
|  | Office Supplies Open Until 5.31.23                 | (\$5.63)           |             |
|  | Office/Operational Supplies for the MESA/STEM      | \$35.12            |             |
|  |  | <b>\$1,383.71</b>  | CT 25039109 |
| Orcutt Children's Arts Foundation Inc. | OCAF GALA SPONSORSHIP - CREATIVE SPONSOR           | \$2,000.00         |             |
|  |  | <b>\$2,000.00</b>  | CT 25039110 |
| Diana Perez                            | Cell Phone Reimbursement for Project Director      | \$300.00           |             |
|  |  | <b>\$300.00</b>    | CT 25039111 |
| Portable Johns, Inc.                   | Rental-Servicing Portable Toilets and Hand Washing | \$747.77           |             |
|  |  | <b>\$747.77</b>    | CT 25039112 |
| PPG Architectural Finishes Inc         | Paint Supplies, 07-01-22 thru 05-31-23             | \$106.43           |             |
|  |  | <b>\$106.43</b>    | CT 25039113 |
| ProCare Janitorial Supply, Inc.        | Custodial Supplies-SM, 07-01-22 thru 05-31-23      | \$357.27           |             |
|  | Custodial Supplies-SM, 07-01-22 thru 05-31-23      | \$2,481.20         |             |
|  | Custodial Supplies-SM, 07-01-22 thru 05-31-23      | \$146.30           |             |
|  | Custodial Supplies-SM, 07-01-22 thru 05-31-23      | \$182.63           |             |
|  | Custodial Supplies-SM, 07-01-22 thru 05-31-23      | \$156.37           |             |
|  | Custodial Supplies-SM, 07-01-22 thru 05-31-23      | \$102.70           |             |
|  | Custodial Supplies-SM, 07-01-22 thru 05-31-23      | \$339.84           |             |
|  | Easy Trap Duster 8"X125' Quote# 157770             | \$179.72           |             |
|  | Green Light Super Concentrated PH Neutral Cleaner  | \$185.50           |             |
|  | Custodial Supplies-SM, 07-01-22 thru 05-31-23      | \$59.78            |             |
|  | Custodial Supplies-SM, 07-01-22 thru 05-31-23      | \$188.79           |             |
|  | Custodial Supplies-Lompoc, 07-01-22 thru 05-31-23  | \$536.24           |             |
|  | Custodial Supplies-Lompoc, 07-01-22 thru 05-31-23  | \$115.63           |             |
|  | 5510282 Tork Elevation Matic Roll Towel Dispenser  | \$550.56           |             |

## Allan Hancock College

## Warrant Register

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Bank Code: CT

| Vendor Name                     | Description  | Amount              | Warrant     |
|---------------------------------|--|---------------------|-------------|
| ProCare Janitorial Supply, Inc. | Kimberly Clark Jumbo Jr Coreless Toilet Paper      | \$1,631.08          |             |
|                                 | Toilet Seat Cover Dispenser, Smoke/Gray -          | \$1,039.92          |             |
|                                 |  | <b>\$8,253.53</b>   | CT 25039114 |
| Quincon, Inc                    | All Labor and Materials to Complete the PCPA       | \$339,747.96        |             |
|                                 | All Labor and Materials to Complete the PCPA       | \$484,106.20        |             |
|                                 |  | <b>\$823,854.16</b> | CT 25039115 |
| Rotary Club Of Lompoc           | ANNUAL WINE TASTING AND AUCTION SPONSORSHIP        | \$1,000.00          |             |
|                                 |  | <b>\$1,000.00</b>   | CT 25039116 |
| Sergio Ruiz                     | HEADSHOTS AND GROUP PHOTOS                         | \$1,190.00          |             |
|                                 |  | <b>\$1,190.00</b>   | CT 25039117 |
| Santa Maria Ford Inc            | Bolt Hex Head per Invoice 289880                   | \$20.88             |             |
|                                 |  | <b>\$20.88</b>      | CT 25039118 |
| Santa Ynez Valley Star          | Quarter-page Ad Promoting Spring 2023 Registration | \$272.00            |             |
|                                 | Digital Companion Ad to Run 1/3/23-1/16/23         | \$300.00            |             |
|                                 |  | <b>\$572.00</b>     | CT 25039119 |
| Siemens Industry Inc            | Siemens Fire Contract LVC Year 3 of 3-Year Term    | \$513.00            |             |
|                                 |  | <b>\$513.00</b>     | CT 25039120 |
| Sierra Bravo Enterprises, LLC   | Ontiveros Elementary School Field Trip to AHC      | \$3,600.00          |             |
|                                 |  | <b>\$3,600.00</b>   | CT 25039121 |
| SLO Safe Ride                   | Bus Service - Women's Basketball, 12-21 and 12-22  | \$4,740.00          |             |
|                                 |  | <b>\$4,740.00</b>   | CT 25039122 |
| Smart & Final                   | Supplies for the Chem Labs 07-01-22 thru 05-31-23. | \$17.23             |             |
|                                 |  | <b>\$17.23</b>      | CT 25039123 |
| Snap-On Industrial              | AT Instructional Supplies 7.1.22-5.31.23           | \$20.95             |             |
|                                 |  | <b>\$20.95</b>      | CT 25039124 |
| Source Graphics                 | Office Supplies - Wideformat Paper and Media       | \$661.29            |             |
|                                 |  | <b>\$661.29</b>     | CT 25039125 |
| Stantec Consulting Services Inc | Stantec will Provide Survey and Engineering        | \$1,697.50          |             |
|                                 | Pavement Maintenance Program -                     | \$4,028.50          |             |
|                                 | Draft Report, Cost and Priority Spreadsheet        | \$8,313.50          |             |
|                                 | Project Management, Coordination, and Meetings     | \$1,432.08          |             |
|                                 |  | <b>\$15,471.58</b>  | CT 25039126 |
| Subway                          | Cash for College food for Winter Promise event     | \$113.58            |             |
|                                 | 2 dozen of Cookies                                 | \$15.18             |             |
|                                 |  | <b>\$128.76</b>     | CT 25039127 |
| Sway Medical, Inc               | 2023-2024 Annual Sports + Profiles Inv# 13533      | \$770.00            |             |
|                                 | 2024-2025 Annual Sports + Profiles                 | \$770.00            |             |
|                                 | 2025-2026 Annual Sports + Profiles                 | \$770.00            |             |
|                                 |  | <b>\$2,310.00</b>   | CT 25039128 |
| Sysco Food Services Of Ventura  | Food Supplies for Childrens Center 10/1/22-6/30/23 | \$895.54            |             |

## Allan Hancock College

## Warrant Register

Check Dates from 1/1/2023 to 1/31/2023

Bank Code: CT

| Vendor Name                            | Description  | Amount            | Warrant     |
|--|--|-------------------|-------------|
| Sysco Food Services Of Ventura         | Food Supplies for Childrens Center 10/1/22-6/30/23 | \$1,127.67        |             |
|  | Food Supplies Children's Center                    | \$2,942.04        |             |
|  |  | <b>\$4,965.25</b> | CT 25039129 |
| Thales DIS USA, Inc                    | Fingerprint Clearance Services 7-1-22 thru 6-30-23 | \$4.50            |             |
|  |  | <b>\$4.50</b>     | CT 25039130 |
| Tropics                                | Aquarium Service                                   | \$300.00          |             |
|  |  | <b>\$300.00</b>   | CT 25039131 |
| United Parcel Service                  | UPS Charges, 7-1-22 thru 6-30-23                   | \$97.21           |             |
|  | UPS Charges, 7-1-22 thru 6-30-23                   | \$107.28          |             |
|  |  | <b>\$204.49</b>   | CT 25039132 |
| United Refrigeration Inc               | HVAC Supplies, 07-01-22 thru 05-31-23              | \$171.22          |             |
|  | HVAC Supplies, 07-01-22 thru 05-31-23              | \$25.00           |             |
|  |  | <b>\$196.22</b>   | CT 25039133 |
| United Site Services Of California Inc | Deluxe Restroom Rental/Service                     | (\$643.00)        |             |
|  | Services - 3 Portable Toilets, 7-1-22 thru 6-30-23 | \$643.00          |             |
|  | Services - 3 Portable Toilets, 7-1-22 thru 6-30-23 | \$643.00          |             |
|  | Services - 3 Portable Toilets, 7-1-22 thru 6-30-23 | \$643.00          |             |
|  | Services - 3 Portable Toilets, 7-1-22 thru 6-30-23 | \$643.00          |             |
|  |  | <b>\$1,929.00</b> | CT 25039134 |
| Urbane Cafe                            | Food for Leadership Class on 12.5.22 Inv #86014    | \$198.20          |             |
|  |  | <b>\$198.20</b>   | CT 25039135 |
| US Bank Corporate Payment System       | Facebook-Noncredit Class Promotion                 | \$19.81           |             |
|  | Zoom-Monthly Subscription for FKCE Program         | \$40.00           |             |
|  | Panera Bread-Lunch for CAEPCE Team Meeting         | \$622.22          |             |
|  | Facebook-Noncredit Class Promotion                 | \$200.00          |             |
|  | Masters Donuts (donuts)                            | \$123.32          |             |
|  | Taqueria La Coqueta (meal supplies)                | \$76.13           |             |
|  | Costco Whse#1275 (meal supplies)                   | \$39.96           |             |
|  | Vallarta Supermarkets (meal supplies)              | \$168.81          |             |
|  | Kapwing Pro Digital Subscription                   | \$20.00           |             |
|  | Facebook Ads Spanish Parent Awareness Campaign     | \$180.43          |             |
|  | Bench Craft Co Ad on Rancho Maria Golf Scorecard   | \$1,580.00        |             |
|  | Mountain Mikes Pizza Business Lunch Meeting        | \$68.85           |             |
|  | Flickr.com Annual Subscription                     | \$71.99           |             |
|  | Google Ads Spanish Parent Awareness Campaign       | \$300.00          |             |
|  | CREDIT OVERCHARGE US BANKD                         | (\$27.08)         |             |
|  | The Webstaurant Store Concession Stand Equipment   | \$474.68          |             |
|  | The Webstaurant Store Concession Stand Equipment   | \$1,378.95        |             |
|  | Chipotle food for Monthly Athletic Round table     | \$1,430.49        |             |
|  | Hilton Concord Hotel CCCAA Fall Conf. Kim Ensing   | \$186.44          |             |
|  | Hilton Concord Elements Lounge food Kim Ensing     | \$7.58            |             |
|  | Hampton Inn Stay for Womens Golf Playoffs          | \$379.08          |             |
|  | Hampton Inn Stay for Womens Golf Playoffs          | \$379.08          |             |
|  | Hampton Inn Stay for Womens Golf playoffs          | \$379.08          |             |

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## Warrant Register

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| Vendor Name                            | Description                                       | Amount             | Warrant     |
|--|---|--------------------|-------------|
| US Bank Corporate Payment System       | Hampton Inn Stay for Womens Golf Playoffs         | \$379.08           |             |
|  | Fattes Pizza - Cal Fresh workshop                 | \$278.29           |             |
|  | Fattes Pizza - Cal Fresh workshop                 | \$92.00            |             |
|  | Smart n Final - SS in-service event               | \$66.85            |             |
|  | Costco - SS in-service event                      | \$18.08            |             |
|  | Albertsons - SS in-service event                  | \$43.74            |             |
|  | Masters Donut - Cal Fresh workshop                | \$57.67            |             |
|  | WalMart - AR retreat breakfast                    | \$73.19            |             |
|  | WalMart - AR retreat breakfast                    | \$15.70            |             |
|  | Tower Pizza - AR retreat lunch                    | \$153.42           |             |
|  |   | <b>\$9,277.84</b>  | CT 25039136 |
| Vital Records Control                  | Shredding Service for Counseling Office           | \$102.86           |             |
|  | Confidential 32 Gal Bin, Picked up and Shredded   | \$124.81           |             |
|  |   | <b>\$227.67</b>    | CT 25039137 |
| VTC Enterprises                        | Collection of Recycling Paper on Main Campus,     | \$555.00           |             |
|  | ADVISORY LETTER BULK MAILING SORTING SERVICES     | \$129.47           |             |
|  |   | <b>\$684.47</b>    | CT 25039138 |
| VWR International                      | Instructional Supplies for Biology Labs           | \$59.95            |             |
|  | Instructional Supplies for Biology Labs           | \$75.20            |             |
|  |   | <b>\$135.15</b>    | CT 25039139 |
| Wayco Disaster Training and Consulting | WAYCO Disaster Training and Consulting Services   | \$11,666.66        |             |
|  | WAYCO- Support of AHC Injury & Illness Prevention | \$11,666.66        |             |
|  |   | <b>\$23,333.32</b> | CT 25039140 |
| Yankee Book Peddler Inc                | BOOKS FOR SM LIBRARY, 8-18-22 to 5-31-23          | \$119.11           |             |
|  |   | <b>\$119.11</b>    | CT 25039141 |
| Elsa Aguilar Herrera                   | Manual Refund Submitted                           | \$300.00           |             |
|  |   | <b>\$300.00</b>    | CT 25039142 |
| Isabella Aldridge                      | Manual Refund Submitted                           | \$68.00            |             |
|  |   | <b>\$68.00</b>     | CT 25039143 |
| Elena Angulo                           | Manual Refund Submitted                           | \$250.00           |             |
|  |   | <b>\$250.00</b>    | CT 25039144 |
| Jafeth Ayala                           | Manual Refund Submitted                           | \$100.00           |             |
|  |   | <b>\$100.00</b>    | CT 25039145 |
| Sammantha Barnes                       | Manual Refund Submitted                           | \$100.00           |             |
|  |   | <b>\$100.00</b>    | CT 25039146 |
| Leslie Barrera Rojas                   | Manual Refund Submitted                           | \$100.00           |             |
|  |   | <b>\$100.00</b>    | CT 25039147 |
| Jacquelyn Calvillo                     | Manual Refund Submitted                           | \$250.00           |             |
|  |   | <b>\$250.00</b>    | CT 25039148 |
| Juliana Cruz                           | Manual Refund Submitted                           | \$1,293.00         |             |



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| Vendor Name                           | Description                   | Amount            | Warrant     |
|---------------------------------------|-------------------------------|-------------------|-------------|
|                                       |                               | <b>\$1,293.00</b> | CT 25039149 |
| Rosali Flores                         | Manual Refund Submitted       | \$812.00          |             |
|                                       |                               | <b>\$812.00</b>   | CT 25039150 |
| Abigail Guy                           | Manual Refund Submitted       | \$143.00          |             |
|                                       |                               | <b>\$143.00</b>   | CT 25039151 |
| Cameron Henrikson                     | Manual Refund Submitted       | \$862.00          |             |
|                                       |                               | <b>\$862.00</b>   | CT 25039152 |
| Brenda Hernandez                      | Manual Refund Submitted       | \$1,724.00        |             |
|                                       |                               | <b>\$1,724.00</b> | CT 25039153 |
| Norma Hernandez                       | Manual Refund Submitted       | \$10.00           |             |
|                                       |                               | <b>\$10.00</b>    | CT 25039154 |
| Wilbertho Hernandez                   | Manual Refund Submitted       | \$1,162.00        |             |
|                                       |                               | <b>\$1,162.00</b> | CT 25039155 |
| Micah Moore                           | Manual Refund Submitted       | \$862.00          |             |
|                                       |                               | <b>\$862.00</b>   | CT 25039156 |
| Vanessa Perez                         | Manual Refund Submitted       | \$150.00          |             |
|                                       |                               | <b>\$150.00</b>   | CT 25039157 |
| Ramon Ramirez                         | Manual Refund Submitted       | \$693.00          |             |
|                                       |                               | <b>\$693.00</b>   | CT 25039158 |
| Socorro Ramirez Altamirano            | Manual Refund Submitted       | \$500.00          |             |
|                                       |                               | <b>\$500.00</b>   | CT 25039159 |
| Gabrielle Salinas                     | Manual Refund Submitted       | \$100.00          |             |
|                                       |                               | <b>\$100.00</b>   | CT 25039160 |
| Sabrina Sendejas                      | Manual Refund Submitted       | \$815.00          |             |
|                                       |                               | <b>\$815.00</b>   | CT 25039161 |
| Karla Sixto Landavazo                 | Manual Refund Submitted       | \$862.00          |             |
|                                       |                               | <b>\$862.00</b>   | CT 25039162 |
| Maria D Tinoco Carranza               | Manual Refund Submitted       | \$500.00          |             |
|                                       |                               | <b>\$500.00</b>   | CT 25039163 |
| Brisa Torres                          | Manual Refund Submitted       | \$1,190.00        |             |
|                                       |                               | <b>\$1,190.00</b> | CT 25039164 |
| Julian Valles                         | Manual Refund Submitted       | \$1,293.00        |             |
|                                       |                               | <b>\$1,293.00</b> | CT 25039165 |
| Terrisita Williams                    | Manual Refund Submitted       | \$406.00          |             |
|                                       |                               | <b>\$406.00</b>   | CT 25039166 |
| CA Dept Of Tax And Fee Administration | Dec 31,2022 Sales and Use Tax | \$9,184.74        |             |
|                                       | Dec 31,2022 Sales and Use Tax | \$16,117.47       |             |
|                                       | Dec 31,2022 Sales and Use Tax | \$2.79            |             |

## Allan Hancock College

## Warrant Register

Check Dates from 1/1/2023 to 1/31/2023

Bank Code: CT

| Vendor Name       | Description                              | Amount             | Warrant     |
|-------------------|--|--------------------|-------------|
|                   |  | <b>\$25,305.00</b> | CT 25039167 |
| Cynthia Velazquez | Re-issue of Stale dated warrant 25033107 | \$2.00             |             |
|                   |  | <b>\$2.00</b>      | CT X5033107 |
| Erica Garcia      | re-issue of Stale Dated warrant 25033580 | \$50.00            |             |
|                   |  | <b>\$50.00</b>     | CT X5033580 |

## Allan Hancock College

## Warrant Register

Check Dates from 1/1/2023 to 1/31/2023

Bank Code: RC

| Vendor Name         | Description                         | Amount          | Warrant     |
|---------------------|-------------------------------------|-----------------|-------------|
| Franchise Tax Board | SEP-DEC 2022 VENDOR 592 WITHHOLDING | \$280.00        |             |
|                     |                                     | <b>\$280.00</b> | RC 40000240 |

| ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT |  |
|--|--|
| 1/1-31/2023                                    |  |
| ACRONYMS                                       |  |
|  |  |
| AHC Foundation                                 | Allan Hancock College Foundation   |
| AHC - Part - Time Faculty Association          | Allan Hancock College - Part Time Faculty Association                          |
| AMG & Associates, Inc                          | NO ACRONYM   |
| B & B Steel & Supply                           | NO ACRONYM   |
| B & H Photo                                    | NO ACRONYM   |
| BSN Sports                                     | Best Supply Network in Sports  |
| CALSTRS  | California State Teacher's Retirement System                                   |
| C.S.E.A. Chapter 251 Dues AHC                  | California School Employees Association Chapter 251 Dues Allan Hancock College |
| C.S.E.A. Victory Club                          | California School Employees Association Victory Club                           |
| CCCAOE   | California Community College Administrators of Occupational Education          |
| CDW Government Inc                             | Computer Discount Warehouse Government Inc                                     |
| DLR Group                                      | Dana Larson Roubal Group   |
| DGW Branded                                    | Doing Good Works   |
| FACCC  | Faculty Association of California Community Colleges                           |
| FS.COM Inc                                     | Fiberstore.com Inc   |
| Global CTI Group, Inc                          | Global Computer Telephony Integration Group, Inc                               |
| GM Financial Leasing                           | General Motors Financial Leasing   |
| IRS ACS Support                                | Internal Revenue Service Automated Collection System Support                   |
| Isabel MG Photo                                | Isabel Montano Ghazarians Photo  |
| J B Dewar                                      | NO ACRONYM   |
| J W Pepper & Son Inc                           | NO ACRONYM   |
| M&M Restaurant Supply                          | NO ACRONYM   |
| MWEE   | Medical Waste Environmental Engineers  |
| Morris PI Group                                | Morris Private Investigations Group  |
| Motimatic PBC                                  | Motimatic Platform Building Company  |
| NCX Group Inc                                  | NO ACRONYM   |
| OTM furniture Installations                    | On The Move furniture Installations  |
| ODP Business Solutions, LLC                    | Office Depot Business Solutions, LLC   |
| PARS   | Public Agency Retirement System  |
| PPG Architectural Finishes                     | Pittsburgh Paints & Glass Architectural Finishes                               |
| SESAC  | Society of European Stage Authors and Composers                                |
| SHI International Corp                         | Software House International Corp  |
| SISC III                                       | Self Insured Schools of California   |
| SLO Pest and Termite                           | San Luis Obispo Pest and Termite   |
| SLO Safe Ride                                  | San Luis Obispo Safe Ride  |
| Thales DIS USA, Inc                            | Thales Digital Internet Security USA, Inc.                                     |
| VTC Enterprises                                | Vocational Training Center Enterprises   |
| VWR  | Van Waters Rogers (Avantor Science)  |

**CONSENT ITEM**

|  |                             |
|--|-----------------------------|
| To: Board of Trustees                          | Date:<br><br>March 21, 2023 |
| From: Superintendent/President                 |                             |
| Subject: Acceptance of Donations               | Item Number: 11.B.          |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 1     |

**BACKGROUND**

The auto body technology program received a monetary donation in the amount of \$1,000 from Daniel Horwood. This generous donation will help in areas i.e., purchase of instructional supplies, equipment purchases, and/or equipment repair cost.

**FISCAL IMPACT**

None

**RECOMMENDATION**

Staff recommends that the board of trustees accept the monetary donation of \$1,000 from Daniel Horwood.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br><br>Eric D. Smith | Final Disposition: |
|---|--------------------|

**CONSENT ITEM**

|  |                             |
|--|-----------------------------|
| To: Board of Trustees  | Date:<br><br>March 21, 2023 |
| From: Superintendent/President                                 |                             |
| Subject: Authorization to Declare District Property as Surplus | Item Number: 11.C.          |
| Institutional Goal: Accreditation Standard III                 | Enclosures: Page 1 of 2     |

**BACKGROUND**

District personnel have determined the following property can no longer be used by college programs. This process is utilized to ensure that the college does not dispose of any item that still has value to the district. Education Code Section §81450 allows for the sale of district property not required for school purposes. Attached is a list of district property to be declared surplus and subsequently sold at auction.

Education Code Section §81452 (a) provides for the sale of district property at private sale without advertising if the governing board, by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of \$5,000.

**FISCAL IMPACT**

Total proceeds are dependent on the auction and/or private sale participation level.

**RECOMMENDATION**

Staff recommends that the board of trustees declare the items listed to be surplus and authorize disposal of the items through the appropriate procedures.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br><br>Eric D. Smith | Final Disposition: |
|---|--------------------|

## SURPLUS LIST FOR MARCH 2023 BOARD MEETING

| Location  | Description                              | Qty | Condition       | AHC ID #   | Grant Tag ID # | Facilities Work Order | Department               | Serial #   |
|-----------|--|-----|-----------------|--|----------------|-----------------------|--------------------------|--|
| O-323B    | HP Deskjet Plotter                       | 1   | Unrepairable    | 726192   | N/A            | N/A                   | PCPA                     | N/A  |
| M-128     | Ultrasound Machine                       | 1   | Unknown         | N/A  | N/A            | 21994811              | Health Services          | 9381   |
| O-321     | Sewing Machine                           | 4   | Non-Operational | N/A  | N/A            | 67018                 | PCPA                     | 0062508003<br>/20101435<br>/0065908203<br>/20101362  |
| M-128     | Hand Sanitizer Dispensers – Floor Stands | 3   | Operational     | N/A  | N/A            | 21994811              | Health Services          | Unknown  |
| W-11      | Mini Refrigerator                        | 1   | Operational     | N/A  | N/A            | 68654                 | Academic Affairs         | E95001395  |
| 2-103     | File Cabinet                             | 7   | Functional      | 000621,<br>000624,<br>000625,<br>000626,<br>000627,<br>000629,<br>000631 | N/A            | 22192206              | Facilities               | None   |
| 3-104     | Analytical Balance                       | 7   | Functional      | 713868,<br>000551,<br>713869,<br>713870,<br>713871,<br>713872,<br>713873 | N/A            | 21956451              | Life & Physical Sciences | D155111820203,<br>D0832025814,<br>D1551118202063,<br>D1551118191359,<br>D1551118202040,<br>D1551118133572,<br>D1551118183548 |
| 3-104     | Gel Electrophoresis Power Supply         | 1   | Non-Functional  | N/A  | N/A            | 21956451              | Life & Physical Sciences | Unknown  |
| M-108     | Geriatric Chair                          | 1   | Good            | N/A  | N/A            | 21768105              | Health Services          | IH6074A  |
| L-300     | Office Chairs                            | 2   | Good            | N/A  | N/A            | 68861                 | Library                  | None   |
| L-300     | Side Table                               | 1   | Good            | N/A  | N/A            | 68861                 | Library                  | None   |
| Old F-11  | Drawing Tables                           | 4   | Fair            | N/A  | N/A            | N/A                   | Fine Arts                | N/A  |
| Old F- 12 | Wood Tables                              | 4   | Poor            | N/A  | N/A            | N/A                   | Fine Arts                | N/A  |

**CONSENT ITEM**

|   |                             |
|---|-----------------------------|
| To: Board of Trustees   | Date:<br><br>March 21, 2023 |
| From: Superintendent/President  |                             |
| Subject: Approve Contract Extension for Independent Audit Services for Fiscal Year Ending June 30, 2023 | Item Number: 11.D.          |
| Institutional Goal: Accreditation Standard III  | Enclosures: Page 1 of 9     |

**BACKGROUND**

Education Code, Section 84040, requires that the governing board of each community college district provide for an annual audit in accordance with regulations of the state board of governors. In June of 2019, the board awarded Cossolias/Wilson/Dominguez/Leavitt, CPAs (CWDL) a three-year engagement to perform the district's audits, with the option to extend for two more years. Staff is recommending a one-year extension at the district's current cost of \$77,440.

**FISCAL IMPACT**

There is no new fiscal impact.

**RECOMMENDATION**

Staff recommends that the board of trustees approve the contract extension for independent audit services to CWDL, CPAs, for one additional year for the amount of \$77,440.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br><br>Eric D. Smith | Final Disposition: |
|---|--------------------|





March 7, 2023

Allan Hancock Joint Community College District  
Attn: Director, Business Services  
800 South College Drive, Building B – Administrative Services  
Santa Maria, CA 93454

We are pleased to confirm our understanding of the services we are to provide Allan Hancock Joint Community College District (the "District") for the fiscal year ending June 30, 2023. We will audit the financial statements of the business-type activities, including the related notes to the financial statements, which collectively comprise the basic financial statements of the District as of and for the fiscal year ending June 30, 2023. In addition, we will conduct the audits of the Allan Hancock College Foundation Audit & Tax Return, the Proposition 39 Financial and Performance Audit, the Viticulture and Enology Foundation Audit & Tax Return, and the Pacific Conservatory of the Performing Arts Audit, for the fiscal year ending June 30, 2023.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Schedule of Changes in the Net OPEB Liability and Related Ratios
- 3) Schedule of Investment Returns - OPEB
- 4) Schedule of the District's Contributions - OPEB
- 5) Schedule of the District's Proportionate Share of the Net Pension Liability
- 6) Schedule of the District's Contributions – Pensions
- 7) Note to RSI

We have also been engaged to report of supplementary information other than RSI that accompanies the District's basic financial statements, including schedules required under the State Chancellor's Office *Contracted District Audit Manual*. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and will provide an opinion on it in relation to the financial statements as a whole:

- Schedule of expenditures of federal awards
- Schedule of expenditures of state awards
- Other schedules and/or information as required by the State Chancellor's Office
- Note to supplementary information

### **Audit Objectives**

The objective of our audits is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the third paragraph when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on:

- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).
- Compliance with laws and regulations in accordance with the California State Chancellor's Office *Contracted District Audit Manual*.
- Annual District audit of all funds, books, and accounts completed in accordance with *Education Code 84040*.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Trustees of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will also assist in preparing the financial statements and related notes of the District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

## Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that District programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to [include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Engagement Administration, Fees, and Other**

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of CWDL and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State Chancellor's Office, Federal Oversight Agencies, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CWDL personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the District. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit at a mutually agreeable time and to issue our reports no later than December 31, 2023. John Dominguez, CPA, CFE, CGMA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.



Our fee for these services is: District Audit - \$46,560, Measure I Financial and Performance Audit - \$7,770, Allan Hancock College Foundation and Tax Return - \$8,920, Viticulture and Enology Foundation Audit and Tax Return - \$7,345, and the Pacific Conservatory of the Performing Arts Audit - \$6,845.

The maximum annual fee for auditing services shall not exceed the above amounts, with the exception that any auditing services provided for (1) significant changes in District audit requirements as stated in Government Auditing Standards or the Audit Guide issued by the State Chancellor's Office, or (2) any significant changes in the number of funds or accounts maintained by the District during the period under this agreement, shall be in addition to the above maximum fee.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services that have been requested of us. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



John Dominguez, CPA, CFE, CGMA  
Partner and Authorized Representative  
CWDL, Certified Public Accountants

**RESPONSE:**

This letter correctly sets forth the understanding of Allan Hancock Joint Community College District.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**CONSENT ITEM**

|   |                             |
|---|-----------------------------|
| To: Board of Trustees   | Date:<br><br>March 21, 2023 |
| From: Superintendent/President  |                             |
| Subject: Approve Change Order with American Modular Systems, Inc. to Modify Two Modular Buildings for the Baseball/Softball Complex Changing Facilities Project | Item Number: 11.E.          |
| Institutional Goal: Accreditation Standard III  | Enclosures: Page 1 of 6     |

**BACKGROUND**

On May 10, 2022, the board purchased two modular buildings for changing facilities at the Baseball/Softball Complex through the Santa Cruz City Schools Facility Supply Services Contract in the amount of \$521,400. Since that time, multiple conversations have taken place between the Athletics Department, Facilities, and 19six Architects regarding the dimensions of the buildings. Based on these discussions, it was decided that the original dimensions were too small to accommodate both the men's baseball team in the one building and the women's softball team in the other. As a result, a revision has been proposed to increase the size from 24x40 square feet to 40x32 square feet for both buildings.

There are three ways in which a change order can occur: 1) an unforeseen condition; 2) an error omission in the plans, or; 3) an owner enhancement. In this case, the change order is the result of an owner enhancement, and we are asking the board to approve an increase of \$79,120 to increase the size of the buildings.

**FISCAL IMPACT**

The total fiscal impact for the change orders is \$79,120 and will be funded through the Capital Projects Fund.

**RECOMMENDATION**

Staff recommends that the board of trustees approve the change order with American Modular Systems, Inc. to modify two modular buildings for the Baseball/Softball Complex Changing Facilities Project for the amount of \$79,120.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br><br>Eric D. Smith | Final Disposition: |
|---|--------------------|



American Modular Systems  
787 Spreckels Avenue  
Manteca CA, 95336  
P 209.825.1921

**March 1, 2023**

February 9, 2023 (revised)  
January 26, 2023 (revised)  
March 28, 2022

Allan Hancock College  
800 South College Drive  
Santa Maria, CA 93454

Attn: Eric D. Smith, Associate Superintendent/Vice President, Finance and Administration

RE: AMS Proposal for Two (2) ~~24x40~~ 40x32 Team Buildings

American Modular Systems is pleased to provide our budgetary proposal for (2) ~~24x40~~ 40x32 Team Buildings at Allan Hancock College. Our budgetary pricing is based on attached AMS conceptual floor plans, the provisions of the Santa Cruz City Schools Facility Services Contract, and the scope of work as outlined in the Inclusions and Exclusions below. The omission of any item(s) not listed in the assumed scope shall not be construed to be included in this pricing.

**Base building:** consist of steel rigid frame construction, Type V non-rated construction, 20 lb roof load, 99 basic wind load, 2019 CBC, Ss = 0.987 (no soils report has been provided), non-WUI zone, Climate Zone 5, FOB – 800 South College Drive, Santa Maria, CA 93454.

|  |                         |                     |
|--|-------------------------|---------------------|
| <del>(1) 24x40 Team Building – 960 sf</del>                  | <del>\$258,720.00</del> |                     |
| <del>(1) 24x40 Team Building w/Equipment Room – 960 sf</del> | <del>\$262,680.00</del> |                     |
| <b>(2) 40x32 Team Buildings – 1,280 sf/ea</b>                | <b>\$600,520.00</b>     |                     |
| <b>NEW TOTAL PROJECT: 2,560 sf</b>                           | <b>\$521,400.00</b>     | <b>\$600,520.00</b> |

**Terms:**

Monthly progress payment net 20 days. Budgetary quote is good for 60 days. Design fees due at submittal.

**Estimated Schedule: per Design Milestone Schedule issued 1/20/2023**

|                        |                        |
|------------------------|------------------------|
| Signed Proposal        | April 8, 2022          |
| Contract / PO          | April 15, 2022         |
| Approved Submittals    | April 22, 2022         |
| AMS Drawings to AOR    | May 27, 2022           |
| DSA Approval           | June 2022 *estimated   |
| Delivery/Set           | August/September 2022  |
| Substantial Completion | September/October 2022 |

**Notes:**

- All ideas, concepts and/or files are to be considered instruments of services and intellectual property of AMS;
- Architect drawings/renderings are for conceptual reference only. Final design and layout by AMS;
- 2" Slurry in crawlspace is mandatory for enhanced air quality;
- All AMS products are to be considered relocatable at any future date after the initial installation;
- All site labor non-union prevailing wage.

**Attachments:** AMS Standard Conceptual Floor Plans. **Revised Floor Plan per attached**

## **INCLUSIONS (per building):**

### **BUILDING ENVELOPE**

- 2019 CBC
- Engineering & Design
- Standard Delivery/Setup
- Steel Moment Frame DSA PC Design
- 20ga Standing Seam Metal Roof, 1/4:12 Single Slope to Rear, R-19 Insulation
- Lightweight Concrete Subfloor w/#50+15 Floor Load
- 2x6 Wood Studs Exterior Walls w/R-19 Insulation
- Concrete Foundation Design Only – PC Based with 12" Footings and 18" Crawl Space
- ~~Nominal 2x4 Metal Louvers per Floor Plans~~

### **EXTERIOR**

- AMS factory applied hybrid stucco system w/acrylic finish (vertical & horizontal surfaces), painted to be similar to/complement existing buildings w/48" stone veneer wainscot
- (1) (3) 3070 Hollow Metal Exterior Door 18ga w/16ga Hollow Metal Welded Frame per building – locker room door w/30-inch kick plate at bottom
- ~~AMS Standard Schlage Cylindrical Door Hardware & Accessories~~ District Spec Electronic Hardware at Empire and Coach Offices – AMS to Provide Prep Only
- AMS Standard Von Duprin 99L Panic Hardware at Locker Room Door
- AMS Standard Dunn Edwards Paint w/3 Color Paint Scheme – Door, Body & Trim
- 5 ft front overhang, 2 ft. rear overhang w/ enclosed soffits - no side overhangs
- (1) 4040 Tempered, Dual Glazed, Solar-Gray, Clear Anodized Aluminum Framed, Non-Operable Window
- ~~(1) 4x6 Metal Canopy per building~~
- AMS Standard Gutters & 2x3 Downspouts

### **INTERIOR**

- 2x4 Non-Rated Wood Studs Interior Walls ~~at 24x40 with Equipment Room~~
- (1) 3070 Solid Core Veneer Wood Interior Door w/White Birch Finish w/AMS Standard Door Hardware at ~~24x40 with Equipment Room~~ Coach's Office/Locker room
- 9' Suspended T-Grid Ceiling w/Armstrong 2'x4' Lay-In Vinyl Faced Ceiling Tiles
- AMS Standard FRP (white) Walls Koroseal "AMS School Collection" tackboard throughout
- Blocking only in walls for lockers and in floor for benches (lockers and benches by others)
- ~~Epoxy flooring w/4" rubber base throughout~~ Flooring to be provided by District
- (1) 4020 Window at Coach's Office
- (1) Claridge Glass Markerboard at Locker Room

### **MECHANICAL**

- Exhaust Fans w/roof vents in all rooms

### **LIGHTING, ELECTRICAL, DATA**

- LED Recessed 2x4 Troffer interior lighting
- Occupancy sensors
- (1)-(3) AMS standard exterior light per building
- (1) Single Phase Electrical SubPanel Stubbed thru Subfloor (energized by others)
- J-Boxes for data and voice per PC
- Duplex receptacles (8) (9) per building
- In-Wall Boxes and Conduit Only for Fire Alarm Stubbed Above Ceiling
- All low voltage conduits in wall only stubbed to above ceiling, locations to be provided by AOR

### **PLUMBING**

- None

### **GENERAL FEATURES/ITEMS**

- Semi-Recessed Fire Extinguisher w/cabinet

- Project / Contract Supervision
- Sales Tax
- AMS One-Year Warranty
- Standard Crane Charge (1) Mobilization for both buildings
- Foundation flashing
- Foundation embeds (tail-gate delivery to site to be coordinated by site GC – placement of embeds by others)

### **EXCLUSIONS:**

#### **GENERAL SPECIFICATION, FEES, AND SITE REQUIREMENTS:**

- DSA approval, DSA plan fees, DSA inspection fees, DSA inplant/site inspection fees and lab testing
- HCD fees, site inspections/approvals
- Architect fees
- Union Labor
- Builders Risk Insurance
- Skilled and Trained Workforce Requirements
- Site security to include the delivered buildings
- Airport proximity STC compliance
- STC Rated Doors, Walls, Windows
- Extreme climate zone HVAC coordination
- Solar option design/approval
- LEED or CHPS Requirements/Certification
- WUI Code
- Securing and paying for off-site staging area
- Staging site damages due to unknown conditions
- Traffic control/coordination and any associated fees
- Roof water testing/ Door flood test/ Flood test
- Removal / re-installation of site gates/fencing as/if necessary

#### **FOUNDATION, FOUNDATION PREP:**

- Concrete foundations, vent/access wells, drywells, foundation pit excavation, off-haul of spoils
- Concrete slurry
- Surveying, site preparation/site improvements
- Plans showing grades, benchmarks, maintenance of benchmarks, setbacks, finish floor heights, etc.
- Adequate all-weather vehicle/trades access to building pad
- Soils testing, soils reports, geo hazard report/testing
- Special handling due to inaccessible site conditions
- Special / higher ton crane due to site constraints/access

#### **EQUIPMENT AND DEVICES:**

- Fire alarm system
- Ramps / Landings / Railings / Ramp transitions to grade (except as noted in Inclusions)
- Fire sprinklers/risers
- Water flow test
- Roof Hatches / Ladders
- Lockers, benches

#### **ELECTRICAL AND DATA:**

- EMS systems, EMCS systems pathways and/or coordination
- Electrical transformers and main switchgear
- Load monitoring provisions
- Low voltage systems, motion detectors, intrusion/security systems, cameras, keypads
- MDF / IDF cabinets, wires, devices or pathways, pull strings
- ALL Signage
- Projection screens, projectors, TV/monitor brackets, CCTV, Monitors

- Prep for Clocks and Clocks
- Floor Receptacles/Data
- Lighting Control System and Panel

**SITE, FINAL CONNECTION, DRAINAGE AND PLUMBING:**

- Full time supervision
- Temporary power/water/phone, job trailer, fencing, internet
- Dust control, project debris bin
- SWPPP
- Security, portable toilets, dumpster, storage
- Sidewalks, flatwork, curbs, mow strips, landscaping
- Utilities/connections
- New Fire Water Service and Hydrant
- RWL connections to underground
- Hot water (except as noted in Inclusions)

**MISCELLANEOUS:**

- Sealing/waxing of finish floor coverings
- Flooring
- Metal Canopy
- Metal Louvers
- Casework
- Epoxy grouts, grout sealers
- Windows
- Window coverings, security screens, window/building awnings
- Appliances, furniture, work tables
- Master keying
- Rated walls or assemblies
- Air balance reports/testing
- Water chlorination testing/certification
- Side Overhangs
- Professional Cleaning
- Working evenings, weekends and/or holidays is not included

**Special Notes:**

\*\* Concrete foundation design and engineering by AMS, installation by others. AMS is not responsible for quality of installation, inspections, nor acceptance of foundation. Any review performed by AMS shall be considered a courtesy to assist with the overall project success and does not remove the contractor's responsibility to comply with plans and specifications. Contractor performing foundation installations is responsible to ensure foundation is completed per plans, specifications, and meets tolerances for modular buildings as described in AMS drawings. In the event engineering is required to accommodate errors or omissions, rework or additional coordination/engineering, all expenses shall be reimbursed to AMS. In addition, a \$1,500 per hour back charge will occur if a delay due to grinding, leveling, etc.... is required at time of installation.

Subcontractor performing Concrete foundation installation must meet the following qualifications:

1. A minimum of 5 years continuous and current experience installing modular (pit set) foundations.
2. A minimum of 5 years continuous and current experience with Public Works projects specific to education.
3. A minimum of 5 years continuous and current experience working on Division of State Architect (DSA) approved and inspected projects.

District must provide an ALL-WEATHER truck accessible level/compacted prepared pad. The pad shall be a maximum of 6" from grade level measured diagonally along long axis. All sites exceeding 6" shall be charged on a site-by-site basis.

Concrete Foundation Exclusions –site demolition, foundation pad excavation, import/export soils, surveying, site improvements, underground hazards, crawl space drainage, dry wells, slurry seal, backfilling/compaction, unforeseen conditions.

All projects per AMS standard PC guidelines, manufacturing methods, finishes and fixtures. AMS does not include direction and/or design for options not included in our scope unless otherwise stated or coordinated prior.

Point of Connection Drawings (POC) as coordinated with the AOR and design team, supersedes any previous drawings and/or communications regarding POC's, including the DSA approved drawings. The locations and sizing reflected on the POC sheet(s) are the responsibility of the Architect of Record to provide to the appropriate on-site contractors for coordination and execution.

Thank you for the opportunity to provide our budgetary proposal. Please contact me with any questions at (951) 852-6384 or via email at [suzanne.w@americanmodular.com](mailto:suzanne.w@americanmodular.com).

Sincerely,



Suzanne Willis  
 Director of Business Development, Southern CA

**Accepted By:**

**Allan Hancock College**

**American Modular Systems, Inc.**

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date

SW

**CONSENT ITEM**

|  |                             |
|--|-----------------------------|
| To: Board of Trustees  | Date:<br><br>March 21, 2023 |
| From: Superintendent/President   |                             |
| Subject: Award of Contract to One Diversified, LLC Utilizing University of California Piggyback Purchasing Agreement #2019.001433 for the Boardroom Audio Visual Upgrade Project | Item Number: 11.F.          |
| Institutional Goal: Accreditation Standard III   | Enclosures: Page 1 of 9     |

**BACKGROUND**

The boardroom audio-visual (AV) system is due for an upgrade. The system is about 10 years old and the vendor who installed the system is no longer available to support it. Currently, it is difficult to see the content on the screen in many lighting conditions and the audio system is sensitive and sometimes poor quality. It is challenging to remain engaged and productive during meetings due to the equipment being outdated and not functioning properly.

We have worked with Diversified LLC, an AV integrator, to develop a proposal to replace and support the boardroom's AV system. The proposal would replace the projector with a large video wall made of nine displays and an additional wall-mounted display for viewing at other angles. The audio system will also be replaced with tabletop microphones that can provide amplification in diverse meeting settings. There will also be two cameras installed to facilitate remote streaming of meetings. As part of the proposal, Diversified LLC will train staff to operate the system. They will also provide five years of support for all AV components in the boardroom. The pricing and terms piggybacks on the University of California Purchasing Agreement #2019.001433.

**FISCAL IMPACT**

The bid amount is \$277,249.36 and will be funded by Capital Projects Fund.

**RECOMMENDATION**

Staff recommends that the board of trustees approve the contract to One Diversified, LLC utilizing University of California Piggyback Purchasing Agreement #2019.001433 for the Boardroom Audio Visual Upgrade Project in the amount of \$277,249.36.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br><br>Eric D. Smith | Final Disposition: |
|---|--------------------|



**Customer**  
ALLAN HANCOCK COLLEGE  
**Opportunity**  
Allan Hancock College-Board Room  
**Bill To Address**  
800 SOUTH COLLEGE DR B204  
Santa Maria, CA 93454  
**Ship To Address**  
800 SOUTH COLLEGE DR B204  
Santa Maria, CA 93454  
**Quote Number**  
QUO-50377-B5K0R5  
**Revision Number**  
6b

| Qty               | Manufacturer | Model                    | Description  | Notes | List Price  | % Discount | Unit Price   | Ext Price    | Price     |
|-------------------|--------------|--------------------------|--|-------|-------------|------------|--------------|--------------|-----------|
| Boardroom         |              |                          |  |       |             |            |              |              |           |
| 1                 | Diversified  | TBD Equipment            | Aruba 24-port Switch   | OFE   | \$0.00      | 0.00       | \$ -         | \$ -         | -         |
| 2                 | Sennheiser   | SL MCR 4 DW-4            | SpeechLine Multi-Channel Receiver with 4 SL DW RF Links. Features          |       | \$3,311.00  | 22.50      | \$ 2,566.03  | \$ 5,132.06  |           |
| 16                | Sennheiser   | SL BOUNDARY 114-S DW-4 B | Speechline Digital Wireless Conferencing Microphone. Includes (1) SI       |       | \$1,049.00  | 22.50      | \$ 812.98    | \$ 13,007.68 |           |
| 5                 | Sennheiser   | CHG 2W                   | Qi Charging Base. Compatible With The SI Tablestand 133-S Dw And The       |       | \$474.00    | 22.50      | \$ 367.35    | \$ 1,836.75  |           |
| 8                 | Sennheiser   | BA 40                    | Rechargeable Battery For The SI Tablestand 133-S Dw And The SI             |       | \$124.00    | 22.50      | \$ 96.10     | \$ 768.80    |           |
| 1                 | Sennheiser   | EW-DX MIKE 2 SET (Q1-9)  | Digital wireless lavalier set. Includes (1) EW-DX EM 2 receiver, (2) EW-DX |       | \$3,199.00  | 22.50      | \$ 2,479.23  | \$ 2,479.23  |           |
| 2                 | Sennheiser   | EW-DX SKM-S (Q1-9)       | Handheld transmitter with switch. Includes (1) EW-DX SKM-S, (1) MZQ1       |       | \$549.00    | 22.50      | \$ 425.48    | \$ 850.96    |           |
| 2                 | Sennheiser   | MMD 835-1 BK             | Microphone Module, Dynamic, Cardioid, For Skm 100/300/500 G3, Skm          |       | \$119.00    | 22.50      | \$ 92.23     | \$ 184.46    |           |
| 1                 | Sennheiser   | MEG 14-40 B              | Gooseneck Microphone (Cardioid, Condenser) With 3-Pin Xlr-M And 12-        |       | \$274.00    | 22.50      | \$ 212.35    | \$ 212.35    |           |
| Items Subtotal \$ |              |                          |  |       |             |            |              |              | 24,472.29 |
| AUDIO             |              |                          |  |       |             |            |              |              |           |
| 1                 | QSC          | SL-DAN-32-P              | Q-SYS Software-based Dante 32x32 Channel License, Perpetual                |       | \$920.00    | 27.00      | \$ 671.60    | \$ 671.60    |           |
| Items Subtotal \$ |              |                          |  |       |             |            |              |              | 671.60    |
| AUDIO - RECORDING |              |                          |  |       |             |            |              |              |           |
| 1                 | Tascam       | SS-R250N                 | Solid State Recorder With Networking And Dual Sd Card                      |       | \$0.00      | 0.00       | \$ 1,418.07  | \$ 1,418.07  |           |
| 1                 | Diversified  | TBD Equipment            | TBD Equipment Item ***128 GB SD Card***                                    |       | \$0.00      | 0.00       | \$ 38.71     | \$ 38.71     |           |
| Items Subtotal \$ |              |                          |  |       |             |            |              |              | 1,456.78  |
| CONTROL           |              |                          |  |       |             |            |              |              |           |
| 1                 | Extron       | 60-1417-01               | IPcP Pro 350, IP Link® Pro Control Processor                               |       | \$2,070.00  | 42.00      | \$ 1,200.60  | \$ 1,200.60  |           |
| 2                 | Extron       | 60-1565-02               | TLP Pro 1025T, 10" Tablet Pro Touchlink® Pro Touchpanel - Black            |       | \$3,230.00  | 42.00      | \$ 1,873.40  | \$ 3,746.80  |           |
| Items Subtotal \$ |              |                          |  |       |             |            |              |              | 4,947.40  |
| DISPLAY 3x3 Wall  |              |                          |  |       |             |            |              |              |           |
| 1                 | LG           | 49VL5GMW-9P              | 3x3 49VL5G-M Video Wall with Peerless Mount                                |       | \$22,667.00 | 10.00      | \$ 20,400.30 | \$ 20,400.30 |           |
| Items Subtotal \$ |              |                          |  |       |             |            |              |              | 20,400.30 |
| DSP               |              |                          |  |       |             |            |              |              |           |
| 1                 | QSC          | CORE 110f                | Unified Core with 24 local audio I/O channels, 128x128 network I/O         |       | \$4,170.00  | 27.00      | \$ 3,044.10  | \$ 3,044.10  |           |
| Items Subtotal \$ |              |                          |  |       |             |            |              |              | 3,044.10  |
| VIDEO             |              |                          |  |       |             |            |              |              |           |
| 1                 | Extron       | 60-1943-01               | ShareLink Pro 1100, Wired and Wireless Presentation System                 |       | \$2,770.00  | 42.00      | \$ 1,606.60  | \$ 1,606.60  |           |
| 1                 | Extron       | 60-1763-01               | Sme 211, Streaming Media Encoder   |       | \$2,770.00  | 42.00      | \$ 1,606.60  | \$ 1,606.60  |           |







| SUMMARY |              |                        |                |
|---------|--------------|------------------------|----------------|
| Qty     | Room/Task    | Room/Task Description  | Extended Price |
|         | Unit Price   |                        |                |
| 1       | \$263,675.39 | Boardroom              | \$ 263,675.39  |
| 1       | \$2,686.21   | Onsite Support - Day 1 | \$ 2,686.21    |
|         |              | Estimated Tax          | \$ 10,887.76   |
|         |              | Grand Total            | \$ 277,249.36  |



**UNIVERSITY  
OF  
CALIFORNIA**

**Purchasing Agreement # 2019.001433**

The Agreement to furnish certain goods and services described herein and in the documents referenced herein ("Goods and/or Services") is made by and between The Regents of the University of California, a California public corporation ("UC") on behalf of the University of California, and the supplier named below ("Supplier"). This Agreement is binding only if it is negotiated and executed by an authorized representative with the proper delegation of authority.

One Diversified, LLC

The terms and conditions of this Agreement will supersede and take precedence over those of any pre-existing agreement between any UC Location and Supplier as of the Effective Date of this Agreement.

## **1. Statement of Work**

Supplier agrees to perform the Services listed in the statement of work attached as Attachment A ("Statement of Work") and any other documents referenced in the Incorporated Documents section herein, at the prices set forth in the Statement of Work and any other documents referenced in the Incorporated Documents section herein. Unless otherwise provided in the Agreement, UC will not be obligated to purchase a minimum amount of Goods and/or Services from Supplier.

## **2. Term of Agreement/Termination**

- a) The term of the Agreement will be from **08/28/19** and through **8/27/2024** and is subject to earlier termination as provided below. It may be extended upon the agreement of the parties.

The initial term of the Agreement will be from **08/28/19** and through **08/27/2024** (Initial Term) and is subject to earlier termination as provided below. UC may renew the Agreement for 3 (three) successive 1 (one) -year periods (each, a Renewal Term), by providing Supplier with at least 15 calendar days' written notice before the end of the Initial Term or any Renewal Term.

- b) UC may terminate the Agreement for convenience by giving Supplier at least 30 calendar days' written notice.
- c) UC or Supplier may terminate the Agreement for cause by giving the other party at least 15 days' notice to cure a breach of the Agreement (Cure Period). If the breaching party fails to cure the breach within the Cure Period, the non-breaching party may immediately terminate the Agreement.

## **3. Purchase Order; Advance Payments**

Unless otherwise provided in the Agreement, Supplier may not begin providing Goods and/or Services until UC approves a Purchase Order for the Goods and/or Services.

## **4. Pricing, Invoicing Method, and Settlement Method and Terms**

Refer to Statement of Work for Pricing. Each UC Location will specify the Invoicing Method and Payment Options that will apply, taking into account the operational capabilities of Supplier and the UC Location. See UC's Procure to Pay Standards <http://www.ucop.edu/procurement-services/files/Matrix%20for%20website.pdf> for the options that will be considered. Each UC Location will specify these terms in a Statement of Work or Purchase Order, as the case may be.

## Purchasing Agreement # 2019.001433

Notwithstanding the provisions of Article 3 of the Terms and Conditions of Purchase, UC will pay freight and shipping/handling as follows:

All domestic ground shipments shall be FOB Destination, Freight Prepaid and Included. Any handling fees shall also be included in the pricing.

All invoices must clearly indicate the following information:

- California sales tax as a separate line item;
- Shipping costs as a separate line item;
- UC Purchase Order or Release Number;
- Description, quantity, catalog number and manufacturer number of the item ordered;
- Net cost of each item;
- Any pay/earned/dynamic discount;
- Reference to original order number for all credit memos issued;

Supplier will submit invoices following the designated invoice method directly to UC Accounts Payable Departments at each UC Location, unless UC notifies the Supplier otherwise by amendment to the Agreement.

Supplier agrees to extend pricing and Services to the California State University Institutions (CSU) and the California Community Colleges (CCC) under the following conditions:

- i) Supplier agrees to extend the same product pricing and Services to the CSU and CCC campuses under the terms of this Agreement, but under separate agreements with CSU and CCC.
- ii) All contractual administration issues regarding this Agreement (e.g. terms and conditions, extensions, renewals, etc.) will remain UC's responsibility. Operational issues, fiduciary responsibility, payment issues, performance issues and liabilities, and disputes involving individual CSU or CCC campuses will be addressed, administered, and resolved by Supplier and the appropriate CSU or CCC campus. UC, CSU and CCC are separate and distinct governmental entities. As such, CSU's and CCC's administrative units and campuses are financially separate from UC and will be responsible for their respective individual commitments, financial and otherwise.

### Settlement Method and Terms

Notwithstanding the provisions of Article 3 of the Terms and Conditions of Purchase, the Settlement Method and Terms will be as follows: Settlement Method and/or Terms, in accordance with the capabilities of Supplier and the location (refer to Campus Capabilities Chart).

## 5. Notices

As provided in the UC Terms and Conditions of Purchase, notices may be given by email, which will be considered legal notice only if such communications include the following text in the Subject field: FORMAL LEGAL NOTICE – [insert, as the case may be, Supplier name or University of California]. If a physical format notice is required, it must be sent by overnight delivery or by certified mail with return receipt requested, at the addresses specified below.

## Purchasing Agreement # 2019.001433

To UC, regarding confirmed or suspected Breaches as defined under Appendix – Data Security:

|                |                        |
|----------------|------------------------|
| <b>Name</b>    | David Rusting          |
| <b>Phone</b>   | 510-987-0086           |
| <b>Email</b>   | David.rusting@ucop.edu |
| <b>Address</b> | 1111 Franklin Street   |
|                | Oakland, CA 94607      |

To UC, regarding Breaches or Security Incidents as defined under Appendix – Business Associate:

|                |                         |
|----------------|-------------------------|
| <b>Name</b>    | Monte Ratzlaff          |
| <b>Phone</b>   | 510-987-0858            |
| <b>Email</b>   | Monte.ratzlaff@ucop.edu |
| <b>Address</b> | 1111 Franklin Street    |
|                | Oakland, CA 94607       |

To UC, regarding contract issues not addressed above:

|                |  |
|----------------|--|
| <b>Name</b>    | Michael Wegmann  |
| <b>Phone</b>   | 510-987-0428   |
| <b>Email</b>   | <a href="mailto:Michael.wegmann@ucop.edu">Michael.wegmann@ucop.edu</a> |
| <b>Address</b> | 260 Cousteau Place Suite 150   |
|                | Davis, CA 95618  |

To Supplier:

|                |  |
|----------------|--|
| <b>Name</b>    | Traci Cleary   |
| <b>Phone</b>   | 877-297-2071   |
| <b>Email</b>   | <a href="mailto:tcleary@diversifiedus.com">tcleary@diversifiedus.com</a> |
| <b>Address</b> | 10035 SW Arctic Drive  |
|                | Beaverton, OR 97005  |

### 6. Intellectual Property, Copyright and Patents

☐ The Goods and/or Services involve Work Made for Hire

☒ The Goods and/or Services do not Involve Work Made for Hire

### 7. Patient Protection and Affordable Care Act (PPACA)

☐ Because the Services involve temporary or supplementary staffing, they are subject to the PPACA warranties in the

## Purchasing Agreement # 2019.001433

T&Cs.

☒ The Services do not involve temporary or supplementary staffing, and they are not subject to the PPACA warranties in the T&Cs.

### 8. Prevailing Wages

☐ Supplier is not required to pay prevailing wages when providing the Services.

### 9. Fair Wage/Fair Work

☐ Supplier is not required to pay the UC Fair Wage (defined as \$13 per hour as of 10/1/15, \$14 per hour as of 10/1/16, and \$15 per hour as of 10/1/17) when providing the Services.

### 10. Restriction Relating to Consulting Services or Similar Contracts – Follow-on Contracts

Please note a Supplier that is awarded a consulting services or similar contract cannot later submit a bid or be considered for any work "required, suggested, or otherwise deemed appropriate" as the end product of the Services (see Public Contract Code Section 10515).

### 11. Insurance

Deliver the PDF version of the Certificate of Insurance to UC's Buyer, by email with the following text in the Subject field: CERTIFICATE OF INSURANCE –One Diversified, LLC.

### 13. Service-Specific and/or Goods-Specific Provisions

Audio Visual Equipment and applicable Services

### 14. Records about Individuals

Records created pursuant to the Agreement that contain personal information about individuals (including statements made by or about individuals) may become subject to the California Information Practices Act of 1977, which includes a right of access by the subject individual. While ownership of confidential or personal information about individuals is subject to negotiated agreement between UC and Supplier, records will normally become UC's property, and subject to state law and UC policies governing privacy and access to files. When collecting the information, Supplier must inform the individual that the record is being made, and the purpose of the record. Use of recording devices in discussions with employees is permitted only as specified in the Statement of Work.

## Purchasing Agreement # 2019.001433

### 15. Incorporated Documents

The following documents are incorporated and made a part of the Agreement by reference as if fully set forth herein, listed in the order of precedence following the Agreement:

- a) Statement of Work – Attachment A
- b) UC Terms and Conditions of Purchase, dated 09/04/18.
- c) Appendix Data Security and Privacy, dated 05/24/18.
- d) Appendix Business Associate Agreement dated 05/16/17
- e) Appendix Electronic Commerce date 09/19/17

### 16. Entire Agreement

The Agreement and its Incorporated Documents contain the entire Agreement between the parties and supersede all prior written or oral agreements with respect to the subject matter herein.

The Agreement is signed below by the parties' duly authorized representatives.

This Agreement can only be signed by an authorized representative with the proper delegation of authority.

THE REGENTS OF THE  
UNIVERSITY OF CALIFORNIA

Justin Sullivan

CS1AF9F2364C40B...  
(Signature)


Justin Sullivan, Director, Strategic Sourcing

(Printed Name, Title)

9/5/2019

(Date)

One Diversified, LLC

  
(Signature)

SCOTT BURNS UP  
(Printed Name, Title)

9/3/2019

(Date)

**CONSENT ITEM**

|   |                             |
|---|-----------------------------|
| To: Board of Trustees   | Date:<br><br>March 21, 2023 |
| From: Superintendent/President  |                             |
| Subject: Authorization to Request Proposals for Five Replacement Bridgeport Style Knee Mills with CNC Controls (RFP No. 23-06) for the Machining and Manufacturing Technology Program | Item Number: 11.G.          |
| Institutional Goal: Accreditation Standard III  | Enclosures: Page 1 of 1     |

**BACKGROUND**

As part of the program improvement recommendations for the Machining and Manufacturing Technology (MT) Program, the district seeks to replace five Computerized Numerical Control (CNC) Knee Mills that are in poor operating condition. After 30 years of use, the five milling machines are outdated and the transmissions are worn out. Also, three different models are being used to train the students. From a teaching perspective, upgrading to one model will increase student success in the MT Program.

In response to the MT Industry Advisory Committee's recommendations, resource needs documented in the 2022 MT program annual updates; and endorsement through the fall 2022 equipment prioritization process, the MT Program seeks to move forward with procurement of five Bridgeport Style Knee Mills with CNC Controls.

This request is for authorization to go out to bid in accordance with Public Contract Code (PCC) Section 20651(a) which requires the governing board of any community college district to competitively bid and award contracts involving an expenditure of more than \$99,100 for any of the following:

- The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district;
- Services that are non-construction; and
- Repairs, including maintenance as defined in PCC Section 20656, that are not public projects as defined in PCC Section 22002(c).

Because the dollar value of the equipment exceeds our competitive bid limit of \$99,100, the district has to authorize the solicitation of bids to purchase the CNC machines.

**FISCAL IMPACT**

The estimated cost of the Bridgeport Style Knee Mills with CNC Controls is approximately \$265,000 and will be supported by Strong Workforce Funds.

**RECOMMENDATION**

Staff recommends that the board of trustees approve to request proposals for Five Replacement Bridgeport Style Knee Mills with CNC Controls (RFP No. 23-06) for the Machining and Manufacturing Technology Program for the estimated amount of \$265,000.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br><br>Eric D. Smith | Final Disposition: |
|---|--------------------|



**CONSENT ITEM**

|  |                             |
|--|-----------------------------|
| To: Board of Trustees  | Date:<br><br>March 21, 2023 |
| From: Superintendent/President   |                             |
| Subject: Award of Contract for the Demolition of Buildings E & F Project (Bid No. 23-04) | Item Number: 11.H.          |
| Institutional Goal: Accreditation Standard III   | Enclosures: Page 1 of 2     |

**BACKGROUND**

On January 17, 2023, the board of trustees authorized solicitation of bids for the Demolition of Buildings E & F Project (Bid No. 23-04). The project was listed with Cyber Copy Reprographics and advertised in the Santa Maria Times on February 7 and 14, 2023. On February 21, 2023 the mandatory job walk was held with 15 qualified bidders present.

On March 7, 2023 bids were due and nine responsive bids were received. As indicated on the Bid Tabulation form, the lowest responsive bidder for this project was Integrated Demolition and Remediation, Inc. with a total bid amount of \$267,000.

**FISCAL IMPACT**

The bid amount is \$267,000 and will be funded by the Measure I General Obligation Bond.

**RECOMMENDATION**

Staff recommends that the board of trustees award the contract for the Demolition of Buildings E & F Project (Bid No. 23-04) to Integrated Demolition and Remediation, Inc. for the amount of \$267,000.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br><br>Eric D. Smith | Final Disposition: |
|---|--------------------|

# BID TABULATION

## DEMOLITION OF BUILDINGS E & F PROJECT BID NO. 23-04

**March 7, 2:00 p.m.**

| BIDDER   | BID<br>AMOUNT | SIGNED<br>BID<br>FORM | ADDENDUM<br>ACKNOW. | SUB<br>LIST | WORKERS<br>COMP | NON-<br>COLLUSION | BID<br>BOND | SUBSTITUT.<br>REQUEST | ACKNOW.<br>BIDDING<br>PRACTICES | DRUG<br>FREE |
|--|---------------|-----------------------|---------------------|-------------|-----------------|-------------------|-------------|-----------------------|---------------------------------|--------------|
| Integrated Demolition and Remediation, Inc.                  | \$267,000     | X                     | X                   | X           | X               | X                 | X           | X                     | X                               | X            |
| Standard Demolition, Inc.                                    | \$318,721     | X                     | X                   | X           | X               | X                 | X           | X                     | X                               | X            |
| Garrison Demolition Engineering                              | \$343,000     | X                     | X                   | X           | X               | X                 | X           | X                     | X                               | X            |
| PARC Environmental   | \$397,027     | X                     | X                   | X           | X               | X                 | X           | X                     | X                               | X            |
| Interior Demolition, Inc.                                    | \$435,550     | X                     | X                   | X           | X               | X                 | X           | X                     | X                               | X            |
| CVE Contracting Group, Inc. dba Central Valley Environmental | \$448,420     | X                     | X                   | X           | X               | X                 | X           | X                     | X                               | X            |
| Bedford Demolition & Contracting, Inc.                       | \$532,000     | X                     | X                   | X           | X               | X                 | X*          | X                     | X                               | X            |
| Bowen Engineering and Environmental                          | \$595,000     | X                     | X                   | X           | X               | X                 | X           | X                     | X                               | X            |
| MAG Engineering, Inc.  | \$709,800     | X                     | X                   | X           | X               | X                 | X           | X                     | X                               | X            |

**\*Bid Guarantee Form & Cashier's Check submitted in lieu of Bid Bond.**

Opened by: Kara Pizano

Witnessed by: Eric Smith, Karen Kelly, Steve Marshall, Monique Fernandez, Daniel Bowen, Cole Lopez, Kris Huff,  
Nort Colborn, Oliver Ries

**CONSENT ITEM**

|   |                             |
|---|-----------------------------|
| To: Board of Trustees   | Date:<br><br>March 21, 2023 |
| From: Superintendent/President  |                             |
| Subject: Authorization for Out-of-State Travel for the Superintendent/President | Item Number: 11.I.          |
| Institutional Goal: Accreditation Standard IV                                   | Enclosures: Page 1 of 1     |

**BACKGROUND**

Authorization for out-of-state travel is requested for the superintendent/president to travel as indicated below:

| <u>No.</u> | <u>Meeting With</u>           | <u>Location</u>  | <u>Date(s)</u>    | <u>Purpose of Travel</u>  |
|------------|-------------------------------|------------------|-------------------|---|
| 1.         | American Council on Education | Washington, D.C. | April 12-15, 2023 | To attend the 2023 American Council on Education Annual Meeting |

**FISCAL IMPACT**

1. The estimated cost for this travel is approximately \$1,748.76.

**RECOMMENDATION**

Staff recommends that the board of trustees authorize out-of-state travel for the superintendent/president to attend the 2023 American Council on Education Annual Meeting in Washington, D.C. on April 12-15, 2023.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br><br>Kevin G. Walthers | Final Disposition: |
|---|--------------------|

**CONSENT ITEM**

|  |                             |
|--|-----------------------------|
| To: Board of Trustees  | Date:<br><br>March 21, 2023 |
| From: Superintendent/President   |                             |
| Subject: Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends | Item Number: 11.J.          |
| Institutional Goal: Accreditation Standard III   | Enclosures: Page 1 of 14    |

**BACKGROUND**

Credit and noncredit instruction and non-instructional assignments for part-time faculty and overload and special assignments/stipends for regular full-time faculty are recommended for the time periods designated on the attached list, as per the California Education Code, Section 87482.5.

**FISCAL IMPACT**

Budgeted for the 2022-2023 fiscal year.

**RECOMMENDATION**

Staff recommends that the board of trustees approve the attached list of part-time faculty appointments and regular faculty overload and special assignments/stipends

|  |                    |
|--|--------------------|
| Administrator Initiating Item:<br><br>Robert Curry | Final Disposition: |
|--|--------------------|

**FULL-TIME FACULTY OVERLOAD ASSIGNMENTS**  
**SPRING 2023**

| <b>INSTRUCTOR</b>          | <b>CRN</b> | <b>COURSE</b> | <b>COURSE NAME</b>             | <b>FTE</b> |
|----------------------------|------------|---------------|--------------------------------|------------|
| ADMINISTRATION OF JUSTICE  |            |               |                                |            |
| Hammill, Marc              | 41058      | AJ 102        | Criminal Procedures            | .097       |
| COMPUTER SCIENCE           |            |               |                                |            |
| Wagner, Michael            | 40415      | CS 102        | Intro to Computing with HTML   | .001       |
| Wagner, Michael            | 40357      | CS 111        | Fundamentals of Programming 1  | .199       |
| COUNSELING                 |            |               |                                |            |
| Arvizu-Rodriguez,<br>Maria | Assigned   | COUN          | Counseling-SM                  | .103       |
| Millan, Jose               | Assigned   | COUN          | Counseling-SM                  | .100       |
| ELECTRONICS                |            |               |                                |            |
| Rucker, Justin             | 41820      | EL 118        | Fundamentals of Circuit Analys | .097       |
| Rucker, Justin             | 42015      | EL 122        | Electronic Devices & Circuits  | .006       |

**PART-TIME FACULTY ASSIGNMENTS - CREDIT**  
**SPRING 2023**

| <b>INSTRUCTOR</b>        | <b>CRN</b> | <b>COURSE</b> | <b>COURSE NAME</b>            | <b>FTE</b> |
|--------------------------|------------|---------------|-------------------------------|------------|
| <b>COUNSELING</b>        |            |               |                               |            |
| Machado, Michelle        | Assigned   | COUN          | Counseling/SM – Other         | .007       |
| Machado, Michelle        | Assigned   | COUN          | Counseling – SM               | .027       |
| Wright-Morgan, Christina | Assigned   | COUN          | Counseling/SM – Other         | .003       |
| Wright-Morgan, Christina | Assigned   | COUN          | Counseling - SM               | .001       |
| <b>FIRE TECHNOLOGY</b>   |            |               |                               |            |
| Burch, William           | 41256      | FT 307        | Firefighter 1 Academy 1A      | .088       |
| Burch, William           | 41258      | FT 308        | Firefighter 1 Academy 1B      | .029       |
| Camacho, Jeremy          | 41256      | FT 307        | Firefighter 1 Academy 1A      | .029       |
| Collins, Brandyn         | 41256      | FT 307        | Firefighter 1 Academy 1A      | .088       |
| D’Andrea, Dana           | 41256      | FT 307        | Firefighter 1 Academy 1A      | .029       |
| D’Andrea, Dana           | 41258      | FT 308        | Firefighter 1 Academy 1B      | .157       |
| Davis, Steven            | 41258      | FT 308        | Firefighter 1 Academy 1B      | .157       |
| Dickson, Douglas         | 41256      | FT 307        | Firefighter 1 Academy 1A      | .029       |
| Dickson, Douglas         | 41258      | FT 308        | Firefighter 1 Academy 1B      | .032       |
| Hart, Stanley            | 41256      | FT 307        | Firefighter 1 Academy 1A      | .059       |
| Hughey, Thomas           | 41258      | FT 308        | Firefighter 1 Academy 1B      | .091       |
| Janatsch, Bruce          | 41258      | FT 308        | Firefighter 1 Academy 1B      | .032       |
| Markley, John            | 41256      | FT 307        | Firefighter 1 Academy 1A      | .074       |
| Martinez, Christopher    | 41256      | FT 307        | Firefighter 1 Academy 1A      | .120       |
| Martinez, Essex          | 41256      | FT 307        | Firefighter 1 Academy 1A      | .074       |
| McMann, Scott            | 41256      | FT 307        | Firefighter 1 Academy 1A      | .089       |
| McMann, Scott            | 41258      | FT 308        | Firefighter 1 Academy 1B      | .029       |
| Montejo, Vincent         | 41256      | FT 307        | Firefighter 1 Academy 1A      | .134       |
| Montejo, Vincent         | 41258      | FT 308        | Firefighter 1 Academy 1B      | .029       |
| Orr, Howard              | 41258      | FT 308        | Firefighter 1 Academy 1B      | .157       |
| Paige, Brandon           | 41258      | FT 308        | Firefighter 1 Academy 1B      | .059       |
| Snodgrass, James         | 41258      | FT 308        | Firefighter 1 Academy 1B      | .033       |
| Stevens, Nicole          | 41256      | FT 307        | Firefighter 1 Academy 1A      | .029       |
| Stevens, Nicole          | 41258      | FT 308        | Firefighter 1 Academy 1B      | .088       |
| <b>LAW ENFORCEMENT</b>   |            |               |                               |            |
| Alexander, Eric          | 41329      | LE 330        | Core Custody Academy          | .058       |
| Bianchi, Cathy           | 41990      | LE 321        | Basic Law Enforcement Academy | .015       |
| Burns, Jeremy            | 41990      | LE 321        | Basic Law Enforcement Academy | .129       |
| Burns, Jeremy            | 41069      | LE 322        | Basic Law Enforcement Academy | .063       |
| Camarena, Juan           | 41990      | LE 321        | Basic Law Enforcement Academy | .051       |
| Camarena, Juan           | 41329      | LE 330        | Core Custody Academy          | .063       |
| Culver, David            | 41990      | LE 321        | Basic Law Enforcement Academy | .018       |
| Culver, David            | 41069      | LE 322        | Basic Law Enforcement Academy | .033       |
| Culver, David            | 42054      | LE 425        | PC 832 Firearms               | .051       |
| Delgado, Matthew         | 41990      | LE 321        | Basic Law Enforcement Academy | .033       |
| Delgado, Matthew         | 41069      | LE 322        | Basic Law Enforcement Academy | .033       |
| Dillard, Bryan           | 41990      | LE 321        | Basic Law Enforcement Academy | .197       |
| Dillard, Bryan           | 41069      | LE 322        | Basic Law Enforcement Academy | .064       |
| Dossey, Greg             | 42039      | LE 424        | PC 832 Arrest and Control     | .145       |
| Fuggs, Shawn             | 41990      | LE 321        | Basic Law Enforcement Academy | .029       |
| Fuggs, Shawn             | 41069      | LE 322        | Basic Law Enforcement Academy | .015       |

**PART-TIME FACULTY ASSIGNMENTS - CREDIT**  
**SPRING 2023**

| <b>INSTRUCTOR</b>           | <b>CRN</b> | <b>COURSE</b> | <b>COURSE NAME</b>            | <b>FTE</b> |
|-----------------------------|------------|---------------|-------------------------------|------------|
| Gerber, Sonny               | 41990      | LE 321        | Basic Law Enforcement Academy | .007       |
| Gotschall, Christopher      | 41329      | LE 330        | Core Custody Academy          | .033       |
| Greene, Jeffrey             | 41329      | LE 330        | Core Custody Academy          | .046       |
| Huddle, Kevin               | 42005      | LE 355        | Leadership Development        | .033       |
| Hutton, Trevor              | 41990      | LE 321        | Basic Law Enforcement Academy | .099       |
| Martinez, Michael           | 41990      | LE 321        | Basic Law Enforcement Academy | .114       |
| Martinez, Michael           | 41069      | LE 322        | Basic Law Enforcement Academy | .029       |
| Perkins, Michael            | 41990      | LE 321        | Basic Law Enforcement Academy | .175       |
| Rauchhaus, Kristina         | 41069      | LE 322        | Basic Law Enforcement Academy | .033       |
| Reyes, Geronimo             | 41990      | LE 321        | Basic Law Enforcement Academy | .015       |
| Ricker, Amanda              | 41329      | LE 330        | Core Custody Academy          | .021       |
| Rivera, Lisa                | 42039      | LE 424        | PC 832 Arrest and Control     | .037       |
| Ruth, Ross                  | 41990      | LE 321        | Basic Law Enforcement Academy | .063       |
| Ruth, Ross                  | 41069      | LE 322        | Basic Law Enforcement Academy | .063       |
| Rylant, Chuck               | 41990      | LE 321        | Basic Law Enforcement Academy | .074       |
| Rylant, Chuck               | 41069      | LE 322        | Basic Law Enforcement Academy | .044       |
| Smiley, Michael             | 42005      | LE 355        | Leadership Development        | .033       |
| Sorenson, Greg              | 42039      | LE 424        | PC 832 Arrest and Control     | .037       |
| Sullivan, Ryan              | 41329      | LE 330        | Core Custody Academy          | .058       |
| Vasquez, Frank              | 41990      | LE 321        | Basic Law Enforcement Academy | .067       |
| Vasquez, Frank              | 41069      | LE 322        | Basic Law Enforcement Academy | .033       |
| Vega, Woodrow               | 41329      | LE 330        | Core Custody Academy          | .026       |
| Waits, Jared                | 41990      | LE 321        | Basic Law Enforcement Academy | .033       |
| Wolf, William               | 41329      | LE 330        | Core Custody Academy          | .021       |
| <b>SPEECH COMMUNICATION</b> |            |               |                               |            |
| Miller, Leslie              | 40594      | SPCH 101      | Public Speaking               | .200       |

**PART-TIME FACULTY ASSIGNMENTS - NONCREDIT**  
**SPRING 2023**

| <b>INSTRUCTOR</b>        | <b>CRN</b> | <b>COURSE</b>                  | <b>COURSE NAME</b>              | <b>FTE</b> |
|--------------------------|------------|--------------------------------|---------------------------------|------------|
|                          |            | ENGLISH AS A SECOND LANGUAGE   |                                 |            |
| Suarez Guzman,<br>Anabel | 42095      | NESL 7040                      | Conversation for Beginning ESL  | .054       |
|                          |            | ENGLISH AS A SECOND LANGUAGE   |                                 |            |
| Santos, Alejandro        | 40758      | NESL 7001                      | Intro to English A              | .162       |
|                          |            | VOCATIONAL COMMUNITY EDUCATION |                                 |            |
| Lowery, Herod            | 42103      | VOCE 7801B                     | Truck Driving: Behind-the-Wheel | .135       |
| Martinez, Merari         | 42114      | VOCE 7801B                     | Truck Driving: Behind-the-Wheel | .135       |
| Martinez, Merari         | 42115      | VOCE 7801B                     | Truck Driving: Behind-the-Wheel | .135       |
| Martinez, Merari         | 42116      | VOCE 7801B                     | Truck Driving: Behind-the-Wheel | .135       |



**FACULTY ASSIGNMENTS  
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| <b>INSTRUCTOR<br/>District Funded</b> | <b>ASSIGNMENT</b>   | <b>DOLLAR AMOUNT</b> |
|---------------------------------------|---|----------------------|
| Allebe, Adrienne                      | Packing, moving, and unpacking departmental and instructional items into the new Fine Arts Complex (12/9/22 - 1/19/23).   | \$960.00             |
| Camarena, Juan                        | To provide not-for-credit training via contract education. Rio Hondo EVOC (3/1/23 - 3/3/23).  | \$1,193.60           |
| Camarena, Juan                        | To provide not-for-credit training via contract education (2/8/23 - 2/9/23).  | \$1,193.60           |
| Day, Alan                             | To provide not-for-credit training via contract education. Rio Hondo EVOC (3/1/23 - 3/3/23).  | \$1,775.52           |
| Day, Alan                             | To provide not-for-credit training via contract education. Rio Hondo EVOC (2/28/23).  | \$591.84             |
| Diaz, Christopher                     | Packing, moving, and unpacking departmental and instructional items into the new Fine Arts Complex (12/9/22 - 1/19/23).   | \$480.00             |
| Dickel, Jason                         | To provide not-for-credit training via contract education. Rio Hondo EVOC (3/2/23 - 3/3/23).  | \$1,082.08           |
| Dickel, Jason                         | To provide not-for-credit training via contract education. SBPD EVOC/Firearms (2/24/23).  | \$514.04             |
| Doe, Kristopher                       | Packing, moving, and unpacking departmental and instructional items into the new Fine Arts Complex (12/9/22 - 1/19/23).   | \$373.76             |
| Garrett, William                      | To provide not-for-credit training via contract education (2/28/23).  | \$507.76             |
| Garrett, William                      | To provide not-for-credit training via contract education (3/1/23 - 3/3/23).  | \$1,523.28           |
| Garrett, William                      | To provide not-for-credit training via contract education. SBPD EVOC/Firearms (2/21/23 - 2/24/23).  | \$1,585.20           |
| Garrett, William                      | To provide not-for-credit training via contract education. Teen Challenge Arroyo Grande High School (2/16/23).  | \$442.40             |
| Geraghty, Sian                        | Packing, moving, and unpacking departmental and instructional items into the new Fine Arts Complex (12/9/22 - 1/19/23).   | \$480.00             |
| Gerrity, John                         | Assistant professor, computer networking and electronics technology recruitment: screening and interviewing (12/9/22 - 12/22/22).   | \$600.00             |
| Hernandez, John                       | Assisting/instructing students with DMV exam prep and Class A driving exam (12/19/22 - 12/27/22).   | \$430.50             |
| Huk, Peter                            | Attendance at the culturally responsive curriculum workshop (2/3/2023).   | \$174.63             |
| Janiam, Gunyalat                      | Collaborate with Cal Poly's master of science in higher education counseling/student affairs first year students. Provide information on current higher education trends, prospective job prospects, and practical application of skills learned within the higher education workforce (1/23/23 - 5/24/23). | \$98.02              |

**FACULTY ASSIGNMENTS  
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| <b>INSTRUCTOR</b> | <b>ASSIGNMENT</b>   | <b>DOLLAR AMOUNT</b> |
|-------------------|---|----------------------|
| Johnson, Kathy    | Stipend per program review MOU: dental assisting (DA) for the 2022-23 academic year (8/1/22 - 5/31/23).   | \$500.00             |
| Keinert, Kevin    | Assistant professor, computer networking and electronics technology recruitment: screening and interviewing (12/9/22 - 12/22/22).                                   | \$476.00             |
| Kruse, Kurt       | Research, planning, and completion of six-year comprehensive program review for the administration of justice program in spring and summer 2022 (1/1/22 - 7/31/22). | \$1,500.00           |
| Lopez, Joe        | To provide not-for-credit training via contract education (3/1/23 - 3/3/23).  | \$1,395.20           |
| Lopez, Joe        | To provide not-for-credit training via contract education. Golden West EVOC (2/8/23 - 2/10/23).   | \$1,744.00           |
| Madrigal, Hector  | To provide not-for-credit training via contract education. Riverside Sheriff's Office Academy (1/5/23 - 1/6/23).  | \$1,234.88           |
| Madrigal, Hector  | To provide not-for-credit training via contract education. Rio Hondo Police Academy (2/28/23).  | \$617.44             |
| Madrigal, Hector  | To provide not-for-credit training via contract education. Rio Hondo Police Academy (3/1/23 - 3/2/23).  | \$1,234.88           |
| Magna, Jorge      | To provide not-for-credit training via contract education (2/10/23).  | \$507.76             |
| Miller, Deandre   | To provide not-for-credit training via contract education. SBPD EVOC/Firearms (2/27/23 - 2/28/23).  | \$1,015.52           |
| Miller, Deandre   | To provide not-for-credit training via contract education. SBPD EVOC/Firearms (2/21/23).  | \$507.76             |
| Miller, Steven    | To provide not-for-credit training via contract education. SBPD EVOC/Firearms (3/1/23 - 3/3/23).  | \$1,705.44           |
| Miller, Steven    | To provide not-for-credit training via contract education. Rio Hondo EVOC (2/28/23).  | \$568.44             |
| Miller, Steven    | To provide not-for-credit training via contract education. SBPD EVOC/Firearms (2/21/23 - 2/24/23).  | \$1,705.44           |
| Miller, Steven    | To provide not-for-credit training via contract education. Teen Challenge Arroyo Grande High School (2/16/23).  | \$494.88             |
| Murray Jr, Earl   | Attendance at the culturally responsive curriculum workshop (2/3/2023).   | \$174.63             |
| Neumann, Tim      | To provide not-for-credit training via contract education. Rio Hondo EVOC (2/27/23 - 2/28/23).  | \$1,183.68           |
| Neumann, Tim      | To provide not-for-credit training via contract education. Rio Hondo EVOC (3/1/23).   | \$591.84             |

**FACULTY ASSIGNMENTS  
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| <b>INSTRUCTOR</b>     | <b>ASSIGNMENT</b>   | <b>DOLLAR AMOUNT</b> |
|-----------------------|---|----------------------|
| Neumann, Tim          | To provide not-for-credit training via contract education. Teen Challenge Arroyo Grande High School (2/16/23).  | \$515.28             |
| Place, Codie          | Review and modification of curriculum to ensure that it is more culturally responsive (9/2/22 - 2/22/23).   | \$2,093.20           |
| Purcell, Mark         | To provide not-for-credit training via contract education. Rio Hondo Academy EVOC (3/2/23).   | \$591.84             |
| Purcell, Mark         | To provide not-for-credit training via contract education. Teen Challenge Arroyo Grande High School (2/16/23).  | \$515.28             |
| Reid, Robert          | To provide not-for-credit training via contract education. Rio Hondo academy (2/27/23 - 2/28/23).   | \$1,082.08           |
| Reid, Robert          | To provide not-for-credit training via contract education. Rio Hondo academy (3/1/23 - 3/3/23).   | \$1,623.12           |
| Sadig, Saad           | Assistant professor, computer networking and electronics technology recruitment: screening and interviewing (12/9/22 - 12/22/22).   | \$600.00             |
| Salerno, Scott        | Instruction in the lab for paramedic skills during the EMS Academy (10/1/22 - 2/28/23).   | \$916.56             |
| Schug, Greg           | Assistant professor, computer networking and electronics technology recruitment: screening and interviewing (12/9/22 - 12/22/22).   | \$467.20             |
| Schuldt, Mandy        | Attendance at the culturally responsive curriculum workshop (2/3/2023).   | \$140.16             |
| Schuldt, Mandy        | Packing, moving, and unpacking departmental and instructional items into the new Fine Arts Complex (12/9/22 - 1/19/23).   | \$373.76             |
| Selby, Megan          | Research to ensure industry standards are met with content, review INTD 170 and INTD 171 and launch course modifications via curriQunet, review Interior Design Merchandising degree and certificate of achievement and launch program modification via curriQunet, attend AP&P meetings as necessary (3/3/23 - 5/12/23). | \$448.70             |
| Sorenson, Sydney      | Packing, moving, and unpacking departmental and instructional items into the new Fine Arts Complex (12/9/22 - 1/19/23).   | \$480.00             |
| Sprecher, Christopher | Attendance at the culturally responsive curriculum workshop (2/3/2023).   | \$167.73             |
| Trimbath, Patrick     | Packing, moving, and unpacking departmental and instructional items into the new Fine Arts Complex (12/9/22 - 1/19/23).   | \$480.00             |
| Vasquez, Frank        | To provide not-for-credit training via contract education. Rio Hondo EVOC (3/1/23 - 3/3/23).  | \$1,775.52           |

**FACULTY ASSIGNMENTS  
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| <b>INSTRUCTOR</b> | <b>ASSIGNMENT</b>   | <b>DOLLAR AMOUNT</b> |
|-------------------|---|----------------------|
| Vasquez, Frank    | To provide not-for-credit training via contract education. Rio Hondo EVOC (2/28/23).                                    | \$591.84             |
| Vasquez, Frank    | To provide not-for-credit training via contract education. Teen Challenge Arroyo Grande High School (2/16/23).          | \$515.28             |
| Webb, Tim         | Packing, moving, and unpacking departmental and instructional items into the new Fine Arts Complex (12/9/22 - 1/19/23). | \$600.00             |

**FACULTY ASSIGNMENTS  
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| <b>INSTRUCTOR<br/>Grant Funded</b> | <b>ASSIGNMENT</b>  | <b>DOLLAR AMOUNT</b> |
|------------------------------------|--|----------------------|
| Abi-Ghanem, Rita                   | Attendance at the culturally responsive curriculum workshop (2/3/2023).  | \$146.97             |
| Abi-Ghanem, Rita                   | Participation in the FFA field day event in collecting, identifying, and labeling tools and equipment needed for the tool ID portion of the competition, setting up classrooms, and judging practicum rooms for the veterinary science contest (2/13/23 - 2/18/23).  | \$587.88             |
| Antles, Nicole                     | Compensation for curriculum review for VOCE courses and program (2/3/2023).  | \$105.00             |
| Baker, Dave                        | Employee assisted with Diablo Canyon live fire training. Diablo Canyon will reimburse the college for all expenses incurred from this training. (2/1/23).  | \$287.24             |
| Baker, Dave                        | Employee assisted with Diablo Canyon live fire training. Diablo Canyon will reimburse the college for all expenses incurred from this training. (2/15/23).   | \$287.24             |
| Becker, David                      | Attendance at the culturally responsive curriculum workshop (9/2/2022).  | \$96.72              |
| Bergstrom Smith, Joan              | Compensation for curriculum review for VOCE courses and program (2/3/2023).  | \$103.33             |
| Brennan, Marcia                    | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/21/23).  | \$1,513.46           |
| Britten, Ben                       | Collaborate with Cal Poly's master of science in higher education counseling/student affairs first year students. Provide information on current higher education trends, prospective job prospects, and practical application of skills learned within the higher education workforce (2/15/23).  | \$60.00              |
| Carroll, Christopher               | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/21/23).  | \$1,560.00           |
| Dal Bello, Dominic                 | To facilitate embedded tutoring for LSAMP C6 grant in ENGR 154 (CRN 40208) and ENGR 156 (CRN 40209) courses, spring 2023 term (2/21/23 - 5/24/23).   | \$1,200.00           |
| Dal Bello, Dominic                 | Spring 2023: PI for "Inclusion in Mechanics and the Mechanics of Inclusion" grant (California education learning lab grant with Cal Poly San Luis Obispo). Create videos, concept tests, learning materials, and other content for project. Attend meeting with Cal Poly partners. Prepare and present work at Cal Poly conference (1/1/23 - 3/30/23). | \$1,800.00           |
| Dal Bello, Dominic                 | Project director for ENGAGE grant (NSF/Cal Poly). Create, advertise, process and read applications.  | \$8,000.00           |

**FACULTY ASSIGNMENTS  
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| <b>INSTRUCTOR</b>         | <b>ASSIGNMENT</b>  | <b>DOLLAR AMOUNT</b> |
|---------------------------|--|----------------------|
|                           | Contact awardees and interface with financial aid to process scholarships. Plan, organize, and execute meetings and workshops. Plan and execute field trips. Monitor scholar academic progress. Mentor up to 10 students per year. Meet with partner institutions (Cal Poly and Cuesta). Report on project to NSF. Attend conferences to report on project (1/1/23 - 6/30/23). |                      |
| Dechaine, Nichole         | Composed, practiced, and recorded 45 short vocal improvisations for the project and submitted 12 to Laura-Susan to add to the project (2/8/23 - 2/21/23).  | \$300.00             |
| Dimick, Janae             | Review and modification of curriculum to be more culturally responsive (9/2/22 - 2/28/23).   | \$2,400.00           |
| Dimick, Janae             | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/21/23).  | \$1,560.00           |
| Dimick, Janae             | Attendance at the culturally responsive curriculum workshop (2/3/2023).  | \$180.00             |
| Dorfhuber, Rosabeth       | Hancock academy fall 2022 "Moving Forward with Equity" professional development series (10/14/22 - 11/4/22).   | \$529.44             |
| Eachus, Chris             | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/21/23).  | \$1,560.00           |
| Eachus, Chris             | To facilitate/chaperone the MESA student leadership conference March 31 - April 2, 2023 at Happy Valley conference center in Santa Cruz, CA (3/31/23 - 4/2/23).  | \$1,500.00           |
| Eulloqui, Angelica        | To facilitate a student field trip over spring break (3/22/23).  | \$654.08             |
| Gomez de Torres, Ana      | Attendance at the culturally responsive curriculum workshop (9/2/22).  | \$120.00             |
| Guido Brunet, Melanie     | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/24/23).  | \$1,560.00           |
| Hall, Roger               | Attendance at the culturally responsive curriculum workshop (2/3/2023).  | \$90.00              |
| Harford-Nourse, Elisabeth | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/21/23).  | \$816.40             |
| Hidinger, Matthew         | Embedded services training in January 2023. Attend three one-hour check-in meetings with department  | \$952.00             |

**FACULTY ASSIGNMENTS  
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| <b>INSTRUCTOR</b>          | <b>ASSIGNMENT</b>   | <b>DOLLAR AMOUNT</b> |
|----------------------------|---|----------------------|
|                            | faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/24/23).   |                      |
| Houlis, James              | Attendance at the culturally responsive curriculum workshop (2/3/2023).   | \$180.00             |
| Jozwiak, Jennifer          | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/21/23).   | \$1,560.00           |
| Kopcrak, Anna              | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/21/23).   | \$1,560.00           |
| Kopecky, Susie             | To provide asynchronous tutoring for writing center paper submission program. Thursday, February 16, 2023 (2/9-2/23).   | \$30.00              |
| Manzo, Fred                | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/21/23).f  | \$1,164.20           |
| Markley, John              | Employee assisted with Diablo Canyon live fire training. Diablo Canyon will reimburse the college for all expenses incurred from this training. (2/15/23).  | \$287.24             |
| McGill, Myra               | Attendance at the culturally responsive curriculum in higher education workshop on 9/2/2022 (9/2/22 - 11/4/22).   | \$116.42             |
| McMahon, Michael           | To provide a writing center workshop for students. Includes research and presentation. "Grammar & Punctuation: Conquering Commas" (3/1/23).   | \$108.64             |
| McMahon, Michael           | To provide asynchronous tutoring for writing center paper submission program (2/24/23 - 2/25/23).   | \$54.32              |
| Millan, Jose A.            | Collaborate with Cal Poly's master of science in higher education counseling/student affairs first year students. Provide information on current higher education trends, prospective job prospects, and practical application of skills learned within the higher education workforce (2/15/23). | \$120.00             |
| Montanez-Rodriguez, Carmen | Attendance at the culturally responsive curriculum workshops (9/2/22 - 12/2/22).  | \$480.00             |
| Murray Jr, Earl            | Review and modification of curriculum to ensure that it is more culturally responsive (9/2/22 - 2/22/23).   | \$2,328.40           |
| Nunez, Tina                | To provide a writing center workshop for students. Includes research and presentation. "Steps to a Strong Thesis" (2/16/23).  | \$120.00             |

**FACULTY ASSIGNMENTS  
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| <b>INSTRUCTOR</b>       | <b>ASSIGNMENT</b>   | <b>DOLLAR AMOUNT</b> |
|-------------------------|---|----------------------|
| Okerblom, Johnathon     | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/21/23).   | \$1,560.00           |
| Okerblom, Johnathon     | Attendance at the culturally responsive curriculum workshops (9/2/22 - 2/3/23).   | \$390.00             |
| Pirman, Deborah         | Work for the Hancock academy course development and instruction (7/21/22 - 11/4/22).  | \$703.70             |
| Raybould-Rodgers, Julia | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/21/23).   | \$1,560.00           |
| Read, James             | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/21/23).   | \$1,200.00           |
| Rice, Amy               | Participation in the FFA field day event in collecting, identifying, and labeling tools and equipment needed for the tool id portion of the competition, setting up classrooms, and judging practicum rooms for the veterinary science contest (2/13/23 - 2/18/23).                               | \$720.00             |
| Sanders, Andrea         | Faculty are working in a learning community purposed for advancing student athletes and increasing retention and success (1/1/23 - 5/31/23).  | \$1,560.00           |
| Senior, Robert          | Faculty are working in a learning community purposed for advancing student athletes and increasing retention and success (1/1/23 - 5/31/23).  | \$1,560.00           |
| Souza, Brooke           | Collaborate with Cal Poly's master of science in higher education counseling/student affairs first year students. Provide information on current higher education trends, prospective job prospects, and practical application of skills learned within the higher education workforce (2/15/23). | \$120.00             |
| Sprecher, Christopher   | Review and revision of curriculum to be more culturally responsive (9/2/22 - 3/2/23).   | \$2,236.40           |
| Straub, Christopher     | Attendance at the culturally responsive curriculum workshops (9/2/22 - 11/4/22).  | \$480.00             |
| Stokes, Brian           | Review and modification of curriculum to ensure that it is more culturally responsive (9/2/22 - 2/22/23).   | \$2,400.00           |
| Sullivan, Darren        | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/21/23).   | \$1,237.60           |
| Thomas, Laura-Susan     | Commissioned to conceptualize and create a finished art piece (public art) with a technical sound   | \$4,500.00           |



**FACULTY ASSIGNMENTS  
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

| <b>INSTRUCTOR</b>  | <b>ASSIGNMENT</b>   | <b>DOLLAR AMOUNT</b> |
|--------------------|---|----------------------|
|                    | component, to be installed and displayed in the music recital hall in the new Fine Arts Complex (12/1/22 - 2/24/23).  |                      |
| Thomas, Russell    | Fall 2022 Skills USA advisor (11/1/22 - 12/9/22).   | \$368.90             |
| Tilley, Jesslyn    | Participation in the FFA field day event in collecting, identifying, and labeling tools and equipment needed for the tool id portion of the competition, setting up classrooms, and judging practicum rooms for the veterinary science contest (2/13/23 - 2/18/23).             | \$519.72             |
| Vink, Jill         | Participation in the FFA field day event in preparing, monitoring, judging, and scoring vegetable crop and nurse/landscape contest classrooms (2/13/23 - 2/18/23).  | \$423.48             |
| Voltmer, Kathryn   | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/24/23).   | \$784.80             |
| Wambolt, Lilia     | Compensation for time spent preparing power point, gathering information, paperwork, and collecting data for VOCE meeting program to help provide information and gather faculty's valuable input (2/3/23).   | \$315.00             |
| Wills, Kacie       | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/21/23).   | \$1,560.00           |
| Ying-Hood, Chellis | Attendance at the culturally responsive curriculum workshop and review of curriculum for cultural responsiveness (9/3/22 - 2/13/23).  | \$2,820.00           |
| Youngblood, Brian  | Attendance at the culturally responsive curriculum workshop on 9/2/2022, 11/4/2022 and 2/3/2023 (9/2/22 - 11/4/22).   | \$480.00             |
| Yuhas, Julie       | Julie Yuhas participation in the FFA field day event in collecting, identifying, and labeling tools and equipment needed for the tool ID portion of the competition, setting up classrooms, and judging practicum rooms for the veterinary science contest (2/13/23 - 2/18/23). | \$481.20             |
| Yun, Paul          | Embedded services training in January 2023. Attend three one-hour check-in meetings with department faculty. Lead during the spring 2023 semester. Complete end of semester Title V survey (1/23/23 - 5/24/23).   | \$1,061.32           |

**CONSENT ITEM**

|   |                             |
|---|-----------------------------|
| To: Board of Trustees                         | Date:<br><br>March 21, 2023 |
| From: Superintendent/President                |                             |
| Subject: Faculty Sabbatical Leave             | Item Number: 11.K.          |
| Institutional Goal: Accreditation Standard II | Enclosures: Page 1 of 1     |

**BACKGROUND**

Article 13, Section 13.1.3 of the faculty agreement allows for sabbatical leaves. After careful review by the Sabbatical Leave Committee of the applications submitted, it is recommended that the following faculty members be granted sabbatical leave for fall 2023 and spring 2024. A brief overview of each sabbatical proposal is provided below.

1. Julie Knight, English Department – spring 2024  
Ms. Knight's sabbatical will provide her an opportunity to study and practice writing to support her teaching college level English, specifically English 101, since developmental English and reading course offerings are much reduced in response to AB 1705. Ms. Knight plans to improve her writing knowledge, skills, and experience with regular daily writing, full participation in 6-8 units of writing instruction at UC Berkeley Extension Certificate Program in Writing, and the completion of at least three polished pieces, including one of her current English 101 assignments and a collection of interviews with writing teachers who write.
2. Derek Mitchem, Mathematical Sciences Department – fall 2023  
Mr. Mitchem's sabbatical will provide him an opportunity to create an interactive textbook through MyOpenMath in which each section will consist of text/videos interspersed with guided problems to test comprehension. The interactive textbook can also be set up so that students must meet a certain threshold on the initial assignment before starting the actual homework assignment. Creating these types of guided step-by-step problems is extremely time-consuming. Mr. Mitchem will also reorganize his class notes and videos into smaller segments before moving them to MyOpenMath. Once the project is completed, it will be available to any faculty member who would like to use it.
3. Chellis Ying Hood, English Department – fall 2023 and spring 2024  
Ms. Ying Hood's sabbatical will enable her to complete the Post-Baccalaureate Certificate of Ethnic Studies at San Francisco State University (12 units) and to achieve an advanced level of Spanish after enrolling in twenty hours a week of Spanish courses at the Universidad de Castilla-La Mancha in Cuenca, Spain. Ms. Ying Hood's objectives are to enhance her academic and professional skills to teach Ethnic Studies courses and to learn Spanish in order to build more trust and empathy with the students in our community.

**FISCAL IMPACT**

In accordance with the faculty association agreement, funds will be provided to fund three sabbatical applications, and the estimated replacement cost to the district for the positions listed above is approximately \$274,435.

**RECOMMENDATION**

Staff recommends that the board of trustees approve the sabbatical leave requests for fall 2023 and spring 2024.

|  |                    |
|--|--------------------|
| Administrator Initiating Item:<br><br>Robert Curry | Final Disposition: |
|--|--------------------|

**CONSENT ITEM**

|  |                             |
|--|-----------------------------|
| To: Board of Trustees                          | Date:<br><br>March 21, 2023 |
| From: Superintendent/President                 |                             |
| Subject: Equivalency Certification for Faculty | Item Number: 11.L.          |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 3     |

**BACKGROUND**

In accordance with California Code of Regulations Title 5, Division 6, Chapter 4, Subchapter 4, Article 2, Section 53410, and Allan Hancock College's board policy 7211, those who have equivalent qualifications to the state minimum qualifications as established by the Board of Governors can teach classes within their designated discipline areas.

Attached is the equivalency certification for a faculty member who has been authorized to teach credit or noncredit classes, as needed, at Allan Hancock College based on equivalency criteria specified in board policy 7211 and as restricted by the equivalency certification document.

**Regular Equivalency Certification**

| <u>Name</u>    | <u>Discipline</u> |
|----------------|-------------------|
| Coates, Jenise | Anthropology      |

**FISCAL IMPACT**

None

**RECOMMENDATION**

Staff recommends that the board of trustees approve the attached equivalency certifications for faculty members who have been authorized to teach, as needed, based on equivalency criteria specified in board policy 7211 and as restricted by the equivalency certification document.

|  |                    |
|--|--------------------|
| Administrator Initiating Item:<br><br>Robert Curry | Final Disposition: |
|--|--------------------|

ALLAN HANCOCK COLLEGE

|   |   |
|---|---|
| X | Equivalency Approval Date:<br>March 8, 2023 |
|   | Not Approved Date:                          |

**EQUIVALENCY CERTIFICATION FOR  
DISCIPLINES REQUIRING THE MASTER'S DEGREE**  
(For Credit Courses)

|  |                            |
|--|----------------------------|
| NAME: Jenise T. Coates                   | DIVISION: Academic Affairs |
| DEPARTMENT: Social & Behavioral Sciences | DISCIPLINE: Anthropology   |

- ☒ Master's degree in any discipline; plus 24 units of course work in the discipline of the assignment. At least 18 of these units must be graduate or upper division. (The 24 units may have been either included in or taken in addition to the master's degree.)
- Master's degree in any discipline; plus two years of professional experience related to the discipline of the assignment or two years of successful teaching experience in the discipline of the assignment.
- ☐ Completion of the coursework equivalent to a master's degree in the discipline or a related discipline, including at least 24 graduate semester units, when the candidate is enrolled in a Ph.D. program that does not award the master's degree.
- ☐ Bachelor's degree in the discipline or related discipline; plus six years of professional experience related to the discipline of the assignment or six years of teaching experience in the discipline of the assignment.
- ☐ In rare cases, recognized accomplishments which demonstrate expertise and skill in the field of study beyond that normally achieved through formal education. Candidate must provide conclusive evidence of attaining coursework or experience equal to the components of the required degree, including general education requirements as outlined in Title 5 section 55063. In no case will recognized accomplishments be the sole criterion for granting equivalency. (See Administrative Procedures 7211.)

NOTE: Teaching and professional experience may be combined to total the required number of years.

NOTE: Official copies of transcripts are required for all coursework being submitted for equivalency.

NOTE: An Allan Hancock College Verification of Employment (VOE) form is required for all employment being submitted for equivalency.

**RATIONALE:** Explain how the applicant's qualifications meet the selected guideline. Qualifications must be verified with appropriate documentation. Please refer to Professional Standards Guidelines for outline format. (Signature block on the reverse side of this form.)

Bachelor of Arts, Anthropology, California State University, Fresno, May 2015

Master of Arts, Teaching, Western Governors University, January 2021

Dunes Center, Nipomo-Guadalupe, Director of Education, August 2022 to present

Santa Mara Bonita School District, General Education Teacher, August 2021 to June 2022

I hereby certify that all information submitted above is true and correct.

Signature of Candidate:

  
Print Name: [Name] Date: Mar 2, 2023 12:26 PM

Date:

Mar 2, 2023

I have reviewed all documentation and recommend approval of regular equivalency certification.

Signature of Department Chair:

  
Print Name: [Name] Date: Mar 2, 2023 12:26 PM

Date:

Mar 2, 2023

Signature of Dean:



Date:

Mar 6, 2023

Signature of Appropriate Academic  
or Student Services Vice President:



Date:

Signature of Committee Chair  
Professional Standards Committee:



Date:

Date of Board Approval:

March 21, 2023

**CONSENT ITEM**

|  |                             |
|--|-----------------------------|
| To: Board of Trustees                                    | Date:<br><br>March 21, 2022 |
| From: Superintendent/President                           |                             |
| Subject: Second Reading: Revised Board Policy 5030, Fees | Item Number: 11.M.          |
| Institutional Goal: Accreditation Standard II            | Enclosures: Page 1 of 3     |

**BACKGROUND**

Revised Board Policy 5030, Fees was updated to add language that aligns with the current practice.

Board Policy 5030, Fees was submitted for the board's review on February 21, 2023. It is being presented to the board of trustees for adoption.

**FISCAL IMPACT**

None

**RECOMMENDATION**

Staff recommends that the board of trustees adopt board policy 5030, Fees as presented.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br><br>Genevieve Siwabessy | Final Disposition: |
|---|--------------------|




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**Allan Hancock Joint Community College District  
Board Policy  
Chapter 5 – Student Services**

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## **BP 5030 FEES**

The Board of Trustees authorizes the following fees. The Superintendent/President shall establish procedures for the collection, deposit, waiver, refund, and accounting for fees as required by law. The procedures shall also assure those who are exempt from or for whom the fee is waived are properly enrolled and accounted for. Fee amounts shall be published in the college catalog.

### **Enrollment Fee** (Education Code Section 76300)

Each student shall be charged a fee for enrolling in credit courses as required by law.

### **Nonresident Tuition** (Education Code Sections 76140 and 76140.5)

Foreign and out-of-state students are assessed a tuition fee per unit. The current student catalog shall outline the fee amount and allowable exemptions to this fee.

### **Health Fee** (Education Code Section 76355)

The District will charge the maximum allowable fee as approved by the State Chancellor's Office in accordance with the Education Code. Changes in the maximum allowable fee will be reported to the Board of Trustees and the Associated Student Body Government prior to implementation.

All students, except those who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization, or who are attending a community college under an approved apprenticeship training, are solely enrolled in a concurrent enrollment course held at the high school campus, or are currently incarcerated in a Federal Corrections facility program pay a student health fee approved by the Board of Trustees.

### **Parking Fee** (Education Code Section 76360)

The Superintendent/President shall present for Board approval fees for parking for students.

### **Instructional Materials** (Education Code Section 76365; Title 5 Sections 59400 et seq.)

Students may be required to provide required instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside the classroom and provided that such materials are not solely or exclusively available from the District.

**Student Representation Fee** (Education Code Section 76060.5)

Students will be charged a \$2 fee per semester to be used to provide support for student governmental affairs representation. A student may refuse to pay the fee for religious, political, financial or moral reasons and shall submit such refusal in writing.

**Student Center Fee** (Education Code Section 76375; Title 5 Section 58510)

Students enrolled in one or more classes at the Santa Maria campus will be charged a Student Center fee of \$1 per unit up to a maximum of \$10 per year (summer session through spring semester). The purpose of the fee is to fund the remodel and operation of the Student Center. Students are not required to pay a fee for classes taken at the Lompoc Valley, Vandenberg SFB, Solvang Center or other off-campus locations.

The current student catalog shall outline allowable exemptions to this fee.

**Transcript Fees** (Education Code Section 76223)

The District shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The Superintendent/President is authorized to establish the fee, which shall not exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. There shall be no charge for searching for or retrieving any student record.

**Diploma Printing Fee** (Education Code Section 76223)

Each student shall receive one (1) complimentary diploma per degree or certificate earned. The Superintendent/President is authorized to establish the fee for ordering a replacement diploma should the original be damaged or misplaced, which shall not exceed the actual cost of furnishing copies.

References: Education Code Sections 76300 et seq.

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**Adopted: 4/12/16**

**Revised: 7/14/20**



**CONSENT ITEM**

|  |                             |
|--|-----------------------------|
| To: Board of Trustees                          | Date:<br><br>March 21, 2023 |
| From: Superintendent/President                 |                             |
| Subject: Employee Personnel Actions            | Item Number: 11.N.          |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 3     |

**BACKGROUND**

In an effort to condense and streamline the information provided to the board of trustees and to eliminate the use of pronouns, the following personnel actions in the subsequent Excel document are recommended:

**FISCAL IMPACT**

The fiscal impact is included in the following pages.

**RECOMMENDATION**

Staff recommends that the board of trustees approve the following personnel actions as presented.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br><br>Ruben Ramirez | Final Disposition: |
|---|--------------------|

**March 21, 2023**  
**Employee Personnel**  
**Actions**

| <b>Classified Staff - Appointments, Transfers, and Promotions</b> |  |                                       |                               |                  |               |               |                               |
|---|--|---------------------------------------|-------------------------------|------------------|---------------|---------------|-------------------------------|
| <b>Name</b>   | <b>Action</b>  | <b>Assignment</b>                     | <b>Department</b>             | <b>Effective</b> | <b>Salary</b> | <b>Months</b> | <b>Reason/Comment</b>         |
| 1 Barahona, Hector  | appointment  | office services technician I          | Counseling                    | 3/22/23          | 16-B          | 12            | Replace Brent Dionisio        |
| 2 Beal, Donna   | promotion  | grants analyst II                     | Institutional Grants          | 3/22/23          | 30-C          | 12            | Replace Theresa Bimbella      |
| 3 Beas, Diana Paola   | appointment  | admissions and records technician III | Admissions and Records        | 3/22/23          | 20-B          | 12            | Replace Heidi Khaykham        |
| 4 Dugan, Jessica  | appointment  | copy center & production technician   | Campus Graphics               | 4/3/23           | 20-A          | 12            | Replace Robert Nourse         |
| 5 Miller, Justice   | appointment  | instructional assistant               | Public Safety                 | 3/22/23          | 20-A          | 10            | Replace Cayla Cavalletto      |
| 6 Perea, Devin  | appointment  | instructional assistant               | Public Safety                 | 3/22/23          | 20-B          | 10            | Replace Thomas Sua            |
| 7 Venegas Hernandez, Laura  | appointment  | lab assistant, tutorial/OACL          | Learning Resource Center      | 3/1/23           | 14-A          | 10            | Replace Lori Westfall         |
| 8 <b>Smith, Joshua</b>  | <b>appointment</b>                                       | <b>student services technician</b>    | <b>Admissions and Records</b> | <b>4/19/23</b>   | <b>19-A</b>   | <b>12</b>     | <b>Replace Tino Vega</b>      |
| 9 <b>Vasquez, Julie</b>   | <b>appointment</b>                                       | <b>student account technician</b>     | <b>Auxiliary Accounting</b>   | <b>4/3/23</b>    | <b>19-D</b>   | <b>12</b>     | <b>Replace Melissa Sierra</b> |
| <b>Fiscal Impact 2022-2023 Fiscal Year</b>                        |  |                                       |                               |                  |               |               |                               |
| 1   | unrestricted general fund                                |                                       |                               |                  |               |               | \$ 20,709.00                  |
| 2   | unrestricted general fund                                |                                       |                               |                  |               |               | \$ 28,818.00                  |
| 3   | Student Equity and Achievement Program - SEAP            |                                       |                               |                  |               |               | \$ 22,475.00                  |
| 4   | unrestricted general fund and Campus Graphics Insourcing |                                       |                               |                  |               |               | \$ 20,160.00                  |
| 5   | unrestricted general fund                                |                                       |                               |                  |               |               | \$ 21,714.00                  |
| 6   | unrestricted general fund                                |                                       |                               |                  |               |               | \$ 22,475.00                  |
| 7   | unrestricted general fund                                |                                       |                               |                  |               |               | \$ 23,210.00                  |
| 8   | <b>unrestricted general fund</b>                         |                                       |                               |                  |               |               | <b>\$ 16,714.00</b>           |
| 9   | <b>unrestricted general fund</b>                         |                                       |                               |                  |               |               | <b>\$ 21,905.00</b>           |

| <b>Classified Staff - Out-of-Class Assignments</b>   |  |                                 |                        |             |                      |   |
|--|--|---------------------------------|------------------------|-------------|----------------------|---|
| Special Note: Pursuant to Government Code 20480, effective January 1, 2018, employees may be limited to 960 hours of out-of-classification pay in a fiscal year. |  |                                 |                        |             |                      |   |
| <b>Name</b>  | <b>Assignment</b>  | <b>Department or Division</b>   | <b>Effective Dates</b> | <b>From</b> | <b>To</b>            | <b>Reason/Comment</b>                                     |
| 1 Arredondo, Leo   | custodial lead worker  | Facilities                      | 12/1/22-6/30/23        | 18-D        | 21-D                 | During the absence of permanent custodial lead worker     |
| 2 McGee, Janet   | coordinator institutional effectiveness/administrative assistant V | Institutional Effectiveness     | 2/1/23-6/30/23         | 31-F        | 31-F, plus 5 percent | During recruitment of institutional effectiveness analyst |
| 3 Rust, Victor   | help desk technician   | Information Technology Services | 10/24/22-1/5/23        | 25-C        | 25-C, plus 5 percent | Performing duties outside of job description              |
| <b>Fiscal Impact 2022-2023 Fiscal Year</b>   |  |                                 |                        |             |                      |   |
| 1  | unrestricted general fund  |                                 |                        |             |                      | \$ 3,118.00   |
| 2  | unrestricted general fund  |                                 |                        |             |                      | \$ 2,010.00   |
| 3  | unrestricted general fund  |                                 |                        |             |                      | \$ 935.00   |

**March 21, 2023**  
**Employee Personnel**  
**Actions**

| <b>Short-Term/On-Call, Substitutes, Professional Experts</b>   |                       |                                 |                 |                    |   |
|--|-----------------------|---------------------------------|-----------------|--------------------|---|
| Special Note: The college hires short-term/on-call employees, substitutes, and professional experts exempt from classified service per Education Code Section 88003. The following appointments are contingent upon availability of funding and the ending date could change based on district need. |                       |                                 |                 |                    |   |
| <b>** Important Notice: New employees are not to begin working until clearance has been confirmed from the Human Resources office.</b>   |                       |                                 |                 |                    |   |
| <b>Name</b>  | <b>Action</b>         | <b>Position Title</b>           | <b>Dates</b>    | <b>Hourly Rate</b> | <b>Duties/Responsibilities</b>                          |
| 1 Felton, David  | short-term            | program assistant III           | 2/15/23-6/30/23 | \$ 19.34           | Event staff, Athletics                                  |
| 2 Gaytan, Elena  | short-term            | program assistant IV            | 3/1/23-6/30/23  | \$ 23.54           | Support Basic Needs Program                             |
| 3 Jasso, Vanessa   | program assistant II  | Children's Center               | 2/1/23-6/30/23  | \$ 16.98           | Support Children's Center                               |
| 4 Nieves, Minerva  | program assistant III | Student Activities and Outreach | 3/21/23-6/30/23 | \$ 19.34           | Support Adult Ambassador Program                        |
| 5 Robles, Aaron  | substitute            | administrative assistant III    | 3/22/23-6/30/23 | \$ 26.23           | Assist the Athletics department during employee absence |

| <b>Reclassification of Classified Bargaining Unit Positions</b>  |   |                               |                         |                  |           |
|--|---|-------------------------------|-------------------------|------------------|-----------|
| A reclassification task force was established in accordance with article 17 of the Agreement between the District and the California School Employees Association, Allan Hancock College Chapter #251 (CSEA). The reclassification task force committee conducted a reclassification review and made recommendations to the superintendent/president who concurred with their recommendations. This concludes the final reclassification task force process as it was negotiated out of the 2020-2023 successor agreement. The recommendations are as follows: |   |                               |                         |                  |           |
| <b>Name</b>  | <b>Assignment</b>                                       | <b>Department or Division</b> | <b>Retroactive Date</b> | <b>New Range</b> |           |
| 1 Gonzalez Diaz, Armando   | equipment specialist I                                  | Athletics                     | 7/1/22                  | 25               |           |
| 2 Jimenez Chavez, Amalia   | office services technician I                            | Dream Center                  | 12/21/22                | 16               |           |
| 3 Jones, Devon   | office services technician I                            | Career Center                 | 1/3/23                  | 16               |           |
| 4 Koob, Christina  | science laboratory specialist                           | Life and Physical Sciences    | 7/1/22                  | 31               |           |
| 5 Lewis, Angus   | science laboratory specialist                           | Life and Physical Sciences    | 7/1/22                  | 31               |           |
| 6 McLaughlin, Toby   | science laboratory specialist                           | Life and Physical Sciences    | 7/1/22                  | 31               |           |
| 7 Weiss, Jared   | equipment technician                                    | Athletics                     | 7/1/22                  | 22               |           |
| 8 Williamson, Lori   | science laboratory specialist                           | Life and Physical Sciences    | 7/1/22                  | 31               |           |
| <b>Fiscal Impact 2022-2023 Fiscal Year</b>   |   |                               |                         |                  |           |
| 1  | unrestricted general fund                               |                               |                         | \$               | 37,516.00 |
| 2  | Student Equity and Achievement Program - SEAP / Title V |                               |                         | \$               | 1,901.00  |
| 3  | CA4All Fellowship Program Non-Dreamers                  |                               |                         | \$               | 6,161.00  |

| <b>Coaching Appointments and Stipends</b>   |                   |              |                |          |
|---|-------------------|--------------|----------------|----------|
| Special Note: The college reserves the right to cancel any coaching appointment or to reassign the area of service. |                   |              |                |          |
| <b>Name</b>   | <b>Assignment</b> | <b>Sport</b> | <b>Stipend</b> |          |
| 1 Herrmann, Edward  | assistant coach   | Football     | \$             | 2,000.00 |
| 2 Parker, Joseph  | assistant coach   | Football     | \$             | 2,000.00 |
| <b>Fiscal Impact 2022-2023 Fiscal Year</b>  |                   |              |                |          |
| unrestricted general fund   |                   |              | \$             | 4,000.00 |

**CONSENT ITEM**

|  |                             |
|--|-----------------------------|
| To: Board of Trustees                          | Date:<br><br>March 21, 2023 |
| From: Superintendent/President                 |                             |
| Subject: Reappointment of Tenure-Track Faculty | Item Number: 11.O.          |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 2     |

**BACKGROUND**

The listed faculty members have been evaluated in accordance with California Education Code Sections 87660 et. seq. and Article 17 of the district's agreement with the Faculty Association of Allan Hancock College.

- A. The following probationary faculty members have successfully completed fourth-year evaluations and are recommended for tenure effective fall 2023 in accordance with California Education Code Section 87609(a):

Academic Affairs
Fourth-year:

| <u>NAME</u>              | <u>DISCIPLINE</u>                           | <u>DATE OF HIRE</u> |
|--------------------------|---|---------------------|
| 1. Shane Anderson        | Photography                                 | Fall 2019           |
| 2. Luke Blacquiere       | Biology                                     | Fall 2019           |
| 3. Nichole Dechaine      | Music                                       | Fall 2019           |
| 4. Veronica Luz De Leija | Licensed Vocational Nurse                   | Fall 2019           |
| 5. John Gerrity          | Machining and Manufacturing Technology      | Fall 2019           |
| 6. Elaine Healy          | Academic Resource Center/Learning Resources | Fall 2019           |
| 7. Anna Kopcrak          | Mathematics                                 | Fall 2019           |
| 8. Laurene Lee           | Mathematics                                 | Fall 2019           |
| 9. Jennifer Morris       | Biology                                     | Fall 2019           |
| 10. Sydney Sorensen      | Dance                                       | Fall 2019           |

(Continued page 2)

**FISCAL IMPACT**

None

**RECOMMENDATION**

Staff recommends that the board of trustees approve four year appointments; third year appointments; second year appointments; and, first year appointments of faculty as presented effective fall 2023.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br><br>Ruben Ramirez | Final Disposition: |
|---|--------------------|

- B. The following faculty members have successfully completed third-year evaluations and are recommended for reappointment for the 2023-2024 school years in accordance with California Education Code Section 87608.5(b):

Academic Affairs

Third-year:

| <u>NAME</u>             | <u>DISCIPLINE</u> | <u>DATE OF HIRE</u> |
|-------------------------|-------------------|---------------------|
| 1. Melanie Guido Brunet | English           | Spring 2020         |
| 2. Alina Romo           | English           | Spring 2020         |

Student Services

Third-year:

| <u>NAME</u>          | <u>DISCIPLINE</u> | <u>DATE OF HIRE</u> |
|----------------------|-------------------|---------------------|
| 1. Krystle Navarrete | Counseling        | Spring 2020         |

- C. The following faculty members have successfully completed second-year evaluations and are recommended for reappointment for the 2023-2024 school year in accordance with California Education Code Section 87608(b):

Academic Affairs

Second-year:

| <u>NAME</u>              | <u>DISCIPLINE</u>                   | <u>DATE OF HIRE</u> |
|--------------------------|-------------------------------------|---------------------|
| 1. Christopher Carroll * | English                             | Fall 2022           |
| 2. Leonard Champion      | Fire Technology/Coord. Fire Academy | Spring 2021         |
| 3. Feride Schroeder      | Geology                             | Fall 2021           |

\*Hired in fall 2022, this employee was given two semesters tenure-credit base on Education Code 87470

- D. The following faculty members have successfully completed first-year evaluations and are recommended for reappointment for the 2023-2024 school year in accordance with California Education Code Section 87608(b):

Academic Affairs

First-year:

| <u>NAME</u>          | <u>DISCIPLINE</u>                     | <u>DATE OF HIRE</u> |
|----------------------|---------------------------------------|---------------------|
| 1. Chris Eachus      | Mathematics                           | Fall 2022           |
| 2. James Houlis      | Chemistry                             | Fall 2022           |
| 3. Kurt Kruse        | Administration of Justice             | Fall 2022           |
| 4. Amanda Lombard    | Mathematics                           | Fall 2022           |
| 5. Shavaun Maxson    | Licensed Vocational Nurse             | Fall 2022           |
| 6. Karina Novoa      | Administration of Justice             | Fall 2022           |
| 7. Jonathan Okerblom | Biology                               | Fall 2022           |
| 8. Amy Rice          | Veterinary Technology                 | Fall 2022           |
| 9. Spencer Schultz   | Chemistry                             | Fall 2022           |
| 10. Don Stewart      | Conservatory Director, Actor Training | Fall 2022           |
| 11. Kacie Wills      | English                               | Fall 2022           |

**CONSENT ITEM**

|   |                             |
|---|-----------------------------|
| To: Board of Trustees   | Date:<br><br>March 21, 2023 |
| From: Superintendent/President  |                             |
| Subject: Revised and/or New Classified Bargaining Unit Job Descriptions | Item Number: 11.P.          |
| Institutional Goal: Accreditation Standard III                          | Enclosures: Page 1 of 17    |

**BACKGROUND**

Following negotiations with CSEA, tentative agreement, and local ratification, the following revised and/or new classified bargaining unit job descriptions are recommended for approval:

**Revised**

| <b>Job Title</b>                                     | <b>Old Range</b> | <b>New Range</b> |
|--|------------------|------------------|
| Public Information Specialist (Bilingual)            | 21               | 30               |
| Coordinator, Law Enforcement Training (New Position) | N/A              | 33               |
| Science Laboratory Specialist                        | 27               | 31               |
| Equipment Specialist                                 | 18               | 25               |
| Equipment Technician                                 | 18               | 22               |

**FISCAL IMPACT**

To be determined

**RECOMMENDATION**

Staff recommends that the board of trustees approve the revised and/or new classified bargaining unit job descriptions as presented.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br><br>Ruben Ramirez | Final Disposition: |
|---|--------------------|

Allan Hancock College  
~~Clerical~~ Professional  
 Human Resources  
 2430

Classified-

Range

**PUBLIC AFFAIRS AND PUBLICATIONS**  
**TECHNICIAN Public Information Specialist (Bilingual)**

**DEFINITION:**

Under supervision of Director, Public Affairs, this position performs a variety of ~~responsible~~ and comprehensive ~~secretarial~~ and technical assistance in publication development, public relations and communications, ~~and records management~~ in both English and Spanish. Values and promotes the mission and vision of the college.

**CLASS CHARACTERISTICS:**

~~An incumbent in this position, under~~ Under minimal supervision, the incumbent in this position must have a broad and complete understanding of district policies and procedures and is delegated assists with a substantial amount of administrative detail and non-routine work in print and electronic publication development, marketing, media relations, and public relations. There is a high frequency of responsible contact ~~with students, staff~~ with executive management; supervisory, academic, and classified staff; and members of the Board of Trustees; governmental officials, and media representatives; and the general public. The incumbent writes/communicates messaging in Spanish and translates college communications and outreach materials from English to Spanish.

**ESSENTIAL FUNCTIONS:**

1. Assists with production (print and electronic) in English and Spanish and dissemination of college publications and materials, develops production schedule/plan, composes and and/or compiles data, edits and researches information, and translates English to Spanish.
2. Assists in the research, copywriting (in English and Spanish), editing, and dissemination of news releases, public service announcements, feature stories, routine publicity, and other publications such as the college catalog, brochures, newsletters, direct mailings, and event programs, and coordinates photo requirements for these documents as required.
- 1-3. Assists with responding to or arranging for responses to media inquiries, arranging media interviews, establishing and maintaining effective media relations, and serving as Spanish-speaking media liaison to Spanish-speaking media.
4. Reviews and edits college publications for appropriate grammar and style applications in English and Spanish.
5. Assists with managing college-wide electronic/web calendar of events and performs regular updates and edits, interfacing with Information Technology Services (ITS).
6. Assists with electronic communications in English and Spanish to students, -staff, and the general public via mass email messages, telephone/text messages, web announcements, social media posts, and other related communications.
- 2-7. Researches data and records for special projects and assignments.
- 3-8. Assists with research and development of outreach presentations to support various

college programs and services, including the President and Board of Trustees.

4. ~~Reviews and edits college publications for appropriate grammar and style applications in English and Spanish.~~
- 5.9. Assists with implementation and promotional planning for college activities and special events.
6. ~~Assists with managing college wide electronic/web calendar of events and performs regular updates and edits, interfacing with Information Technology Services.~~
7. ~~Assists with electronic communications in English and Spanish to students, and staff, and the general public via portal announcements, mass email messages, telephone messages, web announcements, etc.~~
8. ~~Assists in the preparation, proofreading, and dissemination of news releases and other written documents, such as event programs, publicity, letters, memoranda, and schedules and coordinates photo requirements for these documents as required.~~
- 9.10. ~~Prepares bulk mailings and m~~Maintains and updates edits mailing lists for news releases, publications, and events and prepares and/or coordinates bulk mailings.
- 10.11. Maintains appropriate web page and photo archives for the Public Affairs & Publications-Communications department.
11. ~~Assists with director's calendar.~~
12. Maintains media coverage documentation and records.
13. ~~Assists in composing and distributing routine publicity as needed, preparing routine correspondence and producing information for staff, community members and legislators.~~
14. ~~Assists with budget planning; orders and receives supplies.~~
- 15.13. Receives and screens office visitors, receives phone calls, and refers citizen inquiries
- 16.14. Performs other related work as required.

## **MINIMUM QUALIFICATIONS**

### **Knowledge of:**

- Office management techniques and organizational skills;
- ~~Written business communications;~~
- Correct English and Spanish language usage, spelling, grammar, and punctuation;
- Customer Service Skills;
- Word/information processing applications and production;
- Records and data management;
- Graphic design and print productions;
- Associated Press (AP) style
- ~~Correct English usage, spelling, grammar, and punctuation;~~
- ~~Office methods, procedures and equipment, including filing systems;~~
- ~~Telephone techniques.~~

### **Demonstrated ability to:**

- ~~Understand and carry out oral and written directions;~~
- ~~Work independently, organize workload, and establish priorities;~~
- ~~Learn and interpret specific rules and policies and apply them with good judgment in a variety of procedural situations;~~



- ~~Operate a computer with accuracy and speed;~~
- ~~Perform secretarial work of above average difficulty;~~
- ~~Type 50 wpm;~~
- ~~Establish and maintain office records and files;~~
- ~~Compose correspondence independently.~~
- Communicate effectively, both orally and in writing, in both English and Spanish;
- Use of English and Spanish languages including proper grammar, vocabulary, and spelling to prepare public information, marketing, and recruitment publications;
- Translate copy from English to Spanish with high-level knowledge of Spanish grammar, spelling, and punctuation;
- Prepare, produce, and disseminate public information and help conduct an effective communication program;
- Operate a computer demonstrating experience with various software applications including Microsoft Office Suite and web content management systems;
- Effectively use web techniques, vehicles, and formats to achieve communication goals;
- Exercise good judgement when dealing with members of the media;
- Organize and execute special events;
- Multi-task while maintaining a high level of excellence, accuracy, and timeliness'

### **Education and Experience:**

~~An associate of science or higher degree in secretarial science or word/information processing systems or related subject matter and two years of increasingly responsible secretarial experience OR the equivalent to completion of 12th grade and four years of increasingly responsible secretarial experience, one year of which must be equivalent to that of office services technician I at Allan Hancock College OR any equivalent combination of training and experience. A bachelor's degree is preferred. A bachelor's degree in communications, public relations, marketing, Spanish, or a related field, and two years of related experience OR any combination of equivalent training, education and experience.~~

### **Working Conditions:**

- ~~Duties are primarily performed in an office environment, at a desk or at a computer.~~
- ~~The incumbent will experience interruptions while performing normal duties during the regular workday.~~
- ~~The incumbent will have contact, in person or on the telephone, with students, staff, and members of the Board of Trustees, government officials, media representative, and the general public.~~
- May be required to work a flexible workweek, which includes day and evening hours and occasional weekend assignments.
- Work may require travel to other offices or locations to attend meetings or conduct work
- Duties are primarily performed in an office environment, at a desk, or at a computer
- The incumbent will experience interruptions while performing normal duties during the regular work day

### **Physical Demands:**

- Typically may sit for extended periods of time.
- Operates a computer ~~key~~board.
- Communicates over the telephone, by email, and in person.
- Regularly lifts, carries, and/or moves objects weighing up to 10 pounds.

**Special Qualification:**

A sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R  
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4

Allan Hancock College  
Human Resources

Classified Professional  
Range 33

### **COORDINATOR, LAW ENFORCEMENT TRAINING**

#### **DEFINITION:**

Under supervision of director of public safety training, the incumbent will schedule, coordinate and oversee law enforcement related courses.

#### **CLASS CHARACTERISTICS:**

Under minimal supervision, the incumbent will act as the coordinator for law enforcement training courses. This position will work closely with concurrent public safety courses and coordinate with local law enforcement agencies to provide up to date, Peace Officer Standards Training (POST) certified training. The incumbent will understand mandates and legislative issues related to law enforcement training and supply expertise in this area to college staff and local area training bureaus.

#### **ESSENTIAL FUNCTIONS:**

1. Coordinate law enforcement instructional courses and schedules.
2. Performs a wide variety of administrative duties to include providing information regarding the district and law enforcement program policies, procedures, and regulations to students, staff, employers, community agencies, and the general public.
3. Maintain regulatory compliance with CA Commission on Peace Officer Standards and Training.
4. Maintain regulatory compliance with CA Standards of Corrections Training.
5. Maintain computer records in compliance with the POST Electronic Data Interchange system.
6. Work with faculty to ensure law enforcement course outlines and content for compliance with current legislative standards.
7. Coordinate scheduling of instructors for law enforcement courses.
8. Conduct and proctor POST and Standards and Training for Corrections (STC) testing of law enforcement recruits.
9. Coordinate with local law enforcement agencies and training managers to assess training needs.
10. Ensure college instructional protocols are up to date and disseminated to staff and students.
11. Create payroll matrices for non-semester length law enforcement credit courses.
12. Coordinate with the Contract Coordinator to create extra assignment documents for contract education courses.
13. Work with faculty to ensure positive attendance and census documents are submitted on-time and ensure course material fees are up to date.
14. Review and understand instructional service agreements between the college and agencies.
15. Attend related POST, STC seminars, updates and local agency training meetings.
16. Perform related work as required.

**MINIMUM QUALIFICATIONS:****Knowledge of:**

- POST procedures
- STC Procedures
- Local law enforcement agency's training procedures
- College academic systems for scheduling classes
- Record Keeping
- Basic functions of online management of courses
- Planning and coordinating projects

**Demonstrated ability to:**

- Work with a variety of professionals and the general public;
- Assist in the development of curriculum and select programs which meet local agency needs;
- Plans deadlines and keeps staff informed of them;
- Analyze program needs and recommend changes;
- Communicate effectively, both orally and in writing;
- Work with minimum supervision;
- Operate a personal computer.
- Communicate over the telephone, email, and in person.

**Education and Experience:**

Bachelor's degree or higher and two years of professional experience, OR any associate degree and six years of professional experience.

**Physical Demands:**

- May sit for extended periods of time.
- Operate a computer.
- Ability to lift, carry and/or move objects weighing up to 20 pounds.

**Working Conditions:**

- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.

**Special Qualification:**

A sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

Allan Hancock College  
Professional  
Human Resources

Classified-

Range 27-31

## **SCIENCE LABORATORY SPECIALIST SPECIALIST COORDINATOR**

### **DEFINITION:**

Under supervision by of the appropriate Dean, Academic Affairs, the incumbent coordinates and manages oversees the operations and safety of assigned science laboratories; performs professional and technical work in science laboratory preparations in support of student learning; manages laboratory stockrooms; prepares and tracks laboratory budgets and generates purchase requisitions; assists with the generation of Program Reviews and Annual Updates; maintains an appropriate inventory of chemicals, supplies and other consumables; safely stores hazardous chemicals and other materials and arranges for their safe removal in accordance with all District policies and environmental protection regulations; and values and promotes the mission and vision of the college.

### **CLASS CHARACTERISTICS:**

Incumbents, under minimal supervision, independently performs a wide range of professional and technical the duties while maintaining the safety of the laboratory environment. such as obtaining and preparing instructional materials for scientific laboratory setups, The incumbent coordinates and participates in preparation, set up, monitoring and breakdown of equipment and materials for laboratory classes, exercises and experiments; managing manages the laboratory stockrooms, organizes and stores chemicals, solutions, biological specimens and other hazardous materials in accordance with District policies and procedures and state and federal requirements; The incumbent is expected to work with a considerable degree of independence but will receive direction from instructors in the sciences department(s). serving as a standing member of the Safety Committee. The incumbent works with faculty in planning for numbers, locations and costs of labs to be offered; reviews lab activities to support classroom learning; and may assist in the demonstrations of lab exercises for classroom sessions and outreach events. The incumbent may give guidance to other laboratory staff, including student help, and have a high frequency of responsible contact with students, staff, and/or the public requiring tact and good communication skills. Working conditions may include potential exposure to pathogens, disease organisms and hazardous materials.

### **ESSENTIAL FUNCTIONS:**

1. Supervises and participates Responsible for in the preparation, assembly, and disassembly of solutions, specimens and equipment set up, monitoring and breakdown of equipment and materials for laboratory classes, exercises and experiments; tests, calculates, mixes, prepares, labels and stores a variety of chemical solutions, reagents, media, compounds,

~~bacterial and fungal cultures and samples in a sterile environment; tests processes and identifies sound and safe methods to streamline preparation for lab classes, and sees~~  
Ensures that solutions specimens, equipment, and supplies are ready for use at specified times for classroom use and instruction on the main campus as well as for off campus centers and maintains them as needed when not in use.

~~4.2. Tests processes and identifies sound and safe methods to streamline preparation for lab classes.~~

2. Recommends for Hhires, schedules, trains and provides oversight of student workers; trains lab assistants.

3. Provides training and guidance in the proper care and use of materials, equipment, specimens and supplies, and the care of laboratory animals with an emphasis on safe handling. Maintains the safety of the laboratory environment and equipment; may demonstrate safety procedures to students, student lab assistants and others; may  
~~monitor activities in the laboratory to ensure safety procedures are followed; maintains~~  
chemical spill and safety kits; adapts equipment as necessary and reports the need for any repairs.

~~4. Repairs and maintains laboratory equipment and may adapt and modify equipment when necessary.~~

5. Adheres to applicable state and local laws relating to laboratory environment.

6. ~~Manages a laboratory stockroom; o~~Obtains, stores, and ensures proper disposal of human cadavers for human anatomy; receives, obtains, maintains, and issues laboratory supplies and equipment;

7. ~~Retrieves and safely organizes and stores chemicals, solutions, biological specimens and other hazardous materials in accordance with state and federal requirements; disposes of laboratory and hazardous wastes; in accordance with college and governmental regulations organizes and stores chemicals, solutions, biological specimens and other hazardous materials in accordance with District policies and procedures and state and federal requirements; prepares hazardous waste labels and disposes of chemicals, solutions, biological specimens and other hazardous materials; autoclaves and disposes of biological wastes; coordinates with facilities for movement and disposal of hazardous wastes.~~

8. ~~Manages or a~~Assists in managing the laboratory and student worker budget; researches vendors for price and quality; -obtains quotes and bids for equipment prioritization; prepares purchase requisitions for inventory replenishment; sets up open purchase orders and contracts for service of equipment and instrumentation, monitors student worker budgets, Coordinates and controls expenditures for laboratory supplies and equipment and provides data for budget estimates.

9. ~~o~~Orders, receives, checks and stores materials; maintains records with respect to inventories, expenditures, acquisition and disposal of chemicals, and other records as may

be required. Coordinates and controls expenditures for laboratory supplies and equipment and provides data for budget estimates.

~~7. Coordinates and controls expenditures for laboratory supplies and equipment and provides data for budget estimates.~~

~~8. Maintains stockroom in a clean, safe, secure, and orderly condition.~~

~~9. Assembles and disassembles laboratory preparations.~~

~~10 9. Works with faculty in planning for numbers, locations and costs of labs to be offered; reviews lab activities to support classroom learning; and may assist in the demonstrations of lab exercises for classroom sessions, field trips and outreach events. to prepare and set up demonstrations and M may assist instructors in the field and in preparation for outreach activities.~~

~~10. Assists administration and full-time faculty in the generation of the department Program Review and Program Review Annual Updates.~~

~~11. Coordinates lab schedules with various full-time and part-time faculty to ensure proper running of labs.~~

~~11 10. Organizes and maintains the Science department(s) Safety Data Sheet (SDS) master file as required by law and ensures there is at least one incumbent as a standing member of the Safety Committee.~~

~~12. 11. Perform other related duties as assigned required.~~

## **MINIMUM QUALIFICATIONS**

### **Knowledge of:**

- Correct English usage, spelling, grammar and punctuation;
- Understands the Standard needs of equipment, procedures, supplies and materials of laboratories usage in general chemistry, biology, geology, and physics, including the toxic hazards of chemicals and prepared solutions and specimens;
- Recordkeeping and filing techniques;
- Federal and state safety and animal housing laws;
- Inventory methods and procedures.

### **Demonstrated ability to:**

- Maintain cooperative and effective working relationships with staff and students;
- Provide assistance to students on an availability and use of laboratory supplies and equipment;
- Initiate actions to improve present facilities and procedures;
- Understand and carry out oral and written instruction;
- Organize and inventory laboratory stockroom and identify and work with equipment, specimens, supplies, solutions and materials common to the field
- Use a computer
- Operate a district vehicle

**Education and Experience**

A bachelor's degree in Life, and/or Physical science with course work in biological sciences and/or chemistry. One year of responsible scientific laboratory experience is desirable.

**Licenses and Certificates Required:**

A valid California driver's license and ability to qualify for district vehicle insurance coverage.

- Possession of a valid California Class B driver's license to meet DOT requirements: is desirable but not required.
- Must obtain a certificate of completion for a HazMat 40 hr. General Site Worker Hazardous Waste Operations and Emergency Response (Hazwoper) within the first year of employment and keep up the certification by taking an 8-hr. Hazwoper annual refresher course.

**Physical Demands:**

- Typically may stand for extended periods of time.
- Operates a computer.
- Communicates over the telephone and in person.
- Regularly lifts, carries, and/or moves objects weighing up to 25 pounds.

**Working Conditions:**

- Duties are primarily performed in a laboratory environment. The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person or on the telephone, with executive, management, supervisory, academic and classified staff and the general public.
- Work requires travel to other offices or locations to attend meetings or conduct work.
- May work a workweek which may include evening and weekend work or which may change as the semester and/or programs change.
- Working conditions may include potential exposure to pathogens, disease organisms and hazardous materials.

**Special Qualification:**

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R07/2022

R 07/15

R 10/06

7/88



Allan Hancock College  
Human Resources

Classified-Services  
Range 2548

### **EQUIPMENT SPECIALIST I**

#### **DEFINITION:**

Under supervision of the ~~Associate Dean/Athletic Director, Kinesiology, Recreation and Athletics~~ appropriate administrator, ~~supervises-oversees~~ the maintenance and control of the athletic/physical education equipment and supplies; maintains inventories; assists with budget development and preparation; coordinates athletic setup; and values and promotes the mission and vision of the college.

#### **CLASS CHARACTERISTICS:**

Under limited supervision the incumbent serves as a lead level in which they are assisted by the Equipment Attendant/Custodian in carrying out assigned duties associated with the college's intercollegiate athletic and physical education programs. The incumbent operates within the scope of athletic policies and is required to attend all home athletic events and all away football trips and may accompany other athletic teams on trips.

#### **ESSENTIAL FUNCTIONS:**

1. ~~Supervises-Oversees~~ Coordinates all phases of assigned custodial work -such work as cleaning classrooms, restrooms, offices, halls, walkways, meeting areas and dining areas;
2. Coordinates the workflow of equipment/custodial staff
- ~~1-3.~~ Researches, evaluates, and selects vendor sources for athletic equipment, supplies, and products with an emphasis on quality, safety, affordability, sporting trends, and sales.
- ~~2-4.~~ Oversees purchasing ~~Completes purchasing process:~~ receivables, invoice reconciliation and payment approval for merchandise distributions, reconciliation for damages/shortages, and stores or distributes acquisitions as necessary.
- ~~3-5.~~ Prepares, maintains, and ensures accuracy of inventory records of athletic clothing, equipment, and other records as required.
- ~~4-6.~~ Works with coaches and assists the supervisor in budget preparation for equipment and supplies.
7. Coordinates setup for all athletic contests, and events, and responds to instructional needs to ensure that all athletic equipment is properly stored and in good repair or condition.
- ~~5-8.~~ Work with internal and external entities that reserve athletic facilities for special events.
- ~~6-9.~~ Assists in the selection, procurement, troubleshooting, and coordination of audio-visual equipment, electronics, scoreboards, recording devices, camera equipment, public address systems, and radios to support athletics.
- ~~7-10.~~ Responsible for correct ~~Fit, size, and repair fitting and sizing of~~ safety equipment specific to football and other athletic clothing, including protective pads, shoes, balls, bats, rackets and other game equipment; stencils and marking equipment.

11. Maintains equipment and safety data sheets (SDS) binders per safety compliance regulations and performs repairs as needed.
8. —
9. ~~12.~~ ~~Supervises, Trains and Oversees~~ evaluates and processes timesheets for student workers and substitutes in athletics department.
10. ~~13.~~ Responsible for seeing that all equipment issued to athletes is returned; inspects clothing and equipment for needed repairs; repairs all equipment; cleans and polishes shoes.
11. ~~14.~~ Assists visiting teams and coaches.
12. ~~15.~~ Assists the head coach in support of athletes: ~~supervises~~ assist in overseeing student athletes, contacts in-district athletes and provides follow up with out-of-district athletes.
13. ~~16.~~ Performs other related work as needed.

### **MINIMUM QUALIFICATIONS:**

#### **Knowledge of:**

- Equipment, safety standards, materials and supplies necessary for operation of a college athletic sports and physical education programs;
- Methods of cleaning, maintenance and repair of athletic uniforms and equipment;
- Storage practices;
- Record-keeping and inventory practices;
- Ability to operate a computer with database applications;
- Set-ups for athletic events and contests.

#### **Demonstrated ability to:**

- Ability to collaborate with student athletes, faculty and staff;
- Facilitate communication in completing tasks with other staff;
- Make repairs to athletic clothing and equipment;
- Operate a sanitary laundry service for athletic clothing and supplies;
- Properly clean and maintain athletic facilities;
- Maintain records;
- ~~Repair athletic clothing and equipment;~~
- Understand and carry out oral and written directions.
- Pass California Community College Athletic Association compliance exam (CCCCAA)

#### **Experience and Education:**

High School or GED required and two years' experience with sports program and equipment. Individuals possessing the experience, knowledge and abilities listed above can be substituted for ~~are considered to possess~~ the necessary education; experience or certification

in fitting football and safety equipment.

**Licenses and certificates required:**

Current CPR Certification

Possession of valid and appropriate California Driver's License

**Working Conditions**

- Duties are performed indoors and outdoors.
- Work requires standing and walking for prolonged periods.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact via email, in person, or on the telephone with executive, management, supervisory, academic and classified staff and the general public.
- Work requires travel to other offices or locations to attend meetings or conduct work.

**Physical Demands:**

- Ability to lift, carry, and/or move objects weighing up to 50 pounds.
- Sit or stand for extended periods of time.
- Bend and twist, push and pull, stoop, kneel.
- Reach in all directions.
- Frequent lifting, pushing and/or carrying of objects weighing up to 25 pounds with occasional heavy work.

**Special Qualification:**

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R2022  
07/2016  
R8/99  
R10/85

## **EQUIPMENT TECHNICIAN**

### **DEFINITION:**

Under supervision of the ~~Associate Dean/Athletic Director, Kinesiology, Recreation and Athletics~~appropriate administrator, the incumbent issues, receives stores and repairs the athletic equipment and supplies used in physical education and the competitive sports programs. This classification supports the ~~Athletic Equipment Manager~~Equipment Specialist I and is responsible for assigned duties associated with the college's intercollegiate athletics and physical education programs. The incumbent values and promotes the mission and vision of the college.

### **CLASS CHARACTERISTICS:**

Under limited supervision the incumbent performs custodial and maintenance duties in and around athletic facilities; troubleshoots, performs minor repairs; responds to emergency calls for service; implements setups and takedown for a wide variety of athletic and college events and performs a variety of custodial services, including event setups and teardowns specific to the Athletic Department and facilities.

### **ESSENTIAL FUNCTIONS:**

1. Plans, coordinates, and participates in the thorough cleaning of college athletic facilities on a daily basis and performs deep cleaning measures during recess/vacation periods.
2. Orders and maintains inventory, and distributes custodial supplies for restocking and cleaning.
3. Performs minor maintenance and repairs to custodial equipment, athletic equipment, and athletic facilities.
4. Assists in moving and arranging furniture and equipment, and setting up buildings and rooms for events.
5. Secures athletic buildings and related facilities.
6. Reports safety, security, sanitary, and fire concerns or hazards.
7. Recruits, trains, ~~supervises~~oversees, evaluates, and processes timesheets for student workers in athletics.
8. Prepares and assists with the preparation of inventory records of athletic clothing, equipment, and other records as required ensuring that items are properly issued, returned, laundered, and are in good condition before storing.
9. Responsible for seeing that all equipment issued to athletes is returned: inspects clothing and equipment for the need it repairs: repairs all equipment.
10. Assist game referees with getting room to regroup. (this includes meeting area and safe entry/exit from athletic contest).
11. Assembling and fixing equipment.
12. Assist with parking coordination for the visiting team.
13. Assists visiting teams and coaches. (this includes showing visiting team locker room).
14. ~~Coordinates~~Supports student ~~support~~employees for athletic concession stand operations; purchases inventory and maintains records for concession operations.

15. Assists in troubleshooting and coordination of audio-visual equipment, electronics, scoreboards, recording devices, camera equipment, public address systems, and radios to support for athletics.
16. ~~Oversees~~ Assist with purchasing process; receivables, invoice reconciliation and payment approval for merchandise distributions, reconciliation for damages/short and stores or distributes acquisitions as necessary.
17. ~~Assists with travel logistics and covering practices.~~
18. ~~17.~~ Perform set-up and break down for all sporting home contests, community and AHC events.
19. ~~Ensure playing fields and courts are prepared for teams' practice and games (the~~
20. ~~18.~~ Includes goal nets, pulling and pushing in and out basketball bleachers, chalk softball field, press box, electronics and restrooms)
21. ~~19.~~ Train and educate, and oversee student staff on proper event/game day procedures.
22. ~~Manage student staff on game days.~~
23. ~~Assist with ticketing and reconciliation operations for athletic events.~~
24. ~~Take and pass the requirement CCCAA test.~~
24. Perform other general-related office duties as assigned by the Associate Director of Athletics.

### **MINIMUM QUALIFICATIONS:**

#### **Knowledge of:**

- Equipment, materials and supplies used in a college athletic and physical education program;
- Fitting of football safety equipment;
- Basic methods of cleaning and maintaining athletic uniforms and equipment;
- Proper cleaning and sanitary practices required for custodial work;
- Basic safe work practices related to custodial work;
- Storage and inventory methods;
- Care and use of custodial materials, chemicals, and equipment.

#### **Demonstrated ability to:**

- Ability to collaborate with student athletes, faculty and staff;
- Facilitate communication in completing tasks with other staff;
- Make repairs to athletic clothing and equipment;
- Operate a sanitary laundry service for athletic clothing and supplies;
- Properly clean and maintain athletic facilities;
- Maintain simple records;
- Understand and carry out oral and written directions.
- Pass California Community College Athletic Association compliance exam (CCCAA)
- 

#### **Education and Experience:**

High School or General Education Degree required. Individuals possessing the knowledge and abilities listed above are considered to possess the necessary education and experience.

**License and other requirements:****Possession of a valid and appropriate California driver's license**

Current CPR Certification.

**Working Conditions:**

- Duties are performed indoors and outdoors.
- Work requires standing and walking for prolonged periods.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact via email, in person, or on the telephone with executive, management, supervisory, academic and classified staff and the general public.
- Work requires travel to other offices or locations to attend meetings or conduct work.

**Physical Demands:**

- Ability to lift, carry, and/or moves objects weighing up to 50 pounds.
- Sit or stand for extended periods of time.
- Bend and twist, push and pull, stoop, kneel.
- Reach in all directions.
- Frequent lifting, pushing and/or carrying of objects weighing up to 25 pounds with occasional heavy work.

**Special Qualification:**

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 01/2020

R 10/2019

R 07/2016

07/2013

**CONSENT ITEM**

|   |                             |
|---|-----------------------------|
| To: Board of Trustees   | Date:<br><br>March 21, 2023 |
| From: Superintendent/President  |                             |
| Subject: Acceptance of Grants Approved and Review of Grant Proposal Submitted | Item Number: 11.Q.          |
| Institutional Goal: Accreditation Standard III                                | Enclosures: Page 1 of 2     |

**BACKGROUND****Acceptance of Grants Approved**

Institutional Grants has been notified of funding for the following grants in the amount of \$31,000.

1. Santa Barbara County First 5 (\$10,000.00)

The college applied for \$10,000.00 in funding from the Santa Barbara County First 5, to fund a lending library for families utilizing the Orfalea Children's Center. This grant includes the purchase of books in Spanish and English, reading furniture, and shipping.

No matching funds are required. The project period is January 23, 2023 to June 30, 2023. (Submitted by Maria Suarez)

2. Santa Barbara County First 5 (\$1,000.00)

The college applied for \$1,000.00 in funding from the Santa Barbara County First 5, to support Orfalea Children Center's outdoor exploration through additional outdoor furniture.

No matching funds are required. The project period is January 23, 2023 to June 30, 2023. (Submitted by Maria Suarez)

(continued)

**FISCAL IMPACT**

1. Santa Barbara County First 5 (\$10,000.00)
2. Santa Barbara County First 5 (\$1,000.00).
3. California Community College Chancellor's Office: Zero Textbook Cost (ZTC) Program (\$20,000.00)

**RECOMMENDATION**

Staff recommends the board of trustees accept these contracts for a total of \$31,000 in restricted funds to the district and review the grant proposal as submitted.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br><br>Kevin G. Walthers | Final Disposition: |
|---|--------------------|

3. California Community College Chancellor's Office: Zero Textbook Cost (ZTC) Program (\$20,000.00)

The college was allocated \$20,000 to begin planning the development and implementation of a ZTC degree or certification program.

No matching funds are required. The project period is January 23, 2023 to June 30, 2023. (Submitted by Robert Curry and Mary Patrick)

Review of Grant Proposal Submitted

Institutional Grants submitted the following grant application for \$350,000 in requested funds:

1. USDA – Office of Urban Agriculture: Student Farm Grant (\$350,000)

The primary goal of the Urban Agriculture and Innovative Production (UAIP) pilot project is to support the development of urban agriculture and innovative production. The implementation project supports higher wage job training, food production in indoor spaces, best environmental practices through indoor organic farming, and ergonomic benefits of greenhouse food production. We hope to fund a greenhouse to train students in modern agriculture practices.

No matching funds are required. The project period is September 30, 2023 to October 31, 2026. (Submitted by Sean Abel and Erin Krier)



**ACTION ITEM**

|  |                             |
|--|-----------------------------|
| To: Board of Trustees  | Date:<br><br>March 21, 2023 |
| From: Superintendent/President   |                             |
| Subject: Election of California Community College Trustees (CCCT) Board of Directors | Item Number: 13.A.          |
| Institutional Goal: Accreditation Standard IV  | Enclosures: Page 1 of 2     |

**BACKGROUND**

The election of members to the California Community College Trustees (CCCT) Board of Directors takes place each year between March 10 and April 25. There are nine (9) seats up for election with seven (7) incumbents running.

Each community college district board shall have one vote for each of the nine vacancies on the CCCT Board of Directors. Only one vote may be cast for any nominee or write-in candidate. The nine candidates who receive the most votes will serve a three-year term. The votes will be collected via eBallot, thus no sample ballot is included. Voting instructions will be sent to Carmen Camacho, executive assistant to the superintendent/president and board of trustees, closer to the start of the voting period.

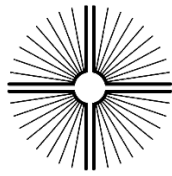
**FISCAL IMPACT**

None

**RECOMMENDATION**

Staff recommends that the board of trustees vote for up to nine (9) candidates to serve on the California Community College Trustees Board of Directors.

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| Administrator Initiating Item:<br><br>Kevin G. Walthers | Final Disposition: |
|---|--------------------|



# COMMUNITY COLLEGE LEAGUE OF CALIFORNIA

## 2023 CCCT BOARD ELECTION CANDIDATES LISTED IN SECRETARY OF STATE'S RANDOM DRAWING ORDER OF DECEMBER 15, 2022

**VOTING WILL TAKE PLACE VIA EBALLOT**

**SELECT NO MORE THAN NINE (9) CANDIDATES**

1. Barry Snell, Santa Monica CCD \*
2. Mary Strobridge, San Luis Obispo County CCD
3. Loren Steck, Monterey Peninsula CCD \*
4. Suzanne Lee Chan, Ohlone CCD \*
5. Marisa Perez, Cerritos CCD \*
6. Marcia Milchiker, South Orange County CCD
7. Deana Olivares-Lambert, Chaffey CCD
8. Barbara Dunsheath, North Orange County CCD \*
9. Jonathan Abboud, Santa Barbara CCD
10. Hortencia Armendariz, Imperial CCD
11. Roberto Rodriguez, Palomar CCD
12. Carmen Ramirez, Merced CCD \*
13. Milton Richards, Yosemite CCD
14. Michael Rives, Antelope Valley CCD
15. Andra Hoffman, Los Angeles CCD \*
16. Gregory Hanna, Siskiyou CCD

\* Incumbent

**ACTION ITEM**

|  |                             |
|--|-----------------------------|
| To: Board of Trustees  | Date:<br><br>March 21, 2023 |
| From: Superintendent/President   |                             |
| Subject: Resolution 23-01 Authorization for Payment for Board Member's Absence | Item Number: 13.B.          |
| Institutional Goal: Accreditation Standard I                                   | Enclosures: Page 1 of 2     |

**BACKGROUND**

Pursuant to Education Code Section 72425(d), board members may be paid for meetings when they are absent due to illness, jury duty, district business, or hardship, if the board adopts a resolution verifying that the absence is excused.

The code section reads as follows:

“A member may be paid for any meeting when absent if the board, by resolution duly adopted and included in its minutes, finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district.”

The resolution approves payment to Trustees Enciso, Levy, and Zacarías for one absence each.

**FISCAL IMPACT**

The cost to the district is \$252 per person and was included in the 2022-2023 budget.

**RECOMMENDATION**

Staff recommends the adoption of Resolution 23-01 Authorization of Payment for Board Member's Absence affirming that Trustees Enciso's absence from the November 15, 2022 meeting, and Trustees Levy's and Zacarías' absence from the January 17, 2023 meeting, were of a nature to warrant full payment.

|   |                    |
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| Administrator Initiating Item:<br><br>Kevin G. Walthers | Final Disposition: |
|---|--------------------|

## RESOLUTION 23-01

A RESOLUTION OF THE BOARD OF TRUSTEES OF  
THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
AUTHORIZATION OF PAYMENT FOR BOARD MEMBER'S ABSENCE

Whereas, Education Code states:

“A member may be paid for any meeting when absent if the board, by resolution duly adopted and included in its minutes, finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district.”

Whereas, Trustee Enciso was absent from the board meeting of November 15, 2022.

Whereas, Trustee Levy was absent from the board meeting on January 17, 2023.

Whereas, Trustee Zacarías was absent from the board meeting on January 17, 2023.

Now, therefore, be it resolved that the Allan Hancock Joint Community College Board of Trustees affirms that Alejandra Enciso's absence on November 15, 2022, Suzanne Levy's absence on January 17, 2023, and Hilda Zacarías absence on January 17, 2023, from the regularly scheduled board meeting were of a nature to warrant full payment to them for those meetings.

Adopted this 21<sup>st</sup> day of March, 2023 on a motion made by Trustee \_\_\_\_\_, seconded by Trustee\_\_\_\_\_.

Ayes:

Noes:

Abstentions:

Absent:

CERTIFIED BY AND ATTESTED TO:

\_\_\_\_\_  
Secretary to the Board of Trustees

**INFORMATION ITEM**

|  |                         |
|--|-------------------------|
| To: Board of Trustees                          | Date: March 21, 2023    |
| From: Superintendent/President                 | Item Number: 14.A.      |
| Subject: Employee Resignations and Retirements | Enclosures: Page 1 of 1 |

**BACKGROUND**

The superintendent/president has accepted the following:

**Resignation(s)**

| Employee Name              | Position   | Department                             | Effective Date  | Employment Date |
|----------------------------|--|--|-----------------|-----------------|
| Cohn, Kellye               | Associate Professor, Librarian                     | Library and Learning Resource Center   | 08/01/23        | 08/17/17        |
| Jones, Devon               | Office Service Technician                          | Career Center                          | 03/17/23        | 01/03/23        |
| Reynolds, Thomas           | HR Operations Coordinator                          | Human Resources                        | 06/01/23        | 04/21/21        |
| Scott, Andre               | Interim Women's Basketball Coach/Event Coordinator | Athletics                              | 03/06/23        | 05/13/21        |
| <b>Jackson, Michael</b>    | <b>Director, EOPS and Outreach</b>                 | <b>EOPS/CARE/CAFYES &amp; CalWORKS</b> | <b>04/03/23</b> | <b>11/7/23</b>  |
| <b>Reynolds, Alexandra</b> | <b>EOPS Program Coordinator</b>                    | <b>EOPS/CARE/CAFYES &amp; CalWORKS</b> | <b>6/01/23</b>  | <b>01/01/17</b> |

**Retirement**

| Employee Name          | Position                             | Department              | Effective Date | Employment Date |
|------------------------|--------------------------------------|-------------------------|----------------|-----------------|
| Henretta, Joan         | Financial Aid Technical Specialist   | Financial Aid           | 12/01/23       | 01/27/97        |
| <b>Reyes, Griselda</b> | <b>Technical Services Specialist</b> | <b>Student Services</b> | <b>8/01/23</b> | <b>12/06/89</b> |

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br>Ruben Ramirez | Final Disposition: |
|---|--------------------|

**INFORMATION ITEM**

|  |                             |
|--|-----------------------------|
| To: Board of Trustees                          | Date:<br><br>March 21, 2023 |
| From: Superintendent/President                 |                             |
| Subject: Facilities Master Plan Progress       | Item Number: 14.B.          |
| Institutional Goal: Accreditation Standard III | Enclosures: Page 1 of 1     |

**BACKGROUND**

On January 12, 2021, the board of trustees authorized solicitation of request for proposals (RFP) for the development of a new Facilities Master Plan. On March 1, 2021, proposals were due and six responsive proposals were received from qualified architectural firms. An evaluation committee of five district representatives from the Facilities Council reviewed and evaluated the proposals. PBK-WLC + ALMA, 19six Architects, and tBP/Architecture, Inc. were short-listed and interviewed. Of the three firms interviewed, 19six Architects was unanimously chosen as the firm that would provide the best value for the district.

The board awarded the contract for the development of a new Facilities Master Plan to 19six Architects on May 11, 2021. Since that time, they have performed both a qualitative evaluation and a quantitative assessment of district facilities, compiled voluminous amounts of information, and have prepared an initial draft of the final plan.

Representatives of 19six Architects will be present to discuss the finalization of the plan.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br><br>Eric D. Smith | Final Disposition: |
|---|--------------------|

**INFORMATION ITEM**

|                     |   |                             |
|---------------------|---|-----------------------------|
| To:                 | Board of Trustees   | Date:<br><br>March 21, 2023 |
| From:               | Superintendent/President  |                             |
| Subject:            | Monthly Report, Associate Superintendent/Vice President, Academic Affairs | Item Number: 14.C.          |
| Institutional Goal: | Ed Master Plan Goal C. Student Progression through Program of Study       | Enclosures: Page 1 of 2     |

**BACKGROUND****34<sup>th</sup> Annual Architectural Design Competition (ADC)**

On Tuesday, February 28, local retired architect David Goldstein, his team of architects, Board President Greg Pensa, and Saad Sadig, associate professor, architecture, hosted the 34<sup>th</sup> Annual ADC. The event was a huge success as 50 students from more than 10 area high schools competed in a day-long drafting competition. At the end of the event, architect judges reviewed the completed work and selected students to continue to the final round on Saturday, March 4, 2023 at Dunn School.

Special thanks to the Santa Ynez Valley Rotary Club for sponsoring the event.

**Administration of Justice: Connecting with Community**

Kurt Kruse, assistant professor/program coordinator, Administration of Justice, in partnership with the Santa Maria Police Department, in a continual effort to provide additional career/educational student pathways, has 30 Administration of Justice students participating in a community Law Enforcement Academy sponsored by the Santa Maria Police Department. This six-week course provides the students with an introduction to the cities police department where they learn about police operations, crime laboratory functions, crisis negotiations, traffic enforcement, and are introduced to the less lethal and firearms range course.

Each student will receive a certificate of completion and be invited to play a vital role in the departments community services efforts. This is just one way the Administration of Justice program is connecting with the community by creating real world, relevant, workforce professional development for students while they are pursuing careers in law enforcement, courts, and corrections.

**Agriculture Technology Industry Event**

On February 23, faculty member Erin Krier partnered with Western Growers Association to host a regional industry event convening over 50 agriculture representatives from the region. Dr. Walthers helped host much of the event as industry representatives discussed the use of technology with the agriculture industry. Panels of industry professionals and agriculture educators answered and spoke to relevant agriculture technology topics and the event culminated in a catered dinner for participants.

Special thanks to Holly Nolan Chavez, Carrie Peterson, Santa Maria Joint Union High School District, and Career Technical Education for their support of the event.

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| Administrator Initiating Item:<br><br>Robert Curry | Final Disposition: |
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### Allan Hancock College Second Annual Future Farmers of America (FFA) Field Day

On February 18, the agriculture department hosted the second annual FFA Field Day. There were nearly 200 students from 21 high schools across the state of California who competed in soil and land evaluation, vegetable crop judging, veterinary science, and nursery/landscape contests. Everyone enjoyed their visit to our campus and we all survived the chaos!

Several departments supported the event. Facilities, Campus Police, Campus Graphics, Strong Workforce, and all of the administrative support was immeasurable. It was heartwarming to see swarms of FFA students connecting with our students, our industry partners, and our faculty.

KSBY did a story on the event: <https://www.ksby.com/news/local-news/allan-hancock-college-hosts-second-annual-ffa-field-day>



### Skills USA Regional Championships Results

Students across many areas of interest competed in the annual regional competitions in February. Seventeen students will advance to Skills USA State competitions in Career Technical Education and Leadership.

A big thank you to our board of trustees, administration, faculty advisors and staff for supporting our students. Without this support, our students would not have this opportunity to apply their learned skills.

#### Results:

- **Automotive Service Technology:** Alejandro Solorio (Gold), Bryan Jacobo (Silver)
- **Baking & Pastry:** Thomas Campo (Gold), Jaime Gutierrez (Silver)
- **Computer Programming:** Jovany Cardenas (Gold)
- **Criminal Justice:** Joshua Rodenberger (Gold)
- **Culinary Arts:** Patrica Heyden (Gold), Jose Hernandez (Silver)
- **Cyber Security:** Hailey Salas & Jocelyn Mejia (Gold)
- **Extemporaneous Speaking:** Kierstin Law (Gold)
- **Job Skills Demo A:** Natalia Victorino (Gold) Genesis Reyes (Silver)
- **Medical Math:** Valeria Morales (Gold)
- **Prepared Speech:** Cesar Jimenez (Gold), Blanca Antonio (Silver)
- **Restaurant Service:** Kristy Soriano (Gold)

In April, our Skills USA team will head to Ontario, California to compete at the state championships.



**INFORMATION ITEM**

|                     |   |                             |
|---------------------|---|-----------------------------|
| To:                 | Board of Trustees   | Date:<br><br>March 21, 2023 |
| From:               | Superintendent/President  |                             |
| Subject:            | Monthly Report, Associate Superintendent/Vice President, Student Services | Item Number: 14.D.          |
| Institutional Goal: | Accreditation Standard II   | Enclosures: Page 1 of 1     |

**BACKGROUND**
**Hancock Promise Outreach Efforts**

The spring term is traditionally when outreach teams in student services hone in on supporting our local high school seniors get ready to enroll in their first term as college students at Allan Hancock College. However, this work starts well before then, ensuring time to review, plan, and articulate our goals with our high school partners. Over the last seven months, our team has reviewed the AHC Promise steps, engaged with our high school partners, and implemented updates to our processes to maximize our efforts to enroll our incoming first-time new students on their priority registration date. In support of this goal, we have recently launched a new and improved online orientation with up-to-date content and will host a Registration Rally for our incoming Hancock Promise cohort on Friday and Saturday, April 28-29 at the Santa Maria campus and Lompoc Valley Center.

High school seniors who meet the first three steps of the Hancock Promise – application for admission, orientation, and financial aid application (FAFSA/CDAA) – are invited to attend our Promise Registration Rally. We plan on hosting over 1,000 students at the two-day event and providing each of them with the following:

- A first semester education plan
- Registration into twelve (12) or more units with English and/or Math on their schedule
- Individualized financial aid award review
- Networking opportunity with other students within their area of interest and with AHC program representatives
- Connection to their academic counselor and support staff
- A student success bag with supplies.

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| Administrator Initiating Item:<br><br>Genevieve Siwabessy | Final Disposition: |
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**INFORMATION ITEM**

|  |                             |
|--|-----------------------------|
| To: Board of Trustees  | Date:<br><br>March 21, 2023 |
| From: Superintendent/President                                     |                             |
| Subject: Monthly Report Vice President Institutional Effectiveness | Item Number: 14.E.          |
| Institutional Goal: Accreditation Standard II                      | Enclosures: Page 1 of 2     |

**BACKGROUND****Planning Retreat 2023**

The office of Institutional Effectiveness (IE), along with Institutional Effectiveness Council (IEC), has been busy planning this year's annual planning retreat which will be held on Friday, April 7 from 8:30 to 3:00 at the Santa Maria Inn. Dr. Murphy presented IEC's recommendations for the planning retreat at the March 6 College Council meeting.

The focus of this year's planning retreat will be the prioritization, integration, and implementation of activities identified across multiple college-wide plans, including Educational Master Plan, Student Equity, Guided Pathways, Promise Inquiry, Quality Focus Essay, Outreach, AB 705, Technology, Facilities, Equal Employment Opportunity (EEO), Strong Workforce, and Hispanic Serving Institutions Department of Education Title 5 grant. Thus, the list of activities to prioritize evolve from college-wide efforts involving considerable input from across the college.

Prioritization of planning activities is intended to help organize and focus resources towards high impact initiatives that may be difficult to otherwise undertake. Activities not prioritized may still be implemented through mechanisms such as program planning, success teams, councils, and committees. The intent of this event is to bring clarity and consensus to institutional priorities.

A draft list of invitees was also provided to the council to ensure feedback from constituency groups. The list includes employees from all councils, Academic Senate Exec, CSEA Exec, faculty leads on success teams and SEAP committee, as well as AHC faculty, staff, and managers connected to one or more related planning initiative. Academic Senate and CSEA were encouraged to nominate additional participants per the invitation list.

**Drop Survey Presentation**

Institutional Effectiveness presented drop survey data at Student Learning Council on February 22, 2023. The student drop survey was implemented in fall 2020 and asks the reasons for dropping the course(s), if student talked with anyone about their decision to drop, plans for taking the drop course(s) in the future, and if they would like to be contacted by someone at the college for follow-up. Additionally, students could answer an optional open-ended question to provide any details on how the college could improve student experience or prevent the student from dropping the class(es).

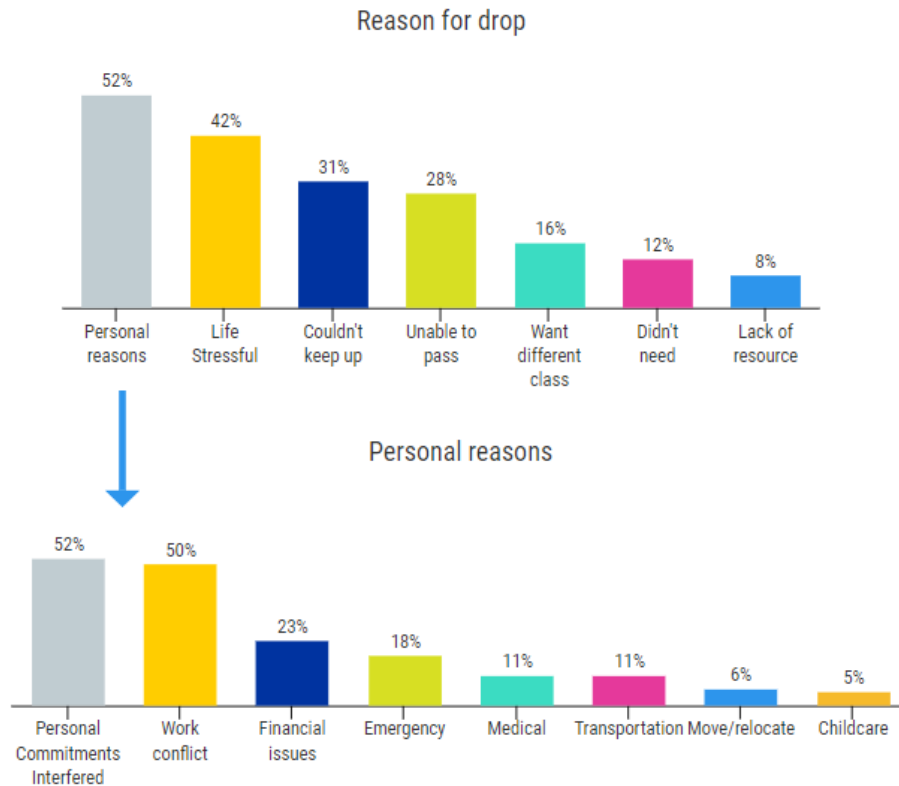
Initially, the survey was emailed to students after they had dropped a class. This yielded approximately 500 surveys per semester. In fall 2022, the survey questions were updated and a new process for collecting survey responses was implemented. Students now complete the drop survey when they drop the class in the Hancock portal. This has increased the number of surveys submitted. In fall 2022, 750 students completed the drop survey questions.

More than half of students surveyed said they dropped the course(s) for personal reasons (52 percent), followed by stressful life (42 percent), couldn't keep up (31 percent), unable to pass (28 percent), wanted a different class (16 percent), didn't need (12 percent) and lack of resources (8 percent). For the students who selected personal reasons as their reason for dropping, the most frequent reason was personal commitments interfered (52 percent), work conflict (50 percent), financial issues (23 percent), emergency (18 percent), medical (11 percent), transportation (11 percent), move/relocate (6 percent), and childcare issues (5 percent).

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| Administrator Initiating Item:<br><br>Paul M. Murphy | Final Disposition: |
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A retention specialist is assigned to follow-up with any student who requests to be contacted for follow-up. To date, 189 students have been contacted. The goal of this outreach is to listen to student concerns and connect students to resources that will improve success and retention in the future.

After reviewing drop data results, discussion centered on strategies for preventing students from dropping classes, drop policies, and suggestions for further analysis.



**INFORMATION ITEM**

|  |                             |
|--|-----------------------------|
| To: Board of Trustees  | Date:<br><br>March 21, 2023 |
| From: Superintendent/President                                   |                             |
| Subject: Monthly Report, Executive Director, College Advancement | Item Number: 14.F.          |
| Institutional Goal: Ed Master Plan Goal A. Connect with Students | Enclosures: Page 1 of 1     |

**BACKGROUND****Success! Fine Arts Complex Grand Opening Event**

Public Affairs and Communications (PAC) and College Advancement led the planning of the Fine Arts Complex Grand Opening event on Feb. 24. Despite the torrential downpour, the event was a resounding success. More than 300 guests joined to celebrate the ribbon cutting ceremony and then participated in the self-guided tours, where they had a chance to interact with fine arts faculty and students. In total, the evening included 20 self-guided tour-stops (demonstrations, exhibits, and information tables).

Public Affairs is particularly proud of the strategic promotion and advertising campaign. Here are data and highlights from the campaign, which ran from Jan. 24 - Feb. 24:

- The campaign netted more than 500,000 impressions across all paid and free digital media.
- Digital advertisements resulted in 610 clicks.
- Top performing digital ads were with the Santa Maria Times, which netted 183,987 impressions and 292 clicks.
- The event landing webpage received 1,701 page views.
- The event landing page was the 7th most visited page on the college's website in the weeks leading up to the event.
- The bit.ly link for the event (used in all print and digital marketing) netted 1,284 clicks.

Non-digital ads included: posters, banners, flyers, newspaper ads, and paid advertising on the two regional NPR stations (KCLU and KCBX).

Additionally, the event garnered frontpage news the following day in the Santa Maria Times and excellent news coverage elsewhere. PAC also created a recap video, which is posted on the college's YouTube page. Many thanks to all those who helped put the event on: Fine Arts Department faculty and administrators, Facilities, College Advancement, Campus Graphics, President's Office, Public Safety, ASBG ambassadors and staff volunteers.

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| Administrator Initiating Item:<br><br>Jon Hooten | Final Disposition: |
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**INFORMATION ITEM**

|                     |   |                |             |
|---------------------|---|----------------|-------------|
| To:                 | Board of Trustees   | Date:          |             |
| From:               | Superintendent/President  | March 21, 2023 |             |
| Subject:            | Monthly Report, Associate Superintendent/Vice President, Finance and Administration | Item Number:   | 14.G.       |
| Institutional Goal: | Accreditation Standard III  | Enclosures:    | Page 1 of 2 |

**BACKGROUND**
**Budget Development**

In January, the Internal Revenue Service (IRS) provided a one-month extension to Californians residing in impacted counties due to the winter storms for filing their 2022 income taxes. Not long after, the Franchise Tax Board matched this action and extended the deadline for state income taxes to May 15, 2023.

As California continues to suffer from severe winter storms, the IRS has provided another five-month extension for nearly two-thirds of all Californians residing in one of the impacted counties, pushing the federal tax deadline to October 16, 2023.

On Thursday, March 2, 2023, the Franchise Tax Board, again, followed the IRS's action and extended the deadline for impacted California taxpayers to file their state income tax returns. In tax year 2020, taxpayers in these counties accounted for more than 99 percent of the total state income liability according to data from the Franchise Tax Board. As a result, the Governor and Legislature will be placed in the difficult position of building a 2023-24 budget predicated on uncertain revenues for the coming year. It remains to be seen whether the Chancellor's Office will extend the budget adoption timeline for community colleges like they did in fiscal year 2020-21.

**COVID-19 Recovery Block Grant**

The Resource Alignment Committee (RAC) has spent their last five meetings considering proposals on how to spend the \$5.1 million allocated to the district through the COVID-19 Recovery Block Grant. Using the COVID-19 Recovery Block Grant guidelines, the committee identified the highest area of need and asked committee members and their constituencies to submit proposals. The five proposals selected will be coming to the board as an information item on a future agenda.

(continued)

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| Administrator Initiating Item:<br><br>Eric D. Smith | Final Disposition: |
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**PCPA Stagecraft Building**

On April 5, 2021, the district received Division of the State Architect (DSA) plan approval for the proposed PCPA Stagecraft Building Project. This project consists of constructing 6,676 square feet of building in the southeast corner of parking lot 7 to house the PCPA costume and stagecraft functions displaced by the pending demolition of building O-300.

On November 9, 2021, the board of trustees authorized solicitation of bids for the construction of the PCPA Stagecraft Building Project. Bids were due on January 21, 2022, and five responsive bids were received. The lowest responsive bidder for the project was Quincon, Inc. with a total bid amount of \$5,226,499. The project is nearing completion and should be completed and occupied prior to the end of the fiscal year.



**INFORMATION ITEM**

|  |                          |
|--|--------------------------|
| To: Board of Trustees  | Date:                    |
| From: Superintendent/President   | March 21, 2023           |
| Subject: A Monthly Report on the Year-to-Date Financial Data for Various Funds | Item Number: 14.H.       |
| Institutional Goal: Accreditation Standard III                                 | Enclosures: Page 1 of 23 |

**BACKGROUND**

Attached are copies of financial statements for the following funds:

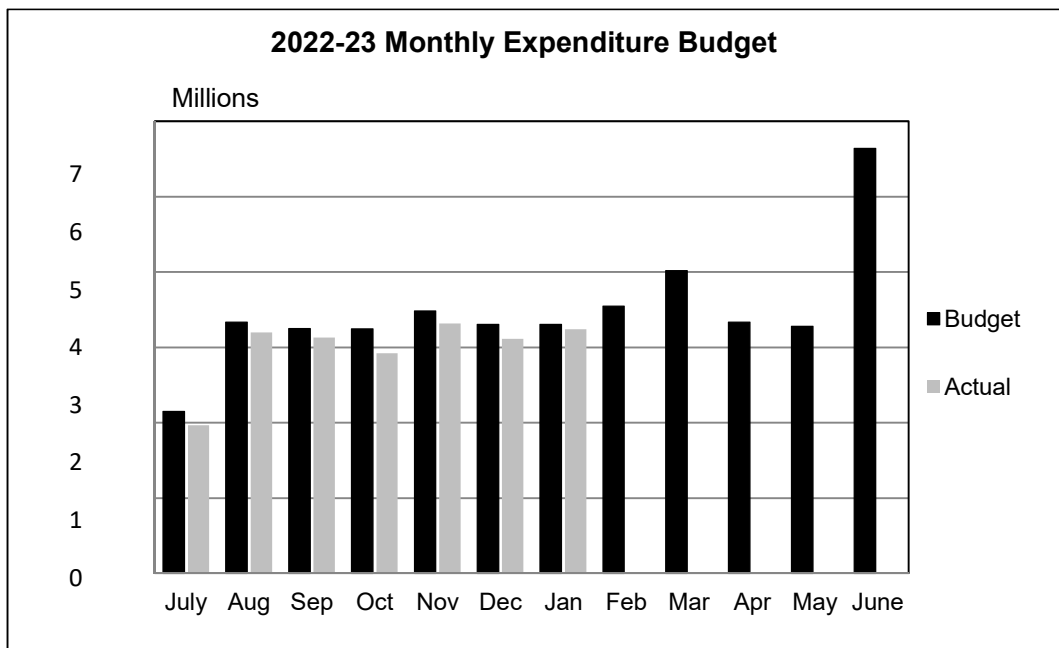
General Fund - Unrestricted  
 General Fund - Restricted  
 Child Development Fund  
 PCPA Fund  
 Capital Outlay Projects Fund  
 General Obligation Bond Building Fund  
 Dental Self-Insurance Fund  
 Property and Liability Self-Insurance Fund  
 Post-Employment Benefits Fund  
 Other Post-Employment Benefits (OPEB) Trust Summary  
 Associated Students Trust Fund  
 Student Representation Fee Trust Fund  
 Student Body Center Fee Trust Fund  
 Student Financial Aid Trust Fund  
 Scholarship and Loan Trust Fund  
 District Trust Fund  
 Student Clubs Agency Fund  
 Foundation Agency Fund  
 AHC Viticulture & Enology Foundation Agency Fund

The statements reflect year-to-date budgets and financial data.

|   |                    |
|---|--------------------|
| Administrator Initiating Item:<br><br>Eric D. Smith | Final Disposition: |
|---|--------------------|

### GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET

|                          | January<br>Budget | January<br>Expenditures | Percentage<br>Variance |
|--------------------------|-------------------|-------------------------|------------------------|
| Academic Salaries        | 2,397,506         | 2,390,333               | 99.70%                 |
| Classified Salaries      | 1,507,199         | 1,497,756               | 99.37%                 |
| Employee Benefits        | 1,247,548         | 1,241,895               | 99.55%                 |
| Supplies and Materials   | 169,939           | 105,456                 | 62.06%                 |
| Other Operating Expenses | 768,088           | 745,092                 | 97.01%                 |
| Capital Outlay           | 45,737            | 39,549                  | 86.47%                 |
| Other Outgo/Transfers    | <u>472,178</u>    | <u>464,343</u>          | 98.34%                 |
|                          | 6,608,195         | 6,484,424               | 98.13%                 |

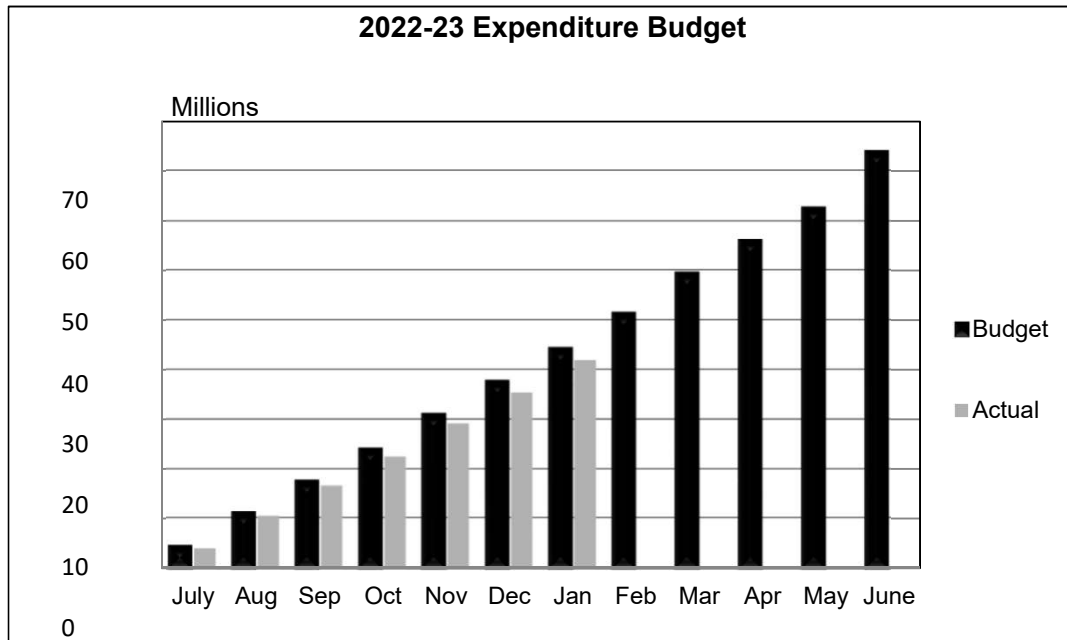




## GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET

### *Year to Date Expenditures*

|                          | July-January<br>Budget | July-January<br>Year to Date | Percentage<br>Variance |
|--------------------------|------------------------|------------------------------|------------------------|
| Academic Salaries        | 16,020,735             | 15,749,637                   | 98.31%                 |
| Classified Salaries      | 11,193,329             | 10,491,798                   | 93.73%                 |
| Employee Benefits        | 8,565,812              | 7,812,731                    | 91.21%                 |
| Supplies and Materials   | 1,083,261              | 913,727                      | 84.35%                 |
| Other Operating Expenses | 5,027,431              | 4,830,853                    | 96.09%                 |
| Capital Outlay           | 509,661                | 484,810                      | 95.12%                 |
| Other Outgo/Transfers    | <u>1,713,472</u>       | <u>1,494,146</u>             | 87.20%                 |
|                          | 44,113,701             | 41,777,702                   | 94.70%                 |



Allan Hancock College  
General Fund

Income Statement by Fund  
For Period Ending 01/31/2023

|  | <u>Unrestricted<br/>Budget</u> | <u>Unrestricted<br/>Actual</u> | <u>% Budget</u> | <u>Restricted<br/>Budget</u> | <u>Restricted<br/>Actual</u> | <u>% Budget</u> |
|--|--------------------------------|--------------------------------|-----------------|------------------------------|------------------------------|-----------------|
| <b>REVENUES</b>  |                                |                                |                 |                              |                              |                 |
| Federal Revenues   | \$ 34,200                      | \$ 640                         | 1.87%           | \$ 15,367,408                | \$ 4,004,619                 | 26.06%          |
| State Revenues   | 55,708,072                     | 30,864,118                     | 55.40%          | 28,027,767                   | 23,783,837                   | 84.86%          |
| Local Revenues   | 25,895,652                     | 15,401,224                     | 59.47%          | 1,916,200                    | 1,168,441                    | 60.98%          |
| Total REVENUES   | <u>81,637,924</u>              | <u>46,265,983</u>              | <u>56.67%</u>   | <u>45,311,375</u>            | <u>28,956,897</u>            | <u>63.91%</u>   |
| <b>EXPENDITURES</b>  |                                |                                |                 |                              |                              |                 |
| Academic Salaries  | 27,332,741                     | 15,749,637                     | 57.62%          | 3,803,606                    | 1,838,871                    | 48.35%          |
| Classified Salaries  | 19,277,412                     | 10,491,798                     | 54.43%          | 8,154,805                    | 2,986,234                    | 36.62%          |
| Employee Benefits  | 17,212,116                     | 7,812,731                      | 45.39%          | 3,516,491                    | 1,311,854                    | 37.31%          |
| Supplies and Materials   | 1,902,342                      | 913,727                        | 48.03%          | 3,500,401                    | 895,480                      | 25.58%          |
| Other Operating Exp. and Services                              | 8,922,113                      | 4,830,853                      | 54.14%          | 5,858,943                    | 1,792,425                    | 30.59%          |
| Capital Outlay   | 850,626                        | 484,810                        | 56.99%          | 6,105,803                    | 1,083,824                    | 17.75%          |
| Total EXPENDITURES   | <u>75,497,351</u>              | <u>40,283,556</u>              | <u>53.36%</u>   | <u>30,940,050</u>            | <u>9,908,689</u>             | <u>32.03%</u>   |
| Excess of Revenues Over/<br>(Under) Expenditures               | 6,140,573                      | 5,982,427                      |                 | 14,371,325                   | 19,048,208                   |                 |
| <b>OTHER FINANCING SOURCES(USES)</b>                           |                                |                                |                 |                              |                              |                 |
| Other Financing Sources  | 182,511                        | 195,886                        | 107.33%         | 140,768                      | 140,768                      | 100.00%         |
| Total OTHER FINANCING SOURCES (USES)                           | <u>182,511</u>                 | <u>195,886</u>                 | <u>107.33%</u>  | <u>140,768</u>               | <u>140,768</u>               | <u>100.00%</u>  |
| <b>OPERATING TRANSFERS OUT</b>                                 |                                |                                |                 |                              |                              |                 |
| Other Outgo  | 8,233,218                      | 1,494,146                      | 18.15%          | 9,967,211                    | 4,269,943                    | 42.84%          |
| Total OPERATING TRANSFERS OUT                                  | <u>8,233,218</u>               | <u>1,494,146</u>               | <u>18.15%</u>   | <u>9,967,211</u>             | <u>4,269,943</u>             | <u>42.84%</u>   |
| Excess of Revenues and Other<br>Financing Sources Over/(Under) | (1,910,134)                    | 4,684,167                      |                 | 4,544,882                    | 14,919,033                   |                 |
| <b>FUND BALANCE</b>  |                                |                                |                 |                              |                              |                 |
| Fund Balance, July 1st   | <u>22,599,154</u>              | <u>22,599,154</u>              |                 | <u>10,373,546</u>            | <u>10,373,546</u>            |                 |
| Current Balance  | <u>\$ 20,689,020</u>           | <u>\$ 27,283,321</u>           |                 | <u>\$ 14,918,428</u>         | <u>\$ 25,292,579</u>         |                 |

Allan Hancock College  
Child Development Fund

Income Statement by Fund  
For Period Ending 01/31/2023

|  | <u>Budget</u>     | <u>Actual</u>     | <u>% Budget</u> |
|--|-------------------|-------------------|-----------------|
| <b>REVENUES</b>                                  |                   |                   |                 |
| Federal Revenues                                 | \$ 221,023        | \$ 98,306         | 44.48%          |
| State Revenues                                   | 1,053,672         | 651,433           | 61.82%          |
| Local Revenues                                   | 776,222           | 88,845            | 11.45%          |
| Total REVENUES                                   | <u>2,050,917</u>  | <u>838,583</u>    | <u>40.89%</u>   |
| <b>EXPENDITURES</b>                              |                   |                   |                 |
| Academic Salaries                                | 255,598           | 128,149           | 50.14%          |
| Classified Salaries                              | 810,975           | 367,764           | 45.35%          |
| Employee Benefits                                | 179,602           | 83,873            | 46.70%          |
| Supplies and Materials                           | 563,914           | 35,171            | 6.24%           |
| Other Operating Exp. and Services                | 192,600           | 21,069            | 10.94%          |
| Capital Outlay                                   | 279,191           | 6,194             | 2.22%           |
| Total EXPENDITURES                               | <u>2,281,880</u>  | <u>642,219</u>    | <u>28.14%</u>   |
| Excess of Revenues Over/<br>(Under) Expenditures | (230,963)         | 196,363           |                 |
| <b>OTHER FINANCING SOURCES (USES)</b>            |                   |                   |                 |
| Other Financing Sources                          | 30,000            | 10,000            | 33.33%          |
| Total OTHER FINANCING SOURCES (USES)             | <u>30,000</u>     | <u>10,000</u>     | <u>33.33%</u>   |
| <b>FUND BALANCE</b>                              |                   |                   |                 |
| Fund balance, July 1                             | <u>418,513</u>    | <u>418,513</u>    |                 |
| Current Balance                                  | <u>\$ 217,549</u> | <u>\$ 624,876</u> |                 |

Allan Hancock College  
PCPA Fund

Income Statement by Fund  
For Period Ending  
01/31/2023

|   | <u>Budget</u>       | <u>Actual</u>       | <u>% Budget</u> |
|---|---------------------|---------------------|-----------------|
| <b>REVENUES</b>   |                     |                     |                 |
| Local Revenues  | \$ 2,244,147        | \$ 1,851,529        | 82.50%          |
| Total REVENUES  | <u>2,244,147</u>    | <u>1,851,529</u>    | <u>82.50%</u>   |
| <b>EXPENDITURES</b>   |                     |                     |                 |
| Classified Salaries   | 2,983,431           | 1,668,307           | 55.92%          |
| Employee Benefits   | 756,007             | 357,862             | 47.34%          |
| Supplies and Materials  | 417,491             | 134,898             | 32.31%          |
| Other Operating Exp. and Services   | 683,277             | 400,194             | 58.57%          |
| Capital Outlay  | 39,499              | 9,396               | 23.79%          |
| Total EXPENDITURES  | <u>4,879,705</u>    | <u>2,570,657</u>    | <u>52.68%</u>   |
| Excess of Revenues Over/<br>(Under) Expenditures  | (2,635,558)         | (719,128)           |                 |
| <b>OTHER FINANCING SOURCES (USES)</b>   |                     |                     |                 |
| Other Financing Sources   | 2,813,057           | 270,000             | 9.60%           |
| Total OTHER FINANCING SOURCES (USES)  | <u>2,813,057</u>    | <u>270,000</u>      | <u>9.60%</u>    |
| <b>OPERATING TRANSFERS OUT</b>  |                     |                     |                 |
| Other Outgo   | 1,070,650           | 533,935             | 49.87%          |
| Total OPERATING TRANSFERS OUT   | <u>1,070,650</u>    | <u>533,935</u>      | <u>49.87%</u>   |
| Excess of Revenues and Other<br>Financing Sources Over/(Under)<br>Expenditures and Other Uses | (893,151)           | (983,063)           |                 |
| <b>FUND BALANCE</b>   |                     |                     |                 |
| Fund balance, July 1  | <u>3,333,061</u>    | <u>3,333,061</u>    |                 |
| Current Balance   | <u>\$ 2,439,910</u> | <u>\$ 2,349,998</u> |                 |

Allan Hancock College  
Capital Outlay Project Fund

Income Statement by Fund  
For Period Ending 01/31/2023

|   | <u>Budget</u>        | <u>Actual</u>        | <u>% Budget</u> |
|---|----------------------|----------------------|-----------------|
| <b>REVENUES</b>   |                      |                      |                 |
| State Revenues  | \$ 6,704,278         | \$ 4,022,566         | 60.00%          |
| Local Revenues  | 25,000               | 103,644              | 414.58%         |
| Total REVENUES  | <u>6,729,278</u>     | <u>4,126,210</u>     | <u>61.32%</u>   |
| <b>EXPENDITURES</b>   |                      |                      |                 |
| Supplies and Materials  | 158,707              | 70,501               | 44.42%          |
| Other Operating Exp. and Services   | 115,862              | 18,928               | 16.34%          |
| Capital Outlay  | <u>23,115,560</u>    | <u>8,993,830</u>     | <u>38.91%</u>   |
| Total EXPENDITURES  | <u>23,390,129</u>    | <u>9,083,258</u>     | <u>38.83%</u>   |
| Excess of Revenues Over/<br>(Under) Expenditures  | (16,660,852)         | (4,957,048)          |                 |
| <b>OTHER FINANCING SOURCES (USES)</b>   |                      |                      |                 |
| Other Financing Sources   | <u>4,822,960</u>     | <u>522,960</u>       | <u>10.84%</u>   |
| Total OTHER FINANCING SOURCES (USES)  | <u>4,822,960</u>     | <u>522,960</u>       | <u>10.84%</u>   |
| <b>OPERATING TRANSFERS OUT</b>  |                      |                      |                 |
| Other Outgo   | <u>32,983</u>        | <u>32,983</u>        | <u>100.00%</u>  |
| Total OPERATING TRANSFERS OUT   | <u>32,983</u>        | <u>32,983</u>        | <u>100.00%</u>  |
| Excess of Revenues and Other<br>Financing Sources Over/(Under)<br>Expenditures and Other Uses | (11,870,875)         | (4,467,071)          |                 |
| <b>FUND BALANCE</b>   |                      |                      |                 |
| Fund balance, July 1  | <u>24,637,588</u>    | <u>24,637,588</u>    |                 |
| Current Balance   | <u>\$ 12,766,713</u> | <u>\$ 20,170,517</u> |                 |

Allan Hancock College  
General Obligation Bond Fund

Income Statement by Fund  
For Period Ending 01/31/2023

|  | <u>Budget</u>       | <u>Actual</u>        | <u>% Budget</u> |
|--|---------------------|----------------------|-----------------|
| <b>REVENUES</b>                                  |                     |                      |                 |
| Local Revenues                                   | \$ 75,000           | \$ 31,605            | 42.14%          |
| Total REVENUES                                   | <u>75,000</u>       | <u>31,605</u>        | <u>42.14%</u>   |
| <b>EXPENDITURES</b>                              |                     |                      |                 |
| Classified Salaries                              | 0                   | 0                    | 0.00%           |
| Employee Benefits                                | 0                   | 0                    | 0.00%           |
| Supplies and Materials                           | 500                 | 35                   | 6.91%           |
| Other Operating Exp. and Services                | 42,920              | 19,389               | 45.17%          |
| Capital Outlay                                   | <u>13,545,285</u>   | <u>4,251,676</u>     | <u>31.39%</u>   |
| Total EXPENDITURES                               | <u>13,588,705</u>   | <u>4,271,100</u>     | <u>31.43%</u>   |
| Excess of Revenues Over/<br>(Under) Expenditures | (13,513,705)        | (4,239,495)          |                 |
| <b>FUND BALANCE</b>                              |                     |                      |                 |
| Fund balance, July 1                             | <u>15,930,910</u>   | <u>15,930,910</u>    |                 |
| Current Balance                                  | <u>\$ 2,417,204</u> | <u>\$ 11,691,415</u> |                 |

Allan Hancock College  
Dental Self Insurance Fund

Income Statement by Fund  
For Period Ending 01/31/2023

|   | <u>Budget</u>     | <u>Actual</u>     | <u>% Budget</u> |
|---|-------------------|-------------------|-----------------|
| <b>REVENUES</b>   |                   |                   |                 |
| Local Revenues  | \$ 685,000        | \$ 182,825        | 26.69%          |
| Total REVENUES  | <u>685,000</u>    | <u>182,825</u>    | <u>26.69%</u>   |
| <b>EXPENDITURES</b>   |                   |                   |                 |
| Other Operating Exp. and Services   | 636,000           | 403,515           | 63.45%          |
| Total EXPENDITURES  | <u>636,000</u>    | <u>403,515</u>    | <u>63.45%</u>   |
| Excess of Revenues Over/<br>(Under) Expenditures  | 49,000            | (220,690)         |                 |
| <b>OPERATING TRANSFERS OUT</b>  |                   |                   |                 |
| Other Outgo   | 182,511           | 182,511           | 100.00%         |
| Total OPERATING TRANSFERS OUT   | <u>182,511</u>    | <u>182,511</u>    | <u>100.00%</u>  |
| Excess of Revenues and Other<br>Financing Sources Over/(Under)<br>Expenditures and Other Uses | (133,511)         | (403,201)         |                 |
| <b>FUND BALANCE</b>   |                   |                   |                 |
| Fund balance, July 1  | <u>901,323</u>    | <u>901,323</u>    |                 |
| Current Balance   | <u>\$ 767,812</u> | <u>\$ 498,122</u> |                 |

Allan Hancock College  
Self Ins - Property & Liab. Fund

Income Statement by Fund  
For Period Ending 01/31/2023

|  | <u><b>Budget</b></u> | <u><b>Actual</b></u> | <u><b>% Budget</b></u> |
|--|----------------------|----------------------|------------------------|
| <b>REVENUES</b>                                  |                      |                      |                        |
| Local Revenues                                   | \$ 4,000             | \$ 1,832             | 45.80%                 |
| Total REVENUES                                   | <u>4,000</u>         | <u>1,832</u>         | <u>45.80%</u>          |
| <b>EXPENDITURES</b>                              |                      |                      |                        |
| Supplies and Materials                           | 20,502               | 11,772               | 57.42%                 |
| Other Operating Exp. and Services                | 20,422               | 11,496               | 56.30%                 |
| Capital Outlay                                   | 10,000               | 15,079               | 150.79%                |
| Total EXPENDITURES                               | <u>50,923</u>        | <u>38,347</u>        | <u>75.30%</u>          |
| Excess of Revenues Over/<br>(Under) Expenditures | (46,923)             | (36,515)             |                        |
| <b>OTHER FINANCING SOURCES (USES)</b>            |                      |                      |                        |
| Other Financing Sources                          | 0                    | 15,498               | 0.00%                  |
| Total OTHER FINANCING SOURCES (USES)             | <u>0</u>             | <u>15,498</u>        | <u>0.00%</u>           |
| <b>FUND BALANCE</b>                              |                      |                      |                        |
| Fund balance, July 1                             | <u>923,163</u>       | <u>923,163</u>       |                        |
| Current Balance                                  | <u>\$ 876,240</u>    | <u>\$ 902,146</u>    |                        |



Allan Hancock College  
Post Employment Benefits Fund

Income Statement by Fund  
For Period Ending 01/31/2023

|  | <u><b>Budget</b></u> | <u><b>Actual</b></u> | <u><b>% Budget</b></u> |
|--|----------------------|----------------------|------------------------|
| <b>REVENUES</b>                                  |                      |                      |                        |
| Local Revenues                                   | \$ 4,000             | \$ 1,989             | 49.72%                 |
| Total REVENUES                                   | <u>4,000</u>         | <u>1,989</u>         | <u>49.72%</u>          |
| <b>EXPENDITURES</b>                              |                      |                      |                        |
| Other Operating Exp. and Services                | <u>31,300</u>        | <u>3,300</u>         | <u>10.54%</u>          |
| Total EXPENDITURES                               | <u>31,300</u>        | <u>3,300</u>         | <u>10.54%</u>          |
| Excess of Revenues Over/<br>(Under) Expenditures | (27,300)             | (1,311)              |                        |
| <b>FUND BALANCE</b>                              |                      |                      |                        |
| Fund balance, July 1                             | <u>1,007,687</u>     | <u>1,007,687</u>     |                        |
| Current Balance                                  | <u>\$ 980,387</u>    | <u>\$ 1,006,376</u>  |                        |

02391104  
 34- -01-B -61 -035-04  
 0101 -11-03818-04



RHBPT-HANCOCK-DELEGATED DISCRETION  
 ACCOUNT 6746018043

Period from January 1, 2023 to January 31, 2023

## MARKET AND COST RECONCILIATION

|                                      | 01/31/2023<br>MARKET | 01/31/2023<br>BOOK VALUE |
|--------------------------------------|----------------------|--------------------------|
| <b>Beginning Market And Cost</b>     | <b>8,928,520.98</b>  | <b>10,046,964.37</b>     |
| <b>Investment Activity</b>           |                      |                          |
| Interest                             | 5.90                 | 5.90                     |
| Dividends                            | 10,119.10            | 10,119.10                |
| Change In Unrealized Gain/Loss       | 446,473.77           | .00                      |
| Net Accrued Income (Current-Prior)   | 1.59                 | 1.59                     |
| <b>Total Investment Activity</b>     | <b>456,600.36</b>    | <b>10,126.59</b>         |
| <b>Net Change In Market And Cost</b> | <b>456,600.36</b>    | <b>10,126.59</b>         |
| <b>Ending Market And Cost</b>        | <b>9,385,121.34</b>  | <b>10,057,090.96</b>     |

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34- -01-B -61 -035-04  
0101 -11-03818-04



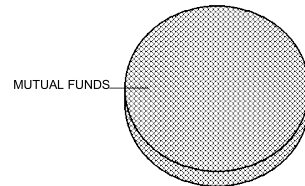
RHBPT-HANCOCK-DELEGATED DISCRETION  
ACCOUNT 6746018043

Period from January 1, 2023 to January 31, 2023

### ASSET SUMMARY

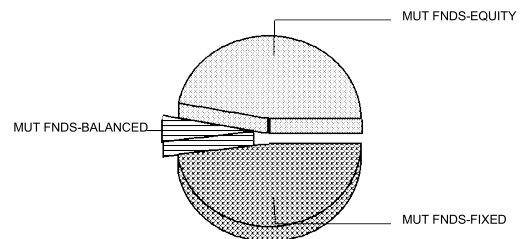
| ASSETS                    | 01/31/2023<br>MARKET | 01/31/2023<br>BOOK VALUE | % OF<br>MARKET |
|---------------------------|----------------------|--------------------------|----------------|
| Cash And Equivalents      | 1,784.41             | 1,784.41                 | 0.02           |
| Mutual Funds-Equity       | 4,450,272.71         | 4,614,073.55             | 47.42          |
| Mutual Funds-Fixed Income | 4,515,277.69         | 5,017,045.55             | 48.11          |
| Mutual Funds-Balanced     | 417,777.09           | 424,178.01               | 4.45           |
| <b>Total Assets</b>       | <b>9,385,111.90</b>  | <b>10,057,081.52</b>     | <b>100.00</b>  |
| Accrued Income            | 9.44                 | 9.44                     | 0.00           |
| <b>Grand Total</b>        | <b>9,385,121.34</b>  | <b>10,057,090.96</b>     | <b>100.00</b>  |

**Estimated Annual Income**                      **230,535.61**



### ASSET SUMMARY MESSAGES

Estimated Annual Income is an estimate provided for informational purposes only and should not be relied on for making investment, trading, or tax decisions. The estimates may not represent the actual value earned by your investments and they provide no guarantee of what your investments may earn in the future.



Allan Hancock College  
Associated Students Trust Fund

Income Statement by Fund  
For Period Ending 01/31/2023

|   | <u><b>Budget</b></u> | <u><b>Actual</b></u> | <u><b>% Budget</b></u> |
|---|----------------------|----------------------|------------------------|
| <b>REVENUES</b>   |                      |                      |                        |
| Local Revenues  | \$ 186,775           | \$ 104,129           | 55.75%                 |
| Total REVENUES  | <u>186,775</u>       | <u>104,129</u>       | <u>55.75%</u>          |
| <b>EXPENDITURES</b>   |                      |                      |                        |
| Supplies and Materials  | 188,229              | 97,552               | 51.83%                 |
| Other Operating Exp. and Services   | 78,365               | 54,768               | 69.89%                 |
| Total EXPENDITURES  | <u>266,594</u>       | <u>152,319</u>       | <u>57.14%</u>          |
| Excess of Revenues Over/<br>(Under) Expenditures  | (79,819)             | (48,190)             |                        |
| <b>OTHER FINANCING SOURCES (USES)</b>   |                      |                      |                        |
| Other Financing Sources   | 177,047              | 177,047              | 100.00%                |
| Total OTHER FINANCING SOURCES (USES)  | <u>177,047</u>       | <u>177,047</u>       | <u>100.00%</u>         |
| <b>OPERATING TRANSFERS OUT</b>  |                      |                      |                        |
| Other Outgo   | 206,000              | 148,545              | 72.11%                 |
| Total OPERATING TRANSFERS OUT   | <u>206,000</u>       | <u>148,545</u>       | <u>72.11%</u>          |
| Excess of Revenues and Other<br>Financing Sources Over/(Under)<br>Expenditures and Other Uses | (108,772)            | (19,689)             |                        |
| <b>FUND BALANCE</b>   |                      |                      |                        |
| Fund balance, July 1  | <u>389,705</u>       | <u>389,705</u>       |                        |
| Current Balance   | <u>\$ 280,932</u>    | <u>\$ 370,016</u>    |                        |

Allan Hancock College  
Student Representation Fee Trst Fnd

Income Statement by Fund  
For Period Ending 01/31/2023

|   | <u><b>Budget</b></u> | <u><b>Actual</b></u> | <u><b>% Budget</b></u> |
|---|----------------------|----------------------|------------------------|
| <b>REVENUES</b>   |                      |                      |                        |
| Local Revenues  | \$ 34,010            | \$ 39,480            | 116.08%                |
| Total REVENUES  | <u>34,010</u>        | <u>39,480</u>        | <u>116.08%</u>         |
| <b>EXPENDITURES</b>   |                      |                      |                        |
| Other Operating Exp. and Services   | 53,020               | 25,080               | 47.30%                 |
| Total EXPENDITURES  | <u>53,020</u>        | <u>25,080</u>        | <u>47.30%</u>          |
| Excess of Revenues Over/<br>(Under) Expenditures  | (19,010)             | 14,400               |                        |
| <b>OPERATING TRANSFERS OUT</b>  |                      |                      |                        |
| Other Outgo   | 1,190                | 0                    | 0.00%                  |
| Total OPERATING TRANSFERS OUT   | <u>1,190</u>         | <u>0</u>             | <u>0.00%</u>           |
| Excess of Revenues and Other<br>Financing Sources Over/(Under)<br>Expenditures and Other Uses | (20,200)             | 14,400               |                        |
| <b>FUND BALANCE</b>   |                      |                      |                        |
| Fund balance, July 1  | <u>64,082</u>        | <u>64,082</u>        |                        |
| Current Balance   | <u>\$ 43,882</u>     | <u>\$ 78,482</u>     |                        |

Allan Hancock College  
Student Body Center Fee Trust Fund

Income Statement by Fund  
For Period Ending 01/31/2023

|  | <u>Budget</u>     | <u>Actual</u>     | <u>% Budget</u> |
|--|-------------------|-------------------|-----------------|
| <b>REVENUES</b>                                  |                   |                   |                 |
| Local Revenues                                   | \$ 14,800         | \$ 23,036         | 155.65%         |
| Total REVENUES                                   | <u>14,800</u>     | <u>23,036</u>     | <u>155.65%</u>  |
| <b>EXPENDITURES</b>                              |                   |                   |                 |
| Supplies and Materials                           | 3,610             | 1,994             | 55.25%          |
| Other Operating Exp. and Services                | 5,000             | 4,935             | 98.70%          |
| Capital Outlay                                   | <u>62,000</u>     | <u>39,826</u>     | <u>64.24%</u>   |
| Total EXPENDITURES                               | <u>70,610</u>     | <u>46,756</u>     | <u>66.22%</u>   |
| Excess of Revenues Over/<br>(Under) Expenditures | (55,810)          | (23,720)          |                 |
| <b>FUND BALANCE</b>                              |                   |                   |                 |
| Fund balance, July 1                             | <u>229,347</u>    | <u>229,347</u>    |                 |
| Current Balance                                  | <u>\$ 173,537</u> | <u>\$ 205,627</u> |                 |

Allan Hancock College  
Student Financial Aid Trust Fund

Income Statement by Fund  
For Period Ending 01/31/2023

|   | <u>Budget</u>     | <u>Actual</u>       | <u>% Budget</u> |
|---|-------------------|---------------------|-----------------|
| <b>REVENUES</b>   |                   |                     |                 |
| Federal Revenues  | \$ 11,123,381     | \$ 8,018,342        | 72.09%          |
| State Revenues  | 2,150,000         | 4,552,117           | 211.73%         |
| Local Revenues  | 0                 | 42                  | 0.00%           |
| Total REVENUES  | <u>13,273,381</u> | <u>12,570,501</u>   | <u>94.70%</u>   |
| <b>OTHER FINANCING SOURCES (USES)</b>   |                   |                     |                 |
| Other Financing Sources   | 7,030,601         | 3,658,429           | 52.04%          |
| Total OTHER FINANCING SOURCES (USES)  | <u>7,030,601</u>  | <u>3,658,429</u>    | <u>52.04%</u>   |
| <b>OPERATING TRANSFERS OUT</b>  |                   |                     |                 |
| Other Outgo   | 20,303,982        | 13,226,114          | 65.14%          |
| Total OPERATING TRANSFERS OUT   | <u>20,303,982</u> | <u>13,226,114</u>   | <u>65.14%</u>   |
| Excess of Revenues and Other<br>Financing Sources Over/(Under)<br>Expenditures and Other Uses | 0                 | 3,002,816           |                 |
| <b>FUND BALANCE</b>   |                   |                     |                 |
| Fund balance, July 1  | <u>21,600</u>     | <u>21,600</u>       |                 |
| Current Balance   | <u>\$ 21,600</u>  | <u>\$ 3,024,416</u> |                 |

Allan Hancock College  
Scholarship and Loan Trust Fund

Income Statement by Fund  
For Period Ending 01/31/2023

|   | <u><b>Budget</b></u> | <u><b>Actual</b></u> | <u><b>% Budget</b></u> |
|---|----------------------|----------------------|------------------------|
| <b>REVENUES</b>   |                      |                      |                        |
| Local Revenues  | \$ 1,000             | \$ 0                 | 0.00%                  |
| Total REVENUES  | <u>1,000</u>         | <u>0</u>             | <u>0.00%</u>           |
| <b>OPERATING TRANSFERS OUT</b>  |                      |                      |                        |
| Other Outgo   | 1,000                | 0                    | 0.00%                  |
| Total OPERATING TRANSFERS OUT   | <u>1,000</u>         | <u>0</u>             | <u>0.00%</u>           |
| Excess of Revenues and Other<br>Financing Sources Over/(Under)<br>Expenditures and Other Uses | 0                    | 0                    |                        |
| <b>FUND BALANCE</b>   |                      |                      |                        |
| Fund balance, July 1  | <u>8,708</u>         | <u>8,708</u>         |                        |
| Current Balance   | <u>\$ 8,708</u>      | <u>\$ 8,708</u>      |                        |



Allan Hancock College  
District Trust Fund

Income Statement by Fund  
For Period Ending 01/31/2023

|   | <u>Budget</u>       | <u>Actual</u>       | <u>% Budget</u> |
|---|---------------------|---------------------|-----------------|
| <b>REVENUES</b>   |                     |                     |                 |
| Local Revenues  | \$ 87,047           | \$ 265,106          | 304.55%         |
| Total REVENUES  | <u>87,047</u>       | <u>265,106</u>      | <u>304.55%</u>  |
| <b>EXPENDITURES</b>   |                     |                     |                 |
| Academic Salaries   | 10,433              | 10,433              | 100.00%         |
| Classified Salaries   | 22,164              | 7,128               | 32.16%          |
| Supplies and Materials  | 102,341             | 50,785              | 49.62%          |
| Other Operating Exp. and Services   | 56,892              | 24,670              | 43.36%          |
| Capital Outlay  | 660                 | 0                   | 0.00%           |
| Total EXPENDITURES  | <u>192,490</u>      | <u>93,016</u>       | <u>48.32%</u>   |
| Excess of Revenues Over/<br>(Under) Expenditures  | (105,443)           | 172,090             |                 |
| <b>OTHER FINANCING SOURCES (USES)</b>   |                     |                     |                 |
| Other Financing Sources   | <u>0</u>            | <u>0</u>            | <u>0.00%</u>    |
| Total OTHER FINANCING SOURCES (USES)  | <u>0</u>            | <u>0</u>            | <u>0.00%</u>    |
| <b>OPERATING TRANSFERS OUT</b>  |                     |                     |                 |
| Other Outgo   | <u>25,450</u>       | <u>1,606</u>        | <u>6.31%</u>    |
| Total OPERATING TRANSFERS OUT   | <u>25,450</u>       | <u>1,606</u>        | <u>6.31%</u>    |
| Excess of Revenues and Other<br>Financing Sources Over/(Under)<br>Expenditures and Other Uses | (130,893)           | 170,484             |                 |
| <b>FUND BALANCE</b>   |                     |                     |                 |
| Fund balance, July 1  | <u>5,210,375</u>    | <u>5,210,375</u>    |                 |
| Current Balance   | <u>\$ 5,079,482</u> | <u>\$ 5,380,859</u> |                 |

**Allan Hancock Joint Community College District**

Plan Activity Report - Pension

As of January 31, 2023



| Month         |    | Balance at the<br>1st of the Month | Contributions | Earnings       | Expenses     | Distributions | Transfers | Balance at the<br>End of Month |
|---------------|----|------------------------------------|---------------|----------------|--------------|---------------|-----------|--------------------------------|
| November 2022 | \$ | 3,983,478.84                       | \$0.00        | \$208,756.61   | (\$1,176.03) | \$0.00        | \$0.00    | \$ 4,191,059.42                |
| December 2022 | \$ | 4,191,059.42                       | \$0.00        | (\$102,432.71) | (\$986.00)   | \$0.00        | \$0.00    | \$ 4,087,640.71                |
| January 2023  | \$ | 4,087,640.71                       | \$0.00        | \$200,407.17   | (\$962.99)   | \$0.00        | \$0.00    | \$ 4,287,084.89                |

Allan Hancock College  
Student Clubs Agency Fund

Income Statement by Fund  
For Period Ending 01/31/2023

|   | <u><b>Budget</b></u> | <u><b>Actual</b></u> | <u><b>% Budget</b></u> |
|---|----------------------|----------------------|------------------------|
| <b>REVENUES</b>   |                      |                      |                        |
| Local Revenues  | \$ 15,042            | \$ 20,340            | 135.22%                |
| Total REVENUES  | <u>15,042</u>        | <u>20,340</u>        | <u>135.22%</u>         |
| <b>EXPENDITURES</b>   |                      |                      |                        |
| Supplies and Materials  | 30,269               | 11,442               | 37.80%                 |
| Other Operating Exp. and Services   | 14,062               | 5,804                | 41.28%                 |
| Total EXPENDITURES  | <u>44,332</u>        | <u>17,247</u>        | <u>38.90%</u>          |
| Excess of Revenues Over/<br>(Under) Expenditures  | (29,290)             | 3,093                |                        |
| <b>OPERATING TRANSFERS OUT</b>  |                      |                      |                        |
| Other Outgo   | 14,211               | 14,207               | 99.97%                 |
| Total OPERATING TRANSFERS OUT   | <u>14,211</u>        | <u>14,207</u>        | <u>99.97%</u>          |
| Excess of Revenues and Other<br>Financing Sources Over/(Under)<br>Expenditures and Other Uses | (43,500)             | (11,114)             |                        |
| <b>FUND BALANCE</b>   |                      |                      |                        |
| Fund balance, July 1  | <u>73,676</u>        | <u>73,676</u>        |                        |
| Current Balance   | <u>\$ 30,176</u>     | <u>\$ 62,562</u>     |                        |

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ALLAN HANCOCK COLLEGE FOUNDATION  
STATEMENT OF OPERATIONS  
FOR THE PERIOD ENDING 01/31/2023

|   | Cash<br>Admin | General<br>Operations | Restricted | Scholar-<br>ships | Endowment<br>Principal | Endowment<br>Rev/Exp | Total      |
|---|---------------|-----------------------|------------|-------------------|------------------------|----------------------|------------|
| <b>REVENUES:</b>                          |               |                       |            |                   |                        |                      |            |
| Contributions, Gifts, Grants & Endowments | 0             | 24,150                | 468,528    | 238,769           | 72,988                 | 0                    | 804,434    |
| Sales and Commission                      | 0             | 0                     | 770        | 0                 | 0                      | 0                    | 770        |
| Interest and Investment Income            | 0             | 15,612                | 1,059      | 0                 | 0                      | 296,366              | 313,037    |
| Realized Gain/Loss on Invest              | 0             | 797                   | 0          | 0                 | 0                      | 40,120               | 40,918     |
| Unrealized Gain/Loss on Invest            | 0             | 21,422                | 0          | 0                 | 0                      | 1,050,446            | 1,071,868  |
| Other Local Revenues                      | 0             | 1,090                 | 7,546      | 0                 | 0                      | 0                    | 8,636      |
| <b>Total Revenues</b>                     | 0             | 63,071                | 477,903    | 238,769           | 72,988                 | 1,386,932            | 2,239,662  |
| <b>EXPENSES:</b>                          |               |                       |            |                   |                        |                      |            |
| Non Bargaining Unit                       | 0             | 145,780               | 0          | 0                 | 0                      | 0                    | 145,780    |
| Benefits                                  | 0             | 22,685                | 0          | 0                 | 0                      | 0                    | 22,685     |
| Public Relations/Recognitions             | 0             | 75                    | 0          | 0                 | 0                      | 0                    | 75         |
| Office/Operational Supplies               | 0             | 1,492                 | 10,544     | 0                 | 0                      | 0                    | 12,036     |
| In Kind Supply Expense                    | 0             | 0                     | 770        | 0                 | 0                      | 0                    | 770        |
| Non Instr Printing                        | 0             | 5,825                 | 438        | 0                 | 0                      | 0                    | 6,263      |
| Food - Business Meetings/Events           | 0             | 2,379                 | 32,015     | 0                 | 0                      | 0                    | 34,395     |
| Indep Contractor (Individuals)            | 0             | 0                     | 7,010      | 0                 | 0                      | 0                    | 7,010      |
| Service Contracts (Businesses)            | 0             | 2,246                 | 2,731      | 0                 | 0                      | 0                    | 4,977      |
| Travel - All Travel Costs                 | 0             | 146                   | 0          | 0                 | 0                      | 0                    | 146        |
| District Community Activities             | 0             | 0                     | 2,500      | 0                 | 0                      | 0                    | 2,500      |
| Foundation Community Activities           | 0             | 7,050                 | 1,566      | 0                 | 0                      | 0                    | 8,616      |
| Dues & Memberships                        | 0             | 1,660                 | 2,074      | 0                 | 0                      | 0                    | 3,734      |
| Non-Tech Licenses, Permits, Fees          | 0             | 424                   | 1,652      | 0                 | 0                      | 0                    | 2,076      |
| Software License/Subscription Agrmt       | 0             | 4,621                 | 5,837      | 0                 | 0                      | 0                    | 10,459     |
| Laundry/Dry Cleaning                      | 0             | 0                     | 602        | 0                 | 0                      | 0                    | 602        |
| Facility Rental                           | 0             | 0                     | 2,400      | 0                 | 0                      | 0                    | 2,400      |
| Equipment Rental                          | 0             | 0                     | 9,733      | 0                 | 0                      | 0                    | 9,733      |
| District/College Support                  | 0             | 0                     | 70,588     | 0                 | 0                      | 0                    | 70,588     |
| Postage/Express Services                  | 0             | 3,880                 | 156        | 0                 | 0                      | 0                    | 4,036      |
| Advertising/Sponsorships                  | 0             | 2,257                 | 0          | 0                 | 0                      | 0                    | 2,257      |
| Bank Service Charges                      | 0             | 1,136                 | 957        | 0                 | 0                      | 0                    | 2,094      |
| Investment Brokerage Fees                 | 0             | 2,156                 | 0          | 0                 | 0                      | 107,202              | 109,358    |
| PCPA Support                              | 0             | 0                     | 0          | 68,204            | 0                      | 0                    | 68,204     |
| Equipment                                 | 0             | 1,132                 | 0          | 0                 | 0                      | 0                    | 1,132      |
| Student Assistance                        | 0             | 0                     | 4,266      | 0                 | 0                      | 0                    | 4,266      |
| Scholarships                              | 0             | 0                     | 9,599      | 537,608           | 0                      | 0                    | 547,207    |
| <b>Total Expenses</b>                     | 0             | 204,944               | 165,438    | 605,812           | 0                      | 107,202              | 1,083,396  |
| <b>Net Income (Loss)</b>                  | 0             | (141,873)             | 312,465    | (367,043)         | 72,988                 | 1,279,730            | 1,156,266  |
| <b>OTHER FINANCING SOURCES/OUTGO:</b>     |               |                       |            |                   |                        |                      |            |
| Intrafund Transfer-In                     | 0             | 127,947               | 214,781    | 216,900           | 1,362,193              | 51,957               | 1,973,779  |
| Intrafund Transfers-Out                   | 0             | 167,031               | 1,030,157  | 900               | 350,000                | 425,690              | 1,973,779  |
| Other Transfer-In                         | 0             | 283,009               | 0          | 0                 | 0                      | 0                    | 283,009    |
| <b>Net Transfers</b>                      | 0             | 243,925               | (815,376)  | 216,000           | 1,012,193              | (373,733)            | 283,009    |
| <b>Net Inc/Dec in Fund Bal</b>            | 0             | 102,052               | (502,911)  | (151,043)         | 1,085,181              | 905,997              | 1,439,275  |
| <b>FUND BALANCE:</b>                      |               |                       |            |                   |                        |                      |            |
| Fund Equity, July 1                       | 0             | 608,677               | 2,535,706  | 813,716           | 14,510,273             | 1,548,516            | 20,016,888 |
| <b>Current Balance</b>                    | 0             | 710,730               | 2,032,794  | 662,673           | 15,595,454             | 2,454,513            | 21,456,163 |

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Allan Hancock College  
Viticulture & Enology Foundation  
Statement of Operations  
For The Period Ending 01/31/2023

|   | Budget           | Actual           | % Budget       |
|---|------------------|------------------|----------------|
| <b>Revenue</b>                          |                  |                  |                |
| Contributions, Gifts, Grants & Endwmnts | 2,020            | 2,015            | 99.75%         |
| Non Cash Contribution                   | 21,240           | 13,693           | 64.47%         |
| Other Local Revenues                    | <u>176</u>       | <u>176</u>       | <u>100.00%</u> |
| Net Revenue                             | <u>23,436</u>    | <u>15,884</u>    | <u>67.77%</u>  |
| <b>Wine Operations</b>                  |                  |                  |                |
| Shipping Fee Revenue                    | 800              | 620              | 77.47%         |
| Sales and Commission                    | 80,000           | 42,952           | 53.69%         |
| Sales Discounts                         | <u>(28,000)</u>  | <u>(14,231)</u>  | <u>50.82%</u>  |
| Net Sales                               | 52,800           | 29,341           | 55.57%         |
| Cost of Goods Sold                      | <u>(40,000)</u>  | <u>(28,576)</u>  | <u>71.44%</u>  |
| Gross Profit                            | 12,800           | 765              | 5.98%          |
| Total REVENUES                          | 36,236           | 16,649           | 45.95%         |
| <b>Expenditures</b>                     |                  |                  |                |
| Office/Operational Supplies             | 17,720           | 14,970           | 84.48%         |
| In Kind Supply Expense                  | 1,500            | 1,078            | 71.83%         |
| Inventory Allocation Expense            | (53,374)         | (33,231)         | 62.26%         |
| Non Instr Printing                      | 2,602            | 2,352            | 90.39%         |
| Food - Business Meetings/Events         | 1,120            | 1,105            | 98.62%         |
| Service Contracts (Businesses)          | 33,393           | 14,915           | 44.67%         |
| Travel - All Travel Costs               | 2,681            | 2,491            | 92.91%         |
| Non-Tech Licenses, Permits, Fees        | 502              | 287              | 57.13%         |
| In Kind-Software/Technlgy Licenses      | 19,740           | 11,515           | 58.33%         |
| Insurance                               | 270              | 0                | 0.00%          |
| Facility Leases                         | 100              | 100              | 100.00%        |
| Land Lease                              | 400              | 400              | 100.00%        |
| Repairs (Labor-Diagnostic)              | 2,300            | 175              | 7.61%          |
| Technology Hosting Services             | 60               | 0                | 0.00%          |
| Sales Tax Expense                       | 285              | 255              | 89.34%         |
| Postage/Express Services                | 1,100            | 558              | 50.70%         |
| Freight                                 | 150              | 150              | 100.00%        |
| Advertising/Sponsorships                | 450              | 0                | 0.00%          |
| Bank Service Charges                    | 25               | 0                | 0.00%          |
| Merchant Fees                           | 1,950            | 1,506            | 77.25%         |
| Cash Over and Short                     | 10               | 0                | 0.80%          |
| Equipment-In Kind                       | <u>1,100</u>     | <u>1,100</u>     | <u>100.00%</u> |
| Total EXPENDITURES                      | <u>34,085</u>    | <u>19,726</u>    | <u>57.87%</u>  |
| <b>Fund Balance</b>                     |                  |                  |                |
| Net Income (Loss)                       | 2,151            | (3,077)          | (143.06%)      |
| Fund Balance, July 1                    | 158,922          | 158,922          | 158,922        |
| Current Balance                         | <u>\$161,073</u> | <u>\$155,846</u> | <u>96.75%</u>  |



## ALLAN HANCOCK COLLEGE

# MARCH 2023

| Sun | Mon  | Tue   | Wed  | Thu   | Fri  | Sat  |
|-----|--|---|--|---|--|--|
|     |  |   | 1<br>PIXELS, Portals & Paradigms Exhibit through March 16<br>Santa Maria campus<br>Ann Foxworth Gallery  | 2<br>11:30 a.m.<br><i>Student Food Share</i><br>every Thursday  | 3  | 4<br>1:00 p.m.<br>Baseball vs.<br>Moorpark College   |
| 5   | 6  | 7<br>2:30 p.m.<br>Softball vs.<br>Ventura College   | 8<br>12:00 p.m.<br>International Woman's Day Celebration<br>Santa Maria campus<br>Mechanics Bank Student Center<br><br>PCPA's <i>Emma</i> through March 19<br>Marian Theatre | 9<br>2:00 p.m.<br>Baseball vs.<br>Cuesta College<br><br>4:30 p.m.<br>PIXELS, Portals & Paradigms Reception through March 16<br>Santa Maria campus<br>Ann Foxworth Gallery<br><br>5:00 p.m.<br>Alliance For Mental Wellness Forum<br>Element Church<br>Santa Maria | 10   | 11<br>1:00 p.m.<br>Softball vs.<br>Riverside College   |
| 12  | 13<br>7:30 p.m.<br>Symphonic Band Concert<br>Radisson Hotel<br>Santa Maria | 14<br>1:00 p.m.<br>Softball vs.<br>L.A. Pierce College<br><br>3:00 p.m.<br>Baseball vs.<br>Oxnard College   | 15<br>10:00 a.m.<br>Accreditation Forum<br>Via Zoom  | 16<br>7:30 p.m.<br>Jazz Band Concert<br>Radisson Hotel<br>Santa Maria   | 17<br>8:00 a.m.<br>Diversity Equity & Inclusion Breakfast<br>Santa Maria campus<br>Mechanics Bank Student Center | 18<br>8:00 a.m.<br><i>Community Food Share</i> every 3rd Saturday<br>Santa Maria campus<br><br>1:00 p.m.<br>Baseball vs.<br>Oxnard College |
| 19  | 20<br>Spring Recess<br>No Classes<br>March 20-24                           | 21<br>1:00/3:00 p.m.<br>Softball vs.<br>Cuesta College<br><br>6:00 p.m.<br><b>Board of Trustees Meeting</b> | 22   | 23<br>2:30 p.m.<br>Baseball vs.<br>Santa Barbara City College   | 24<br>Spring Holiday<br>College Closed   | 25<br>12:00/2:00 p.m.<br>Softball vs.<br>Monterey Peninsula College  |
| 26  | 27   | 28<br>12:00 p.m.<br>Baseball vs.<br>Ventura College<br><br>2:30 p.m.<br>Softball vs. Santa Monica College   | 29<br>11:30 a.m.<br>Diversity Day Event<br>Santa Maria campus<br>A&B Courtyard   | 30  | 31<br>3:00 p.m.<br>Baseball vs.<br>Ventura College   |  |



## ALLAN HANCOCK COLLEGE

# APRIL 2023

| Sun | Mon | Tue  | Wed  | Thu  | Fri  | Sat  |
|-----|-----|--|--|--|--|--|
|     |     |  |  |  |  | <b>1</b><br>8:00 a.m.<br><i>Community Food Share</i> 1st & 3rd<br>Saturday<br>11:00 a.m./1:00 p.m.<br>Softball vs.<br>Ohlone College |
| 2   | 3   | 4<br>2:30 p.m.<br>Softball vs.<br>Santa Barbara City College   | 5<br>2:30 p.m.<br>Baseball vs.<br>Cypress College<br>AHC Spring Tournament | 6<br>11:30 a.m.<br><i>Student Food Share</i> every Thursday<br>1:00 p.m.<br>Baseball vs.<br>Fresno City College<br>AHC Spring Tournament | 7<br>2:30 p.m.<br>Baseball vs.<br>Cerritos College<br>AHC Spring Tournament<br><br>AHC Planning Retreat<br>TBD | 8  |
| 9   | 10  | 11<br>2:30 p.m.<br>Softball vs.<br>West Hills Coalinga College   | 12   | 13<br>2:30 p.m.<br>Baseball vs.<br>Pasadena City College   | 14   | 15<br>8:00 a.m.<br><i>Community Food Share</i> 1st & 3rd<br>Saturday<br>1:00 p.m.<br>Softball vs.<br>Bakersfield College             |
| 16  | 17  | 18<br>2:30 p.m.<br>Softball vs.<br>Moorpark College<br><br>6:00 p.m.<br><b>Board of Trustees Meeting</b> | 19   | 20   | 21<br>11:00 a.m./1:00 p.m.<br>Softball vs.<br>Fresno College   | 22<br>1:00 p.m.<br>Baseball vs.<br>Cuesta College  |
| 23  | 24  | 25<br>2:30 p.m.<br>Softball vs.<br>Ventura College   | 26   | 27<br>2:30 p.m.<br>Baseball vs.<br>Santa Barbara City College<br><br>PCPA's <i>Bright Star</i> through May 14<br>Marian Theatre          | 28<br>2:30 p.m.<br>Baseball vs.<br>Ventura College   | 29   |
| 30  |     |  |  |  |  |  |