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# ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

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## Minutes Regular Board Meeting Tuesday, May 10, 2022

Jeffery C. Hall, President  
Gregory A. Pensa, Vice President  
Suzanne Levy, Ed.D.  
Alejandra Enciso  
Hilda Zacarías  
Mirian Solano, Student Trustee

Allan Hancock College  
800 South College Drive, Santa Maria, CA 93454

1. Call to Order

Trustee Hall called the meeting to order at 5:10 p.m. with the following trustees present:  
Hall, Levy, Enciso, Pensa, Zacarías

Trustees absent: None

Administrators present: Colson, Curry, Hooten, Murphy, Ramirez, Smith, Specht, Walthers

2. Public Comment to Closed Session

No public comment was made.

3. Adjourn to Closed Session

Trustee Hall adjourned the meeting to closed session at 5:08 p.m.

4. Reconvene to Open Session

Trustee Hall reconvened the meeting to open session at 6:00 p.m.

5. Action Taken in Closed Session

Trustee Hall reported there was no action taken in closed session.

6. Approval of Agenda as Presented

On a motion by Trustee Levy, seconded by Trustee Pensa, the board of trustees approved the agenda, on a roll-call vote as follows:

Ayes: Hall, Levy, Enciso, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

7. Public Comment

Joan Bergstrom Smith, part-time non-credit instructor and commercial truck driving coordinator, read a letter from a former commercial truck driving student, regarding the positive effect the truck driving classes at Hancock College had in his life.

Luis Castro, truck driver instructor, shared his experience with the training trucks and organization of the commercial truck driving program.

Dr. Sean Abel, community education student and pending community education instructor expressed his appreciation for the improved community education program enrollment process.

Kim Ensing, associate dean, shared her positive experience with Community Education Dean Ramirez-Gelpi's professional and respectful manner in working to improving community student education.

Danae Madrid, chemistry faculty, spoke to her experience with COVID-19 protocols and her onsite classes restrictions. She read many letters from her students regarding COVID-19 protocols.

Beverly Taylor, community education student, spoke regarding a discrimination complaint determination and a community education sewing class.

Rose Clyatt, community education student, spoke regarding an incident while attending a class at an off-site location. She shared her concerns regarding her discrimination complaint.

Nicole Wilberg, community education student, spoke regarding the differences between the use of a classroom on-site versus an off-site location.

8. Approval of Minutes

8.A. Approval of minutes from the April 19, 2022 regular board meeting.

On a motion by Trustee Levy, seconded by Trustee Pensa, the board of trustees voted unanimously to approve the minutes for the April 19, 2022, regular board meeting, on a roll-call vote as follows:

Ayes: Hall, Levy, Enciso, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

9. Presentation

9.A. Changing the Odds

Dr. Walthers introduced Adelina Pozos, Vanessa Dominguez, and Ron Lovell. Ms. Pozos gave an overview of the SkillsUSA competition attended by 24 students and eight advisors. She introduced the students, noted the discipline they competed in, and the medals they earned. Jordan Schleifer, student, shared to his experience at the competition. Ms. Pozos announced Ron Lovell was voted advisor of the year.

10. Consent Agenda

The following items were removed from the consent agenda for further consideration:

10E - Authorization to Bid the Baseball/Softball Complex Concessions Building Project (Bid No. 22-03)

10F - Authorization to Reject all Bids and Rebid the Exterior Painting Lompoc Valley Center Project (Bid No. 22-01)

10G - Authorization to Utilize the Santa Cruz City Schools Facility Supply Services Contract to Purchase Two Modular Buildings for Changing Facilities at the Baseball/Softball Complex and Advertise for Bids for Utilities and Site Development Work

On a motion by Trustee Enciso, seconded by Trustee Pensa, the board of trustees voted to approve the consent agenda, as revised, on a roll-call vote as follows:

Ayes: Hall, Levy, Enciso, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

11. Oral Reports

11.A. Superintendent/President's Report

Dr. Walthers invited the board of trustees to the EOPS dinner, MESA/STEM recognitions, and other events celebrating student achievements. He noted commencement will start at 10:30 a.m. on Friday.

11.B. Board Member Reports

Trustee Pensa attended the Community College League of California (CCLC) conference. He attended workshops on budgeting, accreditation, and other important topics. He is looking forward to the in-person commencement and scholarship dinner.

Trustee Zacarías also attended the same conference. She noted that as a former foster youth she appreciates how Hancock helps foster students.

Trustee Levy attended a PCPA play, the Fine Arts student show, Veterans Center opening, new Spike reveal, and the CCLC conference.

Trustee Enciso also attended the CCLC conference.

Student Trustee Solano gave an update on student body government activities. She asked the board of trustees to have more in-person classes.

Trustee Hall also attended the CCLC conference and the Veterans Center opening.

#### 11.C. Association Reports

##### 1) Part-Time Faculty Association

Monique Segura read a statement from Mark Miller regarding a positive interaction with his previous student and his support of the commercial truck driving classes.

##### 2) Faculty Association

Roger Hall attended the California Community College Independents conference. Some of the topics discussed included current low student enrollment, budget, future student enrollment, and instruction modality.

##### 3) Academic Senate

No report was given.

##### 4) California School Employees Association

Dorine Mathieu welcomed two new members to the association. She reported Toby McLaughlin was awarded “The Shining Stars” Achievement for CSEA Region 1.

##### 5) Associated Student Body Government

Marcela Viveros, ASBG president, shared activities supported by the student government members including the Asian heritage celebration. She invited the trustees to their annual banquet.

##### 6) AHC Foundation

Dr. Hooten gave an update on the scholarship meeting. He invited everyone to attend the Foundation scholarship dinner.

## 7) Management Association

Margaret Lau gave an update on various events hosted and supported by the college.

12. Action Items

## 10.E. Authorization to Bid the Baseball/Softball Complex Concessions Building Project (Bid No. 22-03)

On a motion by Trustee Pensa, seconded by Trustee Levy, the board of trustees, approve the authorization to bid the Baseball/Softball Complex Concessions Building Project (Bid No. 22-03). (Ayes: Enciso, Hall, Levy, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: N/A)

## 10.F. Authorization to Reject all Bids and Rebid the Exterior Painting Lompoc Valley Center Project (Bid No. 22-01)

On a motion by Trustee Pensa, seconded by Trustee Zacarías, the board of trustees authorized staff to reject all bids for the Exterior Painting Lompoc Valley Center Project (Bid No. 22-01) and directed staff to rebid the project. (Ayes: Enciso, Hall, Levy, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: N/A)

## 10.G. Authorization to Utilize the Santa Cruz City Schools Facility Supply Services Contract to Purchase Two Modular Buildings for Changing Facilities at the Baseball/Softball Complex and Advertise for Bids for Utilities and Site Development Work

On a motion by Trustee Pensa, seconded by Trustee Zacarías, the board of trustees authorized staff to utilize the Santa Cruz City Schools Facility Supply Services Contract to purchase two modular buildings for Changing Facilities at the Baseball/Softball Complex in the amount of \$521,400 and advertise for bids for utilities and site development work. (Ayes: Enciso, Hall, Levy, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: N/A)

## 12.A. 2021-2022 Revised Adopted Budget

On a motion by Trustee Enciso, seconded by Trustee Zacarías, the board of trustees adopted revisions to the 2021-2022 district budget, on a roll-call vote as follows:

Ayes: Hall, Levy, Enciso, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

12.B. Resolutions 22-05 through 22-19 Honoring Retiring Employees

On a motion by Trustee Levy, seconded by Trustee Pensa, the board of trustees, adopted resolutions 22-05 through 22-19 honoring 2021-22 retirees, on a roll-call vote as follows:

Ayes: Hall, Levy, Enciso, Pensa, Zacarías  
 Noes: None  
 Abstentions: None  
 Concur: Student Trustee

12.C. Resolution 22-20 Classified School Employees Week

On a motion by Trustee Zacarías, seconded by Trustee Hall, the board of trustees, adopted resolution 22-20 designating May 16- 20, as Classified School Employees Week, on a roll-call vote as follows:

Ayes: Hall, Levy, Enciso, Pensa, Zacarías  
 Noes: None  
 Abstentions: None  
 Concur: Student Trustee

12.D. Classified and Educational Management Employment Agreements

On a motion by Trustee Enciso, seconded by Trustee Zacarías, the board of trustees, approved the rolling employment agreements for management and executive management employees who have met performance evaluation criteria as submitted. (Ayes: Enciso, Hall, Levy, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: N/A)

13. Information Items

13.A. COVID-19 Pandemic Update

Ruben Ramirez reviewed the data in the COVID-19 pandemic update. He noted the memorandums of understanding will expire at the end of the Spring 2022 semester and testing of unvaccinated students and staff will cease after the Memorial Day holiday.

13.B. First Reading: Revised Board Policy 1200, District Mission

The board of trustees did not suggest changes to the revised policy.

13.C. First Reading: Board Policy and Administrative Procedure 3730, Privacy Protection

The board of trustees did not suggest changes to the policy or administrative procedure.

- 13.D. First Reading: Board Policy 4070, Course Auditing and Auditing Fees  
The board of trustees did not suggest changes to the policy.
- 13.E. First Reading: Review Board Policy 4105, Distance Education and Revised Administrative Procedure 4105, Distance Education  
The board of trustees did not suggest changes to the policy or revised administrative procedure.
- 13.F. First Reading: New Board Policy 4106, Nursing Programs  
The board of trustees did not suggest changes to the new board policy.
- 13.G. First Reading: Board Policy and Revised Administrative Procedure 4110, Honorary Degrees  
The board of trustees did not suggest changes to the policy or revised administrative procedure.
- 13.H. First Reading: Review Board Policy 4922, Minimum Class Size and Administrative Procedure 4922, Procedure for Canceling Classes  
The board of trustees did not suggest changes to the policy or administrative procedure.
- 13.I. First Reading: Revised Board Policy and Administrative Procedure 4250, Probation, Dismissal, and Readmission  
The board of trustees did not suggest changes to the revised policy or administrative procedure.
- 13.J. First Reading: Revised Board Policy and Administrative Procedure 4260, Prerequisites, Corequisites, Advisories  
The board of trustees did not suggest changes to the revised policy or administrative procedure.
- 13.K. First Reading: Board Policy and Revised Administrative Procedure 5020, Nonresident Tuition  
The board of trustees did not suggest changes to the policy or revised administrative procedure.

13.L. First Reading: Board Policy and Administrative Procedure 5031, Instructional Materials

The board of trustees did not suggest changes to the policy or administrative procedure.

13.M. Employee Retirements and Resignations

Dr. Walthers acknowledged the retirements and resignations as reported.

13.N. Monthly Report, Associate Superintendent/Vice President, Academic Affairs

Dr. Curry acknowledged the advisors that helped prepare Hancock students for their participation in the SkillsUSA competition.

13.O. Monthly Report, Interim Associate Superintendent/Vice President, Student Services

Dr. John Colson reviewed the list of incoming 2022-23 student body officers.

13.P. Monthly Report, Vice President, Institutional Effectiveness

Dr. Murphy provided an update on the 2022 Campus Climate survey. He will review the report and share any strategies to address concerns provided in the survey.

13.Q. Monthly Report, Executive Director, College Advancement

Dr. Hooten mentioned Public Affairs will work on introducing the new Spike to the college community.

13.R. Monthly Report, Associate Superintendent/Vice President, Finance and Administration

Associate Superintendent Smith gave an update on the heating, ventilation, and air conditioning retrofit project and the new actuarial study of retiree health benefits.

13.S. A Monthly Report on the Year-to-Date Financial Data for Various Funds

Associate Superintendent Smith noted the budget in on track and reviewed the balances of various funds.

14. New Business

Trustee Hall would like job interviews to be conducted as “blind” interviews. Trustee Zacarias would like information on the investments in the commercial truck driving program and Spanish classes offered to potential childcare providers.

Trustee Enciso requested clarification on the protocols and measures taken to keep Hancock students safe when lock downs or similar events take place in the neighborhoods in which they attend classes.

15. Calendar

Dr. Walthers shared events from the calendar.

16. Adjournment

Trustee Hall adjourned the meeting at 8:20 p.m.



Kevin G. Walthers, Ph.D.  
Secretary to the Board of Trustees